

First Meeting of the Executive Council of Andhra Pradesh Open University held at 10.30A.M. on 11th August, 1984 in the Administration Building, Somajiguda, Hyderabad

Members Present

Chairman : Prof. G. Ram Reddy Vice-Chancellor

- 1 Satthi Nair
- 2 S.S. Varma
- 3 C.H. Hanumantha Rao
- 4 V.Ananda Rao
- 5 G. Lakshminarayana
- 6 S.Brahmaji Rao
- 7 B.Pratap Reddy
- 8 Vanaja Iyengar
- 9 B. Satyanarayana Reddy
- 10 K.Ramachandra Reddy
- 11 S.Ahmed Beebi

ANDHRA PRADESH OPEN UNIVERSITY

Minutes of the First Meeting of the Executive Council held on 11th August, 1984 at 10.30 A.M. in the Administration Building, Andhra Pradesh Open University, Somajiguda, Hyderabad – 500 004.

PRESENT:

Prof. G. Ram Reddy Vice-Chancellor - Chairman

1. Kum S.Ahmed Beebi
2. Shri V.Ananda Rao
3. Prof. S.Brahmaji Rao
4. Prof. Ch.Hanumantha Rao
5. Prof. G.Lakshminarayana
6. Shri B.Pratap Reddy
7. Shri K.Ramachandra Reddy
8. Mrs. Sathi Nair
9. Shri B.Satyanarayana Reddy
10. Prof.Vanaja Iyengar
11. Shri S.S. Varma

Dr.V.Nagaraja Naidu, Registrar I/c. Secretary

Before the agenda was taken up the Vice-Chancellor welcomed the members and explained the aims and objectives of the Andhra Pradesh Open University.

1. Approval of regulations made by the Planning Board.
- 1.1 Resolved to approve the Regulations made by the Planning Board relating to:

- (i) institution of B.A., B.Com. and B.Sc. courses and admission into these courses;
- (ii) institution of the Post Graduate Diploma Course in Public Accounting and Bachelor Degree Course in Library and Information Science and Admission into these courses;
- (iii) recognition by the Andhra Pradesh Open University of courses run by Government, Quasi-Government or Private Institutions for the purpose of issuing Diploma/Degree and
- (iv) Annual Examinations for B.A., B.Com., and B.Sc. Course students.

1.2 Resolved further that coaching classes be arranged by the University for S.C and S.T. candidates appearing for the Eligibility Test for admission to undergraduate courses of 1985-86.

1.3 The Executive Council considered the case of employees working in educational, industrial, research and related scientific organizations/departments and are engaged in scientific and technological activities and are desirous of registering for B.Sc. degree if Andhra Pradesh Open University but are not able to do so under existing regulations of the University and resolved that

Such employees who have passed Intermediate or its equivalent examination in arts and commerce subjects or who have passed the Eligibility Test conducted by the Open University and completed the first year (Foundation Course) of the three year degree course shall be required to pass a test comprising two papers of one hour duration each conducted by the University. The test shall be in science subjects and two papers shall be chosen from amongst the following three papers depending upon the subjects he would like to opt for the B.Sc. course.

Paper 1.	Mathematics
Paper 2	Physical Sciences (Physics and Chemistry)
Paper 3	Biological Sciences (Botany and Zoology)

The test shall be of Intermediate standard. The test shall be conducted in the beginning of the second year course. The pass mark in each paper shall be 35% and the candidate is required to pass both the papers in a single attempt. Such candidates who come out successful in the test only shall be eligible to register for B.Sc course of Andhra Pradesh Open University.

2. To consider the recommendations of the Planning Board.

The Executive Council considered and resolved to approve the recommendations of the Planning Board relating to selection of Study Centres, institution of various academic positions in the University and the qualifications prescribed for the teachers in the University.

3. Allotment of land to Andhra Pradesh Open University for University Campus.

Resolved to record the report of the Vice-Chancellor regarding taking possession of sixty acres of Government land in S.No.71/1, Saheb Nagar Village, Hayathnagar Taluk allotted to the University for the location of University Campus.
- 4 Exemption of Blind Students from payment of fees.
 - 4.1 Resolved to approve the action of the Vice-Chancellor in exempting Sri A.Brahmachari and Sri B.Abraham, blind students of I year B.A. Degree Course from payment of Second Instalment of Tuition Fees for 1983-84 and Exam fees for I year Examination.
 - 4.2 Resolved further that blind students whose income/parents' or husbands' income is less than Rs.12,000/-per annum may be given 50% concession in the Annual Fees from the academic year 1984-85 provided the students do not enjoy any other fee concession and that all blind students shall be exempted from the payment of Examination Fees for University Examinations.
- 5 Approval of Nomination of Deans of Faculties

Resolved to approve the action of the Vice-Chancellor in having nominated Prof. N.Ramana Rao, Prof.V.S.Sethuraman and Dr.V.Nagaraja Naidu as Deans of Faculties of Science, Arts and Social Sciences and Commerce respectively.
- 6 Approval of Appointment of Incharge Registrar.

Resolved to approve the action of the Vice-Chancellor in having appointed Dr.V.Nagaraja Naidu, Associate Professor of Commerce, S.K. University on deputation to Andhra Pradesh Open University as Incharge Registrar with effect from 31-3-1983.
- 7 Approval of Appointment of Staff on Deputation from other Universities/Institutions.

Resolved to approve the action of the Vice-Chancellor in appointing the teaching and non-teaching staff on deputation basis for the periods shown against each and sanctioning special pay to the teachers/employees shown in the list of teaching and non-teaching staff in the Agenda Note No.7.
- 8 Approval of Appointment of teachers/Officers on honorary basis.

Resolved to approve the action of the Vice-Chancellor in appointing on honorary basis the teachers/officers shown in the Agenda Note No.8

9. Approval of renting of buildings.
- 9.1 Resolved to approve the action of the Vice-Chancellor in having taken on rent the buildings shown in the Agenda Note No.9 for location of the various branches of the University.
- 9.2 Resolved further that the Vice-Chancellor may explore the possibility of construction of big halls in the Twin Cities for conducting examinations by the University.
10. Approval of providing of residential accommodation to the Vice-Chancellor and teaching staff members taken on deputation.
- 10.1 Resolved to approve the action of the Vice-Chancellor in taking on lease private buildings for residential accommodation to the Vice-Chancellor and teaching staff of the University as detailed in the Agenda Note No.10 and recovering rent from them at 10% of their salaries in addition to nonpayment of HRA to the teaching staff.
- 10.2 Resolved further that residential accommodation may be provided only to the staff taken on deputation basis from outside the Twin Cities.
11. Delegation of Powers to Vice-Chancellor.
- The consideration of the subject was deferred.
12. Choosing of a member from Executive Council for the Finance Committee.
- Resolved to elect Sri K.Ramachandra Reddy, Member of the University Executive Council as a member of the University Finance Committee.
13. To consider the rules relating to Levy of fees and other charges for various courses of study in the University.
- 13.1 Resolved to approve the rules relating to levy of fees shown appended to Agenda item No.13.
- 13.2 Resolved further that the rates of annual fees and laboratory fees for undergraduate courses be reviewed later on.
14. Draft statutes under the Andhra Pradesh Open University Act submitted to Chancellor for approval.
- The consideration of this item was deferred

15. Approval of Appointment of Assistant Professors.

Resolved to approve the action of the Vice-Chancellor in filling fourteen posts of Assistant Professor on temporary basis on the recommendations of Selection Committees.

16. Approval of Appointment of Co-ordinators of Andhra Pradesh Open University Study Centres

Resolved to approve the action of the Vice-Chancellor in filling 17 posts of Co-ordinators on temporary basis based on the recommendations of the Selection Committee, in the U.G.C. pay scale of Rs.700-40-1100-50-1600 with protection of the basic pay drawn by the candidates in their previous posts.

17. Approval of Appointment of Academic Assistants.

Resolved to approve the action of the Vice-Chancellor in filling five posts of Academic Assistants on temporary basis on the recommendations of the Selection Committees.

18. Approval of Appointment of Assistant Registrars and Assistant Librarian.

Resolved to approve the action of the Vice-Chancellor in filling four posts of Assistant Registrars and one post of Assistant Librarian on temporary basis on the recommendations of the Selection Committees.

19. To consider the proposal to open a Study Centre of Andhra Pradesh Open University at Sirpur Kagaznager (Adilabad District)

The Executive Council considered the proposal of the Chairman, Khagaz Nagar Employees' Degree College, Sirpur and resolved that it would not be possible to hold another Eligibility Test for admission to undergraduate courses for 1984-85 and to open another Study Centre in Adilabad District in the Khagaz Nagar Employees' Degree College at Sirpur.

20. Creation of teaching and non-teaching posts required by the University.

Resolved to record the report of the Vice-Chancellor regarding the number of teaching and non-teaching posts for which approval of the Government has been conveyed in Lr.No.4234/C1/83-6 Education Department, dated 31-7-1984.

The meeting ended with a vote of thanks to the Chair.

Sd/-
REGISTRAR

Sd/-
VICE-CHANCELLOR

Second Meeting of the Executive Council of Andhra Pradesh Open University held at 11.00 A.M. on 24th November 1984 in the Administration Building, Somajiguda, Hyderabad.

Members Present:

Chairman Prof. G.Ram Reddy Vice-chancellor

Prof. G.Ram Reddy
Prof. P.S.Ramachandran
Sri K.Umapathi
Sri B.Satyanarayana Reddy
Miss S.Ahmed Bibi
Prof. S. Brahmaji Rao
Sri B. Pratap Reddy
Sri K. Ramachandra Reddy

ANDHRA PRADESH OPEN UNIVERSITY

Minutes of the Second Meeting of the Executive Council held on 24th November, 1984 at 11.00 A.M. in the Administration Building, Andhra Pradesh Open University, Somajiguda, Hyderabad – 500 482.

PRESENT :

Chairman	Prof. G. Ram Reddy,	Vice-Chancellor
1.	Kum. S.Ahmed Beebi	
2.	Prof. S.Brahmaji Rao	
3.	Sri B. Pratap Reddy	
4.	Prof. P.S. Ramachandran	
5.	Sri K. Ramachandra Reddy	
6.	Sri B.Satyanarayana Reddy	
7.	Sri K.Umapathi	
8.	Dr.V.Nagaraja Naidu, Registrar I/c.	Secretary

1. Delegation of Powers to Vice-Chancellor:

Resolved that the powers as shown in the Note be delegated to the Vice-Chancellor and that such delegation effective from the inception of the University till the Statute prescribing the powers and functions of the Vice-Chancellor is approved by the Chancellor.

2. Approval of Budget Estimates for 1984-85:

Resolved that the Budget Estimates of the University for 1984-85 be approved.

3. Approval of the Annual Accounts for 1982-83 and 1983-84:

Resolved that the annual accounts of the University for the years 1982-83 and 1983-84 be approved.

4. Purchase of paper required for Printing:

Resolved that the existing practice of purchasing paper for the preparation of course Material be continued.

5. Adoption of Government Rules relating to grant of Family planning increments

Resolved that the orders issued by Government in G.O.Ms.No.52 M & H (D) 2 Department dated 23-1-1984 sanctioning Family planning incentive increments be adopted in respect of the eligible employees of the University.

6. Sanction of extension of time to Smt.C.Sesharatnam to report for duty as Co-ordinator:

Resolved that Smt. C.Sesharatnam, Lecturer in Chemistry, Anwar-Ul-Uloom College Hyderabad who is presently on deputation to this University and who has been selected for appointment as Co-ordinator and required to report for duty on 7-9-1984 be granted extension of time up to 31-7-1985 to take up the appointment, subject to the condition that the monetary benefits allowed to her during deputation viz. payment of Leave Salary and Pension contributions to her parent institution and payment of a special pay of Rs.120/- per month be withdrawn with effect from 7-9-1984.

7. Exemption of tuition fees and examination fees for inmates of Central Prison and Borstal schools:

Resolved that the inmates of Central Prison and Borstal Schools who seek admission into the three years undergraduate courses of the University be exempted from the payment of tuition fees and Examination fees for University Examinations.

8. Protection of pay of persons appointed as Assistant Professors:

Resolved to ratify the action taken by the Vice-Chancellor in fixing the pay of the five Assistant Professors duly protecting the pay drawn by them prior to their appointment in the University.

9. Purchase of Computer:

Resolved that the action taken by the Vice-Chancellor to purchase the Computer be ratified.

Resolved further that a note giving full details of the procedure adopted by the University for the purchase of the Computer be put up at the next meeting of the Executive Council.

10. Approval of appointment of Consultant for P.G. Diploma Course:
- Resolved to ratify the appointment of Sri.T.C.Krishnan, Retired Accountant-General as Consultant for the Post Graduate Diploma in Public Accounting from 1-10-1984.
11. Approval of payment of special Allowance to Directors and other Officers:
- Resolved to ratify the action of the Vice-Chancellor in sanctioning Special allowances to the Directors (Administration and Academic), Incharge Study Centres, the Registrar and the Special Officer (Examinations & Admissions).
12. Fees for P.G. Diploma Course in Public Accounting:
- Resolved that the request of some students from Warangal for the reduction of tuition fees for the P.G. Diploma Course in Public Accounting be not agreed to.
13. Rules relating to T.A. of members of Executive Council etc., and Vice-Chancellor:
- Resolved that the rules relating to Travelling and Halting allowances to the Vice-Chancellor as shown in Appendix-II to the Note be approved, subject to the amendment relating to Daily Allowance as shown below:
- Daily Allowance : Rs.100/- at Delhi and all other State Capitals and Rs.75/- at all other places. If the actual expenses incurred for lodging and boarding at these places exceed the rate of daily allowance, the actual expenses incurred shall be reimbursed.”
- Resolved further that the members of the Executive Council be paid Travelling and Halting allowances on par with the Vice-Chancellor, and that the consideration of the rules shown in Appendix-I to the Note in so far as they relate to members of the planning Board, the Faculties, Selection Committees and other Committees appointed by the University be deferred to the next meeting of the Executive Council.
14. Medical facilities for University Employees:
- Resolved to provide medical facilities to the Officers and employees of A.P. Open University either by entering into an agreement with service oriented nursing homes like Andhra Mahila Sabha Nursing Home or by paying the Officers and employees a lumpsum amount periodically as a medical allowance in consultation with them according to their Preference, In case of major ailments like cancer, heart, lung, kidney troubles etc., which require costly treatment, the University may in addition provide financial assistance to the officers and employees depending upon the nature and cost of such treatment.

Resolved further that in the case of those officers and employees of the University who had suffered from major ailments like cancer, heart, lung, kidney troubles etc., prior to this resolution they be reimbursed the medical expenses already incurred for the treatment.

15. Approval of appointment of Staff on deputation:

Resolved to ratify the action of the Vice-Chancellor in having appointed the three persons shown in the Note on deputation basis.

16. Approval of Appointment of advisers:

Resolved to approve the appointment Prof. J.Satyanarayana and Prof. R.V.R.Chandra Sekhara Rao as advisers on honorary basis from 1-7-1984 to 30-6-1985.

17. Quorum for Selection Committees:

Resolved that the Quorum for meetings of Selection Committees for selection of candidates for appointment as Professors and Associate Professors and Assistant Professors shall be as follows:

1. "Two thirds of the members of the Selection Committee shall form the quorum for a meeting of the Selection Committee for the posts of Professors and Associate Professors, which should invariably include at least two external experts.
2. Two thirds of the members of the Selection Committee shall form the quorum for a meeting of the Selection Committee for the posts of Assistant Professors/Co-ordinators which should invariably include one external expert".

18. Adoption of Fundamental Rules and A.P. Leave Rules:

Resolved to approve the adoption by the University of the A.P. Fundamental Rules and A.P. Leave Rules for regulating the pay and allowances and other conditions of service and leave of employees of this University, till such time the University prepares its own rules in this regard.

19. Grant of Study Leave to Dr.(Mrs.) Neela Jagannathan:

Resolved that Dr.(Mrs.) Neela Jagannathan be granted Study Leave as proposed to undergo M.L.I.Sc Course in University of Bombay.

20. Creation of an Evaluation Cell in the University:

Resolved to approve the proposal to create an evaluation cell with the personnel shown in the Note and to authorize the Vice-Chancellor to create one post of Evaluation officer for a period of one year and to fill up that post

by taking a suitable person on deputation or by appointing a retired person on honorary basis.

21. Organizing an International Seminar:

Resolved to approve the proposal to organize an International Seminar on Open Higher Education System in March 1985 by the University and to sanction an amount of Rs.50,000/- from the University funds for the purpose.

22. Constitution of Co-ordination and Purchase Committees:

Resolved that the Vice-Chancellor may constitute different Committees to assist him in the performance of his duties as Academic Head and Principal Executive Officer of the University and that the matter need not be referred to the Executive Council.

23. Expenditure on Purchases:

Resolved to ratify the action of the Vice-Chancellor in having purchased the articles of recurring and non-recurring nature shown in the Appendix to the Note.

Resolved further that the Finance Committee be given powers to sanction recurring and non recurring expenditure on purchases of vehicles, furniture, machinery, equipment, apparatus and other stores and contingencies up to a limit of Rs.3 Lakhs until a statute is made in this regard.

24. Supply of Text books in Special English to II year B.A. Students:

Resolved that copies of text books in Special English need not be supplied by the University to II year B.A. students.

Resolved further that the II year students of A.P. Open University may be asked to purchase the prescribed text books.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Special Meeting of the Executive Council of Andhra Pradesh Open University held at 11.00 A.M. on 29th January, 1985 in the Administration Building, Somajiguda, Hyderabad.

Members Present:

Chairman Prof. G.Ram Reddy Vice-Chancellor

1. Prof.G.Ram Reddy
2. Prof. P.S. Ramachandran
3. Sri. B.Pratap Reddy
4. Prof. G.Lakshminarayana
5. Prof. S. Brahmaji Rao
6. Prof. Vanaja Iyengar
7. Sri. B.Satyanarayana Reddy
8. Sri. K.Ramachandra Reddy

ANDHRA PRADESH OPEN UNIVERSITY
HYDERABAD

Minutes of the Special Meeting of the Executive Council held on 29th January, 1985 at 11.00 a.m. in the Administration Building, Andhra Pradesh Open University, Somajiguda, Hyderabad.

PRESENT:

Chairman Prof. G. Ram Reddy Vice-Chancellor

1. Prof. S.Brahmaji Rao
2. Prof. G.Lakshminarayana
3. Sri B.Pratap Reddy
4. Prof. P.S.Ramachandran
5. Sri K. Ramachandra Reddy
6. Sri B.Satyanarayana Reddy
7. Prof. Vanaja Iyengar.

1. Appointment of Professors of Telugu, Economics, Commerce, English and Public Administration.

Resolved that the following persons recommended by the Selection Committees be appointed as Professors in the subjects mentioned against them in the U.G.C. scale of Rs.1500-60-1800-100-2000-125/2-2500.

Dr.K.Viswanatha Reddy	Professor/Editor in Telugu
Dr.G.Niranjana Rao	Professor of Economics
Dr. V.Nagaraja Naidu	Professor of Commerce
Prof. T.V.Subba Rao	Professor/Editor in English
Dr.V.Sivalinga Prasad	Professor of Public Administration.

Resolved further that each one of the may be granted two advance increments in he above mentioned scale and their initial pay fixed at Rs.1620/- per month from the date of their joining duty.

2. Appointment of Associate Professor in Communication Technology, Assistant Professors in Library Science and Public Relations.

Resolved to ratify the action of the Vice-Chancellor in having issued appointment orders to the following candidates selected by the Selection Committees to fill up the posts mentioned against them:

	UGC Scale
1. Sri S.L.K. Prasada Rao Associate Professor in Communication Technology	Rs.1200-1900
2. Sri V.Chandrasekhara Rao Assistant Professor in Library Science (Ad-hoc basis for one year)	Rs. 700-1600
3. Sri L.Raghava Rao Assistant Professor in Public Relations	Rs. 700-1600

Resolved further that the pay of the appointees be fixed as per recommendations of the Selection Committees.

3. Pay Fixation of Smt. Pushpa Ramakrishna. Co-ordinator:

Resolved that the initial basic pay of Smt.Pushpa Ramakrishna, Co-ordinator be fixed at Rs.1,060/- per month in the UGC Scale of Rs.700-1600 with effect from 30-10-1984.

4. Pay Fixation of Dr. M.Andhrodaya Kumar, Academic Assistant:
Resolved that the initial basic pay of Dr.M.Andhrodaya Kumar, Academic Assistant, Science Faculty be fixed at Rs.905/- per month in the D.A. merged State Government pay scale of Rs.800-1450 with effect from 31-8-1984.

5. Travelling and Halting Allowance and Sitting Fee to members of Planning Board etc:

Resolved that the rates of Travelling and Halting Allowances and Sitting Fee to members of the Planning Board, Finance Committee, Selection Committees, Faculties and other Committees constituted by the University shown in the Annexure to Note (5) of the Agenda of this meeting be approved and such rates shall be effective from the inception of the University.

6. Diploma in Public Accounting – Fee concession to University Employees:
Resolved that a fee concession of Rs.250/- in the Annual fee payable by University Employees (who are on regular pay scales) seeking Admission to the P.G. Diploma Courses in Public Accounting be granted.

Resolved further that fee concession to University Employees is applicable only to Diploma Course in Public Accounting and not to other courses.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Third Meeting of the Executive Council of Andhra Pradesh Open University held at 11.00 A.M. on 28th March 1985 in the Administration Building, Somajiguda, Hyderabad.

Members Present

Chairman Sri V.P.Rama Rao I.A.S. Vice-Chancellor I/c.

Sri V.P. Rama Rao
Sri K. Ramachandra Reddy
Sri B.Satyanarayana Reddy
Sri Mohd. Sayeed
Ku. S.Ahmed Bibi
Prof. S.Brahmaji Rao
Prof. P.S. Ramachandran

ANDHRA PRADESH OPEN UNIVERSITY HYDERABAD

Minutes of the Third Meeting of the Executive Council held on March 28, 1985 at 11.00 A.M. in the Administration Building, Andhra Pradesh Open University, Somajiguda, Hyderabad – 500 482

PRESENT:

1.	Sri V.P. Rama Rao I.A.S.	Chairman
	Vice-Chancellor	
2.	Kum.S.Ahmed Bibi	
3.	Prof. S.Brahmaji Rao	
4.	Sri Mohd. Sayeed	
5.	Prof. P.S. Ramachandran	
6.	Sri K.Ramachandra Reddy	
7.	Sri B.Satyanarayana Reddy	
	Dr.V.Nagaraja Naidu,	Registrar I/c Secretary

Before taking up the regular agenda, the Executive Council placed on record its appreciation of the work rendered by Prof. G.Ram Reddy by adopting the following resolution:

Resolved to place on record the University's acknowledgement of the services rendered by Prof. G.Ram Reddy in establishing Andhra Pradesh Open University and in nurturing it since its inception as its first Vice-Chancellor. Resolved further to record its deep appreciation of his indefatigable efforts to shape the Andhra Pradesh Open University as a pioneer in the field of Distance Education in the country and his dynamic leadership which enabled the translation of Open Education System into a reality.

1. Approval of budget estimates for 1985-86:

Resolved that the Budget Estimates of the University for 1985-86 be approved.

2. Travelling Allowance and Halting Allowance to Members of teaching and Non- Teaching Staff:

The matter was not taken up as it was deferred by the Finance Committee to its next meeting.

3. Appointment of Sole Distributor for sale of University Publications:

Resolved that, as recommended by the Finance Committee, the Book Links Corporation may be appointed as a distributor for sale of Andhra Pradesh Open University publications as per the terms and conditions prescribed by the Government of India for the sale of their publications.

Resolved further that fresh offers for distributorship may also be invited from reputed book-sellers through advertisement.

4. Incurring of Expenditure on Purchases:

The resolutions of the Finance Committee held on 21-3-1985 were noted.

5. Annual Report of the University from November 1982 to March 1984:

Resolved to approve the Annual Report of the University for the period from November 1982 to March 1984.

6. Rules relating to Travelling Allowance and Halting Allowance and Sitting Fee to Members of the Executive Council and T.A. & H.A. of Vice-Chancellor:

Resolved that the rate of Daily Allowance admissible to the Vice-Chancellor be revised as follows:

“Daily Allowance: Rs.100/-at Delhi and all other State Capitals, and Rs.75/- at all other places. If the actual expenses incurred for lodging at these places exceed the rate of Daily Allowance, the actual expenses incurred will be reimbursed subject to a maximum of 1 ½ times of the above rates of Daily Allowance.”

Resolved further that the rates of T.A. and H.A. for Vice-Chancellor and rates of T.A., H.A. and Sitting Fees to Members of the Executive Council would come into effect from 28-3-1985 and the payments of Travelling Allowance, Halting Allowance and Sitting Fees already made to them are ratified.

7. Procedure Adopted for Purchase of Computer:

Resolved to record Note (7) of the agenda detailing the procedure followed for purchase of a computer by the University.

8. Incurring of Expenditure on Purchases:
- Resolved to ratify the action of the Vice-Chancellor in having purchased the articles of non-recurring and recurring nature shown in the Annexure to Note (8).
9. Proposing a nominee of the E.C. to serve on the Committee to suggest panel of names for appointment as Vice-Chancellor:
- Resolved to nominate Prof. G.Ram Reddy, Officer on Special Duty, National Open University, New Delhi to serve as a member on the Committee to suggest a panel of names for appointment as Vice-Chancellor of Andhra Pradesh Open University.
10. Prisoner Candidates – Exemption from payment of Application Fee and Registration Fees for Eligibility Test:
- Resolved to exempt the inmates of Central Prison, Hyderabad from payment of application fee and registration fee for the Eligibility Test of the University for admission to undergraduate courses.
11. Payment of D.A. Arrears from January to August 1984 in cash:
- Resolved to ratify the action of Vice-Chancellor in having sanctioned payment of D.A. arrears for the period from January to August 1984 in cash to the University employees instead of in the form of National Savings Certificates as per Government orders.
- Resolved further that, in future, Government orders in such matters should be strictly adhered to and that there should be no departure from Government instructions.
12. ADHOC Payment of 15 days Emoluments to Employees:
- Resolved to ratify the action of the Vice-Chancellor in having sanctioned the adhoc payment of 15 days emoluments to the employees of the University satisfying the conditions mentioned in G.O.No.319 Fin. & Plg. (Fin.wing PRC-I) dated 9-11-1984.
13. Reimbursement of Expenses Incurred by Prof. G.Ram Reddy Former Vice-Chancellor in connection with journey to Madrid Etc., in October – November 1983.
- Resolved to ratify the reimbursement of expenditure of s.5,536/- incurred by Prof. G.Ram Reddy, former Vice-Chancellor in connection with his journey to attend the International Conference on Distance Education at Madrid, Spain from 23rd October to 28th October, 1983 and to visit the British Open University from 29th October to 8th November, 1983.

In this connection, the Executive Council observed that the expenditure on purchase of literature should have been shown separately as it is not his personal expenditure .

14. Reimbursement of Expenses incurred by Prof. G.Ram Reddy Former Vice-Chancellor for his Journeys to West Germany and Thailand in May, 1984:

Resolved to ratify the reimbursement of expenditure of Rs.24,903=90 incurred by Prof. G.Ram Reddy former Vice-Chancellor in connection with his journeys to West Germany and Thailand while attending the Conference on “Status, Class & Dominance” held at Philadelphia, U.S.A. in May, 1984.

15. Undergraduate Courses –Collection of Library caution Deposit – Keeping in Abeyance:

Resolved to approve the proposal to keep in abeyance the collection of Library Caution Deposit from students of undergraduate courses admitted during the academic years 1983-84 and 1984-85 until full library facilities are provided at the Study Centres.

16. Delegation of powers to Consulting Engineer, Andhra Pradesh Open University:

Resolved to change the designation of Mr. K.Venkata Narayana from “Consulting Engineer” to “University Engineer”.

The Executive Council desired that the details regarding the powers exercised by Mr. Venkatanarayana, Retired Chief Engineer, A.P. Housing Board, prior to his joining this University be ascertained and placed before the Executive Council for its consideration.

17. Allotment of land to Andhra Pradesh Open University for University Campus – Suit Filed Against the University and Government:

Resolved to record the report contained in Note (17) of the Agenda.

18. Non-Availment of vacation by Teaching Staff on Foreign Service – Payment of Leave Salary in Lieu Thereof:

The Executive Council desired that the matter may be placed before the next meeting.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Fourth Meeting of the Executive Council of Andhra Pradesh Open University held at 11.00 A.M. on 18-12-85 in the Administration Building, Somajiguda, Hyderabad.

Members Present:

Chairman Dr.C. Narayana Reddy Vice-Chancellor

Dr.C. Narayana Reddy
Sri P. Adinarayana
Sri G.Gopalakrishna
Prof. P Ramachandra Naidu
Prof. V.Abraham
Sri D.Ramanuja Rao

Minutes of the Fourth Meeting of the Executive Council held at 11.00 A.M. on 18th December 1985.

Members Present:

1.	Prof.C.Narayana Reddy	Chairman
	Vice-Chancellor	
2.	Sri P.Adinarayana	
3.	Sri.G.Gopalakrishna	
4.	Prof. P.Ramachandra Naidu	
5.	Prof. V. Abraham	
6.	Sri D.Ramanuja Rao	

Read the note of the University regarding cooption of one Professor of the University as Member of the Executive Council. Considered the question of the Professors coming under category (2) who are on deputation from different Universities to Andhra Pradesh Open University and resolved to consider only the Professors of the Andhra Pradesh Open University who are recruited on regular basis as Professors of the Andhra Pradesh Open University.

Resolved to approve the seniority list of the Professors shown in para 4 of the note and re-produced below:

1. Prof. V.Nagaraja Naidu
2. Prof. V.S.Prasad
3. Prof. K.Viswanatha Reddy
4. Prof. T.V. Subbaa Rao

Resolved that in as much as Professor V.Nagaraja Naidu is working as Secretary of the Executive Council in his capacity as Registrar Incharge of the University, Prof. V.S.Prasad who is next in the seniority list, be coopted for one year as Member of the Executive Council, without prejudice to the right of Prof. V. Nagaraja Naidu to be coopted as Member of the Executive Council in the cooption of a Professor of the University immediately following the cessation of his Secretaryship.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Fifth Meeting of the Executive Council of Andhra Pradesh Open University held at 3.00 p.m. on 18-12-1985 in the Administration Building, Somajiguda, Hyderabad.

Members Present:

Chairman Dr.C.Narayana Reddy
Vice-Chancellor

Dr.P.Adinarayana
Sri P.M. Mohan Rao
Sri G.Gopalakrishna
Prof. P.Ramachandra Naidu
Prof. V.Abraham
Sri D.Ramanuja Rao
Prof. V.S.Prasad

Minutes of the Fifth Meeting of the Andhra Pradesh Open University Executive Council held at 3.00 p.m. on 18-12-1985 in the Administration Building, Somajiguda, Hyderabad – 500 482.

PRESENT :

1.	Prof. C.Narayana Reddy	Chairman
	Vice-Chancellor	
2.	Sri P.Adinarayana	
3.	Sri P.M. Mohana Rao	
4.	Sri G.Gopalakrishna	
5.	Prof. P.Ramachandra Naidu	
6.	Prof. V.Abraham	
7.	Sri Devulapalli Ramajuna Rao	
8.	Prof. V.S.Prasad	
9.	Prof. V.Nagaraja Naidu, Registrar I/c.	Secretary

Resolution No.1: Constitution of Finance Committee choosing of two members from Executive Council:

Resolved to choose the following members of the Executive Council as members of the University Finance Committee.

1	Sri G.Gopalakrishna
	Director of Higher Education
5.	Sri Devulapalli Ramanuja Rao

Resolution No.2: Constitution of Provident Fund for A.P. Open University employees.

Resolved to ratify the action of the Vice-Chancellor in having constituted a General Provident Fund for the A.P. Open University employees from 1-11-1985.

Resolved further that the draft Statute be revised showing therein all the G.P.F. Rules followed by the state Government and placed before the Executive Council at its next meeting for approval.

Resolution No.3 : (1) Constitution of Selection Committees for selection of Professors, Associate Professors and Assistant Professors – vide Note (32).

Resolved to ratify the action of the Vice-Chancellor in having nominated experts to serve on the Selection Committees constituted for selection of Associate Professor and Assistant professors which met on 17th, 18th and 19th October, 1985 and Selection Committee to select Co-ordinators of Study Centres which met on 30-11-1985.

Resolved further to authorize the Vice-Chancellor to nominate three experts (from the panels approved by the Academic Council) to serve on each Selection Committee constituted under Statute 8 for selection of Professors, Associate professors and Assistant Professors/Co-ordinators.

(2) Appointment of Associate Professor and Assistant Professors –Vide Note (3).

Resolved to ratify the appointment of Associate Professor of Commerce and the Assistant Professors in Chemistry, Physics, Zoology, Hindi, Economics and Sociology made by the Vice-Chancellor on the recommendations of the Selection Committees constituted for this purpose as shown in Note (3).

(3) Appointment of Co-ordinators – Vide Note (33).

Resolved that the following persons recommended by the Selection Committee be appointed as Co-ordinators in the UGC pay scale of Rs.700-40-1100-50-1600 with protection of basic pay drawn by them in their present posts.

1. Sri M.Prithvi Raj BC (D)
2. Dr.V.Madhusudan
3. Dr.K.Bhaskar Reddy
4. Sri M.Subbaiah
5. Sri V.Subrahmanyam BC (A)

Resolution No.4 : Appointment of Prof. V.Viswanadham as Director (Student Services).

Resolved that the action taken by the Vice-Chancellor in appointing Prof. V.Viswanadham Professor of Commerce, Osmania University as Director, Student Services on deputation for a period of 2 years from 24-9-1985 be ratified.

Resolution No.5: Appointment of Sri Ch.Venkateswara Rao as Officer Incharge, Material Production:

Resolved that the action taken by the Vice-Chancellor in appointing Sri Ch. Venkateswara Rao as Officer-Incharge, Material Production on deputation for a period of one year from 19-9-1985 afternoon be ratified.

Resolved that pending fixation of his pay by the University Sri Ch. Venkateswara Rao be paid salary on the basis of his declaration of pay drawn by him at JNTU subject to the condition that any excess paid would be refunded by him. The University may obtain a certificate of last pay drawn by him as Registrar J.N.T.U.

Resolved further that a proposal regarding the salary payable to him by the APOU be brought before the next meeting of the Executive Council.

Resolution No.6: Appointment of Deputy Registrar.

Resolved that the action taken by the Vice-Chancellor in appointing Sri M..Shashidhar as Deputy Registrar on a pay of Rs.1580/- in the scale of Rs.1400-60-2000 as recommended by the Selection Committee be ratified.

Resolution No.7: Appointment of Teaching and Non-Teaching staff on deputation basis.

Resolved to ratify the action taken by the Vice-Chancellor in extending the periods of deputation of the teaching and non-teaching employees shown in the Note.

Further resolved that the deputation of teaching and non-teaching employees to this University may ordinarily be limited to three years.

Resolution No.8: Special pay to Junior Assistant-cum-Typist in Accounts Branch for handling cash:

Resolved that the action of the Vice-Chancellor in having adopted G.O.No.92 Fin. & Plg. (TA), dt.26-3-1980 and sanctioned a special pay of Rs.20/- from 22-8-1985 to Junior Assistant-cum-Typist in Accounts Branch for handling cash be ratified.

Resolution No.9: Special pay to Office Attenders in VC's Peshi and Registrar's Peshi:

Resolved to ratify the action of the Vice-Chancellor in sanctioning of special pay of Rs.20/- each per month to the Office Attenders attached to the Vice-Chancellor's Peshi and Registrar's Peshi from 1-6-1985.

Resolution No.10 : Fees for University examinations:

Resolved to ratify the action of the Vice-Chancellor in having prescribed examination fees for the first year undergraduate course examinations (main and supplementary) held during 1984-85 and in having prescribed the examination fees as shown in Annexure to Note 10 for undergraduate

examinations and Postgraduate Degree and Diploma Courses conducted from Sept., 1985 onwards.

Resolution No.11: Undergraduate Courses – granting fee concession from payment of fees by University employees:

Resolved that regular APOU employees below the rank of Superintendent who are students in undergraduate courses conducted by this University be granted a tuition fee concession of Rs.210/- per annum from the academic year 1985-86.

Resolution No. 12: Adjustment of Tuition Fees paid for Diploma in Public Relations to tuition fees payable for BLISc:

Resolved to ratify the action of Vice-Chancellor in ordering the adjustment of fees paid by Sri P.Ramachandra Reddy a student of P.G. Diploma Course in Public Accounting towards the II instalment of his fees for the Bachelor's Course in Library and Information Science.

Resolution No.13 : Providing residential accommodation to Prof. V.Nagaraja Naidu and Prof. K.Viswanath Reddy at subsidised rates from 1-2-1985 to 30-6-1985:

Resolved that the action of the Vice-Chancellor in having permitted Professor V.Nagaraja Naidu and Professor K.Viswanath Reddy to retain the residential accommodation provided to them from 1-2-1985 to 30-6-1985 on the existing terms and conditions be ratified.

Resolution No.14 : Sanction of Special Allowance to Director, Student Services:

Resolved that the action of the Vice-Chancellor in sanctioning special allowance of Rs.300/- per month to the Director, Student Services be ratified.

Resolution No.15 : Sanction of Expenditure on Purchases:

Resolved to sanction the expenditure of Rs.46,07,190.54 incurred by the University shown in the Annexure to Note (15).

Resolution No. 16 : Medical facilities for the University employees:

Resolved that all regular employees of the Open University be paid a monthly allowance of Rs.25/- with effect from 1-12-1985.

Resolved further that in cases of major ailments like Cancer, Heart, Lung, Kidney troubles etc., which require costly treatment and cases of hospitalization for ailments involving surgical or prolonged treatment of employees and their dependents, the Executive Council may consider providing appropriate financial relief depending upon the nature and cost of such treatment based on the expenses incurred duly supported by bills. the

nature and cost of such treatment based on the expenses incurred duly supported by bills.

Resolved that these facilities may be allowed after obtaining prior approval of Government under Section 23 of the APOU Act.

Resolution No. 17: Delegation of powers to Vice-Chancellor:

Resolved that the matter be referred to the Finance Committee for its examination and then placed before the Executive Council at its next meeting.

Resolution No.18: Relaxation of age limit for students of Undergraduate Courses (Note 21):

Resolved to approve the action of the Vice-Chancellor in relaxing the age limit up to a maximum of 6 months for admission into undergraduate courses during the academic years 1984-85 & 1985-86.

Resolved further to authorize the Vice-Chancellor to relax the age limit up to 6 months in individual cases in future admissions.

Resolved to admit Intermediate passed candidates into undergraduate courses from the academic year 1986-87 without any age limit.

Resolution No.19 : Inclusion of Hindi Literature and Urdu Literature in the list of optional subjects of Undergraduate Courses:

Resolved to approve the resolution of the Academic Council to include Hindi & Urdu Literature in Optional subjects in II and III year courses for the academic year 1986-87.

Resolution No.20: Procedure for conducting examinations relating to II year undergraduate courses . (Note 23):

Resolved to approve the action of the Vice-Chancellor in holding the examinations for II year degree course according to the pattern approved by Academic Council.

Resolution No. 21: Appointment of Registrar (Note 40):

The Executive Council agreed with the legal opinion relating to appointment of a regular Registrar.

The consideration of the remaining items on the agenda viz., Items Nos.18 to 20 and 24 to 31 and 34 to 39 in the Second and Third agendas was adjourned to next meeting of the Executive Council.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Sixth Meeting of the Executive Council of Andhra Pradesh Open University held at 10.00 a.m. on the 22nd January 1986 in the Administrative Building, Somajiguda, Hyderabad.

Members Present:

Chairman Prof. C.Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy

Sri. P.Adinarayana

Sri P.M.Mohan Rao

Sri G.Gopalakrishna

Prof. P.Ramachandra Naidu

Prof. V.Abraham

Sri D.Ramanuja Rao

Prof. V.S. Prasad

Minutes of the Sixth Meeting of the A.P. Open University Executive Council held at 10.00 A.M. on 22-1-1986 in the Administration Building, Somajiguda, Hyderabad – 500 482.

Present:

1.	Prof. C.Narayana Reddy	Chairman
	Vice-Chancellor	
2.	Sri P.Adinarayana	
3.	Sri P.M. Mohan Rao	
4.	Sri G.Gopalakrishna	
5.	Prof. P.Ramachandra Naidu	
6.	Prof. V.Abraham	
7.	Sri D.Ramanuja Rao	
8.	Prof. V.S.Prasad	
9.	Prof. V.Nagaraja Naidu	Registrar I/c. & Secretary

Resolution No.1 : Regulations relating to M.Phil & Ph.D courses and pattern of M.Phil Programmes of APOU in Developmental Studies to be conducted at CESS (Notes 1 (i) & (ii) of the Agenda).

Resolved (i) to agree in principle with the pattern of M.Phil & Ph.D courses;
and

(ii) to constitute a committee consisting of the following members under the Chairmanship of the Vice-Chancellor to go into the regulations relating to M.Phil & Ph.D courses given in Appendices A, B & C to Notes 1 (i) & (ii) and to place the regulations before the next meeting of the Executive Council.

Prof. P.Ramachandra Naidu

Prof. V.Abraham

Prof. V.S.Prasad - Convenor

Resolution No.2 : Amendments to Regulations relating to undergraduate courses (Note 1 (ii) of the Agenda).

Resolved to approve the additional regulations relating to undergraduate courses made by the Academic Council shown in the Annexure to the Note.

Resolved further that a Statute prescribing the amount of proportional tuition fees for the optional units of II & III year undergraduate courses mentioned in Regulation 10 (ii) (a) may be brought before the next meeting of the Finance Committee/Executive Council.

Resolution No. 3 : Regulations relating to examinations of Diploma courses – option to write examinations in Telugu (Note 1 (iv) of the Agenda).

Resolved to approve the resolution of the Academic Council to allow students of Diploma courses option to write examinations in Telugu.

Resolution No.4: Institution of P.G. Degree & Diploma Courses (Note 1 (v) of the Agenda).

Resolved to approve the institution of the following P.G. Degree/Diploma Courses.

- I. P.G. Degree Courses
 - 1. M.A. English
 - 2. M.A. Telugu Studies
 - 3. M.A. Political Science
 - 4. M.A. Public Administration
 - 5. M.A. Sociology
 - 6. M.Com.
 - 7. M.B.A. for in service candidates.
 - 8. Master of Library and Information Science (MLISc)
- II. P.G. Diploma Courses
 - 1. Rural Management
 - 2. Translation (English to Telugu, Telugu to English)
 - 3. Computer Science or Paper Technology or Oil Technology.
 - 4. Marketing Management and Salesmanship.

Resolved further that a committee be constituted by the Vice-Chancellor to Scientific and Industrial Organisations like R.R. Labs & A.P. Paper Mills to consult them regarding the laboratory and other facilities that those institutions could afford for the students of A.P. Open University for practical training.

Resolution No.5 : Allotment of Government land for APOU Campus (Note 1 (vi) of the Agenda).

Resolved to record the report of the Vice-Chancellor regarding the steps taken for securing alternate site for the University Campus.

Resolution No.6: Sanction of special pay to staff on deputation from other Universities/Institutions (Note 2 (I) of the Agenda).

Resolved to ratify the payment of special pay sanctioned to the teaching and non-teaching staff taken on deputation shown in the Note.

Resolved further that prior sanction of Executive Council be obtained for allowing special pay to staff taken on deputation in future.

Resolution No.7: Sale of Course Material books published by the University (Note 2 (ii) of the Agenda)

Resolved to approve the proposal to sell course material books by the University itself instead of entrusting to outside agencies for one year as an experimental measure.

Resolution No. 8 : Sanction of special pay to Asst. Registrar, Superintendent & Stenographers (Note 2 (iii) of the Agenda).

Resolved to ratify the payment of special pay at the rates mentioned in the note to the Asst. Registrar and Superintendent attached to Vice-Chancellor's Peshi and Stenographer to the Registrar.

Resolved further that a special pay of Rs.100/- per month be sanctioned to the Stenographers attached to Director (Acad.) and Director (Student Services).

Resolution No.9: Re-fixation of pay of Dr.V.Venkaiah, Assistant Professor of Commerce (Note 2 (iv) of the Agenda).

Resolved that the pay of Dr.V.Venkaiah, Assistant Professor of Commerce be re-fixed at Rs.1060/- with effect from 4-1-1984 afternoon in the U.G.C. pay scale of Rs.700-1600 which he was drawing in the previous institution i.e., Institute of Public Enterprise before joining the University.

Resolved further that this case should not be quoted as a precedent.

Resolved also that in future the pay of the staff appointed on the recommendations of Selection Committees shall be fixed with the specific recommendations of the Selection Committees only.

Resolution No.10 : T.A. & D.A. to members of teaching and non-teaching staff of APOU.

Resolved that the rates of T.A. & D.A. Prescribed by the Government of Andhra Pradesh and adopted by the Osmania University, with the modification that 1 1/2 times the ordinary rates of D.A. are admissible for halts at Vijayawada, Visakhapatnam and Tirupati, be adopted by this University with effect from 30-12-1985.

Resolved further that the payments of T.A. & D.A. made already at rates fixed by the University originally be ratified.

Resolution No.11: Fixation of pay of Sri Y.V. Ramakrishna Rao, Superintendent (Note 2 (vi) of the Agenda).

Resolved to ratify the action of Vice-Chancellor in having fixed the initial pay of Sri Y.V.Ramakrishna Rao at Rs.730/- in the scale of Rs.700-1200 on his appointment to the post of Superintendent with effect from 7-3-1984.

Resolution No.12: Fixation of initial pay of Mohd. Chotemiah appointed as Superintendent (Note 2 (vii) of the Agenda).

Resolved that the initial pay of Mohd. Chotemiah appointed as Superintendent be fixed at Rs.880/- plus Rs.60/- FPI in the scale of Rs.700-1200 with effect from 4-10-1985 afternoon protecting the pay drawn by him in his previous organization.

Resolution No.13: Allowing of increments to teaching staff (Note 2 (viii) of the Agenda).

Resolved that the members of the teaching staff who were appointed with protection of basic pay drawn by them in their previous organizations be allowed their increments in the service of APOU from the dates on which annual grade increments would be due to them in their previous organizations provided that they were drawing pay in the same scale in their previous organizations.

Resolution No.14 : Fixation of pay of Sri Ch.Venkateswara Rao former Registrar, JNTU appointed as OIMP (Note 3 of the Agenda).

Resolved to temporarily designate the post of Director (Administration and Material Production) as Officer-in-Charge of Material Production with the scale of Registrar i.e. Rs.1800-2350.

Resolved also that the pay of Sri Ch. Venkateswara Rao, (formerly Registrar of the JNTU on reversion) who is appointed on deputation to the post of Officer-in-Charge of Material Production be fixed at Rs.2125 in the above scale with effect from 19-9-1985 afternoon. He will draw increments in the above scale.

The consideration of the matters in Notes (4) to Note (10) of the First Agenda and Notes (11) to (14) of the Supplementary Agenda is postponed to the next meeting of the Executive Council to be held on 24-2-1986.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Amendment to Resolution No.14

The amendment proposed by Prof. P.Ramachandra Naidu and Prof. V. Abraham to Resolution No.14 of the sixth meeting that the words 'on reversion' occurring in the Resolution be deleted was accepted by the Executive Council at its seventh meeting held on 24-1-1986 and the words are accordingly deleted from the Resolution.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventh Meeting of the Executive Council of Andhra Pradesh Open University held at 11.00 a.m. on the 24th February 1986 in the Administration Building, Somajiguda, Hyderabad.

Members Present:

Chairman Prof. C.Narayana Reddy, Vice-Chancellor

Prof. C. Narayana Reddy

Sri K.Kosalram

Sri P.Adinarayana

Sri G.Gopalkrishna

Prof. P.Ramachandra Naidu

Prof. V.Abraham

Sri D.Ramanuja Rao

Prof.V.S.Prasad

MINUTES OF THE SEVENTH MEETING OF THE EXECUTIVE COUNCIL OF ANDHRA PRADESH OPEN UNIVERSITY HELD AT 11.00 A.M. ON 24-2-1986 AT THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. C.Narayana Reddy

Chairman

Vice-Chancellor

Sri K.Kosalram

Sri P.Adinarayana

Sri G.Gopalakrishna

Prof. P.Ramachandra Naidu

Prof.V.Abraham

Sri D.Ramanuja Rao

Prof.V.S. Prasad

Prof.V. Nagaraja Naidu Registrar I/c. Secretary

Resolution No.1: Fixed Travelling Allowance to Assistant Public Relations Officer and Printing Foreman (Note (4) of the Agenda of sixth meeting).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned Fixed Travelling Allowance at Rs.150/- p.m. each to the Assistant Public Relations Officer and Printing Foreman.

Resolution No.2: Purchase procedure (Note (5) of the Agenda of sixth meeting).

Resolved to ratify the purchase procedure prescribed by the Vice-Chancellor for the purchase of Stores, Printing etc. shown in the Annexure-I to the note with the modifications shown in Annexure-II thereto, as recommended by the Finance Committee.

Resolution No.3: Purchase of additional Video equipment for the AudioVisual Production & Research Centre of the University (Note (6) of the Agenda of sixth meeting).

Resolved to sanction the expenditure of Rs.10.49 lakhs for the purchase of additional video equipment for the Audiovisual Production & Research Centre of the University as recommended by the Finance Committee.

Resolution No. 4: Non-availment of vacation by teaching staff on Foreign Service in the University (Note (7) of the Agenda of sixth meeting).

Resolved that the matter be placed before the Executive Council after obtaining the views of Government again as recommended by the Finance Committee.

Resolution No.5: Surrender of Earned Leave and payment of cash equivalent to the employees of University (Note (8) of the Agenda of sixth Meeting).

Resolved that the matter be placed before the Executive Council after obtaining the approval of Government for the scheme as recommended by the Finance Committee.

Resolution No. 6: Delegation of powers to the various officers of the University (Note (9) of the Agenda of Sixth Meeting).

Resolved to ratify the action taken by the Vice-Chancellor in delegating the powers shown in Annexure I,II & III to the Note (9) to the different officers of the University.

Resolved further that Item 3 of the powers delegated to the Vice-Chancellor in Executive Council Resolution No.1, dated 24-11-1984 (Annexure – IV) relating to creation of temporary posts for a period of 6 months be withdrawn.

Resolved also that the additional powers shown in Annexure-V to the Note be delegated to the Vice-Chancellor and to other officers till a statute showing the powers of the Vice-Chancellor is made.

Resolution No. 7: Constitution of a Provident Fund for A.P. Open University employees (Note (10) of the Agenda of sixth meeting).

Resolved to approve the statute relating to constitution of a General (Non-Contributory) Provident Fund for the employees of A.P. Open University and submit to the Chancellor for assent.

Resolved further that the Statute relating to pension scheme etc., for the benefit of the University employees may be prepared and placed before the Executive Council.

Resolution No. 8: Appointment of Academic Assistant in Arts (Note (11) of the Agenda of sixth meeting).

Resolved to approve the panel of candidates recommended by the Selection Committee for appointment as Academic Assistant in the Faculty of Arts.

Resolved further that Dr.K.S.Ramana who is the first in the panel be appointed as Academic Assistant in the Faculty of Arts.

Resolution No 9 : Fixation of initial pay of Dr.G.Ramachandraiah, Assistant Professor in Chemistry (Note (12) of the Agenda of sixth meeting).

Resolved that the matter be placed before the Finance Committee for consideration before submission to the Executive Council.

Resolution No. 10: Sanction of Special pay to Junior Assistant-cum-Typist in Vice-Chancellor's Peshi (Note (13) of the Agenda of sixth meeting).

Resolved to sanction special pay of Rs.75/- per month to Sri M.Ramanatham, Junior Assistant-cum-Typist working in Vice-Chancellor's Peshi with effect from 1-8-1985.

Resolution No. 11: Qualifications for various non-teaching posts (Note (14) of Agenda of sixth meeting).

Resolved to ratify the qualifications prescribed for the various non-teaching posts shown in Annexure-I to the note.

Resolved further that a comprehensive set of service rules showing the qualifications for all the non-teaching posts in the University and the method of recruitment to those posts be prepared and placed before the Executive Council.

Resolution No. 12: Regulations relating to M.Phil., Ph.D & M.Phil. in Developmental Studies (Note (1) of (Supplementary) Agenda of seventh meeting).

Resolved that the amendments suggested by the sub-committee of the Executive Council to the Regulations relating to M.Phil. & Ph.D courses shown in Appendix-A & Appendix-B to Academic Council Resolution No.2, dt.16-11-85 be referred to the Academic Council for consideration.

With regard to the M.Phil. Programmes in Developmental Studies proposed to be conducted at CESS, it is resolved that the Vice-Chancellor be delegated with the powers to provide sub-rules and executive instructions under the M.Phil. regulations so that the operational needs of specific institutions for conducting Research Programmes can be taken care of.

Resolution No.13 : Electricity and water charges of Vice-Chancellor's residence
(Note (2) of (Supplementary) Agenda for seventh meeting)

Resolved that electricity and water charges for the Vice-Chancellor's residence be paid from the University funds.

Resolution No.14: Enhancement of rates of daily wages of employees employed on daily wage basis (Note (3) of the (Supplementary) Agenda for seventh Meeting).

Resolved that the rates of daily wages of persons engaged under the following categories be enhanced as shown below with effect from 1-3-1986.

	Existing Rates	Enhanced Rates
Junior Assistant-cum-Typists	Rs.13.70	Rs.20.00
Record Assistants	Rs.12.60	Rs.17.00
Office Attenders	Rs.10.50	Rs.14.00

Resolution No.15: Resolved that the following matters be placed before the Finance Committee for consideration before submission to the Executive Council.

1. Fixation of initial pay of Dr.(Smt.) K.Gnanaprasuna, Assistant Professor in Physics (Note (4) of the (Supplementary) Agenda of seventh meeting).
2. Fixation of initial pay of Sri B.Satyanandachary, Senior Assistant (Note (5) of the (Supplementary) Agenda of seventh meeting).
3. Fixation of initial pay of Sri N.Krishnabrahmam, Senior Assistant (Note (6) of the (Supplementary) Agenda of sixth meeting).
4. Fixation of initial pay of Sri K.Sudhakara Rao, Senior Assistant (Note (7) of (Supplementary) Agenda of seventh meeting).
5. Enhancement of consolidated salary of Sri N.Damoderabbai, Computer Programmer (Note (8) of (Supplementary) Agenda of seventh meeting).

Resolution No.16 : Special pay to Office Attenders attached to Peshis of Director, Finance Officer and Officer I/c. Material Production (Note (9) of (Supplementary) Agenda of seventh meeting).

Resolved to sanction special pay of Rs.20/- each per month to the Office Attenders attached to the Peshis of Directors, Finance Officer and Officer In-charge Material Production with effect from 1-3-1986.

Resolution No.17: Adhoc appointment of Sri V.Chandrasekhara Rao, Assistant Professor in Library Science (Note (10) of (Supplementary) Agenda of seventh meeting).

Resolved to ratify the action of Vice-Chancellor in extending the adhoc appointment of Sri V.Chandrasekhara Rao, Assistant Professor in Library Science for a period of three months from 11-2-1986.

Resolved further that the post be filled on regular basis by advertisement.

Resolution No.18 : Remuneration to staff of Accounts Branch for preparation of Budget Estimates for 1985-86 and proposals for fixing Block Grant (Note (11) of the (Supplementary) Agenda of seventh meeting).

Resolved that conveyance charges may be sanctioned by the Vice-Chancellor to the staff of Accounts Branch who worked outside office hours and on holidays in connection with the preparation of Budget for 1985-86 and Block Grant figures.

Resolution No.19 : Remuneration to staff of Examinations Branch (Note (12) of the (Supplementary) Agenda of seventh meeting.

Resolved to ratify the payment of remuneration made to the regular staff of Examinations Branch shown in the Note.

Resolved further to sanction the payment of remuneration at 1½ months basic pay plus D.A. in each year to the regular staff of the rank of Assistant Registrar and below working in Examinations Branch.

Resolution No.20 : XIII World Conference of International Council of Distance Education held in Melbourne in August, 1985, Financial Assistance to Prof. S.Brahmaji Rao, Director (Academic) (Note (13) of the (Supplementary) Agenda of seventh meeting).

Resolved to sanction financial assistance of Rs.3,000/- to Prof. S.Brahmaji Rao deputed to participate in the XIII World Conference of International Council of Distance Education held at Melbourne in August, 1985.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Resolution No.3: Emblem of the A.P. Open University (Item N.3 of the Agenda).

Resolved that the emblem of the University shown in the Note be approved with the alteration viz., the lamp should come in front of the book.

Resolution No.4 : Extension of deputation of Sri S.Seshadri, Accounts Officer, A.G's Office working as Dy. Registrar Accounts (Item No.4 of the Agenda).

Resolved that the period of deputation of Sri S.Seshadri, Accounts Officer of A.G's Office be extended for a further period of one year from 2-4-1986 as a special case as the audit of accounts of the University is yet to be taken up.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Ninth Meeting of the Executive Council of Andhra Pradesh Open University held at 10.00 A.M. on the 2nd May, 1986 in the Administration Building, Somajiguda, Hyderabad.

Members Present:

Chairman: Prof. C.Narayana Reddy Vice-Chancellor

Prof. C.Narayana Reddy
Sri K.Kosalram IAS
Sri S.Kasipandyam IAS
Sri G. Gopalakrishna
Prof. P.Ramachandra Naidu
Prof. V.Abraham
Sri D.Ramanuja Rao
Prof. V.S.Prasad

MINUTES OF THE NINTH MEETING OF THE A.P. OPEN UNIVERSITY
EXECUTIVE COUNCIL HELD AT 10.00 A.M. ON 2-5-1986 IN THE
ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. C. Narayana Reddy Chairman
Vice-Chancellor

Sri S.Kasipandian, IAS

Sri K.Kosalram, IAS

Sri G.Gopalakrishna

Prof. P.Ramachandra Naidu

Prof. V.Abraham

Sri D.Ramanuja Rao

Prof. V.S. Prasad

Prof. V.Nagaraja Naidu Registrar I/c. & Secretary

Resolution No.1 : Fixation of initial pay of Dr.G.Ramachandraiah, Assistant Professor in Chemistry (Note I (I) of the Agenda).

Resolved that the initial pay of Dr.G.Ramachandraiah, Assistant Professor in Chemistry be fixed at Rs.940/- in the UGC pay scale of Rs.700-1600 with effect from 22-11-1985 forenoon as recommended by the Finance Committee.

Resolved further that the matter of allowing Family Planning Incentive Increment of Rs.40/- be deferred till clarification is received from Government who have been addressed in a similar case.

Resolution No.2: Fixation of initial pay of Dr.(Smt.) K.Gnanaprasuna, Assistant Professor in Physics (Note I (ii) of the Agenda).

Resolved that the initial pay of Dr.(Smt.) K. Gnanaprasuna, Assistant Professor in Physics be fixed at Rs.780/- in the UGC pay scale of Rs.700-1600 with effect from 14-11-1985 forenoon as recommended by the Finance Committee.

Resolution No.3: Fixation of initial pay of Sri B.Satyanandachary, Senior Assistant (Note I (iii) of the Agenda).

Resolved that the initial pay of Sri B.Satyanandachary, Senior Assistant be fixed at Rs.610/- in the scale of Rs.530-850 with effect from 14-11-1985 forenoon as recommended by the Finance Committee.

Resolution No.4: Fixation of initial pay of Sri N.Krishnabrahmam, Senior Assistant (Note I (iv) of the Agenda).

Resolved that the initial pay of Sri N.Krishnabrahmam, Senior Assistant be fixed at Rs.545/- in the scale of Rs.530-850 with effect from 14-11-1985 forenoon as recommended by the Finance Committee.

Resolution No.5: Fixation of initial pay of Sri K.Sudhakara Rao, Senior Assistant (Note I (v) of the Agenda).

Resolved that the initial pay of Sri K.Sudhakara Rao, Senior Assistant be fixed at Rs.560/- in the scale of Rs.530-850 with effect from 15-11-1985 forenoon as recommended by the Finance Committee.

Resolved further that the matter of allowing Family Planning Incentive Increment of Rs.30/- be deferred till clarification is received from Government who have been addressed in a similar case.

Resolution No.6 : Enhancement of consolidated salary of Sri N.Damoderabbai, Computer Programmer (Note I (vi) of the Agenda).

Resolved that the consolidated salary of Sri N.Damoderabbai, Computer Programmer be enhanced to Rs.1800/- per month with effect from 1-3-1986 as recommended by the Finance Committee.

Resolution No.7: Sanction of Fixed Travelling Allowance to Sri K.Lakshmana Rao, Assistant Engineer, Engg. Branch (Note 2 of the Agenda).

Resolved to sanction a Fixed Travelling Allowance of Rs.150/- per month to Sri K.Lakshmana Rao, Assistant Engineer with effect from 1-6-1985 as recommended by the Finance Committee.

Resolution No.8 : Augmentation of computer facilities (note 3 of the Agenda).
Resolved to sanction a sum of Rs.7.75 lakhs to acquire additional equipment to the Computer as recommended by the Finance Committee.

Resolution No.9: M.Phil. Regulations (note 4 of the Agenda).

Resolved that the Regulations relating to M.Phil. courses made by the Academic Council in Resolution No.2 of its second meeting held on 16-11-1985 as amended by it in respect of Regulations 2 (iii), 3,4 (ii) and 8 (vi) in Resolution No.1 (a) of its third meeting held on 15-3-1986, be approved.

Resolution No.10 : Ph.D. Regulations (Note 5 of the Agenda).

Resolved that the Regulations relating to Ph.D Courses made by the Academic Council in Resolution No.2, of its second meeting on 16-11-1985 as amended by it in respect of Regulations 2,3,5(e), 6,7 (b) and 11 in Resolution No.2 (a), (b), (c), (d), (e) and (f) of its third meeting held on 15-3-1986 be approved.

Resolution No.11 : Regulations relating to M. Phil. in Development Studies (Note 6 of the Agenda).

Resolved that the regulations relating to M. Phil. in Development Studies made by the Academic Council in Resolution No.3, of its second meeting held on 16-11-1985 be approved (in view of the Resolution 3 of the Academic Council at its meeting held on 15-3-1986 subject to the condition that these regulations are in conformity with the M. Phil. Regulations of the University.

Resolution No.12 : Admission of students into B.Sc. Course – Amendment to Regulations relating to undergraduate courses (Note 7 of the Agenda).

Resolved that the addition to the Regulation 3 (ii) of the Regulations relating to undergraduate courses proposed by the Academic Council in Resolution No.7 of its third meeting held on 15-3-1986 be approved subject to the condition that the students of I year B.A./B.Com. Courses who secure 60% of marks in Science and Technology paper should undergo during the II year course an additional course in Laboratory practice, in their chosen science subjects, to be prescribed by the University.

Resolution No.13: Students of Undergraduate Courses – Repeating the I/II/III year courses – payment of fees (Note 8 of the Agenda).

Resolved to approve the addition to Regulation 10 (iv) of the Regulations relating to undergraduate courses proposed by the Academic Council in Resolution 8 of its third meeting held on 15-3-1986.

Resolution No.14 : Starting of New Study Centres (Note 9 of the Agenda).

Resolved to approve the recommendation of the Academic Council in Resolution No.12 of its third meeting held on 15-3-1986 to start new Study Centres at Chittoor, Machilipatnam, Kakinada, Sangareddy, Vikarabad, Godavari Khani, Kothagudem and Kavali during the academic year 1986-87.

- Resolution No.15 : (I) Draft Statutes under the APOU Act.
(Note 10 of the Agenda)
- (ii) Draft Regulations relating to meetings of Executive Council and Academic Council (Note 11 of the Agenda).
- (iii) Draft amendment to Statute 8 of the First Statutes (Note 12 of the Agenda).

Resolved that a sub-committee of the Executive Council consisting of the following members be constituted to scrutinize the Draft Statutes, Draft Regulations and Draft amendment to Statute 8 of the First Statutes appended to Notes 10,11, and 12 of the Agenda before they are considered by the Executive Council. (1) Sri D.Ramanuja Rao, (2) Sri G. Gopalakrishna, (3) Prof. V.S.Prasad and (4) A legal expert conversant with University Rules and Procedures.

- Resolution No.16 : Appointment of Prof. K. Rama Reddy as Director (Academic), A.P. Open University (Note 13 of the Agenda).

Resolved to ratify the appointment of Prof. K.Rama Reddy, Head, Department of Physics, Osmania University on deputation terms as Director (Academic) in A.P. Open University for a period of two years from 24-4-1986 afternoon.

- Resolution No.17 : Appointment of Sri G.Ramakrishna Rao as Special Officer in A.P. Open University (Note 14 of the Agenda).

Resolved that the matter be deferred to the next meeting of the Executive Council.

- Resolution No.18 : Purchase of Steel Furniture (Note 15 of the Agenda).

Resolved that order may be placed with A.P. Small Scale Industries Development Corporation to supply the steel furniture required by the University.

- Resolution No.19 : Amendment to Statute 2 of the First Statutes relating to Constitution of Executive Council (Note 16 of the Agenda).

Resolved that the following amendments be made in Statute 2 of the First Statutes of the University set out in the Schedule to the APOU Act:

- (1) In Clause (1) of Statute 2, the following sub-clause may be inserted before the existing sub-clause(I) under Class – II Other Members :
“(i) One Director and one Dean by rotation on the basis of seniority, for a period of one year”.
- (2) The existing sub-clause (I) under Class – II Other Members may be renumbered as “(i-a)”.
- (3) For the existing sub-clause (ii) under Class-II Other Members, the following may be substituted:

“(ii) Three eminent persons representing the educational interests in the University area to be nominated by the Chancellor in consultation with the State Government”.

Resolved further that the approval of the Chancellor be obtained for the above amendments under Section 25 (3) of the Act.

Resolution No.20 : Delegation of powers to Officer Incharge, Material Production (Note 17 of the Agenda).

Resolved that the powers detailed in the note which have been delegated to the Director (Material Production) in Resolution No.9 of the seventh meeting of the Executive Council held on 24-2-1986 be delegated to the Officer Incharge, Material Production.

Resolution No.21 : Payment of Annual Subscription to Association of Indian Universities for 1986-7 (note 18 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in sanctioning the payment of Rs.14,000/- towards the payment of Annual Subscription to the Association of Indian Universities for the year 1986-87.

Resolution No.22 : Adhoc payment of 15 days' emoluments to A.P. Open University employees (Note 19 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned the adhoc payment of 15 days' emoluments to the employees of the University satisfying the conditions mentioned in G.O.Ms.No.43, Finance & Planning (F.W-P.C) Department, dated 5-3-1986.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Tenth Meeting of the Executive Council of Andhra Pradesh Open University held at 10.30 A.M. on the 31st May, 1986 in the Administration Building, Somajiguda, Hyderabad.

Members Present :

Chairman Prof. C.Narayana Reddy Vice-Chancellor

Prof. C.Narayana Reddy
Vice –Chancellor

Sri G. Gopalakrishna

Prof.P.Ramachandra Naidu

Prof. V.Abraham

Sri D.Ramanuja Rao

Prof. V.S. Prasad.

MINUTES OF THE TENTH MEETING OF THE A.P. OPEN UNIVERSITY
EXECUTIVE COUNCIL HELD AT 10.30 A.M. ON 31-5-1986 IN THE
ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. C.Narayana Reddy Chairman
Vice-Chancellor

Sri G. Gopalakrishna

Prof. P. Ramachandra Naidu

Prof. V.Abraham

Sri D.Ramanija Rao

Prof. V.S. Prasad

Prof. V. Nagaraja Naidu, Registrar I/c, & Secretary

Resolution No.1: Appointment of Sri Mohd. Barkat Ali Khan, Dy. Executive
Engineer on deputation (Note 1 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in appointing Sri Mohd.
Barkat Ali Khan as Dy. Executive Engineer on deputation for a period of one
year on usual Foreign Service terms.

Resolution No.2 : Extension of the term of adhoc appointment of Sri V.Chandrasekhara Rao, Assistant Professor of Library Science (Note 2 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in extending the term of adhoc appointment of Sri V.Chandrasekhara Rao for a further period of 3 months with effect from 11-5-1986 or until further orders whichever is earlier.

Resolution No.3 : Declaration of A.P. Open University under Section 12-B of the UGC Act (Note 3 of the Agenda).

Resolved to record the report of the Vice-Chancellor that the University Grants Commission has agreed to declare the A.P. Open University as an institution fit to receive central assistance in terms of the rules framed under section 12-B of the UGC Act.

Resolved further to place on record its appreciation of the help and assistance received from the Hon'ble Minister for Education, Government of Andhra Pradesh and the Chairman, University Grant Commission.

Resolution No.4: Allotment of land to Andhra Pradesh Open University for University Campus (Note 4 of the Agenda).

Resolved to record the report of the Vice-Chancellor that the Government of Andhra Pradesh have allotted 53-63 acres of land for the construction of the APOU Campus.

Resolved further to place on record the gratitude of the Executive Council to the Hon'ble Chief Minister, Govt. of Andhra Pradesh for allotting land for the construction of the University Campus.

Resolved also that the University Campus be named as "Vikasa Nagari".

Resolution No.5 : Appointment of Sri G. Ramakrishna Rao as Special Officer in A.P. Open University (Note 5 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having appointed Sri G. Ramakrishna Rao as Special Officer for a period of two years from 11-4-1986 on the terms mentioned in the note.

Resolved further that Sri G.Ramakrishna Rao be paid the consolidated salary of Rs.2,000/- per month up to 31-5-1987 and that his salary from 1-6-1987 be regulated as per the Government Rules governing re-employment of pensioners.

Resolution No.6 : Emblem of A.P. Open University (Note 6 of the Agenda).

Resolved to approve the Revised Emblem of the A.P. Open University enclosed to note 6 of the Agenda in the place of the Emblem approved in Resolution No.3 of the Eighth Meeting of the Executive Council held on 29-3-1986.

Resolution No.7: Visit of Prof. V.Nagaraja Naidu, I/c. Registrar to the United Kingdom (Note 7 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having deputed Prof. V.Nagaraja Naidu, I/c. Registrar to U.K. from 1-3-1986 to 19-3-1986 to study the working of the British Open University and to sanction a sum of Rs.5,626=55 towards the Travelling Allowance and other expenses of the Registrar as detailed in the Note.

Resolution No.8: Appointment of Producer/Programme Officer (Audio/Video) and Production Assistants (Audio/Video).

Considered the recommendations of the Selection Committees relating to Selection of candidates for appointment to two posts of Producer/Programme Officer (Audio/Video) and two posts of Production Assistants (Audio/Video) and RESOLVED not to ratify the recommendations of the Selection Committees.

Resolved further to authorize the Vice-Chancellor to re-advertise the posts.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eleventh Meeting of the Executive Council of Andhra Pradesh Open University held at 10.30 A.M. on the 10th July, 1986 in the Administration Building, Somajiguda, Hyderabad.

Members Present:

Chairman : Prof.C.Narayana Reddy Vice-Chancellor

Prof. C.Narayana Reddy
Sri K.Penchalaiah
Sri M.V. Venkata Reddy
Prof. P.Ramachandra Naidu
Prof. V.Abraham
Sri D.Ramanuja Rao
Prof. V.S.Prasad.

MINUTES OF THE ELEVENTH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXEVUTIVE COUNCIL HELD AT 10.30 A.M. ON 10-7-1986 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD - –00 482.

PRESENT :

Prof. C.Narayana Reddy Chairman
Vice-Chancellor

Sri K.Penchalaiah

Sri M.V.Venkata Reddy

Prof. P.Ramachandra Naidu

Prof. V.Abraham

Sri D. Ramanuja Rao

Prof. V.S.Prasad

Prof. V.Nagaraja Naidu, Registrar I/c, & Secretary.

Resolution No.1 : Constitution of Finance Committee (Note 1 of the Agenda).

Resolved to choose Prof. P.Ramachandra Naidu as a member of the University Finance Committee.

Resolution No.2 : Draft Statutes and Regulations under the APOU Act and Draft Amendments to Statute 8 of the First Statutes (Note 2 of the Agenda).

Resolved to constitute a sub-committee consisting of the following members to further examine the Draft Statutes and Regulations and Draft amendments to Statute 8 of First Statutes enclosed to the note.

1. Sri K.Penchalaiah
2. Prof. P.Ramachandra Naidu
3. Prof. V.Abraham
4. Sri D.Ramanuja Rao
5. Sri Satti Venkata Reddy, Advocate

Resolved further that the Draft Statutes and Regulations and Draft Amendments to Statute 8 of the First Statutes examined by the sub-committee be placed before the next meeting of the Executive Council.

Resolution No.3 : Draft Regulations relating to recognition of Service Associations of University Employees (Note 3 of the Agenda).

Resolved to request Sri K.Penchalaiah and Sri M.V. Venkata Reddy to examine the Draft Regulations relating to recognition of Service Associations and that the regulations be placed before the next meeting of the Executive Council with their remarks.

Resolution No.4 : Enhancement of consolidated salary of Sri T.Mahavir, System Analyst (Note 4 of the Agenda).

Resolved that the consolidated salary of Sri T.Mahavir, System Analyst be enhanced from Rs.2,200/- to Rs.2,600/- per month with effect from 1-6-1986.

Resolution No.5 : Delegation of powers to the Deputy Executive Engineer (Note 5 of the Agenda).

Resolved that the Dy. Executive Engineer be delegated with the powers of according technical sanction for estimates up to Rs. 1,00,000/- for original works and Rs.50,000/- for maintenance works, and to sanction casual leave to the staff under his charge.

Resolution No.6 : Draft Rules for grant of loans to University Employees for House Building purposes (Note 6 of the Agenda).

Resolved to approve the proposal for granting of loans to University Employees for purchase of house-sites, construction of houses, purchase of ready built houses and enlargement of existing houses owned by them and to approve the Draft Rules enclosed to the note for grant of such loans.

Resolution No.7 : Pension Scheme to A.P. Open University Employees (Note 7 of the Agenda).

Resolved that a Pension Scheme on the lines of the Revised Pension Rules,1980 of the Government of Andhra Pradesh be introduced for the benefit of the Teaching and Non-teaching Employees of this University and

that the Statutes prescribing the rules of the Scheme be prepared and placed before the Executive Council for approval after obtaining the approval of the Government for the scheme under Sec.34 of the APOU Act.

Resolution No.8 : Group Insurance Scheme for A.P. Open University Employees (Note 8 of the Agenda).

Resolved that a Group Insurance Scheme be introduced for the benefit of Teaching and non-Teaching Employees of the APOU and that the Statutes prescribing the rules of the Scheme be prepared and placed before the Executive Council for approval, after obtaining the approval of the Government under Sec. 34 of the APOU Act.

Resolved further that the Government be requested to extend the scheme of Group Insurance sanctioned by Government for their employees in G.O.No.293, Finance & Planning (F.W. Accts.II), dated 8-10-1984 to the employees of A.P. Open University also.

Resolution No.9 : Conference of Executive Heads of Commonwealth Universities at Penang – Sanction of travel expenses of Vice-Chancellor, APOU (Note 9 of the Agenda).

Resolved to sanction the travel and incidental expenses to the Vice-Chancellor for attending the conference of Executive Heads of Commonwealth Universities to be held at Penang, Malaysia and for visiting Bangkok and Jakarta Open Universities from 15th to 28th August, 1986.

Resolution No.10 : Sanction of Special Pay to staff on deputation from other Universities/Institutions (Note 10 of the Agenda).

Resolved to sanction Special Pay to Prof. K.Rama Reddy, Director (Academic) and Sri Mohd. Barkat Ali Khan, Dy. Executive Engineer as proposed in the note.

Resolution No.11 : Payment of Inspection Fees to members of teams for visiting different places in connection with selection of Colleges for location of new Study Centres (Note 11 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned Inspection Fees at Rs.100/- per member of each team for each place visited by the visiting teams in connection with location of new Study Centres.

Resolved further that hence forward members of inspection committees constituted by the University shall be paid a remuneration of Rs.100/- per day.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Twelfth Meeting of the Executive Council of Andhra Pradesh Open University held at 11.00 A.M. in the 11th August 1986 in the Administration Building, Somajiguda, Hyderabad.

Present :

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
Sri K. Kosalram IAS
Sri K. Penchalaiah APAS
Prof. P. Ramachandra Naidu
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. V.S. Prasad

MINUTES OF THE TWELFTH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 11.00 A.M. ON 11-8-1986 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. C. Narayana Reddy Chairman
Vice-Chancellor

Sri K. Kosalram

Sri K. Penchalaiah

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. V.S. Prasad

Prof. V. Nagaraja Naidu, /c. Registrar Secretary

Before taking up the regular Agenda, the Executive Council passed the following Resolution touching the demise of Mr. K. Sivaram on 10-8-1986.

“The Executive Council deeply mourns the sudden and sad demise of Mr. K. Sivaram, Staff Member of Audio-Visual Division of our University. Further resolved to offer heartfelt condolence to the members of the bereaved family”.

Resolution No.1 : Draft Statutes and Regulations under the APOU Act and Draft Amendments to Statute 8 of the First Statutes - Recommendations of the Sub-Committee (Note 1 of the Agenda).

Resolved to approve the recommendations of the Sub-Committee with the following amendments:

- (1) In recommendation I, in the additional Clause 8 proposed to Statute 1 of the First Statutes, the words “/recognised” shall be deleted.
- (2) (i) In Recommendation No.V, Item (1) of the proposed amendments to Statute 8 of the First Statutes i.e. “In Clause (1) the Word ‘Coordinators’ may be added after the words Assistant Professors (Lecturers)” shall be deleted.

(ii) In Item (3) of the proposed amendments to Statute 8 of the First Statutes, the words “/Coordinators” shall be deleted.

Resolution No. 2 : Draft Amendments to Statutes 1 and 8 of the First Statutes set out in the Schedule to the Andhra Pradesh Open University Act (Note 3 of the Agenda).

- (1) Draft Amendments to Statute 1 of the First Statutes : Conditions of service, and powers and functions of the Vice-Chancellor:

Resolved to approve the additional Clauses (7) to (11) proposed subject to the following amendment:

In the proposed additional Clause (8) the words “/recognised” shall be deleted.

- (2) Amendments to Statute 8 of the First Statutes – Constitution of Selection Committees for the selection of Professors, Associate Professors & Assistant Professors :

Resolved that Statute 8 of the First Statutes in the Schedule to APOU Act be substituted by a new Statute shown in Annexure A to this Resolution incorporating therein the provisions of the Draft Statute 8 relating to classification methods of appointment and duties of the teachers of the University.

Resolved further that the Draft Amendments to Statutes 1 and 8 of the First Statutes approved by the Executive Council shown in Annexure – A to this resolution be submitted to the Chancellor for assent.

Resolution No.3 : Draft Statutes and Regulations under the A.P. Open University Act (Note 2 of the Agenda).

Resolved to approve Draft Statutes 3,4,6 and 10 appended to Note 2 of the Agenda viz., 3 Appointment, terms and conditions of service and powers and functions of the Registrar; 4. Terms and conditions of service and powers

and duties of the Finance Officer; 6. The Faculties - constitution, powers and functions and 10. Preparation of the financial estimates of the University.

Resolved further to approve the Draft Statutes Nos.2,5, 7,8 and 9 with the following Amendments :-

- (1) Draft Statute No.2 : Appointment, powers and duties of Directors.
 - (i) In Clause 1 of the Statute, the word 'four' in the first sentence shall be deleted.
 - (ii) In Clause 5, the first sub-clause beginning with the words "The Directors may be numbered as "5(a)".
 - (iii) The second Sub-Clause beginning with 'In addition to the aforesaid duties' shall be numbered as '5 (b)'.
- (2) Draft Statute No.5 : Faculties in addition to those mentioned in Section 18 (1) of the Act.

This Draft Statute shall be omitted and a reference to Section 18 (1) (f) of the APOU Act may be included in the preamble to Draft Statute No.6 viz., The Faculties – constitution, powers and functions.

- (3) Draft Statute No.7 : Terms and conditions of the office of Dean of Faculty.
In the first sentence of Clause 1, the words 'by rotation' shall be added at the end.
- (4) Draft Statute No.8: Classification and methods of appointment of teachers of the University.

A separate fresh statute on this subject is not necessary. The provisions in this Draft Statute shall be included as amendments to the existing Statute 8 of the First Statutes in the Schedule to APOU Act – vide resolution 2 (2) above.

- (5) Draft Statute No.9 : Preparation of Annual Report of the University.

The following Statute shall be substituted for the Draft Statute:

"The Executive Council shall prepare the Annual Report for the previous academic year ending with 30th June before the 31st October of each year."

Resolved also that Draft Statutes 2,3,4,6,7,9 & 10 which are approved by the Executive Council as shown above shall be numbered as Statutes 15 to 21 respectively vide Annexure-B to this Resolution and submitted to the Chancellor for assent.

Resolution No.4 : Draft Regulations (Note 2 of the Agenda).

Resolved to approve the Draft Regulations relating to Meetings of Executive Council and Academic Council with the following amendments:

A. Executive Council Meetings:

- (1) In Regulation 1, after the words 'six weeks', the words "and may meet more often, if necessary" shall be added.
- (2) In Regulation 6, the words "the Annual Report" shall be omitted.
- (3) In Regulation 12, the following sentence shall be added at the end:

"No quorum is required for an adjourned meeting."

- (4) In Regulation 17 (a) : (i) In the heading of this regulation, for the words 'drawing up', the word 'recording' shall be substituted.

- (ii) For the first sentence in this Regulation, the following shall be substituted:

"Minutes of the proceedings of the Executive Council shall be recorded by the Registrar and shall be circulated duly approved by the Chairman to all members of the Council present within 7 days of the meeting."

B. Regulations relating to Academic Council Meetings:

- (1) In Regulation 4, for the word 'emergent', the word 'urgent' shall be substituted.
- (2) Regulation 14 shall be deleted.

Resolution No.5 : Draft Amendment to Statute 3 of the First Statutes in the A.P. Open University Act (Note 4 of the Agenda).

Resolved that the following amendments be made in Statute 3 of the First Statutes:

- (1) For Item (vi), the following shall be substituted:

"(vi) One Associate Professor by rotation in order of seniority from each Faculty, for a period of one year."

- (2) The following item shall be added after item (ix) :

- (3) "(x) Such members of the Executive Council who are not otherwise members of the Academic Council."

Resolved further that this Resolution be placed before the Academic Council at its next meeting and the Resolution of the Academic Council thereon brought before the Executive Council for consideration.

Resolution No.6 : Draft Regulations relating to recognition of Service Associations of University Employees (Note 5 of the Agenda).

Resolved to defer consideration of the subject to the next meeting of the Executive Council.

Resolution No.7 : Sri V.Chandrasekhara Rao, Asst. Professor of Library Science – Extension of the term of appointment (Note 6 of the Agenda).

Resolved to ratify the extension of adhoc appointment of Sri V.Chandrasekhara Rao, Assistant Professor of Library Science for a further period of three months from 11-8-1986 or until further orders whichever is earlier.

Resolution No.8 : Appointment of Assistant Professor of Urdu (Note 7 of the Agenda).

Resolved to approve the recommendation of the Selection Committee to appoint Dr.Md. Shoukat Hayat as Assistant Professor of Urdu.

Resolution No.9 : Appointment of Academic Assistant in Biological Sciences (Note 8 of the Agenda).

Resolved to approve the recommendation of the Selection Committee to appoint Mrs. T.Aruna Reddy as Academic Assistant in Biological Sciences.

Resolution No.10 : Grant of Advance for Education purposes to the University Employees (Resolution No.1 of the Seventh Meeting of the Finance Committee held on 11-8-1986).

Resolved to approve the proposal to adopt the scheme of granting Advances for Educational purposes laid down in G.O.Ms.No.235, Finance & Planning (F.W. – A & L) Department, dated 22-8-1983 for the benefit of the employees of this University of and below the rank of Superintendent, with effect from the current academic year, as recommended by the Finance Committee.

Resolved further to delegate powers to the Registrar for sanctioning the Education Advance, as recommended by the Finance Committee.

Resolution No.11: Purchase of paper for printing of course material (Resolution No.3 of the Seventh Meeting of the Finance Committee held on 11-8-1986).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned Rs.5,50,000/- towards purchase of 50 MT of paper from M/s. Rayalaseema Paper Mills Limited, Adoni, as recommended by the Finance Committee.

Resolution No.12 : Payment of Actual Local Transport Charges at Bombay to Prof. V. Nagaraja Naidu, I/c. Registrar (Resolution No.5 of the Seventh Meeting of the Finance Committee held on 11-8-1986).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned Rs.130/- towards reimbursement of local conveyance charges incurred by Prof. V. Nagaraja Naidu, I/c. Registrar at Bombay on 30-7-1986.

Resolved further to delegate power to the Vice-Chancellor to sanction actual local transport charges at the four major cities i.e. Delhi, Bombay, Madras and Calcutta on the certification of the Officers/Teachers of the University during their official tours to those places.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

ANNEXURE A TO RESOLUTION NO.2 OF THE TWELFTH MEETING OF THE EXECUTIVE COUNCIL HELD ON 11-8-1986.

Amendments made by the Executive Council to statutes 1 and 8 of the First Statutes set out in the Schedule to the APOU Act.

I. STATUTE 1 : Vice-Chancellor

Add the following Clauses after Clause (6) of this Statute:

- “(7) The Vice-Chancellor shall be responsible for the maintenance of discipline among the students and teaching and non-teaching employees of the University and shall have powers necessary for this purpose.
- (8) He shall exercise general control over all institutions/study centers/other associated institutions and departments of the University and place before the Executive Council with his recommendations all proposals from the institutions and departments which require the sanction of the Executive Council.
- (9) He shall make necessary arrangements for preparation of course materials, including audio/video lessons and such other and related academic activities and to sanction their remuneration and T.A. as per rules approved by the Executive Council and determine the work load of a teacher.
- (10) He shall make all arrangements for the admission of students into Faculties of the University.
- (11) He shall exercise control over all the equipment owned or rented by the University and he shall allocate accommodation for administrative, academic and residential purposes.”

- II. STATUTE 8 : For Statute 8 of the existing Statute, substitute the following statute:

Classification and methods of appointment and duties of Teachers of the University.

8. (1) The Executive Council shall have the powers to determine from time to time, the subjects for which Professor ships, Associate Professorships, Assistant Professorships or other academic posts may be instituted, subject to the provisions of Section 23 of the Act.
- (2) Teachers of the University shall be of the following categories:
- (i) Professors
 - (ii) Associate Professors
 - (iii) Assistant Professors
 - (iv) Co-ordinators
 - (v) Academic Assistants
- (3) Vacancies among the teachers of the University shall ordinarily be advertised and applications called for before making appointments.
- (4) (a) There shall be constituted a Selection Committee for the selection of Professors, Associate Professors (Readers), Assistant Professors (Lecturers).
- (b) The Selection Committee shall consist of the following members, namely:-
- (i) The Vice-Chancellor, who shall be the Chairman;
 - (ii) The Dean of the Faculty concerned;
 - (iii) The Head of the Department concerned;
 - (iv) Three persons, not being in the service of the University or members of any of the authorities, to be nominated by the Executive Council out of a panel of not less than six names recommended by the Academic Council for their special knowledge or interest in the subject with which the Professor or Associate Professor or Assistant Professor is concerned; and
 - (v) A nominee of the Chancellor.

Provided that no person shall participate in the meetings of the Selection Committee for any appointment if he is, or if he is a near relative of a candidate for that appointment:

Provided further that no teacher holding a post lower in rank than the one to which the appointment is to be made shall be a member of the Selection Committee.

Provided also that in the case of Selection of Assistant Professors, the Vice-Chancellor may nominate a person to be the Chairman of the Selection Committee.

- (c) The meetings of a Selection Committee shall be convened by the Vice-Chancellor. The quorum for a meeting of the Selection Committee shall be four members amongst whom two shall be from the members specified in item (iv) of Clause (4) (b).
- 6. The Executive Council may invite any person of high academic distinction and professional attainments to accept a post of Professor in the University and appoint him to that post.
- 7. (a) There shall be constituted a Selection Committee for selection of Co-ordinators. The Selection Committee consist of the following members, namely:
 - (i) The Vice-Chancellor, who shall be the Chairman;
 - (ii) The Director (Student Services);
 - (iii) One of the Deans nominated by the Vice-Chancellor;
 - (iv) Three persons not being in the service of the University or members of any of the authorities to be nominated by the Vice-Chancellor out of a panel of not less than six names recommended by the Executive Council for their special knowledge, interest or experience in educational administration in a University.
 - (v) A nominee f the Chancellor.

Provided that no person shall participate in the meetings of the Selection ommittee if he is, or if he is a near relative of a candidate for appointment.

- (b) The quorum for a meeting of the Selection Committee shall be four members amongst whom two shall be from the members specified in Item (iv) of Clause (6) (a).
- 8. There shall be constituted a Selection Committee for selection of Academic Assistants. The Selection Committee shall consist of the following members, namely:
 - (i) The Vice-Chancellor or his nominee, who shall be Chairman of the Committee;
 - (ii) The Dean of the Faculty concerned;
 - (iii) Two external experts belonging to the Faculty concerned of whom at least one should be present.

Provided that no person shall participate in the meetings of the Selection Committee if he is, or if he is a near relative of a candidate for appointment.

- 9. (I) The duties of Professors, Associate Professors and Assistant Professors shall be
 - (a) Preparing, editing, writing, revising, translating lessons and other reading material and checking the academic content thereof;
 - (b) To prepare scripts for Radio Lessons, Scripts for Television Broadcasts and Video Lessons;
 - (c) To engage in research and teaching;

- (d) Maintaining a record of work done term wise and submitting the same to the authority concerned; and
- (e) To look after the academic work and to carry out such other academic or administrative work such as course co-ordination as may be assigned to them by the Vice-Chancellor.
- (ii) The duties of the co-ordinators shall be to look after the academic and administrative work of the Study Centres.
- (iii) The duties of the Academic Assistants shall be to assist in the preparation of Course Material, to engage in teaching and research and carry out such other academic work as may be assigned to them by the competent authority prescribed by the Vice-Chancellor.

ANNEXURE B TO RESOLUTION NO.3 OF THE TWELFTH MEETING OF THE EXECUTIVE COUNCIL HELD ON 11-8-1986.

Add the following Statutes after Statutes 14 in the Schedule to the A.P. Open University Act (Statutes are enclosed):

Statute No. 15 ; Appointment, powers and duties of the Directors.

- 16: Appointment, terms and conditions of service and powers and functions of the Registrar.
- 17: Terms and conditions of service, and powers and duties of the Finance Officer.
- 18 : The Faculties – Constitution, powers and functions.
- 19 : Terms and conditions of the office of Dean of Faculty.
- 20 : Preparation of Annual Report of the University.
- 21 : Preparation of financial estimates of the University.

STATUTE NO.15

Appointment, powers and duties of the Directors

In exercise of the powers conferred by Clause (b) of Section 24 and Sub-Section (2) of Section 25 read with Sub-Section (1) of Section 11 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council makes the following Statute in respect of appointment, powers and duties of the Directors, namely:

- 1. There shall be Directors viz.,
 - 1) Director (Academic)

- 2) Director (Student Services)
 - 3) Director (Material Production)
 - 4) Director (Evaluation)
2. The Directors shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor for a period of two years at a time and shall be eligible for reappointment for further periods of two years.

Where the Executive Council does not accept the recommendation of the Vice-Chancellor, the matter shall be referred to the Chancellor whose decision thereon shall be final and binding on the Executive Council and the Vice-Chancellor.

3. The Directors shall be whole time salaried officers of the University.
4. (1) The salary of the Director shall be an amount equal to the pay and other allowances drawn by him in his grade.
 (2) He shall be eligible for an allowance, which shall be fixed by the Executive Council from time to time.
5. (a) The Directors shall exercise the powers and perform the duties shown against each:

- (1) Director (Academic): He will supervise the functioning of the Faculties and provide guidelines in regard to various academic activities of the University.
 - (2) Director (Student Services): He will supervise the overall functioning of the Study Centres of the University.
 - (3) Director (Material Production) ; He will supervise the production of multi-media teaching material.
 - (4) Director (Evaluation); He shall conduct evaluation studies on the student responses to academic and organizational aspects of teaching programmes, and study materials and on the systems of evaluation of student performance of the University.
- (b) In addition to the aforesaid duties, the Directors shall exercise such powers and perform such duties in regard to the matters which may be delegated or entrusted to them by the Executive Council or by the Vice-Chancellor from time to time depending upon the administrative convenience and exigencies of service.

The Vice-Chancellor may however suo motu or otherwise revise, amend, alter or annul any order or action taken by a Director.

6. A Director may resign his office by giving one month's notice to the Vice-Chancellor or Executive Council may terminate his services on the recommendations of the Vice-Chancellor by giving one month's notice subject to the procedures of disciplinary action.

STATUTE NO.16

Appointment, terms and conditions of service and powers and functions of the Registrar.

In exercise of the powers conferred by Clause (b) of Section 24 and sub-section (2) of Section 25 read with sub-sections (1) & (2) of Section 12 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council makes the following Statute in respect of appointment, terms and conditions of service, and powers and duties of the Registrar, namely:-

1. The Registrar shall be a whole time paid officer of the University appointed by the Executive Council on the recommendation of a Selection Committee consisting of the following members:
 - (i) The Vice-Chancellor who shall be the Chairman; and
 - (ii) Two persons nominated by the Executive Council one from among its members, not being an employee of the University, and an educational administrator.
2. The qualifications and procedures of recruitment shall be prescribed by the Executive Council.
3. The tenure of appointment of the Registrar shall be three years, renewable for further periods of three years from time to time by the Executive Council.
4. The salary of the Registrar shall be fixed by the Executive Council on the recommendation of the Selection Committee.
5. The Registrar shall be the custodian of the records, common seal of the University and all movable and immovable properties of the University including securities, grants, endowments and cash of the University.
6.
 - (a) He shall conduct all official correspondence relating to the University and be responsible for the proper maintenance of all records of the University.
 - (b) He shall represent the University in suits or legal proceedings by or against the University, sign powers of attorney and vakalats and verify pleadings.
7.
 - (a) He shall, under instructions of the Vice-Chancellor, issue all notices concerning meetings of the Executive Council, the Academic council, and the Planning Board, and any other committee or bodies constituted under the provisions of the Act.
 - (b) He shall attend the meetings of the Executives Council, the Academic council and the Planning Board as Secretary and keep the minutes of the proceedings of the meetings.

- 8 All contracts shall be signed by the Registrar on behalf of the University.
9. He shall realize and receive all grants from whichever source they may be and shall give receipts of discharge to all payments to the University.
10. He shall be responsible for the arrangements connected with the conduct of all University examinations.
11. He shall be responsible for the arrangements connected with the conduct of all University examinations.
12. He shall maintain a register of all Degree and Diploma conferred by the University.
13. He shall maintain a register of all the Registered Graduates of the University in the prescribed form.
14. He shall exercise such other functions and discharge such other duties as may from time to time be entrusted to him by the Vice-Chancellor under whose direction and control he shall function.
15. The Registrar may resign his office by giving one month's notice to the Vice-Chancellor, or the Executive Council may terminate his services on the recommendation of the Vice-Chancellor with one month's notice and subject to the usual procedures of disciplinary action.

STATUTE NO.17

Terms and conditions of service and powers and duties of the Finance Officer.

In exercise of the powers conferred by Clause (b) of section 24 and Sub-Section (2) of Section 25 read with sub-sections (1) & (3) of section 13 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council makes the following statute in respect of the terms and conditions of service and powers and duties of the Finance Officer, namely:

1. **Terms and conditions of Service.**
 - (a) The Finance Officer shall be a whole- time officer of the University appointed by the Executive Council from out of a panel of not less than three names suggested by the Government.
 - (b) The Finance Officer shall be appointed for a period of three years and shall be eligible for reappointment for a further period of three years.
 - (c) The pay and allowances, leave, age of superannuation and other conditions of service of the Finance Officer shall continue to be

governed by the service rules applicable to him prior to his appointment as Finance Officer.

2. (1) In addition to the powers conferred and duties imposed upon him by the provisions of the Act, the Finance Officer shall
 - (a) exercise general supervision over the funds of the University and shall advise the University as regards the measures to be adopted for implementing its financial policy, improving its financial resources and economising expenditure and also make suggestions on other matters relating to the finances of University;
 - (b) be responsible for the preparation of Annual Accounts and Budget of the University and for their presentation to the Finance Committee and Executive Council;
 - (c) have powers to pass bills and sign cheques for payments to be made out of University funds;
 - (d) ensure that the budget provisions for recurring and non-recurring expenditure are not exceeded and that all moneys are expended for the purpose for which they are granted or allotted;
 - (e) Keep a constant watch on the state of cash and bank balances and on the state of investment;
 - (f) Ensure that the income and fees due to the University are collected and to watch the progress of collection of revenue and to give suggestions on the methods to be employed for immediate and proper collection of revenue;
 - (g) Ensure that the salaries and other amounts due to the staff and others are paid promptly;
 - (h) Ensure that the accounts of the University are properly kept and audited;
 - (i) Ensure that the register of buildings, lands, furniture and equipment are maintained up-to-date and that stock checking is conducted by the respective officers of equipment, library books, stores and consumable materials in all offices, study centres, laboratories and other institutions maintained by the University;
 - (j) Devise and install a suitable system of accounting and business procedure and prepare an Accounts Manual for the University;
 - (k) Proscribe financial forms to be used in the University;

- (l) Develop and operate an internal audit system so that the records relating to receipts and expenditure of moneys, maintenance of accounts and custody of property may be verified by audit;
 - (m) Submit reports on the un-authorised expenses incurred or other financial irregularities noticed during internal audit to the Vice-Chancellor for necessary action against the persons responsible;
 - (n) Perform such other work as may from time to time be entrusted by the Vice-Chancellor under whose direction and control he shall function.
- (2) The Finance Officer shall act as the Secretary of the Finance Committee, attend the meetings of the Finance Committee and shall keep the minutes of the proceedings.
 - (3) The Vice-Chancellor may authorise any other officer of the University to exercise any or all of the powers referred to above.

STATUTE NO.18

The Faculties – constitution, powers and Functions.

In exercise of the powers conferred by sub-sections (1) (f), (2) & (3) of Section 18 read with clause (a) of section 24 and Sub-Section (2) of section 25 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council makes the following statute in respect of the constitutions, powers and functions of the Faculties of the University, namely:

1. The University shall include the Faculties of
 - (a) Arts
 - (b) Science
 - (c) Commerce
 - (d) Law
 - (e) Education
 - (f) Audio Visual Aids and Mass Media
 - (g) Social Sciences
 - (h) Technology
2. (a) Each Faculty shall consist of the departments of teaching specified hereunder:

FACULTY

DEPARTMENT

Arts

1. English & Foreign Languages
2. Telugu Studies

	3. Hindi 4. Urdu 5. Philosophy 6. Theatre Arts
Science	1. Mathematics 2. Physics 3. Chemistry 4. Botany 5. Zoology 6. Geology 7. Statistics
Commerce	1. Commerce 2. Business Management
Law	1. Legal Studies
Education	1. Education 2. Adult Education 3. Distance Education
Social Sciences	1. Economics 2. Political Science and Public Administration 3. History 4. Geography 5. Sociology 6. Psychology 7. Library and Information Science
Audio Visual Aids And Mass Media	1. Mass Communication and Journalism
Technology	1. Engineering 2. Technology 3. Applied Sciences

- (b) The Vice-Chancellor shall have the power to include or delete any department from any Faculty.
- (c) There shall be a Head for each Department who shall be appointed by the Vice-Chancellor from among the Professors and Associate Professors in the Department: Provided that if there is no Professor or Associate Professor in the Department, the Dean of the concerned Faculty shall act as the Head.

- 3. Each Faculty shall have a Board of Studies consisting of:
 - 1. The Dean
 - 2. Professor (s), Associate Professor (s) of that Faculty.

3. Such other persons as are nominated by the Vice-Chancellor for a period of three years to give adequate representation to the subjects taught in the Faculty.
 4. Two part-time teachers associated with the contact programmes of the Faculty to be nominated by the Vice-Chancellor for a period of three years.
 5. One member of the Audio-Visual staff associated with the Faculty work to be nominated by the Vice-Chancellor for a period of three years.
4. The Board of Studies of the Faculty shall have the following powers and functions, namely:
- (a) to organise and coordinate all academic activities in the Departments included in the Faculty;
 - (b) to recommend to the Academic Council the courses of studies and scheme of examinations and regulations for the different Departments suo motu or on the recommendations of the committees, if any, constituted for the purpose;
 - (c) to deal with any academic matter referred to by the Vice-Chancellor, the Executive Council or Academic Council;
 - (d) to hold meetings of the Faculty or joint meeting of the Faculty with any other Faculty to consider academic matters of common interest;
 - (e) to recommend to the Vice-Chancellor for the constitution of panels of experts or any other such academic bodies to aid and advise the Faculty in organizing the academic programmes in various Departments of the Faculty;
 - (f) to recommend to the Vice-Chancellor a panel of persons suitable for appointment as Examiners and paper setters in the Departments of the Faculty;
 - (g) to frame rules for evaluation of response sheets received from the students;
 - (h) to recommend to the Vice-Chancellor the constitution of course teams for the preparation of course material which includes printed material and audio visual material; and
 - (i) to perform such other functions as may be assigned to it by the Vice-Chancellor from time to time.
4. The Board of Studies of the Faculty shall meet at the time, on the date and at the
5. place to be fixed by the Registrar at the request of the concerned Deans.

STATUTE NO.19

TERMS AND CONDITIONS OF THE OFFICE OF DEAN OF FACULTY.

In exercise of the powers conferred by Clause (h) of Section 24 and Sub-Section (2) of Section 25 read with Clause (b) of Sub-Section (4) of Section 18 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council makes the following Statute in respect of the terms and conditions of the office of Dean of Faculty, namely:

1. There shall be a Dean for each Faculty who shall be appointed by the Vice Chancellor from among the Professors in the Faculty for a period of 3 years at a time by rotation. If there is no Professor in the Faculty, the Vice-Chancellor or a Director nominated by him shall act as the Dean.
2. During the temporary absence of the Dean of a Faculty, the Vice-Chancellor shall nominate the next senior person of the Faculty, to act as Dean of a Faculty.
3. Duties and Powers of Dean of a Faculty:
 - (a) He shall preside over the meetings of the Board of Studies of the Faculty concerned.
 - (b) He shall have the right to be present and to speak at any meeting of any committee of the Faculty.
 - (c) He shall present the candidates for Degrees in respect of the Faculty concerned at the Convocation.
 - (d) He shall assist the Vice-Chancellor in maintaining standards and coordinating academic activities of the University in the Faculty concerned.
 - (e) He shall be responsible for planning and development of the courses and research activities of the Faculty.
 - (f) He shall coordinate with other Faculties in the work relating to the inter-disciplinary courses and other academic programmes.
 - (g) He shall allocate the work to the members of the academic and other staff of the Faculty subject to the rules of the University.
 - (h) He shall be responsible for the maintenance of course material production schedule (including audio visual material).
 - (i) He shall be responsible to provide guidance for conducting the contact and counselling programmes at Study Centres relating to the Faculty.

STATUTE NO. 20

PREPARATION OF ANNUAL REPORT OF THE UNIVERSITY

In exercise of the powers conferred by Clause (h) of Section 24 and Sub-Section (2) of Section 25 read with Section 27 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982), the Executive Council hereby makes the following Statute in regard to preparation of the Annual Report of the Andhra Pradesh Open University, namely:

The Executive Council shall prepare the Annual Report for the previous academic year ending with 30th June before the 31st of October of each year.

STATUTE NO. 21

PREPARATION OF THE FINANCIAL ESTIMATES OF THE UNIVERSITY.

In exercise of the powers conferred by Clause (h) of Section 24 and Sub-Section (2) of Section 25 read with Section 29 (1) of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council hereby makes the following Statute in regard to preparation of the Financial Estimates of the Andhra Pradesh Open University, namely:

The Finance Officer shall prepare before the 15th February each year or any other date as may be fixed by the Executive Council, the financial estimates for the ensuing financial year along with the annual accounts for the preceding financial year, whether audited or not, and the revised estimates for the current financial year.

2. The Finance Officer shall submit such financial estimates to the Finance Committee for consideration and submit to the Executive Council for approval before the close of the current financial year.
3. Unspent balance of budget allotments at the close of the financial year shall lapse and shall not be available for expenditure in a succeeding year except under the budget of that year.

ANNEXURE-C TO RESOLUTION NO.4 OF THE TWELFTH MEETING OF THE EXECUTIVE COUNCIL HELD ON 11-8-1986.

Regulations framed by the Executive Council:

- I. Regulations relating to Meetings of Executives Council.
- II. Regulations relating to Meetings of Academic Council.

(Regulations are enclosed).

REGULATIONS NO.1

EXECUTIVE COUNCIL MEETINGS

In exercise of the powers conferred by Sub-Section (3) of Section 26 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council hereby makes the following regulations in respect of meetings of the Executive Council:

1. Number of Meetings, Date, Time and Place : The Executive Council shall meet at- least once in six weeks and may meet more often if necessary at the time, on the dates and at the places to be fixed by the Vice-Chancellor.
2. Vice-Chancellor to be the Chairman: The Vice-Chancellor as the Chairman of the Executive Council shall preside over all the meetings of the Council. In the absence of the Vice-Chancellor at any meeting, for any reason, the members present thereat shall elect one amongst them to preside over the meeting.
3. Notice for Ordinary Meetings: The Registrar shall, under the direction of the Vice-Chancellor, give a notice of an ordinary meeting of the Executive Council of not less than ten days expiring with the date of the meeting and intimating the time and place of the meeting.

Provided that if the date fixed for the meeting is changed, a fresh prior notice of ten days shall not be necessary.

4. Agenda for Ordinary Meetings: The Registrar shall issue, at least ten days before the date of an Ordinary Meeting, the agenda showing the business to be brought before the meeting.
5. Items of business from members for Ordinary Meetings: Any member who wishes to send an item or items of business to be considered at an ordinary meeting, shall communicate to the Registrar so as to reach him not later than five days before the date fixed for the meeting.
6. Annual Meeting of the Executive Council: There shall be an annual meeting in the month of March at which the Annual Accounts and the Audit Report and the Financial Estimates of the University for the ensuing year shall be presented.
7. Emergency meetings of the Executive Council: The Executive Council may also have emergency meetings at such other times, on such other dates and at places as the Vice-Chancellor may determine.
8. Special Meetings of the Executive Council : (a) The Vice-Chancellor may, whenever he thinks fit, convene a special Meeting of the Executive Council at the time and on the date and place as may be fixed by him.

(b) The Vice-Chancellor shall also convene a special meeting of the Executive Council at the time, on the date and place to be fixed by him, upon

requisition in writing signed by not less than four members of the Executive Council. A requisition for such a special meeting of the Executive Council must be forwarded to the Registrar with a copy of the items of business to be considered at the meeting.

9. Notice for Special Meetings and Communication of Agenda: (a) A notice of not less than ten days shall ordinarily be given of a special meeting convened by the Vice-Chancellor but in the case of urgency he may, at his discretion, convene such a special meeting at shorter notice. The Registrar shall, along with the notice of such special meeting, send a statement of business to be transacted at the meeting.

(b) A notice of not less than ten days shall be given to the members of a special meeting convened by the Vice-Chancellor upon a requisition. Along with the notice, the Registrar shall also send to each member a copy of the item or items of business to be discussed at the meeting.

(c) The Registrar shall, in the case of a special meeting, give the members such notice, of the time, date and place of the meeting as may be fixed by the Vice-Chancellor in each case. He shall issue in each case the agenda along with the notice of the meeting.
10. Manner of communication of Notices and Agenda papers: The Notices and Agenda shall be communicated to the members to such addresses as are recorded in the register of members maintained in the Registrar's Office for the purpose. Notice of all meetings of the Executive Council shall be sent by registered post or delivered by hand, and if the meetings are convened at notices shorter than five days, under certificate of posting. Non-receipt of Notice, Agenda and other papers connected with any meeting of the Executive Council by any members shall not invalidate the proceedings of the meeting.
11. Quorum: The Quorum for a meeting of Executives Council shall be one third of the total number of members of the Council or four persons whichever is higher. If the quorum is not present within thirty minutes after the appointed time for a meeting, the meeting shall be adjourned. The Registrar shall make a record of the fact which shall be signed by the Chairman of the presiding member.
12. Notice, Agenda etc., for Adjourned Meetings : At all adjourned meetings, no business other than that on the agenda of the original meeting shall be considered. When, however, a meeting is adjourned for fifteen days or more, not less than seven days notice of the adjourned meeting and of the business to be transacted thereat should be given. No quorum is required for an adjourned meeting.
13. Vice-Chancellor's power to bring any matter before the meeting: The Vice-Chancellor may bring before any meeting of the Executive Council any urgent business with or without placing it on the agenda for the said meeting.

14. Procedural matters – Chairman’s ruling final: The ruling of the Chairman in regard to all matters of procedure shall be final.
15. Decisions at meetings – How taken : In arriving at decisions the Executive Council, as far as possible, shall aim at maintaining unanimity . Should it, however, become necessary to vote, the decision of the majority shall prevail. The Vice-Chancellor shall be entitled to have power to vote and as Chairman of the meeting to exercise a casting vote when there is a tie.
16. Authentication of orders and decisions of the Council : All orders and decisions of the Executive Council shall be authenticated by the signature of the Registrar or any other person authorised by the Vice-Chancellor in this behalf.
17. (a) Minutes of the Meeting – Recording and circulating – objections thereto: The minutes of the proceedings of the Executive Council shall be recorded by the Registrar and shall be circulated duly approved by the Chairman to all members of the Council present within seven days of the meeting.

Amendments in writing to the minutes, if any, by a member present at the meeting shall be sent to reach the Registrar within ten days of the dispatch of the minutes by the Registrar to the members and the matter shall be placed at the subsequent meeting of the Executive Council and the decision of the executive Council on the admissibility or otherwise of the amendments proposed by the members shall be final.

(b) Confirmation of Minutes: The minutes along with any amendment suggested shall be placed for confirmation before the Executive Council at its next meeting. After the minutes are confirmed and signed by the Chairman, they shall be recorded in a minutes book which shall be open for inspection by the members of the Executive Council at all times during office hours.

18. The following Sub-Committees of the Executive Council shall be constituted:
 1. Sub-Committee on Works and Buildings.
 2. Sub-Committee for Academic matters & Study Centres.

The membership of the committees shall be confined to members of the Executive Council only. The Vice-Chancellor may invite concerned functionaries of the University to be present at the meetings of the committees and those who are so invited may take part in the discussions, but not in voting. The Vice-Chancellor shall be ex-officio member and Chairman of each committee. The strength of each committee shall generally consist of 3 members besides the Vice-Chancellor. The Vice-Chancellor, or in his absence any member of the Sub-Committee chosen by the members present, shall preside over the meeting of the Sub-Committee.

REGULATIONS NO.2 THE ACADEMIC COUNCIL MEETINGS

In exercise of the powers conferred by sub-section (3) of Section 26 of the Andhra Pradesh Open University Act (Act No.11 of 1982) as amended by

Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council hereby makes the following regulations in respect of meetings of the Academic Council, Namely:

1. Frequency of meetings: The meetings of the Academic Council shall be held twice in a year and if necessary shall be held on more occasions.
2. Convening of meetings : The meetings of the Academic Council shall be convened by the Registrar, with the approval of the Vice-Chancellor, who shall be its Chairman and shall preside over its meetings. In his absence, the members present shall elect one from among themselves as Chairman. The Registrar with the approval of the Vice-Chancellor may also convene meetings of the Academic Council on a requisition signed by any five members of the Council.
3. Quorum: The quorum for a meeting of the Academic Council shall be one third of the total number of members of the Academic Council including the Chairman.
4. Notices for meetings: A written notice of seven days of every meeting of the Academic Council, together with the agenda, shall be circulated to the members of the Academic Council provided that the Registrar may give such shorter notice as he thinks fit in the case of an urgent meeting with the approval of the Vice-Chancellor.
5. Vice-Chancellor empowered to reduce period of notice of meeting: The Vice-Chancellor may convene a meeting to consider matters which in his opinion are urgent, giving a notice shorter than seven days. He may, at his discretion, permit the discussion of motion proposed by a member at such meetings.
6. Notices of Meetings : Notices of motions, if any, from the members for inclusion of any item on the Agenda should reach the Registrar at-least three days before the meeting.
7. Chairman empowered to admit items not on agenda : The Chairman, may at his discretion, include on the agenda any item for which due notice could not be given.
8. Procedural matters – Chairman’s ruling final: The ruling of the Chairman in regard to all questions of procedure in respect of the meetings of the Academic Council shall be final.
9. Recording of Votes : It shall rest with the Chairman to decide the matter for which the votes be recorded.
10. Decisions at meetings – How taken : Decisions at the meetings of the Council shall be taken by a majority vote of the members present at the meeting. The Chairman shall be entitled to exercise a casting vote in case votes are equally divided and no decision can be taken.

11. Recording of proceedings of meetings : The proceedings of the Academic Council shall be recorded by the Registrar who shall be its Secretary. In the absence of the Registrar, the Chairman shall appoint any other person to act as the Secretary.
12. Circulation of proceedings – objections : The proceedings of the Academic Council shall be circulated among all the members of the Council for confirmation. Members present at the meeting may, within 10 days of circulation of the minutes make an objection, or propose an amendment. If no objection is received by the Registrar within the said time, it would be presumed that the members have confirmed them and the Registrar shall then be competent to take necessary action in regard to such matters. The validity or otherwise of objections, if any, received from the members present at the meeting shall be decided by the Vice-Chancellor whose decision shall be final.
13. Decisions taken not to be re-opened till six months: Any matter once decided by the Academic Council shall not be re-opened within six months after the meeting at which the decision was taken except with the consent of two-thirds of the members of the Academic Council.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

Thirteenth Meeting of the Executive Council of Andhra Pradesh Open University held at 4.00 p.m. on the 30th September 1986 in the Administration Building, Somajiguda, Hyderabad.

Present :

Chairman Prof. C.Narayana Reddy Vice-Chancellor

Prof. C.Narayana Reddy
Sri S. Kasipandyan
Prof. P. Ramachandra Naidu
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. V.S. Prasad
Sri K. Kosalram

MINUTES OF THE THIRTEENTH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 4.00 P.M. ON 30-9-1986 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. C. Narayana Reddy
Vice-Chancellor
Sri S. Kasipandian, IAS
Sri K. Kosalram, IAS
Prof. P. Ramachandra Naidu

- Chairman

Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. V.S. Prasad
Pprof. V. Nagaraja Naidu, I/c. Registrar - Secretary

Resolution No.1 : Draft Regulations relating to recognition of Service Associations of University Employees (Note No.1 of the Agenda).

Resolved to approve the Regulations relating to recognition of Service Associations of University Employees enclosed to the note.

Resolution No.2 : Constitution of sub-committees of Executive Council (Note No.2 of the Agenda).

Resolved to constitute the following sub-committees of the Executive Council.

1. Sub-Committee on Works and Buildings consisting of :
 1. Secretary to State Government in the Finance and Planning (Fin. Wing) Department.
 2. Prof. P.Ramachandra Naidu
 3. Sri D. Ramanuja Rao
2. Sub-Committee on Academic matters and Study Centres consisting of :
 1. Secretary to Government in the Education Department.
 2. Prof. V.Abraham
 3. Prof. V.S. Prasad

Resolution No.3 : Sanction of Extraordinary leave to Sri L.Raghava Rao, Asst. Professor of Public Relations (Note No.3 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in sanctioning Extraordinary leave from 8-10-1986 to 31-3-1987 (5 months, 24 days) in relaxation of the Rule 23 (a) (ii) (e) of the A.P. Leave Rules, 1933 to Sri L. Raghava Rao, Assistant Professor of Public Relations to enable him to take up the Fulbright Internship in Communication Technology at the University of Texas, U.S.A.

Resolution No.4 : Appointment of Controller of Examinations (Note No.4 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in appointing Dr.M.Satyanarayana Rao, Co-ordinator as Controller of Examinations on his grade pay plus a special allowance of Rs.250/- per month from 2-6-1986 forenoon.

Resolution No.5 : Appointment of Sri G.Nagabhushanam, Deputy Executive Engineer on deputation (Note No.5 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in appointing Sri G.Nagabhushanam as Deputy Executive Engineer on deputation for a period of one year from 10-9-1986 on usual Foreign Service terms.

Resolution No.6 : Appointment of Sri R. Ramachandra Rao – II as Assistant Registrar (Accounts) on deputation (Note No.6 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in appointing Sri R.Ramachandra Rao – II , Assistant Audit Officer, Account-General's Office as Assistant Registrar (Accounts) on usual foreign service terms for a period of one year with effect from 20-6-1986 afternoon.

Resolution No.7 : Extension of the term of deputation of Sri Ch.Venkateswara Rao, Officer-in-Charge, Material Production (Note No.7 of the Agenda).

Resolve to ratify the action taken by the Vice-Chancellor in extending the term of appointment on deputation of Sri Ch.Venkateswara Rao, Officer-in-Charge, Material Production for a period of one year with effect from 20-9-1986 on the existing terms and conditions.

Resolution No.8 : Appointment of Finance Officer (Note No.8 of the Agenda).

Resolved to approve the panel of the names for appointment of Finance Officer suggested by the Government and to authorise the Vice-Chancellor to select and appoint one of the two officers in the panel as Finance Officer for a period of two years from the date of appointment on the terms and conditions mentioned in the note.

Resolution No.9 : Appointment of candidates to certain Non-Teaching posts on initial basic pays higher than the minimum of the prescribed scales of pay (Resolution No.1 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to ratify as recommended by the Finance Committee, the action of the Vice-Chancellor in having appointed the five non-teaching employees on the initial basic pay recommended for them by the respective Selection Committees.

Resolution No.10 : Budget 1986-87 – Re-appropriation of Funds for payment of Educational Advances (Resolution No.2 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned re-appropriation of Rs.25,000/- for meeting the payment of Educational Advances during year 1986-87, as recommended by the Finance Committee.

Resolution No.11 : Enhancement of permanent imprest to the Director, Student Services (Resolution No.8 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to approve the proposal to provide a permanent imprest of Rs.2,000/- to the Director (Student Services) for meeting the contingent expenditure of his office as recommended by the Finance Committee.

Resolution No.12 : Purchase of paper for printing of course material – payment of additional cost (Resolution No.4 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned payment of an additional amount of Rs.17,428-60 p. towards purchase of paper from M/s. Rayalaseema Paper Mills Limited as recommended by the Finance Committee

Resolution No.13 : Granting of Special pay to the Jr.Asst.-cum-Typist in Accounts Branch for handling cash – adoption of G.O. for conducting periodical review to revise the rate of special pay (Resolution No.5 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to approve the proposal to adopt the orders of Government contained in G.O.Ms.No.243, Finance & Planning (Fin. Wing PC.I) Department, dated 1-9-1979 and G.O.Ms.No.92, Finance & Planning (T.A.) Department, dated 26-3-1980 for conducting periodical review of cash disbursement to revise the rate of special pay to the personnel of the University who handle cash, as recommended by the Finance Committee.

Resolution No.14 : Grant of Educational concession to the University Employees (Resolution No.6 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to approve the proposal to adopt the scheme of grant of educational concession to the children of employees of the University up to the rank of Superintendent on par with the educational concessions admissible to the children of the Non-Gazetted Government Servants as recommended by the Finance Committee after obtaining the approval of the Government.

Resolved further that the aforesaid concession be limited to three children only.

Resolution No. 15 : Pension and other retirement benefits – counting of past services of employees of other Universities, Government and other Organisations appointed by direct recruitment in the Andhra Pradesh Open University (Resolution No.7 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to approve the proposal to address the Government for counting the past services rendered by this University employees in other Universities, Government or other Organisations for the purpose of pension and other retirement benefits in this University subject to the following conditions:

- (a) that the transfer of services is made with the consent of the parent institution;
- (b) that the parent institution pays the capitalized value of pension and gratuity in respect of past service of the employee in that institution to the University at the time of his permanent absorption;
- (c) that the service of teachers must be considered only for pension but not for seniority purposes; and
- (d) that these employees are governed by a pension scheme similar to the one existing in the State Government while serving in the other Universities/Organizations.

Resolved further that after obtaining the approval of Government, a sub-committee be constituted to examine the cases of individuals referred to above for taking appropriate decision in regard to counting of their past service for pensionary benefits.

Resolution No.16: Providing plasopan partitions in private building No.6-3-571/1&2, Rockvista occupied by the Academic Branch of the University (Resolution No.8 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to approve the proposal to entrust the partition work in private building No.6-3-571/1&2, Rockvista (hired by the University) to M/s. Dharani Trading Company Private Limited at an approximate cost of Rs.40,000/- and to make provision of funds to meet the expenditure by re-appropriation from the provision of s.28.00 lakhs made under the Head “7 Construction of Buildings – e. Construction of Main Building Complex” in the budget for 1986-87, as recommended by the Finance Committee.

Resolution No.17 : Sanction of expenditure on obsequies of deceased employees (Resolution No.10 of the Eighth Meeting of the Finance Committee held on 30-9-1986).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned payment of Rs.1,000/- to the family of Late Sri K.Sivaram, Producer Audio-Video Section to meet the expenses on the obsequies ceremony.

Resolved further to approve the proposal for the adoption by the University of G.O.Ms.No.510, Gen. Admn. (Ser. Wel.) Dept., dated 14-11-1985 in which sanction has been issued for the payment of an amount not exceeding Rs.1,000/- towards expenses on obsequies of deceased employees as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Fourteenth Meeting of the Executive Council of Andhra Pradesh Open University held on 4.00 P.M. on 27-10-1986 in the Administration Building, Somajiguda, Hyderabad.

Present:

Chairman : Prof. C.Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
Vice-Chancellor

Prof. P. Ramachandra Naidu

Prof. V.Abraham

Sri D. Ramanuja Rao

Prof. V.S. Prasad

MINUTES OF THE FOURTEENTH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 4.00 P.M. ON 27-10-1986 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Prof. P. Ramachandra Naidu

Prof. V.Abraham

Sri D. Ramanuja Rao

Prof. V.S. Prasad

Prof. V. Nagaraja Naidu, I/c. Registrar - Secretary

Resolution No.1 : Convocation for conferring University Degrees and Diplomas – Draft Statute (Item No.1 of the Agenda).

Resolved that the draft statute relating to convocation for conferring University Degrees and Diplomas be approved with the following amendments:

(1) In Clause 12, for the second sentence, the following be substituted.

“The recipient of such a degree shall be presented ordinarily by the Vice-Chancellor followed by a citation by the Vice-Chancellor/a member of the Executive Council / Dean.

(2) In Clause 15, the words “belonging to that Faculty “ occurring after the words “Executive Council” shall be omitted.

Resolved further that the draft statute as amended above vide Annexure to this resolution – be submitted to the Chancellor for assent under Section 25 (3) of the APOU Act.

Resolution No.2 : Degree and Diploma Certificates etc. to be awarded to the students Approval of Formats (item No.2 of the Agenda).

Resolved that the formats of Degree and Diploma Certificates etc. shown in the note as amended by the sub-committee be approved.

Resolved further that the Degree/Diploma Certificates relating to P.G. Courses be signed by the Vice-Chancellor, Degree Certificates relating to Bachelor of Arts, Commerce & Science by the Registrar and the Provisional Certificates in respect of all the examinations by the Controller of Examinations as recommended by the Sub-Committee.

Resolution No.3 : Extension of the term of deputation of Sri P.Prabhas Kumar, Asst. Director (Printing) (Item No.3 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in extending the period of deputation of Sri P. Prabhas Kumar, Asst. Director of Printing up to 14-04-1987.

Resolution No.4 : Extension of the term of adhoc appointment of Sri V.Chandrasekhara Rao (Item No.4 of the Agenda).

Resolved to approve the extension of the term of adhoc appointment of Sri V.Chandrasekhara Rao, Assistant Professor of Library Science for a further period of 3 months from 11-11-1986.

Resolution No.5 : Purchase of paper for printing of course material etc. (Resolution No.1 of the Ninth meeting of the Finance Committee held on 27-10-1986).

Resolved to sanction the purchase of 110 tonnes of paper at a cost of Rs.12,17,394-70 (Rupees twelve lakhs seventeen thousand three hundred

ninety four and paise seventy only) as recommended by the Finance Committee.

Resolved further that immediate requirements of paper be purchased from M/s. Rayalaseema Paper Mills Ltd., Adoni at the same rate and same terms and conditions under which paper was purchased earlier as recommended by the Finance Committee.

Resolution No.6 : Sanction of permanent imprest to Finance Officer (Resolution No.5 of the Ninth Meeting of the Finance Committee).

Resolved to approve the proposal for the continuance of the permanent imprest of Rs.2,000/- hold by the Finance Officer for meeting contingent expenditure of Vice-Chancellor's Office as recommended by the Finance Committee.

Resolution No.7 : Purchase of maps for the Central and Study Centres' Libraries (Resolution No.6 of the Agenda of the Ninth Meeting of the Finance Committee).

Resolved to sanction the purchase of History Maps at a cost of Rs.28,000/- from M/s. All India Educational Supply Company, Delhi as recommended by the Finance Committee.

Resolved further that a set of political maps of the world, India and A.P. for each of Study Centres' Libraries, Central Library and Vice-Chancellor's Chamber as also five such additional sets be purchased as recommended by the Finance Committee.

Resolved also that the expenditure on aforesaid purchase of the maps be met from the grant of Rs.1,00,000/- sanctioned by UGC for purchase of maps, charts etc., for Central Library and Study Centres' Libraries for the Seventh Plan period.

Resolution No.8 : (I) Purchase of various types of envelopes at a cost of Rs.57,700-53 (Resolution No.2 of the Ninth Meeting of the Finance Committee held on 27-10-1986).

- (iii) Purchase of Pulp Board from M/s. Kaparathi Paper Trading Corporation, Secunderabad for printing of title covers for the third instalment of III year Undergraduate course material (Resolution No.3 of the Ninth Meeting of the Finance Committee).
- (iv) Purchase of a Contessa Car from M/s. Autofin Ltd., Secunderabad (Resolution No.7 of the Ninth Meeting of the Finance Committee held on 27-10-1986).
- (v) Sanction of Rs.25 lakhs by the University Grants Commission for developmental schemes during the Seventh Plan period (Resolution No.8 of the Ninth Meeting of the Finance Committee held on 27-10-1986).

Resolved that the report of the Resolutions No's. 2,3,4,7 & 8 of the Ninth Meeting of the Finance Committee on the above-mentioned matters be recorded.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

ANNEXURE TO RESOLUTION 1 :

DRAFT STATUTE

CONVOCATION FOR CONFERRING DEGREES & DIPLOMAS

In exercise of the powers conferred by sub-section (d) of section 24 read with sub-section (2) of section 25 of the APOU Act (Act No.11 of 1982) as amended by A.P. University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council makes the following Statute in respect of the holding of convocation for conferring degrees and diplomas :

- 1 (i) Convocation for the purpose of conferring degrees and diplomas shall be held once in a year which shall be called the Annual Convocation on the date and time fixed by the Executive Council subject to the approval of the Chancellor.
- (ii) A Special Convocation may also be held on such other times as may be found necessary or convenient. The date and time for such Special Convocation shall be fixed by the Executive Council subject to the approval of the Chancellor.
- (iii) Not less than 45 days' notice of the Annual Convocation and so much notice of any other Convocation shall be given by the Registrar under the direction of the Vice-Chancellor.
- 2 (i) Every candidate for a Degree/Diploma/Post-graduate Degree and Research Degree who passed the examination prescribed therefor

shall receive in person the respective Degree or Diploma together with any prize or medal concerning it at the convocation.

It shall, however, be competent for the Vice-Chancellor, for satisfactory reasons shown, to present candidates who are declared eligible for the award of their respective degrees/diplomas with their degrees/diplomas in advance on payment of a fee of Rs.40/- along with the application. All such cases shall be reported to the succeeding convocation for confirmation.

(ii) Such candidates as are unable to present themselves in person at the Convocation for a degree/diploma may, on payment of the prescribed fee, be admitted in absentia to that degree.

3 (i) Candidates for degrees/diplomas shall admit to the Registrar their applications for award of their degrees/diplomas either in person or in absentia in the prescribed form with the following fees:

Fees for Degree/Diploma in person Rs.25/-

Fees for Degree/Diploma in absentia Rs.40/-

A late fee of Rs.5/- (Rupees Five) per day shall be paid up to a period of one week beyond the last date prescribed for receipt of applications. No application shall be entertained after one week from such last date prescribed.

No candidate who has not thus sent in his application with the prescribed fee shall receive degree/diploma in the convocation.

(ii) Such candidates who have intimated that they would attend but are unable to present themselves at the Convocation, may obtain their degrees/diplomas, in person from the Registrar within one week from the date of Convocation. The degree/diploma will be sent by Registered post on requisition, on payment of an additional fee of Rs.15/-.

(iii) Such candidates who apply for degrees/diplomas subsequent to the convocation at which they should have applied for conferring the degrees/diplomas shall pay a fee of Rs.40/- if they submit the applications within one year from the date of such convocation and Rs.50/- if they apply thereafter.

4. The degrees and diplomas of the University shall be valid only if they bear the seal of the University and are signed by the Officer authorised to do so.

5. The Chancellor may invite an eminent person on the recommendation of Executive Council to deliver the Convocation address.

6. The Chancellor shall preside and conduct the Convocation. In the absence of the Chancellor, the Vice-Chancellor shall preside and conduct the Convocation.

7. (a) A Special Meeting of the Executive Council shall be held before the time fixed for convocation for the purpose of conferring degrees and diplomas.
(b) The Grace Committee consists of the Chancellor, the Vice-Chancellor, the members of the Executive Council, the Directors, the Deans of Faculties and the Registrar.
(c) The Chancellor will, on arrival, be received by the Vice-Chancellor and the Registrar at the venue of the Convocation, and then conducted to the venue of the Grace Committee. On the Chancellor taking his seat, a Dean or a member of the Executive Council will supplicate grace for admission of the candidates to the various degrees and diplomas in the following words:

“Mr. Chancellor, I beg to move that a Grace of the Executive Council be passed that the persons whose names are herewith appended and whom the Executive Council, on the report of the Examiners duly appointed, has certified to be qualified severally for the respective degrees, diplomas and medals as detailed in the list appended, be admitted to the respective degrees, diplomas and medals.”

Another Dean or a member of the Executive Council will second the supplication, whereupon the Chancellor will put the question “Doth it please you that this Grace be passed” and the Executive Council assenting, the Chancellor shall declare “The grace is passed”.

8. The Chancellor, the Vice-Chancellor and the Distinguished Guest who has been invited to address the candidates and the other members of the Grace Committee shall walk in a procession to the place where the degrees and diplomas are to be awarded.
9. The Chancellor, the Vice-Chancellor, the Distinguished Guest, the members of the Grace Committee, and the candidates shall appear in white dress with appropriate badges prescribed for them.
10. On the procession entering the Convocation Hall, the candidates and the guests (invitees) shall rise and remain standing until the Chancellor, the Vice-Chancellor, the Distinguished Guest and the members of the Grace Committee have taken their seats.
11. The Chancellor, the Vice-Chancellor, the Distinguished Guest and the members of the Grace Committee having taken their places, the Chancellor (or the Vice-Chancellor) shall say:

“This Convocation of the A.P. Open University has been called to confer degrees and diplomas upon the candidates who have been certified to be worthy of the degrees/diplomas by the Executive Council.”
12. Honorary degrees, if any, shall be conferred immediately after the opening of the Convocation. The recipient of such a degree shall be presented ordinarily

by the Vice-Chancellor followed by a citation by the Vice-Chancellor/a Member of the executive Council/a Dean. He Chancellor (or the Vice-Chancellor) in presenting the diploma of the Honorary degrees shall say to the recipient:

“By virtue of the authority vested in me as Chancellor (or Vice-Chancellor) of the University, I admit you to the degree of -----Honoris Causa on account of your eminent position and attainments.”

13. The following shall be the order of presentation of candidates for conferring the Degrees and Diplomas.

- (a) Research Degrees (Ph.D & M.Phil)
- (b) Post-Graduate Degrees/Diplomas
- (c) First Degrees in (I) Arts , (ii) Science (iii) Commerce, (iv) Law, (v) Education, (vi) Audio-Visual aids & Mass Media (vii) Social Sciences, (viii) Technology Faculties.

14. With the candidates for the degrees and diplomas standing, the Chancellor (or Vice-Chancellor) shall put to them the following questions to which the candidates shall answer in words, “I do promise”:

Question 1 : “Do you solemnly and sincerely promise and declare that, if admitted to the degrees/diplomas for which you have been recommended, you will, in your daily life and conversation, conduct yourselves as become members of this University?

Answer “I do promise.”

Question 2 : “Do you solemnly and sincerely promise and declare that to the utmost of your opportunity and ability, you will use your powers for the promotion of true learning and in the service of your fellowmen”?

Answer “I do promise.”

Question 3 : “Do you promise that you will faithfully and diligently fulfil the duties of the profession to which you will eventually belong and that you will, on all occasions, maintain its purity and reputation?”

Answer “I do promise.”

- 15 Then the candidates shall be presented in batches to the Chancellor (or the Vice-Chancellor) by the Deans of the respective Faculties or by any member of the Executive Council who shall say for each batch:

Mr. Chancellor (or Mr. Vice-Chancellor)

Sir,

I present you this candidate (or these candidates) () to you and pray that he (or they) may be admitted to the degree/diploma of _____)”.

16. When all the candidates for the same degree/diploma have been presented, the Chancellor (or the Vice-Chancellor) shall say to the candidates, who shall remain standing:

 “By virtue of the authority vested in me as Chancellor (or Vice-Chancellor) of the A.P. Open University, I admit you to the degree/diploma of _____ and I charge you throughout your life to prove worthy of this degree/diploma.”
17. When all the candidates have been presented, the Registrar shall lay the record of the degrees/diplomas that have been conferred, before the Chancellor (or the Vice-Chancellor) who shall affix his signature thereto.
18. The Vice-Chancellor will present the report reviewing the activities of the University.
19. The Distinguished Guest will then address the Convocation.
20. At the close of the address, the Chancellor, the Vice-Chancellor and the members of the Grace Committee shall rise and the Chancellor (or the Vice-Chancellor) shall then say :

 “I DECLARE THE CONVOCATION DISSOLVED.”
21. Then the Chancellor, the Vice-Chancellor, the Distinguished Guest and the members of the Grace Committee shall retire in procession to the venue of the Grace Committee, the graduates and guests standing.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

Fifteenth Meeting of the Executive Council of the Andhra Pradesh Open university held at 4.00 P.M. on 27-11-1986 in the Administration Building, Somajiguda, Hyderabad.

Present

Chairman Prof. C.Narayana Reddy

Vice-Chancellor

Prof. C. Narayana Reddy

Sri K.Penchalaiah

Prof. P.Ramachandra Naidu

Prof. V.Abraham

Sri D.Ramanuja Rao

Prof. V.S.Prasad

Sri K.Kosal Ram IAS

MINUTES OF THE FIFTEENTH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 4.00 P.M. ON 27-11-1986 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Sri K.Kosalram, IAS

Sri K.Penchalaiah, APAS

Prof.V.Abraham

Sri D.Ramanuja Rao

Prof. V.S.Prasad

Prof.V.Nagaraja Naidu, I/c. Registrar - Secretary

Resolution No.1 : First Convocation for conferring Degrees/Diplomas of the A.P. Open University (Note 1 of the Agenda).

Resolved to recommend to the Chancellor holding of the first convocation for conferring Degrees/Diplomas of the University on successful candidates during the second fortnight of March, 1987.

Resolved further that the Chancellor be requested to invite Sri Rajiv Gandhi, Prime Minister of India to deliver the Convocation Address.

Resolved further that Hon. D.Litt. Degrees be conferred on sir Walter Perry, First Vice-Chancellor, British Open University and Prof. G.Ram Reddy, First Vice-Chancellor, A.P. Open University and presently Vice-Chancellor, Indira Gandhi National Open University, at the First Convocation.

Resolved that a Statute relating to institution of Gold Medals and Prizes and administration of endowments be prepared and placed before the Executive Council.

Resolved further that offers of endowments as well as for institution Gold Medals and Prizes be accepted from interested Philanthropists, subject to the provisions of the Statutes to be framed for the purpose.

Resolved to accept the gracious offer of Prof. C.Narayana Reddy, Vice-Chancellor, A.P. Open University to institute a Gold Medal in memory of his wife Smt. Suseela Narayana Reddy.

Resolution No.2 : M.Phil Programme in Development studies at Centre for Economic and Social Studies (Note 2 of the Agenda).

Resolved that the matter be referred to the Executive Council Sub-Committee on Academic Matters and Study Centres and then Placed before the Executive Council, along with the recommendations of the Sub-Committee.

Resolution No.3 : Sanction of Special Pay to staff on deputation (Note 3 of the Agenda).

Resolved that a Special Pay of Rs.150/- per month be sanctioned as a special case to Sri G.Nagabhushanam, Dy. Executive Engineer appointed on deputation for one year from 10-9-1986.

Resolution No.4 : Regulations relating to conduct of Examinations, appointments and duties of examiners and their remuneration (Note 4 of the Agenda).

Resolved that the matter be referred to the Executive Council Sub-Committee on Academic Matters and study Centres and then placed before the Executive Council, along with the recommendations of the Sub-Committee.

Resolution No.5 : Undergraduate Courses – Collection of Library Caution Deposit – Keeping in abeyance (Note 5 of the Agenda).

Resolved that the matter be referred to the Executive Council Sub-Committee on Academic Matters and Study Centres and then Placed before the Executive Council, along with the recommendations of the Sub-Committee.

Resolution No.6 : Deputation of Sri K.Laxman, Assistant Registrar, A.P. Open University to Indira Gandhi National Open University (Note 6 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having deputed Sri K.Laxman, Assistant Registrar to Educational Consultants of India Ltd., and Indira Gandhi National Open University from 29-03-1985 to 29-11-1986 on standard terms and conditions of deputations.

Resolved further to sanction extension of deputation of Sri .Laxman to Indira Gandhi National Open University for a period of one year from 30-11-1986 to 29-11-1987 on the same terms and conditions subject to the condition that no further extension would be allowed.

Resolved also that well-defined rules be framed for the deputation of University Employees to other institutions and placed before the Executive Council.

Resolution No.7 : Appointment of Mr. K.Laxmi Prasad as Senior Technical Assistant (Note 7 of the Agenda).

Resolved that Sri K.Lasxmi Prasad working as Engineering Assistant, A.V.R.Centre, A.P. Open University and selected and kept in the panel of candidates for appointment to the post of Senior Technical Assistant, Audio/Video Studios be temporarily appointed as Senior Technical Assistant on an initial starting pay of Rs.610/- per month in the scale of Rs.530-850 against a vacant post of Technician (Printing).

Resolution No.8 : Revision of pay scales, H.R.A., C.C.A., T.A. and other allowances – Adoption of G.O.Ms.Nos.288 to 293 dated 17-11-1986 (Note 8 of the Agenda).

Resolved to recommend to Government for adoption of the revised scales of pay and allowances sanctioned in G.O.Ms.Nos.288 to 293, Finance and Planning (Fin. Wing – PRC I) Department dated 17-11-1986 in respect of staff drawing pay in the State Government Scales (RSP 1978).

Resolution No.9 : Extension of deputation of Sri T.Kamalakara Rao, Assistant Registrar (Accounts) (Note 9 of the Agenda).

Resolved to approve the proposal to extend the term of deputation of Sri T. Kamalakara Rao, Assistant Audit Officer (A.G.'s. Office) working as Assistant Registrar (Accounts) in this University for a further period of one year from 22-1-1987 as a special case and to address the Accountant-General, Andhra Pradesh in the matter.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Sixteenth Meeting of the Executive Council of the Andhra Pradesh Open University held at 4.00 p.m. on 10-12-1986 in the Administration Building, Somajiguda, Hyderabad.

Present:

Chairman : Prof. C.Narayana Reddy Vice-Chancellor

Prof .C. Narayana Rey

Sri K. Kosal Ram IAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

MINUTES OF THE SIXTEENTH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 4.00 P.M. ON 10-12-1986 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482

PRESENT :

Prof C. Narayana Reddy, : Chairman
Sri K. Kosal Ram, IAS
Prof. P.Ramachandra Naidu
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. V. Nagaraja Naidu, Registrar I/c. & Secretary

Resolution No.1 : Co-option of one Professor of the University as a member of the Executive Council (Note 1 of the Agenda).

Resolved to co-opt Prof. K. Viswanatha Reddy for one year from 18-12-1986 as a member of the Executive Council, without prejudice to the right of Prof. V. Nagaraja Naidu to be co-opted as a member of the Executive Council immediately following the cessation of his secretaryship.

Resolution No.2 : Appointment of Honorary Consulting Engineer (Note 2 of the Agenda).

Resolved to approve the appointment of Sri K.Yagnanarayana, Retired Chief Engineer as Honorary Consulting Engineer for the University.

Resolution No.3 : Appointment of Computer Programmer on a consolidated salary (Note 3 of the Agenda).

Resolved to approve the proposal to appoint Sri S. Ram Reddy as Computer Programmer on adhoc basis for a period of six months on a consolidated salary of Rs.1,800/- and a Special Allowance of Rs.300/- per month.
Resolved further to allow a Special Allowance of Rs.300/- per month from 1st December, 1986 to Sri Damodarabbai who is at present working as Computer Programmer on a consolidated salary of Rs.1,800/- per month.

Resolution No.4 : Payment of Air Fare to Resource persons participating in the Winter School for students in P.G. Diploma in Public Relations

(Resolution No.4 of the Tenth Meeting of the Finance Committee).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned to and fro air fare from their Headquarters to the Winter School Centre to the Resource Persons mentioned in the agenda Note No.4 of the Tenth Meeting of the Finance Committee, as recommended by the Finance Committee.

Resolved further that, as recommended by the Finance Committee, in future Resource Persons from nearest places be nominated .

Resolution No.5 : Detailed survey of land allotted to the University by the Government of Andhra Pradesh (Resolution No.5 of the Tenth Meeting of the Finance Committee).

Resolved to approve the action of the Vice-Chancellor in having entrusted the survey work of the land to M/s. Cartovision, Hyderabad at a cost of Rs.41,134-20, as recommended by the Finance Committee.

Resolution No.6 : Sanction of Special Pay to Stenographer attached to Officer In-charge, Material Production (Resolution No.6 of the Tenth Meeting of the Finance Committee).

Resolved to approve the proposal to sanction with effect from 11-4-1986 A.N. a Special Pay of Rs.100/- per month to the Steno attached to the Officer In-charge, Material Production on par with Stenos attached to Directors, Academic and Student Services, as recommended by the Finance Committee.

Resolution No.7 : Purchase of Audio-Video Equipment (Resolution No.7 of the Tenth Meeting of the Finance Committee).

Resolved to approve the proposal for the purchase of 170 Philips Cassette Tape Recorders and 170 Ampli-speakers from Philips Company (through their dealers i.e. M/s. Rhythm Centre, Hyderabad) at a cost of Rs.2,40,857-70 (Rupees two lakhs forty thousand eight hundred fifty seven and paise seventy only).

Inclusive of all taxes and freight, 70 Voltage Stabilisers from M/s. A.P.E.L. , Hyderabad at a cost of Rs. 14,420/- (Rupees Fourteen thousand four hundred twenty only) inclusive of all taxes and freight, 40 Colour Televisions from M/s. E.C.I.L., Hyderabad at a cost of Rs. 3,10,800/- (Rupees three lakhs ten thousand eight hundred only) inclusive of all taxes and delivery ex-showroom and 40 Video Cassette Tape Recorders from M/s. B.P.L. India Ltd., Bangalore at a cost of Rs.3,62,880/- (Rupees three lakhs sixty two thousand eight hundred eighty only) exclusive of C.S.T. as applicable (F.O.R. Destination), as recommended by the Finance Committee.

Resolution No.8 : Purchase of additional equipment for increasing the production facilities in the video studio of the University (Resolution No.8 of the Tenth Meeting of the Finance Committee).

Resolved to approve the proposal to purchase the items of video equipment detailed in the above mentioned note to the Finance Committee from M/s. Gujarat Communications & Electronics Ltd., Baroda at a cost of Rs.10,72,241/- (Rupees ten lakhs seventy two thousand two hundred and forty one only) plus Excise Duty, Sales Tax as applicable and Forwarding, Freight and Insurance as per actuals, a recommended by the Finance Committee.

Resolution No.9 :

- (j) Purchase of 26 policy size typewriters from M/s. Godrej and Boyce Manufacturing Company Private Limited at a total approximate cost of Rs.1.34 lakhs for supply to new study centres (Resolution No.1 of the Tenth Meeting of the Finance Committee held on 10-12-1986).
- (ii) Purchase of Steel Furniture and Teak Wood Notice Boards for supply to new Study Centres (Resolution No.2 of the Tenth Meeting of the Finance Committee held on 10-12-1986).
- (iii) Improvement to Electrical Installation in the Government Building No.6-3-645 at Somajiguda occupied by the University at a cost of Rs. 24,770/- (Resolution No.3 of the Tenth Meeting of the Finance Committee held on 10-12-1986).

Resolved that the report of the Resolution No's. 1,2 & 3 of the Tenth Meeting of the Finance Committee on the above mentioned matters be recorded.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Special Meeting of the Executive Council of the Andhra Pradesh Open University held at 3.30 P.m. on 29-12-1986 in the Administration Building, Somajiguda, Hyderabad.

Present : Chairman Prof. C. Narayana Reddy, Vice-Chancellor

Prof. C. Narayana Reddy
Prof P. Ramachandra Naidu
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. K. Viswanatha Reddy

MINUTES OF THE SPECIAL MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 29-12-1986 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482

PRESENT :

Prof C. Narayana Reddy - Chairman
Vice-Chancellor
Prof P. Ramachandra Naidu
Prof V. Abraham
Sri D. Ramanuja Rao
Prof. K. Viswanatha Reddy
Prof. V. Nagaraja Naidu, Registrar I/c. & Secretary

Resolution No.1 : Appointments to various Teaching and Non-Teaching Posts (Note 1 of the Agenda).

Resolved to approve the following appointments based on the recommendations of the respective Selection Committees:

1. Professor of Mathematics : Dr.K. Kuppuswamy Rao
2. Asso. Prof. of Pol. Science : Dr.M. Satyanarayana Rao – His initial basic pay in the post of Associate Professor in the scale of Rs.1200-1900 shall be fixed at the next stage above the pay he is presently drawing as Co-ordinator
3. Asso. Prof. of Bus. Admn. : Dr.V. Venkaiah – his salary is to be fixed at the next stage in the scale of pay presently drawn by him.
4. Asst. Prof of Pub. Admn : Sri Ch. Venkataiah (S.C)

5. Asst. Prof of Bus. Admn. : Sri K. Swamy (BC-‘B’)
6. Asst. Prof. of Lib. Science : Sri V. Chandrasekhara Rao
7. Producer (Audio/Video) : Sri K. Ravikanth

Resolved to ratify the appointment of Sri S. Giri Rao as Production Assistant.

Resolved that all the remaining posts be re-advertised to fulfil the requirements of roster system.

Resolved further to authorise the Vice-Chancellor to place the letter of Prof. C.Subbarao, Professor of English, S.K.U. College offering his services for appointment in A.P. Open University before the next meeting of the Executive Council for consideration either on deputation of regular basis.

Resolution No.2 : Proposals for Seventh Plan Development Scheme (1985-90) submitted to the U.G.. (Note 2 of the Agenda).

Resolved that the seventh plan proposals be referred to the Executive Council sub-committee on Academic Matters.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventeenth Meeting of the Executive Council of A.P. Open University held at 3.30 P.M. on 28-01-1987 in the Administration Building , Somajiguda, Hyderabad.

Present.

Chairman - Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
Sri S. Kasipandian IAS
Kum. Ahmed Bibi
Prof. P. Ramachandra Naidu
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. K. Viswanatha Reddy

MINUTES OF THE SEVENTEENTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 28-1-1987
IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Sri S. Kasipandian, IAS

Kum. S. Ahmed Bibi

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. K. Viswanatha Reddy

Prof V. Nagaraja Naidu, Registrar I/c. & Secretary

Resolution No.1 : M.Phil Programmes in Development Studies at Centre for Economic and Social Studies – Tuition Fees and Examination Fees (Note No.11 of the Agenda and Resolution 1 of the Executive Council Sub-Committee dated 27-1-1987).

Resolved to approve the following resolutions of the Sub-Committee of the Executive Council on Academic Matters and Study Centres passed at its meeting held on 27-1-1987:

“Resolved that the different components of the tuition fees of Rs.1,500/- for the Course work and Dissertation Fees of Rs.250/- be obtained from the Director, CESS and placed before the next meeting of the Sub-Committee.

Resolved further that the Controller of Examinations shall give the details for the proposed examination fees for dissertation viz. Rs.250/- . The Controller of Examinations shall also obtain the rates of examination fees for M.Phil from other Universities and place the information before the next meeting of the Sub-Committee”.

Resolution No.2 : Undergraduate Courses – Collection of Library Caution Deposit (Note No.2 of the Agenda and Resolution 2 of the Executive Council Sub-Committee dated 27-1-1987).

Resolved that as recommended by the Sub-Committee the Library Caution Deposit prescribed for Undergraduate Courses need not be collected in the circumstances stated in the Note.

Resolution No.3 : Proposals for Seventh Plan Development Scheme (1985-90) submitted to the U.G.C. (Note 3 of the agenda and Resolution 3 of Executive Council Sub-Committee dated 27-1-1987).

Resolved that the University shall focus attention on “Thrust Areas” during the ensuing discussion of the proposals with the U.G.C.

Resolved further that the U.G.C. Regulations regarding non-formal education communicated with its Notification No.F.1-117/83 (CP), dated 25-11-1985 be

adopted by this University, are commended by the Executive Council Sub-committee on Academic Matters and Study Centres.

Resolution No.4 : Institution of P.G. Course in M.Sc. Mathematics (Resolution 4 of the executive Council Sub-Committee dated 27-01-1987).

Resolved to approve Resolution No.10 of the Fourth meeting of the Academic Council held on 27-01-1987 to start P.G. Degree Course in M.Sc. Mathematics from the Academic year 1987-88, as recommended by the Executive council Sub-Committee on Academic Matters and Study Centres.

Resolution No.5 : Visit to study centres (Resolution 5 of the executive Council sub-committee dated 27-1-1987).

Resolved to approve the proposal of Executive Council sub-committee on Academic Matters and Study Centres that the sub-committee may visit the C.E.S.S. and one or two study centres in the city along with Sri D. Ramanuja Rao, local member of the Executive Council.

Resolved further that the Director (Student Services) shall prepare a programme of visits to Study Centres in the Districts by Committees each consisting of one Member of the Executive Council and a Professor of the University nominated by the Vice-Chancellor.

Resolution No.6 : Constitution of Sub-Committee of the Executive Council on Academic Maters and Study Centres (Note 4 of the Agenda).

Resolved to ratify the nomination of Prof. K. Viswanatha Reddy as a member of the Sub-Committee in place of Prof. V.S. Prasad.

Resolution No.7 : Appointment of Professor of English (Note 5 of the Agenda).

Resolved that Prof. C. Subba Rao be appointed as Professor of English in the APOU Service on regular basis.

Resolved further that his initial pay be fixed at Rs.2,250/- (i.e. the next stage above the pay he will be drawing from 1-2-1987 in the U.G.C. Scale of pay of Rs.1500-60-1800-100-2000-125/2-2500).

Resolution No.8 : Seniority of Co-ordinators of Study Centres (Note 6 of the Agenda).

Resolved to constitute a 'Standing Committee on Staff Matters' consisting of the following:

1. Vice-Chancellor - Chairman
2. Director of Higher Education
3. Two members of the Executive Council to be nominated by the Vice-Chancellor.

- 4 One member of teaching staff (either a Dean or a Head of Dept.) to be nominated by the Vice-Chancellor.

The Registrar shall be the convenor of the Committee.

Resolved further that the matter relating to seniority of Co-ordinators be referred to the aforesaid Standing Committee on Staff Matters and placed before the Executive Council with the recommendations of the Standing Committee.

Resolution No.9 : First Convocation of A.P. Open University (Note 7 of the Agenda).

Resolved to record the report of the Vice-Chancellor that the Chancellor has kindly agreed to invite Justice Sri R.S. Pathak, Chief Justice of India, to be the Chief Guest and deliver the Convocation Address.

Resolution No.10 : Appointment of Registrar (Note 8 of the Agenda).

Resolved to defer the subject to the next meeting of the Executive Council.

Resolution No.11 : Appointments to Teaching and Technical posts (Note 9 of the Agenda).

Resolved to refer the matter to the aforesaid standing committee on Staff Matters to allot the roster points to be filled as per Government orders in respect of the posts to be advertised.

Resolution No.12 : Reimbursement of a portion of the cost of APSRTC General Bus Pass to certain categories of University Employees (Resolution No.2 of the Eleventh meeting of the Finance Committee dated 28-1-1987).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned reimbursement of a portion of the cost of APSRTC General Bus Pass to the University Employees upto the level of Superintendents/Supervisors excluding Drivers, Watchmen Sweepers and Gardeners upto 31-12-1986 and extension of the benefit to Drivers, Watchmen, Sweepers and Gardeners also from 1-1-1987 onwards, as recommended by the Finance Committee.

Resolved to approve the rate of reimbursement at Rs.37-50 per amount upto 31-5-1985 and at Rs. 42-50 per month from 1-6-1985 and enhancement of the reimbursible amount by 50% of the future increases in the cost of the Bus Pass, as recommended by the Finance Committee.

Resolved further to approve the proposal of the Finance Committee to request the Government to reimburse the entire expenditure on this account right from the beginning, as the University is located in a metropolitan area.

Resolution No.13 : Recovery of hire charges for using the University Vehicles for non-duty purposes (Resolution No.3 of the Eleventh Meeting of the Finance Committee dated 28-01-1987).

Resolved that the Finance Officer shall fix, in consultation with the Officer In-Charge, Material Production, the rates of hire charges on the basis of actual expenses ruling at present with marginal profit since the rates shown in G.O.Ms.No.114, G.A. dated 11-2-1980 have been fixed by the Government in 1980 and place them before the Executive Council with the recommendations of the Finance Committee.

Resolution No.14 : Statute relating to institution of Gold Medals and Prizes (Resolution No.5 of the Eleventh Meeting of the Finance Committee dated 28-1-1987).

Resolved that draft statute relating to institution of Gold Medals and Prizes and administration of endowments shown in the Annexure be approved and submitted to the Chancellor for assent.

Resolution No.15 : Purchase of paper for printing of course material (Resolution No.6 of the Eleventh Meeting of the Finance Committee dated 28-1-1987).

Resolved to approve the proposal to purchase 30 tonnes of Double Demi Maplitho of 16.0 kg 23" X 36" and 10 tonnes of Royal Size Maplitho of 10.6 kg 20" X 27" in place of 30 tonnes of Foolscap and 10 tonnes of Century pure White Card (Pulp Board) at an additional cost of Rs.1,019-20 excluding freight and hamali from M/s. Sree Rayalaseema Paper Mills Ltd., Adoni in supersession of the amount already sanctioned in Resolution No.5 of the Fourteenth Meeting of the Executive Council held on 27-10-1986, as recommended by the Finance Committee.

Resolution No.16 : Sanction for the expenditure incurred on hospitality (Resolution No.7 of the Eleventh Meeting of the Finance Committee dated 28-1-1987).

Resolved to sanction the expenditure of Rs.3,069-60 incurred towards hospitality extended to distinguished guests and invitees on the occasion of the inauguration of Audio-video Studios of the University by Her Excellency the Governor of Andhra Pradesh on 27-10-1986, as recommended by the Finance Committee.

Resolution No.17 :

(j) Payment of charges for publishing advertisement calling for applications for Eligibility Test for admission to B.A/B.Com. Courses during the academic year 1987-88 (Resolution No.1 of the Eleventh Meeting of the Finance Committee dt.28-1-1987)

- (ii) Purchase of Pre-printed Marks Memoranda and other Computer Stationary items from M/s. Premier Forms Pvt. Ltd. (Resolution No.4 of the Eleventh Meeting of the Finance Committee dt.28-1-1987).

Resolved that the report of the Resolutions No's 1 & 4 of the Eleventh Meeting of the Finance Committee dated 28-1-1987 on the above mentioned matters be recorded.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

ANNEXURE TO RESOLUTION NO.14 OF THE SEVENTEENTH MEETING OF THE EXECUTIVE COUNCIL HELD ON 28-1-1987.

Statute relating to institution of Gold Medals and Book Prizes and administration of endowments.

In exercise of the powers conferred by Clause (g) of Section 24 of the A.P. Open University Act, 1982 as amended read with Clause (9) of Statute 5 of the First Statutes set out in the Schedule to the Act, the Executive Council hereby makes the following Statute relating to institution of Gold Medals and Prizes and administration of endowments:

The University shall accept offers of endowments for the institution of Gold Medals and Book Prizes on the following conditions:

1. The endowment offered for the institution of a Gold Medal Book Prize shall not be less than the following amounts:

(a)	Gold Medal	Rs.25,000/-
(b)	Book Prize	Rs.10,000/-
2. The Book Prize shall be awarded in the form of books as per the choice of the donor concerned or in the absence of such a choice, as approved by a committee constituted by the Vice-Chancellor.
3. The acceptance of an endowment by the University shall not restrict the academic freedom of the University.
4. The institution of Gold Medals/ Book Prizes out of endowments offered shall be made with the approval of the Vice-Chancellor.
5. The amounts of endowments received by the University shall be invested in separate long term Fixed Deposit accounts in any of the nationalised banks and separate subsidiary accounts maintained for each endowment. The annual

interest on such Fixed Deposits shall be utilised for the award of Gold Medals or Prizes for which the endowments have been made. Savings, if any, from the annual interest due to non-award of any Gold Medal/Book Prize in any year shall be added to the corpus of the endowment fund.

6. The endowment funds shall not be diverted for any other purpose.
7. The award of Gold Medals or Book Prizes shall be made to the students of the University adjudged eligible for the respective awards on such basis as per the choice of the donors concerned, subject to the condition that the awards shall not be restricted to students of a particular caste, creed, community, religion and race. The selection of the awardees of Gold Medals or Book Prizes shall be approved by the Executive Council.
8. The Gold Medal or the Book Prize, as the case may be, shall be awarded after one year of the receipt of the respective endowment. However, if the donor wishes that the award of the Gold Medal or the Book Prize should be started from the year in which the endowment is offered, then the donor shall pay an additional amount equal to 10% of the endowment.
9. The Gold Medals or Book Prizes shall be awarded to the eligible candidates at the annual Convocation of the University.
10. The names and addresses of the students to whom the Gold Medals or Book Prizes are awarded, shall be communicated to the donors concerned.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eighteenth Meeting of the Executive Council of A.P. Open University held at 3.30 P.M. on 2-3-1987 in the Administrative Building, Somajiguda, Hyderabad.

Present

Chairman: Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
Sri B.V. Rama Rao
Kum. Ahmed Bibi
Prof. P. Ramachandra Naidu
Sri D. Ramanuja Rao
Prof. K. Viswanatha Reddy

MINUTES OF THE EIGHTEENTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 2-3-1987
IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD.

PRESENT:

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Sri B.V. Rama Rao, IAS

Kum S. Ahmed Bibi

Prof. P. Ramachandra Naidu

Sri D. Ramanuja Rao

Pof. K. Viswanatha Reddy

Prof. V. Nagaraja Naidu, Registrar I/c. & Secretary

Resolution No.1: First Convocation of A.P. Open University – Conferring of
Honorary Degree for approval of Formats (Note No.8 of the
Agenda of the Sub-Committee of Executive Council on
Academic Matters & Study Centres).

Resolved to approve the formats of the Honorary Degrees of Doctor of
Literature, Doctor of Science and Doctor of Philosophy to be awarded by the
University, as shown in Annexure 'A'.

Resolved further that Clause 9 of the Statute relating to Convocation for
conferring Degrees/Diplomas be substituted by the following Clause:

“9. The Chancellor, the Vice-Chancellor, the Distinguished Guest, the
members of the Grace Committee shall appear in academic robes prescribed
for the occasion. The candidates shall appear in white dress with appropriate
badges prescribed for them.”

Resolution No.2 : Amendment to Statute 3 of the First Statutes in the A.P. Open University Act relating to constitution of Academic Council (Note 1 of the Agenda).

Resolved that as recommended by the Academic Council in Resolution No.1 of its Fourth Meeting held on 27-1-1987, the following amendments to Statute 3 of the First statutes relating to the constitution of Academic Council set out in the Schedule to the A.P. Open university Act, be approved and that they be submitted to the Chancellor for assent:

1. For item (vi), the following shall be substituted:

“(vi) Not more than one Associate Professor from each Faculty by rotation in order of seniority for a period of one year.”
2. The following item shall be added after the existing item (vi):

“(vi-a) Three Assistant Professors not exceeding one from each Faculty by rotation in order of seniority for a period of one year.”
3. The following item shall be added after the existing item (ix):

“(x) Such members of the Executive Council who are not otherwise members of the Academic Council.”

Resolution No.3 : Revision of Statute relating to appointment, powers and duties of the Directors (Note 2 of the Agenda).

Resolved to approve the revised draft Statute relating to appointment, powers and duties of the Directors as shown in Annexure ‘B’ and to submit it to the Chancellor for assent.

Resolved further that the Government be requested to sanction additional posts of professors in view of the suggestion of the Government to appoint University Professors as part-time Directors in the place of Directors provided in Section 11 (1) of the A.P. Open University Act.

Resolution No.4 : Appointment of Registrar, A.P. Open University – Constitution of Selection Committee and prescribing qualifications and procedure for appointment (Note 3 of the Agenda).

Resolved that the details relating to qualifications and method of recruitment and pay scale prescribed for the post of Registrar of sister Universities in the State and the guidelines, if any, given by the U.G.C./Ministry of Education, Government of India in this regard be obtained and placed before the Executive Council.

Resolution No.5 : Extension of deputation of Sri K. Srinivasa Reddy, Special Assistant, Student Services Branch (Note 4 of the Agenda).

Resolved to approve the proposal to extend the term of deputation of Sri K.Srinivasa Reddy, Special Assistant (Student Services Branch) for a further period of one year from 25-2-1987 as a special case.

Resolved further that no further extension of the term of deputation be given to him.

Resolution No.6 : Award of Gold Medals (Note 5 of the Agenda).

Considered the draft statute relating to conditions for award of Gold Medals and RESOLVED that there is no need to have a separate statute as the conditions have already been included in the statute relating to institution of Gold Medals and Book Prizes and administration of endowments made by the Executive Council in Resolution No.14 of the Seventeenth Meeting of the Executive Council held on 28-1-1987.

Resolution No.7 : Construction of University Campus – Preparation of Master Plan (Resolution of the First Meeting of the Sub Committee of Executive Council on Works & Buildings held on 2-3-1987).

Resolved to approve the following proposals as recommended by the Sub-Committee of Executive Council on works and Buildings :

1. To award the following prizes in the order of merit to the competitors selected by the Jury in the Architectural Competition organized by the University.

(i) One first prize of Rs.1,00,000/-
(ii) One second prize of Rs.50,000/-
(iii) Two third prizes of Rs.25000/-
2. To allow an honorarium of Rs.5,000/-plus expenses on air travel and stay in Hyderabad to the architects included in the Jury for selection of the best design of Master Plan for construction of the University Campus ,
3. To fix a non-refundable Registration Fee of Rs. 500/- for supply of brochure to the competitors .

Resolved further that the Jury for selection of the best design of Master Plan for construction of University Campus constructed by the 'University Campus Master Plan Advisory Committee 'be reconstructed with the following members :

1. Vice-Chancellor - Chairman
2. Three out of the following architects from outside the Andhra Pradesh State:
 - (i) M/s. A. Kanvinde
Architects
Delhi
 - (ii) Mr.V.B. Doshi

Architect
Ahmedabad

- (iii) Sri Bruno Dias Souza
Director
School of Planning & Architecture, New Delhi
- (iv) Mr. J.R. Balla
President
Indian Council of Architecture

- 3. Sri G.Venkata Ramana Reddy
Chief Architect
Government of Andhra Pradesh
- 4. The Secretary to the State Government in the Education Department
- 5. Prof. P. Ramachandra Naidu
Member of the Executive Council
A.P. Open University

Resolution No.8 : B.L.I.Sc Course – Granting of fee concession to University employees (Resolution No.1 of the Twelfth Meeting of the Finance Committee dated 2-3-1987).

Resolved to defer the consideration of the matter to the next meeting of the Executive Council.

Resolution No.9 : Exemption from payment of tuition and other prescribed fees for 1986-87 by students of drought affected areas (Resolution No.4 of the Twelfth Meeting of the Finance Committee dated 2-3-1987).

Resolved that the applications of the students of drought affected areas be sent to the Director of Higher Education for arranging release of funds for reimbursement and in the meanwhile the students be informed to remit all the fees which will be refunded to them on reimbursement by Government, as recommended by the Finance Committee.

Resolution No.10 : Sanction of expenditure for filling up postage Franking Machine (Resolution No.5 of the Twelfth Meeting of the Finance Committee dated 2-3-1987)

Resolved that for the present the condition that “the accounts for the amounts paid for the previous filling up of franking machine should be rendered” for sanction of expenditure for filling up of the machine by the officers of the University as stipulated in the delegation of powers (Item No.22 of Annexure V to the Resolution No.6 of the Seventh Meeting of the Executive Council held on 24-2-1986) be modified as “the accounts for the amounts paid for the filling up of the machine should be rendered as soon as possible and in any case within two months from the date of payment”.

Resolved further that the procedure that is being followed in this regard by the correspondence course Branches of some of the other Universities like Madurai Kamaraj University, Osmania University be ascertained and reported to the Finance Committee/Executive Council within a period of six months, as recommended by the Finance committee.

Resolution No.11 : Sanction of House Building Advance to the employees of the University - Furnishing of registered agreements to deposit title deeds instead of registered mortgage deeds (Resolution No.6 of the Twelfth Meeting of the Finance Committee dated 2-3-1987).

Resolved to approve the proposal recommended by the Finance Committee to relax H.B.A. rules of the University to enable the employees to whom H.B.A. has been sanctioned to execute an agreement to deposit the original title deed of the land/house purchased/constructed and to submit the same duly registered along with the original title deed as a security for the loan in view of the heavy charges for registering the mortgage deed.

Resolved further that the proforma of agreement mentioned above be finalised after taking legal advice.

Resolved also that the requirement to execute an agreement to deposit the original title deed of the land/house and to submit the same duly registered along with the original title deed as security for the loan be strictly enforced for the release of loan amount as per the H.B.A. Rules, as recommended by the Finance Committee .

Resolution No.12 : Conducting of Practical Classes for Science Students of Undergraduate Courses (Resolution No.7 of the Twelfth Meeting of the Finance Committee dated 2-3-1987).

Resolved that the action of the Vice-Chancellor in approving the rates of remuneration to the various categories of lab and other staff and the scale of expenditure on consumables for conducting practical classes for the II and III Year science students of the Undergraduate Courses from time to time as detailed in Annexures I to IV to the Resolution of the Finance Committee be ratified, as recommended by the Finance Committee.

Resolved further to constitute a committee consisting of Prof. P. Ramachandra Naidu, the Director (Academic) and the Director (Students Services) for a going into all academic, financial and other aspects of conducting the practical classes for the science students of the Undergraduate Courses from the next Academic Year i.e. 1987-88 and to submit a report to the Finance Committee/Executive Council suggesting a suitable schedule of remuneration commensurate with the work load, as recommended by the Finance Committee.

Resolution No.13 : Purchase of furniture for New Study Centres (Resolution No.2 of the Twelfth Meeting of the Finance Committee dated 2-3-1987).

Resolved that the report of Resolution No.2 of the Twelfth Meeting of the Finance Committee dated 2-3-1987 on the above mentioned matter be recorded.

Resolution No.14 : Purchase of Wooden furniture (Resolution No.3 of the Twelfth Meeting of the Finance Committee dated 2-3-1987).

Resolved that the report of the Resolution No.3 of the Twelfth Meeting of the Finance Committee dated 2-3-1987 on the above mentioned matter be recorded.

Resolved further that in future before going in for the purchase of any articles of steel and wooden furniture required by the University from private manufacturers, their non-availability in A.P. Government undertakings manufacturing steel and wooden furniture be ascertained.

ANNEXURE ‘A’

(vide Resolution No.1 of the Executive Council)

ANDHRA PRADESH OPEN UNIVERSITY

(EMBLEM)

The Degree of
Doctor of Literature
(Honoris-Causa)

is conferred upon

.....

.....

at the Convocation held this day in recognition of his eminent position and attainments.

HYDERABAD

.....

CHANCELLOR

ANDHRA PRADESH OPEN UNIVERSITY

(EMBLEM)

The Degree of
Doctor of Science
(Honoris-Causa)

is conferred upon

.....
...
.....
...

At the Convocation held his day in recognition of his eminent position and
attainments.

HYDEABAD

.....

CHANCELLOR

ANDHRA PRADESH OPEN UNIVERSITY

(EMBLEM)

The Degree of
Doctor of Philosophy
(Honoris-Causa)
is conferred upon

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.....

At the Convocation held this day in recognition of his eminent position and attainments.

HYDERABAD

.....

CHANCELLOR

ANNEXURE 'B'

(vide Resolution No.3 of the Executive Council)

REVISED STATUTE

Appointment, powers and duties of the Directors

In exercise of the powers conferred by Clause (b) of Section 24 and Sub-Section (2) of Section 25 read with Sub-Section (1) of Section 11 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985) The Executive Council makes the following statute in respect of appointment, powers and duties of the Directors, Namely:

1. There shall be Directors viz.
 - (1) Director (Academic)
 - 2) Director (Student Services)
 - (3) Director (Material Production)
 - (4) Director (Evaluation)
2. The Directors shall be appointed by the Executive Council from among the Professors of the University on the recommendation of the Vice-Chancellor for a period of three years at a time. Where the Executive Council does not accept the recommendation of the Vice-Chancellor, the matter shall be referred to the Chancellor whose decision thereon shall be final and binding on the Executive Council and the Vice-Chancellor.
3. (a) The Directors shall be part-time Officers of the University. They shall discharge the duties prescribed for them in addition to their duties as Professors.

- (b) A Director shall be eligible for a special allowance which shall be fixed by the Executive Council from time to time for discharging the additional duties entrusted to him.
4. (a) The Directors shall exercise the powers and perform the duties shown against each :
- (1) Director (Academic) : He shall supervise the functioning of the Faculties and provide guidelines in regard to various academic activities of the University.
 - (2) Director (Student Services) : He shall supervise the overall functioning of the Study Centres of the University.
 - (3) Director (Material Production) : He shall supervise the production of multi-media teaching material.
 - (4) Director (Evaluation) : He shall conduct evaluation studies on the student responses to academic and organizational aspects of teaching programmes and study materials and on the systems of evaluation of student performance of the University.
- (b) In addition to the aforesaid duties, a Director shall exercise such powers and perform such duties in regard to the matters which may be delegated or entrusted to him by the Executive Council or by the Vice-Chancellor from time to time depending upon the administrative convenience and exigencies of service.
- The Vice-Chancellor may, however, suo motu or other wise revise, amend, alter or annul any order or action taken by a Director.
5. A Director may resign his office by giving one month's notice or Executives Council may terminate his services on the recommendation of the Vice-Chancellor by giving one month's notice subject to the procedures of disciplinary action.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Resolution No.1 : Approval of Annual Accounts for 1985-86 and Budget Estimates for 1987-88 (Resolution Nos. 3 & 4 of the Thirteenth Meeting of the Finance Committee).

Resolved to approve the Annual Accounts of the University for 1985-86 and Budget Estimates of the University for the year 1987-88, as recommended by the Finance Committee.

Resolution No.2 : Audit Report on the accounts of the University for 1982-83 (Note 2 of the Agenda).

Resolved that detailed replies to the Audit Report on the accounts of the University for 1982-83 be prepared and sent to the Director, Local Fund Audit and placed before the Executive Council.

Resolution No.3 : Annual Report of the University for 1985-86 (Note 3 of the Agenda).

Resolved to approve the Annual Report of the University for the period from 1-4-1985 to 30-6-1986.

Resolution No.4 : Extension of deputation of Sri S. Seshadri, Dy. Registrar (Accounts) (Note 4 of the Agenda).

Resolved that the term of deputation of Sri S. Seshadri, Dy. Registrar (Accounts) be extended for a period of three months from 2-4-1987 and action taken to appoint a substitute in his place.

Resolution No.5 : Extension of deputation of Sri P. Prabhas Kumar, Asst. Director (Printing) (Note 5 of the Agenda).

Resolved that the term of deputation of Sri P. Prabhas Kumar, Asst. Director (Printing) be extended for a period of three months from 15-4-1987 and action taken to appoint a substitute in his place.

Resolution No.6 : Regulations relating to the meetings of the Planning Board (Note 6 of the Agenda).

Resolved to approve the regulations relating to the meetings of the Planning Board with the following amendment:

For Clause 13 of the draft regulations, the following Regulation be substituted:

“Any matter once decided by the Planning Board shall not be re-opened within six months after the meeting at which the decision was taken except with the consent of two-thirds of the members present or a simple majority whichever is more.”.

Resolution No.7 : Awards of Gold Medals at the first Convocation of A.P. Open University (Note 7 of the Agenda).

Resolved to approve the award of Gold Medals to the six students shown in the note at the Convocation to be held on 29-3-1987.

Resolution No.8 : Deputation of Dr. S.V. Rajasekhara Reddy, Asst. Professor of Geology to IGNOU (Note 8 of the Agenda).

Resolved that the proposal to depute Dr.S.V. Rajasekhara Reddy of Geology to IGNOU be negative as he is the only teaching staff member of the University in that subject.

Regulation No.9 : Exemption from payment of Application Fees and registration Fees for Eligibility Test to inmates of Borstal Schools (Resolution No.1 of the Thirteenth Meeting of the Finance Committee).

Resolved to ratify the action of the Vice-Chancellor in having granted exemption to the inmate of Borstal School, Nizamabad from payment of Application Fee and Registration Fee for Eligibility Test held on 1-3-1987 as recommended by the Finance Committee.

Resolved further that general exemption be granted to inmates of Borstal Schools from payment of Application Fees and Registration Fees for Eligibility Test conducted by the University, as recommended by the Finance Committee.

Resolution No.10 : Prisoner students – Undergraduate Courses – Exemption from payment of Convocation Fee (Resolution No.2 of the Thirteenth Meeting of the Finance Committee).

Resolved that the inmates of Central Prison and Borstal Schools who successfully complete the Undergraduate Courses be exempted from payment of Convocation Fees.

Resolution No.11 : Sanction of one month's salary as advance to Non-teaching employees of the University (Resolution No.5 of the Thirteenth Meeting of the Finance Committee).

Resolved that advance of one month's salary be sanctioned to the non-teaching employees of the University of the rank of Superintendent and below on the occasion of the first Convocation of the University in token of appreciation of their hard work from the inception of the University, subject to the conditions mentioned in the aforesaid resolution of the Finance Committee.

Resolution No.12 : Purchase of Aluminium Badges in connection with the first Convocation of the University (Resolution No.6 of the Thirteenth Meeting of the Finance Committee).

Resolved to ratify the action of the Vice-Chancellor in having approved the proposals to purchase Aluminium Badges in connection with the first Convocation of the University, as recommended by the Finance Committee.

Resolution No.13 : Appointment of Advertising Agency for the University (Resolution No.7 of the Thirteenth Meeting of the Finance Committee).

Resolved to approve the appointment of M/s. L.a. Advertisers as advertising agency of the University for a further period of one year from 1-4-1987, as recommended by the Finance Committee.

Resolution No. 14 : Printing of Invitation cards for the First Convocation of the University (Resolution No.8 of the Thirteenth Meeting of the Finance Committee).

Resolved to ratify the action of the Vice-Chancellor in having entrusted the work of printing of 2,000 Invitation Cards for the First Convocation of the University to M/s. Pragati Art Printers on nomination basis, as recommended by the Finance Committee.

Resolution No.15 : Purchase of Steel Racks (Resolution No.9 of the Thirteenth Meeting of the Finance Committee)

Resolved to ratify the action of the Vice-Chancellor in having approved the purchase of Steel Racks at a total cost of Rs.2,56,076 = 81 from M/s. Godrej and Boyce Manufacturing Company Pvt. Ltd., Hyderabad, as recommended by the Finance Committee.

Resolution No.16 : Payment of Wages to Computer Operator (Resolution No.10 of the Thirteenth Meeting of the Finance Committee)

Resolved to approve the proposal to pay wages at Rs.30/- per day to the Computer Operator appointed on daily wages basis from 8-12-1986, as recommended by the Finance Committee.

Resolution No.17 : Printing and supply of Answer Books – Payment of Bill (Resolution No.12 of the Thirteenth Meeting of the Finance Committee).

Resolved to sanction the payment of printing charges for the printing and supply of Answer Books entrusted to M/s. Dawn Press without following the prescribed procedure at the rates charged by them.

Resolved further that in future the normal procedure be followed for printing of answer books as the work is not of a confidential nature.

Resolution No.18 : Payment of remuneration to the staff of Accounts branch for the preparation of the Budget of the University for the year 1987-88 (Resolution No.13 of the Thirteenth Meeting of the Finance Committee).

Resolved that the Accounts branch staff who were involved in the preparation of the Budget be reimbursed the expenditure incurred by them on conveyance, refreshment and other incidentals.

Resolution No.19 : Payment of actual expenses incurred for lodging and boarding of Prof. V. Abraham, member of the Executive Council.

Resolved to ratify the payment of Rs.321/- in excess of the admissible amount of Rs.300/- towards the actual boarding and lodging charges of Prof. V. Abraham for his stay at Hyderabad from 20-3-1987 to 22-3-1987 in connection with the meetings of the Sub-Committees of the Executive Council.

Resolution No.20 : Purchase of Air Conditioners (Resolution No.11 of the Thirteenth meeting of the Finance Committee).

Resolved that the report of Resolution No.11 of the Thirteenth meeting of the Finance Committee dated 27-3-1987 on the above mentioned matter be recorded.

Resolution No.21 : Resolved to place on record on the eve of the First Convocation of the University the appreciation of the Executive Council of the hard work done by the teaching and non-teaching staff of the University from its inception for the efficient running of the University.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Nineteenth Meeting of the Executive Council of A.P. Open University held on 11.00 A.M. on 23-4-1987 in the Administration Building, Hyderabad.

Present

Prof. C. Narayana Reddy
Sri B.V. Rama Rao
Sri K. Penchalaiah
Prof. P. Ramachandra Naidu
Prof. V. Abraham
Prof. D.Ramanuja Rao
Prof. K. Viswanatha Reddy
Prof. V.Nagaraja Naidu, Registrar I/c. & Secretary

Resolution No.1 : Introduction of Computer Applications as a subject in B.Sc. Course (Note 1 of the Agenda).

Resolved to approve Resolution No.8 of the Fourth Meeting of the Academic Council held on 27-1-1987 regarding introduction of Computer Applications as an optional subject at B.Sc. level from the next academic year.

Resolved further that the U.G.C. may be approached for financial assistance for this course from the non-plan grants of the U.G.C.

Resolution No.2 : Rules relating to admission into B.L.I.Sc. Course (Note 1 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having modified the admission criteria for B.L.I.Sc. Course conducted during the years 1985-86 and 1986-87.

Resolved to approve the rules for admission into B.L.I.Sc Course from the academic year 1987-88 proposed by the Academic Council in Resolution No.5 of its Fourth Meeting held on 27-1-87 with the amendments proposed by the Sub-Committee of the Executive Council on Academic Matters & Study Centres. The rules for admission approved by the Executive Council are shown in Annexure 'A'.

Resolution No.3 : Amendment to M.Phil Regulations of the University (Note of the Agenda).

Resolved to approve Regulation B(ii) of M.Phil Regulations as amended by the Academic Council in Resolution No.6 of the Fourth Meeting held on 27-1-1987 – vide Annexure 'B'.

Resolution No.4 : Discontinuance of issue of Migration Certificates by the Universities (Note 1 of the Agenda).

Resolved to approve Resolution No.7 of the Fourth Meeting of the Academic Council held on 27-1-1987 that the practice of issuing Migration Certificates to students be discontinued as recommended by the Association of Indian Universities.

Resolved further that transfer Certificates be issued to students passing out of this University. Such Transfer Certificates shall be issued by the Coordinators of the Study Centres concerned.

Resolution No.5 : P.G. Diploma Course in Public Relations – Admission Procedure (Note 1 of the Agenda).

Resolved to ratify the admission procedure prescribed by the Vice-Chancellor for the admission of the first batch of candidates in the P.G. Diploma Course in Public Relations as per Resolution No.12 of the Fourth Meeting of the Academic Council held on 27-1-1987.

Resolved further that fresh rules for admission to subsequent batches of P.G. Diploma in Public Relations be placed before the Executive Council after they are approved by the Academic Council.

Resolution No.6 : Undergraduate Courses – Change of Modern Indian Language, Medium and optional subjects (Note 1 of the Agenda).

Resolved to approve Regulation 12 relating to change of Modern Indian Language, medium and optional subjects by students of Undergraduate

Courses proposed by the Academic Council in Resolution No.13 of the Fourth Meeting of the Academic Council held on 27-1-1987. The approved Regulation12 is given in Annexure 'C'.

Resolution No.7 : B.L.I.Sc. Course – Granting of Fee Concession to University Employees (Note 2 of the Agenda).

Resolved that all regular employees of the University of the rank of Superintendent and below be allowed a fee concession of 50% of annual tuition fees in respect of the current batch of B.L.I.Sc. Course and fresh admission to all the courses of the University, as recommended by the Finance Committee.

Resolved further that the aforesaid concession of 50% of annual tuition fees be granted to the students of undergraduate courses from the academic year 1987-88 onwards.

Resolution No.8 : Seventh Plan Development Proposals – Provision of funds by the U.G.C. (Note 3 of the Agenda).

Resolved to record the letter of U.G.C. conveying approval of the Commission to provide financial assistance of Rs.80 lakhs during the Seventh Plan Period which is inclusive of Rs.25 lakhs sanctioned earlier.

Resolved further that steps be taken to prepare and submit to the U.G.C. the requirements of this University as early as possible after preparing a perspective plan of the Courses to be started in the University during the Seventh Plan Period.

Resolved also to organise Diploma Programmes in Environmental pollution and Non-Conventional Energy Sources under new Diploma Programmes.

Resolved also to offer courses in Indian Culture and Philosophy as one of the optional subjects in the Undergraduate (B.A. Degree) Course.

Resolution No.9 : A.P. Open University – Construction of University Campus Preparation of Master Plan (Note 4 of the Agenda).

Resolved to approve the resolutions of the University Campus Master Plan Advisory Committee shown in the note.

Resolution No.10 : Extension of deputation of Sri S. Seshadri, Deputy Registrar (Accounts) (Note 5 of the Agenda).

Resolved to approve the proposal to extend the term of deputation of Sri. S. Seshadri, Deputy Registrar (Accounts) upto 1-4-1988.

Resolved further that no further extension of deputation be allowed.

Resolution No.11 : Revision of pay of Sri G. Ramakrishna Rao, Special Officer, A.P. Open University (Note 6 of the Agenda).

Resolved to review the conditions of appointment of Sri G.Ramakrishna Rao in the light of the existing policy of the Government in respect of re-employment of retired Government Officers and fix his salary in the University from the date of his first appointment as if it is on deputation from Government till he completes 58 years of age and on contract basis thereafter. During the period of contract, the salary paid to him in the University and his Pension and Pension Equivalent to Gratuity should not exceed the pay last drawn by him at the time of retirement at the age of 58 years.

Resolved further to submit a comprehensive note in this matter to the Executive Council in consultation with the Director of Higher Education.

Resolution No.12 : Appointment of Registrar, A.P. Open University – Constitution of Selection Committee and Prescribing qualifications and procedure for appointment (Note 7 of the Agenda).

Resolved that a Selection Committee be constituted with the following members to select a person for appointment of Registrar from among the Professors, Associate Professors and Deputy Registrars of this University who may apply for the post;

1.	Vice-Chancellor	-	Chairman
2.	Sri B.V. Rama Rao, IAS	-	Nominee of the Executive Council
	Secretary to Government		from among its members
	Educational department		
	Government of A.P.		
	Hyderabad		
3.	Prof. T. Navneeth Rao	-	Educational Administrator
	Vice-Chancellor		
	Osmania University		

Resolution No.13 : Directors of A.P. Open University – proposals for filling up of Posts (Note 8 of the Agenda).

Resolved that Prof. V.S. Prasad and Prof. K. Viswanatha Reddy be appointed as I/c. Director (Academic) and I/c. Director (Student Services) respectively until further orders.

Resolved further that Sri Ch. Venkateswara Rao, Officer In-Charge, Material Production be repatriated to his parent University as and when the J.N.T.U. responds to the letter of this University intimating about his repatriation.

Resolution No.14 : Appointment of Officer In-Charge of production of Audio-Video lessons (Note 9 of the Agenda).

Resolved that the decision be deferred.

Resolution No.15 : Appointment of Sri P. Sankara Reddy, Co-ordinator as Controller of Examinations (Note 10 of the Agenda).

Resolved that the decision be deferred.

Resolved further that the Selection Committee mentioned in Resolution No.12 above be requested to select a candidate for appointment of Controller of Examinations from among the Co-ordinators, Asst. Professors, Deputy Registrars and Asst. Registrars of the University who may apply for the post.

Also resolved that Dr. M. Satyanarayana Rao be continued to be kept in additional charge of the post of Controller of Examinations till a Controller is appointed on regular basis.

Resolution No.16 : Appointment of Consultant for production of Video lessons (Note 11 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having appointed Sri K. Nandana Rao as Consultant, Audio-video on a monthly honorarium of Rs.3,000/- for a period of six months from 21-2-1987 or until a suitable person is appointed on regular basis to the post of Technical Director against which he is shown whichever is earlier.

Resolved further that a note regarding the qualifications etc. for the post be placed before the Standing Committee on Staff Matters for its consideration and initiating action.

Resolution No.17 : Purchase of paper for printing of Course Material (Note 12 of the Agenda).

Resolved to approve the proposal to purchase 80 Metric Tonnes of Double Demi Maplitho and 50 Metric Tonnes of Royal Maplitho Paper from M/s. Sree Rayalaseema Paper Mills Ltd., Adoni at a total cost of Rs. 14,32,509/- (Rupees Fourteen Lakhs Thirty two thousand Five Hundred and nine only) @ Rs.11.019.30 per Metric Tonne (inclusive of all taxes, insurance and freight charges) for printing 1st instalment of Course Material for the Academic Year 1987-88.

Resolution No.18 : Recruitment of University teaching and Non-teaching staff – Rules of Reservation – Allotment of Roster Points (Note 13 of the Agenda).

Resolved to approve the recommendation of the standing Committee on staff Matters regarding the allotment of Roster Points in respect of the posts of

Associate Professors, Assistant professors, Academic Assistant, Producer and Production Assistant (Audio-video).

Resolution No.19 : Fixing of seniority of Co-ordinators (Note 14 of the Agenda).

Resolved to approve the recommendation of the standing Committee on Staff matters that the seniority list of Co-ordinators appointed in July, 1984 be fixed according to the legal opinion of the Advocate – General.

Resolution No.20 : Prescribing of qualifications for certain technical posts (Note 15 of the Agenda).

Resolved that the matter be considered by the Standing Committee on Staff Matters at its next meeting and its recommendations be placed before the Exsecutive Council.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

ANNEXURE 'A' (vide Resolution No.2)

RULES FOR ADMISSION INTO B.L.I.Sc. COURSE FROM THE ACADEMIC YEAR 1987-88

1. Duration of the Course : One Academic Year.
2. Medium of Instruction : English (the students may be permitted to write the examination in Telugu).
3. Academic Qualification : Graduate of a recognised University.
4. Admission shall be given to in-service graduates holding a regular/substantive post of the rank of Record Assistant and above working in the following categories of libraries. The minimum service for such candidates shall be one year.
 - (a) Recognised Academic Libraries : viz. Libraries of Universities, Degree and Junior Colleges and High Schools.
 - (b) Special Libraries : viz. Libraries of research and training institutions, libraries attached to industrial undertakings of the State and Central Governments and Joint Sectors.
 - (c) Public Libraries : Libraries established by an Act of the State Government, libraries owned and run by the Central or State Government.
 - (d) School Libraries : Teachers in-charge of School Libraries in recognised High Schools.

The condition relating to minimum service of one year and the position held in the library may, however, be waived in case of in-service graduates possessing a certificate in Library Science from any Government recognised institution. Suitable service certificate from the employer that the candidate is holding a regular or substantive post shall be obtained in all cases.

ANNEXURE 'B' (vide Resolution No.3)

REGULATION 8 (ii) OF M.PHIL REGULATIONS AFTER AMENDMENT BY THE ACADEMIC COUNCIL IN RESOLUTION NO.6 OF THE FOURTH MEETING HELD ON 27-1-1987.

Regulation 8 (ii) : The Course Work examination consists of the end course examination and the Assignment/Seminar examination. For each Course, the maximum shall be 100marks and shall be divided in the ratio of 80:20 between the end course examination and the Assignment/Seminar examination. There shall be two Assignment/Seminar Examinations of 10 marks each in each course and shall be conducted by the course teacher who shall also be the examiner for it. The end course examination will be conducted at specified study centres. Papers on Research Methodology and Broad Field and any other papers prescribed by the University shall be set jointly by an external examiner and the teacher in-charge of the Course appointed by the University. The modus operadi of setting the question paper shall be that the external examiner shall set the paper and refer the same to the course in-charge concerned for moderation and finalisation. The paper on Narrow Field of specialisation shall be set by the Supervisor concerned or a teacher in-charge of the Course. The end-course examination shall be of three hours duration. The papers shall be valued by two examiners appointed by the University, one external and the other the teacher in-charge of the course concerned. For this purpose, 'external valuers' means valuers other than those who taught the subject and other than Faculty members of the institution where the course is conducted or where the candidate (if he is an employee) is working. If the marks awarded by the two valuers differed by more than 15 per cent, the script will be valued by a third external valuer appointed by the University for the purpose whose award shall be final.

ANNEXURE 'C' (vide Resolution No.6)

REGULATION 12 OF REGULATIONS RELATING TO UNDERGRADUATE COURSES

- (1) Students of Undergraduate Courses may be permitted to change the Modern Indian Language of the first year Foundation Course chosen by them within two months from the date of first contact programme.
- (2) Students of second year course may be permitted to change their optional subjects with in two months from the date of the first contact programme of the second year.
- (3) Students of Undergraduate Courses may be given option to write their examinations of first year Foundation Course either in Telugu or English

medium, irrespective of the medium originally chosen by them. The option once exercised at the time of first appearance for the first year examination will be treated as final. Similarly, the at the beginning of the second year, students must opt for either Telugu or English Medium for studying the three optional subjects. However, they will be allowed to write the examinations in Telugu or English Medium irrespective of the medium chosen by them. The student shall state the medium of his choice in the examination application form. The option once exercised at the time of first appearance at the second year examinations will be treated as final for both II and III year examinations.

- (4) In the degree to be awarded to successful candidates, the medium in which the candidate has appeared for the II and III year examinations shall be mentioned.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Resolved further that Professors mentioned above will draw their salary as Professors and a special allowance of Rs.300/- per month.

Resolved also that Sri Ch. Venkateswara Rao, Officer In-charge, Material Production be transferred from the position of Officer In-charge Material Production to the position of Officer In-charge of Audio-video Research Centre against the post of Technical Director.

Resolution No.3 : Appointment of Controller of Examinations (Note 3 of the Agenda).

In re-consideration of the Resolution No.15 of the Nineteenth Meeting of the Executive Council held on 23-4-1987, it is RESOLVED to approve the appointment of Sri P. Sankara Reddy, co-ordinator as Controller of Examinations temporarily for a period of one year on his grade pay plus a special allowance of Rs.250/- per month from the date of taking charge.

Resolution No.4 : Appointment of A.R. (A/cs) on deputation from Local Fund Audit Department (Note 4 of the Agenda).

Resolved that Sri A.V. Raghava Rao, A.A.O., Local Fund Audit Department be taken on deputation to work as A.R. (A/cs) in A.P. Open University on usual foreign service terms for a period of two years in the place of Sri R. Ramachandra Rao, A.R. (A/cs) on deputation from the A.G's office who has requested to be repatriated to his parent department on 20-6-1987.

Resolution No.5 : Vacation for teaching staff (Note 5 of the Agenda).

Resolved to declare the teaching staff members working in the Academic Branch of A.P. Open University as vacation staff eligible for vacation of six weeks in a calendar year.

Resolved further that a vacation of 30 days with effect from 9-5-1987 to 7-6-1987 be sanctioned to them in the first instance.

Resolution No.6 : Visit of the Vice-Chancellor to the British Open University (Note 6 of the Agenda).

Resolved to approve the programme of the Vice-Chancellor to visit the British Open University, U.K. from 9-5-1987 to 19-5-1987.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Prof. V.Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : A.P. Open University – Construction of University Campus – Preparation of Master Plan (Resolutions of the University Campus Master Plan Advisory Committee dt. 9-6-1987)

Resolved to accept the following recommendations of the University Campus Master Plan Advisory Committee Meeting in its Resolutions 1 & 4.

- (j) that the professional fees and charges payable to the Architects selected by the University shall be fixed after negotiation with due regard to the scale of professional charges as recommended by the Council of Architecture/the Indian Institute of Architects; and
- (ii) that the construction and supervision of the project be done under the overall supervision of the University Engineering Department. The University will appoint a 'Clerk of Works' in consultation with the Architects. The salary of the 'Clerk of Works' will be paid by the University. He will work under the guidance of the Architects and will be responsible for quality of construction and supervision of the work as per the approved designs, drawings and specifications.

Resolved further that the recommendations in Resolutions 2 & 3 of the University Campus Master Plan Advisory Committee relating to issue of another advertisement for the National Architectural Design Competition showing therein the names of the Jury members, and to revise the Competition Dossier, be not accepted.

Resolution No.2 : Amendments to House Building Advance Rules of University (Resolution No.1 of the Fourteenth Meeting of the Finance Committee dated 9-6-1987).

The Executive Council considered the resolution of the Finance Committee relating to sanction of House Building Advance for purchase of an undivided share in a plot of land and construction of a flat thereon and

RESOLVED (I) that in respect of cases in which the loanees desire to purchase an undivided share in a plot of land and construct a flat thereon out of the House Building Advances already sanctioned to them by the University for purchase of sites and construction of houses, the procedure obtaining in the Housing Development Finance Corporation Ltd. In respect of loans sanctioned by it for purchase of undivided share of a plot of land and for construction of a flat thereon, be followed with such modifications as the Vice-Chancellor considers absolutely necessary;

- (ii) that the balance of provision left after the utilisation of the sanctioned amount of house building advances in the University be placed at the disposal of the Housing Development Finance Corporation Ltd. Subject to the condition that the amount made available by the Housing

Development Finance Corporation Ltd. be disbursed by it to the applicants from this University strictly in the order of seniority given by the University.

Resolved further to request the Vice-Chancellor to report the matter to the Executive Council after action is taken as above.

Resolution No.3 Surrender of earned leave and payment of cash equivalent to the employees of the A.P. Open University (Resolution No.2 of the Fourteenth Meeting of the Finance Committee dated 9-6-1987).

Resolved to adopt the scheme of surrender of earned leave and payment of cash equivalent of leave so surrendered to the employees of APOU on par with the employees of sister Universities and Government with effect from the calendar year 1987, as recommended by the Finance Committee.

Resolved further that the Government be addressed for additional grant for this purpose, as recommended by the Finance Committee.

Resolution No. 4 : Payment of subscription for the renewal of membership of International Council for Distance Education (Resolution No.4 of the Fourteenth meeting of the Finance Committee dated 9-6-1987).

Resolved to sanction payment of \$500 at the current rate of exchange towards renewal of membership of International Council for Distance Education, Canada for the period 1987-89, while ratifying the payment of \$450 made towards membership subscription for the years 1984-86, as recommended by the Finance Committee.

Resolution No.5 : Purchase of Steel Racks (Resolution No.5 of the Fourteenth Meeting of the Finance Committee dated 9-6-1987).

Resolved to ratify the action of the Vice-Chancellor in having approved the purchase of 12 Nos. of Steel Racks of size 6ft.x3ft.x1ft. at a total cost of Rs.8,040-43 (Rupees eight thousand and forty and paise forty three only) from M/s. Godrej and Boyce Manufacturing Limited, Hyderabad, as recommended by the Finance Committee.

Resolution No.6 : Payment made towards contract for maintenance of Computer (Resolution No.3 of the Fourteenth Meeting of the Finance Committee dated 9-6-1987).

Resolved that the report of Resolution No.3 of the Fourteenth Meeting of the Finance Committee dated 9-6-1987 on the above matter be recorded.

Sd/
REGISTRAR

Sd/
VICE-CHANCELLOR

Present

Prof. C. Narayana Reddy

Prof. V. Abraham

Prof. K. Viswanatha Reddy

Sri B.V. Rama Rao

Sri K. Penchalaiah

PRESENT

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Sri B.V. Rama Rao, IAS

Sri K. Penchalaiah, APAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Prof. K. Viswanatha Reddy

Prof. V. Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : Allegations in respect of printing and production of Course Material and certain appointments – Complaint before Lok Ayukta (Note No.1 of the Agenda).

The Executive Council has gone through the remarks on the allegations in the Complaint made before the Lok Ayukta and RESOLVED that a Sub-Committee consisting of (1) Prof. P. Ramachandra Naidu; (2) Prof. V. Abraham; and (3) Sri D. Ramanuja Rao be constituted to prepare supplemental remarks on the allegations wherever necessary for being sent to the Lok Ayukta.

Resolution No.2 : Statute relating to appointment, powers and duties of the Directors (note No.2 of the Agenda).

Resolved that the revised Statute relating to appointment, powers and duties of the Directors made by the Executive Council in Resolution No.3 of its Eighteenth Meeting held on 2-3-1987 and amended by the Government as per their Lr.No.61510/UE.1/86-2, Edn., dated 1-7-1987 be placed before the Sub-committee consisting of the following members and brought before the Executive Council at its next meeting with the recommendations of the Sub-committee.

- (1) Sri K. Penchalaiah, APAS
- (2) Prof. P. Ramachandra Naidu
- (3) Prof.V. Abraham
- (4) Sri D. Ramanuja Rao

Resolution No.3 : Appointment of Assistant Director (Printing) on deputation from Government (Note No.3 of the Agenda).

Resolved that Sri N. Michal Angelo, Assistant Director (Technical) be appointed on deputation as Assistant Director (Printing) in this University for a period of two years from the date of taking charge on standard terms and conditions of foreign service.

Resolution No.4 : Disposal of answer scripts of examinations (Note No.4 of the Agenda).

Resolved that:

- (1) the answer scripts of all examinations preserved for a period of one year from the date of publication of results by the University;
- (2) after the expiry of the period of one year, the answer scripts, other than those of the candidates involved in cases of malpractice and those retained for settlement of any objections, etc., be disposed of with the prior approval of the Vice-Chancellor;

- (3) the answer scripts of candidates involved in cases of malpractice and in respect of which there are objections be retained to the extent of the period necessary and then disposed of with the prior approval of the Vice-Chancellor.

Resolution No.5 : Filling up of Teaching Posts (Note No.5 of the Agenda).

Resolved that, in partial modification of Resolution No.1 of the Special Meeting of the Executive Council held on 29-12-1986, one post of Associate Professor of Telugu in the Faculty of Arts be advertised and filled up after following the rule of reservation.

Resolved further that one post of Associate Professor of Mathematics in the Faculty of Science and one post of Associate Professor in the Faculty of Commerce be advertised and filled up after following the rule of reservation.

Resolved also that the proposal to tap two more posts of Co-ordinators for filling up of two posts of Assistant Professors of English & Telugu be not accepted and that in modification of Resolution No.1 of the Special Meeting of the Executive Council held on 29-12-1986, the post of Assistant Professor of Commerce only be advertised and filled up after following the rule of reservation.

Resolved also that the recommendations of the Standing Committee on Staff Matters regarding the allotment of roster points in respect of the posts of Associate Professors and Assistant Professors which were accepted by the Executive Council in Resolution No.18 of its Nineteenth Meeting held on 23-4-1987 be kept in view in fixing the roster points for the posts of Associate Professors and Assistant Professors shown above.

Resolution No.6 : Sanction of House Building Advance to employees for purchase of undivided share in a plot of land and construction of flat thereon (Resolution No.1 of the Fifteenth Meeting of the Finance Committee dated 20-7-1987).

Resolved to approve the report of the Vice-Chancellor regarding the modified procedure (taking into consideration the procedure obtaining in the H.D.F.C.) adopted for releasing loan for purchase of an undivided share of a plot of land for construction of flat thereon as shown in the Annexure, as recommended by the Finance Committee.

Resolved further that eligibility of House Building Advance to University employees may be restricted to such of those employees who have got at least 10 years of service before retirement on superannuation.

Resolved also that the re-consideration of the Resolution No.2 of the Twenty First Meeting of the Executive Council dated 9-6-1987 relating to placing of the balance of provision left after the utilisation of the sanctioned amount of House Building Advance in the University at the disposal of the H.D.F.C. for

disbursement of House Building loans to University Employees be deferred to the next meeting of the Executive Council.

Resolution No.7 : Fixation of pay of Dr.M. Satyanarayana Rao, Associate Professor of Political Science (Resolution No.3 of the Fifteenth Meeting of the Finance Committee dated 20-7-1987).

Resolved to accept the recommendation of the Finance Committee that the initial basic pay of Dr.M. Satyanarayana Rao, Associate Professor of Political Science be fixed at Rs.1,420/- in the scale of Rs.1200-1900 with effect from 1-1-1987.

Resolved further that a decision regarding payment of Family Planning Increment to him may be taken along with the cases of other employees.

Resolution No.8 : Providing additional plasopan partitions in the private building No.6-3-571/1&2, Rockvista occupied by the Academic Branch of the University (Resolution No.4 of the Fifteenth meeting of the Finance Committee dated 20-7-1987).

Resolved to approve the proposal to entrust the additional partition work in private building No.6-3-571/1&2, Rockvista (taken on rent by University) to M/s. Dharani Trading Company Pvt. Ltd., at an approximate cost of Rs.18,000/- (Rupees Eighteen thousand only) as recommended by the Finance Committee.

Resolution No.9 : Construction of a temporary A.C. Shed in the Government Building No. 6-3-645 at Somajiguda under the occupation of the University (Resolution No.5 of the Fifteenth Meeting of the Finance Committee dated 20-7-1987).

Resolved to approve the estimate for Rs.60,000/- for constructing a temporary A.C. Shed in the Government Building No.6-3-645 at Somajiguda under the occupation of the University, as recommended by the Finance Committee.

Resolution No.10 : Recovery of hire charges for using the University Vehicles for non-duty purposes (Resolution No.6 of the Fifteenth Meeting of the Finance Committee dated 20-7-1987).

Resolved that the rates of hire charges for the use of University Vehicles for non-duty purposes proposed by the Finance Committee be approved till the rates fixed by the Government in 1980 are revised subject to the following conditions:

- (1) Vice-Chancellor's permission shall be obtained if the vehicle is taken outside the twin cities.
- (2) Vehicles shall be allowed to be used for non-duty purposes without detriment to University work.

- (3) In addition to hire charges for the vehicles a sum of Rs.20/- per day or part thereof if the vehicle used after office hours on working days shall be collected for payment to drivers.

Resolution No.11 : Rates of remuneration payable to Postgraduate Course Resource persons and for revision of Course Material (Resolution No.7 of the Fifteenth Meeting of the Finance Committee dated 20-7-1987).

Resolved that a Sub-committee consisting of Prof. P. Ramachandra Naidu, Member of the Executive Council and the Finance Committee and Prof. V.S. Prasad, Director (Academic), Member of the Finance Committee be constituted as recommended by the Finance Committee to examine the rates of remuneration in respect of Postgraduate Courses and to place its recommendations before the Finance Committee/Executive Council.

Resolved further that the rates of remuneration for development and updating of the Course Material already printed for existing courses as detailed in the note to the Finance Committee be approved subject to the modification of the rate for "Expert Opinion/Subject Experts" at Rs.1,500/- per Course instead of the proposed rate of Rs.500/- as it is proposed to associate the experts also for editing work besides giving expert opinion as recommended by the Finance Committee.

Resolution No.12 : Sanction of Special Pay to Sri S. Seshadri, Deputy Registrar (Accounts) (Resolution No.8 of the Fifteenth Meeting of the Finance Committee dated 20-7-1987).

Resolved to approve the proposal to allow Sri S. Seshadri, Deputy Registrar (Accounts) on deputation a Special Pay of Rs.100/- per month w.e.f. 2-4-1987 for the extended period of his deputation, as recommended by the Finance Committee.

Resolution No.13 : Payment of remuneration to Prof. I.V. Chalapathi Rao, Author of Non-detailed English Text for the Foundation Course (Resolution No.9 of the Fifteenth Meeting of the Finance Committee dated 20-7-1987).

Resolved to approve the proposal to pay an honorarium of Rs. 2,000/- to Prof. I.V. Chalapathi Rao for authoring the Non-detailed English Text called "The Great Minds" for the first year of Undergraduate Courses besides typing charges of Rs.110/- as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

ANNEXURE TO RESOLUTION NO.6

Modified procedure adopted by the University for releasing the loan for purchase of an undivided share in a plot of land and construction of Flat thereon.

The borrower should furnish the following documents before release of 1st instalment of loan i.e. 25% of the sanctioned advance.

- i) An agreement to be executed in the prescribed proforma between the employee and the University setting out the terms and conditions of the loan.
- ii) Original stamped agreement of sale for the undivided share of land executed between the applicant and owner of the plot.
- iii) Sureties of two approved probationers of the A.P. Open University drawing pay as specified in the H.B.A. Rules in the prescribed form as per H.B.A. Rules on stamped papers.
- iv) Original agreement with the Builder for the construction of flat.

The borrower should furnish the following documents within two months of the drawal of I instalment.

- i) The original registered sale deed for the undivided share of land.
- ii) Encumbrance certificate for the past 30 years upto date of the submission of the original sale deed for the undivided share of land.
- iii) Copy of the approved plan for the whole building marking the flat to be constructed for the loanee.
- iv) Copy of the permission to construct the Building from M.C.H.
- v) Original interse agreement among the joint owners of the plot.
- vi) Memorandum of the deposit of title deed for the undivided share of land duly registered.
- vii) Original receipts for payment made to builder upto date (including payment made from the resources of the loanee).
- viii) Copy of the urban land coiling permission from the owner.
- ix) Cases where doubts arise regarding the clear marketable title will be referred for legal opinion.

On furnishing the above documents and when the construction of flat reaches the roof level, the second instalment of 50% of the advance will be paid to the applicant as per H.B.A.Rules.

The third and final instalment equal to 25% of the advance sanctioned will be paid after the roof is laid as per H.B.A. Rules.

The loanee should furnish a copy of the Municipal assessment order issued in his name in due course.

The recovery of advance paid will be effected from the month following the month in which the last instalment of loan is paid or from the 19th month of the drawing of 1st instalment of the advance whichever is earlier as per the H.B.A. Rules.

Special Meeting of the Executive Council of A.P. Open University held at 11.00 a.m. on 11-8-1987 in the Administration Building, Hyderabad.

Present.

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
 Prof. P. Ramachandra Naidu
 Prof. V. Abraham
 Sri D. Ramanuja Rao
 Prof. k. Viswanatha Reddy
 Sri K. Penchalaiah

MINUTES OF THE SPECIAL MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 11.00 A.M. ON 11-8-1987 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Allegations in respect of printing and production of Course Material and certain appointments – Complaint before Lok Ayukta.

Resolved further that the supplemental remarks be sent to Lok Aayukta in continuation of the remarks already sent by the University.

Sd.
VICE-CHANCELLOR

ANNEXURE III TO AGENDA NOTE
ANDHRA PRADESH OPEN UNIVERSITY
HYDERABAD
SUPPLEMENTAL REMARKS ON THE ALLEGATIONS MADE BEFORE THE
HON'BLE LOK AYUKTA OF A.P., HYDERABAD

<u>ALLEGATIONS</u>	<u>REMARKS</u>
1. "Allegations are in respect of alleged embezzlement in the Printing and Production Section of the Open University. It is alleged that the Production In-Charge enhanced the printing bills to the tune of one crore this year which is Rs.50 lakhs more than the last year. This matter was highlighted in the Press-Telugu Daily Udayam of 7th May and also in Deccan Chronicle and Andhra Bhoomi on the same day. For the said note in the Press, a pale reply was given by the P.R.O., Open University. Immediately after this scandal was published in the Press, the Production In-charge and some other staff members were shifted for a new University."	The allegation that there is embezzlement in the Printing and Production Section is not correct. The allegation that the Production In-charge has enhanced the printing bills to the tune of one crore during the year 1987-88 is also not correct. The allegation appears to relate to the Budget Provision for production of Course Material for 1987-88. The estimate for production of Course Material for 1987-88 was considered and approved both by the Finance Committee and the Executive Council under Sec. 29(1) of the A.P. Open University Act based on the details of probable expenditure furnished by the concerned functionaries of the University.. Further, the allegation that the estimate for production of Course Material has been enhanced by 100% during the year with a view to embezzle funds is baseless. This shows that the complainant made the baseless allegation without knowing the facts and the need for the additional expenditure for the programmes organized by the University in the past years and the expenditure to be incurred for the new programmes undertaken during the year in this developing University. The allegation that immediately after the 'scandal' was published in the Press, the Production In-charge and other functionaries were shifted from the University is not based on facts and it has no bearing whatsoever on the enhanced provision in the Budget. The Executive Council has power to appoint teachers/officers either on deputation or through direct recruitment. Persons brought on deputation will be repatriated to their parent institutions or transferred from one wing to another wing in the University as per exigencies of service.
2. "Two posts of Economics and Physics were sanctioned to the University. But, the University authorities recruited English and Mathematics Professors	The allegation that the University converted the posts of Professors in Physics and in Economics into Professors in English and in Mathematics is baseless

converting those posts without any sanction and without any interview by the Selection Committee. It is highly unacademic.” 3. “Recently, the University appointed the Director, Co-ordination Centre, Director Academic and the Registrar without calling for applications by public announcement and without Selection Committee and without any norms. They are all highly objectionable matters.”	and unfounded in the light of the following: The University neither requested the State Government in its Letter No.VCP/500 dated 2-12-1983 specially for the posts of Professors in Economics and Physics nor the Government while sanctioning the posts of Professors to the University in their letter No.4234/C1/83-6, Edn. ‘C’, dated 31-7-1984 gave the posts for the two subjects. Copies of the letters are appended. The allegation that Dr.C. Subba Rao was appointed as Professor without observing the usual procedure is baseless and the Executive Council appointed him as Professor as per procedure prescribed in Clause (5) (b) of Statute 5 of the A.P. Open University Statutes. The allegations that the posts of Directors and the Registrar were filled up without advertising the posts is not correct. The Directors were appointed by the Executive Council strictly in accordance with Sec. 11 (1) of the A.P. Open University Act. Further, the Registrar was appointed by the Executive Council in accordance with Clauses (1) and (2) of Statute 15 of the University Statutes and as per resolutions of the Executive Council – Resolution No.12 of the Nineteenth meeting held on 23-4-1987 and Resolution No.1 of the Twentieth Meeting of the Executive Council held on 6-5-1987. A copy of the A.P. Open University Act and the Statutes are enclosed. The relevant Resolutions of the Executive Council are also enclosed.

Copy of Vice-Chancellor’s letter No.VCP/500, dated 2-12-1983

No.VCP/500

Date: December 2, 1983

Dear Sri Murthy Garu,

The first year programmes of the Andhra Pradesh Open University have been started and they are in full swing. Not only Course Material has been dispatched but other Programmes such as radio lessons have also been arranged. Vide Programmes are ready and are being dispatched to the study centres. With this, our commitment to the first year will be fulfilled.

However, I would like to add that in view of the urgency of the work and lack of time most of the programmes have been done with the help of part-time persons. We had to do this to meet the deadline for first year courses.

But, this arrangement will not be adequate for the second year programmes and diploma courses we propose to start. So far we have depended heavily on the nucleus staff which we have taken on deputation from different Universities.

Now, we have to have our own staff. I am enclosing details regarding our staff requirements. I shall be obliged if approval of the Government is conveyed at an early date so that we could take action. I wish to add here that this is only tentative and is meant only for this year.

With kind regards,

Yours sincerely,
Sd/-
(G. RAM REDDY)

Sri KSR Murthy, IAS
Secretary to Government
Education Dept.
Government of A.P.
HYDERABAD – 500 022.

Copy to : The registrar, A.P. Open University
For information and record.

ANDHRA PRADESH OPEN UNIVERSITY
HYDERABAD

Staff Proposals for the year 1983-84:

I.	VICE-CHANCELLOR'S OFFICE	NO.
	1. Vice-Chancellor	1
	2. Personal Secretary to Vice-Chancellor (A.R.)	1
	3. Steno Supdt.Cadre	1
	4. Steno: Sr.Asst. Cadre	1
	5. Office Attenders	2
II	(a) REGISTRAR'S OFFICE	
	1. Registrar	1
	2. Steno (Sr.Asst. Cadre)	1
	3. Jr. Asst-cum-Typist	1
	4. Office Attender	1
	(b) ADMINISTRATION BRANCH	
	1. Deputy Registrar	1
	2. Assistant Registrar	1
	3. Superintendents	2
	4. Senior Assistants	2
	5. Junior Assistants	4
	6. Jr. Asst. -cum-Typists	2
	7. Office Attender	1
	8. Messenger Boys	2
	(c) ACCOUNTS BRANCH	
	1. Accounts Officer (D.R)	1
	2. Assistant Registrar	1
	3. Superintendents	2
	4. Senior Assistants	3
	5. Junior Assistants	4
	6. Jr. Asst.-cum-Typist	1
	7. Office Attender	1
	8. Messenger Boy	1
	(d) PURCHASE BRANCH	
	1. Purchase Officer (D.R.)	1
	2. Superintendent	1
	3. Senior Assistants	2
	4. Jr. Asst. cum-Typists	2
	5. Office Attenders	2
	(e) PUBLIC RELATIONS	
	1. Public Relations Officer	1
	2. APROs	3
	3. Steno	1
	4. Jr. Asst.-cum-Typists	3

5. Office Attenders	2
(f) AUTO MOBILE	
1. Mechanic	1
2. Drivers	5
3. Cleaners	2
(g) BUILDINGS	
1. Junior Engineer	1
2. Supervisor (Civil)	1
3. Supervisor (Elec.)	1
4. Electrician	1
(h) WATCH & WARD	
1. Caretaker (Sr.Asst.)	1
2. Watchmen	12
3. Sweepers	8
4. Scavengers	4
5. Gardeners	4
III. (a) DIRECTOR (ACADEMIC)	
DIRECTOR'S OFFICE	
1. Director	1
2. Steno	1
3. Senior Assistant	1
4. Jr. Asst.-cum-Typist	1
5. Office Attender	1
(b) ACADEMIC BRANCH	
1. Assistant Registrar	1
2. Superintendents	2
3. Jr. Asst.-cum-Typists	2
4. Office Attender	1
(c) LIBRARY	
1. Librarian (Pr. Cadre)	1
2. Asst. Librarians (Asst. Professor)	2
3. Library Assts.	2
4. Jr. Asst.-cum-Typist	1
5. Book Bearers	2
6. Office Attenders	2
(d) PRINTING	
1. Assistant Registrar	1
2. Superintendents	2
3. Technicians	2
4. Jr. Asst.-cum-Typist	1
5. Office Attender	1

(e) (i) AUDIO VISUAL PROGRAMMES	
1. Audio Programmes Officer (Asst. Professor cadre)	1
2. Programme Assistant	1
3. Junior Assistant	1
4. Jr. Asst.-cum-Typist	1
5. Voice Lenders	4
6. Office Attender	1
(ii) VIDEO PROGRAMMES	
1. Programme Officer (Asst. Prof. Cadre)	1
2. Programme Assistant	1
3. Junior Assistant	1
4. Jr. Asst.-cum-Typist	1
5. Office Attender	1
(iii) MAINTENANCE OF EQUIPMENT	
1. Assistant Engineer/ Station Director	2
2. Technicians (Supervisor)	2
3. Officer Attender	1
(f) EDITING COURSE MATERIAL	
1. Editor English Professor Asst. Professor	1
2. Editor Telugu -do-	1
3. Asst. Editor General Asst. Prof.	1
4. Artiste-cum-Designer	1
5. Jr. Asst.-cum-Designer	1
6. Office Attenders	2
IV. FACULTIES	
(a) FACULTY OF ARTS	
1. Professor (Humanities)	1
2. Professor (Social Sciences)	1
3. Associate Professor	3
4. Assistant Professor	8
5. Academic Assistants (JL Cadre)	3
6. Stenos	2
7. Jr. Asst.-cum-Typists	2
8. Office Attenders	2
(b) FACULTY OF SCIENCE	
1. Professor	1
2. Associate Professors	2
3. Assistant Professors	4
4. Academic Assistants (JL)	2
5. Steno	1

6. Jr. Asst.-cum-Typist	1	
7. Office Attender	1	
(c) FACULTY OF COMMERCE		
1. Professor	1	
2. Associate Professors	2	
3. Assistant Professors	5	
4. Academic Assistants (JL)	2	
5. Steno	1	
6. Jr. Asst.-cum-Typist	1	
7. Office Attender	1	
V. EXAMINATION BRANCH		
1. Controller of Examinations	1	
2. Assistant registrars	2	
3. Superintendents	3	
4. Senior Assistants	4	
5. Jr. Asst.-cum-Typists	8	
6. Office Attenders	2	
V. STUDY CENTRES BRANCH		
(a) DIRECTOR'S OFFICE		
1. Director	1	
2. Academic Assistants (Assoc. Prof./Asst. Prof.)	2	
3. Steno	1	
4. Jr. Asst.-cum-Typist	1	
5. Office Attender	1	
6. Messenger Boy	1	
(b) STUDY CENTRES (COORDINATORS & COUNSELLORS)		
1. Superintendent	1	
2. Jr. Asst.-cum-Typists	2	
3. Office Attender	1	
(c) STUDENTS AFFAIRS		
1. Superintendent	1	
2. Junior Assistants	8	
3. Jr. Asst.cum-Typist		1
4. Office Attender	1	
(d) DISTRIBUTION OF COURSE MATERIAL		
1. Superintendent	1	
2. Store Keeper	1	
3. Junior Assistants	2	
4. Office Attenders	2	
(e) MACHINE STAFF		
1. Senior Assistant	1	
2. Bradma Operator	1	
3. Gestetner Operator	1	
4. Office Attender	1	

	(f) DISTRICT STUDY CENTRES	
	1. Coordinators (Asst. Prof. Cadre)	26
	2. Counsellors (Part time)	300
	3. Jr. Asst.-cum-Typists	32
	4. Office Attenders	32
VII	COMPUTER BRANCH	
	1. Assistant Engineer	1
	2. Programmer	1
	3. Technician/Operators	2
	4. Officer Attender	1

COPY OF

GOVERNMENT OF ANDHRA PRADESH
EDUCATION (C) DEPARTMENT

Letter No.4234/C1/83-6.

Dated:31-7-1984

From
The Principal Secretary to Government
Education department
Secretariat Buildings
Hyderabad.

To
The Registrar
Andhra Pradesh Open University
Somajiguda
Hyderabad.

Sir,

- Sub: Universities - Andhra Pradesh Open University – Sanction of Posts, both teaching and non-teaching required by the University- Approval of the Government communicated – Reg.
- Ref: 1. From the Vice-Chancellor, A.P. Open University Letter No.VCP/500, dt. 2-12-1983.
2. Your Letter No.187/Admn./84-85, dated 27-4-1984.

With reference to the letter cited, I am directed to communicate the approval of the Government as required under section 23 of Andhra Pradesh Open University Act, 1982 for sanction and creation of the posts, both teaching and non-teaching required for the University, as detailed in the annexure to this letter.

3. The expenditure on the creating of these posts shall be met by the University from out of the block grant provision of the University.
4. This letter issues with the concurrence of the Finance and Planning Department vide their U.O.No.18068.A/12/PRC.II/84-1, dated 22-6-1984.

Yours faithfully,
Sd/-

For Principal Secretary to Government

//true copy//

A N N E X U R E
DETAILS OF THE POSTS SANCTIONED FOR THE UNIVERSITY

Sl. No..	Category of Posts	No. of Posts sanctioned	Scale of pay approved
1.	Professors	6 (Six)	1500-60-1800-10-2000-125/2-2500 (UGC)
2.	Associate Professors	6 (Six)	1200-50-1300-60-1900 (UGC)
3.	Assistant Professors/Coordinators.	34 (Thirty Four)	700-40-1100-50-1600 (UGC)
4.	Academic Assistants	7 (Seven)	800-35-1010-40-1450
5.	Deputy Registrars	3 (Three)	1400-60-2000
6.	Assistant registrars	6 (Six)	1050-40-1250-50-1600
7.	Assistant Public Relations Officer	1 (One)	800-35-1010-40-1450
8.	Assistant Librarian (Asst. Professor Cadre)	1 (One)	700-40-1100-50-1300 (UGC)
9.	Library Assistants	2 (Two)	800-35-1010-40-1450
10.	Superintendents	8 (Eight)	700-30-1060-35-1200
11.	Steno (Supdt. Cadre)	1 (One)	700-30-1060-35-1200
12.	Senior Assistants	8 (Eight)	530-15-590-20-850
13.	Junior Assistants	25 (Twenty Five)	425-10-455-15-650
14.	Typists	35 (Thirty Five)	425-10-45-15-650 (Spl. Pay Rs.20/- for lower and Rs.25/- p.m. for higher grade)
15.	Steno (Sr. Asst. Cadre)	2 (Two)	530-15-590-20-850 (Spl. Pay Rs.45/- p.m.)
16.	Steno (Jr. Asst. Cadre)	5 (Five)	425-10-455-15-650 (Spl. Pay Rs.35/- p.m.)
17.	Voice-Lenders (Piece-rate	2 (Two)	750/- per month
18.	Artist-cum-Designer	1 (One)	500-15-620-20-800
19.	Jr. Artist-cum-Designer	1 (One)	425-10-455-15-650
20.	Store Keepers	2 (Two)	425-10-455-15-650
21.	Bradma Operator	1 (One)	425-10-455-15-650
22.	Drivers	5 (Five)	410-10-460-15-625 (Spl. Pay Rs.45/- p.m.)
23.	Electrician	1 (One)	410-10-460-15-625
24.	Book Bearers	2 (Two)	290-425
25.	Gestetner Operator	1 (One)	350-10-460-15-550
26.	Record Assistants	5 (Five)	350-10-460-15-550
27.	Office Attenders	45 (Forty Five)	290-5-345-10-425
28.	Watchman	10 (Ten)	290-5-345-10-425
29.	Sweepers	6 (Six)	290-5-345-10-425
30.	Gardener	1 (One)	290-5-345-10-425
31.	Scavengers (Part-time)	4 (Four)	50/- per month

PART-TIME STAFF

32.	Principals (District Study Centres)	26 (Twenty Six)	150/- per month
33.	Counsellors (District Study Centres)	250 (Two Hundred and Fifty)	400/- per month
34.	Sweepers/Scavengers/ Watchman (District Study Centres)	130 (One hundred and thirty)	25/- per month

V.P. RAMA RAO
Special Secretary to Government

//true copy//

Sd/-
SECTION OFFICER

Copy of Resolution No.12 of the Nineteenth Meeting of the Executive Council held on 23-4-1987

Resolution No.12 : Appointment of Registrar, A.P. Open University – Constitution of Selection Committee and prescribing qualifications and procedure for appointment (Note 7 of the Agenda).

Resolved that a Selection committee be constituted with the following members to select a person for appointment of registrar from among the Professors, Associate Professors and deputy Registrars of this University who may apply for the post:

1.	Vice-Chancellor	Chairman
2.	Sri B.V. Rama Rao, IAS	Nominee of the Executive Council
	Secretary to Government Education Department Government of A.P., Hyderabad.	from among its members
3.	Prof. T. Navneeth Rao Vice-Chancellor Osmania University	Educational Administrator

Copy of Resolution No.1 of the Twentieth Meeting of the Executive Council held on 6-5-1987:

Resolution No.1 : Appointment of Registrar of A.P. Open University (Note 1 of the Agenda).

Considered the recommendations of the Selection Committee in regard to appointment of Registrar, RESOLVED to approve the recommendation that Prof.V.Nagaraja Naidu be appointed as Registrar for a period of three years.

Further resolved that he would receive his regular salary as Professor and a Special Allowance of Rs.400/- p.m. as recommended by the Selection Committee.

Twenty Third Meeting of the Executive Council of the Andhra Pradesh Open University held at 3.30 P.M. on 1-10-1987 in the Administration Building, Somajiguda, Hyderabad.

PRESENT

Chairman; Prof.C. Narayana Reddy Vice-Chancellor

Prof.C. Narayana Reddy

Sri B.V. Rama Rao

Dr.A. Vanajakshi

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

MINUTES OF THE TWENTYTHIRD MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 1-10-1987 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT:

Prof.C. Narayana Reddy
Vice-Chancellor

- Chairman

Sri B.V. Rama Rao, IAS

Dr.A. Vanajakshi, IAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D.Ramanuja Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : Seniority of Co-ordinators appointed by the University (Note 1 of the Agenda).

The Executive Council considered the resolution of the Executive Council Standing Committee on Staff Matters on the appeals of the three co-ordinators against the orders fixing their seniority and Resolved that the appeals of the three Co-ordinators be rejected.

Resolved further that a speaking order be issued to the appellants.

Resolution No.2 : Prescribing of qualifications for certain Technical Posts (Note 2 of the Agenda).

Resolved to approve the qualifications for the posts of Systems Analyst, Computer Programmer, Computer Assistant Programmer and Data Entry Operator shown in Note 2 of the Agenda, as recommended by the Executive Council Standing Committee on Staff Matters.

Resolved further that action be taken to fill up these posts after obtaining the sanction of the Government for the posts.

Resolution No.3 : Qualifications for the posts of Technical Director and technical Officer for Audio-video Studio (Note 3 of the Agenda).

Resolved to approve the qualifications for the posts of Technical Director and Technical Officer for Audio-video Studio shown in Note 3 of the Agenda as recommended by the Executive Council Standing Committee on Staff Matters.

Resolved further that action be taken to fill up the posts.

Resolution No.4 : Appointment of Professors/Editors as Deans of faculties and Members of Boards of Studies (Note 4 of the Agenda).

Resolved that the opinion of the Advocate-General be obtained in the matter and placed before the Executive Council.

Resolution No.5 : Extension of the deputation of Sri G. Nagabhushanam, Dy. Executive Engineer (Note 5 of the Agenda).

Resolved to sanction the extension of the deputation of Sri G. Nagabhushanam, Dy. Executive Engineer for a period of one year from 10-9-1987 on the existing terms of deputation.

Resolution No.6 : Appointment of Consultant for production of Video lessons (Note 6 of the Agenda).

Resolved to sanction the extension of the appointment of Sri K.V. Nandan Rao as a Consultant, Audio-video for a further period of six months on the existing terms from 21-8-1987 or until the appointment of Technical Officer, Audio-video whichever is earlier.

Resolution No.7 : Sanction of House Building Advances to the employees of the University (Note 7 of the Agenda).

Resolved that the Resolution No.2 of the Twenty first Meeting of the Executive Council held on 9-6-1987 need not be reconsidered and that further action be taken in terms of that Resolution.

Resolution No.8 : Salary of the Registrar (Note 8 of the Agenda).

Resolved that the matter be deferred to the next meeting of the Executive Council.

Resolution No.,9 : Guidelines for deputation of University employees on Foreign Services (Note 9 of the Agenda).

Resolved that the guidelines for deputation of University employees on Foreign service shown in Appendix to Note 9 of the Agenda be approved, as recommended by the Executive Council Standing Committee on Staff Matters.

Resolution No.10 : Appointment of Legal Adviser (Resolution No.1 of the Sixteenth meeting of the Finance Committee dt. 1-10-1987).

Resolved that Sri K.V. Reddy, one of the advocates in the panel suggested by the Advocate-General, be appointed as Legal Adviser for the University for a period of one year from the date of appointment and fees be paid to him at the rates shown below:

- (1) Retainer Fee of Rs.300/- per month for giving legal advice in the cases referred to him.
- (2) Advocate's fee of Rs.250/- for each case filed in court at the admission stage and a fee of Rs.500/- at the time of final disposal of the case in addition to the Retainer fee.
- (3) In addition to the Advocate's fees, Miscellaneous Fees will be paid as per the claims made by him.

Resolution No.11 : Statute relating to appointment, powers and duties of the Directors.

The Executive Council considered the resolution of the Executive Council Sub-Committee (constituted in resolution No.2 of the Twenty second meeting of the Executive Council held on 20-7-1987) and Resolved to request the Government to substitute the following Clauses for Clauses 2 & 3 of the Statute amended by the Government and communicated with their letter No.61510/UE-1/86-2, Education, dated 1-7-1987.

- “2. The Directors shall be appointed by the Executive Council from among the Professors of the University on the recommendation of the Vice-Chancellor for a period of three years at a time renewable for a further period of three years by the Executive Council.”
- “3. The salary of the Director shall be an amount equal to the pay and other allowances drawn by him as Professor and an honorarium of Rs.250/- per month.”

Resolution No.12 : Purchase of an Ambassador Car from M/s. Autofin Ltd., Secunderabad (Resolution No.2. of the Sixteenth Meeting of the Finance Committee dated 1-10-1987).

Resolved to approve the expenditure of Rs.1,15,760=50 on the purchase of one Ambassador Car which is in excess of the Budget Provision of Rs.1,00,000/- as recommended by the Finance Committee.

Resolution No.13 : Excess expenditure incurred by the P.G. College of Science, Saifabad in conducting Geology Practicals for II year students in October, 1985 (resolution No.4 of the Sixteenth meeting of the Finance Committee dated 1-10-1987).

Resolved to approve the rates of remuneration shown in the Annexure to Note 4 of the agenda of the Finance Committee which were adopted for payment to lab and other staff for conducting the Practical Classes in Geology for the II year B.Sc. students in October, 1985 at the P.G. College of Science, Saifabad, Hyderabad as recommended by the Finance Committee.

Resolved further that in future all possibilities be explored to conduct the Practical Classes by paying remuneration, etc. at the approved rates only.

Resolution No.14 : Fixed T.A. sanctioned to the Asst. Public relations Officer and the technician (Printing) – change of Nomenclature of the allowance (Resolution No.5 of the Sixteenth Meeting of the Finance Committee dated 1-10-1987).

Resolved to approve the proposal to modify the nomenclature of the F.T.A. sanctioned to the Asst. Public Relations Officer and Technician (Printing) as Conveyance Allowance, as recommended by the Finance Committee.

Resolution No.15 : Appointment of Video Script Writer (resolution No.9 of the Sixteenth meeting of the Finance Committee dated 1-10-1987).

Resolved to approve the proposal to appoint Prof. K. Venkatachari as Video Script Writer on an honorarium of Rs.1,900/- per month for six months in the first instance as recommended by the Finance committee.

Resolved further that as recommended by the Finance Committee the UGC and Government be approached to sanction posts of Script Writers one for telugu and one for English in the cadre of Associate Professor/Asst. professor for the Audio-Video branch of the University so that Script Writers may be appointed on permanent basis.

Resolution No.16 :

- (1) Payment of Rs.1,000/- towards A.C.U's 75th Anniversary Fund (Resolution No.3 of the Sixteenth Meeting of the Finance Committee dated 1-10-1987).

- (2) Purchase of Air Conditioners (Resolution No.6 of the Sixteenth Meeting of the Finance committee, dated 1-10-1987).

Resolved that the report of Resolutions 3 & 6 of the Sixteenth meeting of the Finance Committee, dated 1-10-1987 on the above mentioned matters be recorded.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Twenty fourth Meeting of the Executive Council of the Andhra Pradesh Open University held at 3.30 p.m. on 29-10-1987 in the Administration Building, Somajiguda, Hyderabad.

Present

Chairman Prof. C. Narayana Reddy

Vice-Chancellor

Prof. C. Narayana Reddy
Sri R. Parthasarathy
Sri A.K. Goyal
Dr. V. Vanajakshi
Prof. P. Ramachandra Naidu
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. K. Viswanatha Reddy

MINUTES OF THE TWENTYFOURTH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 29-10-1987 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT:

Prof. C. Narayana Reddy
Vice-Chancellor

- Chairman

Sri. R. Parthasarathy, IAS

Sri A.K. Goyal, IAS

Dr. (Smt.) A. Vanajakshi, IAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. K. Viswanatha Reddy

Prof. V. Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of its Twentythird Meeting held on 1-10-1987 before taking up the agenda of this meeting.

Resolution No.1 : Appointment of Professors/Editors as Deans of Faculties and members of Boards of Studies (Note 1 of the Agenda).

Reconsidered the Resolution No.4 of the Twentythird Meeting of the Executive Council held on 1-10-1987 and RESOLVED that any reference to legal opinion is not necessary as the matter is purely one for administrative decision.

Resolved further that Professors/Editors in English & Telugu in this University may also be treated as members of the Faculties while constituting the faculties.

Resolution No.2 : Developmental assistance to the University for the Seventh Plan Period (Note 2 of the Agenda).

The Executive Council noted the report of the Vice-Chancellor regarding the sanction of posts by the U.G.C. for the University during the Seventh Plan Period.

Resolved further that in respect of the posts sanctioned for Audio-video Studio (Producers) and for the Centre for Evaluation/Edl. Technology, a note regarding the nomenclature, pay structure and the duties to be assigned to these posts may be placed before the next meeting of the Standing Committee on Staff Matters and its recommendations be placed before the Executive Council.

Resolution No.3 : Construction of Univrsity Campus –Preparationof Master Plan (Note 3 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having accepted the following recommendation of the University Campus Master Plan Advisory Committee:

“The fees payable to and conditions of appointment of the selected Architect shall be fixed by the Promoter in consultation with the Jury in accordance with the fees approved by the University Grants Commission/Council of Architecture.”

Resolution No.4 : H.B.A. Rules – Amendments. (Note 4 of the Agenda).

Resolved to approve the amendments proposed to Rules 5 (a) (1) (ii), 5 (a) (2) (ii) and 7 (a) (I) of the rules for the grant of House Building Advances to University employees as detailed in the Annexure to the note to make provision for inspection at basement level of construction to ensure that no deviations from the approved plan are made in the construction before release of major portion of the sanctioned loan.

Resolution No.5 : Request of Dr.(Mrs.) Neela Jagannathan, Assistant Librarian for sanction of lien for a period of two years (Note 5 of the Agenda).

Resolved that lien shall not be granted to Dr. (Mrs.) Neela Jagannathan as she has not put in five years of service in this University, as recommended by the Standing Committee on Staff Matters.

Resolved further that notice be issued to her that she should join her post in this University within one month failing which she shall be deemed to have resigned from the service of this University with effect from the date of her relief in this University i.e. 7-8-1987, as recommended by the Standing Committee on Staff Matters.

Resolution No.6 : Request of Sri K.Laxman, Assistant Registrar for sanction of lien for a period of two years (Note 6 of the Agenda).

Resolved that lien shall not be granted to Sri K. Laxman in this University as he has not put in five years of service, as recommended by the Standing Committee on Staff Matters.

Resolved further that notice be issued to him that he should join his post in this University within one month failing which he shall be deemed to have resigned from the service of this University with effect from the date of expiry of the notice period, as recommended by the Standing Committee on Staff Matters.

Resolution No.7 : Guidelines for deputation of University employees on foreign service.

Resolved that the following Clause be added in the guidelines for deputation of University employees on foreign service prescribed in Resolution No.9 of the Executive Council dated 1-10-1987, as recommended by the Standing Committee on Staff Matters:

“(viii) These guidelines shall also apply to cases of University employees who are permitted by the University to seek employment elsewhere.”

Resolution No.8 : Rates of remuneration payable to P.G. Course Resource Persons (Resolution No.1 of the Seventeenth Meeting of the Finance Committee dated 29-10-1987).

Resolved to approve the rates of remuneration to Editors, Course Writers, etc. for preparation of the Course Material for P.G. Courses detailed in Columns 3 & 4 of the Statement appended to Resolution No.1 of the Finance Committee dated 29-10-1987.

Resolution No.9 : Sanction of Family Planning Incentive Increments to the employees of A.P. Open University (Resolution No.3 of the Seventeenth Meeting of the Finance Committee dt. 29-10-87)

Resolved to adopt the provisions of the following Government Orders relating to sanction of Family Planning Incentive Increments to Government employees, as recommended by the Finance Committee:

- (1) G.O.Rt.No.674, Medical and Health (D2) Department, dated 17-4-1984; and (2) G.O.Ms.No.797, Health, Medical and Family Welfare (D2) Department, dated 25-11-1986 amending certain provisions of G.O.Ms.No.52, Medical and Health (D2) Department, dated 27-1-198 (already adopted by the University).

Resolution No.10 : Payment of Rent/Electricity and water charges to certain colleges where A.P. Open University Study Centres have been opened (Resolution No.5 of the Seventeenth Meeting of the Finance Committee dated 29-10-197).

Resolved to approve the recommendation of the Finance Committee to constitute a Sub-Committee consisting of the following members to examine the matter and place its recommendations before the Finance Committee:

- (1) Prof. P. Ramachandra Naidu;
- (2) Prof. V.S. Prasad; and
- (3) The Director (Student Services)

Resolution No.11 : Payment of annual subscription to the Association of Commonwealth Universities, London and contribution towards State Vice-Chancellors' Conference (Resolution No.6 of the

Seventeenth Meeting of the Finance Committee dated 29-10-1987).

Resolved to approve the payments made towards subscription to Association of Commonwealth Universities, London and contribution towards State Vice-Chancellors' Conference mentioned in the Resolution of the Finance Committee.

Resolution No.12 : Incurring expenditure in excess of the provision made under "1. (d) Travelling expenses – (i) University Authorities" in the Budget for the current year i.e. 1987-88 (Resolution No.7 of the Seventeenth Meeting of the Finance Committee dated 29-10-1987).

Resolved to approve the expenditure in excess of the provision under the head "1. Administration & Direction (d) Travelling expenses – (i) University Authorities" in the Budget for the year 1987-88, as recommended by the Finance Committee.

Resolution No.13 : Proposals to conduct a workshop on "Development of Self-instructional material" in November, 1987 (Resolution No.9 of the Seventeenth Meeting of the Finance Committee dated 29-10-1987).

Resolved to approve the proposal for conducting workshop on Development of Self-instructional Material at an estimated expenditure of Rs.15,000/-, as recommended by the Finance Committee.

Resolution No. 14 : Permanent Imprest paid to Co-ordinators of Study Centres opened prior to 24-2-1986 (Resolution No.10 of the Seventeenth Meeting of the Finance Committee dated 29-10-1987).

Resolved to approve the recommendation of the Finance Committee to constitute a Sub-committee consisting of (1) Prof. P. Ramachandra Naidu; (2) Prof. V.S. Prasad; and (3) Director, (Student Services) to examine the matter and to place its recommendations before the Finance Committee.

Resolution No.15 : Conference of Executive Heads and 14th Quinquennial Congress of Commonwealth Universities at Perth, Australia – Sanction of travel expenses of Vice-Chancellor, APOU (Resolution No.11 of the Seventeenth Meeting of the Finance Committee dated 29-10-1987).

Resolved to approve the travel of the Vice-Chancellor to attend the conference of Commonwealth Universities Executive Heads and 14th Quinquennial Congress of Commonwealth Universities at Perth, Australia and to visit Singapore Open University during the month of February, 1988.

Resolved further to approve the estimated expenditure of Rs.52,402/- towards travel expenses subject to refund to University any amount that may be received by the Vice-Chancellor from the organisers of the Conference and Congress towards any item included in the estimated expenditure.

Resolution No.16 : Fixation of pay of Dr.G. Ramachandraiah, Asst. Professor of Chemistry (Resolution No.12 of the Seventeenth Meeting of the Finance Committee, dated 29-10-1987).

Resolved to approve the re-fixation of the initial pay of Dr. G. Ramachandraiah at Rs.1,100/- in the UGC Scale of Rs.700-1600 from 22-11-1985 F.N., as recommended by the Finance Committee.

Resolved further that the proposal to allow him Family Planning Incentive Increment be deferred.

Resolution No.17 : Request of Prof. G. Ram Reddy, former Vice-Chancellor of APOU for protection of salary as Professor of Osmania University (Resolution No.13 of the Seventeenth Meeting of the Finance Committee dated 29-10-1987).

Resolved to forward to Government the request of Prof.G. Ram Reddy for protection of his salary as Professor of Osmania University while he worked as Vice-Chancellor of A.P. Open University, as recommended by the Finance Committee.

Resolution No.18 :

- (1) Purchase of paper for the printing of Course Material (Resolution No.4 of the Seventeenth meeting of the Finance Committee dated 29-10-1987).
- (2) Purchase of Steel Racks (Resolution No.14 of the Seventeenth Meeting of the Finance Committee dated 29-10-1987).

Resolved that the report of Resolutions 4 & 14 of the Seventeenth Meeting of the Finance Committee dated 29-10-1987 on the above-mentioned matters be recorded.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Resolution No.2 : Salary of the Registrar (Note 2 of the Agenda).

The Executive Council considered the Government Letter No.1725/UE.1/87-2, Edn., dated 24-8-1987 regarding the salary of the Registrar and RESOLVED that the Government be addressed again to approve the special allowance of Rs.400/- per month to the Registrar in addition to his salary as Professor as already fixed by the Executive Council in Resolution No.1 of its Twentieth Meeting held on 6-5-1987, as recommended by the Selection Committee which was made after taking into account the Special Pay of Rs.400/- per month paid by Osmania University and Kakatiya Universities to the Professors of those Universities appointed as Registrars.

Resolution No.3 : M.Phil Programmes in Development Studies at C.E.S.S. (Note 3 of the Agenda).

Resolved to approve the recommendations of the Executive Council Sub-committee on Academic Matters & Study Centres relating to tuition fees and examination fees for M.Phil Course in Development Studies.

Resolved further that the rates of tuition fees and examination fees for M.Phil Course in Development studies be reviewed later.

Resolution No.4 : Format of M.Phil Degree Certificate (Note 4 of the Agenda).

Resolved to approve the format of M.Phil Degree Certificate shown in the Annexure as recommended by the Executive Council Sub-committee on Academic Matters & Study Centres.

Resolved further that in respect of degree awarded to students of M.Phil in Development Studies, the words “(M.Phil in Development Studies)” be shown in the Degree Certificate under the words ‘Master of Philosophy’.

Resolution No.5 : Sanction of House Building Advances to the employees of the University (Note 5 of the Agenda).

Reconsidered the Resolution No.7 of the Twentythird Meeting of the Executive Council held on 1-10-1987 and RESOLVED that as recommended by the Finance Committee at its meeting held on 20-7-1987, the House Building Advances to University employees be continued to be sanctioned by the University itself from out of its Budget provision and no amount need be deposited at the disposal of the H.D.F.C. for disbursement of loans to the University employees by the Corporation.

Resolution No.6 : Annual Report of the University for 1986-87 (Note 6 of the Agenda).

Resolved to approve the Annual Report of the University for the academic year ending 30th June, 1987.

Resolution No.7 : Extension of deputation of Sri T. Kamalakara Rao, Asst. Registrar (Accts.) (Note 7 of the Agenda).

Resolved that the term of deputation of Sri T. Kamalakara Rao, Asst. Registrar (Accts.) be extended for a further period of one year only from 22-1-1988 and no further extension be granted.

Resolution No. 8 : Flag of the A.P. Open University (Note 8 of the Agenda).

Resolved to approve the design of the flag of the University enclosed to the above mentioned note.

Resolution No.9 : Payment of Rent/Electricity and Water Charges to the colleges where APOU Study Centres have been opened (Resolution No.1 of the Eighteenth Meeting of the Finance Committee dated 3-12-1987).

Resolved to ratify the action of the Vice-Chancellor in having sanctioned rent/electricity and water charges for the different colleges where the Study Centres have been opened as detailed in Annexure-I to the Note 5 of the Agenda of the XVII Meeting of the Finance Committee held on 29-10-1987, as recommended by the Finance Committee.

Resolved further that charges towards consumption of electricity and water, etc. be paid at the following rates to the private colleges where APOU Study Centres are located w.e.f. 1st January every year starting from 1-1-1988 based on the student strength as on 31st December of the previous year and to revise the existing rates also accordingly with effect from 1-1-1988 as recommended by the Finance Committee.

For centres with Student strength	Rate of charges per month
Upto 250	Rs.250/-
251 to 500	Rs.500/-
501 to 1000	Rs.750/-
Above 1000	Rs.1000/-

Resolution No.10 : Amounts of Permanent Imprest paid to Co-ordinators of certain Study centres opened prior to 24-2-1986 (Resolution No.2 of the Eighteenth Meeting of the Finance Committee dated 3-12-1987).

Resolved to ratify the retention of the amounts of permanent Imprest by the Study Centres as detailed in Annexure to Note No.10 of the Agenda of XVII Meeting of the Finance Committee held on 29-10-1987 and to refix the

amounts of permanent Imprest for the Study Centres by adopting the following norms based on the student strength as recommended by the Finance Committee.

(i) For Study Centres having student Strength upto 500	-	Rs.300/-
(ii) For Study Centres having student-strength from 501- to 1000.	—	Rs.750/-
(iii) For Study Centres having student strength of 1001 and above.	-	Rs.1000/-

The expenditure on consumable and non-consumable items in respect of which the Co-ordinators have been permitted to incur expenditure out of the Permanent Imprest amount may be restricted to Rs.2/- per student per annum to be rounded off to the nearest multiple of Rs.10/- subject to the following overall ceilings:

(i) For Study Centres having student strength upto 500.	-	Rs.1000/- p.a.
(ii) For Study Centres having student strength from 501 to 1000.	-	Rs.2000/- p.a.
(iii) For Study Centres having student strength of 1001 and above.	-	Rs.4000/- p.a.

Resolution No.11 : Remuneration of Rs.5000/- to Mr.G.A. Raj, Architect for assisting in the preparation of the Brochure (Resolution No.4 of the Eighteenth Meeting of the Finance Committee dated 3-12-1987).

Resolved to sanction a remuneration of Rs.5000/- to Sri.G.A. Raj, Architect for assisting in the preparation of the Brochure for the National Architectural Design Competition, as recommended by the Finance Committee.

Resolution No.12 : Sanction of Special pay to Stenographer attached to Director (Evaluation) (Resolution No.5 of the Eighteenth Meeting of the Finance Committee dated 3-12-1987).

Resolved to sanction a Special Pay of Rs.100/- per month with effect from 9-10-1987 to the Stenographer attached to the Director (Evaluation)on par with the Stenographer attached to the other Directors, as recommended by the Finance Committee.

Resolution No.13 : Payment of subscriptions for journals for the year, 1988 (Resolution No.7 of the Eighteenth Meeting of the Finance Committee dated 3-12-1987).

Resolved to sanction an expenditure of Rs.75,000/- (approx.) towards payment of subscriptions to journals for 1988 for the University's Central Library as detailed in the Annexure to Note 7 of the Eighteenth Meeting of the Finance Committee held on 3-12-1987 as recommended by the Finance Committee.

Resolution No.14 : Purchase of Audio Cassette Tapes (Resolution No.6 of the Eighteenth Meeting of the Finance Committee dated 3-12-1987).

Resolved that the report of Resolution No.6 of the Eighteenth Meeting of the Finance Committee dated 3-12-1987 on the above mentioned matter be recorded.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Twenty sixth Meeting of the Executive Council of the Andhra Pradesh Open University held at 11.30 A.M. on 21-1-1988 in the Administration Building, Somajiguda, Hyderabad.

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. T.V. Subba Rao

Dr.A. Vanajakshi.

MINUTES OF THE TWENTYSIXTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIE COUNCIL HELD AT 11.30.A.M.ON 21-1-1988
IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD.

PRESENT:

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Dr. (Smt.) A. Vanajakshi, IAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. T.V. Subba Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of its Twenty fifth Meeting held on 10-12-1987 before taking up the agenda of this Meeting.

Resolution No.1 : Constitution of Sub-Committee of Executive Council on Academic Matters and Study Centres (Note 1 of the Agenda).

Resolved to choose Prof. T.V. Subba Rao as a member of the Executive Council Sub-committee on Academic Matters & Study Centres for a period of one year from 18-12-1987.

Resolved further that the term of one member of the teaching staff (either a Dean or a Head of Department) o to be nominated by the Vice-Chancellor to the Standing Committee on Staff Matters as per Resolution No.8 of the

Executive Council dated 28-1-1987 shall be one year from the date of such nomination.

Resolution No.2 : Appointment of Registrar. A.P. Open University (Note 2 of the Agenda).

Resolved that the report of the Vice-Chancellor regarding the judgement of High Court in W.P. No.3087 of 1983 dismissing the Writ Petition filed by Sri G.Laxmana Swamy, former Registrar of the University be recorded.

Resolution No.3 ; Starting of Diploma and Certificate Courses (Note 3 of the Agenda).

Resolved to approve the proposal made by the Academic Council to start a Diploma Course in Telugu Language Journalism and Diploma & Certificate Courses in Functional Mathematics.

Resolution No.4 : Issue of Migration Certificate (Note 4 of the Agenda).

In modification of Resolution No.4 of the Nineteenth Meeting of the Executive Council held on 23-4-1987, RESOLVED that Migration Certificates be issued to those students who seek them after charging the prescribed fees, as recommended by the Academic Council.

Resolution No.5 : P.G. Diploma Course in Public Relations – Admission Rules (Note 5 of the Agenda).

Resolved to approve the admission rules made by the Academic Council relating to Eligibility criteria and admission into P.G. Diploma Course in Public Relations vide Annexure.

Resolved further that admission to P.G. Diploma Course in Public Relations may be made only at the existing Study Centres shown below:

- (1) New Government Degree College,
Khairatabad, Hyderabad
- (2) Government Junior College,
Kachiguda, Hyderabad
- (3) Railway Degree College
Tarnaka, Secunderabad.
- (4) Dr.V.S. Krishna Govt. Degree College,
Visakhapatnam
- (5) S.V. Arts College,
S.V. University, Tirupati.

Resolution No.6 : B.L.I.Sc. Course – Amendment to Admission Rules (Note 6 of the Agenda).

Resolved to approve the proposal to admit inservice graduates working in private libraries recognised by Government and those working in libraries

attached to industrial undertakings in the private sector registered as public limited companies from the academic year 1988-89, as recommended by the Academic Council.

Resolved further to approve the following amendments made by the Academic Council to Rule 4 of the Admission Rules of B.L.I.Sc. Course:

- (1) In Item (b): Special Libraries – Add the following words at the end of the existing item:
“and libraries attached to industrial undertakings in the private sector registered as public limited companies.”
- (2) Add the following item after item(d):
“(e) Private Libraries recognised by Government.”

Resolution No.7 : Undergraduate Courses – Age of entry (Note 7 of the Agenda).

Resolved to approve the following amendment made by the Academic Council to Regulation 3 (1) of the Regulations relating to Undergraduate Courses:

“3. ELIGIBILITY :

- (I) Admission into Undergraduate Courses : All those who do not possess the formal educational qualification required by conventional institutions but have completed 21 years of age as on 1st July of the year in which the admission is sought are required to pass an Eligibility Test conducted by the University to become eligible for admission into Undergraduate Courses.”

Resolution No.8 : Regulations relating to Undergraduate Courses of A.P. Open University – Amendment to Regulations (Note 8 of the Agenda).

Resolved to approve the Resolution No.5 of the Academic Council dated 28-12-1987 ratifying the minimum marks prescribed for a pass in the Eligibility tests held in 1985, 1986 and 1987 for admission into Undergraduate Courses and to make the following amendment to Regulation 4 of the Undergraduate Courses :

“In Regulation 4 in the Clause relating to minimum marks for passing in Eligibility Test : for the figure “36%” substitute “35%”.

Resolution No.9 : Deaf & Dumb candidates – Exemption from appearing for Modern Indian Language Papers of Eligibility Test and first year Foundation Course (Note 9 of the Agenda).

Resolved to approve the Resolution of the Academic Council exempting deaf and dumb candidates from appearing for Modern Indian Language Papers prescribed for the Eligibility Test and for the first year Foundation Course.

Resolution No.10 : Regulations relating to M.Phil Course and M.Phil in Development Studies (Note 10 of the Agenda).

Resolved that the existing Regulation 1 of M.Phil Course and Regulation 4 (C) of M.Phil in Development Studies relating to the eligibility of candidates

for admission to those courses be substituted by the following Regulation recommended by the Academic Council:

“Eligibility : A candidate should have at least a Master’s Degree in the subject concerned or in any allied subject (as per the approved list) from a recognised University.

OR

Any other qualification equivalent to Master’s Degree.

OR

Published research work of high quality equivalent to Master’s Degree.

Resolution No.11 : Regulations relating to M.Phil Course in Development Studies at C.E.S.S. (Note 11 of the Agenda).

Resolved to approve the following amendment made by the Academic Council to Regulation 4 (A) of the Regulations relating to M.Phil in Development Studies:

“For items (I) and (ii) in the existing Regulation 4 (A), substitute the following:

- “(i) A maximum of 30 students may be admitted.”
- “(ii) In each are of specialisation, the admission may be given to a maximum number of 10 students subject to the availability of eligible candidates.”

Resolution No,12 : Medical facilities to the employees of the A..P. Open University (Note 12 of the Agenda).

Resolved to accept in principle the proposal to start a clinic in the University Office Compound for the benefit of the APOU employees.

Resolved further that a report showing the financial implications for implementing the proposal to start a clinic may be placed before the next meeting of the Finance Committee/Executive Council for consideration.

Resolution No.13 ; Delegation of power to the Vice-Chancellor to permit employees to travel by air (Resolution No.1 of the Nineteenth Meeting of the Finance Committee dated 20-1-1988).

Resolved to delegate power to the Vice-Chancellor to permit employees of the University drawing pay less than Rs.2,000/-in the A.P. Revised pay Scales, 1978 or Rs. 1,650/- in the Non- D.A. merged scales, as the case may be, to travel by air in exigencies of University work, as recommended by the Finance Committee.

Resolved further to ratify the action of the Vice-Chancellor in having permitted the employees of the University drawing pay less than Rs.2,000/- in the A.P. Revised Pay Scales, 1988 or Rs.1,650/- in the non-D.A. merged scales, as the case may be, to travel by air in all past cases from 30-12-1985 onwards.

Resolution No.14 : Payment of T.A./D.A. as per Central Government Rules to serving officers of A.G's Office appointed as Counsellors for Postgraduate Diploma in Public Accounting Course (Resolution No.2 of the Nineteenth Meeting of the Finance Committee dated 20-1-1988).

Resolved that T.A./D.A. be paid as per University Rules only to the serving officers of A.G's Office appointed as Counsellors for the above course in respect of the current and future batches of students, as recommended by the Finance Committee.

Resolution No.15 : Sanction of Special Pay to the State Government employees on deputation to the University (Resolution No.3 of the Nineteenth Meeting of the Finance Committee dt.20-1-1988).

Resolved that the Government be requested to accord permission for payment of special pay to Government employees taken on deputation at 10% of their basic pay and pending receipt of orders of Government in the matter, the special pay now being paid to deputationists from State Government be stopped.

Resolution No.16 : Enhancement of rate of daily wages to Draughtsman appointed on casual basis (Resolution No.4 of the Nineteenth Meeting of the Finance Committee dt.20-1-1988).

Resolved to enhance the rate of daily wages to Sri V. Sambamurthy, Draughtsman from Rs.16/- to Rs.25/-, as recommended by the Finance Committee

Resolution No.17 : Exemption from payment of tuition fees and examination fees for Postgraduate Degree & Diploma Courses to Prisoner candidates (Resolution No.6 of the Nineteenth Meeting of the Finance Committee dated 20-1-1988).

Resolved that the grant of exemption from payment of tuition fees and examination fees to inmates of Central Prison who seek admission to Postgraduate Degree & Diploma Courses be considered only on specific request from the pupils concerned, as recommended by the Finance Committee.

Resolution No.18 : Appointment of Computer Programmer on a consolidated salary (Resolution No.7 of the Nineteenth Meeting of the Finance Committee dated 20-1-1988).

Resolved that Sri G. Ramakrishna Chowdary, Computer Assistant Programmer be paid a consolidated salary of Rs.1,800/- per month w.e.f. 23-9-1987 on an adhoc basis for a period of one year.

Resolution No.19 : Payment of binding charges for Course Material (Resolution No.,8 of the Nineteenth Meeting of the Finance Committee dated 20-1-1988).

On detailed consideration of the facts of the matter, it is observed that payment of printing and binding charges were made as per the approved rates. It is, therefore, RESOLVED that no recovery need be made of the binding charges already paid.

Resolution No.20 : Representation of Non-teaching employees for postponement of recoveries of loans (Resolution No.9 of the Nineteenth Meeting of the Finance Committee dt.20-1-1988).

Resolved to accord approval for postponement of Festival Advance and advance of one month's salary paid on the occasion of first Convocation from the salary of non-teaching employees for the months of January, 1988 & February, 1988 only as a special case, as recommended by the Finance Committee.

Resolution No.21 : Payment of charges for publishing advertisement calling for applications for Eligibility Test for admission to B.A./B.Com. Courses during the academic year 1988-89 (Resolution No.5 of the Nineteenth Meeting of the Finance Committee dated 20-1-1988).

Resolved that the report of Resolution No.5 of the Nineteenth Meeting of the Finance Committee dated 20-1-1988 on the above mentioned matter be recorded.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

ANNEXURE TO RESOLUTION NO.5

Eligibility criteria and rules for admission of candidates to P.G. Diploma Course in Public Relations

ELIGIBILITY : The admission to the course is open to all citizens of India. Those who have passed the B.A./B.Com./B.Sc. Degree examination of any Indian University or any examination recognised as equivalent thereto for this purpose by the Andhra Pradesh Open University are eligible for admission to the Course.

ADMISSION PROCEDURE : The seats shall be divided equally among freshers and employees. The admission to the course for freshers will be on the basis of merit in the ratio of 1:1:1 in each of the categories (B.A./C.Com./B.Sc.) taking into account the total number of marks obtained in the Degree examination only. Employees will also be admitted to the Course in the same ratio of 1:1:1. However, preference will be given to employees working in Public Relations Department/Communication/Advertising Media establishments like the All India Radio, Doordarshan, Media Units of Government of India and allied fields. The candidate is required to submit a certificate from the organisation to the effect that he/she is working in Public Relations or a related discipline for being considered for admission under the employees quota.

Admission will be made Study Centre wise. The number of seats at each Study Centre will be fixed as integer multiples of 100 as batch strength and taking into consideration the facilities available thereat.

If there are seats unfilled in any particular category for want of qualified applications, such seats will be transferred to the other categories. As regards to the reservation of seats, the admission to candidates will be made in accordance with the Government directive existing at the time of admission.

Twenty seventh Meeting of the Executive Council of A.P. Open University held at 2.30 p.m. on 27-02-1988 in the Administration Building.

Present :

Prof. C. Narayana Reddy
Sri R. Parthasarathy
Sri A.K. Goyal
Prof. P. Ramachandra Naidu
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. T.V. Subba Rao
Dr. A. Vanajakshi

PRESENT :

Sri. R. Parthasarathy, IAS

Sri A.K. Goyal, IAS

Dr. (Smt.) A. Vanajakshi, IAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. T.V. Subba Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of its Twenty sixth Meeting held on 21-01-1988 before taking up the agenda of this meeting.

Resolution No.1 : Second Convocation for conferring Degrees & Diplomas of A.P. Open University (Note 1 of the Agenda).

Resolved to recommend to the Chancellor that the Second Convocation of the University may be held in the month of April, 1988.

Resolved further that the Chancellor be requested to invite Dr. Shankar Dayal Sharma, Vice-President of India to deliver the Convocation address. In case it

is not convenient for him to accept the invitation, Sri Balram Jakhar, Speaker of the Lok Saba may be invited. If he too finds it inconvenient, Prof. K. Satchidananda Murthy, Vice- Chairman, University Grants Commission may be invited to deliver the convocation address.

Resolution No.2 : Statute relating to appointment, powers and duties of Directors (Note 2 of the Agenda).

Resolved that the Statute relating to appointment, powers and duties of the Directors as approved by the Government in their Lr.No.61510/UE-1/86-2, dated 01-07-1987 be accepted vide Annexure.

Resolved further that the Directors of the University be paid an honorarium of Rs.200/- per month with effect from March, 1988 and that the payments so far made in excess of Rs.200/- need not be recovered from them.

Resolution No.3 : APOU Flag – Modification in colour of the Flag (Note 3 of the Agenda).

Resolved to approve the use of Sea Blue as background colour in the design of the University Flag approved in Resolution No.8, dated 10-12-1987.

Resolution No.4 : Extension of deputation of Sri S. Seshadri, Dy. Registrar (Accounts) (Note 4 of the Agenda).

The Executive Council considered the proposal to extend the term of deputation of Sri S. Seshadri, Dy. Registrar (Accounts) for a further period of one year from 02-04-1988 and RESOLVED that he may in the interests of the University be absorbed into the APOU Service if he is willing for such absorption. In case he is not willing, steps may be taken to fill the post by recruiting a suitable candidate within a period not exceeding one year.

In the latter case, the period of deputation of Sri S. Seshadri may be extended for one year from 02-04-1988 or till the post is filled up whichever is earlier.

Resolution No. 5 : Service Conditions of Non-teaching Staff of A.P. Open University (Note 5 of the Agenda).

Resolved that proposals for running a dispensary in the University office for providing medical facilities to the University employees be sent to the Government for sanction “in lieu of Medical Allowance of Rs.25/- per month per employee originally approved by the Executive Council.” (Addition made by the Executive Council while confirming the minutes of this meeting at the Annual Meeting held on 28-03-1988).

Resolved further that the Government may be requested to expedite the approval for the implementation of schemes relating to Family Planning Incentive Increment, Children’s Educational Allowance and Pension to University employees.

Resolution No. 6 : Purchase of Foolscap Paper (Resolution No.1 of the Twentieth Meeting of the Finance Committee dated 26-02-1988).

Resolved to approve the purchase of 30 M.Ts. of Foolscap Paper of size 43 X 69 cms. At a total cost of Rs.3,20,224 = 80 from M/s. Circar Paper Mills Ltd., Nellore, as recommended by the Finance Committee.

Resolution No.7 : Payment of T.A./D.A. as per Central Government Rules to serving officers of A.G's Office appointed as Counsellors for P.G. Diploma in Public Accounting Course (Resolution No.2 of the Twentieth Meeting of the Finance Committee dated 26-02-1988).

Resolved to ratify the payment of T.A./D.A. as per the Central Government Rules to serving officers of the Accountant General's Office appointed as Counsellors and Resource Persons for Summer Schools for the first batch of students of Postgraduate Diploma in Public Accounting Course, as recommended by the Finance Committee.

Resolution No.8 : Extension of Revised Pay Scales, 1986 to the Non-teaching employees of the University (Resolution No.3 of the Twentieth Meeting of the Finance Committee dated 26-02-1988).

Resolved to approve the proposal to address the government for sanction of grant for the implementation of Revised Pay Scales 1986, after working out the financial commitment involved, as recommended by the Finance Committee.

Resolution No.9 : Fixation of rates for payment of charges for preparation of Urdu Video Graphic charts (Resolution No.5 of the Twentieth meeting of the Finance Committee dated 26-02-1988).

Resolved to approve the proposal to fix the rates of charges payable to private calligraphers for preparation of Videographic charts in urdu at Rs.25/- per chart of 18" X 12" size and Rs.15/- per chart of 12" X 9" size excluding cost of century card which will be supplied by the University, as recommended by the Finance Committee.

Resolution No.10 : Payment of honorarium to Consultant for preparation of draft Service Rules of the University (Resolution No.7 of the Twentieth Meeting of the Finance Committee dated 26-02-1988).

Resolved to sanction payment of honorarium of Rs.5,000/- to Sri Krishna Murthy Patnaik, Consultant for the preparation of Service Rules and Employees' Conduct and Control & Appeal Rules, as recommended by the Standing Committee on Staff Matters and Finance Committee.

Resolution No. 11 : Enhancement of honorarium to the Architect members of the jury for assessing the competition entries (Resolution No.8 of the Twentieth Meeting of the Finance Committee dated 26-02-1988).

Resolved to approve the proposal to enhance the honorarium payable to each of the Architect members of the jury for selection of the best design of Master Plan of the University Campus from Rs.5,000/- to Rs.6,000/- as recommended by the Finance Committee.

Resolution No.12 : Rates of remuneration to Course Writers, Editors, Counsellors, etc., in respect of the existing courses (Resolution No.9 of the Twentieth Meeting of the Finance Committee dt. 26-02-1988).

Resolved to ratify the rates of remuneration fixed for Course Writers/Translators/Counsellors, etc. for preparation of Course Material for Audio and Video Scripts, Counselling, etc. as detailed in the Annexure to the Note 9 of the Agenda of the Finance Committee meeting, as recommended by the Finance Committee.

Resolution No.13 : Revision of rates of remuneration payable to Course Writers, etc. in respect of the existing courses (Resolution No.10 of the Twentieth Meeting of the Finance Committee dated 26-02-1988).

Resolved to approve the recommendation of the Finance Committee that the Sub-Committee consisting of Prof. P. Ramachandra Naidu and Prof. V.S. Prasad, Director (Academic) be constituted to examine the proposals to revise the rates of remuneration payable to Course Writers for preparation of Course Material, etc. as detailed in the Annexure to Note 10 of the agenda of the Finance Committee and place its recommendations before the Finance Committee/Executive Council.

Resolution No.14 :

- (1) Purchase of Stationery articles (Resolution No.4 of the Twentieth Meeting of the Finance Committee dated 26-02-1988).
- (2) Purchase of typewriters (Resolution No.6 of the Twentieth Meeting of the Finance Committee dated 26-02-1988).

Resolved that the report of Resolutions Nos.4 & 6 of the Twentieth Meeting of the Finance Committee dated 26-02-1988 on the above mentioned matter be recorded.

Resolved further that while purchasing the Typewriters, the good offices of the Director of Higher Education may be sought to secure the machines at D..S. & D. Rate.

Resolution No.15 : Teaching and Non-teaching Posts- Rule of Reservation and allocation of Roster Points (Resolution No.2 of the Seventh Meeting of the Standing Committee on Staff Matters dated 27-02-1988).

Resolved to approve the recommendations made by the Standing Committee on Staff Matters at its seventh meeting held on 27-02-1988 regarding the filling up of the Teaching and Non-teaching Posts and allocation of Roster Points.

Resolution No. 16 : Payment of remuneration of teachers of the University for counselling work at Study centres.

The Executive Council considered the proposal to pay remuneration to the teaching staff of the University who take up contact-cum-counselling classes at Study Centres on holidays and desired that the proposal may be referred to the Co-ordination Council of Open University for consideration to ensure uniform policy for all Open Universities in the Country.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Annexure to Resolution No.2

STATUTE

Appointment, powers and duties of the Directors

In exercise of the powers conferred by Clause (b) of Section 24 sub-section (2) of section 25 read with sub-section (1) of Section 11 of the Andhra Pradesh Open University Act, 1982 (Act No.11 of 1982) as amended by the Andhra Pradesh University Acts (Second Amendment) Act, 1985 (Act No.17 of 1985), the Executive Council makes the following Statute in respect of appointment, powers and duties of the Directors, namely:

1. There shall be Directors viz.
 - (1) Director (Academic)
 - (2) Director (Student Services)
 - (3) Director (Material Production)
 - (4) Director (Evaluation)
2. The Directors shall be appointed by the Executive Council from among the Professors of the University on the recommendation of the Vice-Chancellor for a period of one year at a time and shall be eligible to be re appointed provided however the same person shall not hold office for more than three years.
3. The salary of the Director shall be an amount equal to the pay and other allowances drawn by him as Professor and an honorarium of Rs.200/- per month.
4. (a) The Directors shall exercise the powers and perform the duties shown against each in addition to their duties as Professors:
 - (1) Director (Academic) : He shall supervise the functioning of the Faculties and provide guidelines in regard to various academic activities of the University.

(2) Director (Student Services) : He shall supervise the over-all functioning of the Study Centres of the University.

(3) Director (Material production) : He shall supervise the production of multi-media teaching material.

(4) Director (Evaluation) : He shall conduct evaluation studies on the student responses to academic and organisational aspects of teaching programmes and study materials and on the systems of evaluation of student performance of the University.

(b) In addition to the aforesaid duties, a Director shall exercise such powers and perform such duties regard to the matters which may be delegated or entrusted to him by the Executive Council or by the Vice-Chancellor from time to time depending upon the administrative convenience and exigencies of service.

The Vice-Chancellor may, however, suo motu or otherwise revise, amend, alter or annul any order or action taken by a Director.

5. A Director may resign his office by giving one month's notice or Executive Council may terminate his services on the recommendation of the Vice-Chancellor by giving one month's notice subject to the procedures of disciplinary action.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Present :

Prof. C. Narayana Reddy

Prof. P. Ramachandra Naidu

Sri D. Ramanuja Rao

Dr. A. Vanajakshi

PRESENT :

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Sri A.K. Goyal, IAS

Dr.(Smt.) A. Vanajakshi, IAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. T.V. Subba Rao

Prof.V. Nagaraja Naidu, registrar & Secretary

The Executive Council confirmed the minutes of its Twenty seventh Meeting held on 27-02-1988 before taking up the agenda of this meeting. While doing so, the Executive Council resolved to approve the suggestion of Prof. P. Ramachandra Naidu that the following words may be added at the end of Resolution No.5 relating to medical facilities to APOU Employees :

“in lieu of medical allowance of Rs.25/- per month per employee originally approved by the Executive Council.”

Resolution No.1 : Annual Accounts for 1986-87 (Resolution No.1 of the Twenty first meeting of the Finance Committee dt.28-03-1988).

Resolved to approve the Annual Accounts of the University for the year 1986-87 subject to audit, as recommended by the Finance Committee.

Resolution No.2 : Budget Estimates for 1988-89 (Resolution No.2 of the Twenty first Meeting of the Finance Committee dt.28-03-1988).

Resolved to approve the Budget Estimates of the University for the year 1988-89, as recommended by the Finance Committee.

The Executive Council considered the recommendation of the Finance Committee regarding the provision made in the Budget for the expenses in connection with the clinic proposed to be set up by the University and RESOLVED to address the Government to reconsider their decision on the earlier proposals of the University to pay the University employees a medical allowance at a flat rate of Rs.25/- per month.

Resolution No.3 : Audit Report on the accounts of A.P. Open University for the year 1983-84 (Resolution No.3 of the Twenty first meeting of the Finance Committee dated 28-03-1988).

Resolved that the Audit Reports for the years 1982-83 and 1983-84 be placed before the Finance Committee/Executive Council together with replies thereto before they are sent to the Director of Local Fund Audit.

Resolution No.4 : Extension of the term of appointment of Video Script Writer (Resolution No.4 of the Twenty first meeting of the Finance Committee, dated 28-03-1988).

Resolved that the term of appointment of Prof. K. Venkatachary as Video Script Writer on the existing terms be extended for a period of six months w.e.f. 01-04-1988 or till a Video Script Writer is appointed on a regular basis whichever is earlier, as recommended by the Finance Committee.

Resolved further that steps be taken to appoint a Video Script Writer on a regular basis before 30-09-1988.

Resolution No.5 : Sanction of expenditure of Rs.11,200/- on hosting lunch to the participants of the conference of the Association of Indian Universities at Osmania University (Resolution No.5 of the Twenty first Meeting of the Finance Committee, dated 28-03-1988 & Note 7 of the Agenda).

Resolved to sanction the payment of Rs.11,200/- on hosting a lunch to the participants in the 62nd Annual Meeting of the Association of Indian Universities at Osmania University on 17-12-1987, as recommended by the Finance Committee.

Resolution No.6 : Extension of the term of appointment of Sri G. Ramakrishna Rao as Special Officer (Note 5 of the Agenda).

Resolved to approve the proposal to extend the term of appointment of Sri G. Ramakrishna Rao as Special Officer for a further period of one years from 11-04-1988 on the existing terms pending re-fixation of his salary after his pensionary benefits are fixed.

Resolution No.7 : Seniority of Co-ordinators of Study Centres – W.P.No.2770/1988 against the orders of the University (Note 6 of the Agenda).

Resolved that the report of the Vice-Chancellor regarding the filing of Writ Petition by Mrs. C. Pushpa Ramakrishna and Sri P. Sankara Reddy, Co-ordinators of APOU Study Centres against the orders of the University fixing their seniority be recorded.

Resolved further that a counter Affidavit be filed in the matter.

Resolution No 8 : Second Convocation of the University.

Resolved that Hon. D.Litt. Degrees be conferred on the following distinguished persons at the Second Convocation of the University..

1. Sri Tirumala Ramachandra
Telugu Scholar and Writer

2. Sri K. Viswanath
Cine Director
3. Sri Abid Ali Khan
Editor, SIASAT
Urdu Daily

Resolution No. 9 : Honarium to the Consultant for preparation of draft Service Rules of APOU.

The Executive Council considered the request of Sri P.M. Krishna Murthy Patnaik to enhance the honorarium for the preparation of Service Rules & Employees' Conduct Rules and Control & Appeal Rules and RESOLVED to sanction an honorarium of Rs.2,000/- in addition to Rs.5,000/- already sanctioned in Resolution No.10 of the Executive Council, dated 27-02-1988.

Twenty eighth Meeting of the Executive Council of Andhra Pradesh Open University held at 4.00 P.M. on 29-04-1988 in the Administration Building.

Present

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy

Dr.A. Vanajakshi

Prof P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. T.V. Subba Rao

MINUTES OF THE TWENTYEIGHTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 4.00 P.M. ON 29-04-

1988 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Dr. (Smt.) A. Vanajakshi, IAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. T.V. Subba Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of the Annual Meeting held on 29-03-1988 before taking up the agenda of this meeting.

Resolution No.1 : Regulations relating to conduct of examinations, appointment and duties of examiners and their remuneration, etc. (Note 1 of the Agenda).

Resolved to approve the regulations relating to conduct of examinations, appointment and duties of examiners and their remuneration, etc. shown in Annexure I to the agenda note, as recommended by the Executive Council Sub-committee on Academic Matters & Study Centres subject to the following amendment:

“In Regulation 17(1) (b) (I, the words “All Certificate and P.G. Diploma Courses, and” be deleted.

Resolved further to ratify the rates of remuneration sanctioned by the Vice-Chancellor to Paper Setters, Examiners and Invigilators etc. in respect of examinations conducted by the University during the years 1983 to 1987 shown in Annexure I to the agenda note, as recommended by the Executive Council Sub-committee on Academic Matters & Study Centres.

Resolution No.2 : Award of Gold Medals at the second Convocation of the University (Note 2 of the Agenda).

Resolved to approve the award of Gold Medals to the seven students shown in the agenda note at the Convocation to be held on 30-04-1988.

Resolution No.3 : Extension of the term of appointment of Sri P. Sankara Reddy as Controller of Examinations (Note 3 of the Agenda).

Resolved to extend the appointment of Sri P. Sankara Reddy as Controller of Examinations until further orders.

Resolved further to authorise the Vice-Chancellor to initiate action to appoint a Controller of Examinations as per the procedure laid down in Resolution No.15 of the Nineteenth Meeting of the Executive Council held on 23-04-1987.

Resolution No.4 : Extension of deputation of Sri K. Srinivasa Reddy, Special Assistant, Student Services Branch (Note 4 of the Agenda).

Resolved that the term of deputation of Sri K. Srinivasa Reddy be extended for a further period of six months from 25-05-1988.

Resolved further that no further extension of deputation be given to Sri Srinivasa Reddy under any circumstances and he be relieved on 24-11-1988 for repatriation to his parent department, and in the meanwhile one of the Superintendents be trained to look after the admissions work.

Resolution No.5 : Repatriation of Sri S. Seshadri, former Deputy Registrar (Accounts) on deputation (Note 5 of the Agenda).

Resolved to record the report regarding repatriation of Sri S. Seshadri, former Deputy Registrar (Accounts) to his parent organisation (A.G's Office) w.e.f. from 05-04-1988 A.N.

Resolution No.6 : Appointment of M/s. Singh & Modi Associates as Architect for the construction of A.P. Open University Campus (Note 6 of the Agenda).

Resolved to approve the proposal to appoint M/s. Singh & Modi Associates, Ahmedabad as Architect for the construction of University Campus.

Resolution No.7 : Appointment of Directors of A.P. Open University (Note 7 of the Agenda).

Resolved to authorise the Vice-Chancellor to appoint the Directors of A.P. Open University and report the matter to the Executive Council at its next meeting.

Resolution No.8 : Transfer of services of Prof. V. Nagaraja Naidu from S.K. University to A.P. Open University (Note 8 of the Agenda).

Resolved that the consideration of the subject be deferred to the next meeting.

Resolution No.9 : Extension of Revised Pay Scales, 1986 to the Non-teaching employees of the University (Resolution No.1 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to record the report regarding extension of Revised Pay Scales, 1986 to the Non-teaching employees of the University.

Resolution No.10 : Contribution to Association of Indian Universities Building Fund (Resolution No.2 of the XXII Meeting of the Finance Committee dated 29-04-1988.).

Resolved that a special contribution of Rs.5,000/- be paid to the Association of Indian Universities towards its Building Fund, as recommended by the Finance Committee.

Resolution No.11 : Purchase of maps for the Central and Study Centres Libraries (Resolution No.3 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to ratify the purchase of 56 sets of maps on History from M/s. All India Educational Supplying Company, Delhi at a total cost of Rs.26,712/- to meet the urgent needs of the Central and Study Centres' Libraries, as recommended by the Finance Committee.

Resolution No.12 : Payment of advance to D.B.P.M. Degree College for Women, Secunderabad (Resolution No.4 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to approve the proposal to pay an advance of Rs.9,000/- to D.B.P.M. Degree College for Women, Secunderabad for constructing a room for locating A.P. Open University Study Centre therein subject to the adjustment of the advance against Electricity Water Charges payable to the college, as recommended by the Finance Committee.

Resolution No.13 : Expenditure incurred in connection with the first Convocation of the A.P. Open University (Resolution No.5 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to ratify the expenditure of Rs.1,65,803-18 incurred in connection with the first Convocation of the University held on 29-03-1987, as recommended by the Finance Committee.

Resolution No.14 : Providing additional plasopan partitions in the Academic branch Building (Resolution No.6 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to approve the proposal to provide plasopan partitions in the first floor of the Academic Branch Building at an estimated cost of Rs.20,000/-, as recommended by the Finance Committee.

Resolution No.15 : APOU Study Centres – Categorisation, staff pattern and remuneration to part-time co-ordinators and staff (Resolution No.7 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to approve the recommendations of the Executive Council Subcommittee on Academic Matters & Study Centres and Finance Committee relating to categorisation of study centres and staff pattern therein and enhancement of remuneration to part-time staff shown in the agenda note subject to the following amendments:

Amendments

1. Change in the designation of the Principal be of the college in which study centres is Located as Honorary Co-ordinator The present designation continued.
2. Categorisation of Study Centres and Staff Pattern:

Category	Student strength	In the Staff Pattern	
I	Upto 500	For Part/Full time Co-ordinator	Substitute Part-time Co-ordinator
		Full time Jact	Part-time J.A.C.T.
		Full time Attender	Part-time Attender
II ordinator	501 – 1200	Full time Co-ordinator	Part/Full time Co-
III ordinator	1201 and above	Full time Co-ordinator	Full/Part time Co-

Resolution No.16 : Utilisation of services of Free Lance Producers for production of Video Lessons Offered By A.P. Open University (Resolution No.8 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to approve the proposal to utilise the services of Free Lance Producers for production of 25 Video Lessons during 1988-89 by paying Rs.2,000/- per programme towards preparation of script and production thereof plus Rs.500/- towards conveyance and incidental expenses, as recommended by the Finance Committee.

Resolution No. 17 : Sanction of Special Pay to Sri P. Sai Babu, Jr. Asst – Cum-Typist for attending to Telugu Typewriting work (Resolution No.9 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to approve the recommendation of the Finance Committee to pay a special allowance to Sri P. Sai Babu, Jr. Asst-cum-Typist, Administration Branch for attending to Telugu Typewriting work in the Vice-Chancellor's Peshi, Audio & Video Branch and P.R.O. Branch in addition to his normal duties in the Administration Branch and to authorise the Vice-Chancellor to fix the amount of such allowance.

Resolution No.18 : Payment of honorarium of Rs.1,116/- to Dr. Nukala Chinna Satyanarayana, eminent musicologist (Resolution No.10 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved to approve the proposal to pay an honorarium of Rs.1,116/- to Dr.Nukala Chinna Satyanarayana for having agreed to offer pre-recorded Audio and Video Cassettes available with him for transfer of their contents to University's cassette for use in designing the Diploma Course, as recommended by the Finance Committee.

Resolution No.19 : Sanction of House Building Advances to approved probationers (Resolution No.11 of the XXII Meeting of the Finance Committee dated 29-04-1988).

Resolved that Rule 1 (2) (b) of the House Building Advance Rules be amended as follows as recommended by the Finance Committee:

Amendment: For Clause (b) of Rule 1 (2) and explanation thereunder, the following Clause shall be substituted:

“(b) Non-permanent employees who are approved probation in the University service.”

Sd.
REGISTRAR

Sd.
VICSE-CHANCELLOR

Twenty Ninth Meeting of the A.P.O.U. Executive Council held at 3.30 P.M. on 09-06-1988 in the University Administration Building, Somajiguda, Hyderabad.

Present :

Chairman Prof C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
Sri A.K. Goyal

Prof. P. Ramachandra Naidu
Sri D. Ramanuja Rao

MINUTES OF THE TWENTYNINTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 09-06-
1988 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD.

PRESENT :

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Sri A.K. Goyal, IAS

Prof.P. Ramachandra Naidu

Sri D. Ramanuja Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of the Twenty eighth Meeting
held on 29-04-1988 before taking up the agenda of this meeting.

Resolution No.1 : Appointment of Heads of Departments be fixed as two years at
a time on the basis of seniority.

Resolution No.2 : Transfer of services of Prof. V. Nagaraja Naidu from S.K.
University to A.P. Open University (Note 2 of the Agenda).

Resolved further that the transfer of services of Teaching & Non-teaching
employees who were taken from other Universities in the State be considered
in terms of the resolutions of the Vice-Chancellor's Conference and details of
such cases placed before the next meeting.

Resolution No.3 : Appointment of Directors of A.P. Open University (Note 3 of
the Agenda).

Resolved to record the report regarding the re-appointment of Directors of
A.P. Open University for a period of one year with effect from 07-05-1988.

Resolution No.4 : Appointment of Controller of Examinations (Note 4 of the
Agenda).

Resolved that the following procedure be adopted for the appointment of
Controller of Examinations:

- (1) Appointment to the post of Controller of Examinations may be made by the
Executive Council from among the Co-ordinators/Asst. Professors/Dy.

Registrars/Asst. Registrars on the recommendation of a Selection Committee consisting of:

- (i) Vice-Chancellor - Chairman
 - (ii) Two other members nominated by the Vice-Chancellor
- (2) The term of appointment of Controller of Examinations shall be three years.
- (3) A Co-ordinator/Asst. Professor/Dy. Registrar/Asst. Registrar appointed to the post of Controller of Examinations will draw his grade pay and allowances in addition to a special allowance of Rs.250/- per month.
- (4) In case an Asst. Registrar is appointed to the post of Controller of Examinations, it shall not be treated as a promotion to the post of Dy. Registrar since it is a tenure appointment.

Resolution No.5 : Recognition of APOU Teaching Staff Association (Note 5 of the Agenda).

The Executive Council considered the question of according recognition to APOU Teaching Staff Association and RESOLVED that the aims and objects of the said Association be thoroughly examined and placed before the next meeting.

Resolution No.6 : Appointment of Vice-Chancellor of A.P. Open University.

The tenure of service of the present Vice-Chancellor will be over on 07-08-1988. In view of this, the Executive Council resolved that Sri P. Jagan Mohan Reddy, former Vice-Chancellor, Osmania University be nominated to serve as a member of the Committee to suggest a panel of names for appointment of Vice-Chancellor of A.P. Open University under Sec.10 (1) of APOU Act and the nomination communicated to the Government.

Resolution No.7 : Revision of rates of remuneration payable to Course Writers, etc., for preparation of Course Material and for other academic work for existing courses (Resolution No.1 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved to approve the rates of remuneration payable to Course Writers, Editors etc. for preparation of Course Material of Undergraduate Courses shown in Column (5) of the Annexure to Note 1 of the agenda of the Finance Committee, as recommended by the Finance Committee.

Resolution No.8 : Revision of typing charges and postal expenses payable to Course Writers for preparation of Course Material and Radio/Audio/Video scripts for Postgraduate Courses (Resolution No.2 of the XXIII Meeting of the Finance Committee dt. 08-06-1988).

Resolved to approve the proposal for adoption of revised rates of typing and postal charges payable to the Resource Persons in respect of P.G. Courses shown in Note 2 of the agenda of the Finance Committee, as recommended by the Finance Committee.

Resolution No.9 : Sanction of permanent imprest to the Directors (Resolution No.3 of the XXIII Meeting of the Finance Committee, dated 08-06-1988).

Resolved to sanction a permanent imprest of Rs.1,000/- each to the Director (Material Production) and Director (Evaluation).

Resolved further that the existing permanent imprest of the Director (Student Services) be reduced to Rs.1,000/-.

Resolved also that the Directors be authorised to incur expenditure on the items specified in Note 3 of the Finance Committee agenda, as recommended by the Finance Committee.

Resolution No.10 : Surrender of Earned Leave and payment of cash equivalent thereof (Resolution No.4 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved to record the report regarding keeping the scheme of surrender of Earned Leave and payment of cash equivalent thereof in abeyance as per G.O.No.17, Finance & Plg. (FW:PRC-I) Department, dated 04-02-1988, as recommended by the Finance Committee.

Resolution No.11 : House Building Advance to APOU employees for construction of new houses/purchase of ready built house (Resolution No.5 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved that amendment to Clause (b) of Rule 1 (2) of House Building Advance Rules made in Resolution No.19 of the Executive Council dated 29-04-1988 by which all approved probationers in the University service irrespective of length of service become eligible for House Building Advances, be repealed, as recommended by the Finance Committee.

Resolved further that the following clause may be inserted as Clause (b) of Rule 1 (2) of the rules relating to House Building Advances to APOU employees:

“(b) Non-permanent employees who may either be approved probationers or probationers and have rendered 8 years continuous service, provided the sanctioning authority is satisfied that they are likely to continue in the service of the University at least till the house for which the advance is sanctioned is built and/or mortgaged to the University.

Explanation : Regular continuous service rendered in Government/other Universities/ Corporations/statutory Bodies before joining A.P. Open University service may be counted towards the period of 8 years continuous service.”

Resolved also that the ceiling limit of House Building Advance to APOU employees be enhanced to 80 months’ pay or Rs.1,00,000/- whichever is less by amending Rule 4 (a) (1) of the Rules relating to grant of House Building Advances to APOU employees as shown below, subject to the condition that no Government funds are committed for the purpose of grant of House Building Advances.

“4(a) (1) Advances for construction of a house or for purchasing a ready built house may be sanctioned upto the limit of 80 times of pay or Rs.1,00,000/- whichever is less for all University employees.”

Resolution No.12 : Appointment of Advertising Agency for the University (Resolution No.7 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved that M/s. L.a. Advertisers be appointed as Advertising Agency of the University for a further period of one year from 01-04-1988 on a discount of 8.6% on the amount charged by the newspapers for the advertisements released by the University, as recommended by the Finance Committee.

Resolution No.13 : Payment of additional shift allowance to the Computer Programmer (Resolution No.8 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved to ratify the action of the Vice-Chancellor in having paid additional shift allowance of Rs.1,092=85 to Sri Damodarabai, Computer Programmer for additional shift duties done by him from 18-11-1986 to 04-12-1986, as recommended by the Finance Committee.

Resolved further to approve the proposal to pay an additional shift allowance of Rs.3,360/- to the Computer Programmer for the period from 01-06-1987 to 22-09-1987, as recommended by the Finance Committee.

Resolution No.14 : Payment of remuneration to the Academic Staff of the APOU for taking counselling classes at Study Centres (Resolution No.9 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved to ratify the payment of remuneration to the Central Academic Staff of the University entrusted with counselling and contact programmes at the Study Centres as recommended by the Finance Committee.

Resolved further that the payment of remuneration to the Central Academic Staff of the University entrusted with the counselling, contact programmes and Summer Schools at the Study Centres may be continued till the matter is

decided by the Co-ordination Council of Open Universities of India to which a reference has already been made by the University, as recommended by the Finance Committee.

Resolution No.15 : Extension of Revised Pay Scales, 1986 to the Non-teaching staff of the University (Resolution No.10 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved to ratify the action of the Vice-Chancellor in having approved the proposal to pay the Non-teaching employees of the University at the Revised Pay Scales of 1986 from the month of May, 1988 pending receipt of grant from Government, as recommended by the Finance Committee.

Resolution No.16 : T.A. of the Teaching and Non-teaching staff of A.P. Open University (Resolution No.11 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved to adopt A.P. T.A. Rules as amended from time to time and the orders issued by Government revising the grades of Government employees, rates of daily and other allowances to Teaching and Non-teaching staff of the APOU in supersession of the existing rates of TA/DA allowed to the University employees as per Resolution No.10 of the Executive Council dated 22-01-1986, as recommended by the Finance Committee.

Resolution No.17 : Construction of Temporary A.C. Shed in the Administration Building of APOU (Resolution No.12 of the XXIII Meeting of the Finance Committee dated 08-06-1988).

Resolved to approve the excess expenditure of Rs.12,004=33 incurred on the construction of temporary shed in the Administrative Building due to entrustment of the work to the Contractor at 19.98% in excess of estimated rate, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Thirtieth Meeting of the Andhra Pradesh Open University Executive Council held at 3.30 p.m. on 23-07-1988 in the University Administration Building.

Present

Chairman : Prof.C.Narayana Reddy, Vice-Chancellor

Prof. C. Narayana Reddy
Prof. P. Ramachandra Naidu
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. T.V. Subba Rao

MINUTES OF THE THIRTIETH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 23-07-1988 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. C. Narayana Reddy - Chairman
Vice-Chancellor

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof.T.V. Subba Rao

Prof. V.Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of its Twentyninth Meeting held on 09-06-1988 before taking up the agenda of this meeting.

Resolution No.1 : Construction of University Campus Buildings Complex (Note 1 of the Agenda).

Resolved to record the report regarding laying foundation stone for the University Buildings Complex by the Vice-President of India on 24-07-1988.

Resolution No.2 : Transfer of services of Teaching & Non-teaching employees who served in other Universities etc. (Note 2 of the Agenda).

Considered the issue of transfer of services of Teaching & Non-teaching employees who have previously served in other Universities, Government/Private Colleges and other organisations and RESOLVED that the request of such employees to count their past services for purposes of pension and other retirement benefits in A.P. Open University be considered, subject to the conditions laid down by the Executive Council in its Resolution No.15 of the XIII Meeting held on 30-09-1986 and other norms laid down by the Government in this behalf, and after obtaining the concurrence of the Government.

Resolution No.3 : Sanction of higher initial pay to Sri A. Visweswara Reddy, Asst. Public Relations Officer (Note 3 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having allowed higher initial pay of Rs.870/- in the pay scale of Rs.800-35-1010-401450 as recommended by the Selection Committee to Sri A. Visweswara Reddy appointed as Asst. Public Relations Officer from 09-03-1984.

Resolution No.4 : Recognition of APOU Teaching Staff Association (Note 4 of the Agenda).

Resolved to recognise the APOU Teaching Staff Association, subject to the Association making the following changes in its 'aims and objects' given in Clauses 3 and 4 of Article II of its Constitution, as recommended by the Standing Committee on Staff Matters:

“3. To co-operate with the University in the fulfilling of its aims and objects.

4. To co-operate with other academic associations/organisations having similar aims and objects.

Resolution No.5 : Group Insurance Scheme to A.P. Open University employees (Resolution No.1 of the XXIV Meeting of the Finance Committee dated 23-07-1988).

Resolved to approve the introduction of the Group Savings Linked Insurance Scheme proposed for the benefit of employees of A.P. Open University, as recommended by the Finance Committee.

Resolved further to negotiate with the Life Insurance Corporation authorities for allowing clauses of risk coverage and delayed remittance, etc. under General Insurance Rules to be adopted in lieu of clauses 11 & 12 of the Group Savings Linked Insurance Scheme, as recommended by the Finance Committee.

Resolution No.6 : B.L.I.Sc. Examinations conducted in October, '87 at New Delhi – Payment of remuneration at IGNOU rates (Resolution No.3 of the XXIV Meeting of the Finance Committee dated 23-07-1988).

Resolved to ratify the action of the Vice-Chancellor in having conducted BLISc. Examinations in October, 1987 at Sri Venkateswara Collge, New Delhi incurring an additional expenditure of Rs.7,862-25 towards remuneration and local conveyance charges to the staff engaged for the examination work by adopting the IGNOU rates instead of APOU rates, as recommended by the Finance Committee.

Resolution No.7 : Starting of a Certificate Course in Food and Nutrition (Resolution No.4 of the XXIV Meeting of the Finance Committee dated 23-07-1988).

Resolved to approve the action of the Vice-Chancellor in starting a Certificate Course in Food and Nutrition in Telugu under the Women Studies Programme launched by Indira Gandhi National Open University, subject to ratification by Academic Council, as recommended by the Finance Committee.

Resolution No.8 : Certificate Course in Food and Nutrition – Approval of rates for payment of remuneration (Resolution No.5 of the XXIV Meeting of the Finance Committee dated 23-07-1988).

Resolved to approve the recommendation of the Finance Committee regarding the rates of remuneration for different items of work connected with the Certificate Course in Food and Nutrition, as detailed in the agenda note (5) of the Finance Committee.

Resolution No.9 : Enhancement of rates of Daily Wages payable to the employees engaged on Daily Wages (Resolution No.6 of the XXIV Meeting of the Finance Committee dated 23-07-1988).

Resolved to enhance the rates of daily wages to the following categories of employees at the rates noted against each w.e.f. 01-08-1988 as per Government rates, as recommended by the Finance Committee:

1. Junior Assistant-cum-Typist/Driver -Rs.25/- per day
2. Record Assistant - Rs.20/- per day
3. Officer Attender - Rs.16/- per day

Resolution No.10 : Orientation Workshop on Audio-Visual Production of the Academic Staff Members (Resolution No.7 of the XXIV Meeting of the Finance Committee dated 23-07-1988).

Resolved to approve the proposal of conducting a workshop in Audio-visual production for the faculty members of the University, as recommended by the Finance Committee.

Resolved further to meet the expenditure on the above workshop from the Head of Account.

- “(I) Administration and Direction
(d) Travelling expenses.
(iii) Committees, Conferences, Seminars and Orientation Programmes.”

as recommended by the Finance Committee.

Resolution No.11 : Reimbursement of S.T.D. charges to Prof.P.Ramachandra Naidu, member of the Executive Council (Resolution No.8 of the XXIV Meeting of the Finance Committee dt.23-07-1988).

Resolved to ratify the reimbursement of Rs.6,066=50 to Prof. P. Ramachandra Naidu, member of the Executive Council towards charges of S.T.D. calls made on his telephone on University business during the period from February, 1986 to December, 1987, as recommended by the Finance Committee.

Resolved further to authorise the Vice-Chancellor to reimburse such charges to the member from January, 1988 onwards, as recommended by the Finance Committee.

Resolution No.12 : Payment made towards renewal of maintenance contract for Computer (Resolution No.2 of the XXIV Meeting of the Finance Committee dated 23-07-1988).

Prof. V. Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of its Thirtieth Meeting held on 23-07-1988 before taking up the agenda of this meeting.

Resolution No.1 : Tuition Fees for M.Phil Programmes in Development Studies at C.E.S.S. (Note 1 of the Agenda).

Resolved to approve the collection of Dissertation Fee of Rs.250/- in addition to tuition fee of Rs.1,500/- for M.Phil Programme in Development Studies conducted by the C.E.S.S. , as recommended by the Executive Council Sub-Committee on Academic Matters & Study Centres.

Resolution No.2 : Fees for issue of Transfer Certificate to the APOU students (Note 2 of the Agenda).

Resolved that a fee of Rs.5/- be charged for issue of Transfer Certificates to the students of the University after completion/discontinuance of the Course, or issue of Duplicate Transfer Certificate, subject to the condition that the Transfer Certificates be issued only after obtaining a 'No Due Certificate' relating to Tuition Fee, Library Books, etc., as recommended by the Executive Council Sub-committee on Academic Matters & Study Centres.

Resolution No.3 ; Functioning of APOU Study Centres (Note 3 of the Agenda).

Resolved to approve the guidelines regarding the role of the Principals, functions of the Co-ordinators and Counsellors shown in Annexures I,II & III appended to the Agenda Note, as recommended by the Executive Council Sub-committee on Academic Matters & Study Centres.

Resolved further to approve the recommendation of the Executive Council Sub-committee on Academic Matters & Study Centres that the Director (Student services) be authorised to review and modify the aforesaid guidelines from time to time in consultation with the Director (Academic) and with the approval of the Vice-Chancellor.

Resolved also that the Director (Student Services) be requested to prepare a time bound schedule of visits to the Study Centres by committees consisting of the following members:

- (1) One member of the Executive Council.
- (2) One Director/Professor of the APOU
- (3) One Officer from the Administration Branch.

Resolution No.4 : Appointment of Dy. Registrar (Accounts) on deputation basis (Note 4 of the Agenda).

Resolved to approve the proposal to appoint Sri P. Subrahmanyam, Audit Officer, Accountant-General's Office as Deputy Registrar (Accounts) in APOU on deputation for a period of two years on usual foreign service terms.

Resolution No.5 : Purchase of Console Tape Recorder for AVP & RC (Resolution No.1 of the XXI Meeting of the Finance Committee, dated 05-09-1988).

Resolved to approve the purchase of one Console Tape Recorder for the University Audio-video Production & Research Centre at a cost of Rs.2,45,622/- inclusive of E.D., S.T. and excluding freight, octroi from M/s. Meltorn, Bombay as recommended by the Finance Committee.

Resolution No.6 : Purchase of Camera adapter and Battery Charger with cable at enhanced rate from M/s. G.C.E.L., Baroda (Resolution No.2 of the XXI Meeting of the Finance Committee, dated 05-09-1988).

Resolved to approve the proposal to purchase 3 Camera A.C. Adapters and 2 Battery Chargers at a total cost of Rs.29,150/- plus Excise Duty, S.T., freight, insurance, forwarding charges, etc. as recommended by the Finance Committee.

Resolution No.7 : Sanction of Conveyance Allowance to blind and orthopaedically handicapped employees (Resolution No.3 of the XXI Meeting of the Finance Committee, dated 05-09-1988).

Resolved to adopt G.O.Ms.No.169, Fin. & Plg. (Fin.Wing, TA) Dept., dated 26-04-1984; G.O.Ms.No.262, Fin. Plg. (Fin. Wing, TA) Dept., dated 25-08-1980 and G.O.Ms.No.264, Fin & Plg. (Fin. Wing, TA) Dept., dated 13-10-1981 for the payment of Conveyance Allowance to blind and orthopaedically handicapped employees of the University after obtaining the approval of the Government required under Sec. 23 of the APOU Act, as recommended by the Finance committee.

Resolution No.8 : Sanction of F.P.. Increments to certain staff members of the University (Resolution No.4 of the XXI Meeting of the Finance Committee, dated 05-09-1988).

Resolved to approve the proposal to allow F.P.I. Increments of Rs.30/-, Rs.30/-, Rs.40/- & Rs.40/- to S/Sri K. Sudhakar Rao, V. Subrahmanyam, M. Prithvi Raj and G. Ramachandraiah respectively from the dates of their joining in this University as Personal Pay as long as they hold the same posts to which they have been initially appointed in the University, as recommended by the Finance Committee.

Resolved further to change the nomenclature of the FPI Increments as personal pay in the earlier cases detailed in Annexure to the Agenda Note of

the Finance Committee and allow the same to the aforesaid persons as long as they hold the same posts to which they have been initially appointed in the University, as recommended by the Finance Committee.

Resolution No.9 : Grant of Vehicle Loans to University Drivers (Resolution No.5 of the XXI Meeting of the Finance Committee dated 05-09-1988).

Resolved to approve the proposal to sanction loans for purchase of Luna, TVS 50 Mopeds to the University Drivers subject to the conditions stipulated in the Government Orders appended to the Agenda Note of the Finance Committee, as recommended by the Finance Committee.

Resolution No.10 : Providing barbed wire fencing around the University Campus site (Resolution No.6 of the XXI Meeting of the Finance Committee).

Resolved to accord administrative sanction for the estimate for Rs.1,20,000/ for providing barbed wire fencing along the boundary of the Campus site, as recommended by the Finance Committee.

Resolution No.11 : Purchase of paper for printing of Course Material (Resolution No.7 of the XXI Meeting of the Finance Committee, dated 05-09-1988).

Resolved to sanction the purchase of paper required as stated in the agenda note of the Finance Committee by incurring an expenditure of Rs.8,56,912.07 excluding freight charges, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Thirty Second Meeting of the Andhra Pradesh Open University Executive Council held at 3.30 p.m. on 29-09-1988 in the University Administration Building at Somajiguda, Hyderabad.

Present :

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
Sri D.R. Garg, IAS
Prof. P. Ramachandra Naidu
Prof. V. Araham
Sri D. Ramanuja Rao
Prof. T.V. Suba Rao

MINUTES OF THE THIRTY SECOND MEETING OF THE EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 29-09-1988 IN THE ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

1. Dr. C. Narayana Reddy - Chairman

Vice-Chancellor

2. Sri D.R. Garg, IAS
4. Prof. P. Ramachandra Naidu
5. Prof. V. Abraham
6. Sri D. Ramanuja Rao
7. Prof. T.V. Subba Rao
8. Prof. V. Nagaraja Naidu, Registrar
9. Sri P.M. Krishna Murthy Patnaik - Special Invities
10. Sri R. Venkatappaiah - Special Invities

The minutes of the Thirtyfirst Meeting held on 05-09-1988 were confirmed before taking up the agenda of the Meeting.

Resolution No.1 : Draft Service Rules of A.P. Open University.

Resolved to approve the following draft Service Rules of A.P. Open University appended to the agenda note subject to the amendments shown against each:

PART – I General Rules Prescribing the general conditions of service of employees of the University.	For para 2 of the Service Contract (Annexure – II) on page 26, the following para be substituted: “WHEREAS the Andhra Pradesh Open University (hereinafter referred to as “the Univrsity”) has engaged the party of the first part as _____and the party of the first part has agreed to serve the University on the terms and conditions hereinafter contained.”
PART – II Special Rules for the various posts in university.	For Rule 5 of Branch –III Ministerial (Page 13) the following rule be substituted. 5. “APPOINTMENT BY PROMOTION:

PART – III: Rules regulating the conditions of service of University employees in regard to pay, leave, joining time, foreign service etc.,	50% of the vacancies to be filled by promotion shall be filled by seniority-cum-efficiency and 50% by merit and efficiency from among the qualified candidates.

Resolved further that the aforesaid Service Rules as amended shall come into force with effect from 01-10-1988.

Sd/-
REGISTRAR

Sd/-
VICE-CHANCELLOR

Thirty third Meeting of the Andhra Pradesh Open University Executive Council held at 3.30 p.m. on 11-11-1988 in the University Administration Building at Somajiguda, Hyderabad.

Present.

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
Prof. P. Ramachandra Naidu
Sri D. Ramanuja Rao
Prof. T.V. Subba Rao

MINUTES OF THE THIRTYTHIRD MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M ON 11-11-1988

period of three years from the date of taking charge, as recommended by the Selection Committee constituted for the purpose.

Resolved further that Dr. Satyanarayana Rao be paid a special allowance of Rs.250/- per month in addition to his grade pay and usual allowances.

Resolution No.5: Appointment to various Teaching Posts (Confidential Agenda Item No.2.)

Resolved to approve the following appointments based on the recommendations of the respective Selection Committees. The appointees shall be allowed the initial basic pay shown against each.

Sl. No.	Post	Name	U.G.C. Scale of Pay	Initial Basic Pay
1.	Asso. Prof. of Telugu	Dr.R. Vasunandan	1200-1900	1200/-
2.	Prof. of Bus. Management	Dr. V. Venkaiah	1500-2500	1500/-
3.	Asst. Prof. of Commerce	Sri G. Malla Reddy	700-1600	700/-
4.	Asso. Prof. of Commerce	Dr.K. Koteswara Rao	1200-1900	1360
5.	Prof. of Economics	Dr.P. Ramaiah	1500-2500	1680/-
6.	Prof. of History	Dr.K. Subramanyam	1500-2500	1500/-
7.	Asso. Prof. of Pub. Admn.	Dr.P. Narasaiah	1200-1900	1300/-
8.	Asso. Prof. of Mathematics	Dr.N. Venkatanarayana	1200-1900	1200/-
9.	Asst. Prof. of Zoology	Dr.(Mrs.)Girija Neti	700-1600	700/-
10.	Coordinators	1. Sri V. Brahmananda Rao 2. Sri J. Rama Murthy	700-1600 700-1600	1200/- 1400/-
11.	Asso. Prof. of Evaluation	Dr.V. Sreenivasa Charyulu	1200-1900	1200/-
12.	Asst. Prof. of Evaluation	Sri C. Rajamouli	700-1600	700/-
13.	Prof. of Educational Technology	Dr.(Mrs.)Usharani Vyasulu Reddy	1500-2500	1500/-

Resolved further that Sri G. Malla Reddy and Sri C. Rajamouli be required to acquire the Ph.D Degree within a period of eight years from their appointment as Assistant Professors failing which they will not be able to earn future increments until they acquire the qualifications.

Sd/-

REGISTRAR

Sd/-

VICE-CHANCELLOR

Thirty Fourth Meeting of the Andhra Pradesh Open University Executive Council held at 3.00 p.m. on 09-12-1988 in the University Administration Building at Somajiguda, Hyderabad.

Present:

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy

Dr.A. Vanajakshi

Prof. P. Ramachandra Naidu

Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. T.V. Subba Rao

MINUTES OF THE THIRTY FOURTH MEETING OF THE EXECUTIVE
COUNCIL HELD AT 3.00 P.M. ON 09-12-1988 IN THE ADMINISTRATION
BUILDING SOMAJIGUDA, HYDERABAD – 500 482

PRESENT:

Prof.C. Narayana Reddy - Chairman
Vice-Chancellor

Dr.(Smt.) A. Vanajakshi, IAS

Prof. P. Ramachandra Naidu

Prof. V. Abraham

Sri D. Ramanuja Rao

Prof. T.V. Subba Rao

Prof. V. Nagaraja Naidu Registrar & Secretary

The minutes of the Thirty third meeting held on 11-11-1988 were confirmed
before taking up the agenda of the meeting.

Resolution No.1 : Regulations relating to P.G. Programmes in Political Science &
Public Administration, Commerce and Mathematics (Note 1 of
the Agenda).

Resolved to approve the regulations relating to course design, eligibility,
admission criteria and pattern of examinations of the P.G. Programmes in
Political Science and Public Administration, Commerce and Mathematics
made by the Academic Council in its Resolution Nos. 5,7 & 8 dated 29-09-
1988.

Resolution No.2 : Regulations relating to improvement of performance at
examinations by students (Note 2 of the Agenda).

Resolved to approve the regulations relating to improvement of performance
at University examinations by students made by the Academic Council in its
Resolution No.4, dated 29-09-1988.

Resolution No.3 : Regulations relating to direct admission into Undergraduate Courses of A.P. Open University (Note 3 of the Agenda).

Resolved to approve the amendment, made in Resolution No.9 of the Academic Council dated 29-09-1988, to Regulation 9 (ix) of the Regulations relating to Undergraduates Courses for granting direct admission into Undergraduate Courses of this University to graduates of A.P. Open University and other Universities for acquiring another degree.

Resolved further that a proposal to exempt graduates of other Universities seeking admission into this University for acquiring another degree from passing the language papers of the First year Foundation Course be placed before the Academic Council for consideration.

Resolution No.4 : Annual Report of the University for 1987-88 (Note 4 of the Agenda).

Resolved to approve the Annual Report of the University for the academic year ending 30th June, 1988.

Resolution No.5 : Amending the qualifications prescribed for the post of Asst. Librarian and re-advertisement of the post (Note 5 of the Agenda).

Resolved that the qualifications prescribed by the UGC be adopted for the post of Asst. Librarian and substitute them for the essential qualifications for the post of Asst. Librarian shown in Col. 3 of the table under Rule 4 of Branch-II of Part-II Special Rules in the A.P. Open University Service Rules.

Resolved further to re-advertise the post of Assistant Librarian with the amended qualifications.

Resolution No. 6 : Request of Dr.(Mrs) Girija Nethi (New appointee as Asst. Professor of Zoology) for extension of time for joining the University Service (Note 6 of the Agenda).

Resolved that the request of Dr.(Mrs.) Girija Nethi for extension of time to join as Asst. Professor of Zoology upto 12-01-1989 be sanctioned.

Resolved further to authorise the Vice-Chancellor to sanction extension of time to new appointees to join duty upto 3 months prescribed in Rule 22 (c) of Part-I General Rules of A.P. Open University Service Rules.

Resolution No.7 : Co-option of one Professor of the University as a member of the Executive Council (Note 7 of the Agenda).

Resolved to co-opt Prof. K. Kuppaswamy Rao, Professor of Mathematics as a member of Executive Council for a period of one year from 18-12-1988.

Resolution No.8 : Constitution of Selection Committee for appointment to Non-teaching posts (Resolution No.3 of the XI meeting of Standing Committee on Staff Matters, dt. 08-12-1988).

Resolved to approve the constitution of Selection Committee consisting of the following members for selection of candidates to the posts in Branches II, III & IV of A.P. Open University Service.

1. Vice-Chancellor - Chairman
2. An external member nominated by the Vice-Chancellor.
3. One member of the Executive Council nominated by the Vice-Chancellor
4. Registrar

Resolution No.9 : Establishment of Library Corners at Study Centres (Resolution No.1 of the XXIV Meeting of the Finance Committee, dated 09-12-1988).

Resolved to approve the proposal to start Library Corners in the Colleges/Public Libraries at Places where A.P. Open University Study Centres are located and pay remuneration to the librarians at the rates shown below as recommended by the Finance Committee :

Strength of the Study Centre	Amount
Upto 500	Rs.100/- p.m.
501 to 1200	Rs.125/- p.m.
1201 and above	Rs.150/- p.m.

Resolved further to approve the proposal to pay a remuneration of Rs.100/- p.m. with effect from 07-06-1987 to the librarian on Zilla Grandhalaya Samstha, Eluru where A.P. Open University Library Corner has been functioning from 07-06-1987, as recommended by the Finance Committee.

Resolution No.10 : Revision of rates of remuneration payable to Post-graduate Course resource persons (Resolution No.2 of the XXIV meeting of the Finance Committee).

Resolved to approve the proposal for adoption of revised rates shown in the note for writing/editing of Course Material to the Resource Persons in respect of Post-graduate courses as recommended by the Finance Committee. These revised rates apply to Post-graduate Course teams constituted except in cases where payments have already been made.

Resolution No.11 : Entrustment of processing of the results of II year Undergraduate Courses to Computer Centres at Jawaharlal

Nehru Technological University (Resolution No.5 of the XXVI meeting of the Finance Committee).

Resolved to ratify the action of Vice-Chancellor in having entrusted the work connected with processing of the results of 14,447 candidates of II year Undergraduae courses through the Computer Centre at Jawaharlal Nehru technological Universiy at the rate of Rs.2.50 per candidate as recommended by the Finance Committee.

Resolution No.12 : Payment of cash equivalent of leave salary of late Sri K. Himavantha Reddy (Resolution No.7 of the XXVI meeting of the Finance Committee).

Resolved to approve the proposal to pay cash equivalent of leave salary of late K. Himavantha Reddy, Asst. Professor to his legal heir as recommended by the Finance Committee.

Resolution No.13 : Surrender of Earned Leave and Payment of cash equivalent thereof – Restoration of the scheme kept in abeyance- (Resolution No.8 of the XXVI meeting of the Finance Committee).

Resolved to record the report of the Vice-Chancellor regarding restoration of surrender of earned leave and payment of cash equivalent thereof as per G.O.Ms.No.294, Finance & Planning Department, dated 16-11-1988.

Resolution No.14 : Payment of Special Pay to deputationists – Waiver of Recovery (Resolution No.9 of the XXVI Meeting of the Finance Committee).

Resolved to approve the proposal to address the Government for waiving the recovery of the special pay already paid to the Government employees shown in the Annexure to the note during the period of their deputation to the University as recommended by the Finance Committee

Resolution No.15 : Extension of the term of appointment of Sri R. Venkatappaiah, Finance Officer (Resolution No.10 of the XXVI Meeting of the Finance Committee).

Resolved to approve the extension of the term of appointment of Sri. R. Venkatappaiah for a period of one year from 04-12-1988 on the existing terms as recommended by the Finance Committee.

Resolution No16 : Hiring the services of video presenters and Video Voice-Lenders/narrators (Resolution No.11 of the XXVI Meeting of the Finance Committee).

Resolved to approve the proposal to utilise the services of Video presenters and video voice-lenders/narrators for the Audio Video Production and

Research Centre of A.P. Open University and to pay them remuneration at the rates proposed in the note as recommended by the Finance committee.

Resolution No.17 : Enhancement of daily wages to technician Audio Video Production and Research Centre (Resolution No.12 of the CCVI Meeting of the Finance Committee).

Resolved to approve the proposal to enhance the rate of daily wage of Technician, AudioVideo Production and research centre from Rs.20/- to Rs.25/- per day with effect from 01-10-1988 as recommended by the Finance Committee.

Resolution No.18 : Grant of Marriage Advances to A.P. Open University Non-teaching employees (Resolution No.13 of the XXVI Meeting of the Finance Committee).

Resolved to approve the proposal to sanction advances for the celebration of marriages to University Non-teaching employees and to approve the draft rules appended to the note for the purpose as recommended by the Finance Committee.

Resolution No.19 :

1. Purchase of Audio Cassette Tapes (Resolution No.3 of the XXVI meeting of the Finance Committee).
2. Purchase of Plain Paper Copier (Resolution No.4 of the XXVI Meeting of the Finance Committee).
3. Purchase of clothlined covers (Resolution No.6 of the XXVI meeting of the Finance Committee).

Resolved that the report of Resolutions Nos. 3, 4 & 6 of the XXVI Meeting of the Finance Committee, dated 09-12-1988 on the above mentioned matters be recorded.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Present:

Prof. C. Narayana Reddy
Sri P.K. Doraiswamy IAS
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. K. Kuppuswamy Rao

PRESENT :

Sri P.K. Doraiswamy, IAS
Prof. V. Abraham
Sri D. Ramanuja Rao
Prof. K. Kuppuswamy Rao
Prof. V. Nagaraja Naidu

RESOLVED to approve the A.P. Open University Employees' Conduct Rules (Part IV of APOU Service Rules) & Discipline & Appeal Rules (Part V of APOU Service Rules) given in Annexures I & II to the agenda note. These Rules come into force with effect from 17-01-1989.

RESOLVED FURTHER to make the following amendments to Statute 15 & 24 of the University Statutes:

“1. In Statute 15 relating to appointment, terms and conditions of service and powers & functions, of Registrar the following clause be inserted as Clause 4-A.”

“4-A. The Provisions of the APOU Employees’ Conduct Rules (Part IV of APOU Service Rules) and Discipline & Appeal Rules (Part V of APOU Service Rules) shall apply to the Registrar.”

“2. In Statute 24 relating to Appointment, Powers and Duties of Directors, the following clause be inserted as Caluse 3-A.”

“3-A. The Provisions of the APOU Employees’ Conduct Rules (part IV of APOU Service Rules) and discipline & Appeal Rules (Part-V of APOU Service Rules) shall apply to the Directors.”

RESOLVED ALSO to make the following new Statutes:

I. STATUTE

Suspension, removal and dismissal of teachers of the University:

In exercise of the powers conferred by Clause(b) of Section 24 and sub-section (2) of Section 25 read with Clause (6) of Statute 5 set out in the Schedule to the APOU Act, 1982 (Act 11 of 1982) as amended, the Executive Council makes the following Statute in respect of Suspension, Removal and Dismissal of teachers of the University, namely:

A teacher of the University may be suspended, removed or dismissed from the A.P. Open University service by the Executive Council after following the procedure laid down in the A.P. Open University Discipline and Appeal Rules (Part – V of APOU Service Rules).

II STATUTE

Time limit for preferring appeals to Executive Council:

In exercise of the powers conferred by sub-section (2) of Section 25 read with Section 33 of the APOU Act, 1982 (Act 11 of 1982) as amended, the Executive Council makes the following statute in respect of the time limit for preferring appeals to the Executive Council namely:

Every employe or student of the University shall have a right to appeal to the Executive Council against the decision of any officer or authority of the Univrsity within three months from the date on which the decision was communicated to him.

Resolution No.2 : Procedure to be followed by Selection Committees for Selection of candidates for appointment by promotion (Note 2 of the Agenda).

While considering the procedure to be followed for selection of candidates for appointment by promotion, the Executive Council RESOLVED that as the posts of Superintendents/Stenographer (Supdt. Cadre) which are now shown in the Branch-III of the A.P. Open University Service in Part – II Special Rules of APOU Service Rules are of Supervisory nature, these posts be included in Branch-II Administration by making the following amendments in Part – II Special Rules in A.P. Open University Service Rules:

1. In the Special Rules relating to Branch-III Ministerial;
 - (a) In Rules 1,2 & 3 the entries relating to category (1) Superintendent/Stenographer (Supdt. Cadre) shall be deleted. Consequently, the other categories shown in these rules shall be suitably renumbered.
 - (b) In Rule 9 :
 - (i) Clause (I) shall be deleted as there is no direct recruitment to the post of Superintendent in the Special Rules. Consequently Clauses (ii) & (iii) of this rule shall be renumbered as (I) & (ii).
2. In the Special Rules relating to Branch –II Administration:
 - (i) In Rule 1 the following shall be added after Category (5):
“(6) Superintendent/Stenographer (Supdt. Cadre).”
 - (ii) In Rule 2 the following entry shall be added after Category (5) :
“(6) Superintendent/By Promotion from Senior Assistants & Stenographer Stenographer (Sr.Asst. cadre) (Supdt. Cadre)
 - (iii) For Rule 3 of the following rule shall be substituted:
“3 Appointing authority: The appointing authority for categories (1), (2) & (3) mentioned in Rule 1 shall be the Executive Council and that in respect of categories (4), (5) & (6) , the appointing authority shall be the Vice-Chancellor.
 - (iv) In the Table under Rule 4, the following shall be added at the end:

Category	Method of appointment	Qualifications
(5) Superintendent/ Stenographer (Supdt. Cadre)	By Promotion	(j) Must have put in a total service of 6 years in a University/Educational Institution of which the incumbent should have completed 3 years of service as Sr Asst/Stenographer (Sr.

		Asst. cadre) in the A.P. Open University. (ii) Must have passed the Accounts Test for Subordinate Officers Part-I conducted by the APPSC or an equivalent examination conducted by a University.

- (V) In Rule 10 the following shall be added as Clause (d):
- (k) Any person already appointed as Superintendent who has not passed the Accounts Test for Subordinate Officers Part-I is required to pass the test within a period of three years from the date of coming into force of these rules. Failure to pass the test will entail stoppage of increment without cumulative effect till he passes the test.

RESOLVED FURTHER that promotions to posts in Branch III Ministerial as per Rule 5 of the Special Rules relating to that Branch shall be made on the basis of a continuous roster in which alternate vacancies are allotted to “seniority cum efficiency” and “merit and efficiency”. Such roster shall start with “seniority cum efficiency” point. The following provision shall be added at end of the existing Rule 5.

“Such promotions shall be made on the basis of a continuous roster so that alternate vacancies are allotted to “seniority cum efficiency” and “merit and efficiency”. Such roster shall start with “seniority cum efficiency” Point.”

RESOLVED ALSO that in view of the inclusion of the category of Superintendent/Steno (Supdt. Cadre) in Branch-II and in view of the aforesaid amendment to Rule 5 of the Special Rules relating to branch-III, the following shall be substituted for Paras I (iv) to (vi) and Para-II of the procedure to be followed by Selection Committees constituted under Rule 16 of Part-I General Rules of APOU Service Rules for selection of candidates for appointment by promotion, shown in the Annexure to the Agenda note.

“I (iv) The Selection Committee shall record the criteria followed in recommending the candidates. The recommendations shall be made on the basis of relevant material record placed before it, in addition to the candidates’ performance at the interview. The Selection to posts in Branch-II shall be made on grounds of merit and ability, seniority being considered where merit and ability are approximately equal. The confidential reports of the candidates shall be placed before Selection Committee for the selection of candidates to this Branch.

Promotions to posts in Branch-III shall be filled 50% on “seniority-cum-efficiency basis” and 50% on merit and efficiency basis.” Such promotions shall be made as per Rule 5 of the Special Rules relating to Branch-III Ministerial. In respect of the former category, the seniority of a candidate shall

be considered for promotion unless his promotion has been withheld as a penalty, or his work and conduct are found not satisfactory. In respect of the latter category the aggregate marks obtained by the candidates in the written test and their performance at the interview shall be considered. The maximum marks for written test and interview shall be 100-75% for written test and 25% for interview. The procedure for determining the merit of the candidates for the posts under Branch-III is given in Para-II below:

- v) Particulars of the qualified candidates for each post and relevant material relating to the candidates shall be prepared in the proforma enclosed and placed before the Selection Committee. Where candidates for promotion have to be selected on merit and ability basis, the candidates' records relating to thrice the number of posts to be filled have to be placed before the committee and those candidates called for interview. If the number of qualified candidates is less than or equal to three times the number of the vacancies, the records relating to all of them shall be placed before the Committee.

II. The merit of the eligible candidates for promotion to the posts in Branch-III on "merit and efficiency" basis shall be determined as shown below:

A written test shall be held for the candidates equal to thrice the total number of posts to be filled by promotion. Such written test comprises of one question paper of two hours duration carrying 75 marks on the following topics.

Test for Jr.Asst.-cum-Typists/Steno (Jr.Asst. Cadre)/Store Keepers:

1. Proficiency in Languages-English and Telugu
2. Letter Writing.
3. Procedure in various branches of the University.

Test for Record Assistant/Office Attenders and equivalent Categories:

1. Proficiency in Languages English & Telugu.
2. General Knowledge.

The marks secured by the candidates in the written test shall be kept in a sealed cover in the custody of the Registrar.

All the candidates who appear for the written test shall be called for interview before the Selection Committee and marks awarded to each candidate for his performance at the interview.

The sealed cover containing the marks awarded in the written test shall thereafter be opened and the marks awarded in the written test shall be added to the marks awarded at the interview and placed before the Selection Committee. The number of candidates required for appointment by promotion on merit and efficiency basis as per roster shall be selected in the order of merit on the basis of aggregate marks obtained by them.

If a candidate is found fit for selection both by virtue of his seniority as well as his aggregate marks in written test and interview, he shall be considered for selection against the roster point relating to seniority-cum-efficiency or merit and efficiency whichever is advantageous to him.”

Resolution No.3 : A.P. Open University Service Branch III – Ministerial – Promotion of Office Attenders to the post of Jr.Asst.-cum-Typist (Note 3 of the Agenda).

RESOLVED to approve the proposal to consider qualified Office Attenders and equivalent categories for promotion to the category of Jr. Asst.-cum-Typist/Stenographer (JACT Cadre)/Store Keeper and to make the following amendments to Rules 2 & 3 of Part-II Special Rules relating to Branch-III Ministerial as recommended by the Standing Committee on Staff Matters.

1.”In Rule2, the method of appointment shown against the Category of Jr. Asst.-cum-Typist/Stenographer (JACT cadre) /Store Keeper may be shown as: “By promotion from qualified Record Assistants/Office Attenders or equivalent categories in A.P. Open University.”

3. In the Table Under Rule 3:

4. (I) In the column “Method of appointment” against Categories of Jr. Asst.-cum-Typist/Stenographer (JACT Cadre) and Store Keeper, For the words “By promotion from among qualified Record Assistants the following words shall be substituted: “By promotion from among qualified Record Assistants/Office Attenders or equivalent categories.”

(ii) For the existing item (iii) under the column “Qualifications” against categories of Jr. Asst.-cum-Typists, Steno (JACT Cadre) and Store Keepers, the following shall be substituted:

“(iii) Must have put in a minimum of 3 years of service as Record Assistant/Office Attenders or equivalent category in A.P. Open University.”

RESOLVED FURTHER that the qualifications prescribed for promotion of Record Assistants/Office Attenders and equivalent categories to the category of Jr. Asst.-cum-Typist/Stenographer (JACT Cadre)/Store Keeper shall not be relaxed under any circumstances.

Resolution No.4 : Constitution of Sub-committee of Executive Council on Academic Matters & Study Centres (Note 4 of the Agenda).

RESOLVED to record the report of the Vice-Chancellor regarding the nomination of Prof.K. Kuppuswamy Rao as a member of the Executive Council Sub-committee on Academic Matters & Study Centres.

Resolution No.5 : Ph.D. Programmes in A.P. Open University (Resolution No.1 of the Ninth Meeting of E.C. Sub-Committee on Academic Matters and Study Centres held on 16-01-1989).

The Executive Council considered the recommendations of the E.C. Sub-Committee on Academic Matters & Study Centres and RESOLVED:

- (1) to approve the proposal to start Ph.D. Programmes in the following Departments in the first phase:
 1. English
 2. Telugu Studies
 3. Political Science & Pub. Administration
 4. Economics
 5. History
 6. Commerce
 7. Business Management
 8. Mathematics
- (2) to consider the feasibility of starting of Ph.D Programmes in Science subjects after gaining experience in conducting Ph.D Programmes in the first phase; and
- (3) to authorise the Vice-Chancellor to constitute a committee to review the Ph.D. regulations of the University in relation to the regulations of other Universities and also to suggest the norms for recognition of institutions of higher learning for organising Research programmes.

Resolution No.6 : M.Phil in Development Studies (Resolution No.2 of the E.C.Sub-committee on Academic Matters & Study Centres held on 16-01-1989).

RESOLVED to approve the proposal to allow three chances to students of M.Phil in Development Studies to complete their course work examination.

Resolution No.7 : Deputation of Prof. K. Kuppuswamy Rao to visit Czechoslovakia under Indo-Czech Cultural Exchange Programme (Resolution No.1 of the XVII meeting of the Finance Committee held on 17-01-1989).

RESOLVED to approve the deputation of Prof. K. Kuppuswamy Rao to Czechoslovakia for a period of four weeks under the Indo-Czech Cultural Exchange Programme sponsored by UGC treating his absence as on duty and also to pay advance to cover the travel expenses on receipt of authorisation from UGC to make such payment subject to reimbursement from UGC as recommended by the Finance Committee.

Resolution No.8 : Deputation of Prof. P. Ramaiah to visit Poland under Indo-Polish Cultural Exchange Programme (Resolution No.2 of the XII meeting of the Finance Committee).

RESOLVED to approve the deputation of Prof. P. Ramaiah to visit Poland for a period of 3 months from first week of April, 1989 under Indo-Polish Cultural Exchange Programme sponsored by the UGC treating his absence as on duty and also to pay advance to cover the travel expenses on receipt of authorisation from UGC to make such payment subject to reimbursement from UGC as recommended by the Finance Committee.

Resolution No.9 : Expenditure incurred in connection with the Second Convocation of the A.P. Open University held on 30th April, 1988 (Resolution No.3 of the XXVII Meeting of the Finance Committee).

RESOLVED to ratify the expenditure of Rs.55,678.15ps. incurred in connection with the Second Convocation of A.P. Open University held on 30-04-1988 as recommended by the Finance Committee.

Resolution No.10 : Payment of subscriptions for Journals for the year 1989 (Resolution No.4 of the XXVII Meeting of the Finance Committee).

RESOLVED to ratify the action of Vice-Chancellor in sanctioning the expenditure of Rs.80,000/- towards payment of subscription for Journals for 1989 for the University's Central Library as recommended by the Finance Committee.

Resolution No.11 : Disposal of Bradma Machine (Resolution No.5 of the XXVII Meeting of the Finance Committee).

RESOLVED that the manufacturers of the Bradma Machine be addressed to ascertain whether they are willing to take back the machine at a reasonable cost or to suggest the name of any agency or Organisation who may be willing to purchase the old machine and that the matter be placed again before the Finance Committee/Executive Council.

RESOLVED further that an advertisement also be issued in newspapers regarding the disposal of the machine.

Resolution No.12 : Adoption of G.O.Ms.No.520 Edn., (UE) Department, dated 15-12-1988 for implementation of Revised UGC pay Scales of 1986 to the Teaching Staff of A.P. Open University (Resolution No.6 of the XXVII Meeting of the Finance Committee).

RESOLVED to adopt G.O.Ms.No.520 Edn., (UE) Department, dated 15-12-1988 as recommended by the Finance Committee.

Resolution No.13 : Grant of Marriage Advance to the APOU Non-teaching employees (Resolution No.7 of the XXVII Meeting of the Finance Committee).

RESOLVED to authorise the Vice-Chancellor to sanction marriage advances to Mrs. D.Visala and Mr.P. Sai Babu Non-teaching employees of A.P. Open University after further examination of their requests as recommended by the Finance Committee.

Resolution No.14 : Payment of remuneration to Course Writers (Resolution No.8 of the XXVII meeting of the Finance Committee).

RESOLVED to approve the payment of honorarium at Rs.100/- per lesson for conversion of lessons in English medium into house style and Rs.60/- for translation thereof into Telugu to external experts in subjects in which regular staff members are not available, as recommended by the Finance Committee.

Resolution No.15 : Implementation of Compulsory subscription to Provident Fund to Class-IV employees of A.P. Open University (Resolution No.9 of the XXVII meeting of the Finance Committee).

RESOLVED to approve the amendment to Rule 3 (3) of the APOU General (Non-Contributory) Provident Fund Rules proposed in agenda note to make subscription to the Fund compulsory to the last grade employees, w.e.f. 01-03-1989 as recommended by the Finance Committee.

Resolution No.16 : Payment of Interest on provident Fund balances to employees of A.P. Open University (Resolution No.10 of the XXVII meeting of the Finance Committee).

RESOLVED to approve the proposal to debit to University funds during the current financial year the difference amount of Rs.7,223/- towards interest for the years 1985-86 to 1987-88 on P.F. accumulations as recommended by the Finance Committee.

RESOLVED further to ascertain the procedure followed by the sister Universities in this regard before allowing interest for 1988-89.

Resolution No.17 : Providing permanent imprest to Engineering Branch for maintenance of buildings and execution of works (Resolution No.11 of the XXVII meeting of the Finance Committee).

RESOLVED to approve the proposal to sanction permanent imprest of Rs.1,000/- to the Dy. Executive Engineer with power to incur expenditure in connection with minor maintenance of buildings occupied by the University/execution of works at the campus upto Rs.50/- on each item as recommended by the Finance Committee.

Resolution No.18 : Damage Caused to A.P. Open University Study Centre, Guntur on 26-12-1988 by miscreants (Resolution No.13 of the XXVII meeting of the Finance Committee).

RESOLVED to record the report of the Vice-Chancellor.

RESOLVED that the report of Resolution No.12 of the XXVII meeting of the Finance Committee, dated 17-01-1989 on the above mentioned matter be recorded.

Thirty Sixth Meeting of the Andhra Pradesh Open University Executive Council held at 3.30 P.M. on 24-02-1989 in the University Administration Building at Somajiguda, Hyderabad.

Prof. C. Narayana Reddy
Sri R.V. Vaidyanatha Iyer
Prof. P. Ramachandra Naidu
Sri D.Ramanuja Rao
Prof. K. Kuppuswamy Rao

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Resolution No.1 : Third Convocation of conferring Degrees/Diplomas of the A.P. Open University (Note No.1 of the Agenda).

RESOLVED to recommend to the Chancellor that the third Convocation of the University may be held in the last week of April or first week of May, 1989.

RESOLVED further that the Chancellor be requested to invite General K.V. Krishna Rao, Governor, Nagaland to deliver the Convocation address. In case it is not convenient for him to accept the invitation, Sri Abid Hussain, Member Planning Commission may be invited to deliver the Convocation address.

Resolution No.2 : Estt. – Smt. G. Sujatha, Library Assistant Counting Extra-ordinary Leave for increments (Note No.2 of the Agenda).

RESOLVED that the extra-ordinary leave on loss of pay granted to Smt. G. Sujatha, Library Assistant from 01-09-1986 to 10-09-1987 to study MLISc. Be counted for increments.

Resolution No.3 : Qualifications for the Posts of System Manager, System Engineer and Computer Operators (Juniors) (Note No.3 of the Agenda).

RESOLVED that the qualifications shown in the Annexure be prescribed for the posts of System Manager, System Engineer and Computer operators (Juniors) and included in Part-II Special Rules relating to Branch-IV Technical of APOU Service Rules.

Resolution No.4 : Purchase of Production Switcher (Resolution No.1 of the Twentyeighth Meeting of the Finance Committee, dt.24-02-1989).

RESOLVED to ratify the action of the Vice-Chancellor for having approved the purchase of Production Switcher from G.C.E.L. Baroda in place of Video Production Switcher (VS14) at a cost of Rs.3,94,860=29 ps. Inclusive of Sales Tax + Excise Duty and excluding freight and insurance as recommended by the Finance Committee.

Resolution No.5 : Purchase of Video Distribution Amplifiers and Camera control unit (Resolution No.2 of the twentyeighth Meeting of the Finance Committee).

RESOLVED to purchase 4 Nos. of Video Distribution Amplifiers and 4 Nos. of Camera control Unit for Ikegami Camera from M/s. Gujarat

Communications and Electronics Limited, Baroda at a cost of Rs.3,23,000/- exclusive of Excise Duty, C.S.T. , Insurance etc. by making an advance payment of 25% of the cost as per the terms and conditions of the company as recommended by the Finance Committee.

Resolution No.6 : Continuation of Peshi Allowances to the staff attached to the peshis of Vice-Chancellor, Registrar, Directors & Finance Officer (Resolution No.3 of the Twentyeighth Meeting of the Finance Committee).

RESOLVED to approve the proposal to continue the payment of peshi allowances to the staff attached to the peshis of Vice-Chancellor, Directors, Registrar and Finance Officer from 01-07-1986 and to address the Government in the matter as recommended by the Finance Committee.

Resolution No.7: Conversion of Godown in the premises of Administrative Building into Computer Centre (Resolution No.4 of the Twenty eighth Meeting of the Finance Committee.

RESOLVED to accord administrative sanction to the estimate for Rs.4,70,000/- for conversion of godown in the premises of Administrative Building into Computer centre as recommended by the Finance Committee.

Resolution No.8 : Providing false ceiling to the newly constructed shed in the premises of the Administrative Building (Resolution No.5 of the Twentyeighth Meeting of the Finance Committee).

RESOLVED to accord Administrative Sanction to the estimate for Rs.25,000/- for providing false ceiling to the sheds shown in the note as recommended by the Finance Committee.

Resolution No.9 : Construction of Watchman quarters at campus site (Resolution No.6 of the Twentyeighth meeting of the Finance Committee).

RESOLVED to accord Administrative approval to the estimate for construction of Watchman quarters at the A.P. Open University Campus site at a cost of Rs.1.15 lakhs as recommended by the Finance Committee.

Resolution No.10 : Construction of Site Office-cum-Cement Godown in A.P. Open University Campus site (Resolution No.7 of the Twentyeighth meeting of the Finance Committee).

RESOLVED to accord Administrative approval of the estimate for Rs.1.99 lakhs for construction of site Office-cum-Godown in A.P. Open University Campus site as recommended by the Finance Committee.

Resolution No.11 : Providing Bore Wells at the University Campus (Resolution No.8 of the Twentyeighth Meeting of the Finance Committee).

RESOLVED to accord Administrative sanction to the estimate for providing four Borewells at the University Campus at a cost of Rs.2,00,000/- as recommended by the Finance Committee.

Resolution No.12 : Levelling of site and formation of approach roads at the University Campus site (Resolution No.9 of the Twentyeighth Meeting of the Finance Committee).

RESOLVED to accord Administrative sanction to the estimate for levelling the site and formation of W.B.M. approach road to the site office at APOU Campus site costing Rs.40,000/- as recommended by the Finance Committee.

Resolution No.13 : Purchase of Steel Furniture for use in Library Wing (Resolution No.10 of the Twentyeighth Meeting of the Finance Committee).

RESOLVED to approve the proposal for purchase of 8 Nos. of Four drawer card index cabinets @ Rs. 1031=36 p each and 2 Nos. of cabinet stands @ Rs.721=69p each required for the University Library from M/s. Godrej & Boyce Mfg. Co. Pvt. Ltd. As recommended by the Finance Committee.

Resolution No.14 : Extension of the term of appointment of Sri G. Ramakrishna Rao, Special Officer (Resolution No.11 of the Twentyeighth Meeting of the Finance Committee).

RESOLVED to approve the proposals (I) to address the Government for treating the services of Sri G. Ramakrishna Rao from 11-04-1986 to 31-05-1987 as on Foreign service and on re-employment from 01-06-1987, (ii) to fix the pay of Sri G. Ramakrishna Rao at Rs.1258=20 ps. W.e.f. 01-06-1987 on re-employment terms, and (iii) to extend the term of re-employment of Sri G. Ramakrishna Rao as Special Officer for a further period of one year from 11-04-1989 as recommended by the Finance Committee.

Resolution No.15 : House Building Advance to Prof. V.S. Prasad and Prof. V. Venkaiah – Release of second instalment (Resolution No.12 of the Twentyeighth Meeting of the Finance Committee).

RESOLVED to grant the requests of Prof.V.S. Prasad and Prof. V. Venkaiah for the release of second instalment of advance pending submission of revised plan approved by Municipal Corporation of Hyderabad as recommended by the Finance Committee.

Resolution No.16 : House Building Advance to Prof. K. Viswanatha Reddy and Dr. K. Koteswara Rao – Extension of time for furnishing documents (Resolution No.13 of the Twentyeighth Meeting of the Finance Committee).

RESOLVED to grant the requests of Prof.K. Viswanatha Reddy and Dr.K. Koteswara Rao for extension of time for a period of three months (upto

25-04-1989) for furnishing the required documents relating to purchase of land as recommended by the Finance Committee.

ANNEXURE TO RESOLUTION NO.3

QUALIFICATIONS FOR COMPUTER PERSONNEL

1.System Manager (Rs.1500-60-1800-2000 UGC)	First or high second class Master's Degree in Computer Science or in any branch of relevant science or Engineering with 10 years experience in (I) Design and Development of Computer Software & (ii) Management of Computer Operations OR First or high second class B.E/B.Tech. in Computer Science/Electronics & Communications Engineering with 10 years experience in (I) Design and Development of Computer Software & (ii)Management of Computer Operations. Desirable: i)Ph.D. in Computer Science or Electronics and Communication Engineering ii)Knowledge of Distance Education iii)working knowledge of Telugu.
2.System Engineer (Rs.1100-50-1600 UGC)	First or high second class Master's Degree in Computer Science or any branch of relevant Science or Engineering with 5 years experience in (I) Design and Development of Computer Software & (ii) Management of Computer Operations. OR First or high second class B.E./B.Tech. in Computer Science/Electronics & Communication Engineering with 5 years experience in (I) Design and Development of Computer Software & (ii) Management of Computer Operations. Desirable: i) Ph.D. in Computer Science or Electronics and Communication Engineering ii) Ii) Knowledge of Distance Education iii) Iii) Working knowledge of Telugu
3. Computer Operators (Juniors) (Rs.425-650 (RSP `78)	Minimum Bachelor's Degree with at least one year experience as Console Operator and working knowledge of atleast one programming language: Desirable: i) Working knowledge of more than one programming language. ii) Ii) Knowledge of Distance Education iii) Iii) Working knowledge of Telugu.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Annual Meeting of the Executive Council of Andhra Pradesh Open University held at 3.00P.M. on 25-03-1989 in the Administration Building Somajiguda, Hyderabad.

Present :

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy

Sri D.R. Garg

Prof. P. Ramachandra Naidu

Sri D. Ramanuja Rao

MINUTES OF THE ANNUAL MEETING OF THE EXECUTIVE COUNCIL
HELD AT 3.00 P.M. ON 25-03-1989 IN THE UNIVERSITY ADMINISTRATION
BUILDING , SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. C. Narayana Reddy
Vice-Chancellor

- Chairman

Sri D.R. Garg, IAS

Sri D. Ramanuja Rao

Prof. P. Ramachandra Naidu

Prof. V. Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of its Thirty sixth Meeting held on 24-02-1989 before taking up the agenda of this meeting.

Resolution No.1 : Request of Dr. I. Ramabrahman, Assistant Professor for sanction of lien for a period of two years (Note 1 of the Agenda).

RESOLVED to approve the proposal to sanction lien for a period of two years from 28-03-1989 to Dr. I Ramabrahmam on the post of Assistant Professor subject to the terms and conditions stipulated in Rule 22 of Part-III of APOU Service Rules to enable him to accept the appointment offered by the University of Hyderabad.

Resolution No.2 : Request of Sri K. Gangappa, Assistant Professor for sanction of lien for a period of two years (Note 2 of the Agenda).

RESOLVED to approve the proposal to sanction lien for a period of two years from the date of his relief to Sri K. Gangappa on the post of Assistant Professor subject to the terms and conditions stipulated in Rule 22 of Part-III of APOU Service Rules to enable him to accept the appointment offered by the University of Botswana.

Resolution No.3 : Budget Estimates for the year 1989-90 (Resolution No.1 of the Twentyninth meeting of the Finance Committee, dated 25-03-1989).

RESOLVED to approve the Revised Estimates for 1988-89 and Budget Estimates of the University for the year 1989-90, as recommended by the Finance Committee.

Resolution No.4 : Annual Accounts for 1987-88 (Resolution No.2 of the Twentyninth Meeting of the Finance Committee, dated 25-03-1989).

RESOLVED to approve the Annual Accounts of the University for the year 1987-88, as recommended by the Finance Committee.

Resolution No.5 : A.P. Open University – Replies to Audit Reports of the accounts for the years 1982-83 and 1983-84 (Resolution No.3 of the Twentyninth Meeting of the Finance Committee, dated 25-03-1989).

RESOLVED to approve the replies to the Audit reports on the accounts of the University for the years 1982-83 and 1983-84 as recommended by the Finance Committee.

Resolution No.6 : Fixation of pay of certain Non-teaching employees from 01-07-1996 in the Revised Pay Scales 1986 (Resolution No.4 of the Twentyninth Meeting of the Finance Committee, dated 25-03-1989).

RESOLVED to approve the proposal to fix the pay of the employees shown in the note in the RPS'86 w.e.f. 01-07-1986 on the basis of pay originally sanctioned to them by the Executive Council in the pre-revised scales at the time of their appointment to APOU Service as recommended by the Finance Committee.

Resolution No.7 : Permission to Prof. K. Viswanatha Reddy to visit U.K. for two weeks in April, 1989 (Resolution No.5 of the Twentyninth Meeting of the Finance Committee, dated 25-03-1989).

RESOLVED to grant permission to Prof. K. Viswanatha reddy to visit U.K. for a period of two weeks in the month of April '89 for studying the Regional Services System of U.K. Open University and to treat his absence from 12-04-1989 to 01-05 -1989 as on duty and also to pay him travelling expenses from Hyderabad to New Delhi and back.

Resolution No.8 : Permission to Prof.V.S. Prasad to visit U.K. for 6 weeks in April-May, 1989 under the British Govt. Technical Co-operation Training Programme (Resolution No.6 of the Twentyninth Meeting of the Finance Committee, dated 25-03-1989).

RESOLVED to grant permission to Prof. V.S. Prasad to visit U.K. for a period of 6 weeks under Technical Co-operation Training Programme in U.K. and treat his absence from 06-04-1989 to 25-05-1989 as on duty and also to pay him travelling expenses from Hyderabad to New Delhi and back.

Sd.

Sd.

REGISTRAR

VICE-CHANCELLOR

Thirtyseventh Meeting of the A.P. Open University Executive Council held at 3.00 P.M. on 04-05-1989 in the University Administration Building at Somajiguda, Hyderabad.

Present :

Chairman Prof. C. Narayana Reddy Vice-Chancellor

Prof. C. Narayana Reddy
Sri D.R. Garg
Sri D. Ramanuja Rao
Prof. V. Abraham
Prof. K. Kuppuswamy Rao

Resolution No.4 : Termination of services of retired Government Officers working in the University – Temporary utilisation of services on honorarium basis (Note 4 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having appointed Sri G. Ramakrishna Rao as Special Officer and Sri C. Sundara Ramaiah as Officer on Special Duty temporarily on honorarium basis from 01-04-1989 in view of special work relating to third convocation scheduled to be held on 5-5-1989.

RESOLVED further that in view of specific orders of the Government, the services of Sri G. Ramakrishna Rao and Sri C. Sundara Ramaiah be terminated as soon as the specific work for which they were appointed is completed

Resolution No.5 : Award of Gold Medals at the Third Convocation of the University (Note 5 of the Agenda).

RESOLVED to approve the award of Gold Medals to seven students shown in the note at the third convocation to be held on 5th May, 1989.

Resolution No.6 : Third Convocation for conferring degrees of APOU (Note 6 of the Agenda).

RESOLVED to approve the proposal to confer the Honorary D.Litt. degree on Sri Acharya Aatreya at the third convocation of the APOU for his outstanding contribution of Telugu literature as a playwright.

Resolution No.7 : Allotment of Roster Points for filling up vacant posts and revision of qualifications for the post of Asst. Professor (Note 1 of the XIV meeting of the Standing Committee on Staff Matters held on 24-04-1989).

RESOLVED that the consideration of the matter be deferred to next meeting.

Resolution No.8 : Investment of APOU Provident Fund accumulations with Government undertakings (Resolution 1 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED to approve the proposal to invest the Provident Fund balances of University employees at 14% p.a. in one of the A.P. Government companies as recommended by the Finance Committee.

Resolution No.9 : Payment of cash equivalent for leave at credit to Prof. G. Ram Reddy, former Vice-Chancellor (Resolution No.2 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED to approve the proposal to allow leave to the Vice-Chancellor as per leave rules applicable to non-vacation staff of the University and to sanction payment of cash equivalent of leave salary for the leave at credit of

Prof. G. Ram Reddy, former Vice-Chancellor on the date of cessation of the duties in this University, pending preparation and approval of a Statute relating to salary and emoluments and conditions of service of the Vice-Chancellor, as recommended by the Finance Committee.

Resolution No.10 : Purchase of Sync. Pulse Generator and Sync. Change over unit for the University AVP & RC (Resolution No.3 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED to approve the proposal to purchase 1 No. of Sync. Pulse Generator and 1 No. of Sync. Change over unit from M/s. Gujarat Communication and Electronics Ltd., Baroda at a cost of Rs.1,61,260/- exclusive of Excise Duty, C.S.T., Insurance etc. by making an advance payment of 25% of cost, as recommended by the Finance Committee.

Resolution No.11 : Recovery of Special Pay paid to the Deputationists during the period of their deputation (Resolution No.4 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED to approve the proposal to address the Government again explaining the circumstances in which the Special Pay was paid at the initial stages of the University, as recommended by the Finance Committee.

Resolution No.12 : Purchase of Digital Time-Base Corrector (DTBC) from G.C.E.L., Baroda (Resolution No.5 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED to approve the proposal to purchase 1 No. of High Band Digital Time-base Corrector from M/s. GCEL Ltd., Baroda at a cost of Rs.5,47,770/- exclusive of E.D., C.S.T. freight and Insurance by making an advance payment of 25% of the cost as recommended by the Finance Committee.

Resolution No.13 : Legal Adviser – APOU – Payment of Advocate's Fees in money suits (Resolution No.6 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED to approve the payment of Fees to the legal adviser as per Advocates Fees Rules prescribed by the A.P. High Court in respect of money suits, as recommended by the Finance Committee.

Resolution No.14 : House Building Advances to APOU Employees – Enhancement of ceiling (Resolution No.7 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED that the consideration of the matter be deferred to next meeting.

Resolution No.15 : Construction of Site Office-cum-Cement Godown in APOU Campus site – Acceptance of tender (Resolution No.8 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED to approve the proposal to accept the tender of Shri Hyder Ali for the work of construction of site office-cum-Godown in APOU Campus site at 14.34% excess over the estimated contract value as recommended by the Finance Committee.

Resolution No.16 : Delegation of powers to the University authorities for execution of works (Resolution No.9 of the XXX meeting of the Finance Committee, held on 24-04-1989).

RESOLVED that Osmania University and S.V. University be addressed to ascertain the powers delegated to Engineers and fresh proposals put up with a comparative statement, as recommended by the Finance Committee.

Resolution No.17 : Appointment of advertising agent for the University for a period of two years from 01-04-1989 (Resolution No.10 of the XXX meeting of the Finance Committee).

RESOLVED to approve the appointment of M/s. L.a. Advertisers as Advertising Agency of the University for a further period of two years from 01-04-1989, as recommended by the Finance Committee.

Resolution No.18 : Purchase of Paper (Resolution No.11 of the XXX meeting of the Finance Committee held on 24-04-1989).

RESOLVED to approve the proposal to purchase paper as detailed in the note to Finance Committee at a total cost of Rs.19,52,899.90p from M/s. Sri Venkatesh Paper Agencies (P) Ltd., Hyderabad, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Thirtyeighth (Adjourned) meeting of the Andhra Pradesh Open University Executive Council held at 10.00 A.M. on 03-07-1989 in the University Administration Building, Somajiguda, Hyderabad.

Present :

Chairman Dr. R.V. Vaidyanatha Ayyar , IAS Vice-Chancellor

Dr.R.V. Vaidyanatha Ayyar
Sri D.R. Garg
Dr. (Mrs.) A. Vanajakshi
Prof. P. Ramachandra Naidu
Sri D. Ramanuja Rao
Prof. K. Kuppuswamy Rao

MINUTES OF THE THIRTYEIGHTH (ADJOURNED) MEETING OF THE A.P. OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 10.00 A.M. ON 03-07-1989 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Dr. R.V. Vaidyanatha Ayyar, IAS - Chairman
Vice-Chancellor I/c.

Sri D.R. Garg, IAS

Dr.(Mrs.) A. Vanajakshi, IAS

Prof. P. Ramachandra Naidu

Sri D. Ramanuja Rao

Prof. K. Kuppuswamy Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

The Executive Council confirmed the minutes of its Thirty seventh Meeting held on 04-05-1989 before taking up the agenda of this meeting.

Resolution No.1 : Allotment of Roster Points for filling up vacant posts and revision of qualifications for the post of Asst. professor (Note 1 of the Agenda).

RESOLVED that the qualifications for the post of Assistant Professor shown in the Annexure to this item be approved after deleting the first proviso thereof.

RESOLVED further that the matter relating to allotment of roster points be referred to a Sub-committee of the Executive Council consisting of the following members:

1. Sri D.R. Garg, IAS
Joint Secretary
Finance Department
Govt. of Andhra Pradesh

2. Dr. (Mrs.) A. Vanajakshi, IAS
Director of Higher Education
3. Prof. K. Kuppuswamy Rao
4. Prof. V. Nagaraja Naidu, Registrar – Convenor

Resolution No.2 : House Building Advance to A.P. Open University employees-
Enhancement of ceiling (Note 2 of the Agenda).

RESOLVED that the proposal to enhance the ceiling of Housing Building Advance to all Teachers and Non-Teaching employees of and above the rank of Assistant Registrar be not agreed to.

RESOLVED further that no additional amount of House Building Advance be sanctioned to all those employees who have already been sanctioned House Building Advances.

Resolution No.3 : Extension of the term of appointment of Sri A.V. Raghava Rao, A.A.O., L.F. Audit on deputation (Note 3 of the Agenda).

RESOLVED to approve the proposal to extend the term of deputation of Sri A.V. Raghava Rao, Assistant Audit Officer, Local Funds as Assistant Registrar (Accounts) for a further period of one year from 01-07-1989 on the existing terms of deputation.

Resolution No.4 : UGC Guidelines on performance appraisal of Teachers (Note 4 of the Agenda).

RESOLVED to adopt the UGC guidelines on the performance appraisal of teachers w.e.f. the academic year 1988-89.

Resolution No.5: Re-appointment of Directors of A.P. Open University – Ratification of (Note 5 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in reappointing the following Professors as Directors for a further period of one year from 07-05-1989 on the existing terms and conditions.

1.	Prof. V.S. Prasad	-	Director (Academic)
2.	Prof. K. Viswanatha Reddy	-	Director (Student Services)
3.	Prof. T.V. Subba Rao	-	Director (Material Production)
4.	Prof. C. Subba Rao	-	Director (Evaluation).

Resolution No.6 : Treating of absence of teachers permitted to visit Foreign Countries under various schemes (Note 6 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having treated as on duty the absence of the teachers shown below for periods exceeding those for which permission was already granted.

Sl. No.	Name of the Teacher	Actual period of absence	Period for which permission was granted by Executive Council.	Period for which permission is granted by Vice-Chancellor.
1.	Prof. K. Kuppuswamy Rao	15-03-1989 to 01-05-1989 48 days	28 days	20 days
2.	Prof. K. Viswanatha Reddy	11-04-1989 to 01-05-1989 21 days	20 days	1 day
3.	Prof. V.S. Prasad	04-04-1989 to 24-05-1989 51 days	50 days	1 day

Resolution No.7 : APOU Study Centres – Remuneration to Counsellors of undergraduate courses – Enhancement of (Resolution No.1 of the Tenth meeting of E.C. Sub-committee on Academic Matters & Study Centres held on 12-06-1989 and Resolution No.7 of the XXXI meeting of the Finance Committee held on 12-06-1989).

RESOLVED to enhance the remuneration of Counsellors of Undergraduate courses to Rs.35/- per clock hour from the academic year 1989-90.

Resolution No.8 : APOU Study Centre at Vijayawada – Establishment of a separate Study Centre for women candidates (Resolution No.2 of the Tenth meeting of the E.C. Sub-committee on Academic Matters & Study Centres held on 12-06-1989).

RESOLVED that a separate Study Centre for Women be started in the K.E.S. Polytechnic for Women, Vijayawada from the academic year 1989-90 subject to the condition that the University enters into an agreement with the management of that institution to provide the infrastructure facilities for a period of 5 years.

RESOLVED further that in respect of the study centres to be started in future, a similar agreement be entered into with the managements of the such institution that they would provide the infrastructure facilities for a period of 5 years.

Resolution No.9 : Payment of Interest on the Provident Fund balances of the employees of A.P. Open University for the year 1988-89

(Resolution No.1 of the XXXI meeting of the Finance Committee held on 12-06-1989).

RESOLVED to approve the proposal to charge Rs.5,118/- to charge to the University funds the difference in interest payable to the subscribers of APOU provident Fund for 1988-89 and the amount of interest earned on investment of Provident Fund accumulations as recommended by the Finance Committee.

Resolution No.10 : Purchase of Camera control unit for Ikegami Camera from M/s. G.C.E.L., Baroda (Resolution No.2 of the XXXI meeting of the Finance Committee held on 12-06-1989).

RESOLVED to sanction an additional expenditure of Rs.1,15,748/- excluding taxes towards the cost of 4 Nos. of CCU for Ikegami Camera from M/s. G.C.E.L., Baroda by making an advance payment of 25% of cost, as recommended by the Finance Committee.

Resolution No.11 : Continuation of Peshi allowance to the staff attached to the peshis of Vice-Chancellor, Directors, Registrar and Finance Officer (Resolution No.3 of the XXXI meeting of the Finance Committee held on 12-06-1989).

RESOLVED that the payment of peshi allowance to the staff attached to Peshis of Vice-Chancellor, Directors, Registrar and Finance Officer be discontinued.

Resolution No.12: Purchase of personal computer (Resolution No.4 of the XXXI meeting of the Finance Committee held on 12-06-1989).

RESOLVED that the A.P. Technology Services be consulted in the matter before proceeding with the purchase of personal computer.

Resolution No.13 : Renewal of Computer maintenance contract for one year from 14-06-1989 (Resolution No.5 of the XXXI meeting of the Finance Committee held on 12-06-1989).

RESOLVED that the A.P. Technology Services be consulted in the matter before the maintenance contract is renewed.

Resolution No.14 : Purchase of Paper (Resolution No.6 of the XXXI meeting of the Finance Committee held on 12-06-1989).

RESOLVED to sanction the purchase of additional quantities of paper shown in the note at a cost of Rs.75,741.98 p and 10 M.T. of Pulp Board (White Colour) 11.5 kg. at a cost of Rs.1,93,550/- from M/s. Venkatesh Paper Agencies, Hyderabad (P) Limited as recommended by the Finance Committee.

Sd.

Sd.

Thirtyninth Meeting of the Andhra Pradesh Open University Executive Council held at 10.30 A.M. on 11-08-1989 in the University Administration Building, Somajiguda, Hyderabad.

Present :

Chairman Dr. R.V. Vaidyanatha Ayyar I.A.S., Vice-Chancellor

Dr. R.V. Vaidyanatha Ayyar

Sri D.R. Garg

Prof. T. Navneeth Rao

Prof. K. Kuppuswamy Rao

MINUTES OF THE THIRTYNINTH MEETING OF THE A.P. OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 10.30 AM ON 11-08-1989 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Dr. R.V. Vaidyanatha Ayyar, IAS - Chairman
Vice-Chancellor I/c.

Sri .D.R. Garg, IAS

Prof. T. Navaneeth Rao

Prof. K. Kupuswamy Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

Before taking-up the regular agenda of the meeting, the Vice-Chancellor extended a hearty welcome to Vice-Chancellors of Osmania, Nagarjuna and Sri Venkateswara Universities nominated as members of the Executive Council.

Resolution No.1 : The Executive Council placed on record its appreciation of the work rendered by Prof.C. Narayana Reddy by adopting the following resolution:

RESOLVED to place on record the University's acknowledgement of the services rendered by Prof. C. Narayana Reddy as its second Vice-Chancellor. Resolved further to record its deep appreciation of his indefatigable efforts to shape the Andhra Pradesh Open University as a pioneer in the field of

Distance Education in the country and his dynamic leadership which enabled the translation of Open Education System into a reality.

Resolution No.2 : Reconstitution of Finance Committee:

RESOLVED that the following members of the Executive Council be chosen as members of the Finance Committee.

1. Prof. T. Navneeth Rao
2. Director of Higher Education

Resolution No.3 : Reconstitution of Sub-Committees of Executive Council :

RESOLVED to reconstitute the following sub-committees of the Executive Council:

1. Sub-Committee on Works and Buildings consisting of :
 - i. The Secretary to Government Finance & Planning (F.W. Dept.)
 - ii. Prof. K. Kuppuswamy Rao
3. Sub-Committee on Academic Matters and Study Consisting of :
 - i. Prof. D. Ramakotaiah, Vice-Chancellor, Nagarjuna University
 - ii. Prof. S.V.J. Lakshman, Vice-Chancellor, S.V. University
 - iii. Prof. T. Navneeth Rao, Vice-Chancellor, Osmania University.

Resolution No.4 : Deputation of Sri B. Mallikarjuna Rao, Stenographer (JAC) to Telugu University:

RESOLVED to approve the proposal to depute Sri B. Mallikarjuna Rao, Stenographer (Jr. Asst. Cadre) to Telugu University for a period of two years from the date of relief on usual foreign service terms by exempting him from the operation of Rule 22 of part III of APOU Service Rules as a special case, as he is only a non-teaching employee.

Resolution No.5 : Extension of the term of deputation of Sri. N. Michael Angelo, Asst. Director (Tech.):

RESOLVED to ratify the action of the Vice-Chancellor in having extended the term of appointment on deputation of Sri N.Michael Angelo, Assistant Director (Printing) for a period of one year from 01-08-1989 on the existing terms and conditions.

Resolution No.6 : Appointment of Vice-Chancellor of A.P. Open University – Nomination of member of the Committee:

RESOLVED to nominate Dr.P.L. Sanjeeva Reddy, Secretary to Chief Minister, Government of Andhra Pradesh to serve as a member of the

Committee to suggest a panel of names for appointment of Vice-Chancellor of A.P. Open University.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Fortieth Meeting of the Andhra Pradesh Open University Executive Council held at 3.00 P.M. on 21-10-1989 in the University Administration Building, Somajiguda, Hyderabad – 500 482.

Present :

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao

Sri D.R. Garg, IAS

Prof. T.Navneeth Rao

Prof. D. Ramakotaiah

Prof. K. Kuppuswamy Rao

MINUTES OF THE FORTIETH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.00 P.M. ON 21-10-1989 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor

Sri D.R. Garg, IAS

Prof. T. Navneeth Rao

Prof. D. Ramakotaiah

Prof. K. Kuppuswamy Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : The Executive Council RESOLVED to express its gratitude to the Government of Andhra Pradesh in appointing Prof.R.V.R. Chandrasekhara Rao as Vice-Chancellor of this University and extended a hearty welcome to the Vice-Chancellor.

Resolution No.2 : Regulations relating to Ph.D. in Development Studies at CESS (Note 1 of the Agenda).

RESOLVED to approve the Regulations relating to Ph.D. course in Development Studies at the CESS as amended in Resolution No.2, dated 20-10-1989 of the Academic Council.

Resolution No.3 : Meeting of the Executive Council – Presentation of activities & Programmes (Note 2 of the Agenda).

RESOLVED that a periodical report on the activities and programmes of the University departments be included in the agenda of the Executive Council.

RESOLVED further that the follow up action taken on the resolutions of each meeting of the Executive Council be reported to it at its subsequent meeting.

Resolution No.4 : Allotment of Roster points for filling up vacant posts (Note 3 of the Agenda).

RESOLVED that the matter relating to allotment of Roster points for filling up of vacant posts of Associate Professors, Assistant Professors and Co-ordinators etc. be further considered by a sub-committee consisting of Vice-Chancellor (Chairman), Prof. T. Navneeth Rao, Prof. K. Kuppaswamy Rao and Registrar as Convenor and its recommendations placed before the Executive Council.

Resolution No.5 : Revised Regulations relating to Ph.D. programmes (Note 4 of the Agenda).

RESOLVED to approve the revised Ph.D. Regulations and the guidelines for recognition of Institutions of Higher Learning for organising research programmes of Andhra Pradesh Open University enclosed to the agenda note.

Resolution No.6 : Conduct of University examinations – Revision in the schedule of invigilation staff (Note 5 of the Agenda).

RESOLVED to approve the proposal to amend Items 12 (4) and 13 (3) of the Schedule to the Andhra Pradesh Open University Examinations Regulations as shown below:

ELIGIBILITY TEST :

Item 12 (4) : One for every 15 candidates or part thereof.
Remuneration @ Rs.30/- each.

UNIVERSITY EXAMINATIONS :

Item 13 (3) : One Invigilator for every 15 candidates or part thereof.
Invigilators Two Additional Invigilators upto 500 candidates.
Three Additional Invigilators for 500 and above
candidates. Remuneration @ Rs.20/- per session.

Resolution No.7 : Certificate Course in Food and Nutrition – Examination fees
and Remuneration to paper setters etc. (Note 6 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in fixing the
examination fees for the certificate course in Food and Nutrition and
sanctioning remuneration for various activities connected with the conduct of
examination for the course to be held in November, 1989 as shown in the
Agenda note.

Resolution No.8 : Continuance of re-employment of retired officers in A.P. Open
University (Note 7 of the Agenda).

RESOLVED that the services of Sri C. Sundara Ramaiah., Officer on Special
Duty be continued for a further period of one year from 01-07-1989 on an
honorarium of Rs.2,000/- p.m.

Resolution No.9 : Deputation of Sri D. Ram Babu, Office Attender to Telugu
University (Note 8 of the Agenda).

RESOLVED to approve the proposal to depute Sri D. Ram Babu, Office
Attender, Accounts Branch to Telugu University for a period of two years on
usual foreign service terms by granting him exemption from the operation of
Rule 22 of Part-III of A.P. Open University Service Rules.

RESOLVED further that the Vice-Chancellor be delegated the powers to
sanction deputation/lien on foreign service to non-teaching employees by
granting them exemption from the operation of Rule 22 of Part-III of APOU
Service Rules wherever necessary.

Resolution No.10: P.G. Programmes in Business Finance, Economics and History
(Note 9 of the Agenda).

RESOLVED to approve the institution of P.G. Programmes in Business
Finance, Economics & History, and the regulations relating to course design,
eligibility, admission criteria and pattern of examinations for M.B.F. and M.A.
(Economics) as recommended by the Academic Council.

Resolution No.11 : Nalanda Open University, Patna – Permission to adopt Post-
Graduate Diploma in Public Relations Course of A.P. Open University
(Note 10 of the Agenda).

RESOLVED to accord permission to Nalanda Open University to adopt the
syllabus of this University's Post-Graduate Diploma Course in Public
Relations with regional adaptations and requirements as recommended by the
Academic Council.

Resolution No.12 : Payment of Architect's fees to M/s. Singh and Modi Associates (Resolution No.1 of the XXXII meeting of the Finance Committee held on 21-10-1989).

RESOLVED to approve the mode of payment of total architectural fees to M/s. Singh and Modi Associates for the architectural and structural works etc., as per agreement at the rate of 3% of the cost of construction at the different stages shown in the note, as recommended by the Finance Committee.

Resolution No. 13 : Payment of Electricity charges to the A.P. State Electricity Board for the Building No.6-3-1119, Nishat Bagh Colony occupied by the University (Resolution No.2 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the payment of the entire amount of Rs.43,657.80p. towards Electricity charges due to A.P.S.E. Board and to recover Rs.23,213.55p from the rent payable to the owner of the Building No.6-3-1119, Nishat Bagh Colony occupied by the University at Rs.1000/- per month, as recommended by the Finance Committee.

Resolution No.14 : Powers of Dy. Executive Engineer to incur expenditure from imprest – Enhancement of limit (Resolution No.3 of the XXII meeting of the Finance Committee).

RESOLVED to enhance the powers of Dy. Executive Engineer to incur expenditure upto Rs.200/- on each item of maintenance of buildings, execution of works, purchase of special stationery vehicles and any other urgent item required by the Engineering Branch, and also to raise the permanent imprest amount to Rs.2,000/-, as recommended by the Finance Committee.

Resolution No. 15 : Payment of rent, electricity and water charges for the residence of Vice-Chancellor, APOU. (Resolution No.4 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the proposal to provide the residential accommodation free of charge to the Vice-Chancellor throughout his term of office from 25-09-1989 by meeting the rent, electricity and water charges from the University funds without payment of H.R.A. , pending preparation of the Statute relating to conditions of service of the Vice-Chancellor, as recommended by the Finance Committee.

RESOLVED further that the preparation of a Statute governing the salary, allowances and other conditions of service of the Vice-Chancellor of APOU, be expedited.

Resolution No.16 : A.P. Open University Study Centre at Vijayawada – Payment of rent, electricity and water charges (Resolution No.5 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the payment of rent, electricity and water charges of Rs.52,580/- to P.B. Siddhartha College, Vijayawada for the period from 01-11-1983 to 31-12-1987.

RESOLVED further that a close study of the existing rent structure relating to APOU Study Centres be made and a suitable policy evolved in this regard.

RESOLVED also that formal agreements be entered with the colleges, as recommended by the Finance Committee.

Resolution No.17 : Purchase of Battery packs(Sony BP-90) for use along with $\frac{3}{4}$ " U-matic Ikegami camera from M/s. Gujarat Communications and Electronics Limited, Baroda (Resolution No.6 of the XXII meeting of the Finance Committee).

RESOLVED to approve the proposal to purchase 5 Nos. of Battery packs (BP-90) for Ikegami $\frac{3}{4}$ " U-matic Camera from M/s. Gujarat Communications and Electronics Limited, Baroda at a cost of Rs.75,054/- including excise duty and C.S.T. and insurance by making the payment in advance, as recommended by the Finance Committee.

Resolution No.18 : Purchase of Steel Furniture for the University study centres (Resolution No.7 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the purchase of steel almyrahs and steel racks (items Nos. 1 and 2 of the note) from M/s. Hyderabad Allwyn, Hyderabad and to explore the possibility of purchasing steel book cases (item No.3) also from M/s. Hyderabad Allwyn, Hyderabad, as recommended by the Finance Committee.

Resolution No.19 : House Building Advance to A.P. Open University employees for construction of new house/purchase of ready built house – Enhancement of ceiling (Resolution No.8 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the proposal subject to the conditions that the expenditure will be met within the revolving fund of the University and no grant will be claimed for this purpose from the Government, as recommended by the Finance Committee.

Resolution No.20 : P.G. Diploma Course in Public Relations, exemption of prisoner students from payment of fees (Resolution No. 9 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the grant of exemption from payment of tuition fees and examination fees to inmates of central prison who seek admission into P.G.

Diploma Course in Public Relations and to extend the same concession to any of the other courses of APOU., as recommended by the Finance Committee.

Resolution No.21 : Purchase of Stationery (Resolution No.10 of the XXXII meeting of the Finance Committee).

RESOLVED to ratify the action taken by the Vice-Chancellor in according permission to purchase stationery at a total cost of Rs.4,10,739.35p as detailed in the note, as recommended by the Finance Committee .

Resolution No.22 ; Purchase of paper for printing of course material (Resolution No.11 of the XXXII meeting of the Finance Committee).

RESOLVED to ratify the action taken by the Vice-Chancellor in according sanction for purchase of paper as detailed in the note at a total cost of Rs.29,88,350/- (Rupees Twenty nine lakhs eighty eight thousand and three hundred and fifty only) from M/s. Venkatesh Paper Agency, Hyderabad (P) Limited at approved rates, as recommended by the Finance Committee.

Resolution No.23 : Repairs to University Vehicles – Selection of Automobile workshops for carrying out repairs (Resolution No.12 of the XXXII meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in approving eight workshops for the repair of the University vehicles without obtaining quotations.

RESOLVED further :

- (i) that the University may send the vehicles for repairs to Government workshops also; and
- (ii) that the existing limit of Rs1000/- upto which repairs to vehicles may be done at other workshops without calling for quotations be raised to Rs.5000/-, subject to the condition that the enhanced limit be applied only in very exceptional cases with the prior approval of the Vice-Chancellor, on the responsibility of the Controlling Officers of the Vehicles to ensure the effectiveness of the repairs, as recommended by the Finance Committee.

Resolution No.24 : House Building Advance to APOU Employees (Resolution No.13 of the XXXII meeting of the Finance Committee).

RESOLVED to ratify the action taken by the Vice-Chancellor in having ordered the payment of third and final instalment of H.B.A. to Prof.V.S. Prasad and Prof. V. Venkaiah pending receipt of the revised plan approved by the Municipal Corporation of Hyderabad, as recommended by the Finance Committee.

Resolution No.25 : Disposal of unserviceable Bradma Embosing and Printing Machine (Resolution No.14 of the XXXII meeting of the Finance Committee).

RESOLVED that the Bradma machine be disposed of by open auction as there is no response for the advertisement for its sale published in newspapers, as recommended by the Finance Committee.

Resolution No.26 : Appointment of Assessors for P.G. Courses and payment of honorarium (Resolution No.15 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the proposal for appointment of assessors for P.G. Course material and payment of honorarium of Rs.1000/- to each assessor, as recommended by the Finance Committee.

Resolution No.27 : Review of the Course Material for U.G. Courses and payment of honorarium (Resolution No.16 of the XXXII meeting of the Finance Committee).

RESOLVED to ratify the action taken by the Vice-Chancellor in constituting the Course Review committees shown in the note and payment of honorarium of Rs.500/- besides T.A. and D.A. and local conveyance charges as per University Rules to members who are not employees of APOU and to authorise the Vice-Chancellor to approve the constitution of committees in each case for review of other course material in future and make payment at the same rate to members other than University employees, as recommended by the Finance Committee.

Resolution No.28 : Payment of Rent/Water/Electricity charges to APOU Study Centre located in S.V. Arts College, Tirupathi (Reslution No.1 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the payment of Rent/Water/Electricity charges at Rs.200/- per month to S.V. Arts College, Tirupathi, APOU Study Center, as recommended by the Finance Committee.

Resolution No.29 : Purchase of Library Books without usual discount (Resolution No.18 of the XXXII meeting of the Finance Committee).

RESOLVED to authorise the Vice-Chancellor to approve the purchase of Government Publications and Foreign books for the Univeriy Library against specific orders without discount or with less than 10% discount and also to approve payment for postage, freight charges etc., as per the guidelines of Good Offices Committee of the Central Secretariat Library, Department of Culture, Government of India and to ratify such payments so far made by the University, as recommended by the Finance Committee.

Resolution No.30 : Loans and Advances- Recovery of outstanding dues from Sri K. Vidyasagar Rao, Superintendent who died in service (Resolution No.19 of the XXXII meeting of the Finance Committee).

RESOLVED to approve the proposal to write-off the House Building Advance, Festival Advance and Education Advance outstanding in respect of Sri K.Vidyasagar Rao, Superintendent, A.P. Open University, who died on 01-09-1989 while in service, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Forty first Meeting of the Andhra Pradesh Open University Executive Council held at 10.30 A.M. on 09-01-1990 in the University Administration Building, Somajiguda, Hyderabad – 500 482.

Present:

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao
Sri D.R. Garg IAS
Prof. T. Navneeth Ro
Prof. D. Ramakotaiah
Prof. S.V. J. Lakshman
Prof. V. Nagaraja Naidu, Registrar & Secretary.

MINUTES OF THE FORTY FIRST MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 10.30 A.M. ON 09-01-
1990 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD – 500 482.

PRESENT :

Prof. R.V.R. Chandrasekhara Ro - Chairman
Vice-Chancellor

Sri D.R. Garg, IAS

Prof. T. Navneeth Rao

Prof. D. Ramakotaiah

Prof. S.V.J. Lakshman

Prof. V. Nagaraja Naidu Registrar & Secretary.

Resolution: Co-option of one Professor of the University as a member of
the Executive Council.

RESOLVED to co-opt Prof. C. Subba Rao, Professor of English and Director
(Evaluation) as a member of the Executive Council for a period of one year
from 09-01-1990.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Forty Second Meeting of the Andhra Pradesh Open University Executive Council held at 10-45 A.M. on 09-01-1990 in the University Administration Building, Somajiguda, Hyderabad 500 482.

PRESENT :

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao
Sri D.R. Garg IAS
Prof. T. Navneeth Rao
Prof. D. Ramakotaiah
Prof. S.V.J. Lakshman
Prof. C. Subba Rao

MINUTES OF THE FORTY SECOND MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 10.45 A.M. ON 09-01-1990 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT:

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri D.R./ Garg, IAS
Prof. D. Ramakotaiah
Prof. S.V.J. Lakshman
Prof. C. Subba Rao
Prof.V. Nagaraja Naidu, Registrar & Secretary.

Resolution No.1: Statute regarding salary and other emoluments and conditions of service of Vice-Chancellor (Note 1 of the Agenda).

RESOLVED that the matter may be referred to the Vice-Chancellors' conference for their views so that a uniform statute may be evolved for all the Universities in the State.

Resolution No.2 : Annual Report of the University for 1988-89 (Note 2 of the Agenda).

RESOLVED to approve the Annual Report of the University for the academic year ending with 30th June, 1989.

Resolution No.3 : Extension of the period of deputation of Sri R. Ranganathan, Dy. Executive Engineer (R & B) (Note 3 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having extended the term of appointment of Sri R. Ranganathan as Dy. Executive Engineer on deputation for a period of six months from 15-11-1989 on the existing terms.

Resolution No.4 : Exemption of under-trial prisoner from payment of tuition fees for undergraduate courses (Note 4 of the Agenda).

RESOLVED to ratify the grant of exemption from payment of tuition fees for second instalment of I year and first instalment of II year to Sri N. Malla Reddy, a student of undergraduate course of 1987-88 who was arrested and kept in prison as under-trial during the years 1987-89.

Resolution No.5 : Appointment of Legal Adviser to A.P. Open University (Note 5 of the Agenda).

RESOLVED that Sri V. Raja Gopal Reddy, Advocate, be appointed as Legal Adviser for the A.P. Open University for a period of one year from the date of his appointment and fees paid to him as shown below:

1. Retainer Fee of Rs.300/- per month for giving legal advice in the cases referred to him.
2. Advocate's Fee of Rs.250/- for each case filed in Court at the admission stage and fee of Rs.500/- at the time of final disposal of the case in addition to the Retainer Fee.
3. In addition to the Advocate's Fees, Miscellaneous Fees will be paid as per the claims made by him.
4. Advocate's Fees as per Advocate's Fees Rules prescribed by the High Court in respect of money suits filed by the University.

Resolution No.6 : APOU Service Rules Part-II Special Rules, Branch-II Administration – Amendments (Note 6 of the Agenda).

RESOLVED that the following amendments be made in the APOU Service Rules part-II Special Rules relating to Branch – II Administration:

1. In Rule 4 of the Special Rules

FOR Qualifications relating to appointment by direct recruitment to the post of Assistant Registrar shown in Column 3 of the Table under the Rule.

SUBSTITUTE the following:

“Essential:

- i. A Degree in Arts / Science / Commerce
- ii. 12 years of regular service in a University / Educational Institution/Government Department of which not less than 5 years shall be as Superintendent in charge of General Administration / Academic / Accounts / Admissions/Examinations / Committee Work / Development Work/Secretarial Work.

- iii. A Pass in Accounts Test for Subordinate Officers Part-I or Accounts Test for Executive Officers conducted by the APPSC or its equivalent examination or a Departmental Test in Accounts and Administration conducted by the Universities for their employees.

Desirable : A Master's Degree.

AGE: Not more than 40 years."

- (2) In Rule 10 of the Special Rules, sub-rule (a) shall be deleted.

Resolution No.7 : APOU Service – Branch-II Administration promotion of Superintendents to the posts of Assistant Registrars confidential Agenda).

RESOLVED to approve the appointment by promotion of the following Superintendents in APOU Service as Asst. Registrars (Category-2 under Branch-II Administration of APOU Service) in the following order based on the recommendations of the Selection Committee constituted for the purpose.

1. Sri Saber Moinuddin
2. Sri M. Srinivas
3. Sri M. Sudhakar.

In the context of this item the Vice-Chancellor brought to the notice of Executive Council the availability of few vacancies in the category of Superintendent to which candidates are available though they do not possess the prescribed Account Test qualification. In view of the representations made by such candidates and their past experience, the Vice-Chancellor suggested that they be considered for promotion by following the prescribed procedure subject to the condition that they acquire the account test qualifications within a period of two years from their joining duty. Failure to pass the test will entail stoppage of increments without cumulative effect till they pass the test.

The Council considered the matter and RESOLVED to accept the proposal of the Vice-Chancellor as a special case.

Resolution No.8 : Fourth Convocation for conferring Degrees/Diplomas of A.P. Open University.

RESOLVED to recommend to the Chancellor that the Fourth Convocation of the University may be held in the middle of May'90.

RESOLVED further that the Chancellor may be requested to invite Dr.JAMES MARAJ, President, and Commonwealth of Learning, Vancouver to deliver the Convocation address.

RESOLVED also to approve the proposal to confer the Hon.D.Litt. Degrees at the Convocation on Dr.JAMES MARAJ for his outstanding contribution to the field of Distance Education and Commonwealth Relations and Sri D.

Ramanuja Rao, President Andhra Saraswatha Parishad for his outstanding contribution for the promotion of Telugu Culture, Literature and Education.

Resolution No.9 : Payment of fair copying charges for Urdu Course Material (Resolution No.1 of the XXXIII Meeting of the Finance Committee dated 09-01-1990).

RESOLVED to ratify the action of the Vice-Chancellor in sanctioning payment of fair copying charges of Urdu Course Material @ of 16/- per page for 277 pages of Foundation Course of Urdu before printing and to authorize payment of fair copying charges at that rate for the Urdu Course Material of second instalment of I year only as recommended by the Finance Committee.

RESOLVED further that fresh quotations be called for fixing the rate for future payments of Urdu fair copying charges, as recommended by the Finance Committee.

Resolution No 10 : Membership in India International Centre (Resolution No.2 of the XIII Meeting of the Finance Committee).

RESOLVED to approve the proposal to enroll the University as a corporate member of India International Centre, New Delhi by paying the prescribed admission fee of Rs.20,000/- and annual subscription of Rs.5,000/- per annum as recommended by the Finance Committee.

Resolution No.11 : Payment of rent for the Study Centre located in A.V. College of Arts, Science & Commerce, Hyderabad (Resolution No.3 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the payment of rent of Rs.2,000/- per month for the Study Centre for Women located at A.V. College of Arts, Science & Commerce, Hyderabad from October, 1989 to July, 1990 as a special case, as recommended by the Finance Committee.

Resolution No.12 : Payment of cash equivalent for leave at credit to Prof. C. Narayana Reddy, former Vice-Chancellor (Resolution No.4 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the proposal to allow leave to the Vice-Chancellor as per leave rules applicable to non-vacation staff of the University and to sanction payment of cash equivalent of leave salary for the leave at credit of Prof. C. Narayana Reddy, former Vice-Chancellor on the date of cessation of duties in this University, pending approval of Statute relating to salary and emoluments and conditions of service of the Vice-Chancellor, as recommended by the Finance Committee.

Resolution No.13 : Purchase of personal computers from Electronics Trade and Technology Development Corporation Limited – Ratification (Resolution No.5 of the XXIII Meeting of the Finance Committee).

RESOLVED to ratify the action of Vice-Chancellor in approving the purchase of six personal computers from M/s. Electronics Trade and Technology Development Corporation Limited, Secunderabad at a total cost of Rs.2,17,957.45p. (inclusive of all taxes) and payment of advance of Rs.33,000/- made to the firm, as recommended by the Finance Committee.

Resolution No.14 : Grant to the A.P. Open University Teaching Staff Association (Resolution No.6 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the proposal to sanction an initial grant of Rs.4,000/- to the A.P. Open University Teaching Staff Association and fix an annual grant of Rs.2,500/- for each year, from the year 1990-91 as recommended by the Finance Committee).

Resolution No.15 : Contribution to Indian Council of Social Science, Research, Southern Regional Centre, Hyderabad (Resolution No.7 of the XXXIII Meeting of the Finance Committee).

RESOLVED to ratify the action of Vice-Chancellor in having hosted a lunch to the participants of seminar of Ph.D. Scholars conducted by the Indian Council of Social Science Research, Southern Regional Centre, Hyderabad and ordering payment of Rs.3,622.50p towards lunch charges, as recommended by the Finance Committee.

Resolution No.16 : Contribution to A.P. Academy of Science (Resolution No.8 of the XXXIII Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in having ordered the payment of contribution of Rs.5,000/- to the A.P. Academy of Sciences, Hyderabad, as recommended by the Finance Committee.

Resolution No.17 : Augmentation of computer facilities – purchase of Computer System from M/s. Wipro Limited – Ratification (Resolution No.9 of the XXXIII Meeting of the Finance Committee).

RESOLVED that the Vice-Chancellor be authorized to take a decision in the matter in consultation with the Joint Secretary to Government, Finance Department and if necessary to re-negotiate with Wipro, as recommended by the Finance Committee.

Resolution No.18 : Sale of Air Conditioner to Telugu University (Resolution No.10 of the XXXIII Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in accepting the offer of Telugu University to purchase the Air-Conditioner which was installed in the then Vice-Chancellor's residence at a total cost of Rs.19,136.40p., as recommended by the Finance Committee .

Resolution No.19 : Scrutiny of detailed estimates of the various buildings of the University by the R&B (PWD) Authorities (Resolution No.11 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the proposal to pay scrutiny charges at 11/2% of the estimated cost of the respective buildings to the R&B (PWD) authorities as recommended by the Finance Committee.

RESOLVED further that a request be made to the R&B Department to reduce the scrutiny charges to 1%, as recommended by the Finance Committee.

Resolution No.20 : Payment of subscription of Journals for the year 1990 (Resolution No.12 of the XXXIII Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in sanctioning the expenditure of Rs.1,14,085/- towards subscription for journals for 1990 for the University Central Library, as recommended by the Finance Committee.

Resolution No.21 : Disposal of unused course material etc., relating to Undergraduate Foundation Course (Resolution No.13 of the XXXIII Meeting of the Finance Committee).

RESOLVED that the consideration of the matter be deferred to the next meeting.

Resolution No.22 : Construction of Academic Block in the University Campus (Resolution No.14 of the XXIII Meeting of the Finance Committee).

RESOLVED to accord administrative sanction for the estimates of the Academic Block of the University costing Rs.200 lakhs, as recommended by the Finance Committee.

Resolution No.23: Pre-qualification for empanelment of contractors for execution of University Works (Resolution No.15 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the panel of Contractors/Firms recommended by the Building Committee for pre-qualification, as recommended by the Finance Committee.

Resolution No.24 : Formation of internal roads in the campus site (Resolution No.16 of the XXIII Meeting of the Finance Committee).

RESOLVED to approve the estimate for formation of internal roads in the University campus costing about Rs.27.5 lakhs, as recommended by the Finance Committee.

RESOLVED further that the stipulation laid down by the State Government if any regarding the level of representation from the R&B Department on the Building Committee be observed by the University, as recommended by the Finance Committee.

Resolution No.25: Purchase of spare parts for equipment of AVP & RC (Resolution No.17 of the XXIII Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in approving the purchase of spares of Audio Video equipment from M/s. Meltron, Bombay at a total cost of Rs.1,53,969.60p. which is inclusive of sales tax and exclusive of Octroi and freight by making 100% advance payment along with the purchase order, as recommended by the Finance Committee.

RESOLVED further that in future the advance payments may ordinarily be limited to 90% , as recommended by the Finance Committee.

Resolution No.26 : Enhancement of Special Pay and payment of remuneration to Drivers for performing duties on holidays (Resolution No.18 of the XXIII Meeting of the Finance Committee).

RESOLVED to approve the proposal to adopt G.O.Ms.Nos.312 & 313, Finance and Planning (FW:TA) Department, dated 28-09-1989 for the Drivers of the University, as recommended by the Finance Committee.

Resolution No.27 : Organization of Extension Lecture Programmes and payment of honorarium (Resolution No.19 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the proposal for organizing of Extension Lecture Programmes by the University and payment of honorarium for the lecturers and participants in symposia at the rates shown in the note and to meet the expenditure during the year 1989-90 by re-appropriation from other heads of account and to make necessary provision in the Budget from 1990-91, as recommended by the Finance Committee.

RESOLVED further that the nomenclature of public lecture may be altered as special lecture, as recommended by the Finance Committee.

Resolution No.28 : Purchase of Books from Geological Society of India, Bangalore (Resolution No.20 of the XXXIII Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in ordering payment of Rs.425/- towards purchase of books from Geological Society of India,

Bangalore without discount and to approve the proposal to make future purchases from that Institution without discount, as recommended by the Finance Committee.

Resolution No.29 : Purchase of Maps, Charts, Models, Films, Cassettes etc., for Central Library (Resolution No.21 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the proposal to purchase of models, charts, films, slides, cassettes etc., required for the library for the use of all departments without calling for quotations and without the usual library discount, as recommended by the Finance Committee.

Resolution No.30 : Advertisement charges for Eligibility Test, 1990 (Resolution No.22 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the advertisement charges of Rs.92,215/- for publication of the notification relating to Eligibility Test, 1990, as recommended by the Finance Committee.

Resolution No.31 : Sanction of advance to University employees for purchase of conveyances (Resolution No.23 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the proposal to adopt G.O.No.304, Fin., dated 22-09-1989 relating to advances for the purchases of bicycles only, as recommended by the Finance Committee.

Resolution No.32 : Purchase of Plain Paper Copiers (Resolution No.24 of the XXXIII Meeting of the Finance Committee).

RESOLVED to approve the proposal to purchase two Modi Xerox 1025 zoom Model Machines along with two stabilizers at a total cost of Rs.1,94,913.60p. under buy back scheme for the old Gestetner Plain Paper copier 2015, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Forty third Meeting of the Andhra Pradesh Open University, Executive Council held at 3.30 P.M. on 19-03-1990 in the University Administration Building, Somajiguda, Hyderabad.

Present :

Chairman Prof. R.V.R.Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao

Sri D.R. Garg, IAS

Sri K.Venkata Sivaiah, IAS

Prof. S.V.J. Lakshman

Prof. C. Subba Rao

MINUTES OF THE FORTYTHIRD MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 19-03-1990 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA HYDERABAD – 500 482.

PRESENT :

Prof R.V.R. Chandrasekhara Rao - Chairman

Vice-Chancellor

Sri D.R. Garg, IAS

Sri K. Venkatasivaiah, IAS

Prof. S.V.J. Lakshman

Prof. C. Subba Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : M.Phil in Development Studies at CESS – Enhancement of Dissertation fees – ratification (Note No.1 of the Agenda).

RESOLVED to ratify the enhancement of dissertation fees collected by the CESS from M.Phil students from Rs.250/- to Rs.500/- from the academic year 1988-89.

Resolution No.2 : Family Welfare Programme _ Grant of Special Casual Leave to University employees who undergo Vasectomy/Tubectomy Operation (Note No.2 of the Agenda).

RESOLVED to adopt G.O.Ms.No.102 M&H, Medical and Health (D1) Department, dated 19-02-1981, sanctioning Family Planning increments to Government employees, for the benefit of the University employees.

Resolution No.3 : Allotment of roster points for filling up of vacant posts (Note No.3 of the Agenda).

RESOLVED to accept the following recommendation of the Sub-committee of Executive Council at its meeting held on 28-02-1990 regarding the allotment of roster points to the posts of Associate Professors, Assistant Professors and Co-ordinators .

“With reference to the Executive Council ResolutionNo.4, dated 21-10-1989, the Sub-committee recommends that, in view of the decision taken by the Executive Council earlier about the categorization of the teaching posts and keeping in mind the special requirements of the A.P. Open University, the present allocation of roster points may be continued.”

Resolution No.4 : Temporary appointment of Superintendents (Note No.4 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having temporarily promoted six Senior Assistants/Stenos (Sr.Asst. Cadre) as Superintendents with reference to Resolution No.7 of the Executive Council meeting held on 09-01-1990.

Resolution No.5 : Disposal of unused Course Material etc. relating to undergraduate foundation course (Resolution No.1 of the XXIV Meeting of the Finance Committee held on 19-03-1990).

RESOLVED to approve the recommendation of the Finance Committee to send one set of the unused Course Material to all colleges in the state and dispose of the left over unused course material by calling for quotations.

Resolution No.6 : A.P. Open University – Membership of Asian Association of Open Universities (Resolution No.2 of the XXXIV Meeting of the Finance Committee).

RESOLVED that the A.P. Open University join as a full member of Asian Association of Open Universities, as recommended by the Finance Committee.

Resolution No.7 : Opening of a new study centre at Rajahmundry Central Prison (Resolution No.3 of the XXXIV Meeting of the Finance Committee).

RESOLVED to open a study centre at Rajahmundry Central Prison from the academic year 1990-91 by meeting the expenditure from the University funds, as recommended by the Finance Committee.

Resolution No.8 : Payment of Development charges to Hyderabad Urban Development Authority for change of land use Rs.2,17,034/- (Resolution No.4 of the XXXIV Meeting of the Finance Committee).

RESOLVED to approve the payment of Rs.2,17,034/- to the HUDA towards University Campus site development charges by meeting the expenditure by re-appropriation from the Head of Account mentioned in the note, as recommended by the Finance Committee.

Resolution No.9 : Contribution to Andhra Pradesh Economic Association (Resolution No.5 of the XXXIV Meeting of the Finance Committee.)

RESOLVED to approve the payment of Rs.2,500/- for hosting a lunch for the participants of the 8th Annual Conference of Andhra Pradesh Economic Association, as recommended by the Finance Committee.

RESOLVED further that the Vice-Chancellor be authorized to sanction a contribution of not exceeding Rs.1,500/- on each such occasion and that a proposal regarding the total amount that may be contributed for such purposes annually be brought before the next meeting of the Finance Committee.

Resolution No.10 : Contribution to the Public Relations Society of India (Resolution No.6 of the XXXIV Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in sanctioning the payment of Rs.1,000/- for presenting seminar-kits to the delegates at the seminar conducted by Public Relations society of India, as recommended by the Finance Committee.

Resolution No.11 : Contribution to Central Institute of English and Foreign Languages (Resolution No.7 of the XXXIV Meeting of the Finance Committee).

RESOLVED to approve the payment of Rs.3,231/- for the lunch hosted by the University to the participants of the seminar on “Non-native Englishes, The case of Indian English”, as recommended by the Finance Committee.

Resolution No.12 : Life Membership of Association of Indian Management Schools (Resolution No.8 of the XXXIV Meeting of the Finance Committee).

RESOLVED to approve the proposal to pay annual or life membership of the Association of Indian Management Schools whichever is economical, as recommended by the Finance Committee.

Resolution No.13 : Sanction of Conveyance Allowance to the Asst. Executive Engineer (Resolution No.9 of the XXXIV Meeting of the Finance Committee).

RESOLVED to sanction conveyance allowance to Sri B. Laxmi Prasad, Asst. Executive Engineer at Rs.150/- p.m. with effect from 01-02-1990, as recommended by the Finance Committee.

Resolution No.14 : Re-appropriation of funds within the Budget Provision for the year 1989-90 (Resolution No.10 of the XXIV Meeting of the Finance Committee).

RESOLVED to ratify the re-appropriation of funds ordered by the Vice-Chancellor shown in the Annexure to Note No.10 of the Finance Committee agenda, as recommended by the Finance Committee.

Resolution No.15 : Augmentation of Computer facilities- Purchase of Computer system from M/s. Wipro Ltd. (Resolution No.11 of the XXXIV Meeting of the Finance Committee).

REESOLVED to note the action of the Vice-Chancellor in having decided to purchase the computer as per the purchase order placed on M/s. Wipro in the circumstances explained in the agenda note, as recommended by the Finance Committee.

Resolution No.16 : Conducting Science Practical Classes for the 2nd and 3rd year undergraduate course students for the years 1987-88 to 1989-90 (Resolution No.12 of the XXIV Meeting of the Finance Committee).

RESOLVED to rarity the payment of remuneration etc for Science Practical for the years 1987-88 to 1989-90 at the rates adopted in March, 1987 pending submission of the report by the Committee constituted for this purpose, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Annual Meeting of the Andhra Pradesh Open University Executive Council held at 3.30 P.M. on 29-03-1990 in the University Administration Building.

Present :

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao

Sri P.K. Doraiswamy, IAS

Sri D.R. Garg, IAS

Sri K. Venkatasivaiah, IAS

Prof. T. Navneetha Rao

Prof. C. Subba Rao

MINUTES OF THE ANNUAL MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.30 P.M. ON 29-03-1990 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. R.V.R.Chandrasekhara Rao - Chairman
Vice-Chancellor

Sri P.K. Doraiswamy, IAS

Sri D.R. Garg, IAS

Sri K. Venkatasivaiah, IAS

Prof. T. Navneeth Rao

Prof. C. Subba Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : Budget Estimates for the year 1990-91 (Resolution No.1 of the XXXV Meeting of the Finance Committee).

RESOLVED to approve the Revised Estimates of 1989-90 and Budget Estimates of the University for the year 1990-91, as recommended by the Finance Committee.

Resolution No.2: Annual Accounts for 1988-89 (Resolution No.2 of the XXXV Meeting of the Finance Committee held on 29-03-1990).

RESOLVED to approve the Annual Accounts of the University for the year 1988-89, as recommended by the Finance Committee.

Resolution No.3: Purchase of paper required for printing of course material (Resolution No.3 of the XXXV Meeting of the Finance Committee).

RESOLVED to sanction the purchase of paper required for printing of course Material from M/s. Hindustan Paper Mills which is a Government of India Enterprise without calling quotations at an approximate cost of Rs.45 lakhs, as recommended by the Finance Committee.

Resolution No.4 : Sanction of Peshi Allowance to the staff attached to the peshi of Vice-Chancellor (Resolution No.4 of the XXXV Meeting of the Finance Committee).

RESOLVED to sanction Peshi Allowance to the following staff attached to the Vice-Chancellor's Peshi at the rates mentioned against each with effect from 01-10-1989.

1.	One Superintendent	:	Rs.150/- p.m.
2.	One Jr. Asst.-cum-Typist	:	Rs.100/- p.m.
3.	One Office Attender	:	Rs. 50/- p.m.

Resolution No.5 : Appointment of University Engineer (Note No.5 of the Agenda).

The consideration of the proposal to appoint a retired Chief Engineer as University Engineer is deferred.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Forty fourth meeting of the Andhra Pradesh Open University, Executive Council held at 10.00 A.M on 11-05-1990 in the University Administration Building.

Present :

Chairman R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao
Sri P.K. Doraiswamy, IAS
Sri K. Venkatasivaiah, IAS
Prof. T. Navneeth Rao
Prof. C.Subba Rao

MINUTES OF THE FORTY FOURTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 10.00 A.M. ON 11-05-
1990 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD – 500482.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao - Chairman

Vice-Chancellor

Sri P.K Doraiswamy, IAS

Sri K.Venkatasivaiah, IAS

Prof. T. Navneeth Rao

Prof. C. Subba Rao

Prof. V. Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : Certificates Courses in Food and Nutrition – Proforma of
Certificate (Note No.1 of the Agenda)

Resolved that the format of the Certificate for the Certificate Course in Food and nutrition be placed before the Board of Studies concerned and the Academic Council, and that in the meanwhile provisional certificates may be issued to the candidates who qualified in the Examination held in January, 1990.

Resolved further, that the course content be evaluated by the Evaluation Cell in the University in consultation with experts in Food and Nutrition.

Resolved further, that in view of the fact that the tuition fees prescribed for the Certificate Course in Food & Nutrition is not commensurate with the cost of running the course, financial assistance may be sought from the O.D.A. or from the World Bank Project for welfare of Women and Children.

Resolution No.2 : Appointment of Directors (Note No.2 of the Agenda).

The Executive Council noted the action of the Vice-Chancellor in having made incharge arrangements for the posts of Directors from 07-05-1990 and resolved that legal advice be sought on the following points and in the meanwhile the professors appointed as I/c. Directors from 07-05-1990 be continued to hold charge till regular appointments are made:

1. Whether, in view of the provision in Clause (2) of Statute 24, the same Professor may be kept incharge of the post of Director held by him already for three years; and
2. Whether, a Professor who held the post of one of the four Directors for a period of three years can be appointed as Director of a Branch other than the one already held.

Resolution No.3 : Appointment of Registrar (Note No.3 of the Agenda)

Resolved to ratify the appointment of Prof. V.Nagaraja Naidu as I/c. Registrar, from 07-05-1990 until further orders and that he may be continued till regular appointment is made.

Resolution No.4: Reconstitution of Building Committee of A.P. Open University (Note No.4 of the Agenda).

Resolved that the University Building Committee shall consist of the following members.

1.	Vice-Chancellor	-	Chairman
2.	A Member of University Planning Board	-	Member
3.	Chief Engineer (Bldgs.) R&B Department	-	Member
4.	Sri V. Raghavan Consulting Engineer of APOU	-	Member
5.	Sri D. Raghukul Prasad Retd., State Architect, R&B Department	-	Member
6.	Registrar, APOU	-	Member
7.	Finance Officer, APOU	-	Member
8.	University Engineer, APOU	-	Member-Secretary

Resolution No.5 : Regulations relating to the conduct of examinations – Amendment of Regulation 26 (Note No.5 of the Agenda).

Resolved that the first clause of Regulation 26 of the Regulations relating to Examinations regarding the constitution of malpractices Committee be amended as follows:

“26. there shall be a Malpractices Committee for dealing with the Malpractices in the examinations with the following members:

1.	A Professor of the University nominated by the Vice-Chancellor
2.	A Professor of another University nominated by the Vice-Chancellor
3.	Another Faculty member coopted by the Committee
4.	Controller of Examinations - Convenor

The term of office of the Committee shall be two years.

Resolution No.6 : Selection Committee for appointment to Class I-posts in Branch-IV APOU Service.

Resolved to ratify the action of the Vice-Chancellor in having included in the Selection Committee approved in E.C. Resolution No.8, dated 09-12-1988 for selection of candidates to posts included Branch-IV – Technical, three external subject experts nominated by him and the Head of the Department concerned

for selection of candidates to the following posts included in Class I of Branch-IV – Technical.

1. Deputy Director (Production), A.V.P. & R.C
2. Producer (Audio/Video), A.V.P. & R.C
3. Systems Engineer (Computer Centre)
4. Programmer (Computer Centre)

Resolved further that in modification of E.C. Resolution No.8 dated 09-12-1988 , the Selection Committee for selection of candidates for posts included in Class-I of Branch-IV – Technical shall consist of the Following Members:

1. Vice-Chancellor - Chairman
2. Three external subject experts nominated by the Vice-Chancellor
3. One member of the Executive Council nominated by the Vice-Chancellor
4. Head of the Department concerned
5. Registrar

The quorum for the meeting of the Selection Committee shall be four members amongst whom two shall be from the members specified in item 2 above.

Resolution No.7 : Appointments to various posts-approval of recommendations of Selection Committees.

Resolved to approve the recommendations of the Selection Committees constituted for the selection of candidates for appointment to the following posts shown in the agenda note.

Deputy Director (Production), A.V.P. & R.C
 Producer (Audio/Video), A.V.P. & R.C.
 System Engineer (Computer Centre)
 Programmer (Computer Centre)

Resolved further that the following candidates recommended by the Selection Committee be appointed to the above posts on the initial basic pay noted against each.

Post	Name	UGC Scale Of pay Rs.	Initial basic pay Rs.
Deputy Director (Production)	Sri Y.V. Umapathi Varma	1200-1900	1200/-
Producer (A/V)	Sri K.S.R. Murthy	700-1300	700/-
System Engineer	Sri N. Damodarabbai	1100-1600	1100/-
Programmer	Dr.P. Mohan Reddy	700-1300	1020/-

Resolution No.8 : Enhancement of remuneration to the Counsellors of PGDPA/PGDPR/BLISc. Courses (Resolution No.1 of the XXXVI Meeting of the Finance Committee).

Resolved to approve the recommendation of the Finance Committee to enhance the remuneration of the Counsellors of PGDPA/PGDPR/BLISc, Courses from Rs.40/- to Rs.50/- per clock hour from the academic year 1990-91.

Resolution No.9 : Printing of Course Material – payment of Charges for Proof Reading (Resolution No.2 of the XXXVI Meeting of the Finance Committee).

Resolved to defer the item for consideration at the time of revision of rates for Printing, as recommended by the Finance Committee.

Resolution No.10 : Purchase of Console Tape Recorder from M/s. Meltron, Bombay (Resolution No.3 of the XXXVI Meeting of the Finance Committee).

Resolved to approve the recommendation of the Finance Committee for the payment of Rs.13,306.70 towards difference of excise duty and actual freight payable to M/s. Meltron, Bombay for the supply of console tape recorder for the AVP & RC.

Resolution No 11 : Enhancement of Festival Advance to APOU employees (Resolution No.4 of the XXXVI Meeting of the Finance Committee).

Resolved to adopt the Festival Advance Rules applicable to A.P. Government employees only, as recommended by the Finance Committee.

Resolution No.12 : Appointment of Consulting Engineer (Resolution No.5 of the XXXVI Meeting of the Finance Committee).

Resolved to approve the appointment of Sri V. Raghavan, retired Engineer-in-Chief, R&B, as University Consulting Engineer for a period of one year from 01-05-1990 on the terms mentioned in the note of the Finance Committee, as recommended by the Finance Committee.

Resolution No.13 : Constitution of Tender Committee (Resolution No.6 of the XXXVI Meeting of the Finance Committee).

Resolved that the Building Committee be re-designated as Building cum Tender Committee of the University to deal with all matters pertaining to construction of buildings, roads etc. including tenders, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Special Meeting of the Executive Council of Andhra Pradesh Open University held at 10.15 a.m. on 19-05-1990 at Ravindra Bharathi, Hyderabad.

Present :

Prof. R.V.R. Chandrasekhara Rao
Sri P.D. Doraiswamy, IAS
Sri D.R. Garg, IAS
Sri K. Venkatasivaiah
Prof. C. Subba Rao
Prof. T. Navneetha Rao

MINUTES OF THE SPECIAL MEETING OF THE EXECUTIVE COUNCIL OF ANDHRA PRADESH OPEN UNIVERSITY HELD AT 10.15 A.M. ON 19-05-1990 AT RAVINDRA BHARATHI, HYDERABAD (VENUE OF THE FOURTH CONVOCATION).

PRESENT :

Prof.R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri P.K. Doraiswamy , IAS
Sri D.R. Garg, IAS
Sri K.Venkatasivaiah, IAS
Prof. T.Navneetha Rao
Prof. C. Subba Rao
Prof. V. Nagaraja Naidu - Registrar & Secretary

Resolution No.1 : Conferring of Degrees and Diplomas.

Resolved that the candidates who have been certified to be qualified severally for the Degrees and Diplomas as detailed in the list appended* on the basis of the reports of the Examiners duly appointed be admitted to the respective Degrees and Diplomas.

*This is kept in Examinations Branch.

Resolution No.2 : Award of Gold Medals.

Resolved to approve the award of Gold Medals to the students shown in the list appended at the 4th Convocation on 19-05-1990.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Sl. No.	Name of the Gold Medal	Condition of award	Name of the eligible candidate & Roll.No.
1.	SMT. SUDHILA NARAYANA REDDY GOLD MEDAL	To the student who secures highest aggregate marks in BA/B.Com./B.Sc., course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	GORANTLA SRINIVAS (1286/05266)
2.	V.R.NARLA MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.A. course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	KOTHAPATI CHANDRALATHA (2986/17551)
3.	SAVERA GOLD MEDAL	To the student who secures highest aggregate marks in B.Com ., course by passing all the subjects within the minimum period prescribed by the University for the completion of the course .	GORANTLA SRINIVAS (1286/05266)
4.	SRI.THUMMALA DHANANJAYA CHOWDARY MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.Sc., course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	K.RAJESWARI (1186/04535)
5.	KAVURI CHALAPATHI RAO GOLD MEDAL	To the student who secures highest aggregate marks in B.Com., Course (Telugu Medium) by passing all the subjects within the minimum period prescribed for the completion of the course.	GORANTLA SRINIVAS (1286/05266)
6.	VASTHU SHILPI B.N.	To the lady student who	K.RAJESWARI

	REDDY MEDAL	GOLD	secures highest aggregate marks in B.A/B.Com./B.Sc.Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	(1186/04535)

Forty fifth Meeting of the Andhra Pradesh Open University Executive Council held at 3.00P.M. on 17-07-1990 in the University Administration Building.

PRESENT :

Chairman : R.V.R. Chandrasekhara Rao - Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao
Sri P.K. Doraiswamy, IAS
Prof. S.V.J. Lakshman
Prof. C. Subba Rao

MINUTES OF THE FORTY FIFTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.00 P.M. ON 17-07-
1990 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD.

PRESENT :

Prof. R.V.R. Chandraekkhara Rao - Chairman
Vice-Chancellor
Sri P.K. Doraiswamy, IAS

Prof. S.V.J. Lakshman

Prof. C. Subba Rao

Prof. V. Nasgaraja Naidu - Registrar & Secretary

Resolution No.1 : Statute regarding salary and other emoluments and conditions
of service of Vice-Chancellor. (Note 1 of the Agenda).

The consideration of the matter was deferred.

The Executive Council desired that the provisions in this draft statute be compared with the provisions relating to salary and other emoluments and conditions of service of Vice-Chancellors of other Universities and the conditions shown in the model terms and conditions of service of Vice-Chancellors furnished by the Association of Indian Universities and the draft Statute be placed before the next meeting of the Executive Council along with a comparative statement.

Resolution No.2 : Special Casual Leave Rules (Note 2 of the Agenda).

The consideration of the matter was deferred.

The Executive Council desired that information regarding the special Casual Leave granted to employees (Teaching and Non-Teaching) in other Universities in the State be obtained and placed before the Executive Council.

Resolution No.3 : Extension of the period of depuration of Sri R. Ranganathan,
Deputy Executive Engineer (R&B) (Note 3 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having extended the term of appointment of Sri . Ranganathan as Deputy Executive Engineer on deputation for a period of six months from 15-05-1990 on the existing terms.

Resolution No.4 : Extension of the term of deputation of Sri A.V.Raghava Rao, A.A.O., Local Funds (Note 4 of the Agenda).

RESOLVED to approve the proposal to extend the term of deputation of Sri A.V. Raghava Rao, Asst. Audit Officer, Local Funds as Assistant Registrar (Accounts) for a further period of one year with effect from 01-07-1990 on the existing terms.

Resolution No.5 : Extension of the term of appointment of Sri C. Sundara Ramaiah, Officer on Special Duty (Note 5 of the Agenda).

RESOLVED to extend the term of appointment of Sri C. Sundara Ramaiah, for two months from 01-07-1990 to 31-08-1990 on the existing terms.

Resolution No.6 : Teaching Staff Career Advancement Scheme implementation f G.O.Ms.No.169, Edn. (UE2), dt.07-07-1990 (Note 6 of the Agenda)

RESOLVED that the Career Advancement Scheme for Lecturers in Universities be implemented for Assistant Professors/Co-ordinators in the University as per G.O.Ms.No.169.Edn.(UE2), dt.07-07-1990 and the guidelines issued by the UGC communicated with the G.O.

Resolution No7 : Fees for University examinations (Note 7 of the Agenda).

RESOLVED to approve the proposal to enhance the fees charged for Eligibility Test and other University examinations as shown in the Annexure.

Resolution No.8 : Starting of an additional Study Centre at Warangal (Note 8 of the Agenda).

RESOLVED to approve the proposal to bifurcate the existing study centre in Warangal and start an additional study centre at Warangal in the Kakatiya Government College from the academic year 1990-91.

RESOLVED further that the norms observed by the University for the opening of Study Centres be placed along with proposals for starting of new Study Centres in future.

Resolution No.9 :

- (i) Administrative sanction for construction of Academic Block for Rs.247 Lakhs (Note 9 of the Agenda).
- (ii) Administrative sanction for Administrative Building for Rs.200 Lakhs (Note 10 of the Agenda).
- (iii) Administrative sanction for Warehouse for Rs.210 Lakhs (Note 11 of the Agenda).

RESOLVED that the consideration of the proposal to accord administrative sanction for the estimates of the above building be deferred to the next meeting.

RESOLVED further that the contract for all the above three buildings be treated as one package for purpose of tenders and that the works of Electrification, Water Supply and Sanitary installations for these buildings be entrusted to the same Contractor/Firm on turn-key basis.

Resolution No.10 : Appointment of Executive Engineer for the APOU Engineering Branch (Note 12 of the Agenda).

RESOLVED to approve the proposal to create one post of Executive Engineer in the scale of Rs.2410-90-2950-100-4050 for the University Engineering Branch and meet the expenditure from the provisions for establishment made in the estimates for construction of University campus buildings.

Resolution No.11: Clerk of Works for execution of University campus buildings (note 13 of the Agenda).

RESOLVED to approve the recommendation of the Building-cum-Tender Committee to cancel the proposal to appoint a Clerk of Works for execution of University campus buildings.

Resolution No.12 : Appointment of Programmer in Computer Centre (Note 14 of the Agenda).

RESOLVED that Sri G.R.K. Chowdary be appointed as Programmer in the University Computer Centre in the U.G.C. pay scale of Rs.700-1300.

Resolution No.13: Appointment of Directors (Note 15 of the Agenda).

RESOLVED that Prof. K. Kuppuswamy Rao, who was ordered to hold charge as Director from 07-05-1990 be continued until further orders, and that the following Professors will hold charge as Directors from the date of taking charge until further orders:

1. Prof V. Venkaiah
Director (Student Services)
- 2 Prof. K. Subrahmanyam
Director (Material Production)
2. Prof. P. Ramaiah
Director (Evaluation)

Also RESOLVED to appoint a sub-committee consisting of the following members:

1. Prof. T. Navneeth Rao
Vice-Chancellor
Osmania University, Hyderabad

3. Sri K. Venkata Sivaiah, IAS
Commissioner of Higher Education, Hyderabad.
4. Prof. C. Subba Rao
E.C. Member, APOU.
5. Prof. R.V.R. Chandrasekhara Rao
Vice-Chancellor, A.P. Open University (As Chairman)

To examine proposals for amendments of the Statutes of the University, particularly those relating to the appointment and tenure etc. of the Directors and the Registrar, with a view to bring them in line with those of the other Universities in the State. The Sub-committee is requested to finalize its proposal and place it before the Executive Council.

Resolution No.14: Inclusion of the name of Sri R.S. Rangadas, contractor in the panel of pre-qualified contractors for the University works (Note 16 of the Agenda).

The Executive Council noted that Sri R.S. Rangadas, contractor, Hyderabad, could not be included in the panel of pre-qualified contractors for the University buildings works approved by the Executive Council earlier as he had not furnished full particulars required to consider his case. While appealing for inclusion of his name in the list of the qualified contractors, Sri R.S. Rangadas has furnished all the missing particulars. The request of Sri R.S. Rangadas was considered by the Building Committee of the University and the committee recommended for inclusion of his name in the list of pre-qualified contractors. It is therefore resolved to approve the inclusion of the name of Sri R.S. Rangadas in the panel of pre-qualified contractors.

Resolution No.15 : Formation of internal roads at University Campus (Note 17 of the Agenda).

RESOLVED to accord administrative sanction for Rs.44.10 lakhs for formation of internal roads in University campus, as recommended by Building-cum-Tender Committee.

Resolution No.16 : Renewal of Annual Maintenance Contract for Computer for one year from 14-06-1990 to 13-06-1991(Resn. No.1 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the payment of Rs.75,000/- to M/s. P.S.I. Data Systems towards annual maintenance contract of Computer for one year from 14-06-1990 to 13-06-1991, as recommended by the Finance Committee.

Resolution No.17 : Introduction of Revised Pension Rules., 1980 to the A.P. Open University Employees. (Resn. No.2 of the 37th Meeting of the Finance Committee).

RESOLVED (1) to approve the proposal to address the Government to extend the Revised Pension Rules, 1980 to the University Employees, and (2) to request the Government to accept the liability on account of pension of A.P. Open University employees also along with other Universities in the State, as recommended by the Finance Committee.

Resolution No.18 : Purchase of Cloth lined Covers (Resn. No.3 of the 37th meeting of the Finance Committee).

RESOLVED to approve purchase of one lakh printed cloth lined covers of size 15" to 12" (50,000 Nos. with gussetting and 50,000 Nos. without gussetting from M/s. Adarsh Agencies, Hyderabad and M/s. Santoshi Stationers and Envelopes Manufacturers, Hyderabad respectively) at a total cost of Rs.1,84,000/- , as recommended by the Finance Committee.

Resolution No.19 : Payment of Rent/Water/Electricity charges to certain colleges where the A.P. Open University opened Study Centres (Resn.No.4 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the payment of Rent/Water/Electricity charges to the three private colleges mentioned in the Note to Finance Committee for the period prior to 01-01-1988; and (2) to authorize the Vice-Chancellor to make payment at Rs.1/- per month per student to all private colleges who have not been paid so far when they request for payment for the period prior to 01-01-1988, as recommended by the Finance Committee.

Resolution No.20 : Contribution to other organizations – Fixation of total amount per annum (Resn. No.5 of the 37th Meeting of the Finance Committee)

RESOLVED to approve the proposal to fix a sum of Rs.10,000/- as the total annual amount of contributions to other organizations that may be sanctioned by the Vice-Chancellor for the year 1990-91, as recommended by the Finance Committee.

Resolution No.21 : Permission to Sri K. Venkatanarayana Raju, to attend the International Congress at France & Providing financial assistance (Resn.No.6 of the 37th Meeting of the Finance Committee.)

RESOLVED to ratify the action of the Vice-Chancellor in having permitted Mr.K. Venkatanarayana Raju, Co-ordinator to attend the International Congress at France and to provide single first class fare from Tirupati to Madras and half of the international travel cost from nearest International Air Port i.e., Madras to Bordeaux and return which will be Rs.10,000/- approximately, as recommended by the Finance Committee.

Resolution No.22: Permission to Prof K. Kuppaswamy Rao to attend Asian Mathematical Conference at Hong Kong in August, 1990 and

providing financial assistance (Resn. No.7 of the 37th Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in having permitted to Prof. K. Kuppaswamy Rao, Professor of Mathematics to attend the Asian Mathematical Conference at Hong Kong in August, 1990 and sanctioned payment from University funds single first class train fare from travel cost between Bombay and Hong Kong, which will be Rs.5,000/- approximately, as recommended by the Finance Committee.

Resolution No.23 : Protection of increment date of Sri K. Sudhakara Rao, Supdt., (Resn. No.8 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the proposal to protect the date of increment of Sri K. Sudhakara Rao in his previous organisation and refix his pay at Rs.575+30 from 01-01-1986, as recommended by the Finance Committee.

Resolution No.24 : Sanction of peshi allowance to the staff attached to the Vice-Chancellor. (Resn. No.9 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the proposal to sanction the payment of peshi allowance @ Rs.125/- p.m. to the Steno (Sr.Asst. Cadre) working in the Vice-Chancellor's peshi from 01-10-1989 to 06-03-1990.

RESOLVED further to sanction peshi allowance to one steno in V.C's peshi @ Rs.125/- p.m. if a senior steno is appointed and Rs.100/- p.m. if a Jr. Steno is appointed, as recommended by the Finance Committee.

Resolution No.25 : Payment of retainer fee to Sri K. Venkataramana Reddy former Legal Adviser (Resn. No.10 of the 37th Meeting of the Finance Committee).

RESOLVED to ratify the action taken by the Vice-Chancellor for continuance of

Sri K. Venkataramana Reddy as Legal Adviser of the University for a period of 3 months from 01-11-1989 to 31-01-1990 and payment of retainer fee of Rs.300/- p.m. , as recommended by the Finance Committee.

Resolution No.26 : Printing of invitation cards for Fourth Convocation (Resn. No.11 of the 37th Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in according permission to print invitation cards for the Fourth Convocation at a cost of Rs.3,200/- without following the prescribed purchase procedure.

RESOLVED further that the Vice-Chancellor be authorized to waive the invitation of quotations for purchases/Jobs up to Rs.10,000 in very exceptional cases, as recommended by the Finance Committee.

Resolution No.27 : Enhancement of remuneration to the part-time staff of Study Centres (Resn. No.12 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the payment of the following revised rates of remuneration to all the part-time staff working in the University from 01-08-1990, as recommended by the Finances Committee:

JACT	-	Rs.330/-p.m.
Office Attenders	-	Rs.220/-p.m.
Watchmen	-	Rs.60/-p.m.
Sweepers	-	-do-
Scavenger	-	-do-
Sweeper-cum-Scavenger	-	-do-

Resolution No.28 : Purchase of paper of printing of course material – Payment for excess quantity supplied (Resn.No.13 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the payment for the excess quantity of paper worth Rs.77,926.30 supplied by M/s. Sri Venkatesh Paper Agencies, Hyderabad, as recommended by the Finance Committee.

Resolution No.29 : Payment of House Building Advance Instalments to Sri M.Sudhakar, Assistant Registrar & Sri K. Swamy Reddy, Supdt., (Resn. No.14 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the release of further instalments of House Building Advances to S/Sri M.Sudhakar, Asst. Registrar and K. Swamy Reddy, Supdt. Pending production of layout duly approved by HUDA to enable them to complete the construction of the houses as recommended by the Finance Committee.

Resolution No.30 : Visit of Prof. R.V.R. Chandrasekhara Rao, Vice-Chancellor, A.P. Open University to Vancouver, Canada and British Open University, U.K. from 11th to 25th June,1990 (Resn.No.15 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the tour programme of the Vice-Chancellor in connection with the visit to Commonwealth of Learning and British Open University from 11th to 25th June, 1990 and to meet the total expenditure of Rs.10,148-60 from the University funds as detailed in the note to Finance Committee, as recommended by the Finance Committee.

Resolution No.31 : Expenditure incurred in connection with the Convocation held in May, 1990 (Resn. No.16 of the 37th Meeting of the Finance Committee).

RESOLVED to ratify the action of the Vice-Chancellor in having incurred an expenditure of Rs.16,663-50 shown in the note to Finance Committee in connection with the fourth Convocation of the University and visits of dignitaries to the University in May,1990, as recommended by the Finance Committee.

Resolution No.32 : Appointment of Consulting Engineer Sharing of expenditure by the Osmania University and A.P. Open University (Resn. No.17 of the 37th Meeting of the Finance Committee).

RESOLVED to approve the proposal regarding sharing of expenditure equally on the honorarium of Sri V. Raghavan, Consulting Engineer and expenditure on motor car and residential Telephone provided to him which may be initially met by the Osmania University, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

ANNEXURE
RATES OF EXAMINATION FEES

Examination	Exam Fee	Cost of application form, Marks Memorandum and postage charges	Total
I. Eligibility Test 1. Application fees Rs.10/- 2. Registration Fee Rs.60/-			
II. B.A./B.Com./B.Sc. I YEAR FOUNDATION COURSE 1. Whole examination 4 papers 2. When taken in parts. For each paper	60/- 15/-	20/- 20/-	80/- (NX15)+20
III B.A./B.Com./B.Sc. II & III YEAR OPTIONAL SUBJECTS: 1. Whole examination 6 papers 2. When taken in parts. For each paper	90/- 15/-	20/- 20/-	110/- (NX15)+20

Students of B.A./B.Com./B.Sc. II & III years shall pay Rs.5/- extra towards Examination Fee for each practical paper in Science subjects (Physics, Chemistry, Geology, Botany, Zoology) opted by them along with the application for first appearance for the II/III year examination and along with their application for subsequent appearance for practical papers.

Examination	Exam Fee	Cost of application form, Marks Memorandum and postage charges	Total
IV.P.G. DIPLOMA IN PUBLIC ACCOUNTING: 1. Whole examination 5 papers 2. When taken in parts. For each paper	75/- 15/-	20/- 20/-	95/- (NX15)+20
V.B.L.I.Sc. 1. Whole examinations 8 papers 2. When taken in parts. For each paper	120/- 15/-	20/- 20/-	140/- (NX15)+20
VI. P.G.D.P.R. 1. For Project Report 2. Whole examination 5 papers 3. When taken in parts. For each paper	@ 10/- 75/- 15/-	20/- 20/-	10/- 95/- (NX15)+20
N= Number of papers taken.			

@= The examination fees for Project Report has to be paid along with the examination fees for the first appearance for the examination after completion of P.G. Diploma Course.

VII.: LATE FEES :

- a) Applications received after the last date prescribed will be accepted with late fee as prescribed below:
 1. Rs.5/- up to seven days from the last date for accepting the application.
 2. Rs.10/- up to fourteen days from the last date for accepting the application.
 3. Rs.15/- up to twenty one days from the last date for accepting the application.
- b) No application will be accepted after twenty one days from the last date for accepting the applications.

Forty sixth Meeting of the A.P. Open University Executive Council held at 3.00 P.M. on 19-09-1990 in the University Administration Building.

Present :

Prof. R.V.R. Chandrasekhara Rao
Sri K. Venkatasivaiah
Prof. S.V.J. Lakshman
Prof. D. Ramakotaiah
Prof. C. Subba Rao

MINUTES OF THE FORTYSIXTH MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.00 P.M. ON 19-09-

1990 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD.

PRESENT :

Prof R.V.R. Chandrasekhara Rao	-	Chairman
Vice-Chancellor		
Sri K. Venkatasivaiah, IAS		
Prof. S.V.J. Lakshman		
Prof. D. Ramakotaiah		
Prof. C. Subba Rao		
Prof. V. Nagaraja Naidu	-	Registrar & Secretary

Resolution No.1 : APOU Service Branch-I Teachers and Branch-II
Administration – Appointment of approved probationers as full
members of the Service (Note 1 of the Agenda).

Resolved to approve the proposal for appointment of teachers and
administrative officers who have completed their probation as full members of
APOU Service (and confirm their service) in the respective categories as
shown in the agenda note.

Resolution No.2 : Recognition of A.P. Open University Employees' Association
(Note2 of the Agenda).

Resolved to approve the proposal to recognize the A.P. Open University
Employees' Association subject to the condition that the name of Association
shall be changed to "A.P. Open University Non-teaching employees
Association".

Resolution No.3 : Extension of Deputation of Sri P. Subrahmanyam Audit
Officer, A.G.'s Office (Note 3 of the Agenda).

Resolved to extend the term of deputation of Sri P. Subrahmanyam for a
further period of one year from 01-10-1990 on the existing terms.

Resolution No.4 : Extension of the term of appointment of Sri N. Michael Angelo
(on deputation) as Assistant Director (Printing) (Note 4 of the
Agenda).

Resolved to ratify the action of the Vice-Chancellor in having extended the
term of appointment of Sri N. Michael Angelo as Assistant Director (Printing)
on deputation for a period of three months from 01-08-1990 on the existing
terms.

Resolution No.5 : Enhancement of permanent imprest of Academic, Student
Services and Material Production Branches (Note 5 of the
Agenda).

Resolved to enhance the imprest amount the Director, Academic, Director, Student Services and Director, Material Production could operate from Rs.1000/- to Rs.2000/-.

Resolution No.6 : Purchase of Paper required for printing of Course Material (Note 6 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in according permission for purchase of 70 M.T. of DD Malitho (nature shade) paper at a total cost of Rs.14,10,500/- from M/s. Sri Venkatesh Paper Agency Hyderabad (P) Ltd.

Resolution No.7 : Encashment of leave of teachers on deputation to A.P. Open University (Note 7 of the Agenda).

Resolved to approve the proposal to pay cash equivalent of leave salary for the earned leave admissible to all the teachers for their period of deputation in A.P. Open University at the rate admissible on the date of expiry of deputation, as proposed in the note.

Resolution No.8 : Permission to Prof. K. Kuppuswamy Rao to attend Asian Mathematical Conference at Hong Kong and to halt at Bangkok for three days (Note 8 of the Agenda).

Resolved to approve the period of stay of Prof. K.Kuppuswamy Rao from 20-08-1990 to 22-08-1990 at Bangkok as on duty and to pay daily allowance at US \$ 40 per day for three days.

Resolution No.9 Sanction of advances for purchase of Motor Cycle/Scooter/Moped to APOU Employees (Note 9 of the Agenda).

Resolved to approve the adoption of G.O.Ms.No.304, Fin.&Plg. Department, dt.22-09-1989 pertaining to advances for purchase of Motor Cycle/Scooter/Mopeds for the University employees drawing pay between Rs.1200/- and Rs.3000/-.

Resolution No.10 : Tenders for the work of formation of internal Roads at the University Campus (Note 10 of the Agenda).

Resolved to approve the negotiated tender of Sri T. Prakash Rao at 8.865% excess over the estimate rates for the work of Formation of Internal Roads at the University Campus.

Resolution No.11: Administrative Sanction for construction of Academic Block , Administrative Building and Warehouse Building at A.P. Open University Campus site (Note 11 of the Agenda).

The Consideration of the matter was deferred to next meeting of the Executive Council.

Resolution No.12 : Visit of Prof. R.V.R. Chandrasekhara Rao, Vice-Chancellor, APOU to attend the Annual Conference of Asian Association

of Open Universities from 24th to 26th September, 1990 (Note 12 of the Agenda).

Resolved to approve the visit of Prof. R.V.R. Chandrasekhara Rao, Vice-Chancellor, APOU to attend the Conference of Asian Association of Open Universities and the payment of Registration fees, T.A. and D.A. as proposed in the agenda note.

Resolution No.13 : Implementation of Career Advancement Scheme for Assistant Professors/Co-ordinators of A.P. Open University (Note 13 of the Agenda).

Resolved to approve the creation and award of Senior Scale of Rs.3000-5000/- Selection Grade Rs.3700-5700/- to the Assistant Professors/Co-ordinators of the A.P. Open University as recommended by the respective Screening Committees shown in the agenda note.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Forty Seventh Meeting of the A.P. Open University Executive Council held at 9.30 A.M. on 28-12-1990 in the University Administration Building.

Present :

Chairman Prof. R.V. R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao
Sri A.R. Jayaprakash
Smt. Chitra Ramachandran
Prof. S.V.J. Lakshman
Prof. T.Navneeth Rao
Prof. C. Subba Rao

MINUTES OF THE FORTYSEVENTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 9.30 A.M. ON 28-12-
1990 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD.

PRESENT

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri A.R. Jayaprakash, IAS

Smt. Chitra Ramachandran
Prof. S.V.J. Lakshman
Prof. T.Navneeth Rao
Prof. C. Subba Rao
Prof. V. Nagaraja Naidu, Registrar & Secretary.

Resolution No.1 : Undergraduate Regulations – Extending the maximum period of Study (Note 1 of the Agenda).

RESOLVED to approve the amendment to clause (iv) of Regulation 10 of Regulations relating to undergraduate course for extending the maximum period of study and completion of the undergraduate course to eight years.

Resolution No.2 : Undergraduate Courses – Change of optional subjects (Note 2 of the Agenda).

RESOLVED to approve the proposal to permit the students of B.A./B.Com./B.Sc. who have not changed their optional subjects within two months from the date of first contact programme of II year to change their optional subjects in the subsequent academic years.

ResolutionNo.3 : Certificate Programme in Food and Nutrition (Note 3 of the Agenda).

RESOLVED to approve the regulations relating to the Certificate Programme in Food and Nutrition and the format of the Certificate to be issued to the qualified candidates enclosed to the Agenda Note.

Resolution No.4 : Amendment of Regulation 3 of Regulations relating to M.Phil in Development Studies (Note 4 of the Agenda).

RESOLVED to approve the amendment to Regulation 3 of Regulations relating to M.Phil in Development Studies at CESS as proposed in the Agenda Note.

Resolution No.5 : Annual Report of the University for 1989-90 (Note 5 of the Agenda).

RESOLVED to approve the Annual Report of the University for the Academic Year ending with 30th June,1990.

Resolution No.6 : Administrative sanction for construction of Academic Block and Administrative Building at A.P. Open University Campus Site (Note 6 of the Agenda).

RESOLVED to accord Administrative Sanction for

- a) the estimate of the Academic Block of University costing Rs.2.47 crores; and

- b) the estimate costing Rs.2.00 crores for construction of Administrative Building.

Resolution No.7 : Enhancement of daily wages rate to the different categories of the University employees (Note 7 of the Agenda).

RESOLVED to enhance to rates of daily wages to various categories of employees at the rates noted against each w.e.f. 01-01-1991 as proposed in the Agenda Note.

Resolution No.8 : Starting of New Study Centres (Note 8 of the Agenda).

RESOLVED to approve the proposal to start 14 new Study Centres during the Academic Year 1991-92 as proposed in the Agenda Note.

Resolution No.9 : Sanction of Advance Increments to the Assistant Professors of the University for possessing Ph.D/M.Phil Degrees (Note 9 of the Agenda).

RESOLVED to approve the proposal for sanction of Advance Increments to the University teachers for having Ph.D/M.Phil Degrees as communicated in G.O.Ms.No.520, Edn., dated 15-12-1988.

Resolution No. 10 : Deposit of Provident Fund subscription with Andhra Pradesh Open University Employees Co-operative Credit Society Limited, Hyderabad (Note 10 of the Agenda).

The item was withdrawn from consideration of the matter.

Resolution No.10 (a): RESOLVED to advance a sum of Rs.2.5 lakhs with the A.P. Open University Employees Co-operative Credit Society Limited for a period of 2 years out of University Funds at an Interest rate of 13% payable quarterly by the Society to the University.

Resolution No.11 : Fixation of pay of Dr.M. Satyanarayana Rao, Co-ordinator (Note 11 of the Agenda).

RESOLVED to approve the proposal for re-fixation of the initial pay of Dr.M.Satyanarayana Rao at Rs.1400/- in the UGC Scale of Rs.700-1600 from the date of joining the University i.e. 01-02-1985 FN and to allow to him the FPI increment of Rs.40/- from the above date till his appointment as Associate Professor.

Resolution No.12 : Co-option of one Professor of the University as a member of the Executive Council (Note 12 of the Agenda).

RESOLVED to co-opt Prof. V. Venkaiah as a member of the Executive Council for a period of one year with effect from 09-01-1991.

Resolution No.13 : Extension of the Period of deputation of Sri . Ranganathan. Dy. Executive Engineer (R & B) (Note 13 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having extend the period of deputation of Sri R. Ranganathan as Deputy Executive Engineer up to 31st March, 1991 from 15-11-1990 on the existing terms.

Resolution No.14 : Permission to Sri M. Shashidhar, Deputy Registrar (Admn.) to attend Management Training Course at U.K. (Note 14 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having permitted Sri M. Shashidhar Deputy Registrar (Admn.) to undertake study tour programme in the Universities of U.K. and to treat the period of his absence from 20-10-1990 to 09-11-1990 as on duty without any financial commitment on the part of the University.

Resolution No.15 : Fee for post-graduate Diploma in Public Relations Examination (Note 15 of the Agenda).

Resolved to ratify the collection of fee of Rs.40/- for examination of Project Report of P.G. Diploma in Public Relations Course from the Academic Year 1986-87.

Resolution No.16 : Purchase of Paper (Note 16 of the Agenda).

Resolved to approve the proposal for purchase of Paper of A.P. Paper Mills as shown in the Agenda Note from M/s. Sri Venkatesh Paper Agencies, Hyderabad (P) Ltd., at a total cost of Rs.53,40,235.00 (Rupees Fifty three lakhs forty thousand two hundred and thirty five only).

Resolution No.17 : Ratification of the expenditure of Rs.72,958.50 paid to the outside Computer for processing the results of Eligibility Test, 1990 (Note 17 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having paid an amount of Rs.72,958.50 to a outside computer for processing the results of Eligibility Test 1990 as the University Computer was pre-occupied with other items of work.

Resolution No.18 : Contribution to the Association of Indian Universities (Note 18 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having paid an amount of Rs.2,500/- towards Special Contribution and Rs.5,100/- towards Registration Fee to the Association of Indian Universities for the Conference of Executive Heads of Commonwealth Universities.

Resolution No.19 : UGC Revised Scales of pay 1986 – Fixation of pay of Smt. V. Komala and Sri E. Chandraiah, Assistant Professor of the University (Note 19 of the Agenda).

RESOLVED that the Vice-Chancellor have further discussions with the Principal Secretary to Government, Education Department and Secretary to Government, Finance Department to find out a speedy solution to the problem relating to fixation of pay of Smt. V. Komala and Sri E. Chandraiah in UGC Revised Scales of pay 1986.

Resolution No.20 : Implementation of UGC Revised pay Scales to the University Teachers (Note 20 of the Agenda).

RESOLVED to approve the proposal for adoption of the principles followed in respect of the implementation of revised pay scales of 1986 in anomalies applied to the non-teaching staff to the teaching staff of APOU also as shown in Annexure to the Agenda Note subject to the Government orders in this regard.

Resolution No.21 : Selection Committee for appointment of Assistant Librarian in A.P. Open University Service (Note 21 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having included three external experts and the Head of the Branch concerned in the selection committee for selection of Assistant Librarian.

RESOLVED further to delete the post of Assistant Librarian in the Branch-II, Administration and to include in Class-I, Category of Branch-IV, Technical Posts at S.No.10.

Resolution No.22 : Appointment of Assistant Librarian (Note 22 of the Agenda).

RESOLVED that the following candidates recommended by the Selection Committee be appointed as Assistant Librarians.

1. Mrs. G.Sujatha
2. Mr. I. Chandraiah (SC)

Resolution No.23 : APOU Service Branch II, Admn – Promotion of Superintendents to the posts of Assistant Registrars (Note 23 of the Agenda).

RESOLVED that the following candidates recommended by the Selection Committee be appointed by promotion as Assistant Registrars.

1. Sri N.R. Shiv Raj
2. Sri K. Jaya Prakash

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Resolution No.3 : Sanction of Conveyance Allowance to Mr.B. Surya Prakash, Electrician (Note 2 of the Agenda).

RESOLVED to approve the proposal and to sanction Rs.100/- per month towards incidental expenditure to Mr. Surya Prakash, Electrician with effect from 01-02-1991 till all the departments move into the campus of the University.

Resolution No.4 : Enhancement of the Conveyance Allowance (Note 3 of the Agenda).

RESOLVED to approve the proposal to enhance the Conveyance Allowance from Rs.150/- to Rs.300/- per month to the three employees mentioned in the note from 01-02-1991.

Resolution No.5 : Payment of subscription for the renewal of membership of International Council for Distance Education (Note 4 of the Agenda).

RESOLVED to ratify the payment of \$550 at the current rate of exchange towards renewal of membership of International Council for Distance Education, Canada for the period 1991-93 and to authorise the Vice-Chancellor to renew the membership of International Council for Distance Education every year after 1993.

Resolution No.6 : A.P. Open University – Membership of Distance Education Regional Resource Centre, Thailand (Note 5 of the Agenda).

RESOLVED to ratify the payment of annual membership of 1000 U.S. dollars to the Distance Education regional Resource Centre, Thailand for the membership of the A.P. Open University for the year 1991 and to authorise the Vice-Chancellor to pay the annual membership as full member of the Centre in future.

Resolution No.7 : Payment of subscription of Journals for the year 1991 (Note 6 of the Agenda).

RESOLVED to ratify the action of Vice-Chancellor in sanctioning the expenditure of Rs.1,25,000/- towards payment of subscription of Journals for 1991 for the University's Central Library.

Resolution No.8 : Extension of term of appointment of Legal Advisor of this University (Note 7 of the Agenda).

RESOLVED to approve the proposal for extension of term of appointment of Sri V. Raja Gopal Reddy, Advocate as Legal Adviser to the University for a further period of one year from 01-02-1991 on the existing terms approved by the Executive Council.

Resolution No.9 : Travelling Allowance rules applicable to Vice-Chancellor, Members of Executive Council and other committees and Staff of A.P. Open University (Note 8 of the Agenda).

RESOLVED to approve:

- i) the payment of actual conveyance charges certified by Vice-Chancellor for the Vehicle engaged by him outside Hyderabad and to ratify the payments so far made.
- ii) The re-imbursement of lodge rent paid to Guest Houses of Govt., Universities, and reputed organisations like IIPA, India International Centre etc., other than commercial hotels/lodges outside or within the State in full to the University employees subject to the normal deduction of 25% of Daily Allowance.
- iii) The payment of TA to the members of the Planning Board, Executive Council and Vice-Chancellor members of other bodies constituted by the University on par with the Vice-Chancellor of the A.P. Open University.

Resolution No.10 : Enhancement of delegation of powers to the Vice-Chancellor in respect of contingent expenditure (Note 9 of the Agenda).

RESOLVED to enhance the limits of sanction of expenditure by the Vice-Chancellor for all the recurring and non-recurring expenditure as proposed in the annexure to the Agenda Note.

Resolution No.11 : Advertisement charges for Eligibility Test, 1991 (Note 10 of the Agenda).

RESOLVED to ratify the payment of advertisement charges of Rs.1,14,186.00 for publication of the notification relating to Eligibility Test, 1991.

Resolution No.12 : A.P. Open University – Accounts Manual (Note 11 of the Agenda).

RESOLVED to approve the proposal for entrustment of the work relating to drafting of Administrative and Accounts Manual of A.OP. Open University to Sri C. Sundara Ramaiah at a remuneration of Rs.12,000/-.

Resolution No.13 : Implementation of UGC Revised Scales of Pay 1986 to Dr.Y.V. Umapathi Varma, Deputy Director (Production) (Note 12 of the Agenda).

RESOLVED to approve the proposal to re-designate the post of Deputy Director (Production) as Deputy Director/Associate Professor in Audio & Video Production.

Resolution No.14 : Fifty Convocation of the University.

RESOLVED that Hon. D. Litt. Degrees be conferred on the following distinguished persons at the Fifth Convocation of the University.

1. Dr. Wichit Srisaan
Former Rector
Sukhothai Thammathirat Open University
Thailand
2. Sri P.N. Haksar
Eminent Educationist & Former Deputy Chairman of Planning
Commission of India

Resolution No.15 :

The Vice-Chancellor informed the Members of the problem relating to the revision of scales of pay of the Academic Assistants who are a part of the Faculty of the University.

The Vice-Chancellor appraised the Members, the matters pending with the Government and the efforts he has made to secure for the Academic Assistants, a just pay revision, particularly, in conformity with the spirit of the pay revision policy. He mentioned how the Indira Gandhi National Open University which had a cadre of Faculty posts called 'Academic Associates' (comparable to Academic Assistants of APOU) accorded a higher scale consequent on the implementation of the UGC Revised Scales of Pay 1986 and, indeed, later decided to upgrade this Academic Associate Posts to that of Lecturers/Assistant Professors.

The Members of the committee suggested:

- (1) that the University await the Government's decision in this matter and then, if necessary, make a renewed recommendation that the academic assistants be awarded the revised scale of pay as admissible to Junior Lecturers from the date of the implementation of RPS 1986.
- (2) That on the analogy of Indira Gandhi National Open University, the posts of Academic Assistants be upgraded into Assistant Professors and the process adopted by IGNOU in the matter be followed in case of the Academic Assistants of the APOU. In view of the above the Committee resolved:
 - (1) that the Government be approached to upgrade the posts of Academic Assistants into Assistant Professors and
 - (2) that the necessary information may be obtained from IGNOU as to the manner in which IGNOU sought to upgrade the posts of Academic Associates into Lecturers/Assistant Professors so that the same method may be adopted in the case of Academic Assistants of A.P. Open University.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Annual Meeting of the A.P. Open University Executive Council held at 11.30 A.M. on 29-03-1991 in the University Administration Building.

Present:

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao

Sri V.S. Rama Rao

Sri T. Venka Reddy

Pof. T.Navneeth Rao

Prof. V. Venkaiah

MINUTES OF THE ANNUAL MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 11.30 A.M. 29-03-1991 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao - Chairman

Vice-Chancellor

Sri V.S. Rama Rao

Prof. T. Navneeth Rao

Prof. V. Venkaiah

Prof. V. Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : Payment of honorarium to Sri C.V. Narsimha Reddy, honorary consultant for P.G. Diploma in Public Relations (Note 1 of the Agenda).

RESOLVED to approve the proposal to pay a remuneration of Rs.750/- per month (Rs.500/- honorarium + Rs.250/- conveyance) from July 1990 to June 1991 to Sri C.V. Narasimha Reddy, Honorary consultant for P.G. Diploma in Public Relations Course.

Resolution No.2 : Request of Dr.I. Ramabrahmam and Sri K. Gangappa for extension of lien (Note 2 of the Agenda).

RESOLVED to approve the proposal to accord permission to the employees of the University who have a minimum service of five years to retain their lien for maximum period of three years.

RESOLVED further to amend sub rule 2 (d) of Rule 22 of Part-III of APOU Service Rules by substituting the word “three” in place of “two”.

Resolution No.3 : Creation of non-teaching posts required by the University (Resolution No.3 of XXXVIII Meeting of the Finance Committee held on 29-03-1991.)

RESOLVED to approve the proposal for creation of the additional non-teaching posts as approved by the Government G.O.Rt.No.640., dated 27-03-1991 and to fill these posts, as recommended by the Finance Committee.

RESOLVED further to address the Government to meet the expenditure on the posts approved in G.O.Rt.No.640, Edn., dated 27-03-1991.

Resolution No.4 : Purchase of 200 M.T. of Cement from Cement Corporation of India Ltd. For Road work (Note 4 of the Agenda).

RESOLVED to approve the proposal to purchase of 200 M.T. of Cement from M/s. Cement Corporation of India Ltd., at Rs.1,520/- per M.T. and to make advance payment of Rs.3,04,000/- . The Members, however, suggested the desirability of providing a bank guarantee by the Cement Corporation of India Ltd., for the amount paid in advance by the University.

RESOLVED further to authorise the Vice- Chancellor to act in the appropriate manner in case M/s. Cement Corporation of India Ltd., is not agreeable to the suggestion of Executive Council for providing the bank guarantee.

Resolution No.5 : Contribution to APOU Non-Teaching Employees Association (Note 5 of the Agenda).

RESOLVED to approve the proposal to sanction an amount of Rs.10,000/- (Rupees Ten Thousand only) for the year 1991-92 as foundation grant and an annual grant of Rs.6,000/- (Rupees Six Thousand only) from 1992-93 onwards to the APOU Non-Teaching Employees Association for its welfare activities subject to the following conditions:

1. the association should submit a detailed note of the activities on which it proposes to spend the grant sanctioned by the University before the release of the foundation grant.
2. The association should submit Annual Accounts to the University every year. The grant for the subsequent year will be released after the accounts submitted by the association are audited by the nominee of the University.

Resolution No.6 : Appointment of Deputy Executive Engineer (Note 6 of the Agenda).

RESOLVED to approve the recommendation of the Selection Committee to appoint Sri B. Lakshmi Prasad as Deputy Executive Engineer on an initial pay of Rs.1980/- per month in the pay scale of Rs.1980-80-2780-90-3500 (D.A. Merged State Scale).

Resolution No.7 : APOU Service Branch-II Admn. – Promotion as Superintendents to the Posts of Assistant Registrars (Note 7 of the Agenda).

RESOLVED to approve the recommendation of the Selection Committee to appoint Sri P. Seshagiri Rao as Assistant Registrar by Promotion.

Resolution No. 8 : Annual Accounts for the year 1989-90 (Resolution No.1 of XXXVIII Meeting of the Finance Committee held on 29-03-1991).

RESOLVED to approve the Annual Accounts of the Andhra Pradesh Open University for the year 1989-90, as recommended by the Finance Committee.

Resolution No.9 : Budget Estimates for the year 1991-92 (Resolution No.2 of the XXXVIII Meeting of the Finance Committee held on 29-03-1991).

RESOLVED to approve the revised estimates for the year 1990-91 and Budget Estimates of the University for the year 1991-92, as recommended by the Finance Committee.

RESOLVED further to approve the proposal for payment of half basic + D.A. subject to the maximum of Rs.800/- as incentive to the employees involved in the preparation of the Budget, as recommended by the Finance Committee.

Resolution No.10 : Implementation of Revised Scales of Pay to the Academic Assistants of the University.

The Vice-Chancellor informed the Members the state of affairs relating to implementation of Revised Scales of Pay to Academic Assistants and appraised them of all the implications stressing the need for an interim arrangement.

In view of the University's stand that the Academic Assistants are entitled to a pay scale equivalent to that of Junior Lecturers and in view of the reiteration of the stand by the Executive Council at its last meeting dated 6th March and in view of the financial distress caused to that category of faculty the Executive Council resolved that the Academic Assistants be put on a basic pay of Rs.1550/- per month w.e.f. 01-04-1991, as an ad hoc measure.

RESOLVED further to authorize the Vice-Chancellor to sanction an appropriate advance to the four Academic Assistants in view of the abnormal delay in implementation of the Revised Scales of Pay. The advance is to be adjusted towards the arrears to be paid on the implementation of Revised Scales of Pay.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Forty Ninth meeting of the Andhra Pradesh Open University Executive Council held at 9.30 A.M. on 02-05-1991 in the University Administration Building.

PRESENT.

CHAIRMAN Prof. R.V.R. Chandra Sekhara Rao, Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao
Sri V.S. Rama Rao
Sri N. Ramesh Kumar
Sri T. Venka Reddy
Prof D. Ramakotaiah
Prof. T. Navneeth Rao
Prof V. Venkaiah

MINUTES OF THE FORTY NINTH MEETING OF THE ANDHRA PRADESH
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 9.30 A.M. ON 02-05-
1991 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD.

PRESENT

Prof. R.V.R.Chandrasekhara Rao	-	Chairman
Vice-Chancellor		
Sri V.S. Rama Rao		
Sri N. Ramesh Kumar, IAS		
Sri T. Venka Reddy, IAS		
Prof. D. Ramakotaiah		
Sri T. Navneeth Rao		
Prof. V. Venkaiah		

Sri P. Subrahmanyam, I/c. Finance Officer.

Resolution No.1 : Tenders for the construction of Administrative and Academic Buildings at the University Campus at Jubilee Hills, Hyderabad (Note 1 of the Agenda).

RESOLVED to recast the estimates with the State S.S.R. and to compare the tenders with that estimate and to place the matter before the next meeting of the Executive Council.

Resolution No.2: Realienation of the land allotted to the University in survey Ni.62 of Guttala Begumpet Village. Jubilee Hills, Hyderabad (Note 2 of the Agenda).

RESOLVED to address the Revenue Department arrange to conduct the survey and fix boundaries for the land allotted to the A.P. Open University and to take over the excess land if any.

Resolution No.3 : Appointment of Technical Work Inspectors for Construction of University Buildings at the Campus (Note 3 of the Agenda).

RESOLVED to approve the proposal to authorize the University Engineer to appoint Technical Work Inspectors as and when required in consultation with the Consulting Engineer on daily wage basis as per S.S.R. of R&B , Head Quarters Circle, Hyderabad and to meet the expenditure out of the petty supervision charges provided for in the works estimate.

Resolution No.4 : Fifth Annual Convocation for conferring Degrees/Diplomas of A.P. Open University (Note 4 of the Agenda).

RESOLVED to record the report of the Vice- Chancellor that the Chancellor has kindly invited Dr. Wichit Srisa-An, Former Rector, Sukhothai Thammathirath Open University, Thailand to be the Chief Guest and deliver the Convocation Address at the Fifth Convocation of the University to be held on 8th May, 1991.

Resolution No.5 : Sanction of permanent imprest and powers to incur contingent expenditure to Deputy Director, Audio Visual Production and Research Centre (Note 5 of the Agenda).

RESOLVED to sanction an imprest of Rs.2000/- to the Deputy Director, Audio Visual Production and Research centre and to authorize him to incur expenditure up to Rs.200/- on any item connected with production.

RESOLVED further to authorize the Vice-Chancellor to fix permanent imprest to study centres and the Branches of the University from time to time as per the requirements.

Resolution No.6 : Purchase of Camera Units for Ikegami Camera and Video Distribution Amplifiers from M/s.G.C.E.L., Baroda for use at Audio Visual Studies (Note 6 of the Agenda).

RESOLVED to ratify the action of Vice- Chancellor in having approved for the full advance payment of Rs.4,70,527/-inclusive of all taxes and duties to M/s.G.C.E.L., Baroda, towards the balance cost of 4 Nos. Of Camera Control Unit for Ikegami Camera and 2 Nos. of Video Distribution Amplifiers.

Resolution No.7 : Sanction of Medical reimbursement to Mr.D. Srinivasa Rao, JACT, Admn. (Note 7 of the Agenda).

RESOLVED to pay an advance of Rs.5000/- to Mr. D. Srinivasa Rao, JACT, Admn. Branch towards medical expenses and to address the Government to arrange for scrutinising the entire claim of Mr.D. Srinivasa Rao for reimbursing the admissible expenditure towards medical expenses.

Resolution No.8 : APOU Service Branch-I Teachers and Branch-II Administration – Appointment of approved probationers as full members of the service (Note 8 of the Agenda).

RESOLVED to approve the proposal for appointment of teachers and administrative officers who have completed their probation as full members of APOU service in the respective categories as per the list enclosed to the Agenda Note.

Resolution No.9 : Prescribing qualifications for newly sanctioned posts (Note 9 of the Agenda).

RESOLVED to approve the qualifications proposed to be prescribed newly created non-teaching posts as shown in the statement enclosed to the Agenda Note.

RESOLVED further to resort to direct recruitment only if there are no eligible candidates for appointment by promotion where both methods of recruitment have been prescribed.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Special Meeting of the Executive Council of Andhra Pradesh Open University held at 9.10A.M. on 08-05-1991 at Lalithakalathoranam, Public Gardens, Hyderabad.

Present :

Chairman Prof. R.V.R.Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao

Vice-Chancellor

Sri V.R. Srinivasan, IAS

Sri T. Venka Reddy, IAS

Prof. T. Navneeth Rao

Prof. D. Ramakotaiah

Prof. V. Venkaiah

Sri N. Ramesh Kumar

MINUTES OF THE SPECIAL MEETING OF THE EXECUTIVE COUNCIL OF
ANDHRA PRADESH OPEN UNIVERSITY HELD AT 9.10. A.M. ON 08-05-1991
AT LALITHA KALATHORANAM, PUBLIC GARDENS, HYDERABAD (VENUE
OF THE FIFTH CONVOCATION).

PRESENT :

Prof R.V.R. Chandrasekhara Rao

- Chairman

Vice-Chancellor

Sri T. Venka Reddy, IAS

Sri N. Ramesh Kumar, IAS

Prof. D. Ramajkotaiah

Prof. T. Navneeth Rao

Prof. V. Venkaiah

Prof. V. Nagaraja Naidu, Registrar & Secretary

Resolution No.1 : Conferring of Degrees and Diplomas.

RESOLVED that the candidates who have been certified to be qualified
severally for the Degrees and Diplomas as detailed in the list appended* on
the basis of the reports of the Examiners duly appointed be admitted to the
respective Degrees and Diplomas.

*This is kept in Examinations Branch.

Resolution No.2: Award of Gold Medals.

RESOLVED to approve the award of Gold Medals to the students shown in
the list appended at the 5th Convocation on 08-05-1991.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

S.No	Name of the Gold Medal	Condition of award	Name of the eligible candidate & Roll. No.
.			

1	2	3	4
1.	SMT. SUHILA NARAYANA REDDY GOLD MEDAL	To the student who secures highest aggregate marks in B.A./B.Com./B.Sc. course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	J. Ramana 128736191
2.	V.R. NARLA MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.A. course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	Y. Sukanya 178725341
3.	SAVERA GOLD MEDAL	To the student who secures highest aggregate marks in B.Com. Course (Optional subjects of II & III year) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	J. Ramana 128736191
4.	SRI T. SUBBARAMI REDDY GOLD MEDAL	To the student who secures highest aggregate marks in Post Graduate Diploma in Public Relations by passing all the subjects at one attempt.	Mridula Vasudev 29894027
5.	THUMMALA DHANANJAYA CHOWDARY MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.Sc. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	A. Srinivasa Rao 048720930
6.	KAVURI CHALAPATHI RAO GOLD MEDAL	To the student who secures highest aggregate marks in B.Com. (Telugu Medium) Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	B. Srinivasa Rao 058721452
7.	VASTU SHILPI B.N. REDDY GOLD MEDAL	To the Lady Student who secures highest aggregate marks in B.A./B.Com./B.Sc. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the Course.	J. Sandhya 298732976

Resolution No.1 : Tenders for the Construction of Administrative and Academic Buildings at the University Campus at Jubilee Hills, Hyderabad (Note 1 of the Agenda).

RESOLVED to approve the tender of M/s. S.A. Builders, Chandigarh, the lowest among the 6 tenders which worked out to 3.824% excess over the DSR of CPWD (17.18% over the SSR of Head Quarters Circle, Hyderabad) and to approve payment of mobilisation advance at 10% of the tender value against Bank guarantee at 18% simple interest.

RESOLVED further to approve the revised estimates of the two buildings i.e., Administrative and Academic Buildings for Rs.247 lakhs and Rs.310 lakhs respectively.

RESOLVED also that the University may examine the period and the conditions of the Bank guarantee and ensure that the Bank guarantee is renewed from time to time without allowing it to lapse at any point of time.

Resolution No.2 : Estt. – Extension of the term of appointment of Sri V. Raghavan, Consulting Engineer (Note 2 of the Agenda).

RESOLVED to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Sri V. Raghavan, consulting Engineer for a further period of one year from 01-05-1991 on the existing terms and conditions.

Resolution No.3 : Appointment of University Engineer for the A.P. Open University, Engineering Branch (Note 3 of the Agenda).

RESOLVED to ratify the appointment of Sri K. Sarangapani, Executive Engineer, R&B as University Engineer on deputation on usual foreign service terms and conditions from 03-06-1991 FN to 30-06-1991, and to approve the proposal to avail his services from 01-07-1991 regulating his pay as per rules applicable to re-employed pensioners up to 02-06-1992.

Resolution No.4 : Proposals for additional staff in Engineering Branch of the University (Note 4 of the Agenda).

RESOLVED to approve the proposal for creation of additional technical posts immediately required for the Engineering branch of the University and to met the expenditure from the provision made towards petty supervision and contingent charges.

Resolution No.5 ; Filling up of the posts of Deputy Registrar (Note 5 of the Agenda).

RESOLVED to approve the proposal to appoint the Controller of Examinations on additional charge and to fill up the two posts of Deputy Registrars as proposed in the note.

Resolution No.6 : Promotion of Senior Assistants to the posts of Superintendents – Adoption of G.O.Ms.No.627, (GA), dt.21-12-1983 (Note 6 of the Agenda).

RESOLVED to approve the adoption of G.O.Ms.No.627, dt.21-12-1983 of General Administration (Service-A) Department to consider the promotion of candidates with not less than two years service in the category from which such promotion is made.

Resolution No.7 : Purchase of 10M.T. of paper for printing of Course material (Note 7 of the Agenda)

RESOLVED to approve the Purchase of 10M.T. double demi (Natural Shade) Meplitho 60 GSM paper at a total cost of Rs.2,28,500/- (Rupees Two lakhs twenty eight thousand five hundred only) from M/s. Sri Venkatesh Paper Agencies, Hyderabad (P) Ltd.

The Executive Council has noted that the tenders have already been issued inviting quotations for the supply of paper to meet the future requirement.

Resolution No.8 : Fixation of room rent for occupation in APOU Guest House (Note 8 of the Agenda).

RESOLVED to approve rates of room rent for occupation of the Guest House as proposed in the agenda note duly deleting the sentence “25% D.A. will be deducted from T.A. payable to him” mentioned against Category-II.

Resolution No.9 : Purchase of one 16 seater van with Special arrangements required by AVP & RC wing of University for outdoor shootings (Note 9 of the Agenda).

RESOLVED to approve the Tender of M/s. Hyderabad Auto Service for supply of one 16 seater van with special arrangements at Rs.3,91,172.00 (Rupees Three lakhs ninety one thousand one hundred seventy two only).

Resolution No.10 : Expenditure on the lunch in honour of Dr. Wichit Srise-an, Chief Guest of the 5th Annual Convocation (Note 10 of the Agenda).

RESOLVED to ratify the expenditure of Rs.5,500/- incurred for the lunch arranged in honour of Dr.Wichit Srise-an.

Resolution No.11 : Creation of teaching posts required by the University (Note 11 of the Agenda).

RESOLVED to approve the proposal for creation of the additional teaching posts as approved by the Government in Government Lr.No.1089/UE.1/90-5, Edn., dt.13-06-1991.

Resolution No.12 ; Implementation of Career Advancement Scheme for Assistant Professors/Co-ordinators of A.P. Open University (Note 12 of the Agenda).

RESOLVED to approve the creation and award of Senior Scale of Rs.3000-5000/Serlection Grade Rs.3700-5700 to the Assistant Professors/Co0ordinators of the A.P. Open University as recommended by the respective Screening Committee shown in the note.

Resolution No.13 : APOU Service Branch-II, Admn. – Promotion of Assistant Public Relations Officer to the Post of Public Relations Officer (Note 13 of the Agenda).

RESOLVED to approve the recommendation of the Selection Committee to appoint Sri A. Visweshwar Reddy by promotion to the post of Public Relations Officer in APOU Service.

Resolution No.14 : Appointment of Controller of Examinations on part-time basis (Note 14 of the Agenda).

RESOLVED to approve the proposal to appoint Dr.P. Narasaiah, Associate Professor of Public Administration on additional charge as the Controller of Examinations for a period of 2 years on an allowance of Rs.200/- per month.

Resolution No.15 : APOU Service Branch-II, Admn. – Promotion of Assistant Registrars to the posts of Deputy registrars (Note 15 of the Agenda).

RESOLVED that the consideration of the matter be deferred to the next meeting.

Sd/-
REGISTRAR

Sd/-
VICE-CHANCELLOR

**MINUTES OF THE MEETINGS OF EXECUTIVE COUNCIL
OF DR. B.R. AMBEDKAR OPEN UNIVERSITY
(VOLUME – I)
I N D E X**

Sl.No.	No. of Meeting	Date of Meeting	Pages From - To
1.	First Meeting	11-08-1984	01 to 05
2.	Second Meeting	24-11-1984	06 to 10
3.	Special Meeting	29-01-1985	11 to 12
4.	Third Meeting	28-03-1985	13 to 16
5.	Fourth Meeting	18-12-1985	17
6.	Fifth Meeting	18-12-1985	18 to 22
7.	Sixth Meeting	22-01-1986	23 to 26
8.	Seventh Meeting	24-02-1986	27 to 31
9.	Eighth Meeting	29-03-1986	32 to 33
10.	Ninth Meeting	02-05-1986	34 to 38
11.	Tenth Meeting	31-05-1986	39 to 41
12.	Eleventh Meeting	10-07-1986	42 to 44
13.	Twelfth Meeting	11-08-1986	45 to 65
14.	Thirteenth Meeting	30-09-1986	66 to 70
15.	Fourteenth Meeting	27-10-1986	71 to 77
16.	Fifteenth Meeting	27-11-1986	78 to 80
17.	Sixteenth Meeting	10-12-1986	81 to 83
18.	Special Meeting	29-12-1986	84 to 85
19.	Seventeenth Meeting	28-01-1987	86 to 92
20.	Eighteenth Meeting	02-03-1987	93 to 103
21.	Annual Meeting	28-03-1987	104 to 108
22.	Nineteenth Meeting	23-04-1987	109 to 116
23.	Twentieth Meeting	06-05-1987	117 to 118
24.	Twenty First Meeting	09-06-1987	119 to 121
25.	Twenty Second Meeting	20-07-1987	122 to 127
26.	Special Meeting	11-08-1987	128 to 139
27.	Twenty Third Meeting	01-10-1987	140 to 143
28.	Twenty Fourth Meeting	29-10-1987	144 to 148
29.	Twenty Fifth Meeting	10-12-1987	149 to 153
30.	Twenty Sixth Meeting	21-01-1988	154 to 160
31.	Twenty Seventh Meeting	27-02-1988	161 to 167
32.	Annual Meeting	29-03-1988	168 to 170
33.	Twenty Eighth Meeting	29-04-1988	171 to 175
34.	Twenty Ninth Meeting	09-06-1988	176 to 180
35.	Thirtieth Meeting	23-07-1988	181 to 184
36.	Thirty First Meeting	05-09-1988	185 to 188
37.	Thirty Second Meeting	29-09-1988	189 to 190
38.	Thirty Third Meeting	11-11-1988	191 to 192
39.	Thirty Fourth Meeting	09-12-1988	193 to 197
40.	Thirty Fifth Meeting	17-01-1989	198 to 206
41.	Thirty Sixth Meeting	24-02-1989	207 to 211

42.	Annual Meeting	25-03-1989	212 to 214
43.	Thirty Seventh Meeting	24-04-1989	
44.	Thirty Seventh (Adjourned) Meeting	04-05-1989	215 to 218
45.	Thirty Eighth Meeting	12-06-1989	
46.	Thirty Eighth (Adjourned) Meeting	03-07-1989	219 to 222
47.	Thirty Ninth Meeting	11-08-1989	223 to 224
48.	Fortieth Meeting	21-10-1989	225 to 231
49.	Forty First Meeting	09-01-1990	232
50.	Forty Second Meeting	09-01-1990	233 to 240
51.	Forty Third Meeting	19-03-1990	241 to 244
52.	Annual Meeting	29-03-1990	245 to 246
53.	Forty Fourth Meeting	11-05-1990	247 to 250
54.	Special Meeting	19-05-1990	251 to 253
55.	Forty Fifth Meeting	17-07-1990	254 to 262
56.	Forty Sixth Meeting	19-09-1990	263 to 265
57.	Forty Seventh Meeting	28-12-1990	266 to 270
58.	Forty Eighth Meeting	06-03-1991	271 to 274
59.	Annual Meeting	29-03-1991	275 to 277
60.	Forty Ninth Meeting	02-05-1991	278 to 280
61.	Special Meeting	08-05-1991	281 to 283
62.	Fiftieth Meeting	22-06-1991	284 to 287

Twenty seventh Meeting of the Executive Council of A.P. Open University held at 2.30 p.m. on 27-02-1988 in the Administration Building.

Resolution No.15 : Teaching and Non-teaching Posts- Rule of Reservation and allocation of Roster Points (Resolution No.2 of the Seventh Meeting of the Standing Committee on Staff Matters dated 27-02-1988).

Resolved to approve the recommendations made by the Standing Committee on Staff Matters at its seventh meeting held on 27-02-1988 regarding the filling up of the Teaching and Non-teaching Posts and allocation of Roster Points.

Fifty First Meeting of the A.P. Open University Executive Council held at 11.00 A.M. on 06-08-1991 in the University Administration Building.

Resolution No.9 : Allotment of Roster Points for filling up of vacant posts (Note 9 of the Agenda).

RESOLVED to restore roster point No.21 in Group-I of Assistant Professors to OC and roster point No.18 to BC-D in modification of Executive Council Resolution No.15, dated 27-02-1988.

RESOLVED further that the Vice-Chancellor be authorized to finalize the roster points, taking into consideration the latest amendments to Rule of Special Representation in consultation with the General Administration Departments.

Fifty First Meeting of the A.P. Open University Executive Council held at 11.00 A.M. on 06-08-1991 in the University Administration Building.

Present :

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao

Sri V.S. Rama Rao

Sri N. Ramesh Kumar

Sri T. Venka Reddy

Prof. D. Ramakotaiah

Prof. V. Venkaiah

MINUTES OF THE FIFTY FIRST MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 11.00 A.M. ON 06-08-1991 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof.R.V.R. Chandrasekhara Rao

- Chairman

Vice-Chancellor

Sri V.S. Rama Rao

Sri N. Ramesh Kumar, IAS

Sri T. Venka Reddy, IAS

Prof. D. Ramakotaiah

Prof. V. Venkaiah

Prof. V. Nagaraja Naidu, Registrar I/c. & Secretary.

Resolution No.1 : Amendments to Statute relating to appointment powers and duties of the Directors (Note 1 of the Agenda).

RESOLVED to approve the amendments proposed to Statute No.24 relating to appointment, powers and duties of the Directors as shown in the annexure to the agenda note.

RESOLVED further that the salary of the Director shall be an amount equal to the pay and other allowances drawn by him as Professor and an honorarium of Rs.200/- per month, instead of Rs.300/- as proposed in the agenda note.

Resolution No.2 : Purchase of Paper required for printing of Course Material (Note 2 of the Agenda).

RESOLVED to approve

- i) the proposal for purchase of paper as detailed in the agenda note, for printing of course material at a total cost of Rs.76,44,000/- (Rupees Seventy six lakhs forty four thousand only) from M/s. Sri Venkatesh Paper Agencies, Hyderabad.
- ii) To pay the further increase of ED/ST, if any, in addition to the above rate.
- iii) To incur the expenditure in excess of the budget provision pending regularisation in the Revised Estimate for 1991-92.

RESOLVED further that the University may negotiate with M/s. Sri Venkatesh Paper Agencies for any possible further reduction in the price quoted by them after ascertaining the mill rate for supply of paper from M/s. Andhra Pradesh Paper Mills Ltd.

Resolution No.3: Purchase of Computer Stationary for Computer Centre and various branches for the year 1991-92 (Note 3 of the Agenda).

RESOLVED to approve the proposal to purchase various sizes of computer stationery at a total cost of Rs.1,41,420.50ps. (Rupees One lakh forty one thousand four hundred twenty and paise fifty only) as proposed in the Agenda Note.

Resolution No.4 : Revision of rates for the printing of Course Material/job works (Note 4 of the Agenda).

RESOLVED to approve the proposal for increase of the rates for the printing of course material/job works as shown in the annexure to the Agenda Note with immediate effect.

RESOLVED further that there should be no increase in printing rates of Mathematics and Physical Sciences proposed in the Note.

RESOLVED also to explore the possibilities to entrust the printing work of course material to Government Printing Presses at Bhubaneswar and Mysore and private printing presses at Sivakasi.

RESOLVED also that the University shall have a liaison with Telugu Academy, Telugu University and Government Press for arriving at uniform rates for printing of course material in future.

Resolution No.5 : Amendments to the Regulations for conduct of Examinations of A.P. Open University (Note 5 of the Agenda).

RESOLVED to approve the amendments proposed to the regulations relating to conduct of examinations, appointment and duties of examiners and their remuneration as proposed in the Agenda Note.

RESOLVED further that the Vice-Chancellor be authorized to ratify the excess expenditure for conduct of examinations not exceeding 10% of the expenditure admissible as per regulations.

RESOLVED also that the provisions of purchase procedure of the University be followed by the Examination Centres for incurring expenditure on purchasing the material required for conduct of examinations.

Resolution No.6 : Visit of Prof. R.V.R. Chandrasekhara Rao, Vice-Chancellor to Srilanka to participate in the 4th Annual Conference of the Asian Association of Open Universities – 1991 (Note 6 of the Agenda).

RESOLVED to approve the tour programme of Prof. R.V.R. Chandrasekhara Rao, Vice-Chancellor from 15-09-1991 to 20-09-1991 to participate in 4th Annual Conference of A.A.O.U. and the meeting of COL to be held in Columbo, Srilanka.

RESOLVED further to approve payment of US \$ 120 towards Registration Fee.

RESOLVED also to approve the visit of the Vice-Chancellor to West-Indies as a member of the three men team constituted by the COL to undertake an appraisal study of Distant Education at the University of West-Indies for three weeks during the October/November, 1991.

Resolution No.7 : Deputation of teachers to the Annual Conference-1991 of the Asian Association of Open Universities (Note 7 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having permitted payment of the registration fee out of the grant of IGNOU for Staff Development at US \$ 120 each for 6 members proposed in the Agenda Note to participate in the Asian Association of Open Universities Annual Conference – 1991 being held from 17-09-1991 to 18-09-1991 at Columbo, Srilanka.

RESOLVED further to approve the proposal to treat absence of 6 members from 15-09-1991 to 19-09-1991 as on duty.

RESOLVED also to approve the payment of travelling allowance to the 6 members at the rates fixed by the Government of India for Foreign Countries out of the grant given by IGNOU for Staff Development.

Resolution No.8 : Visit of Prof. V.S. Prasad, Professor of Public Administration as a member in the Mobile Training Team to be established in India (Note 8 of the Agenda).

RESOLVED to approve the visit of Prof. V.S. Prasad to Australia to enable him to participate in the training programme at the University of New England in Australia and to treat his absence as on duty from 02-08-1991 to 31-08-1991 as proposed in the Agenda Note.

Resolution No.9 : Allotment of Roster Points for filling up of vacant posts (Note 9 of the Agenda).

RESOLVED to restore roster point No.21 in Group-I of Assistant Professors to OC and roster point No.18 to BC-D in modification of Executive Council ReesolutionNo.15, dated 27-02-1988.

RESOLVED further that the Vice-Chancellor be authorized to finalize the roster points, taking into consideration the latest amendments to Rule of Special Representation n consultation with the General Administration Departments.

Resolution No.10 : Filling up of posts of Senior Co-ordinators (Note 10 of the Agenda).

RESOLVED to approve the proposal to adopt the qualifications prescribed by the IGNOU for the post of Senior Co-ordinator sanctioned by the government and to redesignate the post of Senior Co-ordinator as Deputy Director (Student Services).

RESOLVED further to approve the proposal to adopt the qualifications prescribed by the IGNOU for the post of Co-ordinator and to redesignate the post of Co-ordinator as Assistant Director (Student Services).

RESOLVED also to approve the proposal to award Deputy Director (Student Services) to the existing Selection Grade Co-ordinators under Career Advancement Scheme who fulfill the qualifications prescribed by the IGNOU for the post of Deputy Director (Student Services).

RESOLVED also that the Government may be communicated the decision.

Resolution No.11 : Appointment of Honorary Professor/Consultants on full time in A.P. Open University (Note 11 of the Agenda).

RESOLVED to approve :

- i) to appoint Prof. S. Brahmaji Rao as full time Honorary Professor in Science for a period of one year in the first instance on a consolidated salary of Rs.4,500/- (Rupees Four thousand and five hundred only) per month.
- ii) To appoint Sri C.V. Narsimha Reddy as full time Honorary Academic Consultant in Public Relations initially for a period of one year on a consolidated salary of Rs.4000/- (Rupees Four Thousand only) per month.
- iii) To appoint Sri Ravuri Bharadwaja as full time consultant in Audio-Visual Production initially for a period of one year on a consolidated salary of Rs.2,500/- (Rupees two thousand and five hundred only) per month.

RESOLVED further that the Government be informed about the above appointments.

Resolution No.12 : Implementation of Revised UGC Scale to Asst. Librarians (Note 12 of the Agenda).

RESOLVED to approve the proposal to implement the scale of Rs.700-1600 as per government instructions in Lr.No.1004/2/84-4, dated 16-11-1984 from 01-01-1980 and the corresponding revised UGC Scale of Rs.2200-4000 with effect from 01-01-1986 to the Asst. Librarians of the University.

Resolution No.13 : Seniority of Assistant Librarians (Note 13 of the Agenda).

RESOLVED that the matter may be referred to the Government for their opinion.

Resolution No.14 : Filling up of the posts of Deputy Registrars (Note 14 of the Agenda).

RESOLVED that the following Assistant Registrars recommended by the Selection committee be appointed by promotion as Deputy Registrars.

1. Sri V. Syamasundara Rao
2. Sri M.. Sudarshanam

Resolution No.15 : Starting of New Study Centres (Note 15 of the Agenda).

RESOLVED to approve the proposal to start the APOU Study centre in the premises of Sri Kanyakaparameshwari Government College, Guntakal instead of Sri Sankarananda Giri Swamy College, Guntakal as approved in E.C. Resolution No.8, dated 27-12-1990.

Resolution No.16 : Establishment of Development Cell (Note 16 of the Agenda).

RESOLVED to approve the proposal to appoint a Development Officer on part-time basis on payment of an honorarium of Rs.200/- per month .

RESOLVED further that the Government may be informed about the appointment.

Resolution No.17 : Setting up of Special Cell in A.P. Open University for the Welfare of SC/ST Students (Note 17 of the Agenda).

RESOLVED to approve the proposal to establish a Special Cell for the welfare of SC/ST Students in this University and to nominate a member of the University staff to Co-ordinate activities of Special Cell on payment of an honorarium of Rs.200/- per month.

RESOLVED further that the Government may be informed about the establishment of Special cell.

Resolution No.18 : Sanction of Expenditure on hospitality for the work shop on Instructional television training from 25-03-1991 to 14-04-1991 (Note 18 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in having sanction Rs.18,900/- (Rupees Eighteen thousand and nine hundred only) for hospitality for the Work Shop on Instructional Television training held from 25-03-1991 to 14-04-1991 to be met from the grant given by the Indira Grandhi National Open University for staff development.

Resolution No.19 : Enhancement of consolidated salary of Sri G. Laxma Reddy working as Academic Assistant on adhoc basis (Note 19 of the Agenda).

RESOLVED to approve the proposal for enhancement of consolidated salary of Sri G. Laxma Reddy working as Academic Assistant on adhoc basis from Rs.1450/- to Rs.2300/- per month w.e.f. 01-08-1991.

Resolution No.20 : Fixation of daily wage rate to the Scavengers working on part-time basis (Note 20 of the Agenda).

RESOLVED to approve the proposal to engage 10 scavengers on part-time basis on payment of daily wage at the rate of Rs.10/- each per day for all working days they attend the work.

RESOLVED further that the expenditure incurred for engaging scavengers be met out of the permanent imprest of different branches.

Resolution No.21 : Sanction of Study Leave to Mrs. V. Rama Devi, Library Assistant (Note 21 of the Agenda).

RESOLVED to approve the proposal to sanction study leave to Mrs.. Rama Devi, Library Assistant for three months from 12-08-1991 to 09-11-1991.

Resolution No.22 : Purchase of Steel and Cement required for construction of Academic and Administration Building (Note 22 of the Agenda).

RESOLVED to approve the proposal to purchase of the quantities of Steel from M/s. A.P. Steels Limited (Govt. of Andhra Pradesh Undertaking) and Cement from M/s. Cement Corporation of India Limited (Govt. of India Undertaking) for Rs.1,33,82,000 (Rupees One Crore Thirty three lakhs and eighty two thousand only) as proposed in the note.

Resolution No.23 : Appointment of Certain Engineering Staff on deputation basis (Note 23 of the Agenda).

RESOLVED to approve the proposal to appointment Sri A. Ganga Ram, Asst. Executive Engineer (R&B) and Sri N. Vishnu Vardhan Reddy, Assistant Engineer (R&B) on deputation basis initially for a period of one year on usual foreign service terms.

Sd/-
REGISTRAR

Sd./-
VICE-CHANCELLOR

Fifty second (Adjourned) meeting of the A.P. Open University Executive Council held at 4.00 P.M. on 24-09-1991 in the University Administration Building.

Present.

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao
Sri V.S. Rama Rao
Sri N. Ramesh Kumar
Prof. V. Venkaiah

MINUTES OF THE FIFTY SECOND (ADJOURNED) MEETING OF THE ANDHRA PRADESH OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 4.00 P.M.ON 24-09-1991 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri V.S. Rama Rao
Sri N. Ramesh Kumar, IAS
Prof. V. Venkaiah
Prof. V. Nagaraja Naidu Registrar I/c & Secretary

Resolution No.1 : Amendments to Statute No.8 relating to “Classification and methods of appointments and duties of teachers of the University. (Note 1 of the Agenda).

RESOLVED to approve the proposed draft statute relating to “Classification and Methods of Appointment and duties of teachers of the University” in place of Statute No.8 shown in Section 2 (f) of the Andhra Pradesh University Acts (Amendment) Act 1991.

RESOLVED further that the word “ordinarily” occurring in clause 3 of the draft Statute be deleted.

Resolution No 2 : Appointment of certain Engineering Staff on deputation basis. (Note 2 of the Agenda).

RESOLVED to ratify the appointment of Sri Ram Reddy, Deputy Executive Engineer (R&B) as Deputy Executive Engineer in the University on deputation basis on usual foreign service terms for a period of one year from 01-09-1991.

Resolution No.3 : Appointment of Divisional Accounts Officer on deputation basis. (Note 3 of the Agenda).

RESOLVED to appoint Sri T. Dayakar, DAO (W) as Divisional Accounts Officer in the University on deputation basis on usual foreign service terms initially for a period of one year from the date of his reporting for duty.

Resolution No.4 : Extension of Deputation of Sri P. Subrahmanyam, Audit Officer, A.G.'s Office (Note 4 of the Agenda).

RESOLVED to approve the extension of the term of deputation of Sri P. Subrahmanyam, Audit Officer, A.G.'s Office for a further period of one year from 01-10-1991 or till the Finance Officer is appointed on regular basis whichever is earlier.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Fifty Third Meeting of the Dr.B.R.Ambedkar Open University, Executive Council held at 3.00 P.M. on 15-02-1992 in the University Administration Building.

PRESENT

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara rao
Sri C. Viswanath, IAS
Sri N. Ramesh Kumar, IAS
Sri B. Konda Reddy

MINUTES OF THE FIFTY THIRD (ADJOURNED) MEETING OF THE
Dr.B.R.AMBEDKAR OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.00
PM. ON 15-02-1992 IN THE UNIVERSITY ADMINISTRATION BUILDING,
SOMAJIGUDA, HYDERABAD – 500 482.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri C. Viswanath, IAS
Sri N. Ramesh Kumar, IAS
Sri B. Konda Reddy

Resolution : Co-option of the Professor of the University as a member of the Executive
Council.

RESOLVED that the matter be referred to the Government for orders.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

MINUTES OF THE FIFTY FOURTH MEETING OF THE DR.B.R. AMBEDKAR
OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 3.15 P.M. ON 15-02-1992
IN THE UNIVERSITY ADMINISTRATION BUILDING SOMAJIGUDA,
HYDERABAD – 500 482.

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri C.Viswanath, IAS
Sri N. Ramesh Kumar, IAS
Sri B. Konda Reddy
Prof. V. Nagaraja Naidu I/c Registrar & Secretary

RESOLVED to approve the Annual Report of the University for the Academic Year ending with 30th June, 1991.

RESOLVED to approve the revised Emblem of the University enclosed to the Agenda Note.

RESOLVED that the consideration of the matter be deferred.

RESOLVED to approve purchase of cloth lined covers as detailed in the Agenda Note at a total cost of Rs.1, 54,800.00 (Rupees One lakh fifty four thousand and eight hundred only) from M/s. Coromandal Paper Products, Hyderabad.

Resolution No. 5 : Medical Facilities to University Employees. (Note 5 of the Agenda).

The Executive Council has considered the matter and also the representation of the Non-Teaching employees Association and resolved to authorise the Vice-Chancellor to discuss with the Non-teaching Staff Association and suitable proposals be sent to the Government in continuation of earlier proposals pending before the Government.

Resolution No.6 : Construction of Compound Wall, Wire fencing, Main Gate and Guard Room at University Campus at Jubilee Hills, Hyderabad (Note 6 of the Agenda).

RESOLVED to accord administrative sanction to the detailed estimates of compound wall, wire fencing, Main gate and Guard Room at the University campus for Rs.14,20,000/- as recommended by the Building-cum-Tender Committee.

Resolution No.7 : Preparation of the models of the University Buildings-Entrusting the job to Architects M/s. Singh & Modi Associates, Ahmedabad. (Note 7 of the Agenda).

RESOLVED to approve the recommendations of the Buildings-cum-Tender Committee for the preparation of the models of Administrative and Academic Buildings by the University Architects, M/s. Singh & Modi Associates, Ahmedabad at the cost of Rs.46,000/- with 50% advance and 50% on receipt of models in good condition.

Resolution No.8 : Sanction of additional charge allowance to Sri P.K. Doraiswamy, IAS (Retd.) Chairman, A.P. State Council of Higher Education for holding post of Vice-Chancellor in Dr.B.R. Ambedkar Open University. (Note 8 of the Agenda).

RESOLVED to approve the payment of additional charge allowance to Sri P.K. Doraiswamy for the period from 11-10-1991 to 12-11-1991 at 1/5th of basic pay and other allowances for holding the additional duties of the Vice-Chancellor of the University.

Resolution No.9 : Sanction of advance Increments to the Non-teaching employees for possessing or acquisition of higher qualifications in the R.P.S. 1986. (Note 9 of the Agenda).

RESOLVED to approve the proposal to sanction one advance Increment to the Junior Assistant-cum-Typist/Steno (Junior Assistant Cadre) /Store Keeper appointed after 01-07-1986 treating as personal pay in accordance with Government Memo No.4922/190/A1/PRC.II/90, dated 22-02-1991.

Resolution No.10 : Purchase of two mini computer systems (Note 10 of the Agenda).

RESOLVED to approve the proposal for purchase of two mini computer systems at a total cost of Rs.16,36,350.00 from M/s. HCL Ltd., and one copy of COBOL compiler at the rate of Rs.15,000/ from H.C.L. and the Ingress programmes for one system only from M/s. Mastek Ltd., for a total amount of Rs.98,700/- and to reimburse, if necessary, the difference of excise duty as applicable as on the date of delivery.

Resolution No.11 : Starting of New Study Centres. (Note 11 of the Agenda).

RESOLVED to approve to start 11 New Study Centres shown in the agenda note during the Academic Year 1992-93.

Resolution No.12 : Appointment to various posts (Confidential Agenda).

RESOLVED to approve the following appointments based on the recommendation of the respective Selection Committees. The appointees shall be allowed the initials basic pay shown against each.

S.No 1	Post 2	Name 3	Scale of pay 4	Initial Basic Pay 5
1	Asst. Prof. of Telugu	Dr.K.S. Ramana	Rs. 2200-4000 (UGC)	Rs. 2200/-
2	Asso. Prof. of Hindi	Dr.Yeshwant Jadhao	3700-5700 (UGC)	3700/-
3.	Asso. Prof. of Urdu	Dr.Md. Shoukat Hayat	3700-5700 (UGC)	3700/-
4.	Asst. Prof. of Commerce	Dr.P. Mohan Reddy	2200-4000 (UGC)	2200/-
5.	Asso. Prof. of Bus. Mang.	Dr.Y.S. Kiranmayi	3700-5700 (UGC)	3700/-
6.	Prof. of Pol. Science	Dr.M. Satyanarayana Rao	4500-7300 (UGC)	4650/-
7.	Asso. Prof. of Economics	Dr. M. Upender	3700-5700 (UGC)	3700/-
8.	Asso. Prof. of History	Dr.V. Ramakrishna Reddy	3700-5700 (UGC)	4200/-
9.	Asst. Prof. of History	Ms. E. Sudha Rani	2200-4000 (UGC)	2200/-
10.	Asso. Prof. of Sociology	Dr.A./ Vidyavathi	3700-5700 (UGC)	3700/-
11.	Asso. Prof. of Botony	Dr. M. Ramachandraiah	3700-5700 (UGC)	3700/-
12.	Asso. Prof of Physics	Dr.K. Gnana Prasuna (UGC)	3700-5700 (UGC)	3700/-
13.	Asso. Prof. of Geology	Dr.S.V. Rajasekhar Reddy	3700-5700 (UGC)	3700/-
14.	Prof. of Edun. Technology	Dr. Y.V. Umapathi Varma	4500-7300 (UGC)	4500/-

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

MINUTES OF THE FIFTY FIFTH MEETING OF THE DR.B.R. AMBEDKAR OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 4.00 P.M. ON 16-3-1992 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD – 500 482.

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri C. Viswanath, IAS
Sri N. Ramesh Kumar, IAS
Sri B. Konda Reddy
Prof. V. Nagaraja Naidu I/c. Registrar & Secretary

RESOLVED to approve the proposal for extension of term of appointment of Sri V. Rajagopal Reddy, Advocate as Legal Adviser to the University for a further period of one year from 01-02-1992.

RESOLVED further that the fee of the Legal Adviser be enhanced and rates prevailing in Osmania University as shown in the Annexure to the Agenda Note be adopted.

RESOLVED also that the enhanced fees be paid for pending bills.

Resolution No.2 : Preparation of practical Manuals in Science subjects - Rates of Remuneration to Course Writers and Editors . (Note 2 of the Agenda).

RESOLVED to ratify the action taken by the Vice-Chancellor in approving the rates of remuneration to the Editor, Course Writer and for translation of Practical Manuals in Science subjects as shown in the note.

Resolution No.3 : Contribution of Rs.2000/- to Government College Teachers Association, Andhra Pradesh (Note 3 of the Agenda).

RESOLVED to ratify the action of Vice-Chancellor in contributing Rs.2000/- to the Government College Teachers Association for its Silver Jubilee Celebration to conduct a seminar on Higher Education.

Resolution No.4 : Amendment to APOU Service Rules regarding promotions to the cadres of Asst. Registrars/Superintendents/Senior Assistants/Steno (Supdt. Cadre)/Steno (SAC). (Note 4 of the Agenda).

RESOLVED that the consideration of the matter be deferred.

Resolution No.5 : Conveyance allowance to the field staff working in the Engineering Branch. (Note 5 of the Agenda).

RESOLVED that the proposal for sanction of Conveyance Allowance to the Engineering Staff be not agreed to.

Resolution No.6 : Extension of Study Leave to Mrs. V. Rama Devi, Library Assistant (Note 6 of the Agenda).

RESOLVED to approve the sanction of extension of Study leave to Mrs. V. Rama Devi, Library Assistant for one more month from 10-11-1991 to 09-12-1991.

Resolution No.7 : Exemption of University Employees possessing PGDPA (Post Graduate Diploma in Public Accounting) from passing the Accounts Test for Sub-ordinate Officers Part-I (Note 7 of the Agenda).

RESOLVED that the consideration of the matter be deferred.

Resolution No.8 : Increasing the Fee for issue of T.C. from Rs.5/- to Rs.20/- for sending Transfer Certificate by Registered Post. (Note 8 of the Agenda).

RESOLVED to approve the enhancement of fees for issue of Transfer Certificate from Rs.5/- to Rs.10/- + Postage of Rs.10/- for sending the Transfer Certificate by the Registered Post and to authorise the Vice-Chancellor to enhance the postage charges from time to time in accordance with the rates charged by the P & T Department.

Resolution No.9 : Sanction of Extension of Extraordinary Leave to Mr.K. Ravi Kanth, Producer (Audio & Video)for pursuit of higher studies in United Kingdom. (Note 9 of the Agenda.)

RESOLVED to approve the proposal for sanction of E.O.L. to Mr. K. Ravi Kanth, Producer (A/V) for a further period of 18 months from 28-09-1991 to 30-03-1993 for prosecuting higher studies in the field of communication at University of Stirling, United Kingdom as a special case.

Resolution No.10 : Request of Sri K. Gangappa, Asst. Professor of Commerce for extension of lien (Note 10 of the Agenda).

RESOLVED to approve the proposal for extension of lien of Sri K. Gangappa, Assistant Professor of Commerce for a further period of one year from 21-04-1992 by amending the existing rule No.22 (2) (e) (ii) of Dr. B.R. Ambedkar Open University Service Rules Part-III as follows :

“22 (2) (e) (ii) : Extension of deputation beyond the initial period of three years but not exceeding five years may be sanctioned in special circumstances with the prior approval of the Executive Council.”

Resolution No.11 : Change in Pattern of Theory and Practical Examinations (Note 11 of the Agenda).

RESOLVED to approve the recommendations of the tenth meeting of Academic Council relating to change in pattern of Theory and Practical Examinations and to approve revision of rates of remuneration for conducting practical examinations as shown in the Agenda Note.

Resolution No.12: P.G. Diploma in Public Relations – Permission to write the Examinations in Telugu (Note 12 of the Agenda).

RESOLVED to approve the proposal that the students of P.G. Diploma in Public Relations may be given option to write their examinations in Telugu, subject to the conditions as shown in the Agenda Note.

Resolution No. 13 : P.G. Programme in History – Approval of Regulations (Note 13 of the Agenda).

RESOLVED to approve the Regulations relating to I & II Year of the P.G. Programme in History as recommended by the Academic Council.

Resolution No.14 : Introduction of Diploma Programmes in Law (Note 14 of the Agenda).

RESOLVED to approve the introduction of the following Programmes in Law :

1. Certificate Programme in General Law
2. Diploma Programme in Administrative Law
3. Diploma Programme in Women & Law
4. Diploma Programme in Business Law

RESOLVED further to approve the Regulations relating to the aforesaid certificates and Diploma Programmes in Law as recommended by the Academic Council.

Resolution No.15 : Admission into Undergraduate Programme – Non-Formal category - Extension of period of validity of pass in the Eligibility Test (Note 15 of the Agenda).

RESOLVED to approve the recommendation of tenth meeting of Academic Council for extending the validity of a pass in the Eligibility Test for admission into Undergraduate Courses from three to five academic years.

Resolution No.16 : Undergraduate Regulations – Extending the maximum period of study from 8 years to 9 years. (Note 16 of the Agenda).

RESOLVED to approve the amendment to Clause (iv) of Regulation 10 of Regulations relating to Undergraduate Course for extending the maximum period of study and completion of the Undergraduate courses to nine years.

Resolution No.17 : Introduction of additional English as one of the paper in the Eligibility Test and an additional Foundation Course in “Special English” in I year Undergraduate Programme. (Note 17 of the Agenda).

RESOLVED to approve the recommendations of Academic Council relating to introduction of Additional English in the Eligibility Test and an additional Foundation Course in “Special English” in I year Undergraduate Programme.

Resolution No.18 : Admission criteria for the students of Non-Formal Stream to B.Sc Programme (Note 18 of the Agenda).

RESOLVED to approve the recommendations of the Academic Council regarding admission criteria for the students of Non-formal Stream to B.Sc Programme as shown in the agenda note.

Resolution No.19 : Starting of Master of Business Administration Programme (Note 19 of the Agenda).

RESOLVED to approve the proposal to start M.B.A. Programme in the year 1992 and to approve the Regulations of the first year of the M.B.A. Programme.

Resolution No.20 : Co-option of one Professor of the University as a member of the Executive Council (Note 20 of the Agenda).

RESOLVED to record the report of the Vice-Chancellor in the matter.

Resolution No.21 : Medical Facilities to the University Employees (Note 21 of the Agenda).

RESOLVED that the matter relating to extension of medical facilities to the University employees be referred to the Government for approval of the scheme.

Resolution No.22 : Purchase of paper (Note 22 of the Agenda).

RESOLVED to ratify the action of Vice-Chancellor in procuring 8 MT of Double Demi Maplitho Title Card (140 GSM) at a total cost of Rs.1,95,600/- (Rupees one lakh ninety five thousand and six hundred only) from M/s. Sree Venkatesh Paper Agencies Hyderabad (Pvt.) Limited at the already approved rate of Rs.24,650/- per M.T.

Resolution No.23 : Appointment of Assistant Directors (Student Services)
(Confidential Agenda).

RESOLVED to approve the recommendations of the Selection Committee constituted for selection of Assistant Directors (Student Services) and to appoint the following candidates as Assistant Directors (Student Services) on the initial basic pay of Rs.2200/- per month in the UGC pay scale of Rs.2200-75-2800-100-4000.

1.	Dr. (Mrs.) T. Aruna Reddy	OC
2.	Sri V.Santosh Reddy	OC
3.	Sri P. Krishna Rao	BC-D
4.	Dr.P. Venkata Ratnaiah	SC
5.	Sri Banoth Lal	ST
6.	Sri G. Laxma Reddy	OC
7.	Dr. (Ms) K. Padmaja Rani	OC
8.	Dr. M. Sreenivasulu	BC-A
9.	Sri V. Maddulety	SC

Resolution No.24 : Enhancement of Sitting Fees to the members of Selection Committee and University Authorities.

RESOLVED to ratify the action of the Vice-Chancellor in enhancing the payment of Sitting Fees to the members of Selection Committee from Rs.75/- to Rs.150/- w.e.f. December, 1991.

RESOLVED further to enhance the payment of sitting fees to the members of University Authorities from Rs.75/- to Rs.200/- with immediate effect.

Sd/-.
REGISTRAR

Sd./-
VICE-CHANCELLOR

Annual Meeting of the Dr.B.R. Ambedkar Open University Executive Council held on 31-03-1992 in the University Administration Building.

PRESENT :

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao
Sri C. Viswanath, IAS
Sri N. Ramesh Kumar, IAS
Sri B. Konda Reddy

MINUTES OF THE ANNUAL MEETING OF THE DR.B.R. AMBEDKAR OPEN UNIVERSITY EXECUTIE COUNCIL HELD AT 8.00 P.M. ON 31-03-1992 IN THE UNIVERSIY ADMINISTRATION BUILDING, SOMAJIGUDA, HDERABAD – 500 482.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri C. Viswanath, IAS
Sri N. Ramesh Kumar, IAS
Sri B. Konda Reddy
Prof. V. Nagaraja Naidu I/c. Registrar & Secretary

Resolution No.1 : Annual Accounts for the year 1990-91 (Resolution No.1 of the XXXIX Meeting of the Finance Committee).

Resolved to approve the Annual Accounts of the University for the year 1990-91, as recommended by the Finance Committee.

ResolutionNo.2 : Budget Estimates for the year 1992-93 (Resolution No.2 of the XXXIX Meeting of the Finance Committee)

Resolved to approve the Revised Estimates for the year 1991-92, as recommended by the Finance Committee.

Resolution No.3 : Amendment to APOU Service Rules regarding pr0motions to the cadres of Assistant Registrar/Superintendent/Senior Assistant/Steno (Supdt. Cad.) (Note 1 of the Agenda).

Resolved that the consideration of the matter be deferred to the next meeting.

Resolution No.4 : Implementation of revised UGC Pay Scales of System Engineer and Programmer (Computer Centre) (Note 2 of the Agenda).

Resolved that the consideration of the matter be deferred to the next meeting.

Resolution No.5 : Implementation of revised UGC Pay Scale to Procedures A/V.
(Note 23 of the Agenda).

Resolved that the consideration of the matter be deferred to the next meeting.

Resolution No.6 : Increase of vacation period to teaching staff. (Note 4 of the
Agenda).

Resolved that the consideration of the matter be deferred to the next meeting.

Sd/-.
REGISTRAR

Sd/-.
VICE-CHANCELLOR

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

MINUTES OF THE FIFTY SIXTH MEETING OF THE DR.B.R. AMBEDKAR OPEN UNIVERSITY EXECUTIVE COUNCIL HELD AT 4.00 P.M. ON 10-04-1992 IN THE UNIVERSITY ADMINISTRATION BUILDING SOMAJIGUDA, HYDERABAD – 500 482.

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri C. Viswanath IAS
Sri N. Ramesh Kumar IAS
Sri B. Konda Reddy
Prof. . Nagaraja Naidu, I/c. Registrar & Secretary

Resolution No.1 : Amendment to APOU Service Rules regarding promotions to the cadres of Assistant Registrar / Superintendent/ Senior Assistant/Steno (Supdt. Cad.)/Steno (SAC). (Note 1 of the Agenda Note.)

RESOLVED to approve the following amendments proposed to be made for amending qualifications relating to appointment by promotion to the post of Assistant Registrar, Superintendent and Stenographer (Superintendent Cadre) shown in column 3 of the Table under Rule 4 of Dr.B.R. Ambedkar Open University Service Rules Part II Special Rules relating to Branch II Administration on the lines of A.P. Ministerial Service Rules.

Category	<u>Method of Appointment</u>	<u>Qualifications</u>
Asst. Registrar	By Promotion from Superintendent	(i) A Degree in Arts/ Science/ Commerce. (ii) 12 years of regular Service in a University / Educational Institution / Government Dept. of which not less than 2 years on duty shall be as Supdt. In the Open University. Steno (Supdt. Cadre) should get absorbed of Supdt. To become eligible for

		promotion to the next grade. He should put in a least 2 years of service as Steno (Supdt. Cad.) before absorption. (ii) A pass in the Accounts Test for Sub-ordinate Officers Part I conducted by the A.P.P.S.C. or its equivalent examination or a departmental test in Accounts and Administration conducted by the Universities for their employees.
Superintendent	By Promotion from Senior Assistant	(i) Must have put in a total service of 6 years in a University/Educational Institution of which not less than 2 years of service shall be as Senior Assistant in Open University. Stenographer (Sr. Assist.Cadre) should get absorbed as Sr. Assistant after putting in 2 years of service, to become eligible for promotion to the next cadre. (ii) Must have passed the Accounts Test for Sub-ordinate Officers Part I conducted by the A.P.P.S.C. or its equivalent examination.
Stenographer (Supdt. Cad.)	By Promotion from Steno (SAC)	Must have put in a total service of 6 years in a University/Educational Institution of which, 2 years of service shall be as Steno (SAC) in Open University.

RESOLVED further that the following amendments be made for amending qualification relating to appointment by promotion to the post of Senior Assistant and Stenographer (SAC) shown in column 3 of the Table under Rule3 of Dr .B. R. Ambedkar Open University Service Rules Part II Special Rules relating to Branch III Ministerial.

Category	Method of Appointment	Qualifications
Senior Assistant	By promotion from JACT, Jr. Steno., Store Keeper	(i) Must have rendered 2 years of Service on duty as JACT/Jr. Steno/Store keeper in Open University and must be an approved probationer in that category. (ii) Must have passed the Accounts Test for Sub-ordinate Officers Part I conducted by the A.P.P.S.C. examinations.
Stenographer (Sr. Asst.)	By Promotion from Steno (JAC)	(i) Must have passed Higher Grade Examination in Typewriting

Cad.)		(English) and Shorthand (Eng.) conducted by the Board of Technical Education, A.P. or equivalent examination thereto. (ii) Must have put in 2 years of service as Stenographer (JAC) in Open University.

RESOLVED also to approve the proposal that the promotions of Stenographer (Senior Assistant Cadre) and Stenographer (Superintendent Cadre) to the posts of clerical line are subject to the following conditions:

- (i) The Steno (Supdt. Cad.) and Steno (SAC) who opt for clerical line shall be absorbed as Supdt. and Sr. Assistant respectively in every alternate vacancy.
- (ii) The Steno (Supdt. Cad.) and Steno (SAC) who opt for the clerical line will not be eligible for absorption/promotion as Superintendent or Senior Assistant unless they have passed the tests proscribed for the posts of Superintendent/Sr. Assistant.
- (iii) The seniority of a member of the service who is appointed from the post of Steno(Supdt. Cadre) to the post of Superintendent or from post of Steno (SAC) to the post of Sr. Asst. shall be fixed with reference to the date of his first appointment as Steno (Supdt.) or Steno (SAC) as the case may be.

Further resolved that the existing personnel in the cadres of JACT/Jr. Steno/Store Keepers shall be allowed to be promoted to the post of Senior Assistant when vacancies arise as per other rules and subject to the condition that they should pass the Accounts test for Sub-ordinate Officers Part I within three years from the date of these amendments coming into force i.e., 10-04-1992 or two years from the date of their promotion whichever is earlier.

Resolution No.2 : Implementation of revised UGC Pay Scale to System Engineer and Programmer (Computer Centre) (Note 2 of the Agenda.)

RESOLVED to approve proposal for implementation of the revised UGC Pay Scales, 1986 to Computer Staff viz., System Engineer and Programmer i.e., Rs.3700-5700 and Rs.2200-4000 respectively.

Resolution No.3 : Implementation of revised UGC Pay Scale to Producers A/V. (Note 3 of the Agenda).

RESOLVED to approve the proposal for implementation of the revised UGC Pay Scale 1986 i.e., Rs.2200-4000 to the Producers A/V. as proposed in Agenda Note.

RESOLVED further to ascertain information from Sister Universities regarding the designation of similar post and to refer the matter to the Government for orders.

Resolution No.4 ; Increase of vacation period to teaching staff. (Note 4 of the Agenda.)

RESOLVED to approve the proposal to increase the period of Vacation to teaching staff from the existing six weeks to eight weeks in a Calendar Year.

Resolution No.5 : Appointment of certain Engineering Staff on deputation basis (Note 5 of the Agenda.)

RESOLVED to ratify the appointment of Mr. A.V. Damodar Naidu, Asst. Executive Engineer (R & B) as Asst. Executive Engineer in the University for a period of one year, from 09-01-1992 FN, the date of his reporting for duty, on deputation basis on usual foreign service terms.

Resolution No.6 : House Building Advance Rules Amendments – reg. (Note 6 of the Agenda.)

RESOLVED to approve the proposal to modify the number of instalments for repayment of house Building Advance as proposed in para 2 & 3 of the Agenda Note and to amend HBA Rules as shown against S.No.4 & 12 of the Annexure to Agenda Note.

RESOLVED further to ascertain the information relating to procedure followed in Sister Universities with regard to mortgage by Registration for drawing House Building Advances and to place the matter before the Executive Council for consideration.

Resolution No.7 : Enhancement of remuneration to the Additional Chief Examiners (Note 7 of the Agenda.)

RESOLVED to ratify the action of Vice-Chancellor in having enhanced remuneration payable to the Additional Chief Examiners from Rs.50/- to 75/- per day.

Resolution No.8 : Enhancement of rates of remuneration to the Lab and other Staff for the conduct of Science Practicals (Note 8 of the Agenda).

RESOLVED to approve the proposal for the enhancement of remuneration to the College Staff for the conduct of Science Practicals from the Academic Year 1991-92 as shown below:

A CONSUMABLES:

Rs. 60/- per candidate present in the subjects of Chemistry and Zoology.

Rs. 50/-per candidate present in the subjects of Botany, Physics & Geology.

With a minimum of Rs.400/- per each subject.

B PERSONNEL:

1. Principal	Rs.500/-
(for the entire duration of practicals)	

2. Part-time Co-ordinator (for the entire practicals)	Rs.1200/-
3. Head of the Department (if he is not a Counsellor for a subject)	Rs.500/-
4. Counsellor for 3 clock hours	Rs.105/-
5. Skilled Assistant/Demonstrator/Lab. Asst. (For 6 hours of practical session) (one skilled assistant for five batches and two for six or more batches).	Rs.70/-
6. Store Keeper or equivalent post for 6 hours duration	Rs.45/-
7. Gas Plant Operator per day	Rs.20/-
8. Lab. Attender/Lab Record Assistant (One Lab. Attender/Lab. Record Assistant per batch for 6 hours duration)	Rs.25/-
9. Waterman (2 watermen one for II year and one for III year)	Rs.250/- per head
10. Electrician (For all subjects of II & III year for entire duration of practicals).	Rs.600/-

Resolution No.9 : Dr. B. R. Ambedkar Open University – Administration and Accounts Manual (Note 9 of the Agenda).

RESOLVED to approve the Administration and Accounts Manual for Dr.B.R. Ambedkar Open University.

RESOLVED further to approve the proposal for enhancement of remuneration to Sri C. Sundara Ramaiah for preparation of the Manual from Rs.12,000/- to Rs.24,000/-.

Resolution No.10 : Foreign Tour of the Vice-Chancellor.

The Vice-Chancellor has informed about his forthcoming visit to the Common Wealth of Learning, Vancouver, Canada on Common Wealth of Learning's invitation and about his stoppage in Britain on his way back, to visit the British Open University and Loughborough University of Technology, United Kingdom, on British Council funding. The Vice-Chancellor has also informed that he will leave the country on 25-04-1992 and returning on 4-5th May, 1992.

RESOLVED to approve the foreign tour programme of the Vice-Chancellor.

Sd/-.
REGISTRAR

Sd/-.
VICE-CHANCELLOR

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

MINUTES OF THE SPECIAL MEETING OF THE DR.B.R. AMBEDKAR OPEN
UNIVERSITY EXECUTIVE COUNCIL HELD AT 5.30 P.M. ON 23-05-1992 AT
VICE-CHANCELLOR'S RESIDENCE.

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri C. Viswanath, IAS
Sri N. Ramesh Kumar IAS
Prof. V. Nagaraja Naidu I/c Registrar & Secretary

The situation arising out of the strike of Non-teaching Employees from 15-05-1992 has been reviewed and it was resolved to consider the issues arising out of the strike in the next meeting.

Resolved to pay the retirement benefits admissible under Andhra Pradesh Liberalised Pension Rules, 1961 to Prof. T.V. Subba Rao, Professor of English.

Resolved to adopt Government Orders relating to providing employment to the dependent of deceased employees of the University.

Resolved to pay pension and other benefits in case of any contingency to the employees of the University pending approval of the scheme by the Government.

Sd./-
VICE-CHANCELLOR

Chairman Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

MINUTES OF THE FIFTY SEVENTH MEETING OF THE EXECUTIVE COUNCIL
OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 9.30 A.M. ON 02-07-1992
IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA,
HYDERABAD.

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor
Sri C. Viswanath, IAS
Sri N. Ramesh Kumar, IAS
Sri B. Konda Reddy
Prof. V. Nagaraja Naidu I/c. Registrar & Secretary

The Registrar has informed the Members that it is reliably learnt that there is stay on the G.O.Ms.No.57, Law Department, dated 16-03-1990.

Resolved that the truth in above information be verified and Government be addressed if there is stay on the Government Orders.

Resolved further that the Registrar act in accordance with letter dated 06-05-1992. Of the Secretary, Law Department, in case there is no stay on the G.O.Ms.No.57, dated 16-03-1990.

Resolution No.2 : Tender for the construction of Compound Wall, Main Gate, Guard Room, Wire fencing for the University Campus, Jubilee Hills, Hyderabad (Note 2 of ht Agenda).

Resolved to approve the negotiated tender of the lowest tenderer M/s. Sagi Construction Co., Hyderabad for an amount of Rs.12,17,165.50 at 7.424% excess over the estimate based on S.S.R. (1991_1992) for the work of construction of compound wall, Main Gate, Guard Room and wire fencing at University Campus at Jubilee Hills, Hyderabad.

Resolution No.3 ; Sanction of two advance increments to Mr. B. Lakshmi Prasad, Deputy Executive Engineer. (Note 3 of the Agenda).

Resolved to approve the proposal to adopt the G.O.Ms.No.89, Finance & Planning (Fin. Wing PRC-I) Department, dated 26-03-1990 and G.O.Ms.No.182, Finance & Planning, dated 17-07-1989 and to sanction of two advance increments to Mr.B. Lakshmi Prasad, Deputy Executive Engineer with effect from 04-04-1991.

Resolution No.4 : Extension of joining time to Dr.V. Ramakrishna Reddy, Associate Professor in History (Note 4 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in having extended the period of joining time for 23 days beyond 3f months from 16-05-1992 to 07-06-1992 to Dr.V. Ramakrishna Reddy to join as Associate Professor of History in the University Service.

Resolution No.5 : Request of Dr.M. Upender (New appointee as Associate Professor of Economics) for extension of time for joining the University Service (Note 5 of the Agenda).

Resolved to sanction further extension of joining time for three months upto 15-08-1992 to Dr.M. Upender to join as Associate Professor of Economics in the University Service.

Resolution No.6 : Extension of the term of appointment of Mr.V. Raghavan, Consulting Engineer (Note 6 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Mr.V. Raghavan, Consulting Engineer for one more year from 01-05-1992 to 30-04-1993 on the existing terms and conditions.

Resolution No.7 : Extension of the term of appointment of Mr.K. Sarangapani, University Engineer (Note 7 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Mr.K. Sarangapani, University Engineer for one more year from 03-06-1992 to 02-06-1993 on the existing terms and conditions.

Resolution No.8 : Purchase of Paper (Note 8 of the Agenda).

Resolved that tenders may be called for to procure the paper for printing of course material as per purchase procedure.

Resolved further that to meet immediate requirements orders be placed with M/s. Venkatesh Paper Agencies for extra quantities of paper not exceeding 10% of the quantify for which the original purchase order has been placed with that firm.

Resolved further that to meet immediate requirement orders be placed with M/s. Venkatesh Paper Agencies for extra quantities of paper not exceeding 10%

of the quantity for which the original purchase order has been placed with that firm.

Resolution No.9 : Relaxation of qualifications prescribed for the posts of JACT/Steno (JACT) and Data Entry Operator in respect of SC/ST candidates. (Note 9 of the Agenda).

Resolved that the orders of the Government in the matter be awaited.

Resolution No.10 : Dr.B.R.Ambedkar Open University – Strike by the Non-Teaching Employees – Regularisation of strike period (Note 10 of the Agenda).

Resolved that the consideration of the matter be deferred.

Resolution No.11 : Sanction of Special Pay to JACT's on par with the Government Employees (Note 11 of the Agenda).

Resolved that the Consideration of the matter be deferred. The benefit of Special Pay to Assistant-cum-Typists is extended only to employees working in the Secretariat but not for the employees working in Directorates. It is not appropriate to consider the matter in view of the fact that the Pay revision Commission is already holding sittings.

Resolution No.12 : Constitution of Dr.B.R. Ambedkar Open University Employees Welfare Fund (Note 122 of the Agenda).

Resolved that the entire proposal be referred to the Government for consideration.

Resolution No.13 : Appointment of i/c. Finance Officer (Note 13 of the Agenda).

Resolved to ratify the re-employment of Sri P. Subrahmanyam, Retired Audit Officer, A.G's Office and former i/c. Finance Officer of the University as i/c. Finance Officer on the terms and conditions applicable to re-employed pensioners from 01-07-192 until further orders.

Sd/-.
REGISTRAR

Sd./-
VICE-CHANCELLOR

Fifty Eighth Meeting of the Dr.B.R. Ambedkar Open University Executive Council held at 4.00 P.M. on 20-08-1992 in the University Administration Building.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao

Sri R. Bhattacharya, IAS

Sri C. Viswanath, IAS

Sri B. Konda Reddy

MINUTES OF THE FIFTY EIGHTH MEETING OF THE EXECUTIVE COUNCIL OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 4.00 P.M. ON 20-08-1992 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao - Chairman
Vice-Chancellor

Sri R. Bhattacharya, IAS

Sri C. Viswanath, IAS

Sri B. Konda Reddy

Prof. V. Nagaraja Naidu Registrar i/c. & Secretary

Resolution No.1 : Enhancement of Imprest amount – Limit of overall expenditure per annum to all Study Centres (Note 1 of the Agenda).

RESOLVED to approve the proposal for enhancement of Imprest amount to the University Study Centres as shown in the agenda note and also to fix the maximum permissible amount of contingent expenditure for every Study Centre Rs.3000/- plus Rs.1/- per student.

Resolution No.2 : Payment of Conveyance Allowance to Sri P. Rameshchander, Asst. Director (Printing) (Note 2 of the Agenda).

RESOLVED not to approve the proposal for sanction of Conveyance Allowance of Rs.300/- per month to the Assistant Director (Printing).

Resolution No.3 : Dr.B.R. Ambedkar Open University – Strike by the Non-Teaching Employees – Regularisation of Strike period. (Note 3 of the Agenda).

RESOLVED that the salary for the period of Strike from 15-05-1992 to 25-05-1992 be paid to the regular employees treating the period as leave to which they are eligible either Earned Leave or Half Pay Leave.

Resolution No.4 : Enhancement of rate of remuneration paid to the certain categories of the daily wage employees engaged on daily wage basis. (Note 4 of the Agenda).

RESOLVED that the rates fixed by the Government (Commissioner of Labour) for various categories of employees be obtained and matter be placed before the Executive Council at its next meeting for consideration.

RESOLVED further that no appointments on daily wage basis in any cadres of the University shall be made in future.

Resolution No.5 : Fixation of Fees for Post Graduate Programmes (Note 5 of the Agenda).

RESOLVED to approve the proposal relating to the Fixation of Fees for the P.G. Programme as proposed in the Agenda Note.

Resolution No.6 : Educational Advance to the University Employees (Note 6 of the Agenda).

RESOLVED to adopt the Government Orders sanctioning Educational Advance of Rs.1000/- to the University Employees drawing pay in the scales of pay up-to 1380-2750.

Resolution No.7 : Hiring the services of Cameraman and Editor (Video) and fixing the rates per day for the assignment basis. (Note 7 of the Agenda).

RESOLVED that the consideration of the matter be deferred.

Resolution No.8 : Administrative approval for the Detailed Estimates of plantation at the University Campus, Jubilee Hills, Hyderabad for Rs.8,66,700/- (Note 8 of the Agenda).

RESOLVED that the consideration of the matter be deferred.

Resolution No.9 : Proposal for additional staff in Engineering Branch (Note 9 of the Agenda).

RESOLVED that the consideration of the matter be deferred.

Sd/-
REGISTRAR

Sd/-
VICE-CHANCELLOR

Fifty Ninth Meeting of the Dr.B.R. Ambedkar Open University Board of Management held at 3.00 P.M. on 21-09-1992 in the Administrative Building.

PRESENT :

Prof R.V.R. Chandrasekhar Rao Vice-Chancellor

Prof. R.V.R. Chandrasekhara Rao

Sri S. Kasipandyan, IAS

Sri R. Bhattacharya, IAS

Sri B. Konda Reddy

Dr. P. Jayarama Reddy

Sri C. Dass

Dr. K. Krishna Murthy

Sri Y.V. Chalapathi Rao

Prof. P. Ramaiah

MINUTES OF THE FIFTY NINTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M. ON 21-09-1992 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. R.V.R. Chandrasekhara Rao - Chairman

Vice-Chancellor

Sri S. Kasipandyan, IAS

Sri R. Bhattacharya, IAS

Sri B. Konda Reddy

Prof. P. Ramaiah

Dr. P. Jayarama Reddy

Sri C. Dass

Dr. K. Krishna Murthy

Sri Y.V. Chalapathi Rao

Prof. V. Nagaraja Naidu Registrar i/c. & Secretary

Before commencing deliberations, the Vice-Chancellor extended a hearty welcome to the members of the newly constituted Board of Management.

Resolution No.1 :

The Board of Management resolved to place on record the eminent services rendered by Prof. R.V.R. Chandrasekhara Rao as Vice-Chancellor of Dr.B.R. Ambedkar Open University who is laying down office on 24-09-1992 and wished him well in his new assignment and in his life.

Resolution No.2 : Minutes of the 58th Meeting of the Executive Council held on 20-08-1992 – Amendments proposed (Note 1 of the Agenda).

RESOLVED to include resolutions on the items of previous meeting for confirmation as first item of meetings of Board of Management hereafter.

RESOLVED further that the second sentence in second para of Resolution No.4 of the meeting dated 20-08-1992 viz., “The Government Policy regarding appointment of employees on Daily Wage basis be followed if any Contingency arises” be deleted.

RESOLVED also that the members of the Finance Committee review the existing workload and staff strength and also to decide the man power requirements of the University, so that a suitable staffing policy will be formulated well in advance of future requirements.

Resolution No.3 : Administrative approval for the detailed estimates of plantation at the University Campus, Jubilee Hills, Hyderabad. (Note 2 of the Agenda).

RESOLVED to defer the consideration of the matter for detailed examination.

Resolution No.4 : Enhancement of rate of remuneration paid to the certain categories of the Daily Wage employees. (Note 3 of the Agenda).

RESOLVED to approve the enhancement of rates of Daily Wages from Rs.30/- to Rs.35/- to the Junior Assistant-cum-Typist and equal category from Rs.26/- to 30/- to Record Assistants and from Rs.24/- to 27/- to Office Attenders with effect from 01-09-1992.

Resolution No.5 : Advance drawn by Prof. T.V. Subba Rao, Retired Professor of English and Ex-DMP of Dr.B.R.A.O.U. – (Note 4 of the Agenda).

RESOLVED to write off an amount of Rs.8,588-50 out of the advance drawn by Prof. T.V. Subba Rao during his tenure as Director (Material Production) Keeping in view that Sri K. Vidya Sagar Rao, who has maintained the cash was killed and vouchers were not available.

RESOLVED further that the University must ensure the implementation of financial guidelines scrupulously.

Resolution No.6 : Request for permission for retention of lien by Prof. K. Subrahmanyam, Professor of History (Note 5 of the Agenda).

RESOLVED not to approve the proposal for according permission to Prof. K. Subrahmanyam for retention of lien in the post of Professor of History.

Resolution No.7 : Expenditure on Selection Committee Meetings – Approval of – Reg. (Note 6 of the Agenda).

RESOLVED to approve the expenditure of Rs.16,923.87 incurred for the hospitality during Selection Committee Meetings held from December 1991 to March 1992.

Resolution No.8 : Purchase of Spares for Ikegami Camera, Portable VCR and Low Ban VCR from M/s. Gujarat Communications and Electronics Limited – Reg. (Item 7 of the Agenda).

RESOLVED to ratify the action of Vice-Chancellor in having approved the purchase of spares from M/s. Gujarat Communications and Electronics Limited, Baroda, by making 25% advance payment of Rs.38,585 and to approve the release of remaining 75% of payment of Rs.1,22,029/-payable to the firm since Ikegami Camera Spares, Portable VCR Spares, Low Band VCR (Edit) Spares are Proprietary items and M/s. Gujarat Communications and Electronics Limited is the sole distributor for these items.

Resolution No.9 : Finance Committee – Nomination of 3 members from the Board of Management. (Item 8 of the Agenda).

RESOLVED to nominate the following members of Board of Management to the Finance Committee in accordance with Statute 17 of the University Statutes as amended in Act 13 of 1991.

- (a) Vice-Chancellor - Chairman
 - (b) i. Prof. P. Ramaiah
 - ii. Sri Y.V. Chalalpathi Rao
 - © Sri R. Bhattacharya, IAS
- Additional Secretary, Finance Department.

Resolution No.10 : Appointment of Vice-Chancellor. Dr.B.R. Ambedkar Open University – Regarding. (Item 9 of the Agenda).

RESOLVED to nominate Prof. C. Narayana Reddy, I/c. Vice-chancellor Telugu University to serve on the Search Committee for suggesting a panel of names for appointment as Vice-Chancellor of Dr.B.R. Ambedkar Open University.

Resolution No.11 : International Seminar on technical and Vocational Programmes through Distance Education conducted by Dr.B.R. Ambedkar Open University – Approval for the expenditure - Reg. (Item 10 of the Agenda).

RESOLVED to approve the expenditure of Rs.94,238.20 incurred on the hospitality in connection with the International Seminar on Vocational Courses conducted by the University from 23-08-1992 to 25-08-1992.

Resolution No.12 : Construction of Administrative and Academic Building at Jubilee Hills – Release of full quoted rates in relaxation of Agreement conditions – Reg. (Item 11 of the Agenda).

RESOLVED to release an amount upto Rs.5 lakhs to M/s. S.A. Builders as per the Progress of the work.

RESOLVED further that proposals for further release may be placed before the Board of Management for consideration.

Resolution No.13 : Conversion of Watchmen as Office Attenders – Relaxation of qualifications – Reg. (Item 12 of the Agenda).

RESOLVED to defer the consideration of the matter.

Resolution No.14 : Request of Prof. V. Nagaraja Naidu for relief from the post of i/c. Registrar, Dr.B.R. Ambedkar Open University. (Item 13 of the Agenda).

RESOLVED that the request of Prof. V. Nagaraja Naidu for relief from the post of registrar be not agreed to.

Sd./-
REGISTRAR

Sd/-.
VICE-CHANCELLOR

Sixtieth Meeting of Dr.B.R. Ambedkar Open University Board of Management held at 3.00P.M. on 27-10-1992 in the Administration Building.

PRESENT :

Dr.P. Jayarama Reddy

Dr.P. Jaya Rama Reddy
Sri K. Ambarish, IAS
Sri R. Bhattacharya, IAS
Sri B. Konda Reddy
Prof. P. Ramaiah
Sri c. Dass
Dr.K. Krishna Murthy
Sri Y.V. Chalapathi Rao

MINUTES OF THE SIXTIETH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R.AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M. ON 27-10-1992 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Dr.P. Jaya Rama Reddy	-	Chairman
Sri K. Ambarish, IAS		
Sri R. Bhattacharya, IAS		
Sri B. Konda Reddy		
Prof. P. Ramaiah		
Sri C. Dass		
Dr.K. Krishna Murthy		
Sri Y.V. Chalapathi Rao		
Prof. V. Nagaraja Naidu		Registrar i/c & Secretary

Sri S. Kasipandian, i/c Vice-Chancellor could not attend the Meeting. The members present have unanimously requested Dr.P. Jayarama Reddy, Vice-Chancellor, Sri Venkateshwara University and member of the Board of Management to preside over the meeting in accordance with clause (5) of Statute 2 relating to the Board of Management. Accordingly Dr.P. Jayarama Reddy has presided over the Meeting.

Resolution No.1 : Minutes of the 59th Meeting of the Board of Management held on 21-09-1992 – Amendments proposed (Note 1 of the Agenda).

RESOLVED to approve the suggestions made by Sri R. Bhattacharya on Resolutions No.5,6 & 12 of the 59th meeting of the Board of Management held on 21-09-1992 and to record the said resolutions accordingly. (As shown in Annexure).

Resolution No.2 : Conversion of Watchmen as Office Attenders – relaxation of qualifications (Note 2 of the Agenda).

RESOLVED not to approve the proposal for amendment of qualifications for conversion of Watchmen as Officers Attenders as proposed in the Agenda Note.

Resolution No.3 : Declaration of Vacation to teaching Staff. (Note 3 of the Agenda).

RESOLVED to authorise the Vice-Chancellor i/c. to decide the vacation to the teachers of this University in consultation with the Director (Academic).

Resolution No.4 : Proposal for additional staff to Engg. Branch (Note 4 of the Agenda).

RESOLVED that since the proposed additional posts of A.Es/A.Es are only required temporarily, they may be appointed on deputation from the concerned department of Government for a period of one year.

Resolution No.5 : Encashment of earned leave earned by Prof. R.V.R. Chandrasekhar Rao, Former Vice-Chancellor in Dr.B.R. Ambedkar Open University (Resolution No1 of the Fortieth meeting of the Finance Committee).

RESOLVED that the amount of leave at the credit of Prof. R.V.R. Chandrasekhar Rao on the date of retirement in University of Hyderabad excluding the entitlement for his service in the Dr.B.R. Ambedkar Open University be ascertained alongwith the specific position of leave encashment in accordance with the terms and conditions of deputation. It was further resolved that the rule position on annual encashment facility in Government be obtained and the matter be placed before the next Meeting of the Finance Committee for consideration.

Resolution No.6 : Constitution of Dr.B.R. Ambedkar Open University Employees Welfare Fund (Resolution No.2 of the Fortieth Meeting of the Finance Committee).

RESOLVED to approve the proposal for implementation of the Dr.B.R. Ambedkar Open University Employees Welfare Fund Scheme as approved by the Government along with an initial contribution of Rs.2.00 lakhs to the Welfare Fund by the University and there will be no payment (under rule 5) of University contribution till such time the employees contribution reaches Rs.2.00 lakhs total in accordance with Rule 5 of the Scheme approved by Government and as recommended by the Finance Committee.

Resolution No.7 : House Building Advance Rules Waiving of registration of Mortgage deed (Resolution No.3 of the Fortieth Meeting of the Finance Committee).

RESOLVED to approve the proposal to amend the Rule 9 (c) (I) of the HBA Rules modifying the procedure of mortgage as proposed in the Agenda Note.

RESOLVED further that agreement signed by two sureties be taken on Non-Judicial stamp paper worth Rs.20/- instead of Rs.5/- as recommended by the Finance Committee.

Resolution No.8 : Purchase of General Stationery items. (Resolution No.4 of the Fortieth meeting of the Finance Committee).

RESOLVED to accord sanction for the purchase of items 1 to 15,17,19, to 23,25,29,30,32 to 36,38 to 40 and 50 to 52 of the annexure-I to the note, as recommended by the Finance Committee.

RESOLVED further that the information sought by the Finance Committee in respect of remaining items be collected and the matter be placed before the Finance Committee for consideration.

RESOLVED also that the desirability of calling for quotations for annual rate contract for Stationery be examined so that the heads of Departments may purchase the Stationery at the approved rates during the year from the approved firms and the matter be placed before the Finance Committee.

RESOLUTIONS OF THE MEETING OF BOARD OF MANAGEMENT HELD ON 21-09-1992 AS CONFIRMED IN THE MEETING HELD ON 27-10-1992.

Resolution No.5 : Advance drawn by Prof. T.V. Subba Rao, Retired Professor of English and Ex-DMP of Dr.B.R. Ambedkar Open University – Write off un-spent balance – Regarding.

“Based on the certification of the Finance Officer that no cash book is physical available for that period, the Board of Management resolved to write off an amount of Rs.8,588-50 of the advance drawn by Prof.T.V. Subba Rao, during his tenure as Director (Material Production) keeping in view that Sri K. Vidya Sagar Rao, who has maintained the case was killed and vouchers were not available.

Resolved further that the University must ensure the implementation of financial guidelines scrupulously.”

Resolution No.6 : Request for permission for retention of lien by Prof. K. Subrahmanyam, Professor of History.

“Resolved not to approve the proposal as Prof. K. Subrahmanyam does not have any lien on the post of Professor of History.”

Resolution No.12 : Construction of Administrative and Academic Buildings at Jubilee Hills – Release of full quoted rates in relaxation of agreement conditions – Reg.

“Resolved to release an amount upto Rs.5 lakhs to M/s. S.A. Builders as per the progress of the work. Specific release to be made with the approval of Vice-Chancellor depending upon good progress of work.”

Sd/-
REGISTRAR

Sd/-
CHAIRMAN

Sixty first Meeting of Dr.B.R. Ambedkar Open University Board of Management held at 3.00 P.M. on 08-12-1992 in the University Administration Building.

PRESENT :

Prof. S. Bashiruddin - Vice-Chancellor

Prof. S. Bashiruddin
Sri S. Kasipandian
Sri R. Bhattacharya
Prof. P. Ramaiah
Sri C Dass
Sri Y.V. Chalapathi Rao

MINUTES OF THE SIXTY FIRST MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M. ON 08-12-1992 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. S. Bashiruddin - Chairman
Vice-Chancellor
Sri S. Kasipandian
Sri R. Bhattacharya
Prof. P. Ramaiah
Sri C Dass
Sri Y.V. Chalapathi Rao
Prof. V. Nagaraja Naidu Registrar i/c. & Secretary

Sri Y.V. Chalapathi Rao, Member extended a hearty welcome on behalf of the Board to Prof. S. Bashiruddin who is appointed as Vice-Chancellor of the University and assumed charge on 05-12-1992.

Prof. Bashiruddin, Vice-Chancellor thanked the members of the Board for their kind gesture and sought their cooperation for building up the University.

Resolution No.1 : Minutes of the 60th Meeting of the Board of Management held on 27-10-1992 – Confirmation of. (Note 1 of the Agenda.)

RESOLVED to confirm the minutes of the meeting of the Board of Management held on 27-10-1992.

Resolution No.2 : Universities – Board of Management – Agenda – Rationalisation of (Note 2 of the Agenda).

RESOLVED to approve the proposal for adopting the model agenda format of Board of Management Meetings in this University as approved by the Vice-Chancellor's Conference held on 17-06-1992.

Resolution No.3 : Relaxation of qualifications prescribed for the posts of JACTs/STENO (JAC) and Data Entry Operator in respect of SC/ST candidates. (Note 3 of the Agenda).

RESOLVED to ratify the action in relaxing the qualifications prescribed for the post of Junior Assistant-cum-Typist/Stenographer (Jr. Asst. Cadre) and Data Entry Operator in respect of SC/ST candidates as shown in the agenda note for the recruitment of the posts notified vide Notification No.1/1992, dated 18-03-1992.

Resolution No.4 : Sixth Annual Convocation of the University.

RESOLVED to request the Chancellor to invite the following in order of preference to deliver the Convocation address in the Sixth Annual Convocation of the University proposed to be held during the second fortnight of January, 1993.

1. Hon'ble Sri P.V. Narasimha Rao, Prime Minister
2. Hon'ble Sri Arjun Singh, Minister for Human Resources Development, Govt. of India.
3. Sri Pranab Mukherjee, Deputy Chairman, Planning Commission.
4. Justice B.P. Jeevan Reddy, Supreme Court.

Resolution No.5: Enhancement of Marriage Advance to the University employees . (Resolution No.1 of the Forty First Meeting of the Finance Committee).

RESOLVED to approve the proposal to implement the Govt. Order for sanctioning enhanced marriage advance of Rs.6,000/- and Rs.3000/- respectively to female employees or the daughters and Male employee or the sons of Non-Teaching Employees of the University as recommended by the Finance Committee.

Resolution No.6 : Purchase of paper required for printing. (Resolution No.2 of the Forty First Meeting of the Finance Committee).

ITEM NO. (I) : Double Demy Maplitho Natural shade 60 GSM 16.0 Kg. 23" X 30" – 215 M.Ts.

RESOLVED to authorise the Vice-Chancellor to negotiate with the three tenderers namely M/s. Sri Venkatesh Paper Agencies, M/s. Circar Paper Mills and M/s. Lakshmi Saraswati Paper Mills who have submitted the bids conforming to the technical specifications to get the most beneficial offer and finalise the purchase as recommended by the Finance Committee.

ITEM NO. (II) Double Demy Maplitho, 140 GSM, Natural shade 37.3 Kg. 23" X 36" – 10 M.Ts.

RESOLVED to approve the recommendations of the purchase Committee to call for fresh quotations as recommended by the Finance Committee.

ITEM NO. (III) Double Demy Cream-wove 16.0- Kg. 23" X 36" – 15 M.Ts.

RESOLVED that the Industrial Testing and Development Laboratory be asked to clarify whether the sample submitted by M/s. Coramandal Paper Products, the lowest tenderer conforms to specifications or not as the observations made by it do not refer to this point and the matter be placed before the Finance Committee along with the recommendations of the purchase Committee.

ITEM NO. (IV) Foolscape paper 8.9 Kg.

RESOLVED that fresh tenders be called for giving quality, size and shade of the paper as recommended by the Finance Committee.

ITEM NO. (V-1) Colour card white 11.5 Kg. 6 M.Ts.

RESOLVED to accept the recommendations of the purchase committee to obtain the test result and to place the matter before the Finance Committee.

ITEM NO. (V-2) Colour card – blue, pink, green and yellow 11.5 Kg. 22" X 28" (each 3 MTs) – 12 M.Ts.

RESOLVED to recommend to the Board of Management to accept the tender of M/s. Sri Venkatesh Paper Agencies Hyderabad (P) Ltd., to the extent of 3 M.Ts. of yellow paper and to send the samples of the remaining 3 colours i.e., blue, pink and green for testing and place the matter before the Finance Committee along with the recommendations of the Purchase Committee.

ITEM NO (VI) Foolscape colour paper – 8.9 Kg. 17" X 27" (blue, yellow, pink – 2 M.ts. each) – 6 M.Ts.

And

ITEM NO. (VII) Demy Colour paper – 18" X 23" (yellow, pink, blue 6.1. Kg. Each 2 M.Ts).

RESOLVED to accept the recommendations of the purchase Committee to call for fresh quotations as recommended by the Finance Committee.

Resolution No.7 : Purchase procedure (Resolution No.3 of the Forty First Meeting of the Finance Committee).

RESOLVED to adopt the procedure of calling tenders asking for quotations in two bids, one containing the technical bid and the other containing the financial bid so that the tender which does not conform to the technical specifications can be rejected ab-initio without opening the financial bid as recommended by the Finance Committee.

Sd/-
REGISTRAR

Sd/-
VICE-CHANCELLOR

Sixty Second Meeting of Dr.B.R. Ambedkar Open University Board of Management held at 11.00 A.M. on 30-01-1993 in the University Administration Building.

PRESENT :

Prof. S. Bashiruddin - Vice-Chancellor

Prof. S. Bashiruddin
Sri S. Kasipandian
Sri R. Bhattacharya
Sri D.K. Panwar
Prof. P. Ramaiah
Dr. P. Jayarama Reddy
Sri C Dass
Dr. K. Krishna Murthy
Sri Y.V. Chalapathi Rao

MINUTES OF THE SIXTY FIRST MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M. ON 08-12-1992 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. S. Bashiruddin - Chairman
Vice-Chancellor
Sri S. Kasipandian
Sri R. Bhattacharya
Sri D.K. Panwar, IAS
Prof. P. Ramaiah
Dr. P. Jayarama Reddy
Sri C Dass
Dr. K.Krishna Murthy
Sri Y.V. Chalapathi Rao
Prof. V. Nagaraja Naidu Registrar i/c. & Secretary

Resolution No.1 : Minutes of the 61st Meeting of the Board of Management held on 08-12-1992 – Confirmation of. (Note 1 of the Agenda).

RESOLVED to confirm the minutes of the meeting of the Board of Management held on 08-12-1992.

Resolution No.2 : Review of action taken on the minutes of previous meeting (Note 2 of the Agenda).

RESOLVED that the academic calendar for the University be prepared duly including the date of Convocation and the University adhere to the academic calendar.

RESOLVED further that the Sixth Annual Convocation be held before the 10th March, 1993. The Vice-Chancellor is authorised to invite a suitable person to deliver the Convocation address if the persons whose names were proposed in the meeting held on 08-12-1992 fail to respond to the invitation of the University.

Resolution No.3 : Request of Prof. K. Subrahmanyam to accord permission to return to join the University Service. (Note 3 of the Agenda).

RESOLVED to reject the proposal to consider the request of Prof. K.Subrahmanyam to return to the University.

Resolution No.4 : Implementation of Career Advancement Scheme for Asst. Professor/Asst. Director of Dr.BRAOU (Note 4 of the Agenda).

RESOLVED to award Asst. Professor (Senior Scale) to the following Asst. Professor under Career Advancement Scheme as recommended by the Screening Committee constituted for the purpose.

1. Dr.V. Chandrasekhara Rao
Asst. Prof. of Lib Science From 11-02-1990
2. Sri K. Sateesh Reddy
Asst. Prof. of Eco. From 08-11-1992
3. Dr.Md. Shoukat Hayat
Asst. Prof. of Urdu From 13-08-1991
4. Sri E. Chandraiah
Asst. Prof. of Commerce From 07-01-1992

RESOLVED further that the University shall hold interviews for award of Asst. Professor (Selection Grade)/Asst. Director (Selection Grade) for all eligible candidates in future duly constituting Selection Committees as prescribed in the Statutes of the University.

RESOLVED also that the case of Sri M. Subbaiah, Asst. Director (Student Services) be processed through the Selection Committee as proposed above.

Resolution No.5 Collection of tuition fee from SC/ST students from the Academic year 1992-93 (Note 5 of the Agenda).

RESOLVED to ratify the action of the Vice-Chancellor in ordering for non-collection of tuition fees from the SC/ST students at the time of their admission into various courses offered in this University from 06-01-1993 in accordance with the Commissioner of Social Welfare letter dated 10-02-1992.

Resolution No.6 : Adoption of G.O.Ms.No.496, Labour Employment Nutrition and Technical Education (TE.1) Department dt.15-07-1982 – Reg. (Note 6 of the Agenda).

RESOLVED to reject the proposal for adoption of G.O.Ms.No.496, Labour Employment, Nutrition and Technical education (TE.!) Department, dt.15-07-1982 for the benefit of employees of the University.

Resolution No.7 : Implementation of Automatic Advancement Scheme for the benefit of Non-Teaching Employees of the University, (Note 7 of the Agenda).

RESOLVED to reject the proposal for adoption of G.O.(p) No.2, Fin. & Plg. Fin. Wing-PRC-I) Department, dated 04-01-1988 of Automatic Advancement Scheme for the benefit of University Non-Teaching Employees.

Resolution No.8 : Annual Report of the University for 1991-92 (Note 8 of the Agenda).

RESOLVED to approve the Annual Report of the University for the academic year ending with 30th June, 1992.

Resolution No.9 : Amendments to the Regulations relating to conduct of Examinations of the University and duties of examiners and their remuneration (Note 9 of the Agenda).

RESOLVED to ratify the action taken by the Vice-Chancellor in enhancing the remuneration to the Additional Chief Superintendents from Rs.40/- to Rs.50/- w.e.f. 07-07-1992 and appointing the Deputy Directors/Assistant Directors/Co-ordinators of the University study centres as Additional Chief Superintendents of Practical Examinations w.e.f. 07-07-1992.

RESOLVED further to approve the following consequential amendments to the Schedule to Regulations relating to conduct of Examinations, appointment and duties of examiners and their remuneration.

SCHEDULE

(Vide Regulation No.19)

Rates of Remuneration etc., payable in connection with conduct of Examinations

As existing 13. University Examinations: Addl. Chief Superintendents: a) Rs.40/- per session. Irrespective of the number of candidates taking examinations, the Co-ordinator of that centre will act as Additional Chief Superintendent.	As proposed Additional Chief Superintendents: Rs.50/- per session, irrespective of the number of candidates taking examinations, the Dy. Directors/Asst. Directors/ Co-ordinators of that Centre will act as Additional Chief Superintendent.
17. Science Practical Examinations 18. B) The Principal of the college or a senior teacher nominated by him shall be the Chief Superintendent for the practical examinations. He shall be paid remuneration of Rs.60/- per day for all the Practical examinations in all the subjects conducted on that day.	The Principal of the college or a senior teacher nominated by him shall be the Chief Superintendent for the Practical Examinations. He shall be paid remuneration of Rs.60/- per day for all the practical examinations in all the subjects conducted on that day. The Dy. Director./Asst. Director/Co-ordinator of the respective University study Centre shall be the Additional Chief Superintendent for the Practical Examinations. He shall be paid remuneration of Rs.50/-per day for all the Practical examinations in all subjects conducted on that day.

Resolution No.10 : Extension of the term of appointment of Mr. Rama Reddy, DEE (R&B) as Deputy Executive Engineer on deputation. (Note 10 of the Agenda).

RESOLVED to approve the proposal for extension of the term of appointment of Sri Ram Reddy, Deputy Executive Engineer (R&B) for a further period of one year from 01-09-1992 F.N. to 31-08-1993 A.N. on usual terms and conditions of deputation.

Resolution No.11 : Appointment of Asst. Executive Engineer on deputation. (Note 11 of the Agenda).

RESOLVED to ratify the appointment of Sri Ch. Srinivasa Rao, AE (R&B) as AEE in the University for a period of one year from 31-12-1992 A.N. (The date of his reporting for duty) on deputation basis on usual foreign service terms.

Resolution No.12 ; Extension of the term of appointment of Divisional Accounts Officer in the Engineering Branch (Note 12 of the Agenda).

RESOLVED to approve the proposal for extension of the term of appointment of Sri T. Dayakar, Divisional Accounts Officers in this University for one more year from 02-11-1992 on usual foreign service terms, subject to the concurrence of the Director, Works Accounts, Fin. & Plg. Department, Government of Andhra Pradesh.

Resolution No.13 : Appointment of Special Officer to work in the Office of the Vice-Chancellor. (Note 13 of the Agenda).

RESOLVED that the matter may be resubmitted along with a Project proposal giving the details of work to be undertaken as mentioned in the Vice-Chancellor's report including the time schedule and total remuneration to be paid to a Special Officer with justification for appointment of Sri G. Mukundam, Former Additional Registrar, A.P. Agricultural University, Hyderabad.

Resolution No.14 : Appointment of Registrar, Dr. B. R. Ambedkar Open University – Constitution of Selection Committee and prescribing qualifications and procedure for appointment (Note 14 of the Agenda).

RESOLVED to constitute a Selection Committee with the following members:

1.	Prof . S. Bashiruddin, Vice-Chancellor	Chairman
2.	Prof. P. Jayarama Reddy	Member
3.	Sri D.K. Panwar	Member

RESOLVED further that the Committee be authorised to prescribe qualifications and evolve procedure for appointment of Registrar.

RESOLVED also that the Vice-Chancellor be authorised to appoint a candidate as the Registrar on the recommendation of the Committee and report the matter to the Board of Management at its next meeting.

Resolution No.15 : Report from the Vice-Chancellor to the members of the Board of Management.

The Board of Management has taken a note of the report submitted by the Vice-Chancellor.

RESOLVED that Committees be constituted with a member of the Board of Management for review/inspection of functioning of Study Centres.

RESOLVED further that the Vice-Chancellor may take such steps to redesign the new campus buildings and to effect functional utilisation of space and economy.

Resolution No.16 : Adoption of New Pension Rules for University teachers, 1992 (Resolution No.1 of the Forty Second meeting of the Finance Committee).

RESOLVED to approve the adoption of New Pension Rules, 1992 for the Teachers of this University as recommended by the Finance Committee.

Resolution No.17 : Encashment of Leave earned by Prof. R.V.R. Chandrasekhara Rao, Former Vice-Chancellor, Dr.B.R. Ambedkar Open University (Resolution No.2 of the Forty Second Meeting of the Finance Committee).

RESOLVED (I) to approve the proposal for sanction of encashment of Earned Leave of 88 days to Prof. R.V.R. Chandrasekhars Rao, Former Vice-Chancellor of this University. (ii) to address the Government to take appropriate action to incorporate the encashment of leave in the terms and conditions of service of Vice-Chancellor as recommended by the Finance Committee.

Resolution No.18 : Welfare Fund, Raising of Capital Fund (Resolution No.3 of the Forty Second Meeting of the Finance Committee).

RESOLVED to reject the proposal to enhance the initial contribution from Rs.2.00 lakhs to 5.00 lakhs to the Employees Welfare Fund as recommended by the Finance Committee.

Resolution No.19 ; Course Material for BLISc and BPR Programmes Rates of remuneration for editing, writing/revision of course material. (Resolution No.4 of the Forty Second Meeting of the Finance Committee).

RESOLVED to ratify the rates of remuneration approved by the Vice-Chancellor for writing/revision of course material for BLISc and DPR as shown in the Agenda Note as recommended by the Finance Committee.

Resolution No.20 : Expenditure of Rs.20,125/- incurred for the dinner on the occasion of the Decennial Celebrations of the University (Resolution No.5 of the Forty Second Meeting of the Finance Committee).

RESOLVED that a detailed note prepared containing details of the decision taken by the then Vice-Chancellor to host the dinner and to place the matter before the next Finance Committee meeting for consideration as recommended by the Finance Committee.

Resolution No.21 : Powers for incurring the expenditure on certain items from the Imprest Amount to the University Engineer, i/c., Audio Visual Production and Research Centre and Controller of Examinations. (Resolution No.6 of the Forty Second Meeting of the Finance Committee).

RESOLVED to approve the proposal to authorise the University Engineer, Incharge AVP & RC and Controller of Examinations to incur expenditure from the imprest on par with the Directors as shown in the Agenda Note subject to the limit of amount provided in the budget for different items of expenditure as recommended by the Finance Committee.

Resolution No.22 : Revision of sitting fees and conveyance allowance (Resolution No.7 of the Forty Second meeting of the Finance Committee.)

RESSOLVED to approve the proposal for enhancement of (I) Local Conveyance from Rs.25/- to Rs.50/- per each day on which meeting is held to Course Writers/Editors who are paid remuneration for the work done and (ii) from Rs.75/- to Rs.150/- towards sitting fees without conveyance and Rs.100/- with conveyance provided by the University to experts outside the University invited for meeting to assist the University in its functioning as recommended by the Finance Committee.

Resolution No.23 : Purchase of paper required for printing of Course Material (Resolution No.8 of the Forty Second Meeting of the Finance Committee.)

RESOLVED to approve the proposal for purchase of various kinds of paper at a total cost of Rs.6,66,717.00 (Rupees Six lakhs sixty six thousand and seven hundred and seventeen only) from the firms noted beneath each item as detailed in the note as recommended by the Finance Committee.

Resolution No.24 : Purchase of Cloth Lined Covers (Resolution No.9 of Forty Second Meeting of the Finance Committee).

RESOLVED to approve the proposal for purchase of Cloth Lined Covers at a total sum of Rs.1,64,400/- (Rupees one lakh sixty four thousand and four hundred only) from M/s. Coramandal Paper Product as detailed in the note as recommended by the Finance Committee.

Resolution No.25 : Purchase of steel required for construction of Administrative and Academic Buildings (Resolution No.120 of the Forty Second meeting of the Finance Committee).

RESOLVED to approve the proposal for purchase of 78 tonners of steel at an approximate cost of Rs.11,38,629.10 from M/s. A.P. Steels Ltd., for the construction of Administrative and Academic Buildings as recommended by the Finance Committee.

Resolution No.26 : Permission to Dr. (Smt.)B.K. Kamala, Deputy Director (Student Services) to attend the International Conference on Environment at France from 6th January, 1993 to 9th January, 1993 (Resolution No.11 of the Forty Second Meeting of the Finance Committee)

RESOLVED to ratify the action taken by the Vice-Chancellor in having permitted Dr. (Smt.) B.K. Kamala, Dy. Director(SS) to attend the international Conference at France in January, 1993 by treating the absence as on duty and sanctioned payment of advance of Rs.15,000/- from University Funds pending adjustment from the unassigned grant sanctioned by the Indira Gandhi National Open University as recommended by the Finance Committee.

Resolution No.27 : Rates of Remuneration to Artists/Professionals relating to Radio/Audio and Video Programmes (Resolution No.12 of the Forty second Meeting of the Finance Committee).

RESOLVED to defer the matter for a detailed examination for the rates and to propose specific rates of remuneration for payment to the artists in each category instead of wide marginal rates as shown in the Agenda Note as recommended by the Finance Committee.

Resolution No.28 : Sanction of Peshi Allowance to the staff working in the Vice-Chancellor's Peshi, (Resolution No.13 of the Forty Second Meeting of the Finance Committee).

RESOLVED to approve the proposal for sanction of Peshi Allowance to the staff working in the Vice-Chancellor's Peshi w.e.f. 05-12-1992 at the following rates as recommended by the Finance Committee.

S.No.	Name of the Post	No. of Employees	Rate
1.	Asst. Registrar/Secretary	One	175/- P.M.
2.	Supdt./Equivalent post carrying the same scale	One	150/- P.M.
3.	Sr. Steno./Sr. Asst./Equivalent post carrying the same scale	One	150/- P.M.
4.	Jr. Steno/Jr. Asst. Equivalent post carrying the same scale	One	150/- P.M.
5.	Attenders	Two	100/- P.M. each

RESOLVED further to reject the proposal of Peshi Allowance to the driver as he is paid separate remuneration as per the Government orders for working on Sundays and holidays.

Resolution No.29 : Involvement of teachers in Counselling and monitoring in Dr.B.R. Ambedkar Open University study centres. (Resolution No.14 of the Forty Second Meeting of the Finance Committee).

RESOLVED to approve the proposal to involve teachers in counselling and monitoring programmes as detailed in the Agenda Note.

RESOLVED further to declare Monday as Weekly off for the teachers attending counselling/ monitoring programmes on Second Saturdays/Sundays/Public Holidays and no separate remuneration for counselling, etc., will be paid.

RESOLVED also to pay a sum of Rs,50/- as Study Centre visiting allowance to the teachers in the twin cities as recommended by the Finance Committee.

Resolution No.30 : Payment of sitting fee to the internal members nominated to the Finance Committee/Board of Management. (Resolution No.15 of the Forty Second Meeting of the Finance Committee).

RESOLVED to approve the proposal for payment of sitting fees to the internal members nominated to the Finance Committee/Board of Management and its sub-committees, constituted by the Board of Management as recommended by the Finance Committee.

Resolution No.31 : Preparation of Science Practical manual Entrustment of part of the work to external resource persons to assist the Faculty – remuneration (Resolution No.16 of the Forty second Meeting of the Committee).

RESOLVED to approve the proposal for utilisation of the services of expert resource persons from outside the University for all the five science subjects at Rs.2,500/- per subject for completion of the practical manual –cum-record books as recommended by the Finance Committee.

Sd/-.
REGISTRAR

Sd/-.
VICE-CHANCELLOR

Sixty Third Meeting of Dr.B.R. Ambedkar Open University Board of Management held at 2.30 P.M. on 27-10-1992 in the Administration Building.

PRESENT :

Prof. S. Bashiruddin Vice-Chancellor
 Sri K. Ambarish, IAS
 Sri R. Bhattacharya, IAS
 Sri D.K. Panwar
 Prof. P. Ramaiah
 Dr.P. Jaya Rama Reddy
 Sri C. Dass
 Dr.K. Krishna Murthy
 Sri Y.V. Chalapathi Rao

MINUTES OF THE SIXTY THIRD MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R.AMBEDKAR OPEN UNIVERSITY HELD AT 2.30 P.M. ON 27-02-1993 IN THE UNIVERSITY ADMINISTRATION BUILDING, SOMAJIGUDA, HYDERABAD.

PRESENT :

Prof. S. Bashiruddin - Chairman
 Vice-Chancellor
 Sri K. Ambarish, IAS
 Sri R. Bhattacharya, IAS
 Sri D.K. Panwar, IAS
 Prof. P. Ramaiah
 Dr.P. Jaya Rama Reddy
 Sri C. Dass
 Dr.K. Krishna Murthy
 Sri Y.V. Chalapathi Rao
 Prof. V. Nagaraja Naidu Registrar i/c & Secretary

Resolution No.1 : Minutes of the 62nd Meeting of the Board of Management held on 27-02-1993 – Confirmation of (Note 1 of the Agenda).

RESOLVED to confirm the minutes of the meeting of the Board of Management held on 30-01-1993.

Resolution No.2 : Review of action taken on the minutes of previous meeting (Note 2 of the Agenda).

The Board of Management has made a note about details furnished regarding action taken on all the Resolutions of its previous meeting. While discussing Resolution No.15 , relating to changes in the New Campus Building design, it was suggested that the next meeting of the Board of Management be held in the evening to facilitate the members to have a detailed look of the premises and to have their considered views in the matter.

It was further suggested that plantation on the campus will be taken up immediately. The earlier proposals of the Forest Department at a cost of Rs.6.00 lakhs be pruned and a small beginning be made by considering the appointment of an Horticulturist, who will be able to approach different agencies for liberal and cost effective plantation.

Resolution No.3 : Amendment of qualification for the posts of Professor, Academic Assistant and Assistant Public Relations Officer (Note 3 of the Agenda).

RESOLVED to defer the matter regarding amendment of qualifications for the post of Editor/Professor. It is suggested that a second look be given with regard to qualifications for the post of Editor/Professor. It is felt that the requirement of the University for this post is that of only an Editor. Hence, qualifications may suitably be worked highlighting the requirements of Editor only though the post may be designated as Editor (Professor). It is further suggested that the details regarding scale of pay should be mentioned against each post.

RESOLVED to approve the proposed qualifications for the post of Academic Assistants by including the condition regarding proficiency in Telugu as essential qualifications and deleting the word “desirable”.

It is further resolved to approve the qualifications for the post of Assistant Public Relations Officer modifying as follows:

1. At least a second class Master's Degree in Mass Communication/Journalism or at least a II Class Master's Degree in Arts/Science/Social Science/Commerce with a Post Graduate Degree in Journalism/Public relations.
2. At least two years working experience in a reputed Media/Public Relations Institutions.
3. Proficiency in Telugu

Further, it was resolved that knowledge of Public Relations work in a University/Educational Institution/Cooperation may be deleted.

Resolution No.4 : Appointment of Sri G.Mukundam as Special Officer (Note 4 of the Agenda).

RESOLVED to approve the proposal for appointment of Sri G. Mukundam, Former Additional Registrar, A.P. Agricultural University, Hyderabad as Special Officer for a period of one year on a consolidated Honorarium of Rs.3000/- per month from the date of joining the duty.

Resolution No.5 : Appointment of Registrar, Dr.B.R. Ambedkar Open University (Note 5 of the Agenda).

RESOLVED to approve the appointment of Sri C.N.V.Subba Reddy, as Registrar of Dr.B.R. Ambedkar Open University and to regulate his pay and allowances as per the rules applicable to re-employed pensioners.

Resolution No.6 : Appointment of Directors of Dr.B.R. Ambedkar Open University (Note 6 of the Agenda).

RESOLVED to ratify the action taken by the Vice-Chancellor in appointing the Directors for Academic and Audio Video Production and during the term of appointment, each Director will draw his salary as Professor and an honorarium of Rs.200/- per month in addition to salary.

RESOLVED further to consider a thorough review of the work of a Professor holding the charge of Director and to examine the need for creation of full time Directors as against the present Procedure of appointing Professors as Directors. It was felt that in case full time Director is required the proposal may be made amending the Statutes suitably.

Resolution No.7 : Visit of the Vice-Chancellor to attend the meeting of Vice-Chancellor's Open Universities in Asian Region (Note 7 of the Agenda).

RESOLVED to approve the tour programme of the Vice-Chancellor to attend the meeting of Vice-Chancellors of Commonwealth Open Universities in the South Asian region from 10th to 13th March, 1993.

Resolution No.8 : Expenditure of Rs.28,125/- incurred for the dinner on the occasion of the Decennial Celebrations of the University approval (Resolution No.1 of the 43rd Meeting of the Finance Committee).

Resolved to ratify the expenditure of Rs.28,125/- incurred for the dinner hosted on 15-09-1992 by the University on the occasion of the Decennial Celebrations of the University and in future no such expenditure shall be incurred without prior approval of the Finance Committee/Board of Management as recommended by the Finance Committee.

Resolution No.9 : Subscription to the Journals for the year 1992 – Sanction of expenditure (Resolution No.2 of the 43rd Meeting of the Finance Committee).

Resolved (I) to approve the sanction for the purchase of the Journals for the University Library costing Rs.2,15,000/- (ii) infuture that the cost of Journals purchased in the previous year, escalation in cost and cost of new magazines be indicated while proposing for sanction for purchase of journals as recommended by the Finance Committee.

Resolution No.10 : Man Power requirements of the University (Resolution No.3 of the 43rd Meeting of the Finance Committee).

Resolved that the matter may be resubmitted alongwith a (I) Job Charts for all jobs be prepared to assess the need for additional appointments, (ii) a comprehensive note bringing out the need for additional staff requirement comparing the work load guidelines of A.P. State Council of Higher education, Director of Higher Education, Government, University Grants Commission and other similar organisations and (iii) giving a brief note for appointments to posts which are urgently required with justification for such appointment and place the

mater before the Finance Committee at its next meeting as recommended by the Finance Committee

Resolution No.11 : Enhancement of fees for Science Practical Examinations for II & III year Undergraduate Courses (Resolution No.1 of the 44th Meeting of the Finance Committee).

Resolved to approve the charging of Rs.40/- per subject (from Rs.20/- per paper) for Science Practical examinations conducted by the University.

Resolved further (I) that the reasons for non-collection of fees for the second paper in each subject after the introduction of two papers per subject be examined and fix the responsibility for the lapse and (ii) increase of fees for Science instruction from Rs.50/- to Rs.150/- from March, 1992 be placed for ratification in the next Finance Committee meeting duly explaining the reasons for not obtaining the approval of the executive Council as recommended by the Finance Committee.

Resolution No.12 : Minimum man power requirements of the University permission to employ on daily wage basis/consolidated pay (Resolution No.2 of the 44th Meeting of the Finance Committee).

Resolved to sanction the following posts as recommended by the Finance Committee after obtaining the sanction from the Government duly following the prescribed procedure of appointment by drawing the candidates from the Employment Exchange.

- (i) Four Junior Assistant-cum-Typists in the scale of Rs.910-1625 for Director, Student Services.
- (ii) Four Junior Stenos in the scale of Rs.910-1625 for the newly created Director of AVP & RC , Director of Staff Development and one Jr. Steno for Director of Student Services Branch for exigencies of work connected with the newly started P.G. Courses and the Fourth in Vice-Chancellor's Peshi.
- (iii) One Documentation Assistant (Library information Services) for the newly created Documentation Service Unit of the Library in the scale of Rs.1810-3230.

Job Description:

Abstracting and Excerpting-cum-Documentation, Reviewing and Information dissemination Service.

Essential Qualifications:

I Second Class Masters' Degree in Library Science

OR

Second Class Masters' Degree in Arts/Social Sciences/Sciences/Commerce with second class Bachelor degree in Library and Information Science.

- i. Proficiency in English and atleast 2 years of experience of work in abstracting/documentation/reviewing Library information services in an established educational/research institution.
- ii. Working Knowledge of Telugu.

Age : Not more than 35 years.

Resolution No.13 : Contribution for the seminar on Institutional development and Management on March 18 & 19 , 1993 at Hyderabad. (Resolution No.3 of the 44th meeting of the Finance Committee).

Resolved to reject the proposal to contribute for the seminar as recommended by the Finance Committee.

Resolution No.14 : Contribution of Rs.10,000/- to ICSSR, Southern Regional Centre, Hyderabad. (Resolution No.4 of the 44th Meeting of Finance Committee).

Resolved to defer the proposal on account of paucity of funds as recommended by the Finance Committee.

Resolution No.15 : Visit of the Distance education Council Team of Indira Gandhi National Open University – Approval. Of hospitality expenditure (Resolution No.5 of the 44th Meeting of Finance Committee).

Resolved to approve the sanction of sum of Rs.7,540.20ps incurred towards hospitality for the team of the Distance Education during their visit as recommended by the Finance Committee.

Resolution No.16 : Hosting of lunch on the occasion of sixth Convocation at Raj Bhavan on 6th March, 1993 – Sanction of expenditure (Resolution No.6 of the 44th Meeting of the Finance Committee).

Resolved to approve the sanction of Rs.7,000/- for the lunch at Raj Bhavan on the occasion of the Sixth Annual Convocation of the University as recommended by the Finance Committee.

Resolution No.17 : Rates of remuneration of Artists/Professionals relating to Radio/Audio and Video Programmes (Resolution No.7 of the 44th Meeting of the Finance Committee).

Resolved to approve the rates of remuneration for payment to the Artists/Professionals in AVP & RC as recommended by the Finance Committee.

Sd/-.
REGISTRAR

Sd/-
VICE-CHANCELLOR

Special Meeting of Dr.B.R. Ambedkar Open University Board of Management held at 10.00 A.M. on 06-03-1993 at Sri Satya Sai Nigamagamam (Kalyana Mandapam) Auditorium, Somajiguda, Hyderabad.

PRESENT :

Prof. S. Bashiruddin - Vice-Chancellor

Prof. S. Bashiruddin
Sri S. Kasipandian
Sri R. Bhattacharya
Sri D.K. Panwar
Prof. P. Ramaiah
Dr. P. Jayarama Reddy
Sri C Dass
Dr. K. Krishna Murthy
Sri Y.V. Chalapathi Rao

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 10.00 A.M. ON 06-03-1993 AT SRI SATYASAI NIGAMAGAMAN (KALYANAMANDAPAM) AUDITORIUM, SRINAGAR COLONY, HYDERABAD. (VENUE OF THE SIXTH CONVOCATION).

PRESENT :

Prof. S. Bashiruddin - Chairman
Vice-Chancellor
Sri S. Kasipandian, IAS
Sri R. Bhattacharya, IAS
Sri D.K. Panwar, IAS
Prof. P. Ramaiah
Dr. P. Jayarama Reddy
Sri C Dass
Dr. K.Krishna Murthy
Sri Y.V. Chalapathi Rao
Prof. C.N.V. Subba Reddy Registrar & Secretary

Resolution No.1 : Conferring of Degrees and Diplomas.

RESOLVED that the candidates who have been certified to be qualified severally for the Certificates, Degrees and Diplomas as detailed in the list appended* on the basis of the reports of the Examiners duly appointed be admitted to the respective Certificates, Degrees and Diplomas.

*This is kept in Examinations Branch.

Resolution No.2 : Award of Gold Medals.

RESOLVED to approve the award of Gold Medals to the students shown in the list (appended) at the 6th Convocation held on 06-03-1993.

Sd/-.
REGISTRAR

Sd/-.
VICE-CHANCELLOR

S.No	Name of the old Medal	Condition of Award	Name of the eligible candidate & Hall Ticket No.
1	2	3	4
1.	SMT. SUSHILA NARAYANA REDDY GOLD MEDAL	To the student who secures highest aggregate marks in B.A./B.Com./B.Sc. courses by passing all the subjects within the minimum period prescribed by the University for the completion of the Course.	A. PADMA B. 6288-45653)
2.	V.R. NARLA MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.A. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the Course.	K. HYMAVATHI (7188-46442)
3.	SAVERA GOLD MEDAL	To the student who secures highest aggregate marks in B.Com. Course (Optional subjects of II & III years) by passing al the subjects within the minimum period prescribed by the University for the completion of the Course.	P.MANIKYAMB A (2388-53261)
4.	SRI THUMMALA DHANANJAYA CHOWDARY MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.Sc., Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	A. PADMA (6288-45653)
5.	KAVURI CHALAPATHI RAO GOLD MEDAL	To the student who secures highest aggregate marks in B.Com., (Telugu Medium) course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	G.BABU RAO (1988-53447)
6.	SAMALA JAYAPRADA VENKATA RANGA REDDY GOLD MEDAL	To the student who secures highest aggregate marks in II & III Year Geology subject.	M. ANURADHA (2088-43278)
7.	SRI T. SUBBARAMI REDDY GOLD MEDAL	To the studsent who secures highest aggregate marks in Post Graduate Diploma in Public Relations by passing all the subjects at one attempt.	R.LAKHANLAL (25906306)
8.	SRI	To the student who secures	K. KANAKA

	VENKATESHWARA TRADERS GOLD MEDAL	highest aggregate marks in B.L.I.Sc. Course by passing all the subjects at one attempt.	DURGA (1890-4048)
9.	JUSTICE K. UMA MAHESHWARAM BOOK PRIZE	To the best woman student in B.A. Special Telugu (Final Year)	K. SUMALATHA (0388-37739)

Sixty Fourth Meeting of the Board of Management (Annual Meeting) held at 4.00 P.M. on 29-03-1993 in the University Administration Building.

PRESENT :

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Sri S. Kasipandian
Sri R. Bhattacharya
Prof. P. Ramaiah
Sri C Dass
Dr. K. Krishna Murthy
Sri Y.V. Chalapathi Rao

MINUTES OF THE SIXTY FOURTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 04.00 P.M. ON 29-03-1993 IN THE UNIVERSITY ADMINISTRATIVE BUILDING, SOMAJIGUDA, HYDERABAD

MEMBERS PRESENT :

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Sri S. Kasipandian, IAS		
Sri R. Bhattacharya, IAS		
Prof. P. Ramaiah		
Sri C Dass		
Dr. K. Krishna Murthy		
Sri Y.V. Chalapathi Rao		
Prof. C.N.V. Subba Reddy		Registrar & Secretary

Resolution No.1 : Minutes of the Sixty Third Meeting of the Board of Management held on 27-02-1993 – Confirmation of (Note 1 of the Agenda).

RESOLVED to confirm the minutes of the meeting of the Board of Management held on 27-02-1993.

However, in reply to the query raised by Sri Y.V. Chalalpathi Rao citing his letter dated 15-03-1993 received on 17-03-1993 by the Registrar on the need for recording the decision of the Board on 27-02-1993 to bring before the Board of Management as a normal practice all statutory appointments and not merely seek ratification of the same. The Vice-Chancellor assured that this is being done by the need for ratification of the appointment of M/s. J.J. Associates as architects for the library building in place of M/s. Singh & Modi was due to an emergency development arising out of the termination of the contract at their request and the shortage of time to submit the plans, estimates and the tender information to the U.G.C. to avoid lapse of grants.

Resolution No.2 : Review of action taken on the minutes of earlier meeting (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Prescribing qualifications for the post of Editor-cum-Professor (Note 3 of the Agenda).

RESOLVED to approve the qualifications which are proposed in the Agenda Note for the post of Editor-cum-Professor to suit the job requirements of an Editor in Dr.B.R. Ambedkar Open University in the pay scale of Rs.4500-150-5700-200-7300 (UGC) with the modification of the item No.1 under desirable qualifications be made as part of the essential qualifications for the post and be included as item Nio.3 under the essential qualification.

Resolution Nio.4 : Dr.BRAOU – new Campus – Plantation Work – Appointment of Horticulturist (Note 4 of the Agenda).

RESOLVED to approve the appointment of an Horticulturist on a consolidated monthly remuneration of Rs.2000/- or any reasonable amount fixed by the Vice-Chancellor by selecting an appropriate and experienced person for the job.

Resolution No.5 : Construction of a Library Building for the Dr.B.R.Ambedkar Open University – Appointment of M/s. J.J. Associates, Architects – Reg. (Note 5 of the Agenda).

RESOLVED to approve the appointment of M/s. J.J. Associates as the architects for the construction of Library Building fixing their fee at 2.1% of the executed cost and to ratify the action taken by the Vice-Chancellor in having entrusted the work to them in anticipation of the approval of the Board of Management.

The Board desired to verify whether M/s. J.J. Associates was the same firm which was involved about a decade ago in HUDA's controversial construction deal.

Resolution No.6 : Termination of the Agreement with the Architects M/s. Singh & Modi Associates, Ahmedabad – Reg. (Note 6 of the Agenda).

RESOLVED to approve the termination of the agreement with the Architects M/s. Singh & Modi Associates, Ahmedabad as requested by them as per the terms and conditions of the Agreement and to take further action regarding the selection of Architect as shown in the Agenda Note.

Reslution No.7 : Appointment Of Honorary Consultant for Certificate Course in Urdu on Food & Nutrition (Note 7 of the Agenda).

RESOLVED to approve the appointment of an Honorary Academic Consultant for Certificate Course in Urdu on Food & Nutrition on a consolidated honorarium of Rs.3500/- per month for a period of one year or till the completion of the work assigned, whichever is earlier.

Resolution No.8 : Appointment of Rector.

RESOLVED to appoint Dr. C. Subba Rao, a Senior Professor of English, as Rector of the University on the recommendation of the Vice-Chancellor.

The Board also resolved that pending preparation and approval of the Statutes prescribing that duties the terms and condition of service of the Rector

1. He will supervise the planning of academic work of several departments of the University and the Study Centres.
2. He will have a general administrative and disciplinary control over all the academic staff of the University.
3. He will discharge the functions of the Vice-Chancellor in the absence of the Vice-Chancellor.
4. He will plan and devise academic courses and other academic matters of the University in consultation with Deans and Professors concerned.
5. He will help the Vice-Chancellor in such other matters as delegated to him.
6. He will hold office of Rector for a period of 2 years and draw emoluments approved by the concerned authorities like U.G.C./State Government, etc., and sanctioned by the Board of Management.

b) Appointment of Director, Staff Training & Development.

RESOLVED to appoint Dr.V.S. Prasad, Professor of Public Administration, as Director, Staff Training & Development for a period of 2 years and during the term of appointment, he will draw his salary as Professor and an honorarium of Rs.200/- per month in addition to the salary on the recommendation of the Vice-Chancellor to the Board of Management.

a) Appointment of Controller of Examinations.

The Vice-Chancellor reporting the appointment of Sri M. Sudarshanam, Deputy Registrar (Accts.) as Controller of Examinations for a period of 2 years on an additional remuneration of Rs.200/- per month in place of Dr.P. Narasaiah, Present Controller of examinations and the adverse administrative circumstances which necessitated the change, and the same is noted by the members of the Board of Management.

Resolution No.9 : Annual Accounts for the year 1991-92, Revised Estimates for 1992-93 and Budget Estimates for the year 1993-94 (Resolution No.1 of the 45th Meeting of the Finance Committee).

RESOLVED to approve the Annual Accounts for 1991-92, Revised Estimates for 1992-93 and Budget Estimates 1993-94 with the following modifications in the Budget Estimates 1993-94 as recommended by the Finance Committee.

S.No.		Amount Proposed	Amount Recommended
1.	Administration a) Contingencies i) Recurring 10) Miscellaneous	2,00,000	1,00,000

2.	Academic c)Contingencies i) Recurring 21) Extension Lectures 10) Miscellaneous	50,000 50,000	30,000 40,000
3.	Student Services c)Contingencies i) Recurring 10) Miscellaneous	60,000	50,000
7.	Audio-Video Programmes c)Contingencies i) Recurring 10) Miscellaneous	50,000	40,000
9.	Examinations c)Contingencies i) Recurring 10) Miscellaneous	50,000	40,000

The Board of Management further resolved that a sum of Rs.1.00 lakh may be shown under 10) (b) Construction of Building and Roads B) Lumpsum unforeseen items (Avenue Plantation etc.,) instead of the token provision of Rs.1000/- recommended by the Finance Committee and action taken to seed the plants before the commencement of rains in June, 1993.

Consequently, the surplus budget of Rs.5,39,583.00 gets reduced to Rs. 4,40,583.00.

RESOLVED also to note the split up figures provided for maintenance of vehicles under each head of account into petrol, oils and Lubricants and repairs & replacements and the amount of Rs.15,04,000 provided under 3) student services 2) Study Centres (as) Salaries (iv) other allowances into interim relief, part-time allowance to teaching staff and non-teaching staff and lumpsum for New Post Graduates Centres.

It was further desired that some cultural and even sports activities be encouraged for the students of Dr.B.R. Ambedkar Open University when such offers are made since these activities cannot be organised as they are not regular students like conventional Universities.

Resolution No.10 : Purchase of paper required for printing (Resolution No.2 of the 45th Meeting of the Finance Committee).

RESOLVED to approve the proposal of purchase of paper at a cost of rs.5,86,600 (restricting the Demi Colour paper 46 GSM Green Colour to 2 MT as per tender Notice) shown in the agenda note as recommended by the Finance Committee .

Resolution No.11 : Hosting of lunch on the occasion of sixth Convocation at Raj Bhavan on 6th March, 1993 – Sanction of Expenditure (Resolution No.3 of the 45th Meeting of the Finance Committee).

RESOLVED to approve the expenditure of Rs.9,160/- for the lunch at Raj Bhavan on the occasion of the Sixth Convocation of the University on 6th March, 1993 as recommended by the Finance Committee).

Resolution No.12 ; Purchase of Multipurpose Mobile Laboratory Vehicle for University from M/s. EICHER LIMITED – Approval (Resolution No.4 of the 45th Meeting of the Finance Committee).

RESOLVED that Vice-Chancellor be authorised to negotiate with the lowest tenderer to pass on the benefit of excise duty reduction given in the Union Budget to the University and take necessary action to place the order as recommended by the Finance Committee.

Resolution No.13 : Purchase of paper in excess of quantity from M/s. Circar Paper Mills Limited, Nellore (Resolution No.5 of the 45th Meeting of the Finance Committee).

RESOLVED to approve the payment for the additional quantity of 12.520 M.T. of D.D. Maplitho, 60 GSM (natural shade) supplied by M/s. Circar Paper Mills Limited at the rate of Rs.23,481/- per M.T. at the same rate at which he has supplied earlier.

Resolution No.14 : Proposal for Enhancement of Tuition fee for the courses of this University (Resolution No.6 of the 45th Meeting of the Finance Committee).

RESOLVED to approve :

- i. the enhancement of fees to (Rs.325/- I instalment + Rs.300/- II instalment) for the 1st year and Rs.400/- I instalment + Rs.300/- for II instalment) for the 2nd and 3rd years of undergraduate courses and Rs.200/- including examination fee for Certificate Course in Food and Nutrition from the Academic Year 1993-94.
- ii. The fee of Rs.1200/- (Rs.600/- I instalment + Rs.600/- II instalment) for M.Sc. (mathematics) M.A. (Political Science) and M.A. (Public Administration) and Rs.1000/- Rs.900/- I instalment + Rs.900/- II instalment) for M.B.A.
- iii. And to ratify the action of the Vice-Chancellor in enhancing the tuition fee for BLISc and BPR to Rs.1200/- and Science Lab Fee to rs.150/- per each subject; as recommended by the Finance Committee.

Resolution No.15 : Payment of Advocate's fee to Legal Advisor of Dr.B.R. Ambedkar Open University (Resolution No.7 of the 46th Meeting of the Finance Committee).

RESOLVED to approve the payment of Advocates fee at the rates shown in the note to Sri M. Ratna Reddy, Standing Council of the University for the services rendered by him as recommended by the Finance Committee.

Resolution No.16 : Administrative approval for

- (i) Detailed Estimates of Library Building costing Rs.56.32 lakhs;
- (ii) Detailed Estimates of external water supply and drainage facilities to the University Campus building costing Rs.36.50 lakhs;
- (iii) Estimate of external electrification to the University campus costing Rs. 25.00 lakhs. (Resolution No.,8 of the 46th Meeting of the Finance Committee).

RESOLVED to accord Administrative Approval for the detailed estimates for the Library Building costing Rs.56.32 lakhs with the following observations made by the Finance Committee.

1. In view of the latest concept of maximum utilisation of space for functional purposes and non-provision of separate ante rooms/separate Toilets for officers, the provision of such facilities be discouraged and common toilet facilities be augmented to the extent feasible.
2. The provision of opaque partition to the Officers of the Library be replaced by transparent glass partition as far as possible.
3. Catalogue room should be made part of the main stock room and have direct access to it from the stack room by provision of a door.

However, RESOLVED to accept the suggestion of the Vice-Chancellor to provide separate toilet facility to Librarian who is the Head of the Library and to provide such joint facility only to the Directors, and other Heads of branches only, in the Academic and Administrative Buildings also keeping cost effectiveness as a factor.

RESOLVED also to accord administrative approval for the detailed estimates of external water supply and drainage facilities for Rs.36.50 lakhs and external electrification costing Rs.25.00 lakhs as recommended by the Finance Committee.

Sd./-
REGISTRAR

Sd./-
VICE-CHANCELLOR

Sixty Fifth Meeting of the Board of Management held at 11.00 A.M. on 26-05-1993 in the University Administration Building.

PRESENT :

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Sri K. Ambarish
Sri D.C. Rosaiah
Sri D.K. Panwar
Prof. C. Subba Rao
Prof. P. Ramaiah
Sri Y.V. Chalapathi Rao
Sri C. Dass

MINUTES OF THE SIXTY FIFTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 11.00 A.M. ON 26-05-1993 IN THE UNIVERSITY ADMINISTRATIVE BUILDING, SOMAJIGUDA, HYDERABAD.

MEMBERS PRESENT :

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Dr. C. Subba Rao		
Sri D.K. anwar, IAS		
Sri K. Ambarish, IAS		
Sri D. Rosaiah. IAS		
Prof. P. Ramaiah		
Sri C Dass		
Sri Y.V. Chalapathi Rao		
Prof. C.N.V. Subba Reddy		Registrar & Secretary

- a) At the outset the Vice-Chancellor introduced Dr.C. Subba Rao, Rector of the University and Sri D.C. Rosaiah, IAS, Deputy Secretary, Finance & Planning, the nominee of the Finance Secretary and welcomed all.

On the suggestion of Sri Y.V. Chalapathi Rao and Prof. P. Ramaiah, the following resolutions were passed.

- b) The Board expressed happiness on the speedy recovery of the Vice-Chancellor from the recent ulcer complaint and regaining fully normal health.
- c) The Board placed on record the services of Sri R. Bhattacharya, IAS, for having guided the University in taking proper decisions to keep the financial stability by suggesting fiscal norms and economy measures.

Perspective Report from the Vice-Chancellor to the Board

The Board noted the Vice-Chancellor's Report on the need for expediting the building construction and campus development process, using space and cost saving approaches suggested by him in pursuance of the Board's authorisation at the 62nd Meeting of the Board of Management.

- (a) The Board suggested that performance review, and norms be laid down for the Engineering Branch Officials so as to expedite the construction activity of the new campus. It also suggested that Adanga Marble be used for the entrance hallway of the Administration Building for durability and cost saving.
- (b) On the Vice-Chancellor's suggestion that for fuel saving and to meet the increasing needs of Directors and other officials, a pool system be introduced for University vehicle and cars, the Board authorised the Vice-Chancellor to initiate measures at his level.
- (c) The Board noted the formation of a Corpus Fund as suggested by University Grants Commission with the Vice-Chancellor as Chairman, the Registrar as Secretary and three/four teachers as members to mobilize funds and to augment the University resources. The Board further approved the association of the member (Sri Y.V. Chalapathi Rao) and any other members for assistance in this regard.
- (d) The Board also noted details of the newly founded Distance Education Council, a statutory authority of Indira Gandhi National Open University for laying down distance education norms and funding of state Open Universities.

Resolution No.1 : Minutes of the Sixty Fourth Meeting of the Board of Management held on 29-03-1993 – Confirmation of – Reg. (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 29-03-1993.

Resolution No.2 : Review of action taken on the minutes of earlier meeting (Note 2 of the Agenda).

Reviewed and it was resolved under Item No.9 to take up organisation of sports and Cultural Activities by identifying Regional Centres of the State with sanction of required amount for organising the events.

Resolution No.3 : Appointment of Assistant Executive Engineer on deputation (Note 3 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in having appointed on deputation basis Sri G.Balaji Singh, Assistant Executive Engineer (R&B) as A.E.E. in the University for a period of one year from 25-01-1993 F.N. (the date of his reporting for duty) on usual foreign service terms.

It was noted that there was delay in reporting to the Board of the Officer's joining duty.

Resolved further to call for the performance report of Sri Balaji Singh for review.

It was further resolved to call for the performance report of Officers working in the Engineering Branch.

Resolution No.4 Extension of the term of re-employment of Sri K. Sarangapani, University Engineer (Note 4 of the Agenda).

Resolved to extend the term of re-employment of Sri K. Sarangapani, University Engineer for a period of three months from 03-06-1993 and consider further extension for three more months based on the performance during the first three months.

Resolution No.5 : Appointment of Officer Incharge (Material Production) (Note 5 of the Agenda).

Resolved to approve the action taken by the Vice-Chancellor appointing temporarily Dr.M. Rama Chandraiah, Associate Professor as Officer Incharge (Material Production) and also approve the proposal of paying an honorarium of Rs.200/- per month to Dr.M. Ramachandraiah, as Incharge Allowance.

Resolution No.6 : Appointment of Special Officer (Note 6 of the Agenda).

Resolved to cancel the appointment of Sri G. Mukundam, and to appoint Dr. C.S. Subba Rao as Special Officer for a period of one year on a monthly honorarium of Rs.3000/- per month from 01-06-1993 and to place the performance appraisal at the end of six months of his joining before the Board of Management.

Resolution No.7 : Appointment of Development Officer (Note 7 of the Agenda).

Resolved to authorise the Vice-Chancellor to appoint a Development Officer on part-time basis on payment of honorarium of Rs.200/- per month in terms of Executive Council Resolution No.16, dated 06-08-1991.

Further, the Vice-Chancellor informed the Board that he is appointing Dr. S.V. Rajasekhara Reddy, Associate Professor of Geology as Development Officer.

Resolution No.8 : Request of Sri P. Sankar Reddy for honorarium for holding the post of Director (Material Production) as Incharge-Reg. (Note 8 of the Agenda).

Resolved to approve the payment of incharge honorarium of Rs.200/- per month to Sri P. Sankar Reddy, i/c. Material Production with effect from 09-09-1992. to 18-04-1993.

Resolution No.9 : Sanction of extension of Extraordinary Leave to Mr. K. Ravikanth, Producer (A&V)for pursuit of studies in UK (Note 9 of the Agenda).

Resolved to approve the proposal for sanction of Extraordinary Leave for a further period from 31-03-1993 to 30-06-1993 to Mr. K. Ravikanth, Producer (A&V) as he is in the final stage of completing his higher studies in the Field of Communication at the University of Stirling, U.K., as a special case.

Resolved further that no further extension will be permitted and the same be communicated to him.

Resolution No.10 : Implementation of Career Advancement Scheme for award of Selection Grade – Constitution of Selection Committee – Reg. (Note 10 of the Agenda).

Resolved to nominate the following six members as panel for constituting the Selection Committee.

1. Dr.P. Satyanarayana, Regional Director, Indira Gandhi National Open University, Hyderabad.
2. Dr.V. Eshwar Reddy, Professor of Adult Education, Osmania University, Hyderabad.
3. Prof. S. Parmaji, Retd. Professor of Education, Kakatiya University, Warangal.
4. Prof. S. Sridhar Swamy, Director, Academic Staff College, Osmania University, Hyderabad.
5. Prof. Ravichandra, Director, Academic Staff College, University of Hyderabad, Hyderabad.
6. Prof. V. Ramakrishna, Dean, Faculty of Social Sciences, University of Hyderabad, Hyderabad.

Resolution No.11 : Entrusting balance of work in respect of Administrative and Academic Building – Selection of Architects – Reg. (Note 11 of the Agenda).

Resolved to approve the proposal of appointing M/s. J.J. Associates for rendering Architect's Service for the balance work of the Administrative & Academic Buildings under the terms referred to in the Agenda Note.

Resolution No.12 : Relaxation of qualifications prescribed for the post of Jr. Asst.-cum-Typist in respect of S.T. Candidates (Note 12 of the Agenda).

Resolved to approve the relaxation of the qualifications for the post of Jr. Asst – cum-Typist in respect of S.T. Candidates as follows :

A University Degree in Arts/Commerce/Science.

OR

S.S.C. and Typewriting (Lower Grade English)

Resolution No.13 : Upgradation of one post of Driver to Heavy Vehicle Driver (Selection Grade) in the scale of Rs.950-1670 (Note 13 of the Agenda).

Resolved to request the Government to upgrade one post of Driver in the scale of Rs.950-1670 to Sri M. Manmadha Reddy under “Automatic Advancement Scheme” in view of his completing 10 years of efficient service and disciplined conduct.

Resolution No.14 : Request for re-fixation of pay after appointment in the University (Note 14 of the Agenda).

Resolved to treat the pay fixed in the appointment order as final by making a mention in the appointment order to that effect.

Resolved further that on the Career Advancement Scheme such case be examined on its merits in terms of the guidelines given by University Grants Commission in this regard.

Resolution No.15 : Filling-up of Teaching Posts – Fixation of Roster Points – Reg. (Note No.15 of the Agenda).

Resolved to fill up vacancies for all teaching positions in all Faculties including Evaluation, Computer Centre and Audio Visual Production and Research Centre by grouping them according to Group I,II and III following the instructions contained in the G.O.Ms.No.995, dated 16-12-1982 duly taking into account the back-log roster points.

Resolution No.16 : Construction of Administrative and Academic Buildings at Jubilee Hills – Release of full quoted rates in relaxation of conditions of Agreement – Reg. (Note 16 of the Agenda).

Resolved to approve the recommendations of the Building Committee on the request of M/s. S.A. Builders Limited Contractors for releasing the full accepted agreement rate in relaxation of clause 1.5of at page 149 of Agreement against the Bank Guarantee in the prescribed proforma for equal amount and further resolved to authorise the Vice-Chancellor to release the amount taking into account the progress of work executed.

Resolution No.17 : Construction of Administrative and Academic Buildings at University Campus, Jubilee Hills, Hyderabad – Secured advance on materials supplied by the firm M/s. S.A. Builders - Reg. (Note 17 of the Agenda).

Resolved to approve the request of M/s. S.A. Builders, Contractor for payment of advance on certain building materials referred to in the agenda note t the extent of 75% of the estimated cost or actual bill amount whichever is less in relaxation of the agreement conditions, based on the certificate of the University Engineer after obtaining an indemnity bond.

Resolution No.18 : Appointment of Consultant for Maintenance of D.T.P. & Computers Network Installation – from DEC Funds – Reg. (Note 18 of the Agenda).

The Board approved the constitution of a Committee with the following experts to recommend the name of a short-term consultancy expert who could be appointed by the Vice-Chancellor for the purpose of designing installation of the Local Area Net-Work (LAN) and commissioning the entire project of D.T.P. and work processing equipment with the funds made available by the Distance Education Council. The members of the Committee:

1. Prof. P. Subba Reddy - Chairman
Director,
Computer Centre,
Osmania University,
Hyderabad.
2. Nominee of A.P. Technology Services Ltd., Hyd.
3. Nominee of National Informatics Centre, Hyd.
4. Dr.P. Ramaiah,
Director (Evaluation)
Dr.B.R. Ambedkar Open University, Hyd.
5. Mr.N. Damodar Abbai,
Systems Engineer,
Dr.B.R. Ambedkar Open University - Convener

Resolution No.19 : Extension of the term of appointment of Sri V. Raghavan, Consulting Engineer (Note 19 of the Agenda).

The Board placed on record the services rendered by Sri V. Raghavan as Consulting Engineer whose tenure expired on April 30, 1993. The Board decided to continue his services upto June 15, 1993 with the existing honorarium of Rs.2500/- per month and the cost sharing with the Osmania University for fuel, repair to vehicle and telephone charges, etc., amounting to Rs.2500/- per month. The Board noted that the cost sharing bills were claimed only till April, 1991 and further resolved to settle with the Osmania University the claim till June 15, 1993.

Resolved also to authorise the Vice-Chancellor to appoint Sri Y.S. Purushotham, Retd. Engineer-in Chief of R&B Department, Government of Andhra Pradesh, for a period of one year initially, on an honorarium of Rs.2500/- per month in addition to a conveyance allowance of Rs.1500/- per month and telephone charges including rental to the extent of Rs.1200/- per month with effect from the date of his joining duty.

Resolution No.20 : Dr.BRAOU – Service Branch-II, Admn.-Promotion of Superintendents to the posts of Assistant Registrars (Note 20 of the Agenda).

Regarding promotions from Superintendents to Assistant Registrars, the Board resolved that in the matter selection to the post of Assistant Registrar, since the existing rules provide direct recruitment as well as promotion by selection, in future, promotions would be made based on direct recruitment in the ratio of 1:2 between direct recruits and promotees keeping the roster points in view and observing the University rules.

The Board further resolved that in future promotions from Lower Cadre to Higher Cadre shall be made on the following basis :

- i). Seniority of Service : to be calculated on length of service by giving a weightage of 50%, provided that there is no adverse remark on the performance or service record of the employees.
- ii) Qualifications acquired and/or Technical or Professional experience gained since the appointment to the present post : to be given 25% of weightage;
- iii) Interview Performance to be given 25% weightage.

The Board approved the Selection Committee's recommendations for appointments by promotion as Assistant Registrars the following:

1. Sri B. Satyanandachary
2. Sri K. Sudhakar Rao

The Board felt that for the third vacancy, the post be reserved for Scheduled Caste/Scheduled Tribe, and be filled in through direct recruitment or appointment by deputation or on lien. Further, in future appointments, roster points be observed in the matter of selection by direct recruitment. The Words "or appointment by deputation or lien" deleted vide this office Lr.No.1103/Admn.A/78-1/93-94 dt.11-06-1993 as suggested by Sri Y.V. Chalapathi Rao, Member, BOM.

Resolution No.21 : Entrance Test for admission to M.B.A. Programme – Dr.B.R. Ambedkar Open University Conduct of Test by All India Management Association (AIMA)

(Resolution No.1 of the 47th Meeting of the Finance Committee).

Resolved to approve the action taken by the Vice-Chancellor to entrust the conduct of Entrance Test of MBA Programme to the All India Management Association at Rs.45/- per candidate for 4,977 candidates as recommended by the Finance Committee.

Further resolved that the MBA faculty be activated to conduct the exam and to prepare the Course Material on its own eventually as suggested by the Finance Committee.

Resolution No.22 : Sanction of Loan to the APOU Employees Co-operative Credit Society – Reg. (Resolution No.2 of the 47th meeting of the Finance Committee).

Resolved to approve the extension of time upto July 31, 1993 for repayment of loan of Rs.2.5 lakhs sanctioned in the month of January, 1991 and to defer consideration of fresh loan of Rs.5.00 lakhs to the next meeting of Finance Committee.

Resolution No.23 : Rates of remuneration for translation and editing of Certificate Course in Food & Nutrition in Urdu Medium. (Resolution No.3 of the 47th meeting of the Finance Committee).

Resolved to approve the rates of remuneration suggested by the Expert Committee as stated in the Agenda Note as recommended by the Finance Committee.

Resolution No.24 : Annual Maintenance Contract for Mini Computer System of M/s. H.C.L. – Regarding (Resolution No.4 of the 4th Meeting of the Finance Committee).

Resolved to approve the annual maintenance contract with HCL Limited on payment of Rs.1,73,720-10 to M/s. HCL Limited in advance by entering into agreement as shown in the note as recommended by the Finance Committee.

Resolution No.25 : Institutional Membership in Asian Mass Communication research and Information Centre, Singapore. (Resolution No.5 of the 47th Meeting of the Finance Committee).

Resolved to approve the proposal of the University to become the Institutional member of the Asian Mass Communication Research and Information Centre (AMIC) Singapore, commencing from the Calendar year 1993 on payment of membership fee of Rs.1800/- pa plus Rs.125/- as shown in the note as recommended by the Finance Committee.

Resolution No.26 : Purchase of Spare Parts to the Audio Console Tape Recorders equipment from M/s. Maharashtra Electronics Corporation Limited – Reg. (Resolution No.6 of the 47th Meeting of the Finance Committee).

Resolved to approve the purchase of Spare parts from M/s. Maharashtra Electronics Corporation Limited for the Audio Console Tape Recorders of the Audio Visual Production and Research Centre of the University at a cost of Rs.1,84,575/- as recommended by the Finance Committee.

Resolution No.27 : Staff Training and Development- Honorarium to Resource persons and other expenses - Reg. (Resolution No.7 of the 47th Meeting of Finance Committee).

Resolved to approve the rates of remuneration for resource persons and the expenditure on account of the participants as shown in the agenda note as recommended by the Finance Committee.

Resolution No.28 : Sanction of Peshi Allowance to the staff working in the Registrar's Peshi and Finance Officer's Peshi – Reg. (Resolution No.8 of the 47th Meeting of the Finance Committee).

Resolved that the matter be placed before the next meeting of the Finance Committee with comparative rates of payment observed by the Osmania University, Telugu University and Kakatiya University.

Resolution No.29 : Creation of posts of Car Mechanic, Care Taker Gardener, etc on temporary/daily wage appointments – Reg. (Resolution No.9 of the Finance Committee).

Resolved to approve the sanction of posts mentioned below subject to the approval of the Government and following the prescribed procedure of appointment through employment exchange.

Resolved further that the present Scavengers who are paid Rs.10/- per day be given the benefit against these posts of Sweepers as recommended by the Finance Committee.

S.No	Name of the Post	No. of Posts	Temporary Scale	Daily Wage Rate
1.	Care Taker	01	Rs.910-1625	Rs.35/- per day
2.	Gardeners	04	Rs.740-1150	Rs.27/- per day
3.	Sweepers	06	Rs.740-1150	Rs.27/- per day

Resolution No.30 : Business brought forward by the Vice-chancellor.

The Board resolved to approve the proposals submitted by the Vice-Chancellor that the following Professors who have been in-charge Director of Student Services and Evaluation respectively be appointed as Directors for a period of two years with effect from June 1, 1993.

1. Dr.V. Venkaiah, Professor of Business Management to be Director (Student Services) for a period of 2 years.
2. Dr.P. Ramaiah, Professor of Economics to be Director (Evaluation) for a period of 2 years.

Resolution No.31 :

On the question of the promotion of Senior Assistants to the post of Superintendent, the Board of Management reviewed the existing service rules amended by the Executive Council Resolution of 29th September, 1988 and at the suggestion of the Vice-Chancellor who also took into account the representation made by the employees, the Board resolved that henceforth, promotions from Lower Cadre to Higher Cadre shall be made on the following basis:

- (i) Seniority of Services to be calculated in terms of length of service giving weightage of 50%, provided that there is no adverse remark on the performance or service record of the employees;
- (ii) Qualifications acquired and /or technical or professional experience gained since the appointment to the present post be given 25% weightage;
- (iii) Interview performance : be given 25% weightage.

Resolution No.32 : The Board resolved that since a visit to the new campus arranged on 29th March, 1993, did not take place in view of the proceedings of the Board lasting till night fall, the visit of locally available members of the Board lasting till night fall, the visit of locally available members of the Board be scheduled on Friday, June 11, 1993 between 5.30 p.m. to 7.00 p.m. so as to assess the progress of the building activity and to review of construction work.

Sd/-.

Sd./-

All the members were present.

At the outset the Chairman welcomed Sri S.P.K. Naidu, Commissioner for Collegiate Education and Sri A.R. Jaya Prakash, Special Secretary, Finance & Planning Department who joined as the new members of the Board of Management. Thereafter the Vice-Chancellor presented in his report an overview of the developments, problems and prospects of the University. He said several new officials have been appointed such as Director of the newly started Staff Training & Development, Director AVP&RC, Development Officer, Special Officer, Temporary Horticulturist, Consulting Engineer etc.

Further an advertisement calling for applications for 31 posts-Teaching, administrative and technical – has been released and the post graduate admissions work has been taken up for the first time by the University's teaching staff. He mentioned that the Member of the Planning Commission, Dr.D. Swaminadhan paid a one-day visit to the campus and participated in an interaction session with the faculty highlighting the need for access, equity, cost effectiveness and quality in higher education. The Planning Commission Member said that of the ten lakhs presented additional enrollment in higher education, fifty percent would be through the distance mode of teaching and that specialised training for teachers is required for the purpose.

The new Consulting Engineer has accelerated the pace of construction of the new campus which required extra man power.

The Vice-Chancellor said that in view of the proposed opening of Postgraduate Study Centres. Additional Administrative, Legal, Admissions to P.G. Courses and appointments and processing of application form for posts advertised and fixing of interview schedule etc., there is heavy work in the Administrative Department. In this regard, the post of Deputy Registrar needs to be created. Pending the consideration of the post as suggested by the Finance Committee, an Associate Professor, Dr. Yashwant Jadhav, who is also currently the Co-ordinator of the SC/ST cell along with the Development Officer, Dr. Rajasekhara Reddy will look after the additional work.

Resolution No.1 : Minutes of the Sixty Fifth Meeting of the Board of Management held on 26-05-1993 –Confirmation of – Reg. (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 26-05-1993.

Resolution No.2 : Review of action taken on the minutes of earlier meeting (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Universities – Ordinance No.1 /1993 – Amendment to the University Acts – Reg. (Note 3 of the Agenda).

Resolved to note the amendment to the Act, Consequent on the issue of Ordinance No.1/1993 regarding convening of Board of Management Meetings at least once in three months and often, if required.

Resolution No.4 : Allotting of 30 minutes extra time in writing the examinations to Blind and Physically Handicapped students. (Note 4 of the Agenda).

Resolved to approve the proposal of the Secretary, A.P. State Council of Higher Education, to grant extra time of 30 minutes to the Blind and Physically Handicapped students for writing all examinations conducted by the University subject to adopting the procedure laid down by the Government for admission of such students into the professional colleges.

Resolution No.5 : Implementation of Automatic Advancement Scheme for the benefit of non-teaching employees of the University (Note 5 of the Agenda).

Resolved to adopt the G.O.Ms.No.158, Finance & Planning (FW P.C.II) Department, dated 17-05-1993 of Automatic Advancement Scheme for the benefit of the University's Non-teaching Employees.

Resolution No.6 : University Service – Promotion Rules – Reconsideration (Note 6 of the Agenda).

Resolved to continue the basis for promotions approved in Resolution No.31 of the 65th Meeting of the Board of Management held on 26-05-1993 till the decision of the High Court in W.P.No.7639 of 1993 is received in respect of promotion to posts upto the level of Superintendents.

Further resolved that since there are no vacant posts of Assistant Registrars to be filled by promotion the mode of promotion in respect of this category will be taken up at the appropriate time.

Resolution No.7 : Conversion of Watchmen as Office Attenders Relaxation of Qualifications – Reg. (Note 7 of the Agenda).

Resolved not to approve the proposal.

Resolution No.8 : Delegation of Powers to Rector. (Note 8 of the Agenda).

The Board recommended to constitute a committee for amending the statutes and meanwhile the Vice-Chancellor may assign any work to the Rector except when the Act specifically cities the function of the Vice-Chancellor.

Further resolved that the university may approach the A.P.State Council of Higher Education for fixing a common scale of pay applicable to Rectors of all Universities in the State.

Resolution No. 9 : Renaming branches as Centres where certain specific activities are undertaken (Note 9 of the Agenda).

While approving the proposal in Principles the Board of Management resolved that the committee suggested in above Resolution No.8 may also go into the comprehensive issue of renaming the branches keeping the functional and development needs of the University and amendments required to the relevant statutes and give their recommendations.

Resolution No.10 : Relief of Sri K. Sarangapani, University Engineer _ - Reg. (Note 10 of the Agenda).

Resolved to authorise the Vice-Chancellor to select in consultation with the Consulting Engineer a candidate from the panel given by the Engineer-in-Chief of R & B.

Resolution No.11 : Construction of the buildings of the University at the Study Centres – Reg (Note 11 of the Agenda)./

Resolved to take up construction of Study Centres/Buildings only if the entire cost of the building is donated by a philanthropist without any financial commitment from the University and to come up with such proposals including acquisition of site to the Board of Management for consideration.

Further resolved that the University may utilise the Government Building or rented buildings wherever necessary instead of constructing separate buildings for study centres.

Resolution No.12 : Realienation of the land allotted to the University in Survey No.62, of Guttala Begumpet Village, Jubilee Hills, Hyderabad (Note 12 of the Agenda).

Resolved that a resurvey be conducted by the University to verify the extent of actual land in possession and if it is the same as originally handed over to the University i.e. 58 acres 39.8 guntas, the same may not be surrendered but an application be made to the State Government for assignment of the excess land to the University.

Resolution No.13 ; Additional staff for Engineering Branch chargeable to the provision of Establishment Charges under construction works . (Note 13 of the Agenda).

Resolved to refer for the consideration of the matter to the Finance Committee and their recommendations be implemented and placed before the next meeting of the Board of Management for ratification.

Resolution No.14 : Visit of Vice-Chancellor to Conference of Executive Heads and Quinquennial Congress of Association of Commonwealth Universities (ACU) and British Open University, August 11-20, 1993 – Reg. (Note 14 of the Agenda).

Resolved to approve the visit of the Vice-Chancellor to the Conference of Executive Heads and the quinquennial Congress of Association of Commonwealth Universities. (A.C.U.) and British Open University from August 10th to 21st by utilising the assistance from the Association of Commonwealth Universities, Commonwealth Learning Grant of 1000 Canadian Dollars and unassigned grants of the Distance Education Council of Indira Gandhi National Open University.

Resolution No.15 : Proposal from the Andhra Pradesh Productivity Council to admit 40-50 industry sponsored executives based on the Eligibility Test to be held by Dr.BRAOU for the Programme 1993-94 (Note 15 of the Agenda.)

Resolved to agree to the proposal of A.P. Productivity Council for sponsoring not more than 50 candidates under sponsored stream by collecting a sum of Rs.1000/- per candidate, and permitting them to appear for an Entrance test for this year not later than August 31st, 1993 and allow them to take the test along with the others in future. The sponsored candidate will also be required to pay the regular registration fee for entrance examination and prescribed annual fee and comply with the reading material including assignments and appearance at University's annual examinations under the rules. A memorandum of understanding has to be signed stipulating all relevant conditions.

Resolution No.16 : Appointment of Horticulturist – Development of Greenary & Plantation layout for the new campus (Note 16 of the Agenda).

Resolved to sanction a sum of Rs.500/- per month towards conveyance to a contractual appointee (not on deputation) to cover the distance from the city in addition to salary and to get an experienced retired person by readvertising the post on a negotiable salary ranging between Rs.2000/- to Rs.3000/- as already authorised.

Resolution No.17 : Dr.B.R. Ambedkar Open University – Enhancement of remuneration to the Academic Counsellors of Undergraduate Courses – Reg. (Resolution No.1 of the 48th Meeting of the Finance Committee).

Resolved to approve the enhancement of rates of remuneration of the Academic Counsellors of undergraduate courses from Rs.70/- to Rs.780/- per two clock hours from the Academic Year 1993-94 as recommended by the Finance Committee.

Resolution No.18 : Consideration for enhancement of remuneration to the Part-time staff of the Study Centres – Reg. (Resolution No.2, of the 48th Meeting of the Finance Committee).

Resolved to approve the enhancement of rates of monthly remuneration to the part-time non-teaching staff working at Study Centres at the rates noted below from 01-07-1993 onwards, as recommended by the Finance Committee.

1.	Junior Assistant-cum-Typist	Rs.370/- per month
2.	Office Attender	Rs.250/- Per Month
3.	Watchman	Rs.75/- per month
4.	Sweeper	Rs.75/- Per month
5.	Scavenger	Rs.75/- per month

Further Resolved that as far as possible, the staff of the College in which the Study Centre is located should be utilised for part-time appointment as suggested by the Finance Committee.

Resolution No.19 : Extension of College Library facilities to the students of Dr.BRAOU Study Centres – Payment of honorarium to the College Librarian, S.V. Arts College, Tirupati – Reg. (Resolution No.3 of the 48th Meeting of the Finance Committee).

The Board noted the action taken by the Vice-Chancellor for extension of Library Facilities to the students of the Tirupati Study centre w.e.f. 01-07-1993 on payment of honorarium of Rs.200/- per month to the Librarian of S.V. Arts College as recommended by the Finance Committee.

Further Resolved that wherever possible such an agreement be entered into with the main libraries of the Institutions where the Study Centres are located. If necessary a token payment may also be made to the Librarian attendants when required as suggested by the Finance Committee.

Resolution No.20 : Disposal of pre-revised Course Material of II & III year Undergraduate Courses – Reg. (Resolution No.4 of the 48th Meeting of the Finance Committee).

The Board noted the observations made by the Finance Committee and Resolved (I) to constitute a Sub-Committee with the following members to go into the reasons for the lapse and to fix the responsibility :

1. Sri Y.V. Chalapathi Rao, Board of Management Member
2. Dr.C.S. Subba Rao, Special Officer.
3. Prof. P. Ramaiah, Director (Evaluation)
4. Sri C.N.V. Subba Reddy, Registrar & Convenor

And (ii) steps be taken to dispose of the material as proposed in the agenda note as there is no alternative due to lack of storage space for new material under print, as recommended by the Finance Committee.

Resolution No.21 : Sanction of Loan to the APOU Employees Co-operative Credit Society – Reg. (Resolution NO.5 of the 48th Meeting of the Finance Committee).

Resolved to approve the sanction of fresh loan of Rs.1,50,000/- at 13% interest per annum to the APOU Employees Co-operative Credit Society subject to recovery of the entire loan of Rs.4.00 lakhs in 40 monthly instalments at the rate of Rs.10,000/- plus interest upto date from month to month, as recommended by the Finance Committee.

Resolution No.22 Construction of Library building at University Campus, Jubilee Hills, Hyderabad – Approval of tenders (Resolution No.6 of the 48th Meeting of the Finance Committee).

Resolved to approve the negotiated Tender of Sri M. Venkat Rao, the lowest tenderer for an amount of Rs.52,01,675.50 at 11.73% excess over the estimate for the construction of Library Building at University Campus, as recommended by the Finance Committee.

Resolution No.23 : Fixation of rate of remuneration to the Academic counsellors of P.G. Courses – Reg. (Resolution No.7 of the 48th Meeting of the Finance Committee).

Resolved to approve the rates of remuneration to the Academic Counsellors at Rs.125/- per session of 2 hours duration for M.B.A. Programme and Rs.100/- per session of 1 1/2 hours duration for M.A. and M.Sc., Programme as recommended by the Finance Committee.

Resolution No.24 : Sanction of posts for Undergraduate and Post-Graduate Study Centres – Reg. (Resolution No.8 of the 48th Meeting of the Finance Committee).

Resolved to approve the sanction of posts of 7 Junior Assistant-cum-Typists and 4 Office Attenders for the Undergraduate and Post Graduate Study Vcentres subject to the approval of Government and following the prescribed procedure of appointment through employment exchange/notification as recommended by the Finance Committee.

Resolution No.25 : Man power requireemnts of Engineering Department Additional Permanent Staff for Maintenance of the University Buildings and the New Campus – Reg. (ResolutionNo.9 of the 48th Meeting of the Finance Committee).

Resolved to approve the sanction of the following posts subject to the approval of Government and following the prescribed procedure of appointment through Employment Exchange/Notification as recommended by the Finance Committee.

Name of the post	No. of Posts	Scale of pay Rs.
Works Supervisor (Mechanical/Automobile)	1	1330-2630
Electrician	1	1010-1800
Plumber	1	1010-1800
Mechanic-cum-Fitter	1	950-1670

Resolution No.26 : Sanction of Peshi Allowance to the Staff Working in the Registrar's and Finance Officer's Peshis – Reg. (ResolutionNio.10 of the 48th Meeting of the Finance Committee.)

Resolved to defer the consideration of the item as recommended by the Finance Committee.

Resolution No.27 : Grant of Educational Concession to the University Employees (Resolution No.11 of the 48th Meeting of the Finance Committee).

Resolved to approve the implementationof the Educational Concession to the Children of University Employees at the rates shown in the agenda note duly

following the procedure adopted by the other Universities Institutions for its employees as recommended by the Finance Committee.

Resolution No.28 : Sanction of Posts of Drivers – Reg. (Resolution No.12 of the 48th Meeting of the Finance Committee).

Resolved to approve the sanction of 3 posts of Drivers (to be filled in only by persons possessing Heavy Vehicle driving licence) subject to the approval of Government and following the prescribed procedure of appointment through employment exchange/notification as recommended by the Finance Committee.

Further Resolved that the University examine whether vehicles can be hired for future requirements without purchasing new vehicles as suggested by the Finance Committee.

Resolution No.29 : Purchase of Out Door Van for AVP&RC (Resolution No.13 of the 48th Meeting of the Finance Committee).

Resolved to approve the purchase of One Eicher Mitsubishi Van from M/s. Talwar Auto Garage Private Limited for the Audio Visual Production and Research Centre at a cost of Rs.5,18,661/-. The driver for this vehicle should be tapped from the three posts of drivers recommended in Resolution No.28 as recommended by the Finance Committee.

Resolution No.30 : Purchase of paper for printing of Course Material (Resolution No.14 of the 48th Meeting of the Finance Committee).

Resolved to approve the purchase of various kinds of paper from the firms shown in the agenda note at a total cost of Rs.68,41,700/- , as recommended by the Finance Committee.

Further resolved that the University must associate a nominee of the Commissioner of the Printing/the Government Text Book Press in finalising the paper purchase in future as suggested by the Finance Committee.

Resolution No.31 : Sanction of Temporary post of Deputy Registrar for Administrative Planning & Implementation (Resolution No.15 of the 48th Meeting of the Finance Committee).

Resolved not to agree for the present, the creation of the post of Deputy Registrar and to suggest that the Administrator/Deputy Director be deployed to look after the work of Administrative Planning and Implementation for the purpose as recommended by the Finance Committee. An overall review of the staff requirements could be done after shifting to the new campus as suggested by the Finance Committee.

Resolution No.32 : External water supply to the University Campus at Jubilee Hills including construction of underground sump, pump House, pumping water Mains, Branch Lines etc. (Resolution No.16 of the Special Meeting of the Finance Committee Held on 06-07-1993).

Resolved to approve the negotiated tender of M/s. A. Nayeem and Company the lowest tenderer, for an amount of Rs.15,29,411/- at 29,882% excess over the estimate based on the S.S.R. for 1992-93 for the work of external water supply to the University Campus, Jubilee Hills, including construction of underground Sump, Pump House, Pumping Water Mains, Branch Water Pipe Lines etc., as recommended by the Finance Committee,

Resolution No.33 : External Drainage to the University Campus, Jubilee Hills, including construction of Septic Tanks, Construction of drainage lines etc. (Resolution No.17 of the Special meeting of the Finance Committee (held on 06-07-1993).

Resolved to approve the negotiated tender of M/s. A. Nayeem & Company the lowest tenderer, for an amount of Rs.12,53,080 at 21.488% excess over the estimate on S,.S.R. 1992-93 for the work of External Drainage to the Univeersity Campus, Jubilee Hills, including construction of Septic Tanks, construction of drainage lines etc., as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Sixty Seventh Meeting of the Board of Management held at 3.00 P.M. on 07-09-1993 in the University Administration Building.

PRESENT ;

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
 Prof. C. Subba Rao
 Sri S. Kasipandian, IAS
 Sri A.R. JayaPrakash
 Prof. P. Ramaiah
 Dr. P. Jayarama Reddy
 Sri C. Dass
 Dr. K. Krishna Murthy
 Sri Y.V. Chalapathi Rao

MINUTES OF THE SIXTY SEVENTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M. ON 07-09-1993 IN THE UNIVERSITY ADMINISTRATIVE BUILDING, SOMAJIGUDA, HYDERABAD

MEMBERS PRESENT :

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Dr. C. Subba Rao		
Rector		
Sri S. Kasipandian		
Principle Secretary , Education		
Sri A.R.Jaya prakash		
Special Secretary (Finance & Planning)		
Prof. P. Ramaiah		
Prof. P. Jaya Rama Reddy		
Sri C Dass		
Dr. Koppachi Krishna Murthy		
Sri Y.V. Chalapathi Rao		
Prof. C.N.V. Subba Reddy		Registrar & Secretary

Sri S.P.K. Naidu, Commissioner for collegiate Education informed that in view of other engagements could not attend the Board Meeting.

At the outset the Vice-Chancellor summarised a report of his visit to the United Kingdom to participate in the Association of Commonwealth Universities Executive Heads Conference, the Quinquennial Congress of the Association of Commonwealth Universities (August 11-17, 1993), his observation cum study visit to the British Open University (18-21) and his stop overs at Doha (Qatar) (August 22-25) to explore the possibility of Andhra Pradesh Non-Resident Indians enrolment for select courses of the Open University from the Gulf. A detailed report was already circulated to the members.

The members suggested that some of the Major recommendations on higher/distance education at the ACU Conference/Congress, the salient aspects of British Open University's functions and structures as also the details of NRI enrolment and prospects of Study centre opening in the Gulf may be taken up in the future Board Meetings.

Resolution No.1 : Minutes of the sixty sixth Meeting of the Board of Management held on 06-07-1993 – Confirmation of – Reg. (Note 1 of the Agenda).

Resolved to accept the following suggestions made by Dr.K. Krishna Murthy, Member, Board of Management :

1. Let the Board Members get the Agenda early along with the recommendations of the Finance Committee.
2. Let the supplementary Agenda may be restricted to urgent subjects.
3. After the discussion of the subject in the Agenda, the resolutions passed by the Members may be briefed before we pass on to the next subject.

Resolved further to confirm the minutes of earlier meeting of the Board held on 06-07-1993.

Resolution No.2 : Review of Action Taken on the minutes of earlier meeting. (Note 2 of the Agenda).

Reviewed. The Board recorded the concern of Sri Y.V. Chalapathi Rao, Member, Board of Management regarding the delay in submitting the report of the Sub-Committee constituted in resolution No.20, dated: 06-07-1993 to go into the reasons for the lapse and to fix the responsibility in the matter relating to disposal of unutilised copies of pre-revised course material. The Board desired that the matter be expedited.

Resolution No.3 : Establishment of Women's Studies Cell. (Note 3 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in creating the Women's Studies Cell and in appointing Dr (Mrs) A. Vidyavathi, Associate Professor of Sociology as Incharge of Women's Studies Cell by keeping an amount of Rs.200/- (Rupees Two Hundred only) as imprest.

Resolved further that the matter relating to payment of honorarium to the Incharge, Women's Study Cell be referred to the Finance Committee.

Resolved also to reject the proposal for creation of a post of Director for Women's Studies Programmes.

Resolution No.4 : Lien – Retention of lien of Prof. C. Subba Rao, Professor of English, (Note 4 of the Agenda).

Resolved to approve the proposal to permit Prof. C. Subba Rao, Professor of English retain his Lien of the post of Professor for a period of one year only from the date of his relief to join the Department of English, University of Aden as visiting Professor on contractual Terms.

Resolved further that the appointment of the new Rector in place of Prof. C. Subba Rao be considered on the proposal of the Vice-Chancellor to the Board at its next meeting.

Resolution No.5 : Sanction of Extension of Extra-ordinary Leave (EOL) to Mr.K. Ravikanth, Producer (A/V) for pursuit of studies in U.K. (Note 5 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the Extra-ordinary Leave from 01-07-1993 to 12-08-1993 to Mr.K. Ravikanth, Producer (Audio/Visual).

Resolution No.6 : Audit Reports by Local Fund Audit Department action on the Audit Reports – Appointment of two Retired Audit Officers. (Note 6 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in appointing Sri G.S.R. Anjaneyulu and B. Narayana Reddy for a period of 6 months from 16-08-1993 F.N. on a consolidated salary of Rs.2250/- per month for taking action on the Audit Reports from 1984-85 based on the recommendations of the Finance Committee to appoint two Officers on a consolidated amount of Rs.2000/- to Rs.2500/- per month for a period of six months.

Resolution No.7 : Extension of the term of appointment of Mr. Raam Reddy. D.E.E. (R&B) as Deputy Executive Engineer on deputation. (Note 7 of the Agenda).

Resolved to approve the proposal to extend the term of appointment of Mr. Ram Reddy, Deputy Executive Engineer (R&B) for one more year from 01-09-1993 F.N. to 31-08-1994 A.N. on usual terms and conditions of deputation and to ratify the action taken by the Vice-Chancellor to extend the services of Sri Ram Reddy till 07-09-1993.

Resolved further that the permission be sought from Engineer-in-chief for extension of term of deputation of Sri Ram Reddy.

Resolution No.8 : Dr.B.R. Ambedkar Open University – Prescribing Rules, Qualifications and Feeder Posts for Technical Posts of AVP & RC (Note 8 of the Agenda).

Resolved to approve the proposal for adoption of Qualifications and experience for Recruitment of candidates for technical posts in Audio Visual Production and research Centre for Direct recruitment as well as by promotion as detailed in the statement enclosed to the Agenda Note.

Resolved further that the ratio for direct Recruitment and by promotion also for the posts of Senior Technical Assistant and Instrumentation Engineer be 50% : 50%.

Resolution No.9 : Study Leave with half pay to Dr.K. Koteswara Rao, Associate Professor of Commerce – Reg. (Note 9 of the Agenda).

Resolved to approve the proposal to sanction Study Leave with half pay to Dr. K. Koteswara Rao from 01-10-1993 to 30-09-1994 for his Post-doctoral Research in the Institute of Educational Technology, Open University, U.K. subject to the condition that he executes a bond on return from leave to serve the University for five years and shall not take any assignment there. In case he avails any Scholarship/Fellowship, he is not entitled for half pay.

Resolved further that the University Rules relating to Study leave be followed strictly.

Resolution No.10 : Revised Scale to Mr. M. Chandrasekhar, Artist-cum-Designer – Revised Qualifications (Note 10 of the Agenda).

Resolved to refer the matter relating to the qualifications to be prescribed along with the pay scale of Rs.2150-3690 for the post of Artist-cum-Designer to the Finance Committee along with the letter of the Government referred to in the Agenda Note.

Resolution No.11 : Informing the Board of Management regarding the Resolutions passed by Academic Senate (Note 11 of the Agenda).

Resolved to record the information relating to the Resolutions of the First Meeting of the newly constituted Academic Senate held on 29-07-1993.

Resolution No.12 : Prescribing desirable qualifications for teaching Posts (Note 12 of the Agenda).

Resolved to approve the proposal to prescribe experience in Distance Education as a desirable qualification for all the teaching Posts with prospective effect in view of the recommendations made by the Distance Education Council.

Resolution No.12 : Formation of Approach Road to Academic Building and providing parking facility at Academic and Administrative Buildings – Reg. (Note 13 of the Agenda).

Resolved to refer the matter to the Finance Committee for consideration and the recommendations of the Finance Committee be implemented and placed before the Board of Management for ratification.

Resolution No.14 : Audit Reports by Local Fund Audit Department Action on the Audit Reports (Item No.1 of the 49th Meeting of the Finance Committee).

Resolution No.6 ratifying the appointment of two Retired Audit Officers at Rs.2,250/- per month for a period of 6 months on the recommendation of the Finance Committee may please be referred to.

Resolution No.15 : Staff Training & Development – Honorarium to participants and other expenses (Item No.2 of the 49th Meeting of the Finance Committee).

Resolved to defer the consideration of the matter and to collect more information from other Institutions and Distance Education Council (DEC) in this regard.

Resolution No.16 : Additional Staff for Engineering Branch chargeable to the provision of establishment charges under construction works (Item No.3 of the 49th Meeting of the Finance Committee).

Resolved to approve the sanction of the following posts by meeting the provision towards establishment in the estimates of works for a period of one year. Further resolved that items 1 to 3 should be filled by deputation of persons from the State Government department and item 5 by following the procedure of appointment through employment exchange as recommended by the Finance Committee.

Name of the Post		No. of Posts	Scale of Pay Rs.
1.	Deputy Executive Engineer	One	1980-3500
2.	Asst. Executive Engineer (Civil)	Two	1380-2750
3.	Draughtsman grade-II	One	1150-2110
4.	Divisional Accounts Officer	One	1550-3050 (To meet the salary of the existing incumbent whose salary is charged to the post of Asst. Registrar so far, as the same has been notified for direct recruitment_
5.	Junior Steno-cum-Typist	One	910-1625

Resolution No.17 : Purchase of 15" X 12" size kraft clothlined covers (plain and Gusset Type), Plastic Suthli, Jute suthli and Self Adhesive Labels (Item No.4 of the 49th Meeting of the Finance Committee).

Resolved to approve the purchase of stationery items costing Rs.3,73,125 as shown below, as recommended by the Finance Committee.

Item	Rate Rs.	Quantity	Total Cost Rs.
M/s. Dynamic Printing Press			
a) Kraft Cloth Lined Coers (Plain)	1.40 Ps. Per cover	1,25,000 Nos.	11,75,000/-
b) Kraft Cloth Lined Covers (Gusset)	1.78 Ps. Per cover	75,000 Nos	1,33,500/-
M/s. Sreenivasa Trading Company			
c) Plastic Sutli	29.30 Ps Per Kg.(D. Grade)	750 Kgs.	21,975/-
d) Jute Sutli	16.30 Ps.	500 Kgs	8,150/-
e) Self Adhesive address labels	115/- per 1000 Nos. ('C' Grade)	3,00,000 Nos.	34,500/-
		Grand Total	3,73,125/-

Resolution No.18 : Enhancement of remuneration to certain items of Examination Work (Item No.5 of the 49th Meeting of the Finance Committee).

Resolved to approve the enhancement of remuneration (i) to Rs.75/- per day for observers for all University Exams, (ii) to Rs.75/- per day for the regular examinations and Rs.100/- per day to Eligibility Test to Chief Superintendents and (iii) to ratify the enhancement of remuneration to 0-15 ps. Per script for coding made in August '92 by the former Vice-Chancellor and to make consequential amendments to the regulations regarding the rates of remuneration as recommended by the Finance Committee.

Resolution No.19 : Scholarships by the Commonwealth of Learning to the students of the Open University Contribution of 5000 Canadian Dollars per annum (Item No.6 of the 49th Meeting of the Finance Committee).

Resolved to note the information regarding the contribution of 50-00 Canadian Dollars by the Commonwealth of Learning for the students of this University for the academic year 1993-94.

Resolution No.20 : Proposal from the Andhra Pradesh Productivity Council to admit to Industry sponsored Executives based on the Eligibility test for the M.B.A. Programmes (Item No.7 of the 49th Meeting of the Finance Committee.)

Resolved to note the information relating to the implementation of the resolution of the Board of Management dated 06-07-1993 regarding the proposal from the Andhra Pradesh Productivity Council to admit 50 Industry sponsored Executives based on the Eligibility test for the M.B.A. Programme as also informed vide item no.15 of Agenda Note.2.

Resolution No.21 : Electricity –Extension of H.T. Supply to Dr.BRAOU – Payments of Service line charges and security Deposit to A.P.S.E.B. (Item No.1 of the 50th Meeting of the Finance Committee).

Resolved to ratify the payment of an amount of Rs.11,64,500 made to the A.P.S.E.B. as per their demand towards service line charges and security deposit for providing power supply to the new campus as recommended by the Finance Committee.

Resolution No.22 : Restriction of Air Travel within the state (Item No.2 of the 50th Meeting of the Finance Committee).

Resolved to adopt the Government orders restricting not to avail Air Travel within the state by the Officers of the University as recommended by the Finance Committee.

Resolution No.23 : Proposal to extend Financial Assistance for teachers engaged in research Work (Item No.3 of the 50th Meeting of the Finance Committee).

Resolved to approve the proposal for sanction of financial assistance to the teachers completing research work at Rs.3,000/- and Rs.1500/- for Ph.D and M.Phil respectively. The amount may be paid in two equal instalments; first instalment being paid after the submission of thesis and the second instalment being paid after the award of the degree. Further resolved that the assistance be limited to half the expenditure incurred by the teacher and paid to these teachers who do not get financial assistance from any other source for doing Ph.D. or M.Phil as recommended by the Finance Committee.

Resolution No.24 : Construction of Administrative and Academic Buildings at University Campus, Jubilee Hills, Hyderabad – Secured Advance on Steel Windows and Ventilators to the firm M/s. S.A. Builders. (Item No.4 of the 50th Meeting of the Finance Committee).

Resolved to ratify the action of the Vice-Chancellor in ordering payment at 90% of the quoted rates to M/s. S.A. Builders for steel windows and ventilators brought to the site subject to the condition that the material supplied in the earlier bill should be installed by the time the advance for the next consignment of windows and ventilators brought to site is claimed as recommended by the Finance Committee.

Resolution No.25 : Requirement of steel and cement for the construction of Library building, providing external water supply and external drainage works at the University Campus, Jubilee Hills, Hyderabad (Item No.5 of the 50th Meeting of the Finance Committee).

Resolved to approve the purchase of Tor Steel from M/s. Steel Authority of India Limited, M.S. Steel from Local market by calling for tenders/quotations and cement from M/s. Cement Corporation of India Limited at an approximate cost of Rs.37,21,250/- as shown in the note as recommended by the Finance Committee.

Resolution No.26 : Permission to Prof. P. Ramaiah to participate in the 7th Conference of Asian Association of Open Universities during 21-25th November, 1993 at Hongkong (Item No.6 of the 50th Meeting of the Finance Committee).

Resolved to accord permission to Prof. P. Ramaiah to attend the Conference of the Asian Association of Open Universities at Hongkong from 21-11-1993 to 25-11-1993 treating the period of conference and the actual journey period as on duty as his paper on "Founding of Distance Education – A case Study of Open University" has been accepted for presentation in the Conference. 50% of the expenditure on air fare, air port tax, registration fees and maintenance charges at 50 US\$ per day for five days, etc., may be met from the unassigned grant of the Distance Education Council – Indira Gandhi National Open University as per the guidelines.

Further resolved to approve partial assistance to the extent of the remaining 50% of registration fees to the tune of 125 \$ and 25 per day for five days towards maintenance for the days of the Conference totalling to 250\$ from the University funds as the University is a member of the Asian Association of Open Universities and the Conference is relevant to distance education. The University will not defray any other expenditure as recommended by the Finance Committee.

Resolution No.27 : Request of Dr. (Smt.) B.K. Kamala, Deputy Director (Student Services) for treating her absence as on duty from 03-01-1993 to 22-01-1993 (Item No.7 of the 50th Meeting of the Finance Committee).

Resolved to treat the absence of Dr. (Mrs.) B.K. Kamala Deputy Director from 10-01-1993 to 22-1-1993 as on other duty against the permissible limit of 15 days during the year 1993 without any financial commitment for the stay beyond the period of the conference and with payment of 50% of the return air fare, from the unassigned grant of the Indira Gandhi National Open University as per the guidelines as recommended by the Finance Committee.

Resolution No.28 : Starting of New Study Centres – Under graduate Programme Academic Year 1993-94 (Item No.8 of the 50th Meeting of the Finance Committee).

Resolved to approve the starting of Eight Study Centres (8) shown below:

Mahadevpur (Karimnagar), Manthani (Karimnagar), Huzurabad (Karimnagar), Wanaparthi (Mahabubnagar), Medak, Srikalahasti (Chittoor), Y.M.C.A. (Secunderabad), Presidency Degree College for Women, Dilsukhnagar (Hyderabad) from the academic year 1993-94 (September 1993) and to defer the consideration of the Study Centre at Metpally, Karimnagar Dist, as the inspection

team has got yet visited and given the feasibility report as recommended by the Finance Committee.

Resolution No.29 : Starting of P.G. Courses in Seven Study Centres, Academic Year 1993-94 (Item No.9 of the 50th Meeting of the Finance Committee).

Resolved to approve the opening of the seven P.G. Centres, Six at the existing study centres Anantapur, Tirupati, Vijayawada, Viskhapatnam, Warangal, Secunderabad and one new Study Centre at the Indian Institute of Management and Commerce, Lakdikapool, Hyderabad from the academic year 1993-94 as shown in the note as recommended by the Finance Committee.

Resolution No.30 : External Electrification to the University Campus, Jubilee Hills, Hyderabad – Erection of 2 Nos. of 250 KVA Transformers and R.S. Joists, L.T. Lines, Street Lighting and Lawn Lighting etc. – Approval for Tenders – Reg. (Item No.10 of the 50th meeting of the Finance Committee).

Resolved to approve the negotiated tender of M/s. New Star Electrical Works, the lowest tenderer for an amount of Rs.15,545/- at (-) 0.839% less than the estimate based on the SSR of 1992-93 for the work of “External Electrification” to the University Campus, Jubilee Hills, Hyderabad as recommended by the Finance Committee.

Resolution No.31 : Dr.BRAOU – Construction of Administrative Building – Providing 8 passengers lift in Administrative Building at Jubilee Hills, Hyderabad (Item No.11 of the 50th Meeting of the Finance Committee).

Resolved to accord administrative sanction for the estimate of providing 8 persons lift in the Administrative Building at a cost of Rs.10.00 Lakhs as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Sixty Eighth Meeting of the Board of Management held at 3.00 P.M. on 12-10-1993 in the University Administration Building.

PRESENT ;

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Dr. J.S. Sarma
Sri A.R. JayaPrakash
Sri S.P.K. Naidu
Prof. P. Ramaiah
Dr. P. Jayarama Reddy
Sri C. Dass
Sri Y.V. Chalapathi Rao

MINUTES OF THE SIXTY EIGHTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M. ON 07-09-1993 IN THE UNIVERSITY ADMINISTRATIVE BUILDING, SOMAJIGUDA, HYDERABAD
MEMBERS PRESENT :

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Dr. J.S. Sarma		
Sri A.R.Jaya prakash		
Special Secretary (Finance & Planning)		
Sri S.P.K. Naidu		
Prof. P. Ramaiah		
Prof. P. Jaya Rama Reddy		
Sri C Dass		
Sri Y.V. Chalapathi Rao		
Prof. C.N.V. Subba Reddy		Registrar & Secretary

Before taking up the agenda items the Board placed on record appreciating the Services of Sri S. Kasipandian, IAS for his matured guidance and extending his co-operation to the University as a member of Board of Management.

Resolution No.1 : Minutes of the Sixty Seventh Meeting of the Board of Management held on 07-09-1993 - Confirmation of (Note 1 of the Agenda).

Resolved to confirm the minutes of the Meeting of the Board of Management held on 07-09-1993 .

Resolution No.2 : Review of action taken on the minutes of earlier meeting (Note 2 of the Agenda).

Reviewed. While reviewing the action taken on the Resolution No.12 of the Board Meeting of 07-09-1993, the Board was informed since the Court has vacated the Stay Order, on the condition that interviews and appointments may be made subject to the inclusion of a clause that the appointments so made will be subject to the final result of the Writ Petition No.10105/93 the essential qualification of experience in Distance Education for the post of Associate Professor in the Advertisement No.1/1993 of June, 1993 was deleted and a Revised Advertisement showing 'Experience of Distance Education as desirable qualification' was issued.

Resolution No.3 : Setting up of Regional Centres for Decentralisation of functions of Student Support Services . (Note 3 of the Agenda).

Resolved to authorise the Vice-Chancellor to constitute a Committee to work out the modalities of Establishing Regional centres and to prepare a detailed Report including financial implications.

Resolved further that the Report of the above Committee be placed before the Finance Committee and recommendations of the Finance Committee be placed before the Board of Management.

Resolution No.4: Participation of Vice-Chancellor in 7th Annual Conference of Asian Association of Open Universities etc., at Hong Kong Between 21st and 27th November, 1993 – Reg. (Note 4 of the Agenda).

Resolved to approve the visit of Vice-Chancellor, Dr.B.R. Ambedkar Open University to Hong Kong for the Meeting of the Distance Education Regional Resource Centre, 7th Asian Association of Open Universities Conference, Shenzhen Radio and Television University, China, from 21st to 25th November, 1993 and Sukhothai Thammathirat Open University Bangkok on November 26th and 27th by meeting the expenditure from the assistance of 600 US \$ given by the AAOU and the remaining expenditure from the unassigned grant of the Distance Education Council (Indira Gandhi National Open University) for the year 1993-94.

Resolution No.5 : Additional Staff for Engineering branch chargeable to the provision of Establishment charges under Construction Works . (Note 5 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in appointing Mr.P. Sreeramulu, Deputy Executive Engineer of Roads and Buildings department

as Deputy Executive Engineer in the University for a period of one year from the date of his joining duty in the University i.e., 22-09-1993.

Resolution No.6 : Proposal to dispose of Pre-Revised Course Material – Fixing the responsibility for accumulation – Reg. (Note 6 of the Agenda).

Resolved to refer back the matter to the Sub-Committee constituted in Resolution No.20, dated 06-07-1993 and final report of the Committee be placed before the Board at its next meeting.

Resolution No.7 : Implementation of Pay Scales of Rs.1550-3050 to Sri K. Lakshmi Prasad, Senior Technical Assistant – AVP&RC – Reg. (Note 7 of the Agenda).

Resolved to refer the matter to the Standing Counsel of the University to examine whether there is a case to file a Revision Petition before the Division Bench of Andhra Pradesh High Court. If this is not advisable and if the University decides to implement, the Government order No.284, dt.17-07-1993 the date from which the pay scale of Rs.1550-3050 has to be implemented be examined.

Resolved further that if the opinion in writing of the Standing Counsel does not uphold to file the Revision Petition, the matter be placed before the Finance Committee and recommendations of the Finance Committee be placed before the Board at its next meeting.

Resolution No.8 : Construction of Administrative and Academic Buildings at University Campus – Marble Stone Flooring – Approval. (Note 8 of the Agenda).

Resolved to refer the matter to the Finance Committee.

Resolved further that the P.W.D. norms and Rules should be strictly adhered to by the University Engineer in obtaining three samples as specified in P.W.D. Code.

Resolution No.9 : Establishment of Women's Studies Cell – Honorarium to the i/c Women's Studies Cell. (Note 1 of the 51st Meeting of the Finance Committee).

Resolved to approve the payment of Honorarium of Rs.200/- per month to the Officer-in-Charge (Dr.A. Vidyavathi) for discharging Additional Duties as i/c. Women's Studies Cell as recommended by the Finance Committee.

Resolution No.10 : Revised Pay Scale to the Post of Artist-cum-Designer – Qualifications – Regarding. (Note 2 of the 51st Meeting of the Finance Committee).

Resolved to approve the following qualifications for the Post of Artist-cum-Designer in the pre-revised pay scale of Rs.2150-3690 to be filled by following the recruitment procedure by advertising the post and filling it up by selecting a suitable person.

1. A Degree in painting or Designing or in Commercial Artists a reputed recognised Institution.
2. Experience as Artist or Designing or in Commercial Arts in a Recognised Institution of atleast 5 years.

OR

1. A Diploma either in Painting or Designing or in Commercial Arts in Institutions such as Government College of Fine Arts & Crafts Architecture, Hyderabad; School of Arts, Madras or J & J School of Arts, Bombay, M.S. University, Baroda etc.,
2. Experience as Artist for atleast 10 years.

Resolved further that a mention be made in the Advertisement that the scale of pay of Rs.2150-3690 is likely to be revised.

Resolution No.11 : Inspection of Study Centres by the Members of the Board of Management – Fixation of Visiting Fee. (Note 3 of the 51st Meeting of the Finance Committee).

Resolved to approve the payment of honorarium/visiting fees for the non-official members of the Board of Management for visit to study Centres, when associated with the University Selection/Enquiry Committees etc., be the same fee as the sitting fees for the Board of Management. Meetings as recommended by the Finance Committee.

Resolution No.12 : Additional Staff for the Vice-Chancellor's Peshi, (Note 4 of the 51st Meeting of the Finance Committee).

The consideration of the matter is deferred.

Resolution No. 13 : Dr.B.R. Ambedkar Open University Library Building (Part Academic) – Providing lift with capacity for 8 passengers in Library Building at Jubilee Hills – Administrative Sanction (Note 5 of the 51st Meeting of the Finance Committee).

Resolved to accord the Administrative Sanction to the estimated cost Rs.8,00,000/- to install a lift of 8 passengers capacity in Library Building at University Campus as recommended by the Finance Committee.

Resolution No.14 : Advertisement Charge for release of appointment Notification for filling up of Academic, Administrative and technical Posts in the University. (Note 6 of the 51st Meeting of the Finance Committee).

Resolved to approve the payment of Advertisement Charges of Rs.1,27,100/- (Rupees One lakh twenty Seven thousand One hundred only) for the notification for filling up the posts in the University as recommended by the Finance Committee.

Resolution No.15 : Estt. – Requirement of Additional Staff for Computer Centre – Reg. (Note 7 of the 51st Meeting of the Finance Committee).

Resolved to approve the proposal for creation of temporary post of one programmer (Rs.2200-4000) and Six Data Entry Operators (Rs.910-1625) for one year in view of the steep increase in work load of processing examinations work and student enrolment and the posts be filled by Advertisement and following the rule of reservation as recommended by the Finance Committee).

Resolution No.16 : Formation of Approach Road to Academic Building and Providing parking areas at the Academic Building and Administrative Building – Approval of tenders- Reg. (Note 8 of the 51st Meeting of the Finance Committee).

Resolved to approve the negotiated tender of M/s. Mohammad Ali and Sons for Rs.9,37,797/- at (-) 11.501% less than the estimate based on the SSR 1992-93 of R & B Head Quarters Circle and to entrust the work in view of the urgency as recommended by the Finance Committee.

Resolution No.17 : Construction of administrative and Academic Buildings at University Campus, Jubilee Hills, Hyderabad – Release of withheld security Deposit against Bank Guarantee – Reg. (Note 9 of the 51st Meeting of the Finance Committee).

Resolved to reject the proposal.

Resolved further that the procedure adopted in similar matters by the Government be followed by the University.

Resolution No.18 : Extension of Revised Pay Scales, 1993 and consequential benefits to the Non-teaching Staff of Universities, (Note 9 of the 68th Meeting of the Board of Management).

Resolved to approve the proposal to adopt the G.O.(P) No.347 Finance and Planning (F.W.Pc-I) Department, dated :-01-10-1993 for Extension of Revised Pay Scales, 1993 and consequential benefits to the Non-Teaching Staff of the University.

Resolution No.19 : Appointment of Rector – Reg.

Resolved to approve the proposal to permit Prof. C. Subba Rao to join duty on 11-10-1993 by cancelling the lien and to reappoint him as Rector. Earlier the Board was presented the Report of the Vice-Chancellor.

In the Course of presentation of background Report to the Board by the Vice-Chancellor on recent developments from the last meeting the members suggested that:

- a) On the question of the need to seek additional grants for new furniture for the Departments added and while shifting to the new campus the Board felt that while it may be possible to get in the normal course some additional grants for furniture for the new buildings on the need for upward revision of the Block Grant from the State Government the University should explore the possibility

to mobilise its own funds as the likelihood of securing a Higher Block grant from the State Government is remote.

- b) The Board agreed that a revised procedure may be evolved for the Selection of Study Centre Counsellors taking into account the views expressed by the Commissioner of Collegiate Education, in consultation with the Director of Intermediate Education and the Principal of concerned colleges where the Study Centres are located. The Board further agreed that the Open University Counsellors appointments will be made only if the applications are received through the proper channel especially from Government and Aided Colleges.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

Sixty Ninth Meeting of the Board of Management held at 3.30 P.M. on 12-11-1993 in the University Administration Building.

PRESENT ;

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin

Prof. C. Subba Rao

Sri S.P.K. Naidu

Sri E. Sathyanarayana Murthy

Prof. P. Ramaiah

Sri C. Dass

Sri Y.V. Chalapathi Rao

MINUTES OF THE 69th MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.30 P.M. ON 12-11-1993 IN THE UNIVERSITY ADMINISTRATIVE BUILDING, SOMAJIGUDA, HYDERABAD
MEMBERS PRESENT:

Prof. S. Bashiruddin

- Chairman

Vice-Chancellor

Prof. C. Subba Rao

Sri S.P.K. Naidu

Sri E. Sathyanarayana Murthy

Prof. P. Ramaiah

Sri C Dass

Sri Y.V. Chalapathi Rao

Prof. C.N.V. Subba Reddy

Registrar & Secretary

Resolution No.1 : Minutes of the Sixteenth Meeting of the Board of Management held on 12-10-1993 – Confirmation of. (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 12-10-1993.

Resolution No.2 ; Review of action taken on the minutes of earlier meeting (Note 2 of the Agenda).

Reviewed.

Resolution No.3: Estt. – Appointment of Sri M. Ramanatham, Executive Engineer (R&B) as University Engineer on deputation – Reg. (Note 3 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in appointing Sri M. Ramanatham, Executive Engineer (R&B) as University Engineer in the University for a period of one year from the date of his joining duty in the University, i.e., 20-10-1993.

Resolution No.4 : Request of Sri N.R. Shivraj, Assistant Registrar for restoration of Seniority – Reg.(Note 4 of the Agenda).

The Board resolved not to approve the proposal for considering the notional promotion of Sri N.R. Shiv Raj, Assistant registrar as he was not aualified to appear for interview because he did not pass the Accounts test (by the interview date) which is the prescribed qualification as per Service Rules (Rule o.4, Part- II Special Rules Branch II Administration).

Resolution No.5 : Estt. –Appointment of Assistant Engineers – M. J. Buchappa and Mr. S. Krishna Reddy, Assistant Engineers (R&B) on Deputation – Reg. (Note 5 of the Agesnda).

Resolved to ratify the aciton of the Vice-Chancellor in appointing Mr. . Buchappa and Mr. S. Krishna Reddy, Assistant Engineers (R&B) as Assistant Engineers in the University for a period of one year from the date of their joining duty in the University.

Resolution No.6 : Tour Programme of Prof. P. Ramaiah alongwith the Commonwealth of Learning Indian Team (Note 6 of the Agesnda).

Resolved to approve the tour programme of Prof. P. Ramaiah alongwith the Commonwealth of Learning Indian Team to visit Australia, Canada and the United Kingdom to represent Dr.B.R. Ambedkar Open Univeresity on the Commonwealth of Learning – Distance Education Council, India Quality Assurance Project and to treat his absence from 13-11-1993 to 19-12-1993 as on duty.

Resolution No.7 : Proposal to dispose of pre-revised course material and fixing the responsibility for accumulation – Reg. (Note 7 of the Agenda).

The Board of Management deferred the consideration of the outline report of the Sub-Committee and wanted a detailed report including the neumber of books, estimated value, etc., alongwith details of the background that led to the Constitution of the Sub-Committee to be placed at the next meeting.

Further, the Board sought a clarification regarding the present stage of disposal of the course material which was approved by the 66th Meeting of the Board of Management to be disposed of pending the enquiry by the Sub-Committee in order

to make available storage space for the new material. When the Board was informed that the disposal was completed, on a further enquiry about the procedure for disposal, it was stated by the Officer Incharge (Material Production) and the incharge Finance Officer that to avoid the public reaction to large quantity of old reading material being disposed of by the Open University, no newspaper advertisement was issued. However, notices calling for quotations were sent to all the branches of the University, other public offices and accredited waste paper dealers numbering 26 and that about 16 quotations were received from accredited waste paper dealers. The full details were not readily available as the file was in another building and it was office closing hour.

The Board expressed concern about the procedure followed in the disposal of the material, and desired that a comprehensive note with data be placed before the Board on this issue at its next meeting.

Resolution No.8 : Appointment of Professors in the University Service – Reg. (Note 8 of the Agenda).

Resolved to approve the following panels recommended by Selection Committees constituted for Selection of Professor of History, and Editor/Professor of English.

i.	Professor of History	1. Dr. . Ramakrishna Reddy. 2. Dr. V. Sudershan rao.
ii.	Editor/Professor of English	1. Dr.C.R. Visweswara Rao 2. Dr. P. Mallikarjuna Rao.

The Board approved the appointment of candidates shown at S.No.1 of the panels and to keep candidates shown at S.No.2 of panels in reserve.

Resolution No.9 : Extension of the term of appointment of Divisional Accounts Officer in the Engineering Branch, (Note 9 of the Agenda).

Resolved to approve the extension of the term of appointment of Sri T. Dayakar, D.A.O. in this University for one more year from 02-11-1993 on usual foreign service terms, subject to the concurrence of the Director of Works Accounts, Finance & Planning Department, Government of Andhra Pradesh.

Resolution No.10 : Dr.B.R.A.O.U. Service Branch III Ministerial – Promotional Policy in respect of Promotions to the posts upto the level of Superintendent in the University. (Note 10 of the Agenda).

The Board deferred consideration of the comprehensive promotion policy to the posts of Assistant Registrars, Superintendents & Senior Assistants and criteria for appointment of Junior Assistant cum Typist till high-power Committee for evolving uniform Service Rules for Non-Teaching Employee of State Universities chaired by the Vice-Chairman, A.P. State Council for Higher Education submits its report.

The Board further resolved to fill in the post of Assistant Registrar already notified, based on reservation category and direct recruitment as approved at the

65th Meeting of the Board of Management since the existing rules provide for direct recruitment and promotion.

Resolution No.11 : Enhancement of Peshi Allowance to the staff working in the Vice-Chancellor's Peshi.

Resolved to adopt the orders of the Government in respect of Special Pay & Allowances to the Non-teaching employees which were issued recently.

Resolution No.12 : Estt. Implementation of Automatic Advancement Scheme for the benefit of Employees of the University – Reg. (Note 1 of the 52nd Meeting of the Finance Committee).

Resolved to adopt of G.O.Ms.No.290, dated 22-07-1993 and 348, dated 01-10-1993 extending the automatic advancement scheme to the non-teaching employees of the University as recommended by the Finance Committee.

Resolution No.13 : Appointment of Medical Consultant at New Campus. (Note 2 of the 52nd Meeting of the Finance Committee).

Resolved that information regarding the medical facilities provided to the employees working in Non-Residential Institutions with Campuses without residential accommodation, of government, Indira Gandhi national Open university etc., may be collected and the proposal re-examined before presenting to the Finance Committee.

Resolution No.14 : Construction of Administrative and Academic Buildings at University Campus – Marble Stone Flooring – Approval. (Note 3 of the 52nd Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in approving the rate of Rs.800/-sqm. For execution of Adanga marble flooring confined only to the Administrative Building at the new University Campus., Jubilee Hills, in view of the Boards earlier suggestion for this and the need for expediting the building construction as recommended by the Finance Committee.

Resolution No.15 : Enhancement of honorarium to principals of 228 colleges where the University Study centres are located. (Note 4 of the 52nd Meeting of the Finance Committee).

Resolved to approve the proposal for enhancement of the honorarium for principals of the colleges where the University Study centres are located from Rs.200/- to Rs.300/- per month as recommended by the Finance Committee.

Resolution No.16 : Starting of New Study Centre – Under Graduate Programmes during the Academic year 1993-94. (Note 5 of the 52nd meeting of the Finance Committee).

Resolved to approve the proposal for starting a study centre during the Academic Year 1993-94 at Government Junior College, Metpally in view of the Inspection Committee report new available as recommended by the Finance Committee.

Resolution No.17 : Training Programmes/Seminars – Honorarium/Conveyance allowance to the Internal resource persons and participants . (Note 6 of the 52nd Meeting of the Finance Committee).

Resolved to approve the proposal for the payment of Rs.50/- only per day towards conveyance to the University Resource Persons/Participants in the Seminars/Training Programmes only on holidays. No payment of remuneration will be made if the expenditure is debitable to the funds of the State Government/Central Government/University Grants Commission/Distant Education Council, and ii) to approve payment of honorarium to internal resource persons on par with outsiders in respect of projects funded by outside agencies other than those mentioned in item (I) as is the practice with Indira Gandhi National Open University and Yeshwant Rao Cavan Maharashtra Open University as recommended by the Finance Committee.

Resolution No.18 : Implementation of Pay Scale of Rs.1550-3050 to Sri K. Lakshmi Prasad, Senior Technical Assistant, AVP&RC - Reg. (Note 7 of the 52nd Meeting of the Finance Committee).

Resolved to approve the proposal for implementing the pay scale of Rs.1550-3050 to Sri K. Lakshmi Prasad as ordered in G.O.Ms.No.284, dated 17-07-1993 based on the direction of the High Court, with effect from 01-04-1990, the date from which the Government Ordered the implementation of the recommendation of the One-Man Committee till 23-02-1992, i.e., the date of his appointment to the post of Instrumentation Engineer, as opined by the Standing Counsel and recommended by the Finance Committee.

In view of the contempt Notice served by the Counsel for the Petitioners on non-implementation of the G.O. the Standing Counsel be informed of the decision of the Board to communicate to the counsel of the Petitioner, and the Implementation Orders be issued immediately.

Sd.
REGISTRAR

Sd.
VICSE-CHANCELLOR

Seventieth Meeting of the Board of Management held at 3.30 P.M. on 16-12-1993 in the University Administration Building.

PRESENT ;

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin

Prof. C. Subba Rao

Sri S.P.K. Naidu, IAS

Sri V. Sundara Raja

Sri K. Ambarish, IAS

Sri C. Dass

Dr. K. Krishna Murthy

Sri Y.V. Chalapathi Rao

MINUTES OF THE 70th MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.30 P.M. ON 16-12-1993 IN THE UNIVERSITY ADMINISTRATIVE BUILDING, SOMAJIGUDA, HYDERABAD MEMBERS PRESENT:

Prof. S. Bashiruddin, Vice-Chancellor - Chairman

Prof. C. Subba Rao

Sri S.P.K. Naidu

Sri V. Sundara Raja

Sri K. Ambarish, IAS

Sri C. Dass

Dr. K. Krishna Murthy

Sri C Dass

Sri Y.V. Chalapathi Rao

Prof. M.S. Sathyanarayana Rao i/c. Registrar & Secretary

Resolution No.1 : Minutes of the Sixtyninth Meeting of the Board of Management held on 12-11-1993 – Confirmation of. (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 12-11-1993 and the modified Resolution No.11.

Resolution No.2 : Review of action taken on the minutes of the Board Meeting held on 12-11-1993. (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Appointment of i/c. Registrar of Dr.B.R. Ambedkar Open University – reg. (Note 3 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in relieving Sri C.N.V. Subba Reddy, Registrar on 30-11-1993 A.N. The Board observed that Sri C.N.V. Subba Reddy should have sent in his Resignation rather than request for relief as his one-year term was not completed. The Board desired that this observation be taken as a point for future guidance.

Resolved further to ratify the action of the Vice-Chancellor in appointing Dr.M. Satyanarayana Rao, Professor of Political Science as in-charge Registrar until further Orders.

Resolution No.4 : Appointment of AEE/AE (Electrical) on deputation – Reg. (Note 4 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in appointing Mr. S. Sampath Kumar, Assistant Divisional Engineer as Assistant Divisional Engineer in the University for a period of one year from the date/Joining duty in the University i.e. 11-11-1993.

Resolution No.5 : Proposal to adopt G.O.Ms.No.4, dt.03-01-1990 Dr.B.R.A.O.U. – Service Branch III Ministerial – Promotional Policy in respect of Promotions to the posts upto the level of Superintendent in the University. (Note 5 of the Agenda).

Resolved to approve the proposal to adopt the criteria ordered in G.O.Ms.No.4, General Administration (Service – D) Department dated: 03-01-1990 in respect of Promotions to the posts of Superintendents and below in Branch –II and Branch – III in the University Services till the High Power Committee constituted by the Government to bring uniformity in Service Rules submits its report and approved by the Government.

Further, it was tentatively resolved that the ratio to fillup these posts shall be as shown below with prospective effect.

- a. It was suggested that in the case of Junior Assistant-cum-Typists the appointments shall be made in the ratio of 3:1 between Direct Recruits and Promotions keeping also the Roster Points in view from duly qualified Class IV regular employees. However, others preferred that this may be 1:1 subject also roster points as is the practice in most of the Universities in Andhra Pradesh. Hence in order to resolve this issue, the views of the members may be communicated to the Chairman while confirming the minutes. It was also resolved that qualified class IV Employees may also compete in the Open Direct Recruitment based upon the test administered.
- b. In the case of Promotion from Junior Assistant-cum-Typists to Senior Assistants, the Ratio shall be 3:1 between Promotees and Direct Recruits also based upon the test.
- c. In the case of Promotion from Senior Assistants to Superintendents only by promotion based on seniority of service without adverse remarks.

The Board further resolved to retain the earlier decision of the Board in Resolution No.20, dated 26-05-1993 to fill up the vacancy of the Assistant Registrar reserved for Scheduled Caste/Scheduled Tribe Category by notification.

Resolution No.6 : Alienation of the land allotted to the University in Sy. No.62 of Guttala Begumpet Village, Serilingampally Mandal Ranga Reddy (District) – Exemption and Waiver for making payment of the cost of land – Reg. (Note 6 of the Agenda).

Resolved to approve the proposal for addressing the State Government to modify the orders exempting the University from making payment of market value of Rs.1.56 Crores @ Rs.60/- per square Meter to the land measuring 53.63 Acres

allotted to the University in Sy.No.62 of Guttala Begumpet Village, Serilingampally Mandal, Ranga Reddy District as was done by the Government in the case of other Universities in Andhra Pradesh.

Resolution No.7 : Disposal of Pre-revised course Material of II & III Year Undergraduate Courses – Reg. (Note 7 of the Agenda).

Resolved to approve the report of the Sub-Committee of the Board regarding the disposal of II and III year Undergraduate Pre-revised course material.

Resolved further that in future the disposal of all Waste Material shall be through Open Tender by Advertisement in Prominent news papers.

Resolved also that in future printing of course Material/Opportunity News shall not exceed more than 5% of actual requirement.

Resolution No.8: Appointment of Assistant Professors (Group-I) in the University Service. (Note 8 of the Agenda).

The Board resolved to approve the recommendations of the Selection Committees constituted for Selection of Assistant Professors in Group – I, and in compliance with the Government Orders relating to Roster Points, group-wise, in the following order:

Resolved also that in all the subjects under Group-I, the second meritorious candidate for that category shall be kept in the panel for appointment in case the first meritorious candidate does not join the University Service.

Sl.No	Roster Point Number	Category	Name of Selected Candidate	Subject
1.	23	O.C.	i. Smt. Shakeela Khanam ii. Dr. Bangaray Bajrang Ro	Hindi
2.	24	B.C. 'B'	i. Dr.A. Sudhakar ii. Sri D. Narsinga Ro	Commerce
3.	25	S.T	i. None appeared. Carried forward for readvertisement.	
4.	26	O.C.	i. Sri Khasim Ali Khan ii. Sri Mohd. Naseemuddin	Urdu
5.	27	S.C.	i. Sri G. Chakrapani ii. None appeared	Sociology

Resolution No.9 : Hospitality charges of Rs.10435-90 incurred for the visting Team of Distance Education Council Indira Gandhi National Open University (Note 1 of the 53rd Meeting of the Finance Committee).

Resolved to ratify the payment of Rs.10,435-90ps. Incurred towards hospitality for the Distance Education council team from 27th to 31st October 1993 as recommended by Finance Committee.

Resolved further that the Vice-Chancellor be authorised for treating the persons visiting as Guests of the University based on their status on the merits of the case.

Resolution No.10 : Enhancement of Peshi Allowawnce to the Staff Working in the Vice-Chancellor's Peshi (Note 2 of the 53rd Meeting of the Finance Committee).

Resolved to approve the enhancement of Rs.25/- per month uniformly to all the categories of employees working in Vice-Chancellor's Peshi as shown below as the earlier rates were approved a year back by Board of Management and the Special Pays have been enhanced in the Revised Pay Scales 1993 thereafter as recommended by the Finance Committee.

Sl .	Name of the Post	No. of Staff	Existing Rate	Revision Proposed
1.	Assistant Registrar/Secretary	1	Rs.175/-pm	Rs.200/-pm.
2.	Superintendent/Equivalent Post carrying same scale	1	Rs.150/- pm	Rs.175/- pm.
3.	Sr. Steno/Sr. Asst. Cadre in the same Scale	1	Rs.150/- pm.	Rs.175/- pm.
4.	Jr. Steno/Jr. Asst. Cadre carrying same scale	1	Rs.150/- pm	Rs.175/- pm.
5	Office Attender	2	Rs.100/- pm	Rs.125/- pm

Resolution No.11 : Fixation of pay to Sri K. Guruswara Rao, Caretaker in the scale of pay of Rs.910-1625. (Note 3 of the 53rd Meeting of the Finance Committee).

Resolved to approve the proposal to fix pay of Sri K. Guruswara Rao, at Rs.1485/- per month (the stage next below the pay of Rs.1490/- last drawn by him as Junior Quarant Officer in Air Force) in the scale of pay of Rs.910-30-1240-35-1625 from the date of his appointment as per the Government of Andhra Pradesh Finance and Planning (FN.TA) Department circular Memmo. No. 20659-C/334/TA/80, dated. 05-09-1980 and G.O.Ms.No.233 Finance and Planning (Fin.Gen I) dated. 19-07-1986 applicable to the Pay Fixation of reemployed Military Pensioners and to reject the Conveyance allowance proposed as no University employee is sanctioned conveyance allowance and as all the University Offices are likely to shift to the University Campus and, there will be no necessity for Spot Checking of Watchmen at different buildings thereafter as recommended by the Finance Committee.

Resolution No.12 : Adoption of Special Pays and Allowances recommended by the Pay Revision Commissioner 1993 for non-teaching Staff of the Universities – Reg. (Note 4 of the 53rd Meeting of the Finance Committee).

Resolved to approve the proposal for adoption of G.O.Ms.No.354, Finance & Planning (FW.PC.I) Department dated 19-10-1993 for the benefit of the employees of the University as recommended by the Finance Committee.

Resolution No.13 : Co-sponsoring of the Workshop on problems of Ecology and Environment Sponsored by A.P. State Council of Higher Education –Contribution - Reg. (Note 5 of the 53rd Meeting of the Finance Committee).

Resolved to approve the proposal for Co-sponsoring of the Workshop on problems of Ecology and Environment along with Univercity Grants Commission and A.P. State Council of Higher Education and to contribute Rs.10,000 for the workshop in view of the relevance of the subject to the proposed Diploma in Environment Sciences and for participation of Faculty as recommended by the Finance Committee.

Resolution No.14 : Appointment of Architects for rendering the Architectural Services for the University Works like guest House, Reading Material Godown and other building works – Reg. (Note 6 of the 53rd Meeting of the Finance Committee).

Resolved to approve the proposal for appointment of M/s. J.J. Associates already approved on tender basis for the Library Building and balance work of Administration and Academic Buildings, as Architect for rendering Architectural Services for the Guest House and reading material storage godown at 2.1% of the executed cost of the works, as these two buildings form part of the basic infrastructure of the University as recommended by the Finance Committee.

Resolution No.15 : Providing accomodation of Extension Counter of the SBH, Bellavista in the Administrative Building at the University Campus, Jubilee Hills at Standard rent of Rs.2.01 per Sft. (Note 7 of the 53rd Meeting of the Finance Committee).

Resolved to approve the proposal to provide accomodation of about 750 Sft in the Administrative Building on the New Campus to the Bellavista Brach of SBH for opening an Extension Counter on standard rent at the rate of Rs.2.01 per Sft. Derived as per the norms followed by the R&B department for ten years as recommended by the Finance Committee.

Resolved further that the above rate of rent shall be for only five years and atleast 10% upward increase may be considered after five years.

Resolved also that suitable proposals be placed for continuation of providing accomodation even after ten years with option for renewal of rent and continuation or termination by either party.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventy First Meeting of the Board of Management held at 2.30 P.M. on 22-01-1994 in the University Administration Building. Somajiguda, Hyderabad.

PRESENT;

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin

Prof. C. Subba Rao

Sri P.V. Rao

Sri A.R. Jaya Prakash

Sri R. Kodanda Rama Reddy

Prof. P. Ramaiah

Dr. P. Jaya Rama Reddy

Sri C. Dass

Dr. K. Krishna Murthy

Sri Y.V. Chalapathi Rao

MINUTES OF THE 71st MEETING OF THE BOARD OF MANAGEMENT OF
DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.30 P.M. ON 16-12-1993 IN
THE UNIVERSITY ADMINISTRATIVE BUILDING, SOMAJIGUDA, HYDERABAD
MEMBERS PRESENT:

Prof. S. Bashiruddin - Chairman
Vice-Chancellor

Prof. C. Subba Rao

Sri P.V. Rao

Sri A.R. Jaya Prakash

Sri R. Kodanda Rama Reddy

Prof. P. Ramaiah

Dr. P. Jaya Rama Reddy

Sri C. Dass

Dr. K. Krishna Murthy

Sri Y.V. Chalapathi Rao

Prof. P. Ramaiah i/c. Registrar & Secretary

Before taking up the Agenda item the Vice-Chancellor welcomed the new members Sri P.V. Ro, Principal Secretary to government, Education department, and Sri P. Kodanda Rama Reddy, Commissioner of Colelgiate Education who joined the Board of Management.

Resolution No.1 : Minutes of the Seventieth Meeting of the Board of Management held on 16-12-1993 – Confirmation of.

While confirming the minutes of the Seventieth Meeting held on 16-12-1993, the Board discussed the Resolution No.5 on Agenda item No.5 relating to Promotional Policy in respect of promotions to the posts upto the level of Superintendent and resolved as follows:

- a) The appointments to the posts of Junior Assistant-cum-Typist shall be in the ratio of 3:1 between direct recruitees and promotees from Class IV employees. Appointment by direct recruitment shall be made by following Rule of Reservation (Roster System). However, appointment by promotion will be based on qualifications prescribed and senioity of service. Employees I Class IV Category who possess five years of service shall be considered for pomotions subject to possessing the necessary qualifications.
- b) The appointments from Junior Assistant-cum-Typist to Senior Assistants the ratio shall be 3:1 between promotees and direct recruitees. The direct recruitment shall be made by following the Rule of Reservation (Roster System) and 3 years length of service as Junior Assistant-cum-Typist and pass part I of the Accounts test. In the case of pomotees from Junior Assistant to Senior Assistant, they should have passed Part-I of the Accounts Test and fulfil 2 years service and other rules.
- c) In the case of appointment from Senior Assistant to Superintendents, appointment is to be made only by promotion based on seniority of service without adverse remarks and passing Part I & II of the Accounts Test for Sub-ordinate Officers. (The aforesaid appointments will be with prospective effect.) Other conditions like length of six years service etc., hold good.

Resolution No.2 : Review of action taken on the minutes of the 70th Meeting of the Board of Management (Note 2 of the Agenda).

- a) While reviewing the minutes of the 70th Meeting held on 16-12-1993 the Board discussed the Resolution on Agenda Item No.3 and resolved to constitute a Selection Committee consisting of the following to recommend a candidate for appointment as Registrar of the University.
 - i) The Vice-Chancellor - Chairman
 - ii) (a) Sri R. Kodanda Rama Reddy -
Commissioner, Collegiate Education - Member
 - (b) Dr. Kuppachi Krishna Murthy -
Board of Management - Member
- b) With regard to Resolution on Agenda Item No.15 the Board was informed that a letter was addressed to the State Bank of Hyderabad about the decision to provide accomodation for extension counter and the terms and conditions stipulated.

Resolution No.3 : Appointment to teaching, Technical and Non-Teaching Posts in the University Service (Note 3 of the Agenda).

The Board has authorised a two member Committee consisting of (1) Prof. C. Subba Rao, Rector (2) Sri Y.V. Chalapathi Ro, Member of the Board to scrutinise the lists of candidates recommended for appointment by the Selection Committees, and as submitted to the Board of management at the meeting.

The Board further resolved that where there is no discrepancy observed by the Sub-Committee, appointment orders be not issued and the cases be referred to the Board of Management at its next meeting.

In the case of Technical Director (AVP&RC) and Technical Officer (AV) as the scale of pay advertised is the Unrevised old University Grants Commission Pay scale of Rs. 1500-2000 and Rs.1100-1600 respectively, and as the Selection Committee recommended a higher basic pay, theBoard resolved that the decision on the pay scale be deferred until the next meeting of the Board when the matter along with details of revision of pay scale and higher basic with increments could to decided.

P.S.: Two member Sub-Committee appointed by the Board met and scrutinised the details of roster points, Selection Committee recommendations and list of appointments submitted to the Board and found no discrepancy in any of the appointment list submitted. A copy of the Sub-Committee is enclosed herewith Annexure I.

Appointment order are issued.

Resolution No.4 : Award of Selection Grade/Associate Professor under Career Advancement Scheme (Note 4 of the Agenda).

Resolved to approve the recommendations of the Selection Committee and promote Dr.(Mrs.) Neti Girija as Associate Professor in the pay scale of Rs.3700-5700 under Career Advancement Scheme by upgrading the post currently held by her with effect from the date of her eligibility.

Resolution No.5 : Amendment of qualifications for the post of Assistant Public Relations Officer (Note 3 of the Agenda).

Resolved that the interviews be held for the candidates applied with the existing qualifications.

Resolution No.6 : Appointment of Assistant Registrar (Note 6 of the Agenda).

Resolved that the matter be placed with background details of the existing Service Rules before the Board at its next meeting.

Resolution No.7 : Change of Name of the Universeity as Dr.B.R. Ambedkar Andhra Pradesh Open Universeity (Note 7 of the Agenda).

Resolved to defer the consideration of the matter.

Resolved further that the proposal be placed before the Board alongwith other proposals for amendment of University Act and Statutes.

Resolution No.8 : Naming the University Library in memory of Late Sri Pati Rajam (Note 8 of the Agenda).

Resolved to approve the proposal to name the University Library under construction at New Campus site as 'PATI RAJAM LIBRARY' in memory of Late Sri Pati Rajam.

Resolution No.9 : Evaluation of performance of Engineering Branch, Dr.B.R.Ambedkar Open University (Note 9 of the Agenda).

Resolved to note the matter reported to the Board.

The Board suggested that the manpower available in the University Engineering branch may be pruned and the persons who are working on deputation be repatriated to their parent Departments, depending on the requirement latest by 31-03-1994.

The Board further suggested that a Superintending Engineer be appointed on deputation initially for a period of one year.

Resolution No.10 : Constitution of the Committee to work out the modalities of establishing Regional Centres – Evaluation of Study centres functioning etc. (Note 10 of the Agenda).

Resolved to note the matter reported to the Board of Management.

Resolution No.11 : Appointment of Dr. C.S. Subba Rao as Special Officer – Performance appraisal to Board of Management (Note 11 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in terminating his service from 31-12-1993.

Resolution No.12 : Acceptance of resignation of Sri Y.S. Purushotham, Consulting Engineer (Note 12 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in accepting the resignation of Sri Y.S. Purushotham, Consulting Engineer with effect from 31-12-1993 (A.N).

Resolution No.13 : Annual report of the University for 1992-93

Resolved to approve the Annual report of the University for the academic year ending with 30th June, 1993.

Resolution No.14 : Pension Rules to the Teaching Staff of the University – Implementation of – Reg. (Note 1 of the 54th Meeting of the Finance Committee).

Resolved to adopt the Pension Rules approved in G.O.Ms.No.276, Education (UE-I) Department, dated 02-12-1993 for the teachers of the Dr.B.R. Ambedkar Open University as recommended by the Finance Committee.

Resolution No.15 : Enhancement of remuneration to part-time Co-ordinators and Assistant Co-ordinator of Dr.B.R. Ambedkar Open University Study Centres (Note 2 of the 54th Meeting of the Finance Committee)..

Resolved to approve the proposal of revision of the remuneration to the part-time Co-ordinators and the Assistant Co-ordinators at the rates given below as recommended by the Finance Committee.

1.	Co-ordinators for Study Centres with student strength up to 500	From Rs.300/- to Rs.400/- per month
	501 to 1200	From Rs.450/- to Rs.550/- per month
	1201 and above	From Rs.600/- to Rs.700/- per month
2.	Assistant Co-ordinator	From Rs.200/- to Rs.300/- per month (in the Study centres with student strength of over 2,000)

Resolution No.16 : Subscription of the Journals for the year 1994 Sanction of Expenditure – Reg. (Note 3 of the 54th Meeting of the Finance Committee).

Resolved to approve the purchase of Journals for the University Library for Rs.2,00,000/- (Rupees Two Lakhs only) for the year 1994 as shown in the note as recommended by the Finance Committee.

Resolution No.17 : Laying of Pipe Lines & Hyderabad Metro Works Water Supply facility to Dr.B.R. Ambedkar Open University, Jubilee Hills – Approval for Tender. (Note 4 of the 54th Meeting of the Finance Committee).

Resolved (I) to approve payment of Rs.33.88 lakhs to the Hyderabad Metro Water Supply and Sewerage Board by charging to a separate estimate for taking up work of laying the pipe lines immediately as the Offices have already started working at the Campus of February, 1994 and (ii) to give consent to the terms and conditions except the payment of annual maintenance charges by entrusting the pipe line maintenance to the HMWWSSB, as recommended by the Finance Committee.

Resolution No.18 : Construction of lift room for lift with capacity for 8 passengers in Administrative Building at the University Campus, Jubilee Hills – Approval of Tender (Note No.5 of the 54th Meeting of the Finance Committee).

Resolved to approve the negotiated tender of M/s. Sagi Construction Company at Rs.2,34,010.10 which works out to (+) 36.681% excess over the sanctioned estimate based on SSR 1992-93 of R & B Head Quarters circle for the work of construction of lift room for lift with capacity for 8 passengers in Administrative Building at Jubilee Hills as recommended by the Finance Committee.

Resolution No.19 : Dr.B.R. Ambedkar Open University – Construction of 9 room Guest House at University Campus, Jubilee Hills, Hyderabad – Administrative approval for Rs.22.50 lakhs. (Note 6 of the 54th Meeting of the Finance Committee).

Resolved to accord administrative sanction to the estimate costing Rs.22.50 lakhs for construction of Guest House for Research Scholars/Visiting Experts at University Campus, Jubilee Hills as recommended by the Finance Committee.

Resolution No.20 : Construction of Portico and facades to main entrance at Administrative Building – Approval of tender – Reg. (Note 7 of the 54th Meeting of the Finance Committee.)

Resolved to approve the negotiated tender of M/s Sagi construction Company at Rs.2,26,006.00 which works out to (+)35.92% excess over the estimate based on SSR 1992-93 of R & B Head Quarters circle for the work of construction of Portico and facade to the main entrance of the Administrative Building to enhance its Architectural appeal as recommended by the Finance Committee.

Resolution No.21 : Dr.B.R. Ambedkar Open University – Construction of Reading Material Godown with mechanised storage facilities at University Campus, Jubilee Hills, Hyderabad – Administrative approval for estimate of 33.00 lakhs. (Note 8 of the 54th Meeting of the Finance Committee).

Resolved to accord administrative sanction to the detailed estimate amounting to Rs.33.00 lakhs for the construction of a Reading Material Godown with mechanised – Storage facilities at University Campus, Jubilee Hills, Hyderabad as recommended by the Finance Committee.

Resolution No.22 : Introduction of Courier Service – for despatch of Course Material to the students. (Note 9 of the 54th Meeting of the Finance Committee).

Resolved (i) to approve the entrusting of despatch of course materials to M/s. Professional Courier services, (ii) to review the performance of the firm at the end of six months period and report the same to the Board of Management. (iii) to make provision in the agreement for validity of rates for a period of two years and (iv) to make provision for termination of the contract with three months notice as recommended by the Finance Committee.

Resolution No. 23 : Purchase of VCRs and VCPs from M/s. A.P.E.L. an undertaking of Government of Andhra Pradesh (Note 10 of the 54th Meeting of the Finance Committee).

Resolved to approve the purchase of 18 Nos. of VHPs of BPL make and model VHR5301 @ Rs.18,996/- from M/s. Andhra Pradesh Electronic Development Corporation, an Undertaking of Government of Andhra Pradesh as recommended by the Finance Committee.

Resolution No.24 : Purchase of General Stationery – Reg. (Note 11 of the 54th Meeting of the Finance Committee).

Resolved to approve the Annual Rate Contract with four Dealers at the rates shown in the Comparative Statement to meet the stationery requirements of all the branches of the University for one year from the date of signing the contract as recommended by the Finance Committee.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

Seventy Second Meeting of the Board of Management held at 3.00 P.M. on 30-03-1994 in the University Administration Building, Road No.46, Jubilee Hills, Hyderabad.

PRESENT ;

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Sri P.V. Rao
Sri A.R. Jaya Prakash
Sri R. Kodanda Rama Reddy
Prof. P. Ramaiah
Sri C. Dass
Dr. K. Krishna Murthy
Sri Y.V. Chalapathi Rao

MINUTES OF THE SEVENTY SECOND MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M. ON 30-03-1994 IN THE ADMINISTRATION BUILDING OF THE UNIVERSITY AT NEW UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT :

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Sri P.V. Rao		
Sri A.R. Jaya Prakash		
Sri R. Kodanda Rama Reddy		
Prof. P. Ramaiah		
Sri C. Dass		
Dr. K. Krishna Murthy		
Sri Y.V. Chalapathi Rao		
Prof. M. Satyanarayana Rao	i/c.	Registrar & Secretary

Resolution No.1 : Minutes of the Seventy First Meeting of the Board of Management held on 22-01-1994 – Confirmation – Reg. (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 22-1-1994.

Resolution No.1-B : Criteria for Selection of Candidates for Teaching Posts in the University (Note 1-B of the Agenda).

Resolved that as this is not directly related to the terms of reference to the Sub-Committee, constituted for scrutiny of lists of recommended candidates, a separate note in consultation with experts may be submitted in due course, to the Board of Management for consideration.

Resolution No.2 : Review of action taken on the minutes of the earlier meeting held on 22-01-1994 (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Visit of the Committee on Welfare of Scheduled Castes (1993-94)
– Proposal for creation of Special Posts. (Note 3 of the Agenda).

Resolved to address the Government requesting the sanction of one post of Deputy Registrar and two posts of Superintendents to be filled by the candidates belonging to Scheduled Castes Category if necessary on a special recruitment drive with revised qualifications.

Further resolved that Meantime, no posts of these cadres be filled if it falls vacant other than by SC,ST Candidates.

Resolution No.4 : Proposal for amendment of qualifications for filling up of a vacancy of Assistant Registrar – Reg. (Note 4 of the Agenda).

Resolved to relax the qualifications prescribed for the post of Assistant Registrar and to observe the following qualifications for filling up of one post of Assistant Registrar with SC/ST Category candidates.

Essential :

- (i) A Degree in Arts/Science/Commerce.
- (ii) 10 years of service in a University/Educational Institution/ Government Department of which not less than 3 years shall be as Superintendent incharge of General Administration/Academic/Accounts/Admissions / Examinations / Committee Work / Development Work/Secretarial Work etc.
- (iii) A pass in Accounts test for Sub-ordinate Officers Part-I or Accounts Test for Executive Officers, conducted by the A.P. Public Services Commission/Central Government or its equivalent examination or a departmental test in Accounts and Administration conducted by the University for their employees.
- (iv) Knowledge of Telugu is essential.
Age not more than 40 years.

Resolution No.5 : Appointment of Superintendents-Filling up of the carried forward Vacancies allotted to SC/ST Category. (Note 5 of the Agenda).

Resolved to refer the proposal to the Government for granting exemption from the provisions of Service Rules to fill up the next vacancy of Superintendent with Scheduled Caste Category Senior Assistant relaxing the seniority principle and qualifications.

Resolution No.6 : Constitution of Grievances and Welfare Committee (Note 6 of the Agenda).

The Board noted the formation of a Grievances and Welfare Committee as a preventive mechanism from grievances accumulation.

Resolution No.7 : Appointment of Finance Officer (Note 7 of the Agenda).

Resolved to appoint Sri Krishna Gangavathi, the first candidate recommended in the panel for the post of Finance Officer in the Government Lr.No.3214/UE-I/93-2. Edn., dated: 5-2-1994 as Finance Officer of the University as per rules from the date of joining the University Service.

Resolved further that he would serve a period of three months as understudy alongwith the existing i/c Finance Officer Sri P. Subrahmanyam whose services will be extended for a period of three months with effect from 1-4-1994. This would facilitate Sri Gangavathi to familiarize himself with the back ground of Dr.B.R. Ambedkar Open University, Distance Education System, the Building construction activities which are under completion, etc.

Resolved also to met the expenditure on payment of salary and allowances to Sri P. Subrahmanyam out of the post of a Deputy Registrar Cadre falling vacant consequent to the relief of Sri M. Shashidhar to take up the post of Finance Officer at Kakatiya University.

Resolution No. 8 : Appointment of Registrar (Note 8 of the Agenda).

The Board resolved to laid down the following procedure to be observed by the Board of Management Sub-Committee consstituted in Resolution No.2 dated 22-01-1994 to recommend & candidate for appointment of Registrar of University.

1. A Professor with atleast two years' of service as Professor in this University.
2. An Associate Professor/Deputy Director with atleast five years' of service as Associate Professor, Deputy Director in this University.

Resolution No.9 : Setting up of Legal Cell (Note 9 of the Agenda).

The Board noted the setting up of a Legal Cell for the Universeity. Resolved that one or two Teaching Members be drafted to co-ordinate and head the legal cell.

Further, the Board resolved to enforce vigilance of rules by officials of concerned branches where court cases and consumer dispute complaints ae increasing. For this it is nessay that such cases are prevented by enforcsement of rules by all levels ofemployees to avoid unnecessary delays in Admissions Despatch of Course Material, scheduling of Counselling Classes, conduct of examinations, declaration of results, Despatch of Memorandum of Marks etc.

Resolution No.10 : Appointment of Assistant Public Relations Officer (Note 10 of the Agenda).

The Board noted the Selection Committee recommendations of not finding a suitable and comptent candidate for the post of Asistant Public Relations Officer and resolved that the post be readvertised with the following revised qualifications proposed earlier in Agenda Note No.5 of 71st Meeting of Board of Management held on 22-01-1994.

Essential :

Qualifications : i) A First or high Second Class (at least 55% of marks) in Bachelor's Degree in Mass Communication/Journalism/Public Relations with atleast two years' experience in a reputed Media / Public Relations/ News Paper Institution.

ii) Proficiency in English and Telugu

Age: Not more than 35 years

The selection will be made on the basis of marks obtained in a written test and an oral interview.

Resolution No.11 : Request of Smt. T.Sharada, Wife of deceased Daily Wage Junior Assistant for appointment as Regular Office Attender on Compassionate Grounds (Note 11 of the Agenda).

Resolved to reject the proposal as rules are applicable only to the widows of Regular Employees.

Resolution No.12 : Appointment of Technical Director/Technical Officer Need for revision and consideration of higher basis pay – Reg. (Note 12 of the Agenda).

Resolved to address the Government for revision of the un-revised University Grants Commission's Scales of pay for the posts of Technical Director and Technical Officer and to seek Government permission to prescribe current UGC Revised Scales of Pay.

Resolution No.13 : Appointment of Sri M. Shashidhar as Finance Officer by Kakatiya University – Request for grant of lien – Reg. (Note 13 of the Agenda).

Resolved to approve the proposal to grant lien to Sri M. Shashidhar, Deputy Registrar who is appointed as Finance Officer of Kakatiya University for a period of 3 years from the date of his relief from this University.

Resolved further not to fill up the post of Deputy Registrar, falling vacant on relief of Sri M. Shashidhar for the time being.

Resolution No.14 : Sanction of Study Leave to Mrs. G. Sujatha Assistant Librarian – Reg. (Note 14 of the Agenda).

Resolved to approve the proposal for sanction of study leave to Mrs. G. Sujatha, Assistant Librarian for three months from the date of relief in accordance with the University Service Rules, after the shifting and re-arranging of the Library at the New University Campus.

Resolution No.15 : Admission into postgraduate Programme – Applicants from Prisoners - Reg. (Note 15 of the Agenda).

Resolved to approve the proposal of introducing post graduate course (Political Science) in Central Prison of Chanchalguda and to upgrade the Study Centre as Postgraduate Study Centre by providing admissions to these students in excess of the M.A. (Political Science) students strength of 1400 and to provide other facilities as a social justice measure by the Dr.B.R.Ambedkar Open University.

Resolution No.16: Fee Concession to Dr.BRAOU employees studying Postgraduate Courses offered by the University – Reg. (Note 16 of the Agenda).

The Board turned down the proposal of 50% fee concession to the University employees who are studying postgraduate Courses of this University from the Academic year 1993-94.

Resolution No.17; Appointment of Programmer (Computer Centre) –Reg. (Note 17 of the Agenda).

Resolved to approve the proposal for appointment of Sri K. Gopal as Programmer whose name was recommended by the Selection Committee as Second best meritorious candidate.

Resolution No.18 : Short-term Extension of appointment of Sri Ch. Srinivasa Rao, A.E.E. and Sri G. Balaji Singh, A.E.E. on deputation – In exigency – Reg. (Note 18 of the Agenda).

Resolved to approve the proposal for short-term extension to Sri G. Balaji Singh for a period of 3 months from 01-04-1994 and to Sri Ch. Srinivas Rao for a period of 6 months from 01-01-1994 in view of their being initial officers in order to effectively finalise the accounts of the Administrative Buildings and to supervise the Library Building construction and finalisation of accounts respectively.

Resolution No.19 : Membership in Indian Council of Social Science Research, Southern Regional Centre, Hyderabad . (Note 19 of the Agenda).

Resolved to approve the proposal to pay a sum of Rs.10,000/- to India Council of Social Science Research, Southern Regional Centre, Hyderabad towards annual subscription for the year 1993-94.

Resolution No.20 : Extension of Revised Pay Scales, 1993 – Revised Orders of Government. (Note 1 of the 55th Meeting of the Finance Committee held on 16-02-1994).

Resolved to approve the proposal for adoption of the G.O. (P) No.18 and G.O. (P) No.19, Finance & Planning (F.W.PC-I) Department, dated 19-01-1994 to the Non-teaching staff of the University as recommended by the Finance Committee.

Resolution No.21 : Assignments for the students of the Postgraduate Programme of the University. (Note 32 of the 55th Meeting of the Finance Committee).

Resolved to approve the proposal for payment of Rs.3/- per assignment to the valuers of Assignment of P.G. Programmes i.e., M.A. (Political Science and Public Administration) M.S.(Mathematics) and M.B.A. to be valued by the Faculty, Academic Counsellors and the permanent co-ordinators of the respective Study Centres.

Resolved further that permanent co-ordinators of the respective study centres and the Faculty members of the head quarters be not paid for valuation upto 100 assignments per year.

Resolved also to review the scheme after one year as recommended by the Finance Committee.

Resolution No.22 : Sharing of Telephone Charges of the Colleges wherever Study Centres are located. (Note 3 of the 55th Meeting of the Finance Committee).

Resolved to approve the proposal for sharing of Telephone charges of the Colleges where the P.G. Study Centres are located upto Rs.150/- per month as recommended by the Finance Committee, if the concerned principals agree.

Resolution No.23 : Dr.B.R. Ambedkar Opdn Uniereity – providing additional toilets in Administrative-cum-Support Services building at University Campus, Jubilee Hills – Hyderabad – Approval of tender – Regarding . (Note 4 of the 55th Meeting of the Finance Committee).

Resolved to aprove the lowest negotiated tender of M/s. A. Nayeen & Company which works out Rs.2,23,155.45 + 34.700 % excess over the sanctioned estimate for the work of providing additional toilet facilities in the Administrative – Support Services Building at the New Campus, Jubilee Hills, Hyderabad and to execute the same, pruning the number of toilets and adopting the suggestion of the Building-cum-Tender Committee to pool the toilet facility for officers a mentioned in the agenda not as recommended by the Finance Committee.

Resolution No.24 : Dr.B.R.A.O.U. – Providing partitions in Administrative-cum-Support Services Building approval of tender – Reg. (Note 5 of the 55th Meeting of the Finance Committee).

Resolved to approve the lowest negotiated tender of M/s. Premier Agencies, Hyderabad which works out to Rs.5,19,613.52 at + 15.47% exces over the sanctioned estimate for the work of providing partitions in Administratice-cum-Support Services Building for optimum utilisation of space at University Campus, Jubilee Hills, to be executed after careful examination of the location in consultation with the architect duly considering the aspect of cross ventilation and functional relevance as suggested by the Building-cum-Tender Committee.

Resolved further to approve the suggestion to explore the use of more elegant and durable materiall which needs minimal maintenance cost, even if it is 10 to 15% higher in initial investment as recommended by the Finance Committee.

Resolution No.25 : Audit Reports by Local Fund Audit Department – Action on the Audit Reports – Continuance of one retired Audit Officer of Local Fund department for one year (Note 6 of the 55th Meeting of the Finance Committee).

Resolved to approve the proposal for continuance of the services of one retired Audit Officer for a period of one year from 16-02-1994 on a consolidated salary of Rs.2,250/- per month as recommended by the Finance Committee.

Resolution No.26 : Sanction of Special (Typing Allowance) to Junior Assistant-cum-Typist on par with Government Employees. (Note 7 of the 55th Meeting of the Finance Committee).

Resolved to reject the proposal as recommended by the Finance Committee.

Resolution No.27 : Sanction of Allowance to the xerox operators of the University. (Note 8 of the 55th Meeting of the Finance Committee).

Resolved to reject the proposal as recommended by the Finance Committee.

Resolution No.28 : Annual Accounts for the year 1992-93, Revised Estimates for the year 1993-94 and Budget Estimates for the year 1994-95. (Note 1 of the 56th Meeting of the Finance Committee held on 18-03-1994).

Resolved to approve the Annual Accounts for the year 1992-93, Revised Estimates for the year 1993-94 and Budget Estimates for the year 1994-95 enclosed to the agenda note as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventy Third Meeting of the Board of Management held at 3.30 P.M. on 7th May, 1994 in the University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin

Prof. C. Subba Rao

Sri P.V. Rao

Sri R. Kodanda Rama Reddy

Sri E. Sathyanarayana Murthy

Prof. P. Ramaiah

Sri C. Dass

Sri Y.V. Chalapathi Rao

MINUTES OF THE SEVENTY THIRD MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.30 P.M ON 07-05-1994 IN THE MEETING HALL OF THE BOARD OF MANAGEMENT IN THE UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. S. Bashiruddin
 Prof. C. Subba Rao
 Sri P.V. Rao
 Sri R. Kodanda Rama Reddy
 Sri E. Sathyanarayana Murthy
 Prof. P. Ramaiah
 Sri C. Dass
 Sri Y.V. Chalapathi Rao
 Prof. M. Satyanarayana Rao i/c. Registrar & Secretary

Resolution No.1 : Minutes of the Seventy Second Meeting of the Board of Management held on 30-03-1994 – Confirmation of . (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 30-03-1994.

Resolution No.2 : Review of action taken on the minutes of the earlier meeting (72nd Meeting) held on 30-03-1994. (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : 7th Annual Convocation of the University. (Note 3 of the Agenda).

Resolved to hold the 7th Annual Convocation of the University by the end of June, 1994 and to invite one of the following eminent personalities to deliver the Convocation address.

1. Sri K.R. Narayanan, Vice-President of India
2. Sri K.V. Raghunatha Reddy, Governor of West Bengal
3. Prof. V.C. Kulandaiswamy, Vice-Chancellor, IGNOU
4. Prof. G. Ram Reddy, Chairman, UGC.

Resolved that Hon. D. Litt. Degree be conferred on three distinguished persons at the Seventh Convocation of the University for which exact details follow.

Resolution No.4 : Inauguration of New Campus Building of the University (Note 4 of the Agenda).

Resolved to invite Hon'ble Sri P.V. Narasimha Rao, Prime Minister of India to inaugurate the New Campus Building, in the last week of July, 1994 or a date convenient to the Prime Minister.

Resolution No.5 : COL Financial Assistance for holding of National Workshop on application of New Technologies in Distance Education – Reg. (Note 5 of the Agenda).

Resolved to note the information relating to can \$ 2000 Commonwealth of Learning Financial Assistance for holding of National Workshop on application of New Technologies in Distance Education preferably by June 30, 1994.

Resolution No.6 : Request for refixation of pay of Dr.V. Rama Krishna Reddy and Dr. P. Narasaiah after appointment in the University consequent on implementation of Career Advancement Scheme by their Parent Institutions while retaining lien on their posts – Reg. (Note 6 of the Agenda).

Resolved to refer the matter to the Government in Finance Department and Commissioner of Collegiate Education with all the facts and background details including their Original Pay Scale for obtaining the opinion, and thereafter the matter be placed before the Board of Management with all details and opinion of the Government authorities.

Resolution No.7 : Filling up of Existing Vacancies in the Category of Teaching/Administrative Staff – Reg. (Note 7 of the Agenda).

Resolved to approve the Filling up Existing Vacancies in the category of Teaching/Administrative Staff and a notification be issued.

Further resolved that the vacancies with actual need/work-load only be advertised and filled in.

Resolution No.8 : Deputation of Prof. K. Viswanatha Reddy to AMIS's Annual Conference on "Communication, Convergence and Development" at Bangkok (Note 1 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for deputing Prof. K. Viswanatha Reddy by meeting 50% of expenditure from the Unassigned Grant sanctioned by the DEC and 50% from the University Funds as a one time exception for the reason that the deputation is in the interest of developing Audio Visual Production and Research Centre as also the Conference has developmental focus and that the University has already taken steps in this regard to inform the concerned Director and Organisers of the Conference in order to save the cost of Registration (Double Discount available for early nominees).

It was further resolved that the period of deputation be limited to 9 days including the actual journey period as on duty and Air India excursion fare requirement on a total cost of Rs.30,583 (Approximately) of which 50% could be from the Distance Education Council (DEC) Unassigned Grants and 50% from the University Funds i.e. Rs.15,300/- (Approximately).

It was also resolved that in future a Proforma showing the categories of Foreign Travel with the following details be submitted to the Board along with the details of Conferences/Workshops whether:

- i) It is fully borne by the University
- ii) It is fully borne by the Organisers.
- iii) It is partly funded by organisers and partly by the University.
- iv) 50% of the expenditure borne out of unassigned grant etc. Also the details of the purpose of travel such as presenting a paper, observing the proceedings etc.,
- v) Relevance of the visit to the University starting new courses, gaining expertise etc.

Resolution No. 9 : Permission to Dr.C. Raja Mouli, Assistant Professor of Evaluation to participate in the Conference of Canadian Association for Distance Education during May 11-14, 1994 (Note 2 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for according permission to Dr.C. Raja Mouli Assistant Professor of Evaluation to attend the Conference at Vancouver, British Columbia, Canada to present his paper of Rs.44,435/- (Approximately) from Unassigned Grant as per the guidelines of IGNOU and to treat the period of Conference from 11-05-1994 to 14-05-1994 and the actual journey period as on duty as recommended by the Finance Committee.

Resolution No.10 : Permission to Smt. C. Sesharatnam, Deputy Director to participate in the Conference of American Centre for the study of Distance Education from 2nd to 5th June, 1994 at USA. (Note 3 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for according permission to Smt. C. Sesharatnam, Deputy Director to attend the Conference of American Centre for Distance Education at USA to present her paper accepted by the Conference Authorities and to meet 50% of the expenditure of Rs.40,200/- (Approximately) from Unassigned Grant as per the guidelines of IGNOU and to treat the period of Conference from 02-06-1994 to 05-06-1994 and the actual journey period as on duty as recommended by the Finance Committee.

Resolution No.11 : Permission to Dr.Y.S. Kiranmayi, Asso. Prof. of Business Management to participate in the World Conference during 7-9 July, 1994 at Singapore. (Note 4 of the 57th Meeting of the Finance Committee.)

Resolved to approve the proposal for according permission to Dr.Y.S. Kiranmayi, Associate Professor of Business Management to attend World Conference and present the paper on Enterprenuership Development among Women at Singapore and to meet 50% of the expenditure of Rs. 17,505/- (approximaely) from Unassigned Grant as per the guidelines of IGNOU and to treat the period of Conference from 07-07-1994 to 09-07-1994 and the actual journey period as on duty approved by the Finance Committee.

It was further resolved that henceforth a statement of the unassigned grant received, amount Aspent so-far, amount covered by the proposal, balance left should accompany every propasal for according permission to attend Conference outside the Country as recommended by the Finance Committee.

Resolution No.12 : Purchase of EPABX System for the University. (Note 5 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for purchase of one Tata Telecom Digital Non-Blocking EPABX Model PSX-150 wit accessories for a total cost of Rs.2,79,550/- from M/s. Andhra Pradesh Electronics Development Corporation Limited, a State Government undertaking, subject to the incorporation of annual maintenance provision also in the agreement for the purchase beyond the first year warranty period as recommended by the Finance Committee.

Resolution No.13 : Entrusting MBA Entrance Test to AIMA – Reg. (Note 6 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for entrustment of conducting the MBA Entrance Test to AIMA @ Rs.45/- per candidate including the four new Postgraduate Centres.

Resolution No.14 : Offer of land and Rs.1.00 lakh from Donors Construction of buildings of the University Study Centre at Vinajamoor, Nellore District – Reg. (Note 7 of the 57th Meeting of the Finance Committee).

Resolved to reject the offer of Donation of land and Rs.1.00 lakh partial assistance of the management of Y.R. Junior College, Vinjamoor for the construction of Study Centre Building, as it is not economical for the University to invest a sum of Rs.3.00 lakhs in remote places with less potentialities than regional towns.

Resolved further that any offer of 100% cost of land and construction may be accepted in such places also. However, even 75% or less of the cost may be accepted in important towns such as Visakhapatnam, Vijayawada, Warangal etc., and the remaining 25% cost or more be met by the University in view of the importance of the place for the University and the difficulty to get offer of full cost in such Regional Strategic Centres as recommended by the Finance Committee.

Resolution No.15 : Proposal for enhancement of tuition fee for the Postgraduate Programme of Dr.B.R. Ambedkar Open University (Note 8 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for enhancement of tuition fee and collection of the entire tuition fee of Postgraduate Programmes in one instalment as detailed in the Agenda Note for Postgraduate Courses for fresh entrants from the Academic Year 1994-95 as recommended by the Finance Committee. This would avoid the delay in despatch of reading material and consequent complaints from some students, as the entire course material for a year will be dispatched on admission.

Resolution No.16 : Starting of Postgraduate Courses in another four Existing Study Centres – Reg. (Note 9 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for starting four new Postgraduate Study Centres in the existing Undergraduate Study Centres located at Nizamabad, cuddapah, Rajahmundry and Mahaboobnagar subject to the condition that no unemployed person should be engaged for part-time appointment as supporting staff.

Resolved further, that starting of Postgraduate Study Centres may be considered at all the District Head Quarters except in twin cities eventually in a phased manner as recommended by the Finance Committee.

Resolution No.17 : Appointment of Honorary Consultant for Certificate Courses in Food & Nutrition in Urdu – Short-term Extension - Proposals – Submitted . (Note 10 of the 57th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in extending by one month from 16-04-1994 the term of appointment of Honorary Consultant for Certificate Programme in Food & Nutrition in Urdu. Further it was resolved that his term of appointment be extended for two months from 16-05-1994 to 15-07-1994 on a Consolidated Honorarium of rs.3,500/- per month as recommended by the Finance Committee to enable the supervision of the translation project.

Resolution No.18 : Enhancement of Powers of Vice-Chancellor in respect of contingent expenditure – Reg. (Note 11 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for enhancement of the limit of sanction of expenditure as recommended by Finance Committee for the following items only as shown against each:

ITEM NO	I) RECURRING ITEMS OF EXPENDITURE	EXISTING Rs.	PROPOSED Rs.
4.	To sanction expenditure on advertisement	1,00,000	1,50,000
6.	To sanction expenditure on purchase of a) News Paper/Periodicals b) Other Publications	1,00,000	1,50,000
11.	To sanction expenditure on hospitality to visiting dignitaries and for official meetings for each occasion	5,000	10,000
12.	To waive the invitation of quotations for jobs/purchases in exceptional cases for urgency.	10,000	20,000

Resolved further that regarding the remaining items the proposal may be resubmitted giving proper justification such as the number of times the excess over the existing powers was necessitated in a period of one year and the likelihood of repetition in the future as recommended by the Finance Committee.

Resolution No.19 : Purchase of Paper – Reg. (Note 12 of the 57th Meeting of the Finance Committee).

Resolved to approve the payment of excess quantity of paper supplied by M/s. Circar Paper Mills as shown in the Agenda Note at the rate approved by the Board of Management on 06-07-1993.

Resolved further that in future in purchase orders for paper, specific mention may be made that no quantity in excess of the University specified in the purchase order will be accepted by the University as recommended by the Finance Committee.

Resolution No.20 : Payment of Special Allowance to the Rector (Note 13 of the 57th Meeting of the Finance Committee).

Resolved to sanction an Adhoc Honorarium of Rs.500/- per month to Prof. C. Subba Rao for discharging duties as Rector and to seek the concurrence of the Government as it is a recurring item of expenditure.

Resolution No.21 : Revision and Rewriting the B.P.R. Courses as per the new format – Remuneration to Course Editor and Course Writers – Reg. (Note 14 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal of revision of remuneration for revision/rewriting/editing of existing DPR Courses for BPR as per the new self instructional format on par with the remuneration for writing of new courses as shown in the agenda note as recommended by the Finance Committee.

Resolution No.22 : Sanction of advance for purchase of Motor Car – Enhancement of quantum of advance – Reg. (Note 15 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for adopting of the G.O.Ms.No.161, dated 17-09-1992 for the benefit of the University employees enhancing the ceiling for car advance to Rs.1,50,000/- and to revise the provision for Car Advance to Rs.7.5 lakhs for the current year 1994-95 as recommended by the Finance Committee.

Resolution No.23 : Dr.B.R. Ambedkar Open University – Providing steps for plaza area of Administrative Building – Approval of tenders.(Note 16 of the 57th meeting of the Finance Committee).

Resolved to approve the lowest negotiated tender of Sri M. Rama Ro, Hyderabad which stands at Rs.3,26,806.70 ps. At + 14.957% excess over the sanctioned estimate based on SSR 1993-94, R & B Head Quarters Circle, Hyderabad for providing steps to plaza in Administrative-cum-Support Services Building at the University Campus, Jubilee Hills, Hyderabad as recommended by the Finance Committee.

Resolution No.24 : Construction of 9 room Guest House at University Campus, Jubilee Hills, - Approval for Tenders – Reg. (Note 17 of the 57th Meeting of the Finance Committee).

Resolved to approve the lowest negotiated tender of M/s. Quality Constructions, Hyderabad which works out to Rs.16,08,907.15 ps at (-) 3.132% less than the sanctioned estimate based on SSR 1993-94, R & B , Head Quarter Circle, Hyderabad for the construction of Guest House for Research Scholars/Visiting Experts at University Campus, Jubilee Hills, Hyderabad as recommended by the Finance Committee.

Resolution No.25 : Purchase of Steel and cement required for construction of reading material Godown and Guest House at University Campus, Jubilee Hills, (Note 18 of the 57th Meeting of the Finance Committee).

Resolved to approve the purchase of Tor Steel from SAIL 7 mild steel from Local Market by calling quotations.

Resolved further that 50% of the quantity of Cement proposed by purchased from M/s. Cement corporation of India a Government of India Undertaking and to call for tenders for the remaining 50% of the quantity well in advance and to make purchase form M/s. Cement Corporation of India only when its offer proved to be the lowest as recommended by the Finance Committee.

Resolution No.26 : Dr.B.R. Ambedkar Open University – Construction of Reading material Godown with mechanised storage facilities at University Campus, Jubilee Hills, Approval for Tenders –Reg. (Note 19 of the 57th meeting of the Finance Committee).

Resolved to approve the lowest negotiated tender of M/s. Mohammed Ali & Sons, Hyderabad which works out to Rs.26,86,517.76ps at + 3.498% excess over the sanctioned estimate based on SSR (1993-94) R & B , Head Quarters Circle, Hyderabad for the construction of Reading Material Godown with mechanised storage facilities at the University Campus, Jubilee Hills, Hyderabad as recommended by the Finance Committee.

Resolution No.27 : Purchase of various kinds of paper for printing purposes – Reg. (Note 20 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for the purchase of Double Demi Size Maplitho 60 GSM natural shade of 45 metric tonnes from M/s. Circar Paper Mills Limited, and 90 Mts from M/s. Coastal Chemicals Limited, in proportion to their offer of supply before August, 1994 and all the three firms quoted the same rate and 9 MTs of Cream Wove 60 GSM from M/s. Coastal Chemicals Limited, Hyderabad at basic price of Rs.20,850/- + the current rate of excise duty on the basic rate as recommended by the Finance Committee.

Resolution No.28 : Purchase of hard and soft wares for Computers – DEC Grant, 1993 – Reg. (Note 21 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for purchase of Computer Hard and Soft Ware from four different firms namely M/s. Solvers India Limited, M/s. HCL-HP, M/s. PIXCEL Computers and M/s. WIPRO Infrotech Limited as shown in the agenda note who have quoted lowest rates under different heads.

Resolved further to authorise the University to place the purchase order immediately in view of the Distance Education Council, IGNOU giving the money in March, 1993 , and the final reminder for the utilization of the grant which is overdue by four months as recommended by the Finance Committee.

Resolution No.29 : Dr.B.R. Ambedkar Open University – Providing R.C.C. Slabs at the first floor level on either side of double height entrance halls in Administrative-cum-Support Services Building of the University, Jubilee Hills, Hyderabad – Tender approval (Note 22 of the 57th Meeting of the Finance Committee).

The Board felt that on the laying of R.C.C. roof at the first floor level for both the halls in the Administrative Building being a technical and architectural decision, an expert committee consisting of the following members be constituted to study the blending of the architectural designs and submit its report keeping in view the architectural considerations with the additional accommodation required.

1.	Md. Ghousuddin	-	Engineer-in-Chief (Buildings)
2.	Sri Raghukul Prasad	-	Architect
3.	Sri Govinda Ro	-	Architect, Madras
	OR		
4.	Sri B.N. Reddy	-	Architect, Hyderabad (If Sri Govind Rao can not attend)

The report of the Architects Committee be placed before the Board of Management for consideration.

The Board further felt that no extraneous considerations either of the faculty or of the employees have any bearing on this issue as the materis of a technical and architectural nature, which could only be decided by an Expert Committee of Architects.

The Board also felt that it is advisable for the University to have an interior decorataion consultant for imaginative use of colour scheme, furniture and layout in the office rooms, Auditorium, Conference Hall, and other area of public relevance including acoustics, flooring, ceiling etc.

Resolution No.30 : Creating of Pension Fund for the benefit of employees of Dr.B.R. Ambedkar Open University – Reg. (Note 28 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for creation of Pension Fund by the University making contribution of Rs.2.00 lakhs per year and to address the Government to

sanction necessary grant for the remaining amount of contribution to be made into the fund every year to meet the future pensionary liability when it arises from year to year as recommended by the Finance Committee.

Resolution No.31 : Implementation of Revised Pay Scales, 1993 – Reg. (Note 24 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for extension of Revised Pay Scale of Rs.3310-6840 in RPS, 1993 corresponding to the old scale of pay of Rs.1810-3230 to Ms. G. Saroja, Documentation Assistant as recommended by the Finance Committee.

Resolution No.32 : Payment of Special Pay for work in the Vice-Chancellor's Peshi – Extension of facility to one Attender working at the residence of the Vice-Chancellor – Proposal (Note 25 of the 57th Meeting of the Finance Committee).

Resolved not to agree to the proposal as recommended by the Finance committee

Resolution No.33 : Enhancement of remuneration to Counsellors and other supporting staff for conducting Science Practicals to the Academic year 1993-94 . (Note 26 of the 57th Meeting of the Finance Committee).

Resolved to ratify the action of the Vice-Chancellor in approving the rates of remuneration as detailed in the Agenda Note to counsellors and other Lab supporting Staff to conduct Science Practicals subject to the condition that those rates should be valid for atleast three years without any change as recommended by the Finance Committee.

Resolution No.34 : Providing Extension Lecturers/Summer School for Postgraduate Programmes of M.A. (Public Administration), M.A. (Political Science), M.Sc. (Maths) and M.B.A. (Note 27 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for providing extension lectures/Summer School Classes in each course of Postgraduate Programme on payment of honorarium of Rs.150/- per lecture and Rs.50/- for conveyance to the resource persons in City and District Centres, subject to the condition that this rate is payable to Professors or persons of equivalent rank only as recommended by the Finance Committee.

Resolution No.35 : Enhancement of rate of remuneration payable to certain categories of the Daily Wage Employees . (Note 28 of the 57th Meeting of the Finance Committee).

Resolved to approve the proposal for enhancement of wages in view of the increase in price Index of the rates for Daily Wage Employees from Rs.35/- to Rs.45/- to the Junior Assistant-cum-Typists. Data Entry Operators, Drivers, etc., and Rs.30/- to Rs.40/-to Record Assistants and from Rs.27/- to Rs.35/- to Office Attenders, subject to the condition that the wages be paid for the actual days of work only as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventy Fourth Meeting of the Board of Management held at 4.00 P.M. on 8th June, 1994 in the Meeting Hall, University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Prof. C. Subba Rao
Sri P.V. Rao
Sri A.R. Jaya Prakash
Sri R. Kodanda Rama Reddy
Prof. P. Ramaiah
Sri C. Dass
Dr. K. Krishna Murthy

MINUTES OF THE SEVENTY FOURTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 4.00 P.M ON 08-06-1994 IN THE ADMINISTRATION BUILDING OF THE UNIVERSITY AT THE UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. S. Bashiruddin
Prof. C. Subba Rao
Sri P.V. Rao
Sri A.R. Jaya Prakash
Sri R. Kodanda Rama Reddy
Prof. P. Ramaiah
Sri C. Dass
Dr. K. Krishna Murthy
Prof. M. Satyanarayana Rao i/c. Registrar & Secretary

At the outset the Vice-Chancellor commended the valuable guidance rendered by Sri P.V. Rao, Principal Secretary, Education Department as member of the Board who is now under orders of transfer. The Board of Management unanimously resolved to place on record the valuable guidance received from Sri P.V. Rao.

Resolution No.1 : Minutes of the Seventy Third Meeting of the Board of Management held on 07-05-1994 – Confirmation of. (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 07-05-1994.

Resolution No.2 : Review of action taken on the minutes of the earlier meeting (73rd Meeting) held on 07-05-1994. (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Recognition of Dr.B.R. Ambedkar Open University Administrative Officers' Association. (Note 3 of the Agenda).

Resolved to approve the proposal for according conditional recognition to "Dr.B.R. Ambedkar Open University Administrative Officers' Association" subject to amendment/incorporation of Bye-laws as directed by the University.

Resolution No.4 : Extension of joining time to Sri Krishna Gangayathi – Appointment of Finance Officer. (Note 4 of the Agenda).

Resolved to appoint Sri S. Chandra Mouli, the third candidate in the panel recommended in Government Letter No.3214/UEI-1/93-2, Education, dated :05-02-1994 as Finance Officer of the University since the first candidate Sri Gangavathi who was appointed as Joint Registrar (Est.) of Osmania University recently after accepting the offer declined as he was appointed as Joint Registrar and the second candidate Sri Sultan Lateef also promoted as Joint Registrar in Osmania University informed that he is also not willing to join as Finance Officer in this University.

Resolution No.5 : Estt. – Regularisation of daily wage employees. (Note 5 of the Agenda).

Resolved to approve the proposal for adoption of the G.O.Ms.No.212, dated 22-04-1994 and regularisation of the daily wage employees subject to the conditions laid down by the Government in the specific scheme and after the receipt of concurrence from the Government.

Resolution No.6 : Prescribing specialised qualifications treating as essential for certain teaching – supportive posts . (Note 6 of the Agenda).

Resolved to approve the proposal prescribing special qualification for all the teaching posts including Deputy Director (Student Services) and Assistant Director (Student Services,), Producer (AVP&RC) as detailed in the agenda note in view of the need for relevant specialisation for handling new courses and meeting new demands as detailed in the Agenda.

Resolution No.7 : Filling up of Academic Assistant Posts – Proposal for re-advertisement. (Note 7 of the Agenda).

Resolved to approve the proposal to re-advertise the posts of Academic Assistants with the proviso that photos have to be affixed to the applications and the details of the relevant syllabus for the screening test will be supplied to the applicants.

Resolved further that the amount paid by the candidates applied earlier for the posts of Academic Assistants in 1993 be refunded through Account Payee demand Drafts or Money Order individually.

Resolved further to invite revised fresh applications for the Academic Assistants Posts.

Resolution No.8 : Purchase of Tor Steel required for the construction works of the University Campus, Jubilee Hills, (Note 8 of the Agenda).

Resolved to approve the proposal for purchase of 135 MT of Tor Steel either from M/s. Steel Authority of India Ltd., or from M/s. Visakhapatnam Steel Plant (both Government of India Enterprises) for the University works depending upon the availability of Steel with those firms, as an average rate of different diameters of Rs.13,500/- approximately per M.T. amounting to Rs.18,22,500/- approximately.

Resolution No.9 : Enhancement of fee for cost of application and registration fee for applying for employment in the University. (Note 1 of the 58th Meeting of the Finance Committee).

Resolved to approve the proposal for enhancement of cost of application form to Rs.20/- and the registration fee to Rs.50/- to be collected from the candidates applying for posts notified by this University for all posts above the cadre of Superintendents as recommended by the Finance Committee.

Resolution No.10 : Examination Branch – Enhancement of remuneration to Additional Chief Superintendent and increase of local conveyance to the Valuers & Scrutinizers. (Note 2 of the 58th Meeting of the Finance Committee).

Resolved to defer the item pending furnishing of full details regarding the rates of remuneration now paid to all categories of work in the Examination Branch and dates on which they were fixed or revised for paper setters, valuers, Investigators, Moderators etc. Further, it was agreed to that revision in the rates of remuneration may be done once in three years instead of piecemeal revisions for individual categories of work as recommended by the Finance Committee.

Resolution No.11 : House Building Advance – Revision of ceiling and eligibility. (Note 3 of the 58th meeting of the Finance Committee).

Resolved to approve the proposal for adoption of G.O.Ms.No.217, Finance & Planning, dated: 28-04-1994 for the benefit of employees of the University governed by the Revised Pay Scales, 1993 as recommended by the Finance Committee.

Resolution No.12 : Starting of Certificate Programme in Food & Nutrition in Urdu Medium. (Note 4 of the 58th meeting of the Finance Committee.)

Resolved to approve the proposal for starting of Certificate Programme in Food & Nutrition in Urdu medium at 10 potential Study centres with Urdu knowing population as detailed in the Agenda Note as continuing Education Programme with an estimated cost of Rs.31,205/- p.a. as against the expected income of Rs.60,000/- as recommended by the Finance Committee.

Resolution No.13 : Purchase of Digital Scanner-cum-Printer. (Note 5 of the 58th Meeting of the Finance Committee).

Resolved to ratify the decision taken by the Vice-Chancellor in purchasing “Resograph”, a Digital Scanner-cum-Printer from M/s. HCL Ltd., Secunderabad for a total cost of Rs.4,99,999.65ps with annual maintenance charges of Rs.25,000/- per year or one million copies whichever is earlier utilizing the unforeseen balance of savings of Distance Education Council’s Emergency interim grant of Rs.23.20 lakhs to be settled by April 30, 1994 in view of its utility to the University as recommended by the Finance Committee.

Further resolved that ratification of a purchased proposal should not be resorted to in future when the Finance Committee is scheduled to meet shortly, as in this case observed by the Finance Committee that since the Finance Committee was scheduled on 26-05-1994, the purchase order which was placed on 18-05-1994 could have been placed on the same day and after getting concurrence of the Finance Committee.

Resolution No.14 : Preparation of detailed estimates for University Works – Scrutining by R & B Department. (Note 6 of the 58th Meeting of the Finance Committee).

Resolved to approve the proposal of sending the detailed estimates in excess of Rs.1.00 lakh to S.E. (R&B) Head Quarters Circle, Hyderabad for scrutiny of the rates in the estimate on payment of scrutiny charges at ½% of the value of the estimate as per G.O.Ms.No.974, PWD, dated: 22-05-1970 and as further amended in Memo No.508/C/78-7 T, R&B, dated 13-12-1978 as recommended by the Finance Committee.

Resolution No.15 : Estt. – Sanction of advance for purchase of Bicycle/Scooter/Motor Cycle – Enhancement of ceiling. ((Note 7 of the 58th Meeting of the Finance Committee).

Resolved to approve the proposal for adoption of the G.O.Ms.No.218, dated :28-04-1994 enhancing the ceiling rates of advances for various conveyances for the benefit of the University employees drawing pay in the Revised Pay Scales, 1993 as recommended by the Finance Committee.

Resolution No.16 : Estt. – Sanction of Marriage Advance Enhancement of ceiling. (Note 8 of the 58th Meeting of the Finance Committee).

Resolved to approve the proposal for adoption of the G.O.Ms.No.219, dated 28-04-1994 enhancing the ceiling of quantum of advances for marriage for the benefit of the non-teaching employees working in the University as recommended by the Finance Committee.

Resolution No.17 : Supply and erection of 8-passenger capacity lift in the Administrative-cum-Support Services Building. (Note 9 of the 58th Meeting of the Finance Committee).

Resolved to approve the proposal for entrustment of Supply and erection of 8-passenger capacity lift automatic collapsible type with self closing gates to M/s. Kone Elevator India Ltd. Secunderabad at a cost of Rs.4,44,016/- with comprehensive Maintenance charges of Rs.1,200/- per month after the 12 month guarantee period as recommended by the Finance Committee.

Matter brought forward by the Vice-Chancellor :

Sub: 70th Annual Meeting of the Association of Indian Universities.

The Vice-Chancellor apprised the members that the Secretary general of the Association of Indian Universities (AIU) requested the University to consider hosting the 70th Annual Meeting of the AIU to be held some time in November, 1995 on behalf of South Zone. The members approved holding of AIU Conference, as this would enable Dr.B.R. Ambedkar Open University to join the mainstream of Higher Education in India.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventy Fifth Meeting of the Board of Management held at 3.30 P.M. on 8th July, 1994 in the Meeting Hall, University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor
Prof. S. Bashiruddin
Prof. C. Subba Rao
Sri C.S. Rangachari
Sri A.R. Jaya Prakash
Sri R. Kodanda Rama Reddy
Prof. P. Ramaiah
Sri C. Dass
Dr. K. Krishna Murthy
Sri Y.V.Chalapathi Rao

MINUTES OF THE SEVENTY FIFTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.30 P.M ON 08-07-1994 IN THE ADMINISTRATION BUILDING OF THE UNIVERSITY AT THE UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. S. Bashiruddin
Prof. C. Subba Rao
Sri C.S. Rangachari
Sri A.R. Jaya Prakash
Sri R. Kodanda Rama Reddy
Prof. P. Ramaiah
Sri C. Dass
Dr. K. Krishna Murthy
Sri Y.V. Chalapathi Rao

Prof. M. Satyanarayana Rao i/c. Registrar & Secretary

Resolution No.1 : Minutes of the Seventy fourth Meeting of the Board of Management held on 08-06-1994 – Confirmation – Regarding (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 08-06-1994.

Resolution No.2 : Review of action taken on the minutes of the earlier meeting held on 08-06-1994 (Note 2 of the Agenda).

Reviewed.

While reviewing the action taken on Resolution No.6 relating to issue of Notification inviting applications for vacant posts, the Board resolved in pursuance of its earlier Resolution No.18 of March 30, 1994, that an Expert Committee for framing the criteria for Interviews for selection of candidates for Teacher posts be placed before the Board at its next Meeting. Dr.K. Krishna Murthy, member of the Board will be one of the Experts in the Committee to be constituted for this purpose.

Resolution No.3 : VII Annual Convocation – Award of Gold Medals and Book Prizes (Note 3 of the Agenda).

Resolved to approve the award of Gold Medals and Book Prizes to the eligible meritorious students for the years 1991-92 and 1992-93 as detailed in the agenda note.

Resolved further that the future agenda notes relating to award of Gold Medals shall also contain the information relating to the aggregate marks scored by the students, the maximum marks for the particular course and the Division awarded to the student.

Resolution No.4 : 7th Annual Convocation of the University . (Note 4 of the Agenda).

Resolved to record the information that the Convocation will be held on August 23, 1994 and that D. Litt (Hons.) will be awarded to Dr.D. Swaminadhan, member, Planning Commission, Government of India and Mrs.Dr. Savitha Bhimrao Ambedkar, noted Social Worker.

Resolution No.5 : Appointment of Registrar – Reg. (Note 5 of the Agenda).

The Board resolved to appoint Prof. P. Ramaiah, Professor of Economics as Registrar of the University for a period of two years from the date of assuming charge with a proviso that he ceases to be a Member of the Board from the date of assumption of charge as Registrar.

Resolved further that Prof. M. Satyanarayana Rao who is I/c. Registrar at present, be appointed as the Director (Evaluation) for a period of two years from the date of his assuming charge.

Resolution No.6 : Proposed visit of the Prime Minister of India Sri P.V. Narasimha Rao to inaugurate Dr.B.R. Ambedkar Open University

Administrative-cum-Support Services Building (Note 6 of the Agenda).

Resolved to record the information.

Resolution No.7 : Request for sanction of Study Leave abroad to Dr. K. Koteswara Rao, Associate Professor of Commerce – Reg. (Note 7 of the Agenda).

Resolved to approve the proposal for sanction of duty Leave as detailed in the agenda note to Dr.K. Koteswara Rao, Associate Professor of Commerce of this University from 15-07-1994 or from the date of his relief as per the University and UGC rules.

Further, the Board suggested, in future, when proposal for Study Leave are placed before the Board full service details of the candidate including his or her date of appointment to this University and earlier details also be furnished.

Resolution No.8 : Proposal for appointment of consultants – Reg. (Note 8 of the Agenda).

Resolved to approve the proposal to appoint Prof. S. Brahmaji Rao who is currently UGC Professor Emeritus in this University as Science Programme Consultant for a period of one year with effect from 01-09-1994 on a consolidated honorarium of Rs.3500/- per month.

Resolved further that a panel of names be submitted to the Board for considering appointment for the Programme Consultant in Industrial Microbiology, Ground Water Management and other courses planned by the University.

Resolution No.9 : Re-employment of Sri Ram Reddy, Deputy Executive Engineer in University Service. (Note 9 of the Agenda).

Resolution No.10 : Permission for leaving the country to complete Ph.D. Work – Request of Mr.K. Ravikanth. (Note 10 of the Agenda).

Resolved to approve the proposal for grant of leave from 15-07-1994 to 16-02-1995 on loss of pay and without any financial commitment on the part of the University, and to accord permission to go abroad to Sri K. Ravikanth, Producer (AVP&RC) for the completion of his Ph.D.

Resolution No.11 : Implementation of career Advancement Scheme for award of Asst. Professor (Senior Scale) (Note 11 of the Agenda).

Resolved that the proposal be re-submitted with full details of service of the teachers recommended for award of senior scale including their past service in other Universities and the eligibility conditions relating to Career Advancement Scheme as communicated with the G.O.Ms.No.169.

Resolution No.12 : Annual Maintenance Service Contract for Computers (Note 1 of the 59th Meeting of the Finance Committee).

Resolved to approve the proposal for the entrustment of Annual Maintenance contract of the Computers to M/s. Integrated Data Systems Limited., at a total cost of Rs.1,22,500/- making the quarterly payments in advance as recommended by the Finance Committee.

Resolution No.13 : Revision of powers of Vice-Chancellor in respect of Contingent Expenditure – Reg. (Note 2 of the 59th Meeting of the Finance Committee).

Resolved to approve the proposal for enhancement of the limits for sanction of expenditure by the Vice-Chancellor as proposed in the note excluding the purchase and acceptance of tenders for vehicles as recommended by the Finance Committee.

Resolution No.14 : Proposal for payment of Honorarium to Professor i/c. Library – Reg. (Note 3 of the 59th Meeting of the Finance Committee).

Resolved to approve the proposal for the payment of Honorarium of Rs.200/- per month to Prof. C.R. Visweswara Rao for discharging additional duties as Incharge Library as recommended by the Finance Committee.

Resolution No.15 : Payment of Special Allowance to the Digital Scanner-cum-Printer Attendant (Risograph attendant) (Note 4 of the 59th Meeting of the Finance Committee).

Resolved to approve the proposal for payment of allowance of Rs.30/- per month to Risograph Attendant on par with the tare applicable to attenders utilised as Reneo Operators as recommended by the Finance Committee.

Resolution No.16 : Proposal for payment of Washing Allowance to Drivers attending Vice-Chancellor's Car (Note 5 of the 59th Meeting of the Finance Committee).

Resolved to defer the proposal as recommend by the Finance Committee.

Resolution No.17 : Proposal for payment of interim allowance to drivers used for heavy vehicle work – Reg. (Note 6 of the 59th Meeting of the Finance Committee).

Resolved to await the approval of the government for upgradation of 4 light vehicle driver posts to heavy vehicle driver posts as recommended by the Finance Committee.

Resolution No.18 : Membership in India International Centre.,New Delhi (Note 7 of the 59th Meeting of the Finance Committee).

Resolved to ratify payment of admission fees and the Annual membership Fee of Rs.63,300/- for the year 1994-95 in modification of the amount of Rs.25,000/- approved by the Board of Management in January, 1990 and to approve the proposal for payment of annual membership from the year 1995-96 onwards as recommended by the Finance Committee.

Resolution No.19 : Drawal of Petrol and Diesel etc., from the Jubilee Hills filling station, Road o.1, Jubilee Hills. (Note 8 of the 59th Meeting of the Finance Committee).

Resolved to approve the proposal for the drawal of fuels, lubricants etc., for the University vehicles from the Jubilee Hills filling station on payment of 1 percent extra service charges on the cost of fuels as recommended by the Finance Committee.

Resolved further that some petrol vehicles be converted into Diesel vehicles in a phased-wise manner.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

Seventy Sixth Meeting of the Board of Management held at 3.30 P.M. on 17th August, 1994 in the Meeting Hall, University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin

Prof. C. Subba Rao

Sri C.S. Rangachari

Dr. A. Krishna Murthy

Sri R. Kodanda Rama Reddy

Sri C. Dass

Sri Y.V.Chalapathi Rao

MINUTES OF THE SEVENTY SIXTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.30 P.M ON 17-08-1994 IN THE ADMINISTRATION BUILDING OF THE UNIVERSITY AT THE UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. S. Bashiruddin

Prof. C. Subba Rao

Sri C.S. Rangachari

Dr. A. Krishna Murthy

Sri R. Kodanda Rama Reddy

Sri C. Dass

Sri Y.V. Chalapathi Rao

Prof. P. Ramaiah

Registrar & Secretary

Resolution No.1 : Minutes of the Seventy Fifth Meeting of the Board of Management held on 08-07-1994 – Confirmation – Reg. (Note No.1 of the Agenda).

Resolved to confirm the minutes of the Seventy Fifth Meeting of the Board of Management held on 08-07-1994.

Resolution No.2 : Review of action taken on the minutes of the earlier meeting held on 08-07-1994 (Item No.2 of the Agenda).

Reviewed.

Resolution No.3 : D.Sc. (honoris Causa) to be conferred on Dr.D. Swaminathan, Member, Planning Commission, Government of India, instead of D.Litt at VII Annual Convocation –Revised note submitted vide Chancellor’s suggestion – Reg. (Note No.3 of the Agenda).

Resolved to approve the proposal for conferring the Honorary Degree of D.Sc. in place D.Litt on Dr. D. Swaminathan, Member Planning Commission, and Government of India.

Resolution No.4 : VII Annual Convocation – Award of Gold Medals and Book Prizes – Revised list of Gold Medals – Submission for approval – Reg. (Note No.4 of the Agenda).

Resolved to approve the proposal to award “Smt Sushila Narayana Reddy Gold Medal” and “Thummala Dhananjaya Chowdary Memorial Gold Medal” for the year 1991-92 to Mr. G. Srinivasa Murthy, Hall Ticket No.1089-61687 instead of Mr. P. Ramesh.

Resolution No.5 : Implementation of Career Advancement Scheme for award of Assistant Professor (Senior Scale). (Note No.5 of the Agenda).

Resolved to approve the award of Senior Scale of Rs.3000-5000 to the three Assistant Professors of Dr.B.R. Ambedkar Open University namely Dr.K. Swamy, Sri C. Venkataiah and Dr.C, Raja Mouli with effect from 20-07-1993, 01-01-1994 and 15-11-1993 respectively as recommended by the respective screening committees in accordance with their entitlement as per G.O.Ms.No.169, Education dated:07-07-1990.

Resolution No.6 : Appointment of Sri V. Syama Sundara Rao as Finance Officer by S.K. University – request for deputation – Reg. (Note No.6 of the Agenda).

Resolved to approve the proposal to depute Sri V. Syama Sundara Rao to S.K. University as Finance Officer for a period of one year from the date of his relief from the University on usual foreign service terms.

Resolution No.7 : Request for re-fixation of pay after appointment in the University. (Note No.7 of the Agenda).

Resolved to approve the proposal for re-fixation of pay of Prof. V. Ramakrishna Reddy and Dr. P. Narasaiah from the date of their appointment in the University Service as approved by the Commissioner of Collegiate Education consequent on implementation of Career Advancement Scheme.

Resolution No.8 : request for fixation of pay in the scale of Rs.3000-5000 – Representation of Sri A. Sudhakar, Assistant Professor of Commerce. (Note No.8 of the Agenda).

Resolved to approve the proposal for fixation of pay of Dr.A. Sudhakar, Assistant Professor of Commerce at Rs.3,100/- in the pay scale of Rs.3000-5000 with effect from 03-01-1994 as per his entitlement under Career Advancement Scheme.

Resolution No.9 : Dr.BRAOU – Implementation of Merit Promotion Scheme in respect of Lecturers/Readers – Adoption of G.O.Ms.No.242, dated 01-08-1994 . (Note No.9 of the Agenda).

Resolved to adopt the G.O.Ms.No.242, dated: 01-08-1994 by the University for implementation of Merit Promotion Scheme in respect of Lecturers/Readers as per the conditions stipulated in the Government order.

Resolved further that the Orders of promotion be issued only after obtaining approval of the Board of Management.

Resolution No.10 : Proposal for adoption of revised orders of the Pay scales of the Non-Teaching Staff of the University .(Note No.10 of the Agenda).

Resolved to adopt G.O.Ms.No.140 (Finance & Planning) (FW.PC.I) Department, dated :29-03-1994 for the benefit of employees of this University subject to notional benefit and monetary benefit from 01-04-1993 as laid down in the Government Orders.

Resolution No.11 :: Request of Smt. B. Nagamma, Wife of Late Sri B. Subbarajudu, Roneo Operator (Permanent) regular employees who died while in service- for appointment as on Office Attender (on regular basis) – Reg. (Note No.11 of the Agenda).

Resolved to approve the proposal for appointment of Smt B. Nagamma, Wife of Late Sri B. Subbarayudu as Office Attender on regular basis on compassionate Grounds.

Resolution No.12 : Minor amendment to the title of the University i.e., Dr.B.R. Ambedkar Andhra Pradesh Open University – Reg. (Note No.12 of the Agenda).

The Board resolved to change the name of the University as “Dr.B.R. Ambedkar Open University of Andhra Pradesh”.

Resolution No.13 : Seminar on “The Role of technology in Distance education “DERRC, Bangkok-Participation of Prof S. Bashiruddin, Vice-Chancellor, Dr.B.R. Ambedkar Open University –Approval as Member, DERRC – Reg. (Note 13 of the Agenda).

Resolved to approve the nomination of Prof. S. Bashiruddin, Vice-Chancellor to participate in the Seminar on “The Role of Technology in Distance Education” scheduled to be held on September 09-11,1994 at Thailand and to approve the approximate expenditure of Rs.10,000/- to be met from the unassigned grant of

the Distance Education Council, Indira Gandhi National Open University available for this purpose. The organisers are providing free hospitality and partial air travel grant to the participant of this University.

Resolution No.14 : Request of Non-Teaching Employees Association for sanction of Incentive Increment on the occasion of Inauguration of Buildings . (Note 14 of the Agenda).

The Board considered the request of Non-Teaching Employees Association to sanction one incentive increment or one month salary on the occasion of Inauguration of University Buildings and resolved not to agree to the proposal as this was not a silver or Golden jubilee event for such consideration.

Resolution No.15 : Admission of Mr. Nasir Ibrahim A. Rahim Obaid of Jordan into Undergraduate Course of this University – Reg. (Note 15 of the Agenda).

Resolved to reject the proposal for giving admission to Nasir Ibrahim A. Rahim Obaid, a citizen of Jordan into II year B.A, Degree Course of this University.

Resolution No.16 : Starting of Postgraduate Centre at Kurnool – request – Reg. (Note 16 of the Agenda).

Resolved to approve the proposal for starting of Postgraduate Programmes at the University Study Centre, Kurnool during the Academic year 1994-95, in view of large enrolment at this Study centre.

Resolution No.17 : Naming of the University New Campus – reg. (Note 17 of the Agenda).

The Board considered the matter relating to naming of the Campus as “Sarvathrika Nagar”/”Sarvathrika Puri” and authorised the Vice-Chancellor to consult the linguistic experts concerned who have knowledge in the field and to place the matter before the Board of Management for consideration.

Resolution No.18 Dr.BRAOU – Appointment of Superintending Engineer on deputation from R & B Department – Creation of Post of Superintending Engineer – Reg. (Note No.1 of the Finance Committee Agenda).

Resolved to approve the proposal for the creation of Post of Superintending Engineer for a period of one year by meeting the expenditure from the works provision of the University and to ratify the payment of pay and Allowances to Sri Md. Haneef, pending creation of Post.

Resolved that the future staff requirements of the Engineering Division for the maintenance of the Campus may be estimated and the proposal placed before the next Finance Committee for consideration as recommended by the Finance Committee.

Resolution No.19 : Dr.BRAOU – Appointment of Medical Consultant at new Campus – Reg. (Note 2 of the Finance Committee Agenda).

Resolved to defer consideration of the item until the construction of Essential services Staff Quarters on the Campus.

Resolution No.20 : Dr.BRAOU- Hospitality and incidental expenses in connection with the inauguration of the Campus by the Prime Minister of India on 31-08-1994. (Note No.3 of the Finance Committee Agenda).

Resolved to approve the proposal for sanction of Rs.1.00 lakh towards hospitality, mementoes and other incidental expenses in connection with the inauguration of the campus by the Prime Minister of India as recommended by the Finance Committee.

Resolution No.21 : Starting of P.G. one year Diploma/Bachelor's Programme –Rates of remuneration payable to Course Writers/Editors – Reg. (Note No.4 of the Finance Committee Agenda).

Resolved to approve the following rates of remuneration to the Course Writers/Editors for all One-year P.G. Level Bachelor's/Diploma Programmes of the University as recommended by the Finance Committee.

Editing of Course Material	Rs.6,000/- per course
Lesson Writing	Rs.750/- per unit

Resolution NO.22 : Revision of purchase procedure – reg. (Note No.5 of the Finance Committee Agenda).

Resolved to approve the amendments proposed to the procedure for purchase of Stores stationery, printing. Etc., as shown in the Annexure to the agenda note as approved by the Finance Committee.

Resolution No.23 : Audit Reports for the years 1984-85 to 1987-88 – Reg. (Note No.6 of the Finance Committee Agenda).

Resolved to approve the audit reports and replies to the Audit Reports for the years from 1984-85 to 1987-88as recommended by the Finance Committee.

Resolution No.24 : Construction of Type IV (8 Nos.) Type III (4 Nos) and Type II (4 Nos) Quarters at University Campus, Jubilee Hills, Hyderabad for Essential Services Staff – Sanction of Estimate – Reg. (Note No.7 of the Finance committee Agenda).

Resolved to approve the proposal for the Administrative sanction for Rs.24 lakhs for constructing 8Nos. Type IV, 4 Nos. Type III and 4 Nos. Type II Quarters for the University's essential services staff by locating them at a suitable place.

Resolved further preparation of a revised master plan be made incorporating the existing buildings for the entire campus area earmarking the areas for the different types of quarters, future buildings for the University, dispensary, storage godowns, recreation area for functional use. etc., so that the whole plan presents a perspective for future growth as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Special Meeting (7th Annual Convocation) of the Board of Management held at 10.15 a.m. on 23-08-1994 at Sri Satya Sai Nigamagamam (Kalyana Mandapam) Auditorium, Srinagar Colony, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Prof. C. Subba Rao
Sri C.S. Rangachari
Dr. A. R. Jaya Prakash
Sri R. Kodanda Rama Reddy
Sri C. Dass
Dr.K. Krishna Murthy
Sri Y.V.Chalapathi Rao

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 10.15 A.M ON 23-08-1994 AT SRI SATYASAI NIGAMAGAMAM (KALYANA MANDAPAM) AUDITORIUM SRINAGAR COLONY, HYDERABAD. (VENUE OF THE SEVENTH CONVOCATION).

MEMBERS PRESENT:

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Prof. C. Subba Ro		
Sri A.R. Jayaprakash		
Sri C. Dass		
Dr. K. Krishna Murthy		
Sri Y.V. Chalapathi Rao		
Prof. P. Ramaiah		Registrar & Secretary

Resolution No.1 : Conferring of Degrees and Diplomas.

RESOLVED that the candidates who have been certified to be qualified severally for the Certificates, Degrees and Diplomas as detailed in the list appended* on the

basis of the reports of the Examiners duly appointed be admitted to the respective Certificates, Degrees and Diplomas.

*This is kept in Examinations Branch.

RESOLUTION NO.2 : Awards of Gold Medals.

RESOLVED to approve the award of Gold Medals to the Students shown in the list (appended) at the 7th Annual Convocation held on 23-08-1994.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

1989-1990 BATCH ACADEMIC YEAR 1991-1992.

Sl. No.	NAME OF THE GOLD MEDAL	CONDITION OF AWARD	NAME OF THE CANDIDATE HALL TICKET NO.	FACULTY	MARKS SECURED WITH PERCENTAGE
1.	SMT SUSHILA NARAYANA REDDY GOLD MEDAL	To the student who secures highest aggregate marks in B.A./B.Com/B.Sc. course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	G.SRINIVASA MURTHY 1989-61687	B.Sc	1207/1600 75.437
2.	V.R. NARLA MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.A. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the Course	H. LAKSHMINA RASMMA 3589-70405	B.A	1077/1600 67.312
3.	SAVERA GOLD MEDAL	To the student who secures highest aggregate marks in B.Com. Course (Optional subjects of II & III year)d by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	K. PADMA 2489-68000	B.Com.	754/1200 62.83

4.	THUMMALA DHANANJAYA CHOWDARY MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.Sc., Course bypassing all the subjects within the minimum period prescribed by the University for the completion of the Course.	G. SRINIVASA MURTHY 1989-61687	B.Sc	1207/1600 75.437
5.	KAVURI CHALAPATHI RAO GOLD MEDAL	To the student who secures highest aggregate marks in B.Com., (T.M) course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	A. SRINIVAS B. 2489-66701	B.Com.	958/1600 59.875
6.	SRI T. SUBBARAMI REDDY GOLD MEDAL	To the student who secures highest aggregate marks in Post-Graduate Diploma in Public Relations by passing all he subjects at one attempt.	G. SUJATHA 2591-7572	PGDPR	384/600 64.000
7.	SRI VENKATES WARA TRADERS GOLD MEDAL	To the student who secures highest aggregate marks in B.L.I.Sc course by passing all the subjects at one attempt.	A. ANURADH A B. 3091-4652	BLISc	545/800 68.125
8.	SAMALA JAYAPRADA VENKATA RANGA REDDY GOLD MEDAL	To the student who secures highest marks in II & III Year Geology subject.	P.V. RAMANA RAO 2989-55584	B.Sc	276/400 69.000
9.	JUSTICE K. UMAMAHES WARAM BOOK-PRIZE	To the best Woman student in B.A., Special Telugu (Final year)	V. ARUNA KUMARI 7189-65440	B.A.,	121/200 60.500
10.	SMT. SUSHILA NARAYANA REDDY GOLD MEDAL	To the student who secures highest aggregate marks in B.A./B.Com./B.Sc. courses bypassing all the subjects within the minimum period	MEHARJABE EN 6290-96143	B.Sc.	1246/1600 77.875

		prescribed by the University for the completion of the course.			
11.	V.R. NARLA MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.A. course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	A. UMA DEVI B. 5290-93777	B.A.	1081/1600 67.562
12.	SAVERA GOLD MEDAL	To the student who secures highest aggregate marks in B.Com. course (optional subjects of II & III Year) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	B.MURAHARI GUPTA 2990-91176	B.Com	862/1200 71.83
13.	THUMMALA DHANANJAY A CHOWDARY MEMORIAL GOLD MEDAL	To the student who secures highest aggregate marks in B.Sc., course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	Meharjabeen 6290-96143	B.Sc.	1246/1600 77.875
14.	KAVURI CHALAPATH I RAO GOLD MEDAL	To the student who secures highest aggregate marks in B.Com., (T.M.) course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	B. MURAHARIG UPTA	B.Com.	1123/1600 70.187
15.	SRI T. SUBBARAMI REDDY GOLDMEDA	To the student who secures highest aggregate marks in Post-Graduate	-	-	-

	L	Diploma in Public Relations by passing all the subjects at one attempt			
16.	SRI VENKATESWARA TRADERS GOLD MEDAL	To the student who secures highest aggregate marks in B.L.I.Sc course by passing all the subjects at one attempt	-	-	-
17.	SAMALA JAYAPRADA VENKATA RANGA REDDY GOLD MEDAL	To the student who secure highest aggregate marks in II & II Year Geology subject.	M. GEETHA 1890-84346	B.Sc	310/400 77.500
18.	JUSTICE K. UMAMAHESWARAM BOOK-PRIZE	To the best woman student in b.A. Special Telugu (Final Year)	A. UMA DEVI 5290-93777	B.A.	151/200 75.500

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventy Seventh Meeting of the Board of Management held at 2.00 p.m. on 30th August 1994 in the Meeting Hall, University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Prof. C. Subba Rao
Sri C.S. Rangachari
Dr. A. R. Jaya Prakash
Sri R. Kodanda Rama Reddy
Sri C. Dass
Sri Y.V.Chalapathi Rao

MINUTES OF THE SEVENTY SEVENTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 2.00 P.M ON 30-08-1994 IN THE MEETING HALL, UNIVERSITY CAMPUS, ROAD NO. 46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

Prof. S. Bashiruddin - Chairman
Vice-Chancellor

Prof. C. Subba Rao
Sri C.S. Rangachari
Sri A.R. Jayaprakash
Sri R. Kodanda Rama Reddy
Sri C. Dass
Sri Y.V. Chalapathi Rao
Prof. P. Ramaiah

Registrar & Secretary

Resolution No.1 : Hon'ble Prime Minister's visit on 31-08-1994 decoration, seating, furniture, illumination and rain proof canopy for the dais and the audience seating area as advised by G.A.D. & S.P.G. Reg. (Note 1 of the Agenda).

The Board considered the matter and noted that in view of the emergency nature of the development, it was not placed before the Finance Committee but the Chairman appraised the situation to the Board of Management for approval.

Resolved further to ratify the entrustment of work of covering the entire plaza with water proof material, decoration of dais, lighting and illumination and furniture at a cost of Rs.2,14,850 to M/s. Yousuf and company the lowest quoted supplier and to debit the expenditure to the head of account "Inauguration expenses of the University Campus".

Resolution No.2 : Sanction of one month salary an advance to the Administrative Officers of Dr.B.R. Ambedkar Open University – Reg. (Note 2 of the Agenda).

- a) Resolved to ratify the action of the Vice-Chancellor in ordering payment of one month gross salary in September, 1994 as advance to the non-teaching employees of and below the rank of Superintendent repayable in 15 monthly equal instalments payable from the salary on 01-10-1994 as one time exception.
- b) Resolved further to approve the proposal to pay one month Gross Salary a advance to the Administrative Officers of the University of and below the rank of Assistant Registrar in September 1994 repayable in 12 monthly instalments commencing from September Month Salary to be paid on 01-10-1994 as one time exception.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventy Eighth Meeting of the Board of Management held at 3.30 p.m. on 15th October 1994 in the Meeting Hall, University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
 Prof. C. Subba Rao
 Sri C.S. Rangachari
 Dr. A. R. Jaya Prakash
 Sri R. Kodanda Rama Reddy
 Sri C. Dass
 Sri Y.V.Chalapathi Rao

MINUTES OF THE SEVENTY EIGHTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.30 P.M ON 15-10-1994 IN THE MEETING HALL, UNIVERSITY CAMPUS, ROAD NO. 46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Prof. C. Subba Ro		
Sri C.S. Rangachari		
Sri A.R. Jayaprakash		
Sri R. Kodanda Rama Reddy		
Sri C. Dass		
Sri Y.V. Chalapathi Rao		
Prof. P. Ramaiah		Registrar & Secretary

Resolution No.1 : Minutes of the Seventh Sixth and Seventy Seventh Meeting of the Board of Management held on 17-08-1994 and 30-08-1994 respectively – Confirmation of – Reg. (Note 1 of the Agenda).

Resolved to confirm the minutes of the Seventy Sixth and seventy Seventh Meetings of the Board of Management held on 17-08-1994 and 30-08-1994 respectively.

Resolution No.2 : Review of action taken on the meetings of the earlier meetings held on 17-08-1994 and 30-08-1994 (Note 2 of the Agenda.)

Reviewed.

While reviewing ResolutionNo.13 of 17-08-1994, the Board suggested that in pursuance of meeting the objectives of Distance Education of this University to keep as a guideline when starting new courses the service sector and of relevance instead of Hi-tech Courses for which the University may not have the necessary infrastructure. These include courses of immediate application for target groups such as Rural Learners, etc.

Resolution No.3 : Commonwealth Academic Staff fellowship 1994-95 Sanction of leave with full pay to Dr. C. Raja Mouli, Asst. Professor (Evaluation). (Note 3 of the Agenda).

Resolved to approve the proposal for sanction of duty leave for a period of 10 months from 17-10-1994 to 16-08-1995 to Dr.C. Raja Mouli, Assistant Professor of Evaluation for utilizing the Commonwealth Academic Staff Fellowship, to ratify the action taken by the Vice-Chancellor in relieving him on 11-10-1994.

Resolved further that infuture whenever an employee is permitted to avail fellowship/sanctioned study leave be required to execute a bond to the effect that he would serve the University to the extent of three years in as the absence is more than three months and upto one year.

Resolved also that the rules relating to sanction of study leave under rule 35 of University Service Rules Part-III general conditions of service relating to Pay, Allowances, Leave etc., be strictly observed.

Resolution No.4 : Prof. C.R. Visweswara Rao Editor-cum-Professor of English Relief. Reg. (Note 4 of the Agenda).

Resolved to agree to relieve Prof. C.R. Visweswara Rao on 18-10-1994 A.N. as requested by him.

Resolved further to negative the proposal for appointment of the candidate next in the panel as Editor-cum-Professor of English recommended by the Selection Committee at its meeting held on 31-10-1993 and to notify the post afresh.

Resolution No.5 : Sanction of one post of Calligrapher-III in the scale of pay of Rs.1745-3420 (Note 5 of the Agenda).

Resolved that the proposal be referred to the Finance Committee with complete details of piecemeal basis and daily-wage work in relation to the University's requirements.

Resolution No.6 : Recognition of Dr.B.R. Ambedkar Open University Drivers' Association – Reg. (Note 6 of the Agenda).

Resolved to constitute a sub-committee with the following member to examine the whole issue relating to recognition of Service Associations of all cadres in the absence of clear cut policy decision.

1. Sri A.R. Jaya Prakash, Special Secretary to the Government Finance and Planning Department.
2. Sri R. Kodandarama Reddy, Commissioner of Collegiate Education .
3. Sri Y.V. Chalapathi Rao, Member, Board of Management
4. Prof. P. Ramaiah, Registrar & Convener

Resolved further that the recommendations of the sub-committee be placed before the Board of Management for consideration.

Resolution No.7 : Reducing the Age limit to 18 years – for appearing Eligibility Test – Reg. (Note 7 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in reducing the age limit for Certificate Programme in Food & Nutrition from 20 years to 18 years and to reduce the age limit for Eligibility test from the existing 20 years to 18 years for the candidates seeking admission into undergraduate Programme from the academic year 1995-96 onwards.

The Board desired that the age limit could be further reduced, if possible, provided the concerned bodies such as U.G.C. /D.E.C./A.I.U. agree to the proposal.

Resolution No.8 : Sri P. Subrahmanyam, Retired Audit Officer – Services – Extension – Reg. (Note 8 of the Agenda).

Resolved to extend the services of Sri P. Subrahmanyam upto 31-03-1995 only and to redesignate his present post as Special Officer (Finance).

Resolved further that the expenditure on payment of salary to Sri P. Subrahmanyam be met from any one of the vacant posts including the post of Registrar.

Resolution No.9 : Appointment of Deputy Registrars – Creation of one Joint Registrar and one Deputy Registrar – Reg. (Note 9 of the Agenda).

Resolved that the two vacant posts of Deputy Registrars already sanctioned by the Government be filled in temporarily as per the Service Rules and Regulations of the University. The Board also approved the following qualifications/criteria for promotion:

- i) A Degree in Arts/Science/Commerce
- ii) 15 years of regular service in a University/Government/Quasi Government/Autonomous Organisation dealing with education/Research matters of which not less than three years on duty shall be as Assistant registrar in the Dr.B.R. Ambedkar Open University.
- iii) A pass in the Accounts Test for Subordinate Officers Part-I or Accounts test for executive Officers conducted by the APPSC or its equivalent Examination or a departmental test conducted by the Universities for their employees.

The promotion will be based on the recommendations of a Departmental High Power Selection Committee of which one member shall be an outside expert and one member of the Board of Management. The criteria for promotion will be based on merit and ability, seniority being considered where merit and ability or approximately equal.

Resolved further that the matter relating to sanction of additional posts of one Joint Registrar and one Deputy Registrar be referred to the Finance Committee.

Resolution No.10 : Sanction of enhanced rate of Educational concession to University Employees – Reg. (Note 1 of the 61st Meeting of the Finance Committee).

Resolved to adopt G.O.Ms.No.212 of 11-07-1994 enhancing the rate of educational Concession from Rs.105/- to Rs.200/- per pupil per annum for the children of Non-Gazetted employees of this University drawing pay scale of Rs.2600-5580 and below subject to the conditions specified in the G.O. with monetary benefit from the academic year 1994-95 as recommended by the Finance Committee.

Resolution No.11 : Sanction of Hospitality Expenditure extended to the VIPs at Raj Bhavan in connection with VII Convocation. (Note 2 of the 61st Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in incurring the expenditure of Rs.11,246.15 ps for the lunch at Raj Bhavan in connection with VII Convocation on 23-08-1994 as recommended by the Finance Committee.

Resolution No.12 : Donation of Telephone Connection to Dr.BRAOU Study Centres – Reg. (Note 3 of the 61st Meeting of the Finance Committee).

Resolved to approve the proposal to agree the offer of Donors to bear the expenditure for giving telephone connection to Dr.BRAOU Study Centres and the payment of Rs.360/- bi-monthly telephone charges by the University to Undergraduate Study Centres having more than One Thousand (1000) students strength and Post Graduate Study Centres, subject to the condition; that no S.T.D. facility should be provided and the University will not be responsible for any calls in excess of the free calls covered by the bi-monthly rent as recommended by the Finance Committee.

Resolution No.13 : Examination Branch – Revision of rates for remuneration to conduct examinations. (Note 4 of the 61st Meeting of the Finance Committee).

Resolved to approve the proposal to revise the rates of remuneration for conducting Undergraduate examinations and Postgraduate Examinations proposed in the Annexure effective from supplementary examinations to be held in September 1994 subject to the condition that there will be no revision of these rates for three years of recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Seventy Ninth Meeting of the Board of Management held at 3.00 p.m. on 9th December 1994 in the Meeting Hall, University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
 Prof. C. Subba Rao
 Sri C.S. Rangachari
 Dr. A. R. Jaya Prakash
 Sri R. Kodanda Rama Reddy
 Sri C. Dass
 Dr. K. Krishna Murthy
 Sri Y.V.Chalapathi Rao

MINUTES OF THE SEVENTY NINTH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M ON 09-12-1994 IN THE MEETING HALL, UNIVERSITY CAMPUS, ROAD NO. 46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Prof. C. Subba Ro		
Sri C.S. Rangachari		
Sri A.R. Jayaprakash		
Sri R. Kodanda Rama Reddy		
Sri C. Dass		
Dr. K. Krishna Murthy		
Sri Y.V. Chalapathi Rao		
Prof. P. Ramaiah		Registrar & Secretary

Resolution No.1 : Minutes of the Seventy Eighth meeting of Board of Management held on 15-10-1994 – Confirmation of – Reg. (Note 1 of the Agenda).

Resolved to confirm the Minutes of the meeting of the Board of Management held on 15-10-1994.

Resolution No.2 : Review of action taken on the minutes of the meeting held on 15-10-1994. (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Extension of Study Leave to Mrs. G. Sujatha, Assistant Librarian – Reg. (Note 3 of the Agenda).

Resolved to approve the proposal for extension of Study leave to Mrs. G. Sujatha, Assistant Librarian, for another one month from 10-12-1994 to 09-01-1995.

Resolution No.4 : Creation of on post of dean, and one post of Junior Steno for Study Centre Development Council – Reg. (Note 4 of the Agenda).

Resolved that the matter be referred to the Finance Committee with the details of work-load of the proposed Dean, Study Centre Development council and the present work-load of the Director (Student Services).

Resolution No.5 : Prof. S. Brahmaji Rao – Science Programme Consultant – Enhancement of Honorarium – Reg. (Note 5 of the Agenda).

Resolved not to agree to the proposal for enhancement of Honorarium from Rs.3,500/- to Rs.4,000/- per month to Prof. S. Brahmaji Rao, Science Programme Consultant.

Resolved further that Prof. S. Brahmaji Rao be relieved on 12-12-1994 as desired by him.

Resolution No.6 : Appointment of Deputy Registrars by Promotion/Merit from Assistant Registrars of Dr.B.R. Ambedkar Open University under Rule 7 & 8 of University Service Rule Part-II – Special Rules, Branch-II Administration. (Note 6 of the Agenda).

Resolved to approve the recommendations of Selection Committee constituted in accordance with ResolutionNo.9 of 15-10-1994 and Service Rulels of the University for selecting two candidates for the post of Deputy Registrar and the following Assistant Registrars be appointed temporarily on promotion as Deputy Registrars in the lien vacancies of Sri M. Shashidhar and Sri V. Syamasundara Rao who have been on foreign service.

1. Sri Saber Mohiuddin
2. Sri M. Sudhrakar

Resolution No.7 : Estt. – Student Services – Resignation – SDr. P.V. Rathnaiah, Assistant Director, Chittoor – Information – Reg. (Note 7 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in accepting the resignation of Dr.P.V. Rathnaiah, Assistant Director, Chittoor.

Resolved further any request for reinstatement be not entertained.

Resolution No.8 : Extension of term of deputation of Sri P. Sreeramulu Deputy Executive Engineer – Reg. (Note 8 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment on deputation of Mr.P. Sreeramulu, Deputy Executive Engineer for a period of six months from 22-09-1994 to 21-03-1995.

Resolution No.9 : Engineering Branch – Mr. T. Dayakar, Divisional Accounts Officer – deputation Extension – Reg. (Note 9 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment on deputation of Mr. T. Dayakar, Divisional Accounts Officer, for a period of two months from 02-11-1994 to 01-01-1995 A.N.

Resolved further to address the Government to depute one Divisional Accounts Officer for a period of one year in case Sri Dayakar wants relief by 31-12-1994.

Resolution No.10 : Extension of the term of appointment of Mr. S. Sampath Kumar, A.D.E. (Electrical) on deputation – Reg. (Note 10 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Sri S. Sampath Kumar, A.D.E. (Electrical) from 11-11-1994 only up to 31-03-1995.

Resolved further if any residual work is pending a proposal be placed before the Board of Management with full details regarding staff position.

Resolution No.11 : Estt. – Engineering Branch – Mr.J. Buchappa, A.E.E. (R & B) Deputation – Extension of the term – Reg. (Note 11 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of deputation of Sri J. Buchappa, A.E.E., (R&B from 22-11-1994 only up to 31-03-1995 on usual foreign service terms and conditions.

Resolution No.12 : Estt. – Termination of Services of Sri K. Gopal, Programmer in Dr.B.. Ambedkar Open University – Reg. (Note 12 of the Agenda).

Resolved to note the report relating to termination of services of Sri K. Gopal , Programmer, and re-advertisement of the post.

Resolution No.13 : Estt. – Engg. Branch – Mr. S. Krishsna Reddy, A.E.E. (R&B) – Deputation – Extension of term – Reg. (Note 13 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment on deputation from 10-12-1994 only up to 31-12-1994.

Resolution No.14 : Estt. – Engg. Branch – Mr. Ram Reddy, D.E.E. – Extension of term of appointment – Reg. (Note 14 of the Agenda).

Resolved not to consider the proposal for extension of term of Mr. Ram Reddy for a period of 3 months whose term of appointment expires on 31-12-1994.

Resolution No. 15 : Approval of the Format of Bachelor of Public Relations Degree Certificate . (Note 15 of the Agenda).

Resolved to approve the format of degree of Bachelor of Public Relations Course enclosed to the Agenda Note.

Resolution No.16 : Payment of Water & Electricity Charges – Budget Provision in the Revised Budget Estimates 1994-95 – Reg. (Note 1 of the 62nd Meeting of Finance Committee).

Resolved to approve the proposal for making the provision of Rs.5.80 lakhs towards Water and Electricity Charges for the year 1994-95 by opening Head of Account (2) Water & Electricity Charges under M.H. 10-(A) Maintenance of Building & Roads (C) Contingencies in the Revised Budget estimates 1994-95 and to ratify the payment of Rs.2.55 lakhs made so far towards Electricity Charges from this head of account as recommended by the Finance Committee.

Resolution No.17 : Enhancement of fees of various examinations, registration fee, different certificates & other items – Reg. (Note 2 of 62nd Meeting of the Finance Committee).

Resolved to approve the proposal for enhancement of rates of examination fees of various examinations, registration fees, duplicater memo of marks, degree/diploma certificates and other items specified in the Annexure enclosed to the Agenda Note except for revaluation fee per paper which has been suggested to be increased to Rs.75/- per paper, as recommended by the Finance Committee.

Resolution No.18 : Estt. – Non-Teaching (Technical) Mr. K. Guruveswara Rao, Care-Taker – R.P.S. 1993 – Implementation – Reg. (Note 3 of the 62nd Meeting of Finance Committee).

Resolved to approve the proposal for extension of revised pay scale of Rs.1745-3420 in R.P.S. 1993 corresponding to pay scale of Rs.910-1625 in R.P.S. 1986 with effect from 30-07-1993 to Mr. K. Guruveswara Rao, Care-Taker, as recommended by the Finance Committee.

Resolution No.19 : Estt. – Examination Branch- Calligrapher – Creation of Post – Justification – Reg. (Note 4 of 62nd Meeting of the Finance Committee).

Resolved to continue the services of Calligrapher on daily wage basis only.

Resolution No.20 : Revision of Sitting Fee to technical Experts from outside the University. (Note 5 of the 62nd Meeting of the Finance Committee).

Resolved to approve the proposal for enhancement of sitting fees from Rs.150/- to 200/- for each day on which the meeting is held to all the outside technical experts including members of Selection Committee whenever they are invited for the University Work, as recommended by the Finance Committee.

Resolution No.21 : Rates of remuneration for Translation and Editing of Urdu-Graduate Courses into Urdu Medium – Reg. (Note 6 of the 62nd Meeting of the Finance Committee).

Resolved to approve the rates of remuneration for translation of Undergraduate Course Material into Urdu Medium as mentioned in the Agenda Note, as recommended by the Finance Committee.

Resolution No.22 : Audit Reports for the Years 1988-89 to 1990-91 – Reg. (Note 7 of 62nd Meeting of the Finance Committee.)

Resolved to approve the replies to the Audit Reports for the years 1988-89 to 1990-91 with the suggestion that information called for by Audit may be furnished to audit during the Audit by the Local Fund department itself to prevent raising of Audit Objections in the report, as recommended by the Finance Committee.

Resolution No.23 : Forming approach road to Library Building for Dr.B.R. Ambedkar Open University Hyderabad (Note 8 of 62nd meeting of the Finance Committee).

Resolved to approve the proposal to accord administrative approval for Rs. 3.55 lakhs for forming approach road to Library Building and to include the same in the Revised Budget Estimates 1994-95 as recommended by the Finance Committee.

Resolution No.24 : Creation of additional post of One Joint registrar (Academic and Administration) – Reg. (Note No.9 of 62nd Meeting of the Finance Committee).

Resolved to approve the proposal to recommend to Government for creation of one post of Joint Registrar (Academic & Administration) in the R.P.S. 1993 scale of pay of Rs.5390-8980 subject to preparation and approval of service rules for the post providing for internal promotion from the rank of Deputy Registrars with 3 years of service or by deputation of competent persons from other Organizations, as recommended by the Finance Committee.

Resolution No.25 : Dr.B.R. Ambedkar Open University – New Campus – Creation of one post of Telephone Operator – Reg (Note 10 of 62nd Meeting of Finance Committee).

Resolved to approve the proposal to recommend to Government for creation of one post of telephone Operator in the University duly redesignating the post as Receptionist-cum-Telephone Operator in the pay scale of Rs.1745-3420 in view of the installation of new PBX Exchange in the Campus.

Resolved further the candidate appointed as receptionist-cum-Telephone Operator should not straightaway be placed in the grade of Rs.1745-3420 , but a fixed salary of Rs.1745/- be paid.

Resolved also that the candidate appointed as Receptionist-cum-Telephone Operator be observed for six months/one year, and thereafter, he/she be placed in the scale of pay of Rs.1745-3420.

Resolution No.26 : Dr.B.R. Ambedkar Open University – Construction of Staff Quarters Type-II 4 Nos. Type-III 4 Nos. Type-IV 8 Nos. Appointment of Architect – Reg. (Note 1 of the 63rd meeting of the Finance Committee).

Resolved that fresh panel of Architects alongwith their offers be obtained and placed before the next Finance Committee with suitable recommendations.

Resolution No.27 : Purchase of Clothlined Covers and other envelopes. (Note 2 of the 63rd meeting of the Finance Committee).

Resolved to approve the proposal for purchase of Clothlined Covers and envelopes at a cost of Rs.4,34,225.00 from the firms as shown in the Agenda Note.

Resolved further that the material delivered be checked at random with the samples before making payment by the Officer concerned, as recommended by the Finance Committee.

Resolution No.28 : Conversion of Ground Floor of East Block of Library Building for Accommodating Audio Video Studios for AVP&RC Branch for Dr.B.R. Ambedkar Open University, Hyderabad (Note 3 of the 63rd Meeting of the Finance Committee).

Resolved to approve the proposal for according administrative sanction for the detailed estimate amounting to Rs.19.95 lakhs for converting ground floor of Library Building for accommodating AVP&RC Studios, as recommended by the Finance Committee.

Resolution No.29 : Release of full agreement rates for intermediate payments for the work of construction of Library Building for Dr.B.R. Ambedkar Open University, Hyderabad. (Note 4 of 63rd Meeting of the Finance Committee).

Resolved to approve the recommendation of the Building-cum-Tender Committee to release Agreement rates for the items of work done in the Library Building restricting the individual excess percentage up to 15% only, as recommended by the Finance Committee.

Resolution No.30 : Life Membership of Indian Association for research and Action on Social Justice. (Note 5 of the 63rd Meeting of the Finance Committee).

Resolved to approve the proposal for enrolment of the University as Life Member of the Indian Association for Research and Action on Social Justice on Payment of Rs.2,000/-, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eightieth Meeting of the Board of Management held at 3.00 p.m. on 28th January,1995 in the Meeting Hall, University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S.Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
 Prof. C. Subba Rao
 Sri C.S. Rangachari
 Dr. A. R. Jaya Prakash
 Sri R. Kodanda Rama Reddy
 Sri C. Dass
 Sri Y.V.Chalapathi Rao

MINUTES OF THE EIGHTIETH MEETING OF THE BOARD OF MANAGEMENT OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD AT 3.00 P.M ON 28-01-1995 IN THE MEETING HALL, UNIVERSITY CAMPUS, ROAD NO. 46, JUBILEE HILLS, HYDERABAD.- 500 033.

MEMBERS PRESENT:

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Prof. C. Subba Rao		
Sri C.S. Rangachari		
Sri A.R. Jayaprakash		
Sri R. Kodanda Rama Reddy		
Sri C. Dass		
Sri Y.V. Chalapathi Rao		
Prof. P. Ramaiah		Registrar & Secretary

Resolution No.1 : Minutes of the seventy ninth meeting of the Board of Management held on 09-12-1994 – Confirmation of – Reg. (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 09-12-1994.

Resolution No.2 : Review of action taken on the minutes of the Meeting held on 09-12-1994 (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Appointment of Directors to Academic Branch and AVP&RC of the University –Reg.

Resolved to appoint Prof. K. Vishwanatha Reddy, Professor of Telugu Studies and Director, AVP&RC, as Director (Academic) for a period of one year with effect from 1.2.1995 in place of Prof. V. Nagaraja Naidu, being relieved at his request from 01-02-1995 afternoon, who is relinquishing the post of Director (Academic) to take up foreign assignment. It is further resolved to appoint Prof. Y.V. Umapathi Varma, Professor of educational technology, as Director (Audio-Visual Production and Research Centre) for a period of one year from 01-02-1995 in place of Prof. K. Viswanatha Reddy, who is appointed as Director (Academic).

Resolution No.4 : Appointment of Deputy registrars by Promotion – Representation of Sri M.Srinivas, Asst. Registrar – Reg. (Note 4 of the Agenda).

Resolved to record the report on writ petition filed by Sri M. Srinivas, Asst. Registrar.

Resolved further to await for final judgement of the Hon'ble High Court in the matter.

Resolution No.5 : Mr.T. Dayakar, DAO – extension of deputation – Reg. (Note 5 of the Agenda).

While ratifying the action taken by the Vice-Chancellor in extending the term of appointment of Sri T. Dayakar, D.A.O. on deputation for a further period of one month from 02-01-1995. The Board further resolved to relieve Sri T. Dayakar as soon as Smt K. Sailakshmi, D.A.O. (W) deputed by the Government reports for duty in this University as D.A.O.

Resolution No. 6 : Implementation of Career Advancement scheme for award of Selection Grade/Designation – Constitution of selection committee – Reg. (Note 6 of the Agenda).

Resolved to authorise the Vice-Chancellor to constitute a Selection Committee to consider cases under Career Advancement Scheme/Award of Designation.

Resolution No.7 : Sub-Committee report for recognition of Service Associations of all cadres of Dr.B.R. Ambedkar Open University – Submission of report –Reg.

Resolved to defer the matter.

Resolution No.8 : Grant of lien on the post of Professor of Commerce – request of Prof. V. Nagaraja Naidu, Professor of Commerce – Reg.

Resolved to accord permission to Prof. V. Nagaraja Naidu, Professor of Commerce to retain his lien on the post of Professor of Commerce for a period of two years with effect from 01-02-1995 (A.N.) to join M/s. Heritage Foods India Ltd., as a whole time Director (Executive Director) subject to payment of leave and pension contribution either by him or by his employer to this University.

Resolution No.9 : Subscription to the journals for the year 1995 – Sanction of Expenditure – Reg. (Note 1 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal of purchase of journals for the University Library for Rs.1,62,574/- (Rupees one lakh sixty two thousand five hundred and seventy four only) for the year 1995 as recommended by Finance Committee.

Resolution No.10 : Association of Indian Universities – Payment of Contribution – Reg. (Note 2 of the 64th Meeting of the Finance Committee).

Resolved not to agree to the proposal for payment of rupees ten Thousand to Association of Indian Universities to meet the property tax liability as recommended by the Finance Committee.

Resolution No.11 : Amendment to the Employees Welfare Fund rule 1992 (Note 3 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal for amendment to rule 7 (b) of Employees Welfare Fund rules deleting the words “THE COMPLETON OF FIVE YEARS AFTER” therein as recommended by the Finance Committee.

Resolution No.12 : Purchase of Heavy Duty Racking System and Material Handling Equipment (Note 4 of the 64th meeting of the Finance Committee).

Resolved to refer the consideration of the proposal to the Finance Committee at its next meeting.

Resolution No.13 : Purchase of various kinds of Steel and Wooden furniture items for the University – Reg. (Note No.5 of the 64th Meeting of the Finance Committee).

Resolved to refer the consideration of the proposal to the Finance Committee at its Next Meeting.

Resolution No.14 : Amendment to the purchase procedure enabling the different departments of the University to make purchase of their requirements. (Note 6 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal for entrustment of the purchase an maintenance of the special materials and equipment etc., to the AVP&RC, Engineering and Academic branches of the University as proposed in the note and to authorise the Vice-Chancellor to make any further changes in the decentralisation of purchases without changing the purchase procedure already approved by the Board of Management as recommended by the Finance Committee.

Resolution No.15 : Stock verification of Furniture, Equipment, Course material and Stationery – Extension of Service of one retired Audit Officer. (Note 7 of the 64th meeting of the Finance Committee).

Resolved to approve the proposal for continuance of the services of Sri G. Sitaramanjaneyulu, Retd. Audit Officer, for a period of six months from 16-02-1995 for completion of the stock verification on consolidated remuneration of Rs.2500/- per month as recommended by the Finance Committee.

Resolved further that the Registrar will ensure through monitoring the progress that the stipulated work is completed within six months.

Resolution No.16 : Creation of one post of Dean, Study Centres along with one post of Junior Stenographer for Study Centres (Note 8 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal for the creation of one post of Dean and one post of Junior Stenographer in the scale of Rs.4500-7300 and Rs.1745-3420 respectively for Study Centre Development Council as recommended by the Finance Committee.

Resolution No.17 : Dr.B.R. Ambedkar Open University – Providing Electrical Installations to Audio Visual Production and Research Centre – Studios – Approval of Tenders – Reg.(Note No9 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal to accept the lowest tender of M/s. Newstar Electrical Works, Hyderabad for Rs.4,26,590/- which works out to (-) Rs.13,193/- or (-) 2.999% less than the estimate amount as recommended by the Finance Committee. Further in view of urgency the work may be entrusted to the lowest tenderer to commence forthwith.

Resolution No.18 : Dr.B.R. Ambedkar Open University – Providing Ductable Air Conditioning for AVP & RC Studios in the Library Building – Approval of tender – Reg. (Note 10 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal to accept the lowest tender of M/s. Fedder's Lloyd Corpn. Ltd., for Rs.4,93,044/- which works out to (-) Rs.33,856/- or (-) 6.425% less than the sanctioned amount as recommended by the Finance Committee. In view of the urgency the work may be entrusted to the lowest tenderer to commence forthwith.

Resolution No.19 : Formation of approach road to front side of Library building from road leading to Academic Building. (Note 11 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal to accept the tender of Sri M. Rama Rao, contractor, for Rs.3,41,690/- which works out to (+) Rs.17,694.55 or (+)5.461% excess over the estimate amount as recommended by the Finance Committee. In view of the urgency, to complete the approach road for access to the building, the work may be entrusted to the lowest bidder to commence forthwith.

Resolution No.20 : Starting of New Study Centres – Undergraduate Courses – Academic Year 1995-96 - Reg. (Note 12 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal of starting eight study centres as shown in the Agenda note during the Academic Year 1995-96 at an approximate expenditure of Rs.14.00 lakhs during the year 1995-96 and annual non-recurring expenditure of Rs.4.16 lakhs from 1996-97 onwards as recommended by the Finance Committee.

Resolution No.21 : Proposal for Approval of upgradation of Drivers for attending work on Heavy Vehicles – Reg. (Note 13 of the 64th Meeting of the Finance Committee).

Resolved to approve the proposal to allow the pay scale of Rs.1875-3750 to the Two Drivers possessing Heavy vehicles driving Licence and to the third Driver possessing the heavy vehicle Licence if the 16 seater Matador Van is categorised by the Regional Transport Authority as a Commercial Transport vehicle.

Resolution No.22 : Dr.B.R. Ambedkar Open University – Construction of staff quarters 4 Nos. type II, 4 Nos. type III and 8Nos. type IV – Appointment of Architect – Reg. (Note 14 of the 64th Meeting of the Finance Committee).

Resolved that the particulars regarding the works undertaken by the six firms, who have submitted their quotations for consideration, be collected and their experience and professional standing be reviewed at the next meeting of the Building –cum-Tender Committee.

The Vice-Chancellor thanked all the Members of Board of Management appreciating their contribution and for the cooperation extended to the Chairman and the University during their tenure as members of the Board of Management.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eighty First Meeting of the Executive Council of (Ex-Officio Members) held at 3.00 p.m. on 20th March, 1995 in the Chambers of Principal Secretary to Government, Education Department, Secretariat, Government of Andhra Pradesh, Hyderabad.

Present

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Prof. C. Subba Rao
Sri C.S. Rangachari, IAS
Sri R.P. Agrawal, IAS

MINUTES OF THE EIGHTY FIRST MEETING OF THE EXECUTIVE COUNCIL OF (EX-OFFICIO MEMBERS) HELD AT 3.00 P.M ON 20TH MARCH 1995 IN THE CHAMBERS OF PRINCIPAL SECRETARY TO GOVERNMENT, EDUCATION DEPARTMENT, SECRETARIAT, GOVERNMENT OF ANDHRA PRADESH, HYDERABAD.

MEMBERS PRESENT:

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Prof. C. Subba Rao		
Sri C.S. Rangachari		
Sri R.P. Agrawal		
Prof. P. Ramaiah		Registrar & Secretary

Resolution No.1 : Minutes of the 80th Meeting of the Board of Management held on 28-01-1995 – Confirmation of – Reg. (Note 1 of the Agenda).

Resolved to confirm the minutes of the meeting of the Board of Management held on 28-01-1995.

Minutes

Resolution No.2 : Review of action taken on the minutes of the meeting held on 28-01-1995 (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Appointment of Rector – Reg . (Note 3 of the Agenda).

Resolved to approve the appointment of Prof. C. Subba Rao as Rector for a further period of one year from 01-04-1995 and to pay an additional amount of Rs.500/- per month in addition to his normal pay and allowances with effect from 01-04-1995.

Incidentally the matter relating to payment of additional amount of Rs.500/- with retrospective effect i.e., 02-04-1993, the date of assumption of charge as Rector, was discussed and resolved further a letter be addressed to the Government to approve the payment of additional amount with retrospective effect i.e., from 02-04-1993 to the Rector.

Resolution No.4 : Appointment of Director for Staff Training and Development – Reg. (Note 4 of the Agenda).

Resolved to approve the appointment of Prof. V.S. Prasad, as Director for Centre for Staff Training and Development for a further period of one year with effect from 07-04-1995.

Resolution No.5 : Implementation of Career Advancement Scheme to Assistant Director (Selection Grade), Scale/award of designation. (Note 5 of the Agenda).

Resolved to approve the proposal for award of Selection Grade of Rs.3700-5700 along with the designation of Deputy Director to the candidate at S.No.3 i.e., Sri M. Prithviraj, Assistant Director, Dr.B.R. Ambedkar Open University Study Centre, Government Junior College, Kachiguda, Hyderabad as recommended by the Selection Committee.

Resolved further that the candidates at S.No.1 & 2 Sri Syed Fasiuddin, Assistant Director, Dr.B.R. Ambedkar Open University Study Centre, Sarvodaya College, Nellore and Sri V. Subrahmanyam, Assistant Director, Dr.B.R. Ambedkar Open University Study Centre, Jawahar Bharathi College, Kavali provisionally be awarded the Selection Grade of Rs.3700-5700 and the designation of Deputy Director subject to the condition that Sri Syed Fasiuddin must complete the P.G. Diploma in Distance Education or two Refresher courses while V. Subrahmanyam must complete P.G. Diploma in Distance Education or one more Refresher Course before confirmation in the post of deputy Directors as recommended by the Selection Committee.

Resolved also that a Circular be sent to all the Assistant Directors who are to be considered henceforth under Career Advancement Scheme for Selection Grade/Designation should have completed M.Phil/Ph.D or two Refresher Courses of University Grants Commission-Distance Education Council, or Diploma in Distance Education, in addition to their length of service. Hence, forthcoming cases under Career Advancement Scheme require the aforesaid condition as the basis for promotion as Deputy Director in the Selection Grade.

Resolution No.6 : Estt. – Repatriation of Sri S. Chandra Mouli, Finance Officer to Kakatiya University - Reg. (Note 6 of the Agenda).

Resolved to record the report relating to repatriation of Sri S. Chandra Mouli, Finance Officer to his parent department i.e., Kakatiya University, Warangal.

Resolution No.7 : Estt. Sri V. Syama Sundara Rao, Deputy Registrar on foreign services as Finance Officer at Sri Krishnadevaraya University – Repatriation – Reg. (Note 7 of the Agenda).

Resolved to record the matter relating to the request of Sri V. Syama Sundara Rao, Deputy Registrar who is on deputation for a period of one year to Sri Krishnadevaraya University, Ananthapur as Finance officer for his repatriation to his University.

Resolution No.8 : Implementation of Automatic Advancement Scheme – Modified Scheme from 01-07-1992 for the benefit of Non-Teaching Employees of the University – Reg. (Note 8 of the Agenda).

Resolved to approve the proposal for adoption of G.O. (P) No.362, Fin & Plg. II Department, dated :28-10-1994, extending the modified Scheme of Automatic Advancement Scheme w.e.f. 01-07-1992 to the employees of the University.

Resolution No.9 : Adhoc Extension of the term of appointment of Mr. P. Sreeramulu, Deputy Executive Engineer on deputation – Reg. (Note 9 of the Agenda).

Resolved to approve the proposal for granting extension of term of appointment of Sri P. Sreeramulu, Deputy Executive Engineer (R&B) in the University on usual foreign service terms and conditions of deputation for a further period of six months from 22-03-1995 to 21-09-1995.

Resolved further that Sri P. Sreeramulu be advised that efforts should be made to complete the work assigned to him within six months.

Superintending Engineer to be relieved :

Resolved also to approve the proposal for relief of Sri T. Rammohan, Superintending Engineer on 31-03-1995 on attainment of age of Superannuation.

Resolution No.10 : Extension of the term of appointment of Mr. S. Sampath Kumar, ADE (Electrical) on deputation – Reg. (Note 10 of the Agenda).

Resolved to approve the proposal for granting extension of term of appointment of Sri S. Sampath Kumar, Assistant Divisional Engineer (Electrical) for a period of six months from 01-04-1995 to 30-09-1995 on usual terms of conditions of deputation. Mean time efforts be made to keep an under study Work Supervisor in electrical area.

Resolved further that detailed report on maintenance and functioning of the Engineering Branch be submitted to the Executive Council.

Resolution No.11 : Appointment of Consultant Engineer – Reg. (Note 11 of the Agenda).

Resolved to authorise the Vice-Chancellor to appoint a Consultant Engineer initially for a period of six months on a consolidated pay of Rs.5000/- per month.

Resolution No.12 : Dr.B.R. Ambedkar Open University – Construction of Staff Quarters Type II 4 Nos. Type III 4 Nos. and Type IV 8 Nos. Appointment of Architect – reg. (Note 12 of the Agenda).

Resolved to approve the proposal for entrustment of architectural services to M/s. Pershads for the construction of Staff Quarters to be taken up by the University at 2% of the actual cost of construction as recommended by the Building-cum-Tender Committee.

Resolution No.13 : Finance Officer of Dr.B.R. Ambedkar Open University – in-Charge arrangements – Reg. (Note 13 of the Agenda).

Resolved to approve the proposal for extension of the services of Sri P. Subrahmanyam till 30-09-1995 and place him as in-charge Finance Officer. In the meantime a letter be addressed to the Government to expedite the panel.

Resolution No.14 : Membership of University in Indian Council of Social Science Research, Southern Regional Centre, Hyderabad. (Note 14 of the Agenda).

Resolved to approve the proposal for payment of Annual Subscription of Rs.10,000/- to the Indian Council of Social Science Research, Southern Regional Centre, Hyderabad from one year 1994-95 onwards.

Resolution No.15 : General Bus Pass/part of fare – Reimbursement enhancement – Adoption of Government Orders to University employees (Note 15 of the Agenda).

Resolved to ratify the action of the Vice-Chancellor in adopting the G.O.Ms.No.14, general Administration (Serv. Welfare) Dept. dated 16-01-1995 enhancing the reimbursement of General Bus Pass fare in the ratio of 2:1 (the University sharing 2/3 of the Bus Pass and employees' share being 1/3 only) for the benefit of University employees.

Resolution No.16 : Request for sanction of Festival Advance to the Daily Wage Employees of Dr.B.R. Ambedkar Open University. (Note 16 of the Agenda).

Resolved to reject the proposal for sanction of Festival Advance the employees on Daily Wages since the same is not being extended to the Daily Wage Employees working in Government also.

Resolution No.17 : Appointment of Officer-in-charge, Material production ratification – Reg. (Note 17 of the Agenda).

Resolved to ratify the action taken by the Vice-chancellor in appointing Dr. U. Subba Rao, Deputy Director (Student services) as Officer-in-Charge, Material Production for a period of one year with immediate effect, and to pay an honorarium of Rs.200/- per month as admissible in addition to pay and allowances as Deputy Director.

Resolution No.18 ; Representation of Sri B. Satyananada Chary, Assistant Registrar for Promotion from retrospective effect – Reg. (Note 18 of the Agenda).

Resolved not to agree to the proposal to give notional promotion to Sri B. Satyananada Chary, Assistant Registrar for Promotion from retrospective effect.

Resolution No.19 : Recruitment for vacant posts in the University – letter from Director of Employment and Training, Government of Andhra Pradesh (Not 19 of the Agenda).

Resolved to fill the posts notified through Advertisement No.1/1994 of 01-12-1994.

Resolution No.20 : Sanction of Study leave to Dr. K. Koteswara Rao, Associate Professor of Commerce – Return Air Fare – Reg. (Note 20 of the Agenda).

Resolved to approve the proposal for payment of return Air Fare from U.S.A. to Hyderabad to Dr.K. Koteswara Rao as subject to the condition that in the event of non-reimbursement by U.G.C. the amount will be recovered from his salary on the basis of an undertaking.

Resolved further that only excursion Economy Class return fare be advanced to him from U.S.A. to Hyderabad.

Resolution No.21 : Extension of Leave upto 31-05-1995 – request of Sri Ravi Kanth, K. Producer (AVPRC) – Reg. (Note 21 of the Agenda).

Resolved to approve the request of Mr.K. Ravikanth, producer, for grant of leave on loss of pay upto 31-05-1995.

Resolution No.22 ; Annual Accounts for the year 1993-94 – Revised Estimates for the year 1994-95 and Budget Estimates for the year 1995-96.

Resolved to approve the accounts for the year 1993-94, Revised Budget Estimates for the year 1994-95 and the Budget Estimates for the year 1995-96 with modification that the House Building Advance of Rs.20 lakhs proposed in the Budget for the year 1995-96 be restricted to last year's provision of Rs.15 Lakhs to be in commensurate with the policy of Government not to enhance the provisions for loans for the Financial year 1995-96 as recommended by the Finance Committee.

Computerisation of Library :

The Executive council further discussed and resolved that the activities of University Library be computerised in all respects including issue and return of books as part of implementation of future plans.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eighty Second Meeting of the Newly Constituted Executive Council held at 11.00 a.m. on Friday the 19th May, 1995 in the Meeting Hall, Administration and Student Support Services Building at the University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Dr. (Smt.) A. Vanajakshi, IAS
Sri R.P. Agrawal, IAS
Prof. V.S. Prasad

Prof. P. R. Naidu
Sri Venkata Sivaiah, IAS (Retd.)
Sri Murugaiah

MINUTES OF THE EIGHTY SECOND MEETING OF THE EXECUTIVE COUNCIL
HELD AT 11.00 A.M ON MAY 19TH MAY 1995 IN THE MEETING HALL,
ADMINISTRATION AND STUDENT SUPPORT SERVICES BUILDING AT THE
UNIVERSITY CAMPUS, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

Prof. S. Bashiruddin	-	Chairman
Vice-Chancellor		
Dr. (Smt.) A. Vanajakshi, IAS		
Sri R.P. Agrawal, IAS		
Prof. V.S. Prasad		
Prof. P. R. Naidu		
Sri Venkata Sivaiah, IAS (Retd.)		
Sri Murugaiah		
Prof. P. Ramaiah		Registrar & Secretary

(Prof. S.V.J. Lakshman and Smt . Chaya Ratan, IAS could not attend the meeting).

At the outset the Vice-Chancellor welcomed the new Executive Council Members and emphasised the fact that Dr.B.R. Ambedkar Open University being first Open University in the Country with its Statewide Jurisdiction and 123 years' of experience has tremendous potential for serving the learners throughout the State. He also cited problems and limitations faced by the University in this regard. He sought the valuable suggestions of the Council towards realising the full potential of the University to serve the learners.

IA. Before taking up the agenda Items the Executive Council resolved that in future the Council should discuss policy directions affecting the nature of teaching, extension courses, research and delivery system of the Open University in addition to dealing with routine matters regarding the ratifications and Government G.O's applicable to the University in its management and administration.

IB. Thereafter, the Executive Council members resolved to initiate a policy formulation for the University and sought to take a second look at the Objectives of the Open university in terms of relevance of Courses, research-based profile of the student learners.

The Council also resolved that different courses offered by the University could be rationalized in terms of their relevance, job orientation, employment potential as also research and extension capabilities.

IC The Executive Council resolved that the profile of the students with particular reference to non-formal stream Eligibility Test should be undertaken for the last five years i.e.1989-94 with background data and placed before

council. The data could include such as age, sex, urban, rural, SC,ST & BC background, educational qualifications, school dropout stage, etc. What percentage have joined the courses. This would help the University to plan the kind of courses of vocational and employment nature with employment skills.

II (A) The Executive Council also suggested that the premises of Government Colleges be fully utilised if necessary on partial payment basis to meet courses with social demands. In this regard, it was further resolved that the Open University can even consider the possibility of extending training during scattered hours including evenings, in Government College premises for courses which have job relevance and create employable skills.

II (B) The Council also felt the where there are Industrial Sectors in existence in Hyderabad and other big cities of Andhra Pradesh Courses such as Diploma of Company Secretary, Chartered Accountancy, Horticulture and in view of the Dr.B.R. Ambedkar Open University having the Audio-Visual Centre, a Video Production Course with employment potential be explored and offered.

II © It was resolved to collect the data on such courses as the following and identify specialized qualified professionals, who can formulate the syllabus, lay down the Practical work, identify the work centres, lab facilities etc.

Resolution No.10 : Estt. Engg. Branch – Superintending Engineer appointment – Reg. (Note 10 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in permitting Sri M. Kotaiah, Superintending Engineer to report for duty on the F.N. of 17-04-1995.

It was further resolved to write to the Government for a panel of names for appointing a Superintending Engineer/Executive Engineer depending on he needs.

Resolution No.11 : Need for appointing Consultant-Co-ordinator on consolidated honorarium from Distance Education Council, Indira Gandhi National Open University Grants – Vocational and Technical courses interdisciplinary Diploma Programmes of Applied Relevance – Reg. (Note 11 of the Agenda).

It is resolved that this matter can be placed in the next Executive Council Meeting with full details about the new programmes and the Expert Professional panel consultants relevant to the need.

Resolution No.12 : Estt. Teaching – Prof. V.S. Prasad, Professor of Public Administration –Appointment as Director, Distance Education Council – Deputation of Foreign Service – Reg. (Note 12 of the Agenda).

Resolved to agree to the request of Prof. V.S. Prasad to proceed on deputation on foreign service terms and conditions to Indira Gandhi National Open University as Director, Distance Education Council for a period of 3 years from 01-06-1995 and to relieve him on the A.N. of 31-05-1995.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eighty Third Meeting of the Executive Council held on Monday the 7th August, 1995 at 3.00 p.m. in the Executive Council Meeting Hall, University Campus, Road No.46, Jubilee Hills, Hyderabad – 500 033.

Present

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Dr. (Smt.) A. Vanajakshi, IAS
Sri R.P. Agrawal, IAS
Smt. M. Chaya Ratan, IAS
Prof. V. Venkaiah
Prof. P. R. Naidu
Sri K. Venkata Sivaiah, IAS (Retd.)
Sri Murugaiah

MINUTES OF THE 83RD MEETING OF THE EXECUTIVE COUNCIL MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD ON 07-08-1995 IN THE UNIVERSITY CAMPUS, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

Prof. S. Bashiruddin - Chairman
Vice-Chancellor
Dr. (Smt.) A. Vanajakshi, IAS
Sri R.P. Agrawal, IAS

Smt. Chaya Ratan, IAS
 Prof. V. Venkaiah
 Prof. P. R. Naidu
 Sri K. Venkata Sivaiah, IAS (Retd.)
 Sri Murugaiah
 Prof. P. Ramaiah

Registrar & Secretary to the Executive Council

Resolution No.1 : Minutes of the 82nd Meeting of the Executive Council held on 19-05-1995 – Confirmation of Reg. (Note1 of the Agenda).

Resolved to confirm the minutes of the 82nd Meeting of the Executive Council held on 19-05-1995.

Resolution No.2 : Meetings – Executive Council – 83rd Meeting – Review of action taken on the minutes of the 82nd Meeting held on 19-05-1995. (Note 2 of the Agenda).

Reviewed

Resolution No.3 : Appointment of Editor/Professor of English in the pay scale of Rs.4500-150-5700-200-7300. (Note 3 of the Agenda).

Resolved to address the Government seeking clarification whether the posts of Professors are exempted from the operation of rule of special representation (Roster Points). Only after hearing from the Government the appointment orders be issued.

Resolution No.4 : Proposal to fill up the lien vacancy – Professor of Public Administration. (Note 4 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in advertising the lien vacancy of Professor of Public Administration.

It is further resolved that the post be filled subject to the clearance from the Government regarding rule of special representation (Roster Points)

Resolution No.5 : Legal Matters – Mr. M. Ratna Reddy, Advocate Standing Counsel – Appointment – Extension of term – Reg. (Note 5 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Sri Ratna Reddy, Advocate, as standing Counsel to the University on existing terms & conditions for a period of three months with effect from 17-07-1995.

Resolution No.6 : Institution of a Prize in memory of Late Prof. M. Venkataraman, Founder Dean, School of Mathematics, University of Hyderabad. (Note 6 of the Agenda).

Resolved to accept the offer of Prof. V. Kannan for institution of Book Prize in the name of late Prof. Venkataraman, Founder Dean, School of Mathematics,

University of Hyderabad for award of Book Prize to the top ranker of M.Sc. (Mathematics) Programme.

Resolution No.7 : Decentralisation of Student Support Services by establishing Regional Centres. (Note 7 of the Agenda).

Resolved to constitute a two member committee consisting of Prof. V. Venkaiah, Director, Student Services and Sri K. Venkata Shivaiah, Member, Executive Council to study the issues for establishing regional centres viz.

- (i) Need for establishing the proposed Regional Centres.
- (ii) Staff pattern to the proposed Regional Centres including the existing staff in the Study Centres.
- (iii) Staff to be redeployed from the Head Quarters.
- (iv) Net cost involved to the University/Government including recurring cost for the next 10 years.

Resolution No.8 : Student Services - Strengthening of Study Centres – Providing regular staff in place of part-time staff – Reg. (Note 8 of the Agenda).

Resolved to defer the consideration of proposal for the present.

It further resolved that this matter be considered on submission of the report by the committee constituted to study on establishing Regional Centres.

Resolution No.9 : Dr.BRAOU – Estt. – Creation of two Posts of Instrumentation Engineer's – Reg. (Note 9 of the Agenda).

Resolved to defer the proposal. It is further resolved to place the matter before Executive Council with full details such as

- (i) Existing Staff Pattern in the AVP & RC
- (ii) Existing Qualifications of the Instrumentation Engineers
- (iii) Existing Job chart of the Instrumentation Engineers.
- (iv) The cost of Equipment.
- (v) The total Number of Audio Video and Radio lessons produced by the AVP & RC so far etc.

Resolution No.10 : Estt. – Student Services – Sri M. Subbaiah, deputy Director, G.J.C. Aliya Study Centre visit to France – Permission sanction of leave

with pay for one month from 16-09-1995 to 16-10-1995 treating as “ON DUTY” – Reg. (Notes 10 of the Agenda).

Resolved to accept the request of Sri M. Subbaiah, Deputy Director, Dr.BRAOU Study centre, Government Junior College, Aliya, Hyderabad to treat his absence during the visit to France as “ON DUTY” with payment of full salary with effect from 16-09-1995 to 16-10-1995 (including journey days).

Resolution No.11 : Works – Engineering Division – Deputation – Appointment of Executive Engineer – reg. (Note 11 of the Agenda).

Resolved to authorize the Vice-Chancellor to appoint one of the three Executive Engineers on deputation in this University from the panel suggested by the Engineer-in-Chief through a small selection committee.

Resolution No.12 : Estt. – Lien Vacancies (Purely temporary) – Appointment of Professor of Commerce, Professor of English, Producer (Audio/Video) and Promotion to the post of Assistant Registrar – Reg. (Note 12 of the Agenda).

- (i) Resolved to Address the Government seeking clarification whether the posts of Professor are exempted from the operation of rule of special representation (Roster Points) with reference to Professor of Commerce, Professor of English (Lien Vacancies).
- (ii) Further Resolved to appoint Sri K. Damodaram temporarily, as Producer Audio/Video in the pay scale of Rs.2200-4000 (UGC) in the Lien Vacancy of Mr. K. Ravikanth, Sri K. Damodaram will be reverted as and when Mr. K. Ravikanth reports to duty in the University.
- (iii) Also Resolved to appoint Sri D. Vijaya Kumar temporarily, as Assistant Registrar in the consequential lien vacancy of Sri Saber Mohinuddin who was temporarily appointed as a Deputy Registrar in the lien Vacancy caused by Sri . M. Shasidhar who is on deputation to Kakatiya University as Finance Officer.
- (iv) It is further resolved that in future appointments the details pertaining to all the candidates interviewed, qualifications prescribed for the post, Advertisement copy (Direct Recruitment) and the recruitment rules shall be placed before the Executive Council along with the recommendations of the Selection Committee.

Resolution No.13 : Payment of incidental charges in connection with the tours performed by officials of the Universities – Instructions from Government to discontinue the payment – Reg. (Note 1 of 66th Meeting of the Finance Committee)

Resolved to approve TA and halting allowances to the Vice-Chancellor and members of the Executive Council, Planning Board and Vice-Chancellor members of the other bodies with the following modifications and to discontinue the payment of incidental charges as suggested by the Government and as recommended by the Finance Committee.

- © Journey by road: Actual taxi fare subject to the condition that the taxi fare be limited to 1st class fare in respect of places connected by rail.
- (d) Daily allowance: Daily allowance applicable to the 1st category of State Government Officials as amended from time to time. Further if the actual expenses for boarding and lodging exceed the rate of daily allowance, the actuals be reimbursed upto Rs.500/- per day within the State and Rs.1000/- per day outside the State.

Resolution No.14 : Fee concession to Dr.BRAOU Employees studying Postgraduate Courses offered by the University. (Note 2 of 66th Meeting of the Finance Committee).

Resolved to approve the proposal to extend 50% of PostGraduate fee concession to the permanent employees of the University upto the rank of Superintendent for a single P.G. Programme from the Academic Year 1995-96.

It is further resolved that no University employees be permitted to study the course offered by this University while working in the Study Centre or in the Examination Branch.

Resolution No.15 : Enhancement of Medical Allowance to the Employees of the University. (Note 3 of the 66th Meeting of the Finance Committee).

Resolved to await the decision of the Government on enhancement of Medical Allowance at an uniform rate to all the Universities in the State.

Resolution No.16 : Permission to Dr. (Mrs.)C. Pushpa Ramakrishna, Dy. Director (CST&D) to participate in the ICDE Conference in Birmingham at UK during 26-06-1995 to 30-06-1995. (Note 4 of the 66th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in extending the permission to Dr. (Mrs.) C. Pushpa Ramakrishna, Dy. Director (CST&D) to attend the Conference at Birmingham, UK. and to meet 50% of the expenditure of Rs.41,378/- (Rupees Forty On thousand three hundred and seventy eight only) from unassigned grant as per the guidelines of DEC/IGNOU and to treat the period of conference from 26-06-1995 to 30-06-1995 and actual journey period as on duty as recommended by the Finance Committee.

Resolution No.17 : Entrusting MBA Entrance Test to AIMA – Reg. (Note 5 of the 66th Meeting of the Finance Committee).

Resolved to ratify action taken by the Vice-Chancellor in entrusting the MBA Entrance test, 1995 to AIMA at Rs.50/- per candidate as recommended by the Finance Committee.

It is further resolved that the Entrance Test for admission into MBA shall be conducted by the University itself from the Academic Year 1996-97.

Resolution No.18 : Dr.BRAOU – formation of Internal Roads at University Campus – Jubilee Hills – Representation of contractor Sri T. Prakash Rao, Contractor – Reg. (Note 6 of the 66th Meeting of the Finance Committee).

Resolved that the following information be collected and placed before the Executive Council for consideration of the payment of Rs.3,46,020/- to Sri T. Prakash Rao, Contractor of the Road work.

- (a) Test results of the samples of the road at different points of the road for the proctor density.
- (b) Basis for adopting 225 mm loose gravel for compaction to 150 mm in the formation of road in terms of standard specification.
- (c) Basis for considering 25% of the blasted stone as wastage not fit for reuse in CRS masonry works etc.,

Resolution No.19 : Providing additional accommodation for opening extension counter by the State Bank of Hyderabad in the Administrative Building at the University Campus, Jubilee Hills. (Note 7 of the 66th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in providing additional area of accommodation of 495.45 sft. To the SBH for opening the extension counter in Administration Building on the same terms and conditions approved by the Board of Management at its meeting held on 16-12-1993 as recommended by the Finance Committee.

Resolution No.20 : Enhancement of ceiling of House Building Advance to the employees governed by Revised Pay Scales 1993 - Request for extension to the teachers governed by pay scales 1986. (Note 8 of the 66th Meeting of the Finance Committee).

Resolved that the clarification sought by the University from the Government be awaited as suggested by Finance Committee.

Resolution No.21 : Purchase of various kinds of Steel and Wooden furniture items for the University (Note 1 of the 67th Meeting of the Finance Committee).

Resolved to accept the recommendations of the Sub-Committee constituted for the purpose of purchasing various kinds of steel and wooden furniture.

Further resolved that one more quotation be obtained in case of “S-Type” steel chairs with arms.

Resolution No.22 : Purchase of Heavy Duty Racking System and Material Handling equipment (Note 2 of the 67th Meeting of the Finance Committee).

Resolved to accept the recommendations of the Finance Committee to a purchase Heavy Duty Racking system, 800 Numbers Wooden Pallets and one fork lift truck at a cost of Rs.17,26,315.10 from M/s. Samishti Industries, Vidya Nagar, Hyderabad being the lowest rate Quotation.

Resolution No.23 : Formation of Front approach road to Library Building – Construction of Retaining wall. (Note 3 of the 67th Meeting of the Finance Committee).

Resolved to approve the extra financial implications of Rs.1,20,681/- towards the construction of retaining walls as recommended by the Finance Committee.

Resolution No.24 Construction of Administration and Academic Buildings – Claims of M/s. S,A. Builders, Chandigarh – Financial implications – Reg. (Note 4 of the 67th Meeting of the Finance Committee).

Resolved to accept the recommendations of the Finance Committee on the representation of M/s. S.A. Builders, Chandigarh for different items of works executed by them in construction of Administration and Academic Buildings of the University.

URGENT BUSINESS BROUGHT FORWARDED BY THE VICE-CHANCELLOR

1. Recent Developments that took place having a bearing in the University after the last Executive Council Meeting held on 19-05-1995.

The Council took note of the background note tabled by Vice-Chancellor furnishing the developments that took place in the University after the last meeting of Executive Council held on 19-05-1995 such as the Distance Education Council's decision to release the balance of VIII Plan Developmental Grants for Audio Visual Production centre, Computer Centre, Library, Material Storage Technical Godown, IGNOU Satellite Programmes. Etc., by the Distance Education Council. Regarding the starting of P.G. Diploma Courses during October, 1995, the council noted three preparations under way to start P.G. Diploma Courses in Writing for the Media in Telugu, Diploma in Marketing Management, Diploma in Business Finance during October, 1995 and the possibility for starting of Diploma in Environmental Studies and modularised Certificate /Diploma Course in Mushroom Cultivation Microbiology before the end of the year. The Council noted the acceptance of the inauguration of the Library Building by the Hon'ble Chief Minister of the State: the invitation to the Vice-President or other eminent persons for addressing the VII Convocation. The Executive Council resolved to record the Note of the Vice-Chancellor in this

regard for further action. The Council also resolved that the naming of the Library a letter be addressed to the Government in this regard.

2. Brief Report on laxity of supervisory control in the Examinations Branch – Relieving of Sri P. Shanker Reddy. Controller of Examinations and tightening of security measurers – Reg.

On the confidential note tabled by the Vice-Chancellor regarding the lack of supervisory control in the Examinations Branch leading to the detection of malpractices in answer scripts coding during the spot valuation of the B.Com II year in the Academic Building and the Prima Facie enquiry report revealing laxity of supervisory control at the level coding and spot valuation.

The Executive Council resolved that the matter is of utmost concern and authorized the Vice-Chancellor to take the steps necessary to have an in-depth investigation including suitable punishment/disciplinary steps to arrive at the truth. As the Vice-Chancellor, on Prima facie evidences, is empowered to suspend employees involved in the matter, such steps be taken without further delay to protect the credibility of the Open University System.

The Council further resolved that an in-depth investigation report with action taken in this regard be placed at a special meeting of the Executive Council in three weeks' time, i.e., by August 28, 1995.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eighty Fourth Meeting of the Executive Council with Ex-officio Members held on Saturday the 28th October, 1995 at 11.00 a.m. in the Chambers of Secretary to Government Education Department, Secretariat, Hyderabad .

Present

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Dr. (Smt.) A. Vanajakshi, IAS
Sri T.K. Dewan, IAS
Sri M.V.S. Prasad, IAS

MINUTES OF THE EIGHTY FOURTH MEETING OF THE EXECUTIVE COUNCIL (EX-OFFICIO MEMBERS) MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD ON 28-10-1995 IN THE CHAMBERS OF THE SECRETARY TO GOVERNMENT, (HIGHER EDUCATION) EDUCATION DEPARTMENT, GOVERNMENT OF ANDHRA PRADESH SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

Prof. S. Bashiruddin - Chairman
Vice-Chancellor
Dr. (Smt.) A. Vanajakshi, IAS
Sri T.K. Dewan, IAS

Sri M.V.S. Prasad, IAS
Prof. P. Ramaiah

Registrar & Secretary to the Executive Council

Resolution No.1 : Minutes of the 83rd Meeting of the Executive Council held on 07-08-1995 (Note 1 of the Agenda).

Resolved to confirm the Minutes of the 83rd Meeting of the executive Council held on 07-08-1995 by amending the Resolution No.12 (1) be repeated as that of Resolution No.3 pertaining to the appointment of Professor.

Resolution No.2 : Meetings – Executive Council – 84th Meeting – Review o action taken on the minutes of the 83rd Meeting held on 07-08-1995(Note 2 of the Agenda).

While reviewing the action taken on the minutes of the 83rd meeting held on 07-08-1995 the following amendments be made :

Resolution No.6 (83rd E.C. Meeting) Institution of prize money in memory of Late Prof. Venkataraman, Founder Dean, School of Mathematics, University of Hyderabad, is accepted.

In future , the amount be rs.25,000/- for institution of Book Prizes and Rs.50,000/- for Gold Medal and Rs.2.00 lakhs for an endowment lectures.

Resolution No.7 : (83rd E.C. Meeting) Sri T.K. Dewan, Principal Secretary, Finance (Project Wing) is nominated as a Member in place of Sri K. Venkatasivaiah, IAS (Retd.) to look into the decentralisation of Student Support Services by establishing Regional Centres.

Resolution No.9 : (83rd E.C. Meeting) Executive Council resolved that in future, letter addressed to the Government with letter No. and the full details be mentioned in the note.

Resolution No.17: (83rd E.C. Meeting): A separate note be placed before the Executives Council with regard to conduct of Entrance Test for admission into M.B.A. with full financial details for its consideration of the contents of the test etc.

Urgent Business brought forwarded by the Vice-Chancellor

The Council took note of the report of the Vice-Chancellor on examinations Branch laxity and the new regulations and steps taken. The Council resolved that a detailed note be placed before the next Executive Council meeting preferably before November, 18th, 1995 with specific recommendations by taking different aspects into consideration such as how the cases have come to light, appointment of an Enquiry Officer, charge Sheets, insured, explanation submitted by the individual, finding of the Enquiry Officer/ Committee, charges to be dropped, Charges to be approved, nature and quantum of punishment recommended by the Vice-Chancellor, etc.

Resolution No.3 : Search Committee for recommending a panel of nominees for Vice-Chancellor. A Nominee of the Executive Council – Reg.(Note 3 of the Agenda).

Resolved that Prof. S.V.J. Lakshman be the nominee of the Executive Council to serve on the Search Committee for recommending the panel of names to the Government for appointment of Vice-Chancellor to Dr.B.R. Ambedkar Open University.

Resolution No.4: Appointment of Editor/Professor in English in the pay scale of Rs.4500-150-5700-200-7300 in the University – Reg. (Note 4 of the Agenda).

Resolved to appoint Prof. G. Sambasiva Rao as Editor/ Professor in English in the pay scale of Rs.4500-7300 with protection of pay admissible under rules. The advance increments recommended by the Selection committee are not accepted.

Resolution No.5 : Appointment of Professor of Public Administration in Lien vacancy (Temporary) in the pay scale of Rs.4500-150-5700-200-7300. (Note 5 of the Agenda).

Resolved to appoint Prof. K. Murali Manohar temporarily as Professor of Public Administration in the pay scale of Rs. 4500-7300 with pay protection admissible under rules in the lien vacancy.

Resolution No.6 : Lien vacancies of Professors (Purely temporary) Appointment of Dr.K. Koteswara Rao and Dr. Pushpa Rama Krishna as Professor of Commerce and Professor of English respectively – Information – Reg. (Note 6 of the Agenda).

The appointment of Dr. K. Koteswara Rao as Professor of Commerce and Dr. C. Pushpa Ramakrishna as Professor of English in lien vacancies be recorded.

Resolution No.7 : Appointment of Artist-cum-Designer – Reg. (Note 7 of the Agenda).

Resolved to appoint Sri M. Chandrasekhar as Artist –cum-Designer in the pay scale of Rs.3880-8140 on the initial pay of Rs.3880.

Resolution No.8 ; Finance Officer of Dr.B.R. Ambedkar Open University – incharge arrangements – Reg. (Note 8 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Sri P. Subrahmanyam as incharge Finance Officer till 31-12-1995. It is further resolved that one more letter be addressed to the Government and the matter be pursued with the Government for the panel of names for appointment of Finance Officer before 31-12-1995.

Resolution No.9 : Legal Matters – Mr.M. Ratna Reddy, Advocate as Standing Counsel – Appointment – Extension of term – Reg. (Note 9 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Sri M. Ratna Redy, Advocate as Standing Counsel to the University on existing terms and conditions for a period of three months with effect from 17-10-1995. In the meanwhile, the permanent Standing Counsel be appointed within this extended period by writing to the Law Secretary to expedite the same.

Resolution No.10 : Extension of the term of appointment of r. P. Sreeramulu Deputy Executive Engineer on deputation (Note 10 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Sri P. Sree Ramulu for a further period from 22-09-1995 to 31-12-1995 on usual terms and conditions of foreign service. He shall be repatriated to his parent department on 31-12-1995.

Resolution No.11 : Dr.BRAOU – Implementation of Merit Promotion Scheme – Award of Associate Professor – reg. (Note 11 of the Agenda).

Resolved to defer consideration of them after to the next Executive Council meeting, until full details and implications of the scheme are studied.

Resolution No.12 : Appointment of Assistant registrar (SC) by Direct Recruitment (Note 12 of the Agenda).

Resolved to appoint Sri J. Nagaraju as Assistant Registrar on the basic pay of Rs.3640/- in the pay scale of Rs.3640-7580 against the existing Assistant Registrar vacancy reserved for Scheduled Caste Candidate.

Resolution No.13 : Creation of two posts of Instrumentation Engineer and filling of the Technical Director/Technical Officer in AVP&RC. (Note 13 of the Agenda).

Resolved to request the Government for sanction of 2 posts of Instrumentation Engineer in the pay scale of Rs.2600-5580. Further resolved that the appointments of technical Director, technical Officer shall be considered after the sanction of two posts of Instrumentation Engineer by the Government.

Resolution No.14 : Student Services – Cuddapah and Hanamkonda Study Centres – Office-cum-Library with Audio Visual facility – Building construction – Reg. (Note 14 of the Agenda).

Resolved to defer the consideration for want of full details. Executive Council resolved that specific proposals containing the donar/possessor of the land/ the amount to be donated for building with the donar name, the total estimated cost of the Study Centre building and the details of the earlier Council resolutions be placed before the Executive Council for consideration.

Resolution No.15 : Daily Wage Employees Daily Wages Enhancement regarding (Note 1 of the 68th Meeting of the Finance Committee).

Resolved to defer the consideration of the matter. It is further resolved to obtain from the Commissioner of Labour with regard to the rates or wages prevailing in the Government for similar posts and the matter may be placed before the next meeting.

Resolution No.16 : One Programmer and Seven Data Entry Operators appointed prior to November 1993 by charging the expenditure to works – Charge of head of expenditure. (Note 2 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal charging the expenditure on account of one Daily Wage Programmer and Seven Data Entry Operators to the contingent provision of the University and to pay them the Daily Wages of Rs.100/- for Programmer and Wages for Data Entry Operators on par with the other daily wage Data Entry Operators of the Computer Centre Dr.B.R. Ambedkar Open University on the condition the important items of work such as examination results processing which are pending be entrusted to them for immediate completion, the initiation into learning DTP/Laser Operation, and orders transferring the charge of expenditure with enhanced wages be issued with effect from the date of approval by the Executive Council after the work allotted to them is completed and their willingness to learn to operate DTP be collected as recommended by the Finance Committee.

Resolution No.17 : Enhancement of ceiling of House Building Advance to the employees governed by the Revised Pay Scales 1993. Request for extension to the teachers governed by the Revised Pay Scales 1986. (Note 3 of the 68th Meeting of the Finance Committee).

Resolved to address a letter to the Government for re-considering the matter and the same be put up before the Executive Council alongwith reply of the Government. It is further, resolved that the matter be placed before the Vice-Chancellor's Conference as it concerns the teachers of all Universities as recommended by the Finance Committee.

Resolution No.18 : Investment of P.F. Subscription of employees. (Note 3 of the 68th Meeting of the Finance Committee).

Resolved to address the Government (Finance Department and Law Department through the Education Department) and obtain the clarification from the Government on the matter as recommended by the Finance Committee.

Resolution No.19 : Dr.BRAOU- Formation of Internal Roads at University Campus, Jubilee Hills, Representation of Contractor Sri T. Prakash Rao, Clarification obtained from the R & B Department on the issue involved. (Note 5 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal to consider 10% extra on the quantity of compacted gravel to arrive at the loose gravel quantity as the optimum moisture content of 98% which is the basic condition to conclude that 150% extra loose gravel was compacted to 100% was not verified at the time of execution and to

allow only 15% of blasted stone as wastage as already decided by the then Consulting Engineer Sri V. Raghavan as recommended by the Finance Committee.

Resolution No.20 : Installation of EPABX System – Payment for additional babling charges. (Note 6 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for the payment of Rs.64,734/- to M/s. APEL (Government of Andhra Pradesh undertaking) towards additional babling charges for EPABX system of the University as recommended by the Finance Committee.

Resolution No.21 : Annual Maintenance Service Contract for Computers (Note 7 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for entrustment of Annual Maintenance Contract of the Computers to M/s. HCL-HP Ltd., at a total cost of Rs.2,54,803 and ratify the purchase of ingress software bundle for Rs.1,25,000/- for M/s. Mastek Limited, as recommended by the Finance Committee.

Resolution No.22 : 8 Passengers capacity lift payment for 6 Nos. separate channels are esclation charges (Note 8 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for payment of Rs.6,768/- towards 6Nos. separate channels and Rs.9,666/- towards price escalation according to IEEMA to M/s. Kone Elevators India Limited Secunderabad, in addition to the amount of Rs.4,44,016/- approved by the Board of Management as recommended by the Finance Committee.

Resolution No.23 : Purchase of Audio Cassette fast duplicator for the AVP & RC of the University (Note 9 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for purchase of Sony Audio Cassette Fast Duplicator 2310 F model from M/s. Ferrari Video at Rs.3,07,272 (Net inclusive of all taxes) and to authorise placing of order immediately in view of fluctuation in the dollor price effective the cost.

It is further resolved that in future APTS and APEL be consulted for purchase of computers and electronic equipment as recommended by the Finance Committee.

Resolution No.24 : Purchase of General Stationery items on annual contract basis for the year 1995-96 (Note 10 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for annual rate contract for supply of stationery items with 1. M/s. Suresh Enterprises and 2. M/s. Sri Lakshmi Trading Corporation at the rates shown in the agenda note and the purchase of stationery items to the extent of Rs.10 lakhs during the year subject to the following conditions:

1. The price of any article should not exceed the maximum retail price plus local taxes printed on the articles
2. A mechanism should be evolved to know the prices of these articles from time to time and the purchase of such articles whose rates have fallen below the rate contract rate be discontinued thereafter.
3. The security deposit given by the firm should be forfeited even if the firm does not supply one item of the contracted goods till the expiry of the contract period.

Resolution No.25 : Postgraduate Diploma Courses of Dr.B.R. Ambedkar Open University Fixation of fees – Reg. (Note 11 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal to prescribe the fees to be charged for admission into Postgraduate Diploma Courses to be started from the academic year 1995-96, and also to charge the fee of Rs.1200/- for BLISc and BPR Courses in one instalment hereafter as recommended by the Finance Committee.

Resolution No.26 : Enhancement of Medical Allowance to the employees of the University (Note 12 of the 68th Meeting of the Finance Committee).

Resolved to obtain the permission/concurrence from Government for implementation of the enhancement of medical allowance to the employees.

Resolution No.27 : Adoption of G.O.Ms.No.401, Finance and Planning (FW:A & D) Department, dated : 14-11-1990 – Waiver of dues in respect of employees who died while in service. (Note 13 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for waiver of dues in the cases of Sri B.Subbarayudu and Sri K. Swamy Reddy as shown in the note and to adopt the G.O.Ms.No.401, dated:14-11-1990 for the benefit of the employees of the University and also to waive the Educational Advance in all cases in future as recommended by the Finance Committee.

Resolution No.28 : Permission to Prof. M. Satyanarayana to attend Conference at Hong Kong etc. from November 30th to December 5th. (Note 14 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for according permission to Prof. M. Satyanarayana Rao, Director (Evaluation) to represent Dr.B.R. Ambedkar Open University at (I) International Workshop on Credit Transfer at Hongkong from 30-12-1995 to 01-12-1995, (ii) Present a paper on Dr.B.R. Ambedkar Open University at the database conference which precedes the IX Asian Association of Open Universities Conference at Taipei, Taiwan on 02-12-1995, and (iii) Present a paper on Dr.B.R. Ambedkar Open University at IX Asian Association of Open Universities Annual Conference at Taipei expenditure from Distance Education Council Unassigned Grant as per the guidelines of DEC, and Rs.14,010/- from the University funds in view of his

representing the University and presenting database reports and to treat the period from 29-11-1995 to 06-12-1995 as on DUTY, subject to the condition that if the inviting authority pays half or partial airfare, it shall be deducted from the amount of Rs.14,010/- to be met from the University funds as recommended by the Finance Committee.

Resolution No.29 : Request of Dr. (Mrs.) C. Pushpa Ramakrishna for payment of Registration fees (Note 15 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal to treat her absence from 23-06-1995 to 07-07-1995 as on duty in view of her visit to the British Open University and the Staff Training Centre and (2) to reimburse 75% of the registration fee in the case of Dr. (Mrs.) C.Pushpa Ramakrishna and in all cases in future where the registration fee payable for Conference outside India is more than 300 US\$ or Rs.10,000/- subject to the Distance Education Council agreeing to the proposal for meeting 75% of the registration fee from the unassigned grant for which the proposal is pending with Distance education Council as recommended by the Finance Committee.

Resolution No.30 : Permission to Sri G. Laxma Reddy, Assistant Director (Study Centre) to attend the Conference at Taipan (Note 16 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for according permission to Sri G. Laxma Reddy, Assistant Director (Student Services) to attend the IX AAOU Annual Conference at Taipei in Taiwan from 03-12-1995 to 05-12-1995 and to meet 50% of the expenditure of Rs.19,255/- (Approximately) from the unassigned grant as per the guidelines of Indira Gandhi National Open University and to treat the period of the Conference and the actual Journey period as on duty.

Further resolved that the matter may be placed before the Executive Council whenever any employee of the University is availing funds and attending Conference/Seminar, etc., outside India.

Resolution No.31 : Cosponsoring the Professor G. Ram Reddy, Memorial National Conference on Educational technology in Education at Hyderabad during 27th to 29th October 1995 – Contribution of Rs.5000/- Ratification (Note 4 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for payment of Rs.5000/- to the All India Association for Education technology towards co-sponsorship by the University along with JNTU,CIEFL, Osmania University etc., for the Prof. G. Ram Reddy Memorial National Conference on communication Technology in Education as recommended by the Finance Committee.

Resolution No.32 : Sanction of Festival Advance and Education Advance to the non-teaching employees of the University – Proposal to delegate

powers to the Heads of branches (Note 5 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal to authorize the Heads of the Branches to sanction festival and educational advances to the employees subject to pre-check of the bills by the accounts branch before payment as recommended by the Finance Committee.

Resolution No.33 : Payment of allowance to Sri K. Dattatraya Rao, Junior Assistant-cum-Typist for attending to the legal cases – Regarding (Note 6 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for payment of Rs.150/- per month from 01-10-1995 to Sri K. Dattatraya Rao, Junior Assistant-cum-Typist for handling the legal cases under the guidance of the Standing Counsel in addition to his work till a legal cell is created as recommended by the Finance Committee.

Resolution No.34 : Purchase of paper (Note 7 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal to purchase of 197 MTs of Double Demy Maplitho 16 kg GSM (NS) , 23”X36” size, 15MTs of Double Demy Maplitho 37.3kg 140 GSM (NS) 23”X36”size and 60 MTs of Double Demy Maplitho 18.6kg 7 GSM (NS) 23”X36”from M/s. Circar Paper Mills Limited, at the rate of Rs.30,000/ per M.T. inclusive of all taxes for the above three varieties of paper at a total cost of Rs.103.36 lakhs and to increase the provision for purchase of paper in the budget estimates from Rs.80 lakhs to 120 lakhs in the revised estimates. Further in view of the urgent need for printing of Course Material, P.G. Diploma prospectus etc., permission may be accorded to place order immediately after Executive Council's approval as recommended by the Finance Committee.

Resolution No.35 : Supply of Errection of 2 Nos. 250 KVA Electrical Transformers, Cables and other accessories including street lights, Lighting for power supply to University Campus – Jubilee Hills – Reg. (Note 9 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for the revised estimate of Rs.30.19 lakhs for the work of external electrification at the University Campus, Jubilee Hills, Hyderabad as recommended by the Building-cum Tender Committee in the view of APSEB guidelines for additional security deposit as recommended by the Finance Committee.

Resolution No.36 : Construction of Academic and Administrative Building at the University Campus executed by M/s. S.A. Builders Limited, Chandigarh – Interest on Mobilisation advance. (Note 10 of the 68th Meeting of the Finance Committee).

Resolved to approve the proposal for request of M/s. S.A. Builders Limited not to charge interest on the amount due to the firm in the final bill which is adjusted

against mobilisation advance from 02-05-1995 allowing two months from the date of completion of the work for processing and scrutiny of the final bill as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eighty Fifth Meeting of the Executive Council with Ex-officio Members held on Saturday the 25th November, 1995 at 3.00 p.m. in the Executive Council Meeting Hall Administrative and Student Support Services Building in the University Campus, Jubilee Hills, Hyderabad.

Present

Chairman Prof. S. Bashiruddin Vice-Chancellor

Prof. S. Bashiruddin
Dr. (Smt.) A. Vanajakshi, IAS
Sri T.K. Dewan, IAS
Sri M.V.S. Prasad, IAS

MINUTES OF THE EIGHTY FIFTH MEETING OF THE EXECUTIVE COUNCIL (EX-OFFICIO MEMBERS) MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD ON 25-11-1995 IN THE EXECUTIVE COUNCIL MEETING HALL, ADMINISTRATIVE & STUDENT SUPPORT SERVICES BUILDING IN THE UNIVERSITY CAMPUS.

MEMBERS PRESENT:

Prof. S. Bashiruddin
Vice-Chancellor
Dr. (Smt.) A. Vanajakshi, IAS
Sri T.K. Dewan, IAS
Sri M.V.S. Prasad, IAS
Prof. P. Ramaiah

- Chairman

Registrar & Secretary to the Executive Council

Resolution No.1 : Minutes of the 84th Meeting of the Executive Council held on 28-10-1995 (Note 1 of the Agenda).

Resolved to confirm the Minutes of the 84th Meeting of the Executive Council held on 28-10-1995.

Resolution No.2 : meeting – Executive Council – 85th Meeting Review of action taken on the minutes of the 84th Meeting held on 28-10-1995. (Note 2 of the Agenda.)

Reviewed.

Resolution No.3 : Amendment to Statute No.22 relating to institution of Gold Medals and Book Prizes and administration of Endowments Lectures, etc. (Note 3 of ht Agenda).

Resolved to amend Clause I of the Statute No.22 set out in the schedule to Dr.B.R. Ambedkar Open University Act as follows and to forward to the Chancellor for his assent.

“The endowments offered for the institution of Gold Medals/Book Prize/Endowment Lecture shall not be less than the following amounts.

- a) Gold Medal Rs.50,000/-
- b) Book Prize Rs.25,000/-
- c) Endowment Lecture Rs.2,00,000/-

It is further resolved that information from the other Universities on the amount of Endowments for institution of Gold Medals Book Prizes and Endowment Lecture be obtained before sending the amendments for the Chancellors assent.

Resolution No.4 : Estt – Daily Wage Employees – Daily Wages – Enhancement – Reg. (Note 4 of the Agenda).

Resolved to approve the enhancement of the wages to the daily wage employees at the rate of Rs.50/- , Rs.45/- and Rs.40/- per day to Junior Assistant- cum- Typist/D.E.O./Computer Operator/Driver (and equivalent cadres) Record Assistant, and Office Attenders (including all other class IV employees) respectively from 1-12-1995, subject to the conditions that the wages will be paid to the employees for the days they worked and they should be willing to work on holidays and carry out the duties assigned.

Resolution No.5 : Starting of New Study Centres Undergraduate Courses – Academic Year 1995-96 – Reg. (Note 5 of the Agenda).

Resolved o approve the proposal to start 7 New Study Centres at the following places from the Academic Year 1995-96.

1.	Naidupet	Govt. Degree College
2.	Dharmavaram	Govt. Degree College
3.	Bhodan	Govt. Junior College
4.	Nirmal	Govt. Degree College
5.	Mahabubabad	Govt. Junior College
6.	Hyderabad	Kamineni Junior College, Erragadda, Hyd.
7.	Gudiwada	Anne Narasimha Rao

Pushpaleelavathi Arts & Science College

- Due to over sight the word Junior is included in the Agenda Note instead of “Degree”

Resolution No.6 : Adoption of qualifications for the post of Telephone Operator- reg. (Note 6 of the Agenda).

Resolved to prescribe the following qualifications for the post of Telephone Operator:

- Essential :
- i) A Pass in S.S.C
 - ii) Diploma in Telephone Operator cum Receptionist
- Desirable: iii) Experience in telephone Operation including EPABX for one year.

Resolution No.7 : Recognition of Dr.BRAOU, different category/cadre Associations – Reg. (Note 7 of the Agenda).

Resolved that the recommendations of the Sub-Committee constituted in pursuance of the Resolution No.6 of the 78th Board of Management Meeting held on 28-1-1995 for the purpose of recognition of different service Associations be accepted, subject to the deletion of the phrase “10 members whichever is higher, noted at the end of para 10of the recommendations of the said Committee”.

Also resolved that in future the number of employees forming an Association be not less than 50% of the group/cadre/category.

It is further resolved to recognise the (1) Faculty Teachers Association (2) Technical Officers and Staff Association, and (3) Drivers Association of Dr.B.R. Ambedkar Open University.

Resolution No.8 : Dr.BRAOU – Implementation of Merit Promotion Scheme – Award of Associate Professor – Reg. (Note 8 of the Agenda).

Resolved to approve the recommendations of the Respective selection Committee for the award of designation of Associate Professors in the Scale of Rs.3000-5000 (UGC) under the Merit Promotion Scheme by upgrading the posts of Assistant Professors to Associate Professors to the following teachers:

1. Dr. T.S. Mohana
2. Sri E. Chandraiah
3. Sri K. Satish Reddy

It is further resolved that the recommendations of the Selection Committee in respect of Sri L. Raghava Rao for implementation of merit promotion be not approved.

Resolution No.9 : Sanction of one increment as an incentive for those who are in Teaching/Student Services and have completed P.G. Diploma in

Distance Education from Indira Gandhi National Open University (IGNOU) or equivalent institutions. (Note 9 of the Agenda).

Resolved to defer the consideration of the matter.

Resolution No.10 : (tabled item) Fixation of fees for 6-month certificate Programme in Mushroom Cultivation – Reg. (Note 10 of the Agenda).

Resolved to approve the proposal of collecting Rs.800/- (Rupees Eight Hundred only) towards tuition fee including reading material, examination fee for Certificate Programme in Mushroom Cultivation giving fee exemption to SC/ST Students as per the Government Rules from the academic year 1995-96.

It is further resolved that certificate courses like, Flora Culture, Bonsai, Rosegrafting, Horticulture, Terraforte, Foot wear Production etc. be initiated in the near future.

Resolution No.11 : Item 8 of the 69th Finance Committee Meeting of Dr.B.R. Ambedkar Open University – Construction of Reading Material godown with mechanised storage facilities at University Campus, Jubilee Hills, Hyderabad (Note 1 of the 69th Finance Committee)

Resolved to approve the rejection of the claim of the contractor for allowing current S.S.R. rates plus tender premium for carrying out the work at the new site and calling for fresh tenders for the balance work for entrustment to other agency if the contractor is not willing to execute the work at the old agreement rates by closing the contract without penalty and settling his accounts for the work done till 31-10-1995 as recommended by the building-cum-tender committee.

It has been observed that the commencement/Execution of the work to the extent of Rs.1.18 lakhs was done at the old site without convincing soil test results which mentioned the site as least bearing capacity during the preoccupation if the higher authorities with the Prime Minister's visit of inaugurate the campus. Further there was lack of continuous technical supervision and overseeing, as during the period from march to August'94 there were frequent changes of Superintending/Executive Engineers deputed by the R & B Dept., either due to voluntary transfer or retirement leading to the different hands in succession. It is therefore difficult to pin point responsibility for the lapse to one particular person who should have been accountable.

It is further resolved that in future such lapses should not take place and the SE/EE/In-charge University Engineer should be apprised in writing of this requirement as recommended by the Finance Committee.

Resolution No.12 : Entrustment of printing of 1st year 2nd Instalment English and English Non-detailed course material to M/s. Boy's Town Industrial Training Cente on the basis of composite order for supply of paper and printing. (Note 2 of the 69th Finance Committee).

Resolved to approve entrustment of procurement of paper and printing of English and English Non-Detailed 1st year, 2nd Instalment of course material on the terms

and conditions mentioned in the note by payment of Rs.38000 per MT which is the same as the rate approved for purchase of paper by the Executive Council, for 15,988 MT in addition to the printing charges at the approved rates to M/s. Boy's Town ITC in order to obviate delay being faced with other printers, and to conserve University employees time, fuel and to her related matters, as the Boys, Town ITC has already delivered 40,000 copies of 1st Year English Textbooks within the stipulated deadline fixed by the University. It was further ratified resolved to authorise the placing of order before 20-11-95 in view of the frequent price escalation in the cost of paper subject to the condition that not more than 2% wastage be allowed and quality of paper is ensured by proper testing of samples etc., by Industrial Testing and Development Laboratory as detailed in the agenda note attached as recommended by the Finance Committee.

Resolution No.13 : Annual Maintenance contract for computers. (Note 3 of the 69th Finance Committee).

Resolved to approve the entrustment of maintenance of computers to M/s. HCL-HP Ltd., who are the suppliers of the computers and having the track record of proper maintenance during the earlier years at a total cost of Rs.94,252.50 subject to the following terms and condition.

- i) The terms and conditions of the maintenance should be spelled out properly.
- ii) Preventive maintenance to be attended atleast one in three months and corrective maintenance on call should be provided in the contract.
- iii) The dates of preventive maintenance and repairs done at call should be recorded computer wise by maintaining service cards for each computer.

It is further resolved to pay one 50% of the annual contract during the 1st 6 months and the remaining amount in the 7th month as recommended by the Finance Committee.

Resolution No.14 : One Driver, One Plumber, One Electrician and eleven water carriers appointed prior to November'1993 by charging the expenditure to work-Charge of head of expenditure. (Note 4 of the 69th Finance Committee)..

Resolved to approve charging the expenditure on account of Driver, Electrician, Plumber so far paid from works provision and eleven water carriers paid from the provision of avenue plantations at the Standard Schedule of Rates of R & B Department to the Head of Account "Wages to Casual Employees" under Maintenance of Buildings and roads as the major works have been completed and pay them wages on par with other daily wage staff. This should be done without escalation of provision in the budget under "Wages to Casual Employees" during the current year but be tapped from the provision of avenue plantations as recommended by the Finance Committee.

It was further resolved that the name of one Sweeper Smt. Papamma who was appointed under work charge as Sweeper in the year 1991 was not included in the list by oversight which was placed before the Finance Committee and Executive Council for change of Head of Expenditure. As such the name be included in the list.

Resolution No.15 : Reimbursement of medical expenses incurred by Sri M. Subbaiah, Deputy Director of Study centre for undergoing treatment for heart attack. (Note 5 of the 69th Finance Committee)..

Resolved to sanction the reimbursement of Rs.50,000/- (Fifty thousand only) permissible to the state Govt. employees for such ailments, to Sri M. Subbaiah, deputy Director of Study centre, Dr.BRAOU, as recommended by the Finance Committee.

Resolution No.16 : Estt. – Teacher- Career Advancement Scheme – Protection of normal date of increment – Implementation of G.O.Ms.No.60, Education dated 1-3-95 – Reg. (Note 6 of the 69th Finance Committee)..

Resolved to adopt the G.O.Ms.No.60 Education dates 1-3-95 which authorises protecting the normal date of increment on the awarding of Career Advancement scale on 1-1-86 for the benefit of the teachers of Dr. B. R. Ambedkar Open University as recommended by the Finance Committee.

Resolution No.17 : Request of Dr. (Mrs.) C. Pushpa Ramakrishna, Deputy Director for payment of full registration fees of \$465 (Rs.24180). (Note 7 of the 69th Finance Committee)..

Resolved to approve the reimbursement of 25% of the registration fees from the University funds to Dr. (Mrs.) C. Pushpa Ramakrishna and in all cases in future for foreign conferences outside India where the registration fees payable is more than 300US \$ or Rs.10,000/- whichever is more, as explained in the agenda note as recommended by the Finance Committee.

Resolution No.18 : (TABLED ITEM) Adoption of Additional Qualifications for the Post of Programmer (Computers) –Reg.

Discussed the matter relating to relaxation of Qualifications for the post of Computer Programmer reserved for SC be deferred.

EXAMINATION BRANCH LAXITY

Business brought forwarded by the Vice-Chancellor

1. (i) Resolved that the Show Cause Notice be served on Sri P. Sankara Reddy, Ex-Controller of Examinations as to why he should not be dismissed from Service by giving 15 days time to reply for the grave lapses in administering, laxity of control and material suppression of information, Unilateral decision, violating the University regulations and misleading the Vice-Chancellor.
- (ii) Also resolved to seek the advise from Sri Subba Reddy, former Advocate General and Sri M. Ratna Reddy, Standing Counsel of the University by producing all the relevant documents before the issue of proper/legally sound Show Cause Notice to Sri P. Sankara Reddy, former Controller of Examinations.

2. Resolved to serve a Show Cause Notice on Sri D.V. Gopal Rao as to why he should not be dismissed from the Service by giving 15 days time to reply on the dual forgery of signatures of Controller of Examinations and Finance Officer on a Rs.1.00 lakh Cheque from the Controller of Examinations Account.
3. Resolved to handover the Examination material malpractice cases temparing with answer scripts, change of outer covers, destroying partially the answer scripts and related issues to CID after obtaining the permission from the Secretary to Government, Education Department, Government of Andha Pradesh, Hyderabad.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eighty Sixth Meeting of the Executive Council with Ex-officio Members held on Monday the 26th February, 1996 at 3.00 p.m. in the Executive Meeting Hall Administrative and Student Support Services Building in the University Campus, Jubilee Hills, Hyderabad.

Present

Chairman S. Anwar, IAS I/c. Vice-Chancellor

Sri S. Anwar , IAS
Sri. Lalith Mathur, IAS
Sri T.K. Dewan, IAS
Sri A.K. Goyal, IAS

MINUTES OF THE EIGHTY SIXTH MEETING OF THE EXECUTIVE COUNCIL (EX-OFFICIO MEMBERS) MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD ON 26-02-1996 AT 3.00 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY .

MEMBERS PRESENT:

Sri S. Anwar, IAS	-	Chairman
Sri Lalith Mathur, IAS	-	Member
Sri T.K. Dewan, IAS	-	Member
Sri A.K. Goyal, IAS	-	Member
Prof. P. Ramaiah		Registrar & Secretary to the Executive Council

Resolution No.1 : The 85th Meeting of the Executive Council held on 25-11-1995 – Confirmation – Reg. (Note 1 of the Agenda).

Resolved to confirm the Minutes of the 85th Meeting of the Executive Council held on 25-11-1995.

Resolution No.2 : Meetings – Executive Council – 86th Meetings – Review of action taken on the minutes of the 85th Meeting held on 25-11-1995. (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Appointments of Directors – Reg. (Note3 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in re-appointing Prof. K.Viswanatha Reddy as Director (Academic) with effect from 01-02-1996 until further orders and Prof. Y.V. Umaphathi Varma as Director (AVP&RC) up to 31-03-1996 or the inauguration of the AVP&RC Studios whichever is earlier.

Resolution No.4 : Appointment of Finance Officer I/c – Reg. (Note 4 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in appointing Sri V. Syama Sundara Rao, Deputy Registrar as Finance Officer in-charge with effect from 01-01-1996.

Resolution No.5 : Extension of the term of appointment of Mr. P. Sreeramulu, Dy. Executive Engineer on deputation – Reg. (Note 5 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Mr. P. Sreeramulu, Deputy Executive Engineer for a further period from 01-01-1996 to 30-06-1996 A.N. on usual terms and conditions of Foreign Service.

Further, resolved quality of the construction be evaluated by Chief Engineer (R & B).

Resolution No.6 : Adoption of enhancement of the Maternity Leave for married Women employees from 90 days to 120 days Reg. (Note 6 of the Agenda).

Resolved to approve the adoption of G.O.Ms.No.254, Finance & Planning (FW.PC.I) Department of 10-11-1995 and G.O.Ms.No. 283 of 27-12-1995 for the benefit of married Women employees of the University and to amend the Rule No.37 of Dr. B.R. Ambedkar Open University service Rules appended to the Note.

Resolution No.7 : Dr.BRAOU – Medical Allowance to the regular employees of the University – Enhancement – Reg. (Note 7 of the Agenda).

Resolved that the Report be recorded.

Resolution No.8 : Extension of term of appointment of Smt. K. Sai Lakshmi, Divisional Accounts Officer on deputation – Reg. (Note 8 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Smt. K. Sai Lakshmi, Divisional Accounts Officer, for one more year from 02-02-1996 to 01-02-1997 A.N. on usual foreign service terms and conditions of deputation.

Resolution No.9 : Non-Teaching Staff – Representation of Non-Teaching employees Association – Permission to prosecute higher studies offered by this University while working in the Study Centre – Reg. (Note 9 of the Agenda).

Resolved to approve the proposal to permit the employees working in the Study Centres to prosecute higher studies offered by this University without detrimental to their regular duties and subject to the condition that they have to write their examinations at Study centre other than the one where they are working.

Resolution No.10 : Estt. – Dr.BRAOU – Conversion of telephone Operator on regular basis – Reg. (Note 10 of the Agenda).

Resolved that the proposal of converting the Office Attender to Telephone Operator is not agreed to.

Further resolved that the possibility of giving it such work to private agencies may be explored.

Also resolved to authorise the Vice-Chancellor to pay some additional amount to the two persons (Mentioned in the Note).

Resolution No.11 : Conversion of Watchmen as Office Attender – Reg. (Note 11 of the Agenda).

Resolved not to agree the representation of the Dr.B.R. Ambedkar Open University Non-teaching Staff Association for conversion of Watchmen to Office Attenders unless the recruitment rules are changed.

Further resolved that a detailed note be submitted with regard to the Manpower requirement at Study Centres. If necessary, a study be made with the help of an outside agency in the light of Resolution No.15 of the 28th Meeting of Executive Council held on 29-04-1988.

Resolution No.12 : Dr.BRAOU – Reports – Annual Report – 1993-94 – Approval – regarding. (Note 12 of the Agenda).

Resolved to record the appreciation of Executive Council for the Annual report for the year 1993-94.

Further, resolved that the source from which the additional expenditure incurred over and above the income during 1992-93 be placed before the next Executive Council.

Also resolved that Block Grant's audit Report be placed in the next Executive Council and the Last Audit report of the University and its result be placed before the Executive Council.

Resolution No.13 : Estt. – Sri B. Satyananda Chary, Asst. Registrar Appeal to executive Council for reconsideration of its earlier decision for giving promotion with retrospective effect – Reg. (Note 13 of the Agenda).

Resolved that the representation of Sri B. Satyananda Chary be not considered and rejected his plea.

Resolution No.14 : Daily Wages Data Entry Operator – To consider for the post of Daily Wages Programmer – Reg. (Note 14 of the Agenda).

Resolved that the request of Sri K. Ramanjana Reddy, Daily Wage Data Entry Operator to appoint him as Programmer on Daily Wages be rejected.

Resolution No.15 : Lapses in examination Branch – Reg. (Note 15 of the Table Agenda).

Resolved to authorise the Vice-Chancellor to take appropriate action on the case of Sri P. Sankar Reddy.

Further resolved that the lapses in the system with suitable steps be brought to the notice of executive Council.

Resolution No.16 : Forgery of Signature of Finance Officer and Controller of Examinations on one Cheque for Rs.1.00 lakh – Reg. (Note 16 of the Table Agenda).

Pursuant to the earlier decision this Executive Council has decided to propose quantum of punishment in proportion to the quantum of the established guilt and that two ingredients are established in this case (1) Intention of defraud has been established (2) As the intention to defraud the University Funds by doing forgery has been clearly established. Hence, it is felt unanimously by the Executive Council to impose exemplary punishment to act as deterrent in future.

In continuation of earlier Executive Council decision this Executive Council thinks that the following action shall be taken :

1. To take action to dismiss him from service
2. Resolved to place on record simultaneous prosecution be launched by filling a F.I.R. without any delay.

Resolution No.17 : Introduction of Urdu Medium a Under graduate level B.Sc. and B.Com. (Note 17 of the Table Agenda).

Resolved to agree in principle. The need assessment be made in this regard and Vice-Chancellor is authorised to take necessary action in the matter.

Resolution No.18 : Application of Japanese Grant in Aid for strengthening the Audio Visual Production & Research Centre to the extent of Rs.28.54 crores. (Note 1 of the 71st Finance Committee).

Resolved to approve the proposal to apply for Japanese grant-in Aid towards Audio Visual equipment to the extent of Rs.28.54 crores to be sent to the Government of Andhra Pradesh for forwarding the same to the Ministry of Human Resource Development, Government of India and to request the State Government to provide the matching grant of Rs.8.56 crores representing 30% Budget of 1996-97 onwards. It was further resolved that optimum utilisation of the equipment should be ensured by the University by creating necessary trained man-power to man the equipment and appropriate preparation of soft-ware as recommended by the Finance Committee.

Resolution No.19 : Encashment of leave earned by Prof. S.Bashiruddin Former Vice-Chancellor, Dr.B.R.Ambedkar Open University (Note 2 of the 71st Meeting of the Finance Committee).

Resolved to approve the proposal for the encashment of 90 days Leave earned by Prof. S. Bashiruddin, during his Service in the University to be paid after 29-02-1996 as recommended by the Finance Committee.

Resolution No.20 : Technical Work Inspectors appointed prior to November 1993 to look after the construction of campus buildings by charging the expenditure to work change of Head of expenditure. (Note 1 of the 72nd Meeting of the Finance Committee).

Resolved to approve the proposal for the changing of the head of account of the expenditure in regard to wages to the technical Work Inspectors whose services are required after the completion of the construction works since the services of these staff members would be utilised for maintenance of buildings which were completed and supervision of the works which are nearing completion duly debiting their wages to the head of maintenance account viz., "MAINTENANCE OF BUILDINGS AND ROADS" and to consider addressing the State Govt. for Sanction of Posts of Work Inspectors required. This will come into effect from 01-04-1996, at the existing rates as recommended by the Finance Committee.

Resolution No.21 Purchase of Audio Video cables and connectors required in the installation of AVP & RC Studio – Reg. (Note 2 of the 72nd Meeting of the Finance Committee).

Resolved to approve the proposal of purchasing Audio Video cables and connectors from M/s. A.P. Electronics Development Corporation Limited, Hyderabad required in the establishment of AVP & RC Studios of the University at a total cost of Rs.2,62,480.00 which is inclusive of all taxes. This sanction is subject to the condition that the Instrumentation Engineer of the AVP & RC must certify the quality and specifications of the material that is to be delivered by the above organisation as recommended by the Finance Committee.

Resolution No.22 : AVP & RC Purchase of Audio Video Equipments from M/s. A.P. Electronics Development Corporation Limited (APEL) – Reg. (Note 3 of the 72nd Meeting of the Finance Committee).

Resolved that a competent technical expert committee should be constituted to examine the terms and conditions of the supply, the problems connected with the installation of equipment and its maintenance since the huge amount is involved in purchasing the equipment required for the Studios of AVP & RC centre. The expenditure booked under this head shall be carry forward during the next financial year i.e., 1996-97 as recommended by the Finance Committee.

Resolution No.23 : Construction of 9-Room guest House at University Campus, Jubilee Hills Submission of Revised estimates for consideration. (Note 4 of the 72nd meeting of the Finance Committee).

Resolved to approve the proposal of according revised administrative sanction for the modifying estimates of the Guest House to the tune of Rs.29.50 lakhs which includes an additional Administrative sanction of Rs.7.00 lakhs subject to the condition that no further expenditure will be allowed towards civil works and this should be final expenditure as recommended by the Finance Committee.

Resolution No.24 : A.P. State Irrigation development Corporation Limited Issue of Secured Bonds on private placement basis – reg. (Note 5 of the 72nd Meeting of the Finance Committee).

Resolved that more details regarding the terms and conditions of the issue of the Bonds be obtained from A.P. State Irrigation development Corporation Limited, as recommended by the Finance committee.

Sd.

Sd.

REGISTRAR

VICE-CHANCELLOR

Annual Meeting of the Executive Council with Ex-officio Members held on Wednesday the 27th March, 1996 at 12.15 Noon in Room No. 407 Finance Block, Secretariat, Hyderabad.

Present

Chairman S. Anwar, IAS I/c. Vice-Chancellor

Sri S. Anwar , IAS
Sri. Lalith Mathur, IAS
Sri T.K. Dewan, IAS
Sri A.K. Goyal, IAS

MINUTES OF THE ANNUAL MEETING OF THE EXECUTIVE COUNCIL (EX-OFFICIO MEMBERS) MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSIITY HELD ON 27-03-1996. IN THE CHAMBER OF SRI S. ANWAR, IAS INCHARGE VICE-CHANCELLOR, A.P. SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

Sri S. Anwar, IAS	-	Chairman
Sri Lalith Mathur, IAS	-	Member
Sri T.K. Dewan, IAS	-	Member
Sri A.K. Goyal, IAS	-	Member

Prof. P. Ramaiah

Registrar & Secretary to the Executive Council

Resolution No.1 : Budget Estimates for the year 1996-97 along with the Revised Estimates for the year 1995-96 (Note placed before the 73rd meeting of the Finance Committee dated 27-03-1997).

Resolved to approve the Budget Estimates of 1996-97 and Revised Estimates of 1995-96 as recommended by the Finance Committee.

As recommended by the Finance Committee, the Executive Council resolved as follows.

- A) In future a separate note may be brought before the Finance Committee for considering the approval of Revised Estimates of current year.
- B) The trends in the Administrative Overheads for the last 3 years be placed before the Finance Committee.
- C) A separate explanatory note on the provisions made in the Budget for AVP & RC and other academic programmes, where heavy expenditure is involved and the reasons for Non-utilisation of funds may be placed before the Finance Committee.
- D) The Opening Balance for the last 4 or 5 years may be placed before the Finance Committee.

The Council Further Resolved to coopt Sri A.K. Goel, IAS., Commissioner of Collegiate Education as a member of the Purchase Committee to finalise the purchase of new equipment and maintenance of equipment of AVP & RC.

Also resolved that a note be placed with all details of expenditure allotted for the Academic programmes for the year 1996-97.

The Executive Council also resolved that the details pertaining to the interest accrued on Deposits/Advances and other investments be shown under a separate Head in the next Budgetary Year.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Eighty Seventh Meeting of the Executive Council with Ex-officio Members held on Thursday the 27th June, 1996 at 3.30 p.m. in Room No. 407 Finance Block, Secretariat, Hyderabad.

Present

Chairman S. Anwar, IAS I/c. Vice-Chancellor

Sri S. Anwar , IAS
Sri. Lalith Mathur, IAS
Sri T.K. Dewan, IAS
Sri A.K. Goyal, IAS

MINUTES OF THE 87TH MEETING OF THE EXECUTIVE COUNCIL (EX-OFFICIO MEMBERS) MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSIITY HELD ON THURSDAY, THE 27TH JUNE, 1996, AT 3.30 P.M. IN ROOM NO.407, FINANCE BLOCK, SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

Sri S. Anwar, IAS	-	Chairman
Sri Lalith Mathur, IAS	-	Member
Sri T.K. Dewan, IAS	-	Member
Sri A.K. Goyal, IAS	-	Member
Prof. P. Ramaiah		Registrar & Secretary to the Executive Council

Resolution No. 1 : Executive Council – 87th Meeting – Minutes of the 86th Meeting of the Executive Council held on 26-02-1996 – Confirmation (Note 1 of the Agenda).

Resolved to Confirm the minutes of the 86th Meeting of the Executive Council held on 26-02-1996.

Resolution No.1-A : Meetings – Executive Council – 87th Meeting 1995-96 – Minutes of the Annual meeting of the Executive Council held on 27-03-1996 –Confirmation . (Note 1-A of the Agenda).

Resolved to confirm the minutes of the Annual meeting of the Executive Council held on 27-03-1996.

Resolution No.2 : Meetings – Executive Council – 87th Meeting Review of action taken on the minutes of the 86th Meeting held on 26-02-1996. (Note 2 of the Agenda).

Reviewed.

Resolution No.2-A : Meeting – Executive Council – 87th Meeting – review of action taken on the minutes of the Annual Meeting 1995-96 held on 27-03-1996. (Note 2-A of the Agenda).

Reviewed.

Resolution No.3 : Appointment of Director – Student Services – Reg. (Note 3 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Prof. V. Venkaiah as Director (Student Services) with effect from 06-06-1996 until further orders.

Resolution No.4 : Appointment of Director (AVP & RC) of Dr.B.R.Ambedkar Open University. (Note 4 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Prof. Y.V. Umapathi Varma as Director (AVP&RC) upto 7-4-1996and appointing Prof. K. Kuppuswamy Rao, as Director I/c. AVP&RC with effect from 8-4-96 until further orders with an honorarium of Rs.200/- per month.

Further during the discussions Sri A.K. Goel one of the members made the following observations which shall also be looked into by the Director carefully.

1. When the New Studio will came in to effective operation.

2. Possibility of uplinking.
3. Adequate Software facilities.

Also resolved that Mr. Carnick be consulted in this connection if necessary.

Resolution No.5 : Appointment of Finance Officer – Reg. (Note 5 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in appointing
1. Sri V. Syama Sundara Rao, Deputy registrar as finance Officer i/c. from 1-1-1996 to 24-4-1996 and 2. Sri K. Somasekharam, Deputy Director, Treasuries and Accounts as Finance Officer of Dr.B.R. Ambedkar Open University for a period of Three years from the date of his joining duty i.e., 25-4-1996. His term of appointment shall be regulated as per the terms and conditions prescribed by the Govt. in G.O.Ms.No.64 Education (UE-I) Dept. Dated: 5-3-1992.

Resolution No.6 : Appointment of Officer – Incharge Material Production – Ratification – Reg. (Note 6 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the tenure of Dr.U. Subba Rao, Deputy Director 9Student Services) as Officer-in-charge, material Production until further orders with effect from 16-03-1996 on existing terms and conditions.

Resolution No.7 : Payment of Honorarium to Prof. C. Pushpa Ramakrishna and Prof. G. Sambasiva Rao- Ratification – Reg. (Note 7 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in sanctioning an amount of Rs.200/- per month each to Prof. C. Pushpa Ramakrishna, i/c. Centre for Staff Training and Development and Prof. G. Sambasiva Rao, Prof. i/c. University Library from the dates of their taking respective charges.

Resolution No.8 : Post of Joint Registrar – Created by Board of Management – Filling up of the post by Promotion – Reg. (Note 8 of the Agenda).

Resolved to address again to the Govt. for sanction/permission to fill the Joint Registrar post.

Resolution No.9 : Fixation of Higher Pay Scales – Representation of Book Bearers – Reg. (Note 9 of the Agenda).

Resolved to examine the whole issue including service rules and place the matter again in the next Executive Council Meeting with full details.

Resolution No.10 : To Install Portrait of Late Prof. G. Ram Reddy, (Note 10 of the Agenda).

Resolved to install portrait of late Prof. G. Ram Reddy at present.

Resolution No.11 : Extension of term of Prof. P.Ramaiah, Registrar of Dr.B.R. Ambedkar Open University.

Resolved that the term of 2 years of Prof. P. Ramaiah, Registrar, which is ending on 10th July,1996 be allowed to continue as Registrar of Dr.B.R. Ambedkar Open University until further orders.

Before taking of 74th Finance Committee Agenda the compliance report submitted, on the observations of the Executive Council made at its meeting held on 27-03-1996, is approved.

Resolution No.12 : Decentralisation of Student Support Services by establishing Regional Centres . (Note 1 of the 74th Meeting of Finance Committee).

Resolved to accept the proposal to start 7 Regional centres at Anantapur, Tirupati Vijayawada, Vizag, Warangal, Karimnagar and Hyderabad subject to the condition that there should be no fresh recruitment and the existing staff may be posted to the Regional Centres.

Further resolved that the services of the Staff Working in the host Institutions may be utilised for functioning of the Regional Centres on Part time basis as recommended by the Finance Committee.

Resolution No.13 : Revision of scales of pay of Teachers who are drawing in the Revised UGC Pay Scales – 1996 AICTE scale of pay 1986 and ICAR scales of 1986 Sanction of Interim Relief. (Note 2 of the 74th Meeting of Finance Committee).

Resolved to accept the proposal of adopting G.O.Ms.No.56 Finance & Planning (F.W.PC.I) Department, dated 8-3-1996 regarding sanction of interim relief to those who are drawing Revised UGC Pay Scales as recommended by the Finance Committee.

Resolution No.14 : Dr.BRAOU – permission to rent the University campus for film shooting and utilisation of the amount for the campus development. . (Note 3 of the 74th Meeting of Finance Committee).

Resolved to accept the proposal to utilise the University buildings/premises on rental basis for film shootings by charging a rent of Rs.10,000/- per day and to deposit the amount in a separate account for utilisation of the same for development of lawns and aesthetic beauty of the University Campus from 1-7-1996. It is further resolved to recommend that the University Campus for film shootings may be allowed during holidays only on the conditions laid down as recommended by the Finance Committee.

Resolution No.15 : Revision of rates for the printing of course material and job works. (Note 4 of the 74th Meeting of Finance Committee).

Resolved to accept the proposals for increase of the Printing charges of course material and job works as shown in the minutes of the Purchase Committee as recommended by the Finance Committee.

Resolution No.16 : Estt. Teaching –Academic Assistants – Career Advancement Scheme. (Note 5 of the 74th Meeting of Finance Committee).

Resolved to address the Government requesting to consider the services rendered as Academic Assistant for the purpose of award of Senior Scales/Selection grade under career Advancement Scheme along with necessary details as recommended by the Finance Committee.

Resolution No.17 : Dr.BRAOU – Operation & Maintenance of H.T. supply with transformer Cable – L.T. lines etc. – posting of permanent Electrical staff. (Note 6 of the 74th Meeting of Finance Committee).

Resolved to address the State Government for sanction of the number of posts mentioned in the note to look after the electrical requirements of the University Campus as recommended by the Finance Committee.

Resolution No.18 : Enhancement of Allowance to Drivers. (Note 7 of the 74th Meeting of Finance Committee).

Resolved to enhance the holiday duty allowance from Rs.25/- to Rs.35/- to each of the permanent Driver who works on public holidays.

Resolution No.19 : P.G. (M.A.) Programme in History, Economics, Political Science and Public Administration – Request for permission and sanction for getting the Telugu Course Unites translated into English and introduce them in English medium with effect from the first year batch 1996-97 besides the present Telugu medium Programmes. (Note 8 of the 74th Meeting of Finance Committee).

Resolved to accept to introduce P.G. Programme in English medium and to accord sanction for an expenditure of Rs.20,02,250/- (6,02,250 for translation and for Rs.14.00 lakhs for printing) as recommended by the Finance Committee.

Resolution No.20 : Dr.BAOU – Payment of remuneration to the Non-teaching Staff for attending the work relating to Budget Preparation 1996-97 . (Note 9 of the 74th Meeting of Finance Committee).

Resolved to accept the proposal; for enhancement of remuneration payable to the Non-Teaching Staff who attend the work relating to preparation of Budget Estimates every year by 50% of basic pay along with DA subject to a maximum of Rs.1000/- as recommended by the Finance Committee.

Resolution No.21 : Purchase of Paper. (Note 10 of the 74th Meeting of Finance Committee).

Resolved to purchase of 250 Mts. Double Demmy Maplitho 16 KG (NS) 60 GSM paper, 15 Mts. Of Double demmy Maplitho 37.3Kg (NS) 140 GSM paper and 80 MTS double Demmy 18.6 Kg. (NS) 70 GSM paper from M/s. Circar paper Mills

Ltd., Nellore at the rate of Rs.38,000/- per M.T. inclusive of all takes and 14 Mts. Of Double Demmy 16 Kg. Cream wove (White) paper from M/s. The Coastal Chemicals Ltd., at the rate of rs.29,500/- inclusive of all taxes and to increase the Budget provision for purchase of paper in the Budget estimates from 120 lakhs to 146 lakhs in the revised estimates as recommended by the Finance committee.

Further resolved to permit the officer incharge Material production to obtain Limited quotations for purchasing 15 Mts. Of 175 GSM Double Demmy Maplitho paper and 5 Mts. Of Pulp Board from the local Market as recommended by the Finance Committee.

Resolution No.22 : Purchase of two Computer systems for use in the Computer Centre of the University. (Note 11 of the 74th Meeting of Finance Committee).

Resolved to approve the following recommendations of the finance committee.

The Vice-Chancellor informed the members of Finance Committee that M/s. Tata Unisys, submitted a letter on 1-6-96 stating that certain errors have took place in their previous quotations, dt.. 22-05-1996, and revised their quotation as follows:

<u>For System - I</u>		Previous price	Revised Price
Total price in Rupees payment	-	5,73,060	6,94,060
Total price in dollar payment through Pass Book Facility (Converted into Rupees)	-	4,68,060	5,38,060

It was also informed that the validity of previous quotations has been expired by 21-06-1996 and M/s. Tata Unisys offered to revise the validity upto 10-07-1996, for their revised offer Dt.01-06-1996.

The Finance Committee observed that the quotation of M/s. Tata-Unisys is still lowest when compared in the Dollar Payment System through Pass Book facility and taken into view the fact that the University could not place orders on them before the expiry of validity period due to procedural delay and Finance Committee resolved to recommend the Executive Council to approve the Proposal to purchase two computer systems as follows:

1. System No.I from M/s. Tata Unisys Ltd., at a total cost of Rs.5,38,060/- (Rupees Five Lakhs thirty eight thousand and sixty only) by using passbook facility plus 6% Cumulative Fright Insurance charges of the total order value.
2. System No.II from M/s. Super Solutions India (P) Ltd. (Authorised dealers of M/s. Tata Information Systems Ltd.,) at a total cost of Rs.16,87,600 (Rupees Sixteen lakhs eighty seven thousand six hundred only) in rupee

payment system or Rs.13,39,600/- (Rupees thirteen lakhs thirty nine thousand six hundred only) in pass book system.

The Executive Council further resolved that the conditions laid down in the note holds good and also resolved Sri Sahani, IAS., Managing Director, APTS, may be consulted about the rates.

Resolution No.23 : Financial Assistance to the teachers for payment of charges for printing of Research paper . (Note 12 of the 74th Meeting of Finance Committee).

Resolved to authorise the Vice-Chancellor to extend the Financial Assistance to teachers once in an academic year for publishing the Article not exceeding Rs.1,000/- as recommended by the Finance Committee.

Resolution No.24 : Initiation of mobilisation of Resources Scheme for additional funds. (Note 13 of the 74th Meeting of Finance Committee).

Resolved to constitute a Committee under the Chairmanship of Vice-Chancellor to initiate the mobilisation of resource scheme in this University for securing additional funds from the Industrialists/Organisations and other Public in accordance with the guidelines suggested by the UGC as recommended by the Finance Committee.

Resolution No.25 : Dr.BRAOU – Entrustment of works to M/s. A.P. Industrial Infrastructure Corporation Lye., (APIIC Ltd.) as Deposit Contribution works. (Note 15 of the 74th Meeting of Finance Committee).

Resolved to accept the proposal of entrustment of balance work of reading material Godown to M/s. A.P. Industrial Infrastructure Corporation Ltd., (M/s. APIIC Ltd.) as deposit contribution work at the negotiated centage charges as recommended by the Building-cum-Tender Committees and the Finance Committee.

Further the matter pertaining to Staff Quarters work also was discussed and resolved to entrust the work to the APIIC Ltd.

Resolution No.26 : Dr.BRAOU – Providing Ductable Air Conditioning for AVP & RC studios provision Additional G.I. Ducting, Thermal and Acoustic Insulation. (Note 16 of the 74th Meeting of Finance Committee).

Resolved to accept the proposal of additional Air Conditioning ducting system together with thermal and Acoustic insulation for AVP & RC Studios at an additional financial implication of Rs.42,300/- over and above the provision of Rs.5.50 lakhs sanctioned earlier by the Executive Council as recommended by the Finance Committee

Resolution No.27 : Consultancy Services for Horticultural Land Scaping/garden development in the University Campus at Jubilee Hills. (Note 17 of the 74th Meeting of the Finance committee).

Resolved to accept the proposals of the Consultancy services of M/s. Plant 'N' Plant Horticultural consultant for development of Lawns and gardens in the University Campus on a consolidated honorarium of Rs.3,000/- + Rs.500/- as conveyance allowance per month this appointment is for a period of 6 months and shall be reviewed in case of further extension as recommended by the Finance Committee.

Resolution No.28 : Permission to Sri K. Venkatanarayana Raju, Dy. Director to attend the XVII Congress and General Assembly of International Union of Crystallography to be held at Seattle in Washington, U.S.A. from 8th to 17th August, 1996. (Note 18 of the 74th Meeting of Finance Committee).

Resolved to accept the proposal to send Sri K. Venkata Narayana Raju, Deputy Director for attending the XVII Congress and general Assembly of International Union of Crystallography at Seattle in Washington U.S.A. from 8-1996 to 17-8-1996 and to meet 50% of the expenditure i.e., Rs.64,222.50 (Rupees sixty four thousand two hundred twenty two and paise fifty only) from DEC Unassigned grant as per the guidelines of IGNOU and to treat the period of the conference and the actual journey as on duty as recommended by the Finance Committee.

Further resolved that on his return journey he is advised to bring Books/Brochures/Cassettes/Material on distance Education. PAL System Cassettes may also be obtained. Sri A.K. Goel, IAS, Member Executive Council, will have a look at it on his return. Necessary charges for the material shall be reimbursed.

Resolution No.29 : Revision of powers of enhancement of contingent expenditure (Note 19 of the 74th Meeting of Finance Committee).

Resolved to sanction an expenditure of Rs.1000/- per month to the vice-chancellor's Peshi towards the expenditure on visiting dignitaries outside office from 5-12-1995 i.e., the date of assumption of charge by the present Vice-Chancellor as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Sri S. Anwar, IAS - Chairman

Sri Lalith Mathur, IAS	-	Member
Sri T.K. Dewan, IAS	-	Member
Sri A.K. Goyal, IAS	-	Member
Prof. P. Ramaiah		Registrar & Secretary to the Executive Council

Resolution No. 1 : Executive Council – 88th Meeting – Minutes of the 87th Meeting of the Executive Council held on 27-06-1996 – Confirmation (Note 1 of the Agenda).

Resolved to Confirm the minutes of the 87th Meeting of the Executive Council held on 27-06-1996.

Resolution No.2 : Meetings – Executive Council – 88th meeting review of action taken on the minutes of the 87th meeting held on 27-06-1996 (Note 2 of the Agenda).

Reviewed.

Resolution No.3 ; Appointment of Director – Evaluation – Reg. (Note 3 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Prof. M. Satyanarayana Rao as Director (Evaluation) with effect from 11-07-1996 until further orders on existing terms and conditions.

Resolution No.4 : Introduction of Urdu Medium at Under Graduate level B.A./B.Com./B.Sc./ (note 4 of the Agenda).

Resolved to ratify the action taken by the Vice-Chancellor in introducing Urdu Medium in II Year of B.A./B.Com./B.Sc. Programmes during the academic year 1996-97 and B.Com Programme in 1997-98.

Further resolved to address a letter to Aligarh Muslim University to ascertain details of the Urdu programmes offered by it and the course material if any is available.

Resolution No.5 : Appointment of Children/Spouse of employees of the University on compassionate grounds – Extension of time for acquiring the minimum qualification. (Note 5 of the Agenda).

Resolved to accept the proposal of adoption of G.O.Ms.No.577, General Administration (Services-A) Department dated 29-10-1993 and also to give a minimum period of 2 years to pass the Typewriting Lower Grade (English) Examination for the benefit of Children/Spouse of the employees of this University in appointment of Junior Assistant-cum-Typist/Record Assistant on compassionate Grounds.

Resolution No.6 : VIII Annual convocation of the University Chief Guest and eminent personalities for conferring Honorary Degrees – Reg. (Note 6 of the Agenda).

The Convocation may be held during the month of November 1996 and the probable date will be 16-11-1996. This shall be confirmed only after the confirmation from the Chief Guests.

The following members are approved for inviting one of them in the serial order to be a Chief Guest to deliver the Convocation Address.

- 1). Shri K.R. Narayanan, Vice-President of India
- 2) Shri Abdul Kalam, Adviser to Defence, Govt., of India
- 3) Shri R. Venkataraman, Former President of India.

Resolution No.7 : Change of Model Eligibility Test in English – Reg. (Note 7 of the Agenda).

Resolved to continue the present system for the time being and the recommendations of Board of Studies may be referred back to Board of Studies to consider the following suggestions.

Essay and precise writing may be included.

Resolution No.8 : Ph.D. and Postgraduate degree to be awarded to the students – Approval of formats – reg. (Note 8 of the Agenda).

Resolved to approve the formats of Ph.D. and postgraduate course Degree Certificates enclosed to the note.

Resolution No.9 : Providing External Water Supply and External Drainage to the University Campus. Jubilee Hills – Total Expenditure- Reg. (Note 9 of the Agenda).

Resolved to approve the actual expenditure of Rs.25.79lakhs for the works of External Water supply and External Drainage to the University Campus, Jubilee Hills.

Resolution No.10 : Indo-French Cultural Exchange Programme Forwarding of application of Prof. P. Ramaiah to U.G.C. to visit France – Reg. (Note 10 of the Agenda).

Resolved to accept the proposal of forwarding the application of Prof. P. Ramaiah Professor of Economics to University Grants Commission and permit him to visit France for 1-3 months in 1997 under cultural Exchange Programme and to treat his absence as 'On Duty' in case he is selected for the above visit.

Resolution No.11 : Request for appointing by transfer to the post of Junior Assistant – cum-Typist from the post of Driver –Reg. (Note 11 of the Agenda).

Resolved that the proposal be not agreed to.

Resolution No.12 : Construction of Building re-appropriation of Funds during 1996-97 for consideration (Note 1 of the 75th Meeting of the F.C).

Resolved to approve the Civil miscellaneous works as detailed in the note. Further resolved that the amounts required for unforeseen miscellaneous works may be met from the overall provision of Rs.02.62 lakhs provided towards construction of Buildings and Roads during the year 1996-97 as recommended by the Finance Committee.

Resolution No.13 : Extension of Commutation Rules to the teaching Staff Implementation – Reg. (Note 3 of the 75th Meeting of the F.C.)

Resolved to address the Government for extension of the benefit of commutation of pension to the teaching Staff members of the University from the date of application to other Sister Universities as recommended by the Finance Committee.

Resolution No.14 : Enhancement of Earned Leave to the Teaching Staff - Implementation of G.O.s consequential amendment to Part-III Service – Rule. (Note 4 of the 75th Meeting of the F.C.)

Resolved to adopt the G.O.Ms.No.354., Edn., (Ser.IV) Dept., Dt.20-11-1989 & G.O.Ms.No. 317 Edn (Ser.IV) Dept., t.15-9-1994 for the benefit of Teaching Staff availing vacation and to credit 3 days of E.L. on every 1st January and 1st July, and also with the consequential amendment to rule 30 (B) (I) & (ii) of Part-III Service Rules appended to the note, as recommended by the Finance Committee.

Resolution No.15 : Printing of Undergraduate Course material I year Urdu Medium Allowing Revised rates. (Note 5 of the 75th Meeting of the F.C.)

Resolved to ratify the action taken by the Vice-Chancellor for revised printing rates to M/s. Siddeswara Printers in view of the urgency for printing of I year U.G. Course Material in Urdu Medium as recommended by the Finance Committee.

Resolution No.16 : Dr.BRAOU – Enhancement of remuneration to the Academic Counsellors of Under Graduate, Post-Graduate, Degree and Certificate Programmes – Reg. (Note 6 of the 75th Meeting of the F.C.)

Resolved to approve the enhancement of the remuneration of the Academic Counsellors of Undergraduate, Postgraduate degree Programmes and Certificate Programmes as Proposed in the Agenda Note w.e.f. 1-9-1996 as recommended by the Finance Committee.

Resolution No.17 : Fixation of remuneration to the Academic Counsellors of New P.G. Diploma/Certificate Programmes – reg. (Note 7 of the 75th Meeting of the F.C.)

Resolved to approve the proposal for fixation of remuneration to the Academic Counsellors of New P.G. Diploma/Certificate Programmes as detailed in the Agenda Note at an approximate Financial Commitment of Rs.1,28,670/- per Academic Year as recommended by the Finance Committee.

Resolution No.18 : Purchase of clothlined covers and other material –Reg. (Notes 1of the 76th Meeting of the F.C)

Resolved to approve the purchase of various stationery items at a total cost of Rs.6,31,637/- (Rupees six lakhs thirty one thousand six hundred thirty seven only) from the firms as detailed in the note and to accord permission for re-appropriation of an amount ofRs.4 lakhs to the Head 40) Stationery from 1) Postage & Telephones within the same grant, as recommended by the Finance Committee.

Further resolved to ratify the action taken by the Vice-Chancellor in according permission in having placed purchase Orders with all the firms in view of the urgency in anticipation of the approval of the Finance Committee/Executive Council.

In future quality be ensured.

Resolution No.19 : Purchase of 175 GSM Paper and 200 GSM pulp board – Reg. (Note 2 of the 76th Meeting of the F.C.)

Resolved to approve the purchase of 15 Mts. 175 GSM Double Demy Maplitho (NS) at the rate of 41,300/- (Rupees forty one thousand and three hundred only) per M.T and 5 M.Ts. of 200 GSM Zpulp board (White) at the rate of Rs.40,000/- (Rupees forty thousand and eight hundred only) per M.T. from M/s. Dodla Agencies, Hyderabad and to make payment after supply, as recommended by the Finance Committee.

Further resolved to ratify the action taken by the Vice-Chancellor for according permission to place purchase orders with the above firm in view of the urgent requirement of paper for printing of course material in anticipation of the approval of the Finance Committee and Executive Council.

Resolution No.20 : Appointment of Retired senior Audit Officer Office in the Accountant general – Proposal in the Accounts branch – Reg. (Note 3of the 76th Meeting of the F.C.).

Resolved to approve the proposal of appointment of Sri C. Balananda Rao, Senior Audit Officer (Retd.) Office of the Accountant general, A.P. as a consultant on a consolidated pay of Rs.3000/- (Rupees three thousand only) per moth for a period of 3 months extendable upto six months for finalisation of Annual Accounts for the year 1994-95 and other pending works as recommended by the Finance Committee.

Resolution No.21 : Teaching Staff retirement benefits – gratuity G.O.Ms.No.57, Dt. 8-3-1996 Adoption – Reg. (Note 4 of the 76th Meeting of the F.C.).

Resolved to adoption of G.O.Ms.No.57, Fin & Plg (F.W.Pen -I) Department dated 8-3-1996 to count dearness pay for the purpose of calculation of Retirement/Death gratuity for the benefit of teaching Staff of this University as recommended by the Finance Committee.

Resolution No.22 : Delegation of Powers to the University Engineer (Dy. Executive Engineer) (Note 5 of the 76th Meeting of the F.C.)

Resolved to checkup the issue of delegation of powers to University Engineer (Dy. Executive Engineer) with Chief Engineer (Roads & Buildings) as to the powers delegated to their counter parts in the Government.

Resolution No.23 : Request to hoist National Conference of Indian Distance education Association (IDEA) 1996 at Dr.BRAOU Campus. (Note 5 of the 76th Meeting of the F.C.)

Resolved to approve the proposal for according permission to host the IV National Conference at Dr.BRAOU Campus, Jubilee Hills, Hyderabad and book the expenditure of Rs.1.50 lakhs (Rupees one lakh fifty thousand only) to Head (63) (1) Seminars by re-appropriation of savings as detailed by incorporating in the Revised estimates 1996-97, as recommended by the Finance Committee.

Also resolved o recommend to cover the proceedings on Audio/Video, and the proceedings of Audio be published immediately.

Resolution No.24 : Security arrangements at the University Campus, Jubilee Hills, Entrustment of the Job to Private Agency. (Note 7 of the 76th Meeting of the F.C.)

Resolved to approve the proposals to entrust security duties to M/s. Unique Industrial Security and Detective Services for appointment of 2 Security Supervisors/Inspectors and 10 Security Guards initially for a period of 6 months and this can be extendable depending on their performance and to enquire their credibility before entering into contract with the firm as recommended by the Finance Committee.

Resolution No.25 : Modification in collection of fine from the students of Undergraduate Programme. (Note 8 of the 76th Meeting of the F.C.).

Resolved to ratify the action taken by the Vice-Chancellor in approving the reduction of number of spells from six to four for collection of tuition fee from the students of Undergraduate Programme as recommended by the Finance Committee.

ResolutionNo.26: Adoption o Government Orders for extending the benefit of Special Casual leave to the Office bearers. (Note 9 of the 76th Meeting of the F.C.).

Resolved to adopt G.O.Ms.No.1036, general Administration (Ser.Wel) department, dated 29-11-1995 for extending the benefit of sanction of special casual leave to the principal Office Bearers (viz., President/Secretary) of all recognised service Associations of Dr.B.R. Ambedkar Open University, subject to the conditions mentioned in the Note for the availment as recommended by the Finance Committee.

Resolution No.27 : Purchase of Paper – Payment of difference of increased excise duty. (Note 10 of the 76th Meeting of the F.C.).

Resolved to approve the payment of Rs.4,98,053 i.e., Rs.4,35,903 towards payment of 5% enhanced Excise duty and A.P.G.S.T at the rate of Rs.1778.90 ps per M.T. per 245.0410 Mts ad Rs.62,150 towards cost of 1.5X24MTs of 140 GSM Double demy Maplitho Paper as recommended by the Finance Committee

Also resolved that the payment be made after clarification from the Central Excise department as to the applicability of the enhanced excise duty to the Educational Institutions and also obtain Legal Opinion in this regard and place the matter before the next meeting of Executive Council.

Further resolved to recommend to the Executive Council to meet the extra expenditure of Rs.2,25,000/- (Rupees two lakhs ad twenty five thousand only) by re-appropriation of savings to the Head of account, Head 43 cost of paper from the 4. Material Production 1) Postage & Telephones.

Resolution No.28 : Enhancement of hospitality charges – Directors and Statutory Officers – Reg. (Note 11 of the 76th Meeting of the F.C.).

Resolved to enhance the amount payable to the Directors and other Statutory Officers from the existing Rs.100/- per month to Rs.500/- per month to meet the hospitality charges of the guests, as recommended by the Finance Committee with effect from 1-9-1996.

Resolution No.29 : Office of the University – Prof. C. Subba Rao, Former Rector – Payment of allowance . (Note 12 of the 76th Meeting of the F.C.).

Resolved to implement the G.O.Rt.No.255, Education (U.E.I) Department dated, 28-02-1995 from 1-2-1995, as per the terms and conditions laid down in the said G.O. as recommended by the Finance Committee.

Resolution No.30 ; Sanction of one increment as an incentive for those who are in teaching/Student Services and have completed P.G. Diploma in Distance Education from IGNOU or equivalent institutions. (Note 13 of the 76th Meeting of the F.C.).

Resolved to approve the proposal of sanction of one advance increment to the Teachers/Deputy Directors/Asst. Directors who possess Degree/P.G. Diploma in Distance Education after 1-4-1993 giving effect from the date of issue of orders in partial modification of the recommendations of the Finance Committee.

BUSINESS BROUGHT FORWARD BY THE VICE-CHANCELLOR

Hosting of National Conference of Indian Distance Education Association (IDEA) 1996. At Dr.B.R. Ambedkar Open University Campus, Jubilee Hills, Hyderabad, A.P.

The Executive Council Resolved to approve the proposal to host the IV National Conference at Dr.B.R. Ambedkar Open University Campus, Jubilee Hills, Hyderabad, A.P.

Also resolved to ratify the action of the Vice-Chancellor in accepting the nominee of COL Prof. V.C. Kulandai Swamy former Vice-Chancellor of IGNOU as one man committee to work out the strategic plan on Distance Education and to provide him local travel, lodging and boarding during his stay in Hyderabad by the University.

The Secretary of the Executive Council has informed that Prof. P. Ramaiah, Professor of Economics and Registrar is appointed as a local Secretary o the Conference.

He has also informed that the other Organisations such as Banks are financing the Conference by hosting the lunch, providing conference kits etc. to the members present at the conference.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR.

Eighty Ninth Meeting of the Executive Council with Ex-officio Members held on Thursday the 26th December, 1996 at 4.00 p.m. in the Chambers of Sri S. Anwar V.C. I/c and Principal Secretary to Government, Panchayat Raj Department, Finance Block, A.P. Secretariat, Hyderabad.

Present

Chairman S. Anwar, IAS I/c. Vice-Chancellor

Sri S. Anwar , IAS
Sri. Lalith Mathur, IAS
Smt. Preethi Sudan, IAS
Sri A.K. Goyal, IAS

MINUTES OF THE EIGHTYNINTH MEETING OF THE EXECUTIVE COUNCIL (EX-OFFICIO MEMBERS) MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSIITY HELD ON 26-12-1996, AT 4.00 P.M. IN THE CHAMBERS OF SRI S. ANWAR, IAS., VICE-CHANCELLOR I/C AND PRINCIPAL SECRETARY TO GOVT., PANCHAYAT RAJ DEPT., 8TH FLOOR, FINANCE BLOCK, A.P. SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

Sri S. Anwar, IAS	-	Chairman
Sri Lalith Mathur, IAS	-	Member
Smt. Preethi Sundan, IAS	-	Member

Sri A.K. Goyal, IAS
Prof. P. Ramaiah

- Member
Registrar & Secretary to the Executive Council

Resolution No. 1 : Executive Council – 88th Meeting of the Executive Council held on 25-09-1996 – Confirmation – Reg. (Note 1 of the Agenda).

Resolved to Confirm the minutes of the 88th Meeting of the Executive Council held on 25-09-1996.

Resolution No.2 : Meetings – executive Council – 89th Meeting – Review of action taken on the minutes of the 88th Meeting held on 25-09-1996. (Note 2 of the Agenda).

Reviewed.

Resolution No.3 : Appointment of Sri Vasanthu Bhaskar Reddy, Advocate, as Standing counsel of the University. (Note 3 of the Agenda).

Resolved to approve the proposal of the Government to avail the services of Sri Vasanthu Bhaskar Reddy, Advocate as Standing Counsel of the University for a period of three years from the date of his assuming the charge. Further, the legal fee shall be paid as per the existing rates that is paid to Sri M. Ratna Reddy. The services of Sri M. Ratna Reddy be utilised for some more time for the cases pending in the court. If any new cases that are coming up be entrusted to new Standing Counsel from the date of his joining. The legal fee will be paid to them as per rules.

Resolution No.4 Teaching Staff – Academic leave in a Calendar Year - Quantum of days fixed – Re. (Note 4 of the Agenda).

Resolved to obtain information on the subject from other Universities in the State and a comparative statement be placed before the Executive Council Meeting for consideration.

Resolution No.5 : University – Leaves – E.O.L. for 5 years to take up employment abroad – Adoption of .O.Ms.No.214 Fin & Plg. (Finance Wing. FR-I) Department dated 03-09-1996 – Reg. (Note 5 of the Agenda).

Resolved to approve the proposal of the adoption of the G.O.M.sNo.214 Fin & Plg (Finance Wing: F.R.I) Department, dated 3-9-1996.

Resolution No.6 ; Construction of Staff quarters at University Campus, Jubilee Hills, Hyderabad. (Note 6 of the Agenda).

Resolved that the details of the staff quarters such as type of Quarters, allocation, cost etc. be placed before the next Meeting of Executive Council for consideration.

Resolution No.7 : Estt. R.BRAOU – Work Supervisors to Assistant Engineers – Redesignation Request – Reg. (Note 7 of the Agenda).

Resolved to approve the proposal of adoption of the G.O.'s referred to above for the benefit of the employees of this University and to redesignate the post of Work Supervisor as Assistant Engineer with existing scale of pay, powers and functions of (works) subject to the service rules of Dr.B.R. Ambedkar Open University supervisors.

Resolution No.8 : Reconstitution of Finance Committee (Note 8 of the Agenda).

Resolved to nominate Smt. Preethi Sudan, I.A.S., Additional Secretary to Government, Finance and Planning department as a member of the Finance Committee in place of Sri .K. Dewan, I.A.S., from the date of Government letter i.e. 13-12-1996.

Resolution No.9 : Recruitment to the post of JACT by transfer from other services. (Note 9 of the Agenda).

Resolved to approve the amendment to the service rules proposed in the note to facilitate the eligible Drivers for recruitment of JACT's by Transfer duly adopting the Government memo.

Resolution No.10 : Creation of Regional Directors (SS) Joint Director (HQ) Representation of Dr.BRAOU Teachers Association. (Note 1 of the 77th Meeting of the Finance Committee).

Th matter has been discussed at length. It is resolved that the matter relating creation of the Regional Directors/Joint Director be deferred and the proposal be placed before the Executive Council during the next Financial Year.

Executive Council desires to explore the possibilities for deputation of the Dy. Director to other Organisations.

Resolution No.11 : Additional appropriation of funds for printing of course material for the year 1996-97. (Note 2 of the 77th Meeting of the Finance Committee).

Resolved to approve an additional appropriation of Rs.56,65,782.30ps. (Rupees Fifty six lakhs sixty five thousand seven hundred eighty two and paise thirty only) as per the details indicated in the agenda note to meet the additional expenditure for printing of course material at the enhanced rates for the printers as recommended by the Finance Committee. This agreement be continued upto 31, March 1997

It is further resolved that possibilities be explored to utilise the services of DTP in Finance & Planning Dept., and capabilities of APTS. Officer incharge Material Production and System Engineer are requested to obtain the guidance from Mrs. Preethi Sudan IAS., Additional Secretary to Government Finance & Planning.

Resolution No.12 : Retirement benefits – Enhancement of leave and Half Pay at the time of Retirement – Adoption of G.O. –Reg. ((Note 3 of the 77th Meeting of the Finance Committee).

Resolved to approve the proposal of adoption of G.O.Ms.No.342 Fin & Plg. (FW.FR.I) Department, Dt.30-09-1994 from the date of issue of the G.O. for the benefit of the staff members of the University as recommended by Finance Committee.

Resolution No.13 : Adoption of G.O.Ms.No.75 of Transport Roads & Buildings (S-II) Dept., of 4-2-1986. ((Note 4 of the 77th Meeting of the Finance Committee).

Resolved to approve the proposal of adoption of the G.O.Ms.No.75, Transport Roads and Buildings (S-II), Dept. of 4-2-1986 for the benefit of the eligible Asst. Engineers of the University, as recommended by the Finance Committee.

Resolution No.14 : Payment of allowance to Drivers for duty on holidays/Sundays i.e., existing Rs.35/- + Petrol allowance of Rs.20/- for their own vehicles – Reg. (Note 5 of the 77th Meeting of the Finance Committee).

Resolved that data may be collected from other universities in the state before finalization of the proposal for payment of an allowance of Rs.20/- (Rupees Twenty Only) to the Drivers to meet the petrol expenses of their Motor Cycle/Scooter for attending the duty on Sundays/Holidays in addition to the existing allowance of Rs.35/- as recommended by the Finance Committee.

Resolution No.15 : Examinations Branch Prescribing the rate of remuneration of preparation of Memorandum of marks of P.G. Courses and BPR/BLISc manually – Proposals – Reg. (Note 6 of the 77th Meeting of the Finance Committee).

Resolved to approve the proposal for the payment of remuneration of Rs.1/- (Rupees one only) for each marks memo pertaining to all P.G. Courses and BPR/BLISc and Certificate Courses manually written/Typed by the outsiders as recommended by the Finance Committee and this work may be entrusted to APTS upto March 31, 1997. COE is requested to contact APTS for details, which may be placed before Executive Council for consideration.

Resolution No.16; Mr. N. Ramanaiah, Water Carrier (Daily Wages) request for utilising of the services of pump operation and plumbing work. (Note 7 of the 77th Meeting of the Finance Committee).

Resolved to defer the proposal to the next meeting.

Resolution No.17 : Daily Wage employees – Regularisation – Representation of Non-Teaching Employees Association – Reg. (Note 8 of the 77th Meeting of the Finance Committee).

In view of the liability to met the expenditure to the tune of 28.16 lakhs including wages of Rs.15.64 lakhs now being paid by the university and also in view of the length of service the matter may be referred to the Govt. (Education/Finance) to consider their regularisation as a special case in relaxation of G.O.Ms.No.212 Finance & Planning (FW.PC.III) Dept. 22-4-1994. The financial burden will be born by the University until the government takes over the liability.

Resolution No.18 : Payment of City compensatory Allowance to the Staff of Warangal, Rajahmundry and Guntur @ Rs.20/- p.m. Adoption of the G.O. to University Employees – Reg. (Note 9 of the 77th Meeting of the Finance Committee).

Resolved to approve the proposal of adoption of the G.O. (P) No.329 Fin & Plg. (FW.PC.II) Dept. dated 23-09-1994 for payment of CCA to the Staff working at Warangal, Rajahmundry and Guntur and to sanction an amount of Rs.5,400/- (Rupees Five Thousand Four Hundred Only) with retrospective effect from 1-9-1994 to 28-2-1997 under major head 3 (2) Study Centres as recommended by the Finance Committee.

Due to very important meetings fixed by the Government, The members decided that other items (i.e. from note 10 to 30 of 77th Meeting of Finance Committee, Dated : 24-12-1996) be discussed in the next meeting to be scheduled in the Second or Third week of January, 1997.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Ninetieth Meeting of the Executive Council with Ex-officio Members held on Tuesday the 18th March, 1997 at 3.00 p.m. in Executive Council Hall, University Campus.

Present

Chairman S. Anwar, IAS I/c. Vice-Chancellor

Sri S. Anwar , IAS
Sri. P.V.R.K. Prasad, IAS
Sri A.K. Goyal, IAS
Smt. Preethi Sudan, IAS

MINUTES OF THE NINETIETH MEETING OF THE EXECUTIVE COUNCIL (EX-OFFICIO MEMBERS) MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD ON 18-03-1997 AT 3.00 P.M. IN THE CHAMBERS OF VICE-CHANCELLOR DR.B.R. AMBEDKAR OPEN UNIVERSITY., HYDERABAD.

MEMBERS PRESENT:

Sri S. Anwar, IAS	-	Chairman
Sri. P.V.R.K. Prasad, IAS	-	Member
Smt. Preethi Sundan, IAS	-	Member
Sri A.K. Goyal, IAS	-	Member
Prof. P. Ramaiah		Registrar & Secretary to the Executive Council

At the outset, Prof. Afzal Mohammad who assumed Charge as Vice-Chancellor on the forenoon of 1st March, 1997, was welcomed by the Members of Executive Council (Ex-officio members).

Prof. Afzal Mohammad, thanked the Executive Council members for their kind gesture and sought their unstinting cooperation for developing the University.

The Executive Council resolved to place on record the services rendered by Sri S. Anwar, IAS, Principal Secretary to Government as Vice-Chancellor i/c. of this University.

Resolution No. 1 : The 89th Meeting of the Executive Council held on 26-12-1996 – Confirmation – Reg. (Note 1 of the Agenda).

Resolved to Confirm the Minutes of the 89th Meeting of the Executive Council held on 26-12-1996.

Resolution No.2 : Meetings – Executive Council – 90th Meeting review of action taken on the Minutes of the 89th Meeting held on 26-12-1996.

While reviewing the action taken on the resolution of 89th Meeting of the executive Council, the Executive Council made the following observations on resolution No.3 & 10.

Resolution No.3 : The V..C. apprised the situation and informed that a separate Note with all details will be placed before the Executive Council, at its next meeting.

Resolution No.10 : The Vice-Chancellor apprised the situation that, for the present, four regional Centres out of the seven shall be started in the following places from the Academic year 1997-98.

1. Visakhapatnam 2. Tirupathi 3. Warangal 4. Hyderabad.

At the above Regional centres, the Services of the Present Deputy Directors be utilised, in addition to their normal duties.

Resolution No.3.10 : Revision of Scales of Pay of Teachers who are drawing pay in the revised UGC pay scales of 1996 – Sanction of Interim Relief – Implementation of G.O.Ms.No.56, Fin & Plg.(FE.PC.I) Dept. Dt.8-03-1996. Addl. Appropriation of funds Creation of Head-Reg. (Note 10 of the 77th Meeting of the Finance Committee.)

Resolved to approve the proposal of appropriation of Rs.13,77,094/- (Rupees thirteen Lakhs Seventy Seven thousand ninety four only) towards the payment of Interim relief to the Teachers of this University, which includes arrears i.e. from 1-09-1993 to 31-05-1996 and cash payment from 1-05-96 to 28-02-97 in modification of Rs.6,51,950/- approved by the Executive Council, vide Resolution No.13, held on 27-06-1996 and to create the sub head (i.e. I.R) in the year 1996-1997.

Resolution No.3.11 : AVP & RC – Purchase of Video equipment from M/s. Sony Corporation, Hong Kong – Reg. (Note 11 of the 77th Meeting of the Finance Committee).

Resolved to approve the proposal of purchasing the equipment identified in the list enclosed to the Note, from M/s. Sony Corporation, Hongkong, through local representative, Telerad, Madras, at a total cost of Rs. 1.13 crores during, the financial year 1996-97.

Resolution No.3.12 : Purchase of Paper – Payment of enhanced Excise Duty to M/s. Circar Paper Mills Ltd., Nellore – Reg. (Note 12 of the Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in making payment to M/s. Circar Paper Mills Ltd., Nellore as recommended by the Finance Committee.

It is further resolved that quotations be verified whether the rate quoted by Ms/s. Circar Paper Mills Ltd. Is Lowest after the payment of enhanced excise duty.

Resolution No.3.13 : Request to host National seminar on Financial services – The Changing Scenario at Dr. B.R. Ambedkar Open university. (Note 13th of the 77th Meeting of the Finance committee).

Resolved to ratify the action taken by the Vice-Chancellor in making the payment of an additional amount of Rs.30,000/- (Rupees thirty thousand only) from the University funds for the purpose of National seminar on Financial Services by the Faculty of Commerce in addition to Rs.45,000/- (Rupees Fort five Thousand only) from the DEC seminar grants, as recommended by the Finance Committee.

Resolution No.3.14 : Library – Additional Appropriation of Funds in Library for procurement of Books for the new Programmes – Introduced during 1996-97 – reg. (Note 14 of the 77th Meeting of the Finance Committee).

Resolved to approve the proposal for providing additional appropriation of Rs.42,000/- (Rupees forty two thousand s only) to purchase Books for the Programmes Sl. 1 to 5, proposed under the Head of Account 8, Library © contingencies 80 (1) , Books including journals, as recommended by the Finance Committee.

Resolution No.3.15 ; Medical Treatment of Government employees, Retired employees and their dependents – Reimbursement –adoption of G.O. Reg. (Note 15th of the 77th Meeting of the Finance Committee).

Resolved to reimburse a Maximum limit of Rs.50,000/- (Rupees fifty thousands only) incurred by Dr.T. Aruna Redy, Assistant Director for the treatment of Heart disease of her dependent husband, as recommended by the Finance Committee.

Further resolved that the details on this subject be obtained from Fin & Plg Department for future guidance.

Resolution No.3.16 : Representation of Teachers Association and other Employees for restoration of F.P.I. Increment – Reg. (Note 16 of the 77th meeting of the Finance committee).

Resolved to refer the matter to the Finance department for further clarification for implementing the G.O.

Resolution No.3.17 ; Local transport facility for out-station Workshops/Seminars etc – Regarding. (Note 17th of the 77th meeting of the Finance Committee).

Resolved to approve the proposal of hiring vehicle to make arrangements for the Training Programmes/Work Shops/ Seminars etc and for resource persons, outside Hyderabad, at a rate not exceeding Rs.450/- (Rupees four hundred fifty only_ per day, as recommended by the Finance committee, provided that no transport arrangement is made by any Organisation connected with the Training Programmes etc. Resource persons.

Resolution No.3.18 : Rate for purchase of scribbling pads and Pens. (Note 18th of the 77th meeting of the Finance committee).

Resolved to enhance the rate from Rs.10/- to Rs.20/- (Rupees ten to Rupees twenty) to purchase a set of Scribbling Pad and Pen for each participant as recommended by the Finance Committee. This will be applicable to all the workshops, Seminars, Training Programmes etc. The new rates will come into effect from 1-04-1997.

Resolution No.3.19 : Enhancement of rates for working lunch. (Note 19th of the 77th meeting of the Finance Committee).

Resolved to approve the proposal of enhancement of rate of working lunch from Rs.30/- to 50/- per head during the training Programme, as recommended by the Finance Committee, This will be applicable to Workshops/Symposia/Course team Meetings. The new rates will come into effect from 01-4-1997.

Resolution No.3.20; Preparation of guidelines for utilising seminar grant under DEC Unassigned grant proposals for inclusion of provision from 1996-97 onwards – Reg. (Note 20th of the 77th meeting of the Finance committee).

Resolved to sanction Rs.1,00,00/- (Rupees one lakh only) for seminars and Rs.1,00,000/- (Rupees one lakh only) for international travel per year from the University funds in addition to the grant allocated to the above scheme by DEC.

It is further resolved to restrict the grant out of the total expenditure on travel i.e., 50% to be borne from the DEC grant and Rs.25,000/- (Rupees twenty five thousand only) or the actual expenditure whichever is less from the University funds and the balance amount to be borne by the individual, as recommended by the Finance Committee.

Resolution No.3.21 : Tuition Fee – collection of Tuition fee in one instalment in a year from the students of Undergraduate Programme – Reg. (Note 21st of the 77th meeting of the Finance Committee).

Resolved to approve the proposal to collect the tuition fee from the students of undergraduate Programme in one instalment each year, commencing from the academic year 1997-98, as recommended by the Finance committee.

Resolution No.3.22 : Dr.BRAOU- Narla memorial Library proposals to meet expenditure required for arranging book along with catalogue and classification cards – etc., Reg. (Note 22nd of the 77th Meeting of the Finance Committee).

Resolved to approve the proposal to provide fresh provision of Rs.1,80,00/- (Rupees one lakh eighty thousand only) in the R.E. 1996 – 97 to meet the expenditure to establish the “Narla Personal Library” in the University. A part of it will be incurred in the year 1997-98, as a spill over item duly creating subhead under main head 8 ‘c’ contingencies (I) recurring, as recommended by the Finance Committee.

Resolution No.3.23 : Permission to Prof. V. Venkaiah, Professor of Business Management to attend the 18th ICDE World Conference to be held at Pennsylvania State University, U.S.A. from 2nd to 6th June, 1997. (Note 23rd of the 77th Meeting of the Finance Committee).

AND

Resolution No.3.24 : Permission to Dr. U. Subba Rao, Incharge Material Production to attend the 18th ICDE World Conference to be held at Pennsylvania State University, USA from 2nd to 6th June, 1997. (Note 24th of the 77th Meeting of the Finance Committee).

The Vice-Chancellor has informed the members of the Executive Council that four more teachers have applied for the financial assistance for attending the 18th ICDE World Conference, at Pennsylvania State University, USA, from 2nd to 6th June, 1997, in addition to Prof. V.Venkaiah and Dr. U. Subba Rao.

Resolution No.3.25 : Restructuring of the Examination Branch – Reg. (Note 25th of the 77th Meeting of the Finance committee).

Resolved to approve the proposal to nominate two Additional/Joint Controller of Examinations to assist the Controller of Examinations in day to day functioning of examination branch, from among the Deputy Registrars/Teachers, of and above the rank of Assistant Professor, with the same eligible criteria as that of the Controller of Examinations as prescribed in the service rules with an Honorarium of Rs.200/- (Rupees two hundred only) per month in addition to their Regular pay and allowances for additional duties as Additional/Joint Controller of Examinations and no person so nominated shall continue in this post for more than two years as recommended by the Finance Committee.

Resolution No.3.26 : Purchase of various items of furniture required for University office and newly started study centres during the Academic Year 1996-97 Reg. (Note 26th of the 77th Meeting of the Finance Committee).

Resolved to purchase various steel and wooden furniture items as mentioned in the note required for the spot valuation and to 7 Study Centres at a total cost of Rs.4,48,458/- (Rupees four lakhs forty eight thousand four hundred fifty eight only)

- a) from M/s. Supreme Electricals, Rs.2,86,522/- (Rupees two lakhs eighty six thousands five hundred twenty two only) and b) Rs.1,61,936/- (Rupees one lakhs sixty one thousand nine hundred thirty six only) from M/s. Saif furniture and

Further resolved to make an additional reallocation of Rs.4.0 lakhs (Rupees four lakhs only) to the head of account 4 material Production c) (ii) Nonrecurring I) Furniture and fixtures during the financial year 1996-97.

Resolution No.3.27 : Purchase of Paper – Reg. (Note 27th of the 77th Finance Committee)

Resolved to approve to buy

- 1) 60 GSM white paper (Milky White) for printing of U.G. Course material instead of 60 GSM double demy Maplitho (NS) paper.
- 2) 60GSM Maplitho paper for printing of P.G. Courses material instead of 70 GSM double demy maplitho (NS) paper as recommended by the Finance Committee.

Further resolved 1) To place purchase order by the director, text Book Printing press government of Andhra Pradesh for 60 MTS of paper (60 GSM & 70 GSM) with recognised Mills, on behalf of Dr.B.R. Ambedkar Open University and to use 60 GSM white printing paper for all courses.

- 3) To place purchase order for future requirement of paper in the beginning of every financial year to either the Director, text Book printing press, Andhra Pradesh or Commissioner of Printing, Stationery and Stores Purchase, Government of Andhra Pradesh as recommended by the Finance Committee.

Also resolved to allocate additional Budget amount of rs.15.00 lakhs (Rupees fifteen lakhs only) in the Budget head 43) cost of paper during the financial year 1996-97 as recommended by the Finance Committee.

Resolution No.3.28 : Examination Branch- Enhancement of remuneration to Additional Chief Examiners – Reg. (Note 28th of the 77th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in enhancing the rate of remuneration to the Additional Chief Examiners from Rs.100/- to Rs.160/- per

day from May 1996 on wards with an additional financial commitment of Rs.64,000/- (Rupees sixty four thousand only) per annum as recommended by the Finance Committee.

Resolution No.3.29 : Enhancement of fees of various examinations registration fee different certificates & other items. Note 29th of the 77th Finance Committee.

Resolved to approve the proposal to increased rates of Examinations fees and registration fees of various examinations, Duplicate Memo of Marks, Degree / Diploma certificates and other items specified in the Annexure to the Note, as recommended by the Finance Committee, from the ET and Annual Examinations of 1998 onwards.

It is further resolved that the additional revenue consequent upon the increase in examination fee be worked out in relation to the expenditure per annum.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Annual Meeting of the Executive Council with Ex-officio Members held on Thursday the 27th March, 1997 at 11.30 A.M. in the Chambers of Principal Secretary , Education Dept. (HE) Govt. of A.P. 'J' Block 4th floor, Secretariat, Hyderabad.
Present

Chairman Dr. Afzal Mohammad I/c. Vice-Chancellor

Dr. Afzal Mohammad
Sri. P.V.R.K. Prasad, IAS
Smt. Preethi Sudan, IAS
Sri A.K. Goyal, IAS

MINUTES OF THE ANNUAL MEETING OF THE EXECUTIVE COUNCIL (EX-OFFICIO MEMBERS) MEETING OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD ON 27-03-1997 AT 11.30 A.M. IN THE CHAMBERS OF SRI P.V.R.K. PRASAD, IAS., PRINCIPAL SECRETARY TO THE GOVERNMENT, EDUCATION DEPT., (HE), GOVERNMENT OF A.P., SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Sri. P.V.R.K. Prasad, IAS	-	Member
Smt. Preethi Sudan, IAS	-	Member
Sri A.K. Goyal, IAS	-	Member
Prof. P. Ramaiah		Registrar & Secretary to the Executive Council

Resolution No. 1 : Annual Accounts for the year 1994-95, revised estimates for 1996-97 and Budget estimates for the year 1997-98.

Resolved to approve the Annual Accounts for the year 1994-95 and the Budget Estimates 1997-98 subject to the conditions as recommended by F.C.

1. That vigorous Budgetary Control are exercised on the payments during 1997-98 keeping in view the resources position of the university.
2. That the accounts of deposits kept by the University with various Banks should be reviewed and updated and to explore the possibilities of replacing the present system of deposits to earn more interest by opting COD system. A detailed note should be placed in this regard before the next FC/EC.
3. That immediate steps should be taken to obtain from the Government reimbursement of tuition fee concessions allowed to SC/ST students.
4. That the accounts 1995-96 shall be completed by 30th July, 1997 and the accounts for 1996-97 by December, 1997. The revised estimates, if any for the year 1997-98 may be placed before FC/EC at the end of January, 1998. This is in partial modification of FC.
5. That shadow file system should be introduced in the Finance branch in future. The Executive Council further suggested that University accounts/Finance shall be operated in two or three Banks only. Further, members suggested computerization of Accounts shall be made from 1-4-1997 and this shall be available online whenever LAN introduced.

Resolution No.2 : Dr.B.R. Ambedkar Jayanthi celebrations Deposit of Rs.5.00 lakhs as Fixed Deposit.

The Executive Council approved the proposal and authorised the Vice-Chancellor to look into the matter. Item 4 of Agenda Note be defer for time being.

Resolution No.3 : Extending intercom facility to all the Administrative Officers and Teaching Faculty Staff – reg.

Resolved to accord administrative sanction for the proposals of providing intercom facility to all Administrative Officers and teaching Staff at the cost of 3,76,950/- (Rupees three lakhs seventh six thousand and nine hundred fifty only) as recommended by the Finance Committee.

(Outside the Agenda): The Executive Council members suggested to make correspondence with the other Open Universities about the Admissions Policy of foreign students.

Further, the Vice-Chancellor discussed certain confidential matters with the members of the Executive Council and was authorised to keep it confidential and record it later.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Ninety First Meeting of the Executive Council with Ex-officio Members held on Thursday the 8th May, 1997 at 3.00 P.M. in the Executive Council Room, University Campus, Hyderabad.

Present

Chairman Dr. Afzal Mohammad I/c. Vice-Chancellor

Dr. Afzal Mohammad
Sri. P.V.R.K. Prasad, IAS
Smt. Preethi Sudan, IAS

MINUTES OF THE NINETY FIRST MEETING OF THE EXECUTIVE COUNCIL OF DR.B.R. AMBEDKAR OPEN UNIVERSITY HELD ON 08-05-1997 AT 3.00 P.M. IN THE EXECUTIVE COUNCIL ROOM, UNIVERSITY CAMPUS,.HYDERABAD.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Sri. P.V.R.K. Prasad, IAS	-	Member
Smt. Preethi Sundan, IAS	-	Member
Prof. P. Ramaiah		Registrar & Secretary to the Executive Council.

The Ninety First Meeting the Executive Council was held on 08-05-1997 at 3.00 PM in the Executive Council Room, University Campus, inconclusively to enable some of the members to attend a very important meeting fixed by the Government at Secretariat. The adjourned meeting shall be held on 09-05-1997, at 3.00 PM.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Ninety First Meeting of the Executive Council with Ex-officio Members held on Friday 9th May, 1997 at 3.30 P.M. in the Chambers of Principal Secretary Education, Education Dept (H.E) Govt. of Andhra Pradesh Secretariat, Hyderabad.

Present

Chairman Dr. Afzal Mohammad I/c. Vice-Chancellor

Dr. Afzal Mohammad
Sri. P.V.R.K. Prasad, IAS
Smt. Preethi Sudan, IAS
Sri A.K. Goel. IAS

MINUTES OF THE NINETY FIRST MEETING OF THE EXECUTIVE COUNCIL (EX-OFICIO MEMBERS) OF DR.B.R. AMBEDKAR OPEN UNIVERSIITY HELD ON 09-05-1997 AT 3.30 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO GOVERNMENT, EDUCATION DEPARTMENT (HE) ANDHRA PRADESH, SECRETARIAT.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Sri. P.V.R.K. Prasad, IAS	-	Member
Smt. Preethi Sundan, IAS	-	Member
Sri A.K. Goel, IAS	-	Member

Prof. P. Ramaiah

Registrar & Secretary to the Executive Council.

Resolution No.1 : Executive Council – 91st Meeting - Minutes of the 90th Meeting of the Executive Council held on 18-03-1997 – Confirmation.

Resolved to confirm the Minutes of the 90th Meeting of the Executive Council held on 18-03-1997.

Resolution No.1A : Executive Council – 91st Meeting – Minutes of the Annual Meeting of the Executive Council held on 27-03-1997.

Resolved to confirm the Minutes of the Annual Meeting of the Executive Council held on 27-03-1997.

Resolution No.2 : Meetings – Executive Council – 91st Meeting – Review of action taken on the Minutes of the 90th Meeting held on 18-03-1997.

Reviewed.

With regard to item 3.11 : the matter brought to the notice of Executive Council to charge the expenditure, as approved by Finance Committee/Executive Council earlier, to 1997-98 instead 1996-97 . The advice of Sri A.K. Goel be obtained from time to time on this subject.

Resolution No.2A : meetings – Executive Council – 91st Meeting – Review of action taken on the Minutes of the Annual meeting held on 27-03-1997.

Reviewed.

Resolution No.3 : Prof. V. Nagaraja Naidu – Extension of lien on the post of Professor of Commerce – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in extending the lien of Prof. V. Nagaraja Naidu on the Post of Professor of Commerce for a period of two years with effect from 01-02-1997.

Resolution No.4 : Sri M. Shashidhar, Deputy Registrar – Extension of lien on the Post of Deputy Registrar, Dr.B.R. Ambedkar Open University – Reg.

Resolved to extend the lien of Sri M. Shashidhar on his post of Deputy Registrar for a further period of one year from 13-04-1997 on existing terms and conditions.

Resolution No.5 : Appointment of Sri M. Ratna Reddy, Advocate as a Standing Counsel of the University in place of Sri Vasantha Bhaskar Reddy, Advocate.

Resolved to continue the service of Sri M. Ratna Reddy Advocate as Standing Counsel of the University for a further period of 2 years or until further orders in view of his very well defending the cases of the University and upholding the decisions of the University, in place of Sri Vasanthu Bhaskar Reddy, Advocate

appointed by the Government. The Government may be informed accordingly, Sri Vasanthu Bhaskar Reddy may also be informed.

Resolution No.6 : Estt. – Sri K. Ravi Kanth, Producer (on lien) Extension of lien for one more year – Reg.

Resolved to direct Sri K. Ravi kanth, producer, Presently working as programme officer at CEMCA. Commonwealth of Learning, Delhi (on lien) to report for duty in this University Orders No.293/Admn.V/Estt./PF-30/95-96 dated 18-6-1995 sanctioning the lien, failing which his services be deemed to have been terminated.

Resolution No.7 : Creation of corpus fund of Rs.1,00,00,000/- (Rupees one crore only) to the University – Proposals – Submitted – Regarding (Note 1 of the 79th Meeting of Finance Committee).

Resolved to approve the proposal of creation of a corpus fund with the amount available from the enhancement of fee from the students from 1997-98 onwards. This fund will be ear-marked exclusively for development purposes and to meet the un-foreseen contingency occurring when no other source is available to meet the expenditure. To start this corpus fund, at present Rs.50,00,000/- (Rupees Fifty lakhs only) from the year 1997-98 be earmarked out of the quantum of amount available from the proposed enhancement of fees. This amount will be withdrawn only after the approval of the Finance Committee/Executive Council for the specified purpose. The interest accrued thereon shall be credited to the same account. This proposal is accepted as recommended by the Finance Committee. The Executive Council further resolved that the corpus Fund be deposited in a Nationalised Bank and shall be shown in the Budget and also reconciliation be done annually.

Resolution No.8 : Estt – Accounts Branch – Clearance of the pending work – Appointment of Retired Audit officer, o/o A.G. Office in Accounts Branch – information – Reg. (Note 2 of the 79th Meeting of Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in having extended the term of appointment of Sri C. Balananda Rao as Consultant for a period of 3 (three) months from 01-05-1997.

It is further resolved to complete the work in the above extended period. If necessary a further period of 3 months be allowed with approval of Vice-Chancellor in view of the additional work of accounts entrusted to him after the repatriation of the Divisional Accounts Officer and also clearance of the remaining pending work originally entrusted as recommended by the Finance Committee.

It is further resolved that the consultant be assigned specific work with a time limit to complete each of the assigned works by the University.

Resolution No.9 : Purchase of 5 Nos Xerox Machines for 6 P.G. Study Centres from Distance Education Council Grant- Reg. (Note 3 of the 79th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor for releasing the purchase orders for the purchase of 5 Nos Xerox Machines @ Rs.70,000/- (Rupees Seventy Thousand only) each inclusive of all taxes from M/s. PRG Ricoh Ltd., Secunderabad. The total cost comes to Rs.3,50,000/- (Rupees Three Lakhs fifty thousand only) which is met from the Distance Education Council grant of 1996-97, as recommended by the Finance Committee.

Resolution No.10 : Dr.BRAOU – Entrustment of works to M/s. A.P. Industrial Infrastructural Corporation Ltd., as deposit contribution works proposals for reconsideration. (Note 4 of the 79th Meeting of Finance Committee).

Resolved to entrust the balance work on materials Godown to M/s.A.P. Industrial Infrastructural Corporation Ltd., as per the executive Council resolution No.25, dated 27-06-1996.

Resolution No.11 : Construction of essential staff quarters Type-II, III & IV categories Estimate for Revised Estimates – Administration Building – Reg. (Note 5 of the 79th Meeting of Finance Committee).

Resolved to defer the consideration of the above item till the Finance Committee/Executive Council directed to place the matter before them.

Resolution No.12 ; Providing two-wheeler and four-wheeler parking shed near the Academic Building – Revised sanction for Rs.3,31,067/- Reg. (Note 6 of the 79th Meeting of Finance Committee).

Resolved to accord the administrative sanction to the revised Estimates of Rs.3,38,063.00 (Rupees Three lakhs thirty eight thousand and sixty three only) with the excess amount of Rs.42,761/- (Rupees forty two thousand seven hundred sixty one only) over the agreement contract value of Rs.2,95,302/- (Rupees two lakhs Ninety Five thousand three hundred two only) for the work of providing two wheeler/four wheeler parking shed and connecting steps at Academic Building as recommended by the Building-cum-Tender Committee and Finance Committee.

Resolution No.13 : Enhancement of remuneration to the part time staff of the Study Centres – Reg.(Note 7 of the 79th Meeting of Finance Committee).

Resolved to enhance the Part-Time remuneration to Junior Assistant-cum-Typist from Rs.370/- to Rs.500/- per month., Office Attender from Rs.250/- to Rs.350/- per month and Watchman/Sweeper/Scavenger from Rs.75/- to Rs.110/- per month.

It is further resolved that the University has no liability on the continuation or regularisation of their service in future. All the part-time staff should be drawn from the staff of the host institution only.

Resolution No.14 : Enhancement of rates of Daily Wages to Daily Wage Employees – Reg. (Note 8 of the 79th Meeting of the Finance committee)

Resolved to refer the matter to the A.P. State Council of Higher Education to take a uniform decision on the wages of the Daily Wage Employees.

Resolution No.15 : Dr.BRAOU – Permission to rent the University Campus for Film shooting – Utilisation of the amount for Campus Development – Enhancement – Proposals – Reg. (Note 9 of the 79th Meeting of the Finance Committee).

Resolved to approve the proposal of enhancing the rent from the present Rs.10,000/- to Rs.20,000/- (Rupees twenty thousand only) per day for video cameras and to Rs.40,000/- (Rupees Forty thousand only) per day to the Film camera for granting permission for Videography and shooting films respectively and to deposit the amount in the Campus development Fund and for utilisation of the same for development and maintenance of lawns and landscaping/beautification of the University Campus, with effect from 01-06-1997, in partial modification of recommendations of Finance Committee.

Resolution No.16 : Group Janatha Personal Accident Policy – to the Teaching and Non-teaching Employees of the University. (Note 10 of the 79th Meeting of Finance Committee).

Resolved to adopt the scheme of group Janatha Personal Accident Policy to all the University Employees from the year 1997-98 onwards with the New India Assurance Company Ltd., Secunderabad on payment of premium of Rs.7/- (Rupees seven only) per annum per head for all the Teaching and Non-teaching Employees to be deducted from the salary bills of June payable on 1st July of every year from 1997-98 onwards which is to be credited to the following head of accounts recommended by Finance committee.

M.H. 8011 - Insurance & Pension funds

M.H. 108 — State Govt. Employees Group Insurance Scheme.

S.H. (05) - State Govt. Employees Group Janatha Personal accident Policy.

Resolution No.17 : Permission to Prof. Afzal Mohammad, Vice-Chancellor Dr.B.R. Ambedkar open University to attend the 18th ICDE World Conference to be held at Pennsylvania, State University, USA from 2nd to 6th June, 1997 . (Note 11 of the 79th Meeting of Finance Committee).

Resolved to approve the proposal to permit Prof. Afzal Mohammad Vice-Chancellor, Dr.B.R. Ambedkar Open University to attend the 18th ICDE World Conference at Pennsylvania State University, USA during 2nd to 6th June, 1997 and to meet 100% of the expenditure from the University Funds, initially

and later recouped from the DEC Unassigned Grant of 1997-98, to be released as recommended by Finance committee.

Resolution No.18 : confidential Agenda placed by the Vice-Chancellor.

Resolved the resolution on the confidential agenda be recorded separately in view of its strict confidentiality.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Emergency Meeting of the Executive Council with Ex-officio Members held on Monday the 30th June, 1997 at 12.30 P.M. in the Chambers of Principal Secretary Education, Education Dept (H.E) Govt. of Andhra Pradesh Secretariat, Hyderabad.

Present
Chairman Dr. Afzal Mohammad Vice-Chancellor

Dr. Afzal Mohammad
Sri. P.V.R.K. Prasad, IAS
Smt. Preethi Sudan, IAS
Sri A. Srinivasa Rao

MINUTES OF THE EMERGENCY MEETING OF THE EXECUTIVE COUNCIL (EX-OFICIO MEMBERS) OF DR.B.R. AMBEDKAR OPEN UNIVERSIITY HELD ON 30-06-1997 AT 12.30 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO GOVERNMENT, EDUCATION DEPARTMENT (HE) ANDHRA PRADESH, SECRETARIAT.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Sri. P.V.R.K. Prasad, IAS	-	Member
Smt. Preethi Sundan, IAS	-	Member
Sri a. Srinivasa Rao	-	Member
Joint Director,		

Commissioner of Collegiate Education I/c - Member
 Prof. P. Ramaiah Registrar & Secretary to the Executive Council.

On the recommendations of the Vice-Chancellor, the Executive Council resolved to appoint the following Professors as Directors of the respective Branches noted against each for a period of TWO years from the date of assuming the charge.

1.	Prof. V. Venkaiah Prof. of Business Management	Director (Academic)
2.	Prof. P. Ramaiah Prof. Of Economics	Director (Student Services)
3.	Prof. K. Kuppuswamy Rao Prof. of Mathematics	Director (Evaluation)
4.	Prof. V. Ramakrishna Reddy Prof. of History	Director (Material Production)
5.	Prof. Y.V. Umapathi Varma Prof. of Education Technology	Director (AVP & RC)
6.	Prof. K. Koteswara Rao Prof. of Commerce (on lien vacancy)	Director (CST & D)
7.	Mrs. P. Vijaya Lakshmi Pandit Deputy Director	Controller of Examinations

Resolved further that in case of Prof. K. Koteswara Rao his term of two years is from the date of assuming the charge or until further orders which ever is earlier in view of his appointment as Professor of Commerce in lien vacancy.

Further resolved to approve the first name in the panel presented for appointment of Registrar by the Selection Committee. The Vice-Chancellor was authorised to further examine the matter and proceed with necessary action.

Sd.
CHAIRMAN

Chairman Prof. Afzal Mohammad Vice-Chancellor

Dr. Afzal Mohammad
Sri. A.K. Goyal, IAS
Smt. Preethi Sudan, IAS
Prof. V.S. Prasad

MINUTES OF THE NINETY SECOND MEETING OF THE EXECUTIVE COUNCIL
HELD ON 30-09-1997 AT 3.00 P.M. IN THE CHAMBERS OF THE VICE-
CHANCELLOR OF DR.B.R. AMBEDKAR OPEN UNIVERSITY , HYDERABAD.

MEMBERS PRESENT:

Prof. Afzal Mohammad - Chairman

Prof V.S. Prasad

Sri A.K. Goyal, IAS - Member
Secretary to Govt.
Education Dept. (HE)

Govt. of A.P.

Smt. Prethi Sundan, IAS - Member
Addl. Secretary to Govt.
Finance & Planning (Fin. Wing)
Govt. of A.P.

Sri M. Sudershanam Registrar & Secretary.

Resolution No.1 : Executive Council – 92 Meeting - Minutes of the 91st Meeting of the Executive Council held on 09-05-1997 – Confirmation – Regarding (Note 1 of the Agenda).

Resolved to confirm the Minutes of the 91st Meeting of the Executive Council held on 09-05-1997 , except resolution No.13, since the item has been placed again before the Executive Council .

Resolution No.2 : Meetings – Executive council – 92nd meeting – Review of action taken on the Minutes of the 91st Meeting held on 09-05-1997 – Reg. (Note 2 of the Agenda).

Reviewed.

Resolution No.3 ; Appointment of Directors – Assumption of Charges – Information – Reg. (Note 3 of the Agenda).

Appointment of Directors – Information recorded

Resolution No.4: Enhancement of remuneration to the Part-time Staff of the Study Centres – Regarding. (Note 4 of the Agenda).

Resolved to enhance the remuneration to the Part-time Staff of Dr.BRAOU Study Centres i.e. Assistant-cum-Typists from Rs.370/- to Rs.500/- PM, Office Attenders Rs.250/- to Rs.350/- PM and Watchman/Sweeper/Scavenger from Rs.75/- to 110/- P M for implementation of the enhanced wages to the employees of the host institution and also the persons engaged by the University on Part-time basis, with effect from 01-06-1997.

Resolution No.5 : Award of Gold Medal – Dr. T. Subbi Rami Reddy Gold Medal – PG Diploma in Public Relations – Reg. (Note 5 of the Agenda).

Resolved to approve to award “Dr. T. Subbi Rami Reddy Gold Medal” to the student who secures highest aggregate marks in Bachelor Degree in Public Relations Course from the batch of students admitted during the academic year 1992-1993 and onwards, instead of P.G. Diploma in Public Relations.

Resolution No.6 : VIII Annual Convocation of the University – Chief Guest & Eminent personalities for conferring honorary degree – reg. (Note 6 of the Agenda).

Resolved to hold the VIII Annual Convocation of the University in the 1st or 2nd week of December, 1997 and the Vice-Chancellor is authorised to fix the exact date of Convocation on confirmation from the chancellor and the Chief Guest.

Further resolved that the names of following eminent personalities are approved and one of them to be invited to be Chief Guest for delivering the Convocation Address, in consultation with the Chancellor.

1. Sri . Chidambaram, Hon'ble Minister for Finance, Govt. of India
2. Sri Abdul Kalam, Advisor, Ministry of Defence, Govt. of India
3. Dr. Kasturi Rangan, Chairman, ISRO, Dept. of Space, Govt. of India.

Resolution No.7 : Amendment to conditions for the award of gold medals to the BLISc and BPR students (Note 7 of the Agenda)

Resolved to approve the proposal to amend the condition of award for the Gold Medals to the BPR and BLISc meritorious students by adding the phrase “within the minimum period Prescribed by the University for the completion of the course” at the end of the conditions of the award of the Gold Medal and give effect for the same from the academic year 1996-97.

Resolution No.8 : Appointment of Children/Spouse of employees of the University on compassionate grounds –Extension of time for acquiring the minimum qualifications – Reg.

Deferred to next Executive Council Meeting.

Resolution No.9 : Estt. – Compassionate Appointment – Placing on probation- Adoption of G.O.- Reg. (Note 9 of the Agenda).

Deferred to next Executive Council Meeting.

Resolution No.10 : Amendment to Statute No.22 relating to institution of Gold Medals/ Book Prizes / Endowments lectures. – Reg. (Note 10 of the Agenda).

Resolved to approve the amendment to clause 1 of the statute No.2 set out in the schedule to Dr.B.R. Ambedkar Open University Act proposed in the Note and forward the same to the Government to obtain the assent of the Chancellor required under section 25 (3) of the Dr.BRAOU Act.

Resolution No.11 : Reconstitution of Finance Committee – Reg. (Note 11 of the Agenda).

Resolved to approve to nominate two members viz Prof V.S. Prasad, rector, Dr.BRAOU and Sri A.K. Goyal, IAS, Secretary to Government, Education Department (HE) Government of A.P., against item (2) of the constitution of the Finance Committee.

Resolution No.12 : Purchase of Paper – Reg. (Item 1 of the 80th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in having made the total payment of Rs. 14,78,489/- (Rupees fourteen lakhs seventy eight thousand four hundred and eighty nine only) at the rate of Rs.7,78,935/- (Rupees seven lakhs seventy eight thousand nine hundred and thirty five only) to M/s. Circar Paper Mills, Nellore and for Rs.6,99,554/- (Rupees six lakhs ninety nine thousand five hundred and fifty four only) to M/s. Coastal Chemical, Nidadavole at the rate approved by Director Government text Book Press as recommended by the Finance Committee.

Resolution No.13 ; Tuition fee – Enhancement of tuition fee for the programmes offered by the University – Reg. (Item 2 of the 80th Meeting of the Finance Committee.

Resolved to approve the proposal to enhance the tuition fee, Lab fee, registration fee and the cost of application forms for the programmes offered by the University as shown in the Agenda Note. Further resolved the enhancement of tuition fee for MBA Programme be enhanced from Rs.2400/- to Rs.3500/- per annum as recommended by the Finance Committee.

Resolution No.14 : Sanction of Interim Relief by Government to Teaching Staff of the University drawing UGC Scale – 1986 – Reg. (Item 3 of the 80th Meeting of the Finance Committee.

Resolved to ratify the action taken by the Vice-Chancellor in having adopted G.O. (P) No.105 Finance & Planning (FW.PC.I) Department dated 10-07-1997 regarding payment of interim relief to teaching staff and other staff members drawing UGC pay Scales 1986 and also payment of Rs.7,48,038/- (Rupees seven lakhs forty eight thousand and thirty eight only) including an amount of Rs.4,28,650/- (Rupees four lakhs twenty eight thousand six hundred and fifty only) towards arrears from 01-04-1996 to 31-07-1997 credited to GPF Account as recommended by Finance committee.

Resolution No.15 : Estt Representation of Sri Sheik Moinuddin Calligrapher (DW) Examination Branch – Creation of Caligrapher Post in the scale of rs.1745-3420 – Reg. (Item 5 of the 80th meeting of the Finance Committee).

Resolved to refer the matter to the government for sanction of Caligrapher's Post in the scale of Rs.17-45-3420.

Resolution No.16 : Creation of the Post of "Ware House Man" to the Printing Section of Dr.BRAOU – Reg. (Item 6 of the 80th Meeting of the Finance Committee.)

Resolved to refer the matter to the Government for sanction of "Ware House Man" Post in the scale of Rs.1665-3200.

Resolution No.17 : Mr.N. Ramanaiah, Water Carrier (Daily Wage) request for utilising the service for Pump Operation and Plumbing works – Reg. (Item 7 of the 80th Meeting of the Finance Committee).

Resolved to enhance the wages of Sri M. Ramanaiah, Water carrier (Daily wage) to the rate of Rs.70/- per day with effect from 01-09-1997 since his services are also being utilised for plumbing and Pump Operation.

Resolution No.18 : Purchase of paper for the year 1997-98. (Item 8 of the 80th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase orders in view of the urgency of printing Under Graduate Course Books for the year 1997-98 for the purchase of 200 MTS of double demy 16.0 KG 60 GSM printing paper of size 23" X 36" at a total cost of Rs.50,55,750/- (Rupees fifty lakhs fifty five thousand seven hundred and fifty only) @ Rs.25,278-75 Ps per M.T inclusive of all taxes from M/S Delta Paper Mills, Bhimavaram. To approve the proposals for the purchase of 31 MTS of double folio 8.9 K.G. 60 GSM white printing paper of size 17" X 27" at a total cost of Rs.7,83,641/- (Rupees seven lakhs eighty three thousand six hundred and forty one only) at the same rate i.e. Rs.25,278-75 Ps per M.T. inclusive of all taxes from M/s Delta Paper Mills, Ltd Bhimavaram, as per standard rate recommended by the Director, Government Text Book Press as recommended by the Finance Committee.

It is further resolved that standard rate should be obtained from the Director, Government Text Book Press as well as directly from the Paper Mills, by open quotations. Purchase Committee may be authorised to negotiate with all the firms and recommend to purchase the paper at a rate whichever is less.

Resolution No.19 : Appointment of Consulting Engineer – reg. (Item 9 of the 80th Meeting of the Finance Committee).

Resolved to approve to engage a person as a consulting Engineer on retainer basis on payment of honorarium, for the specific job on hand and further resolved to authorise the Vice-Chancellor to fix the suitable Honorarium for the work.

Resolution No.20 : Providing furnished official accommodation to the Vice-Chancellor – Reg. (Item 9 of the 80th Meeting of the Finance Committee).

The matter is deferred to next Executive Council Meeting.

Resolution No.21 : Starting of New Study Centres Under Graduate Courses Academic Year 1997-98 . (Item 10 of the 80th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor for starting of Nine New Study centres at the places as shown in the Agenda Note during the

academic year 1997-98 at an appropriate expenditure of Rs.17.10 lakhs during the year 1997-98 as recommended by the Finance Committee.

Resolution No.22 ; permission to rent the University Campus for Film shootings – Enhancement Proposals for Reconsideration – Reg. (Item 10 of the 80th Meeting of the Finance Committee).

Resolved to approve the proposal of reducing the Rent the University Campus for Film shootings from Rs.40,000/- (Rupees forty thousand only) and Rs.20,000/- (Rupees twenty thousand only) to Rs.25,000/- (Rupees twenty five thousand only) and Rs.15,000/- (Fifteen thousand only) for film shooting and videography respectively since steep increase made previously has adversely affected the offers for shooting in the Campus.

Resolution No.23 : Reconstitution of Purchase Committee Centralisation of Purchase – Ratification. (Item 10 of the 80th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in centralising Purchase and changes brought in the constitution of the Purchase Committee and also the procedure to be followed by the Purchase Committee as mentioned in the note.

Resolution No.24 ; Estt. - Enhancement of Daily Wage rate to the Employees working on Daily Wage Basis – Ratification – Reg. (Item 14 of the 80th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in enhancing the daily wages at the rates mentioned in the note with effect from 01-06-1997.

Resolution No.25 ; Dr.B.R. Ambedkar open University providing Ductable Air Conditioning for AVP & R Studio Additional Financial implication – Approval. (Item 15 of the 80th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in according approval for an amount of Rs.7,361/- (Rupees seven thousand three hundred sixty one only) incurred in excess of the earlier sanction of Rs.5,92,300/- (Rupees Five lakhs Ninety Two Thousand and Three Hundred only) towards ductable Air Conditioning work in AVP & RC studios as recommended by the Finance Committee.

Resolution No.26 : Extending intercom facilities to all administrative and Teaching faculty from the existing EPABX system – approval of tender – Reg. (Item 16 of the 80th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for an amount of Rs.3,03,500/- (Rupees three lakhs three thousand five hundred only) towards providing additional intercom facilities by M/s. Tata Telecom Ltd. as recommended by the Finance committee.

Resolution No.27 : Request of Dr.G. Srinivasa Charyulu Associate Professor of Evaluation for reimbursement of expenditure already incurred towards his participation in 18th ICDE World Conference. (Item 17 of the 80th Meeting of the Finance Committee).

Resolved to approve the proposal for ratifying the participation in the 18th ICDE World Conference and according permission for the reimbursement of 50% of the expenditure which is Rs.61,862-50 (Rupees sixty one thousand eight Hundred sixty two and paise fifty only) and Rs.25,000/- (Rupees twenty five thousand only) or the actual expenditure whichever is less incurred by Dr.G. Srinivasa Charyulu, Associate Professor of Evaluation towards his participation in the 18th ICDE World Conference held at Pennsylvania University, USA as recommended by the Finance Committee.

Resolution No.28 : Printing of I & II Instalment Course Material of III year UG Courses for the Academic year 1997-98 . (Item 18 of the 80th Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for an amount of Rs. 25,06,469-30 (Rupees Twenty five lakhs six thousand four hundred and sixty nine and paise thirty only) towards printing of I & II instalments of (T.M/E.M/U.M) III year UG Course material at the rates approved by the Executive Council).

Resolution No.29 : Adoption of G.O.Ms.No.293 of Finance and Planning (Fin.Wing F.C.I) dated 09-05-1997. (Item 19 of the 80th Meeting of the Finance Committee).

Resolved to approve for adoption of G.O.Ms.No.293 of Finance & Planning (Fin & Wing F.C.I) Department dated 09-05-1997 for the benefit of the eligible Draughtsman (Civil) of this University after obtaining permission from the Government as recommended by the Finance Committee.

Resolution No.30 : APOU Employee's Cooperative Credit Society Ltd., Loan of Rs.10-00 lakhs to the Society – request – Reg. (Item 20 of the 80th Meeting of the Finance Committee).

Resolved to authorise the Vice-Chancellor to sanction a fresh loan of Rs.5.00 lakhs (Five lakhs only) at @ 13% interest on ensuring 80% of enrolment of total staff to the APOUECCSL to be reimbursed in 50 monthly instalments.

Resolution No.31 : Enhancement of remuneration to the staff of the Examination Branch – Reg. (Item 21 of the 80th Meeting of the Finance Committee).

The matter is deferred to next Executive Council Meeting.

Resolution No.32 : Position of Audit and Pending Audit Objections – Reg. (Item 22 of the 80th Meeting of the Finance Committee).

Matter is deferred to next Executive Council Meeting.

Resolution No.33 ; Approval of the Visit of Vice-Chancellor to attend the 11th Annual Conference of Association of Asian Open Universities to be held in Malaysia from 11-14 November, 1997 – Reg. (Item 23 of the 80th Meeting of the Finance Committee).

The matter is deferred to next Executive Council Meeting.

Resolution No.34 ; BUSINESS BROUGHT FORWARDED BY THE VICE-CHANCELLOR

Sub: Appointment of Registrar – Approval of Selection Committee recommendations –Reg.

Resolved to appoint Sri E. Chandraiah, Associate Professor of Commerce, Dr.B.R. Ambedkar Open University as Registrar of the University for a period of 2 years from the date of assuming charge on his grade pay and allowances and also special allowance of Rs..400/- per month and other facilities as per rules.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Ninety Third Meeting of the Executive Council held on Saturday the 25th October, 1997 at 10.00 A.M. in the Chambers of Vice-Chancellor, Dr.B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Dr. Afzal Mohammad
Sri. A.K. Goyal, IAS
Smt. Preethi Sudan, IAS
Prof. V.S. Prasad

MINUTES OF THE NINETY THIRD MEETING OF THE EXECUTIVE COUNCIL HELD ON 25-10-1997 AT 10.00 A.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR OF DR.B.R. AMBEDKAR OPEN UNIVERSITY , HYDERABAD.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Prof V.S. Prasad	-	Member
Sri A.K. Goyal, IAS	-	Member

Secretary to Govt.
Education Dept. (HE)
Govt. of A.P.

Smt. Prethi Sundan, IAS - Member
Addl. Secretary to Govt.
Finance & Planning (Fin. Wing)
Govt. of A.P.

Sri E. Chandraiah Registrar & Secretary.

Resolution No.1 : Executive Council – 93 meeting –Minutes of the 92nd meeting of the Executive Council held on 30-09-1997 – Confirmation – Regarding (Note 1 of the Agenda).

Minutes were confirmed after incorporating the suggestions made by Sri A.K. Goyal, IAS and Smt Preeti Sudan, IAS

Resolution No.2 ; Appointment of Children/Spouse of employees of the University on compassionate grounds – extension of time for acquiring the minimum qualifications – Reg.

Resolved to accept the proposal in the note, subject to availability of the provision to create supernumerary post in the sub ordinate services of Junior Assistant – Cum Typist.

Resolution No. 3 : Estt. – Compassionate Appointment – Placing on probation – Adoption of G.O. – Reg. (Note 3 of the Agenda).

Resolved to approve the proposal to adopt G.O.Ms.No.60 G.A. (Ser-A) Department dated 11-02-1997 for the benefit of the Employees appointed conditionally on compassionate grounds.

Resolution No.4 : Sanction of lien to Sri N. Damodar Abbai, Systems Engineer – Reg.

Resolved that the request of Sri N. Damodar Abbai, Systems Engineer for sanction of Lien on the post of Systems Engineer can not considered since neither his application has been forwarded by the University for employment in other Organisation nor the organisation has requested the University for his services.

Resolution No.5 ; Constitution of a Review Committee/Task Force to examine and suggest necessary changes in the administrative system of the University – Reg.

Resolved to authorise the Vice-Chancellor to constitute a review Committee/Task Force to make a detailed study of the present administrative structures and procedures of the University, and to suggest improvement and necessary changes, if any . to create a more efficient and a effective administrative system and place the report of the Committee before Executive Council for consideration.

Resolution No.6 : Providing furnished official accommodation to the Vice-Chancellor – Reg. (Item 10 of the 80th Finance Committee).

This item was dropped from the Agenda.

Resolution No.7 : Enhancement of remuneration to the staff of the Examination Branch – Reg. (Item 21 of the 80th Finance Committee).

Resolved to refer the matter to the vice-chancellor's Conference through Andhra Pradesh State Council of Higher Education to evolve a uniform policy on the remuneration payable to the employees, working in the Examinations Branch in all Universities in the State.

Resolution No.8 : Position of Audit and Pending Audit Objections – Reg. (Item 22 of the 80th Finance Committee).

Resolved to submit the replies by the Finance Branch to all the audit objections raised by the Local Fund Audit within two months.

Resolution No.9 ; Approval of the visit of Vice-Chancellor to attend the 11th Annual Conference of Association of Asian Open Universities to be held in Malaysia from 11-14 November, 1997 – Reg. (Item 23 of the 80th Finance Committee)

Resolved to approve the visit of the Vice-Chancellor to Malaysia from 9-15 November, 1997 to attend the 11th AAOU conference from 11-14, November, 1997 at Kaulalampur and to meet the expenditure of Rs.62,200/- (Rupees sixty two thousand and two hundred only) out of total expenditure of Rs.73,000/- (Rupees seventy three thousand only) (in view of a grant of Rs.10,800/- received from AAOU).

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Special Meeting (8th Annual Convocation) of the Executive Council of Dr..R. Ambedkar Open University held on 13th December, 1997 at 3.30 P.M. in the Chambers of Vice-Chancellor, Dr.B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Dr. Afzal Mohammad
Prof. V.S. Prasad
Sri. A.K. Goyal, IAS
Smt. Preethi Sudan, IAS
Sri A. Srinivasa Rao

MINUTES OF THE SPECIAL MEETING (VIII CONVOCATION) THE EXECUTIVE COUNCIL OF DR.B.R. AMBEDKAR OPEN UNIVERSIITY, HELD AT 2.00 P.M. ON 13-12-1997 IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.BRAOU, HYDERABAD.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Prof V.S. Prasad	-	Member

- Sri A.K. Goyal, IAS
Secretary to Govt.
Education Dept. (HE)
Govt. of A.P.

-

Member
- Smt. Prethi Sundan, IAS
Addl. Secretary to Govt.
Finance & Planning (Fin. Wing)
Govt. of A.P.

-

Member
- Sri A. Srinivasa Rao

-

Member
- Sri E. Chandraiah

Registrar & Secretary.

Resolution No.1 : Conferring Degrees and Diplomas.

Resolved that the Candidates who have been certified to be qualified severaly for the certificates, degrees and Diplomas as detailed in the list appended* on the basis of the reports of the Examiners duly appointed be admitted to the respective certificates, Degrees and Diplomas.

*This is kept in the Examinations Branch.

Resolution No.2 : Award of Gold Medals

Resolved to approve the award of Gold Medals and Book Prizes to the Students shown in the list (Enclosed) at VIII Convocation held on 13-12-1997.

DR.B.R. AMBEDKAR OPEN UNIVERSITY
EXAMINATIONS BRANCH

LIST OF ELIGIBLE MERITORIOUS STUDENTS FOR THE AWARD OF GOLD MEDALS/BOOK PRIZES AT THE EIGHTH CONVOCATION TO BE HELD ON SATURDAY THE 13TH DECEMBER, 1997 AT 4.30 P.M. (FOR 1991-92 BATCH/ACADEMIC YEAR 1993-94 FOR 1992-93 BATCH/ACADEMIC YEAR 1994-95, FOR 1993-94 BATCH/ACADEMIC YEAR 1995-96) INDICATING FACULTY, MARKS SECURED AND PERCENTAGE OF MARKS.

FOR THE ACADEMIC YEAR : 1993-94

SL .N o.	Name of the gold medal	Condition of award	Name of the candidate hall ticket no	Faculty	Marks secured	percent age
1.	SMT. SUSHILA NARAYANA REDDY GOLD MEDAL	To the student who secures he highest aggregate marks in B.A./B.Com./B.Sc. Course by passing all the subjects within the minimum period prescribed by the university for the completion of the course.	M.SATHISH BABU No.2191-32246	B.Sc	1132/1600	70.75
2.	V.R. NARLA MEMORIAL GOLD	To the student who secures the highest aggregate marks in the	AFRAN SULTANA 2691-18720	B.A	1019/1600	63.687

	MEDAL	B.A. course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.				
3.	SAVERA GOLD MEDAL	To the student who secures the highest aggregate marks in B.Com. Course (Optional subjects of II & III years) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	C.K. PADMASREE 2891-32614	B.Com.	838/1200	69.833
4.	THUMMALA DHANANJAYA CHOWDARY MEMORIAL GOLD MEDAL	To the student who secures the highest aggregate marks in B.Sc. course by passing all the subjects within the minimum period prescribed by the university for the completion of the course.	M. SATHISH BABU 2191-32246	B.Sc.	1132/1600	70.75
5.	KAVURI CHALAPATHI RAO GOLD MEDAL	To the student who secures the highest aggregate marks in B.Com. (Telugu Medium) Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	V. SRINIVASA RAO 2291-15840	B.Com.	1041/1600	65.062
6.	SAMALA JAYAPRADA VENKATA RANGA REDDY GOLDMEDAL	To the student who secures the highest aggregate marks in II & III year Geology	R. BRAHMESWARA RAO 1491-11309	B.Sc	273/400	68.250
7.	SRI T. SUBBARAMI REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in the Public Relations by passing all the subjects in one attempt *(Bachelor Degree)	N.J. THOMAS 2792-8118	SOCIAL SCIENCE	529/800	66.125
8.	SRI VENKATESWARA TRADERS GOLD MEDAL	To the student who secures the highest aggregate marks in the B.L.I.Sc Course by passing all the subjects in one attempt.	K. BHARATHI (92-91) 3089-3320	SOCIAL SCIENCE	575/800	71.875
9.	JUSTICE K. UMA MAHESWARA M BOOK PRIZE	To the best WOMAN student in B.A. Special Telugu (Final Year) by passing all the subjects within the minimum period prescribed by the University for the	M.SAILA KUMARI 0891-07595	ARTS B.A.	141/200	70.50

		completion of the course.				

FOR THE ACADEMIC YEAR 1994-95

SL. NO.	NAME OF THE GOLD MEDAL	CONDITION OF AWARD	NAME OF THE CANDIDATE HALL TICKET NO.	FACULTY	MARKS SECURED	PERCENTAGE
1.	SMT. SUSHILA NARAYANA REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in B.A./B.Com./B.Sc. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	BUDHA JANARDHANA RAO 1992-47158	B.Sc.	1122/1600	70.125
2.	V.R. NARLA MEMORIAL GOLD MEDAL	To the student who secures the highest aggregate marks in the B.A. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	SHARADA RAO 2892-70718	B.A	1059/1600	66.187
3.	SAVERA GOLD MEDAL	To the student who secures the highest aggregate marks in B.Com course (Optional subject of II & III year) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	J. SREENIVAS 1292-44609	B.Com	818/1200	68.166
4.	THUMMALA DHANANJAYA CHOWDARY MEMORIAL GOLD MEDAL	To the student who secures the highest aggregate marks in B.Sc. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	BUDHA JANARDHANA RAO 1992-47158	B.Sc.	1122/1600	70.125
5.	KAVURI CHALAPATHI RAO GOLD MEDAL	To the student who secures the highest aggregate marks in B.Com. (Telugu	P. VENKATA RAMANA 8892-54951	B.Com	886/1600	55.375

		Medium) course by passing all the subjects with the minimum period prescribed by the University for the completion of the course.				
6.	SAMALA JAYAPRADA VENKATA RANGA REDDY GOLDMEDAL	To the student who secures the highest aggregate marks in II & III year Geology	D.SRINIVAS 7592-63561	B.Sc.	263/400	65.750
7.	SRI T. SUBBARAMI REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in the Public Relations by passing all the subjects in one attempt *(Bachelor Degree)	N. LAKSHMANA RAO 3094-8515	SOCIAL SCIENCE	518/800	64.75
8.	SRI VENKATESW ARA TRADERS GOLD MEDAL	To the student who secures the highest aggregate marks in the B.L.I.Sc Course by passing all the subjects in one attempt.	CH. N.S.V. MEHER KUMAR 3094-5614	SOCIAL SCIENCE	534/800	66.75
9.	JUSTICE K. UMA MAHESWARA M BOOK PRIZE	To the best WOMAN student in B.A. Special Telugu (Final Year) by passing all the subects within the minimum period prescribed by the Unirsity for the completion of the course.	C.R. PADMAVATH AMMA 0292-35433	ARTS B.A	157/200	78.500

FOR THE ACADEMIC YEAR 1995-96

SL. NO.	NAME OF THE GOLD MEDAL	CONDITION OF AWARD	NAME OF THE CANDIDATE HALL TICKET NO.	FACULTY	MARKS SECURED	PERCENTAGE
1.	SMT. SUSHILA NARAYANA REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in B.A./B.Com./B.Sc. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	K.V.V. SHARAT BABU 3293-96189	B.Com	1195/1600	74.687

2.	V.R. NARLA MEMORIAL GOLD MEDAL	To the student who secures the highest aggregate marks in the B.A. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	D.VENKATASAT YA PRASAD 0393-72268	B.A	1119/1600	69.937
3.	SAVERA GOLD MEDAL	To the student who secures the highest aggregate marks in B.Com course (Optional subject of II & III year) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	K.V.V. SHARAT BABU 3293-96189	B.Com	906/1200	75.50
4.	THUMMALA DHANANJAY A CHOWDARY MEMORIAL GOLD MEDAL	To the student who secures the highest aggregate marks in B.Sc. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	P. VEERABRAHMA M 9193-89847	B.Sc.	1125/1600	70.312
5.	KAVURI CHALAPATHI RAO GOLD MEDAL	To the student who secures the highest aggregate marks in B.Com. (Telugu Medium) course by passing all the subjects with the minimum period prescribed by the University for the completion of the course.	B. BALASWAM Y REDDY 3293-96238	B.Com	1110/1600	69.375
6.	SAMALA JAYAPRADA VENKATA RANGA REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in II & III year Geology	J. JAGADEESH 2993-98697	B.Sc.	319/400	79.75
7.	SRI T. SUBBARAMI REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in the Public Relations by passing all the subjects in one attempt *(Bachelor Degree)	C. VIZIENDIRA 2992-8182	SOCI AL SCIEN CE	495/800	61.875
8.	SRI VENKATESW ARA TRADERS GOLD	To the student who secures the highest aggregate marks in the B.L.I.Sc Course by passing all the subjects	C. MADHUKAR 3094-5622	SOCI AL SCIEN CE	498/800	62.25

	MEDAL	in one attempt.				
9.	PROF. G. RAM REDDY GOLD MEDAL	To the best WOMAN student in B.A. Special Telugu (Final Year) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	H. LAXMI NARSAMMA 2393-01026	PUBLI C	503/800	62.875
	JUSTICE K. UMA MAHESWARA M BOOK PRIZE	To the best WOMAN student in B.A. Special Telugu (Final Year) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	T. UMA RANI 03-93-72657	ARTS B.A	155/200	77.50
11.	PROF. VENKATARA MAN BOOK PRIZE	To the student who secures highest aggregate marks in M.Sc (Maths) by passing all the subjects in one attempt within the minimum period prescribed by the University for the completion of the course.	N. LAKSHMI RAJYAM 1893-00208	M.Sc. SCIEN CE	619/800	77.375

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

(94th) Ninety Fourth Meeting of the Executive Council of Dr..R. Ambedkar Open University held on Sunday the 22nd March, 1998 at 12.00Noon in the Chambers of Vice-Chancellor, Dr.B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Present
Chairman Prof. Afzal Mohammad Vice-Chancellor

Dr. Afzal Mohammad
Prof. V.S. Prasad
Sri. A.K. Goyal, IAS
Sri D. Chakrapani, IAS
Sri D.S. Murthy, IAS

MINUTES OF THE 94TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 22-03-1998 AT 10.00 A.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.BRAOU, HYDERABAD.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Prof V.S. Prasad	-	Member
Sri A.K. Goyal, IAS Secretary to Govt. Education Dept. (HE) Govt. of A.P.	-	Member

Sri D. Chakrapani, IAS - Member
Addl. Secretary to Govt.
Finance & Planning (Fin. Wing)
Govt. of A.P.

Sri D.S. Murthy, IAS - Member
Commissioner of collegiate
Education, Govt. of A.P.
Hyderabad

Sri E. Chandraiah Registrar & Secretary.

Resolution No.1 : Executive Council – 94 meeting – Minutes of the 93rd meeting of the Executive Council held on 25-10-1997 – Confirmation – Regarding (Note 1 of the Agenda).

Resolved to confirm the minutes of the 93rd meeting of the Executive Council held on 25-10-1997.

Resolution No.2 A : Meeting – Executive Council – 94th Meeting review of action taken on the minutes of the 92nd Meeting held on 30-09-1997.

Reviewed .

Resolution No.2 B : Meeting – Executive Council – 94th Meeting Review of action taken on the minutes of the 93rd Meeting held on 25-10-1997.

Reviewed.

Resolution No.3 : Award of Selection Grade/Senior Scale to teachers under Career Advance scheme.

Resolved to award the Selection Grade scale of Rs.3700-5700 with designation of Associate Professor to Dr.A. Sudhakar in the Department of Commerce from 09-07-1997 and Senior Scale of Rs.3000-5000 to the following Assistant Professors, Assistant Directors (SS)and Assistant Librarian from the dates as show against their names as recommended by the respective selection / screening committees.

1. Sri G. Malla Reddy, from 17-09-1991
2. Dr.K.S. Ramana, from 17-02-1992
3. Dr. Kasim Ali Khan, from 28-12-1996
4. Sri L. Raghava Rao, from 01-08-1993
5. Dr.G. Sujatha, from 25-12-1996
6. Sri V. Santhosh Reddy, from 16-10-1992
7. Sri P. Krishna Rao, from 17-03-1992
8. Dr. T. Aruna Reddy, from 17-03-1992
9. Dr. M.Srinivas, from 24-03-1997
10. Sri G. Laxma Reddy, from 22-01-1996.

Resolution No.4 ; Appointment of Finance Officer – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in appointing

1. V. Syama Sundara Rao as Finance officer I/c from 02-10-1997 to 31-12-1997 and
2. Sri P.R. Anantaram, Deputy Director, L.F. Audit department as Finance officer of Dr.BRAOU for a period of three years from the date of his appointment or till he attains the age of superannuation which ever is earlier.

Resolution No.5 : Appointment of Sri V., Syama Sundara Rao as Finance Officer in the University of Health Sciences – request for deputation – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in relieving Sri V. Syama Sundara Rao, Deputy Registrar from his duties in this University on 15-01-1998 AN to enable him to join as Finance Officer in the University of Health Sciences, Vijayawada on usual foreign service terms and conditions while retaining lien on the post of Deputy Registrar for a period of 3 years from 16-01-1998.

Resolution No.6 : Sanction of one advance increment as an incentive for those who are in teaching/Student Services and who have completed P.G. Diploma in Distance Education from IGNOU – Reg.

Resolved to sanction one advance increment to the teachers including Deputy Directors/ Assistant Directors (SS) who passed the Diploma in Distance Education/ P.G. Diploma in Distance Education of Indira Gandhi National Open University/ other Universities prior to 01-04-1993 on par with the teachers who passed the same after 01-04-1993.

Resolution No.7 : Sri G.R.K. Chowdary, programmer – Sanction of Extra Ordinary Leave and Lien on the post of Programmer (Ratification)

Resolved to ratify the action taken by the Vice-Chancellor in relieving Sri G.R.K. Chowdary Programmer by granting extra Ordinary leave for two years from 01-12-1997 to 30-11-1999 and to retain lien on the post of programmer for a period of two years as per the conditions stipulated in the G.O.Ms.No.214 Fin & Plg (Fin Wing FR-I) department dated 03-09-1996.

Resolution No.8 : At 2/94 – Guide lines to the Universities – Reg.

Resolved to record that the Government D.O.Lr.No.43139/479/EBS VII/97 dated 08-12-1997 and the Act 2/94 brought to the Notice of the members of the Executive Council.

Resolution No.9 : Purchase of Paper for Printing of 20 MTS/60 GSM and 10 MTS by 140 GSM form M/s. Circar Paper Mills, Nellore – ratification – requested. (Note 01 of the Eighty First Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in having approved the purchase of paper 20 MTS of D.D. 16.0 Kg 60 GSM Maplitho (NS) and 10-Mts of D.D. 37.3 Kg 140 GSM Maplitho (NS) at a total cost of Rs. 10,20,867/-

(Rupees ten lakhs twenty thousand eight hundred sixty seven only) from M/s. Circar paper Mills Ltd., Nellore, in view of urgency involved in procuring the paper for printing of course material as recommended by the Finance Committee.

Resolution No.10 : Medical Aid to Sri M.N.V. Radha Krishna, Supdt., for treatment of his daughter at NIMS Hyderabad – Sanction of advance ratification – requested. (Note 02 of the Eighty first meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor for sanction of an advance of Rs.20,000/- (Rupees twenty thousands only) to M.N.V. Radha Krishna, Supdt., to meet immediate medical expenditure of his daughter's surgery at NIMS as recommended by the Finance committee.

Resolution No.11 ; Participation of Dr. Rajamouli, Assistant Professor, Evaluation in 11th A.A.O.U. Conference held in Malaysia during 11th to 14th November,1997 expenditure incurred – Ratification – Requested. (Note 03 of the Eighty First meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in having permitted Dr.C. Rajamouli, Assistant professor of Evaluation to attend the 11th AAOU Conference at Malaysia and sanction the eligible amount of Rs.36,546/- (Rupees thirty six thousand five hundred forty six), to meet 50% of the expenditure, i.e., Rs.18,273/- from DEC Unassigned grants for the year 1997-98 and the remaining 50% i.e. Rs.18,273/- from the University funds; by treating his absence during the period of Conference from 11-11-1997 to 14-11-1997 and actual journey period, as on duty; as recommended by the Finance Committee. The Members observed that the Vice-Chancellor should ensure the quality of the paper and importance of the conference before recommending the names.

Resolution No.12 : Enhancement of Rates of Remuneration to Artists/Professionals for Radio/Video/Audio Programmes proposals – Submitted. (Note No 04 of the Eighty First meeting of the Finance Committee.)

Resolved to defer the consideration of the proposal. The above proposal may be placed before the next FC/EC meeting, justifying the remuneration rates, after discussing with the experts in the field, as recommended by the Finance Committee.

Resolution No.13 : Welfare Measures – Enhancement of Medical Allowance to regular employees of Dr.BRAOU proposals – Submitted. (Note 05 of the Eighty First Meeting of the Finance Committee).

Resolved to place the matter before the next Finance Committee Meeting after examining the feasibility in adopting the Medical Insurance Scheme for employees, as recommended by the Finance Committee.

Resolution No.14 ; Payment of Interim relief arrears for the period from 01-09-1993 to 30-04-1996 to be credited to the GPF Account of teachers in anticipation of the receipt of Grant from the government. (Note 06 of the Eighty First Meeting of the Finance Committee).

Resolved to approve the proposal for payment of interim relief to the teaching staff for the period from 01-09-1993 to 30-04-1996, to be credited to GPF Account from the University funds, pending adjustment of grant from the Government as recommended by the Finance Committee.

Resolution No.15 : Position of Audit and Pending audit objections. (Note 07 of the Eighty First Meeting of the Finance Committee).

Finance committee resolution noted. Further action may be pursued to get all audit objections settled at an early date.

Resolution No.16 : Presentation of Annual Accounts for the year 1995-96 for submission to Executive Council. (Note 08 of the Eighty First Meeting of the Finance Committee).

Resolved to approve the Annual Accounts for the year 1995-96, as recommended by the Finance Committee.

Resolution No.17 : Receptionist - Upgradation – Representation of Smt.T. Leelamma, Receptionist Request for allowing higher pay scale. (Note 09 of the Eighty First Meeting of the Finance Committee).

Resolved to refer the matter to the Government with details, justifying the case forwarding higher pay scale, as recommended by the Finance Committee.

Resolution No.18 ; APOU – Employees Co-operative Credit Society Ltd. – Representation of sanction of Rs.5.00 lakhs as loan to the society. (Note 10 of the Eighty First Meeting of the Finance Committee).

Resolved to sanction an amount of Rs.5.00 lakhs (Rupees five lakhs only) as a loan to the APOU Employees Co-operative Credit society Ltd, at 13% interest per annum, repayable in monthly installments to be fixed after working out the details as recommended by the Finance Committee.

Resolution No.19 : Engagement of retired Audit Officer of AGAP Extension of period and enhancement of honorarium – Reg. (Note 11 of the Eighty First Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor for having extended the utilisation of the services of Sri C. Balananda Rao for a period of 10 months from 01-10-1997 to 31-07-1998.

It is further resolved to increase the honorarium from Rs.3000 to Rs.4000 per month with effect from 01-04-1998, as recommended by the Finance Committee.

Resolution No.20 : Providing Gypsum Board Partitions in the Administrative and Academic Buildings supplemental and authorised extra items of Rs.17,372/- for approval. (Note 12 of the Eighty First Meeting of the Finance Committee).

Resolved to approve the revised value of work done, including the supplemental, and authorised extra items for an amount of Rs.5,36,985.70 , against the agreement contract value of Rs.5,19,613.52 resulting in a net excess amount of Rs.17,372/- for the work of providing internal partitions in the Administrative and Academic buildings executed by M/s. Premier Agencies as recommended by the Finance Committee.

Resolution No.21 : Payment of Honorarium to Prof. C. Subba Rao formerly Rector, Dr.BRAOU – Reg. (Note 13 of the Eighty First Meeting of the Finance Committee).

Resolved to approve the proposal for payment of Rs.500/- P.M. towards honorarium to Prof. C. Subba Rao, formerly Rector of this University, from the University funds for discharging the duties of Rector during the periods from 02-04-1993 to 25-09-1993 and 25-10-1993 to 31-01-1995 as recommended by the Finance Committee.

Resolution No.22 : Upgradation of U.G. Study centre of Karimnagar to P.G. Study Centre- Reg. . (Note 14 of the Eighty First Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in upgrading the present U.G. Study centre of SRR Govt. Degree College, Karimnagar to P.G. Study centre from the academic Year i.e. 1997-98 and to meet the expenditure from the budget provision of regional centres for the present Academic Year as recommended by the Finance Committee.

Resolution No.23 : Providing furnished Official accommodation to Prof. Afzal Mohammad, Vice-Chancellor – Building taken possession by the University – Not handed over to the Vice-Chancellor for occupation – Reg. (Note 15 of the Eighty First Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in paid rent to the premises taken on lease and not occupying the building in view of the reasons explained.

Further, the Vice-Chancellor has to occupy the premises immediately i.e. from 01-04-1998 or terminate the lease of building taken on rent, after giving one months notice to the house owner as per clause 16 of the lease agreement as recommended by the Finance Committee.

Resolution No.24 : Settlement of Audit Objections relating to the years from 1982-83 to 1990-91 progress of settlement – Regarding. (Note 16 of the Eighty First Meeting of the Finance Committee).

Resolved to record the position of settlement of Audit Objections relating to the years from 1982-83 to 1990-91 as shown in the agenda note a recommended by the Finance Committee.

Resolution No.25 : Modification in Un-assigned Grants Scheme of DEC/IGNOU – Proposal for inclusion in the Budget Provision as Matching Grants for the remaining period of 1997-98 and in the Budget of 1998-99. (Note 17 of the Eighty First Meeting of the Finance Committee).

Resolved to approve the scheme of modified unassigned grants and make appropriate budget provision for the scheme as recommended by the Finance Committee

Further resolved that all applications for financial assistance to attend International Conference/Seminars/Work Shops should be examined by a committee constituted for this purpose by the Vice-Chancellor. The Committee should examine the following points and submit their report, along with recommendations in future:

- i). The credibility/acceptability of the International Organisation sponsoring the conferences/Seminars/Work Shops etc.
- ii). The desirability of participation of our staff member in the conferences/seminars/work shops etc.
- iii). The Quality of the paper to be presented at the conference/seminars/work shops etc.
- iv). The Committee may avail the services of experts, if necessary, in determining the above aspects.

Resolution No.26 : Guidelines for engagement of consultants for approval – Reg. (Note 18 of the Eighty First Meeting of the Finance Committee).

Resolved to accept the recommendation of Finance Committee in approving the Guide lines recorded in the Agenda Note for appointing consultants in different branches as per urgent needs of Dr.B.R. Ambedkar Open University.

Resolution No.27 : Filling up of the vacant posts of teaching Administrative and Technical – Approval for re-advertisement – Regarding. (Note 19 of the Eighty First Meeting of the Finance Committee).

Resolved to approve the proposals for filling up the posts, after obtaining clearance from the Government, as recommended by the Finance Committee.

Resolution No.28 : Budget – Revised Estimates 1997-98 Budget Estimates for year 1998-99 –Reg. (Note 20 of the Eighty First Meeting of the Finance Committee).

Resolved to approve the recommendations of Finance Committee regarding the Revised Estimates for 1997-98 and Budget Estimates for the year 1998-99. Further resolved that the reconciliation be brought upto-date and the Annual Accounts for the year 1996-97 be completed within one month, and place before the Finance Committee/Executive Council.

Resolution No.29 : Purchase of New Ambassador Car – Reg.

The Matter was discussed in the Finance Committee based on the reasons explained about the deteriorating working conditions of the present car provided to the Vice-Chancellor.

Resolved to approve the proposal of the Finance Committee to purchase a New Ambassador Car and obtain the approval of the Government, in view of the position explained by the Vice-Chancellor.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Ninety Fifth (95th) Meeting of the Executive Council of Dr..R. Ambedkar Open University held on Monday the 6th July, 1998 at 4.00P.M. in the Executive Council Room, Dr.B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Dr. Afzal Mohammad
Prof. V.S. Prasad
Sri. A.K. Goyal, IAS
Smt. Veena Ish, IAS
Sri D.S. Murthy, IAS

MINUTES OF THE 95TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 06-07-1998 AT 4.00 P.M. IN THE EXECUTIVE COUNCIL HALL, DR.B.R.AMBEDKAR OPEN UNIVSERSITY , HYDERABAD.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Prof V.S. Prasad	-	Member
Sri A.K. Goyal, IAS Secretary to Govt.	-	Member

Education Dept. (HE)
Govt. of A.P.

Smt. Veena Ish, IAS - Member
Joint Secretary to Govt.
Finance & Planning (Fin. Wing)
Govt. of A.P.

Sri D.S. Murthy, IAS - Member
Commissioner of Collegiate
Education, Gov. of A.P.
Hyderabad

Sri E. Chandraiah Registrar & Secretary.
To the Executive Council

Resolution No.1 : Minutes of Ninety Fourth meeting of the Executive Council held on 22-03-1998 – Confirmation – Reg.

Resolved to confirm the minutes of the 94th Meeting of the Executive Council held on 22nd March, 1998, after amending Resolution No.29 of the 94th Executive Council Meeting, as suggested by Sri D. Chakrapani, IAS, Additional Secretary to Government, as follows:

“RESOLVED TO APPROVE THE PROPOSAL OF THE FINANCE COMMITTEE TO PURCHASE A NEW AMBASSADOR CAR AFTER APPROVAL OF THE GOVERNMENT”

Resolution No.2 : Review of action taken on the minutes of the Ninety Fourth Executive Council Meeting held on 22-03-1998.

Reviewed.

Resolution No.3 : Dr.BRAOU – teaching – Prof. C. Pushparamakrishna, Professor of English – Appointment – Placing on probation – Reg.

Resolved to approve the regularisation of Dr.(Mrs.) C. Pushparamakrishna in the post of Professor of English by placing her on probation for a period of two years w.e.f. 01-03-1998.

Resolution No.4 : DAAD Fellowship – Permission to Dr. (Mrs.) Girija Neti, Associate Professor of Zoology – Sanction of study leave – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in permitting Dr. (Mrs.) Girija Neti, Associate Professor of Zoology to visit Germany under DAAD Fellowship for about three months from 7th May, 1998 by sanctioning study leave for the remaining period from 12-06-1998.

Resolution No.5 : Dr. C. Raja Mouli, Assistant Professor of Evaluation – Retention of lien on the post of Assistant Professor of Evaluation – Request – Regarding.

Resolved to approve the request of Dr. C. Raja Mouli, Assistant Professor of Evaluation to permit him to accept the offer of appointment while retaining lien on the post of Assistant Professor of Evaluation from 15th July, 1998 to 30th June, 2000, on foreign service terms and conditions prescribed in the University Service Rules.

Resolution No. 6 : Appointment of Dr.B. Rajagopal, Senior Assistant as Assistant Regional Director in Indira Gandhi National Open University – Request for Relief and retention of lien – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in the relieving Dr.B. Raja Gopal, Senior Assistant from his duties in this University on 21-04-1998 and retaining lien on the post of Senior Assistant for a period of two years from 22-04-1998, subject to payment of leave salary and pension contribution.

Resolution No.7 : Implementation of Merit Promotion Scheme in respect of Asst. Professors/Assoc. Professor – Extension of scheme beyond 01-01-1994.

Resolved to approve adoption of extension of G.O.Rt.No.589/Edn. (UE-I-2) Department, dated 05-05-1998 for implementation of Merit Promotion Scheme as per the conditions laid down in the G.O.Ms.No.242 Edn. (UE-I-2) Department, dated :01-08-1994.

Resolution No.8 : Permission to Dr. (Mrs.) T.S. Mohana, Associate Professor of Political Science to visit France during October, 1998 under Indo-French Cultural Exchange Programme – Reg.

Resolved to approve the proposal to permit Dr. (Mrs.) T.S. Mohana, Associate Professor of Political Science, to visit France for one month from 01-10-1998 to 31-10-1998, under Indo-French Cultural Exchange Programme as nominated by the ICSSR, and treat her absence during her visit, including journey days, as on duty.

Resolution No.9 : Permission to Dr.M. Prithvi Raj, Deputy Director (SS) and Development Officer in the Internal Distance Education to attend the Conference held during 1998 at BANFE, Canada – Post approval ratification of Finance Committee/Executive Council – Ratification – Request. (Note 1 of the Eighty Second Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor for having permitted Dr.M. Prithvi Raj, Dy. Director and Development Officer to attend the 14th Annual Canadian Association for Distance Education Conference at Canada and for having sanctioned the eligible amount of Rs.1,27,430/- (Rupees one lakh twenty seven thousand four hundred and thirty only) to meet 50% of the expenditure, i.e., Rs.63,715/- from DEC/IGNOU Unassigned grants of 1997-98 and remaining 50% i.e., Rs.63,715/- from the University funds and also by treating his absence

during the period of Conference, i.e., May 21-24, 1998, and actual journey period as on duty, as recommended by the Finance Committee.

Resolution No.10 : Purchase of Direct Reception System for 25 Study Centres under DEC grants – Ratification – Request, (Note 2 of the Eighty Second Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in according post-facto approval for expenditure of Rs.8,71,770/- (Rupees eight lakhs seventy one thousand seven hundred and seventy only) incurred towards the supply of installation of Direct Reception System at 25 specified Study Centres of the University By M/s. Modern communications and Broad casting System, Ahmadabad, which includes all other charges, in view of the urgency of utilisation of DEC grants under which Direct reception System Equipment has been acquired and installed, as recommended by the Finance Committee.

Resolution No.11 : Purchase of 4 Nos. of Electronic Franking Machines required by the University Headquarter Offices - Ratification – Request . (Note 3 of the Eighty Second Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor for purchase of 4 Nos. of Electronic Franking Machines that are required for the four branches of the University Headquarters, at a total cost of Rs.3,19,872/- (Rupees three lakhs nineteen thousand eight hundred and seventy two only) @ Rs.79,968/- (Rupees seventy nine thousand nine hundred and sixty eight only) each, after deducting the buy-back amount of Rs.10,000/- on each machine, in view of urgency, as recommended by the Finance Committee.

Resolution No.12 : Enhancement of Daily wage rate of the employees working on Daily age basis – Ratification – Request. (Note 4 of the Eighty Second Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in enhancing daily wages to various categories of daily wage employees at the rates prescribed by Ranga Reddy District Collector, mentioned in the note, w.e.f. 01-04-1998, as recommended by the Finance Committee.

Resolution No.13 : medical Aid to the University employees Sri K.S.R. Murthy (Producer) – Reimbursement of Medical Allowance – Ratification – Request (Note 5 of the Eighty Second Meeting of the Finance Committee).

Resolved to ratify the action taken by the Vice-Chancellor in having sanctioned an advance of Rs.50,000/- (Rupees fifty thousand only) to Sri K.S.R. Murthy, Producer, AVP & RC for undergoing Heart Surgery at NIMS, as recommended by the Finance Committee.

Resolution No.14 ; Payment of Rent/Electricity/ Water Charges to the Study Centres located at Govt., Colleges - Sanction – Requested. (Note 6 of the Eighty Second Meeting of the Finance Committee).

Resolved to refer the matter to the government to accord permission for payment of Electricity and Water charges directly to the Principals of the respective Government Colleges.

Resolution No.15 ; Providing additional accommodation for the extension counter of the SBH at the University Campus, Jubilee Hills, for establishment of fullfledged bank branch - sanction – Request – Reg. (Note 7 of the Eighty Second Meeting of the Finance Committee).

Resolved to approve the opening of a fullfledged Branch of SBH in the University Campus by providing accommodation, as desired by the SBH authorities, at the standard rent and other conditions earlier approved by the Executive Council in Resolution No.15 dated: 16-12-1993, as recommended by the Finance committee.

Resolution No.16 : Purchase of Video Equipment from M/s. Soni Corporation, Hong Kong Ltd., Hong Kong through local representative M/s. Telerod, Chennai – Sanction for Addl. Expenditure – Request – Reg. (Note 2 of the Eighty Second Meeting of the Finance Committee).

Resolved to sanction Rs.5,09,323/- (Rupees five lakhs nine thousand three hundred and twenty three only) the additional expenditure incurred against the original sanction of Rs.1.13 crores, subject to fulfilment of contractual obligations entered with the firm and State Trading Corporation, as recommended by the Finance Committee.

Resolution No.17 : Providing accommodation to the Study Centres – Office of Cuddapah Study Centre – Repairs to the building occupied by the Study Centre – Sanction – Request –Reg. (Note 9 of the Eighty Second Meeting of the Finance Committee).

Resolved to sanction Rs.40,000/- (Rupees forty thousand only) towards repairs to the building of the study centre, located in Govt. Degree College, Cuddapah, as a special case. This is, however, subject to the condition that the utilisation certificate for the amount advanced to the Principal is to be obtained from the Principal of the said College. The University Engineer will verify and certify the utilisation and the expenditure, as recommended by the Finance Committee.

Resolution No.18 : Purchase of Clothlined Covers – For dispatch of Course material to students - Sanction – Request – Reg. (Note 10 of the Eighty Second Meeting of the Finance Committee).

Resolved to enquire with Setwin, whether they can supply this particular item at the lowest rates to the University and on the same terms and conditions, in order to consider and place a part of the order for immediate supply within the specific period as the material is urgently required as recommended by the Finance committee.

Resolution No.19 : Annual Grant to the recognised Service Associations – action – Request – Reg. (Note 11 of the Eighty Second Meeting of the Finance Committee).

Resolved to sanction Annual Grant to the newly recognised Service Associations as shown in the note and ratify the action taken by the Vice-Chancellor for sanction of initial grant to the newly recognised four Associations.

It is further resolved that the annual grant is sanctioned after one year from the date of release of the initial grant to the respective Associations.

It is also resolved that no new Associations should be recognised in future.

Resolution No.20 : Revision of rates of Remuneration to Artists & Professionals relating to radio/Audio/Video Programmes of Dr.BRAOU – Sanction – Request – Reg. (Note 12 of the Eighty Second Meeting of the Finance Committee).

Resolved to adopt UGC rates or the rates recommended by the Expert Committee, whichever are less, for all items in the statements 1 & 2 in the note, as recommended by the Finance Committee.

Resolution No.21 ; Purchase of Steel & Wooden Furniture required for the Regional Centres, Old Study Centres and Head Quarter Offices – Sanction – Request – Reg. (Note 13 of the Eighty Second Meeting of the Finance Committee).

Resolved to approach the SSI Department and the Jail Department to purchase Steel and Wooden furniture as required. If they are not able to supply, or “No objection Certificate may be obtained. This matter may be placed before next Finance Committee/Executive Council after complying with the above recommendations.

Resolution No.22 : Position of Audit and Annual Accounts – Pending Audit Objections – Reg. (Note 14 of the Eighty Second Meeting of the Finance Committee).

Resolved that speedy action should be taken for settlement of remaining Audit Objections and a quarterly report, indicating the position, should be submitted by end of September, 1998.

Further resolved that 50% of the pending advances should be settled before September, 1998. The Annual Accounts for the year 1996-97 should be completed and placed before the Finance Committee by September 1998 as recommended by the Finance Committee. Further resolved to engage one or two Consultants, if necessary, to expedite the action.

Resolution No.23 ; Temporary Utilization of the services of Sri Nagarathnam, O.A. (DW) as Ware House Man- Sanction – Request – Reg. (Note 15 of the Eighty Second Meeting of the Finance Committee).

The matter is deferred.

Resolution No.24 ; University – Employees Welfare measures – Medical Allowance – Enhancement to the regular employees – Representations of Employees Associations – Sanction – Reg. (Note 16 of the Eighty Second Meeting of the Finance Committee).

Resolved to write to the government, with a request to permit the University to enhance the medical Allowance to the University's regular employees, basing on the representations of the Associations, as was done previously, as recommended by the finance Committee.

Resolution No.25 ; Conference – Association of Commonwealth Universities – Vice-Chancellor's Conference at Ottawa (Canada) – Permission to attend the Conference from 16th August to 25th August, 1998 – Reg. (Note 17 of the Eighty Second Meeting of the Finance Committee).

Resolved to approve the proposal of the Vice-Chancellor's tour programme to attend A.C.U's Conference at Ottawa (Canada) and also to visit U.S.A. & U.K. on his way back to India, from 10-26 August, 1998 as recommended by the Finance committee.

Resolution No.26 ; Creation of one post of Deputy Librarian – Reg. (Note 18 of the Eighty Second Meeting of the Finance Committee).

Resolved to approve for creation of the post of Deputy Librarian as per the terms and conditions communicated in G.O.Ms.No.164 Edn. (UE-I) Department, dated : 05-06-1998 as recommended by the Finance Committee.

Resolution No.27 : Approval of the Review Committee Report of Sri C.R. Pillai – Reg. (Note 19 of the Eighty Second Meeting of the Finance Committee).

Resolved that a special meeting may be convened for this purpose, since the matter required detailed examination and discussion.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

96th Meeting of Executive Council of Dr.B.R. Ambedkar Open University held on Thursday 24th September 1998 at 4.00 P.M. in the Chambers of the Secretary Education Dept. (HE) Govt. of Andhra Pradesh 'J' Block Secretariat, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad
Prof. . V.S. Prasad
Sri A.K. Goyal, IAS
Smt. Veena Ish, IAS
Sri D.R. Garg, IAS

MINUTES OF THE NINETY SIXTH MEEING OF HE EXECUTIVE COUNCIL
HELD ON 24-09-1998 AT 4.00 PM IN THE CHAMBERS OF THE SECRETARY,
EDUCATION (he) DEPARTMENT, J BLOC, SECRETARIAT, GOVERNMENT OF
ANDHRA PRADESH, HYDERABAD.

MEMBERS PRESENT:

Prof. Afzal Mohammad Vice-Chancellor	-	Chairman
Sri A.K. Goyal, IAS Secretary to Govt. Education (HE) Dept., Govt. of A.P., Hyd.	-	Member
Smt. Veena Ish, IAS Addl. Secretary to Govt. (Budget) Finance & Planning (FE) Dept. Govt. of A.P., Hyd	-	Member
D.R. Garag, IAS Commissioner of Collegiate Education Govt. of A.P.	-	Member
Prof. V.S. Prasad Rector, Dr. BRAOU	-	Member
Sri E. Chandraiah Registrar	-	Secretary to the Executive Council

Item No.1 Executive Council – 95th Meeting Minutes of the Executive
Council held on 06-07-1998 – Reg.

Resolution Noted.

Item No.2 Meeting – Executive Council – 96th Meeting Review of action taken on the minutes of the 95th Meeting held on 06-07-1998 – Reg.

Resolution : Reviewed.

Item No.3 ; Ninth Convocation of the University – Fixing the date, Invitation to the Chief Guest, selection of Eminent Personalities for conferring Honorary degrees – Reg.

Resolution : Resolved to conduct IX Convocation on a suitable date in the 3rd week of December,1998. Further resolved to approve the following panel of Eminent Persons and to invite one of them to deliver the Convocation Address.

1. Sri Kishan Kanth - Vice-President of India
2. Dr. Abdul Kalam - Scientific Advisor to Ministry of Defence.
Govt. of India
3. Sir John Dannel - Vice-Chancellor, British Open University
U.K.

Item No.4 Dr.BRAOU – Adoption and Implementation of Review Committee Report of Sri C.R. Pillai – Reg.

Resolution : Resolved to place the Review Committee Report of Sri C.R. Pillai in the Next Executive Council Meeting. It was further resolved that a critical Note, giving main recommendations and their implications may be circulated in advance.

Item No.5 Staff – Advances – Purchase of Personal Computers – Adoption of G.O.Ms.No.218 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in approving the proposal for sanction of advances to the eligible employees of the University for purchase of Personal Computers as provided in the G.O.Ms.No.218, Fin. & Plg. (Fin.wing. A&L) Department dated: 28-04-1994, subject to the condition that the advance should be limited to the cost of the Computer or Rs.45,000/-, whichever is less.

Item No.6 Memoranda of Understanding for an Inter Institutional collaboration with different Universities – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in entering the Memoranda of Understanding as below: (Vide Annexure)

Item No.7 Dr.BRAOU – Academic Programme – fee Concession to Children of Regular employees – reg.

- Resolution Resolved to approve sanction of 50% fee concession to the children of the regular employees of Dr.B.R. Ambedkar Open University for studying the courses offered by the University, on par with other Universities in the State.
- Item No.8 Permission to let out the University Campus for Film shootings – Enhancement for reconsideration – reg.
- Resolution : Resolved to approve the proposal of reducing the rent from Rs.25,000/- to Rs.15,000/- and Rs.15,000/- to Rs.10,000/- per day for film shootings and videography respectively, in the University Campus, in view of the decline in the number of organisations/individuals coming forward for film shooting.

After a vote of thanks to the Chair, the meeting came to a close.

ANNEXURE TO RESOLUTION NO.6

Dr.B.R. Ambedkar Open University entered into the following Memoranda of Understanding (MOU) for Inter-Institutional Collaboration with other Universities/Organisations, based on the guidelines issued by the Distance Education Council for this purpose.

1. Memorandum of Understanding between Dr.B.R. Ambedkar Open University and University of Hyderabad for offering P.G. Diploma in Human Rights by utilising course material prepared by the University of Hyderabad on payment of Rs.3.00 lakhs (Rupees three lakhs only). The expenditure will be met from the funds allotted by the DEC.
2. Memorandum of Understanding between Dr.B.R. Ambedkar Open University and University of Hyderabad pertaining to the Turnkey Project of Automating the Library Activities and Providing network access at the Academic Departments of Dr.B.R. Ambedkar Open University by the University of Hyderabad at a total project cost of Rs.32.47 (Rupees thirty two lakhs forty seven thousands only). The above expenditure will be met from the funds allotted by DEC for this purpose. (Copies of memoranda of understanding are enclosed).
3. memorandum of Understanding between Dr.B.R. Ambedkar Open University and Moulana Azad national Urdu University (MANUU) for adoption of Urdu Course material of undergraduate Programme i.e., B.A./B.Com./B.Sc.. prepared by Dr..R. Ambedkar Open University for the students of Moulana Azad National Urdu University for a period of three years, on payment of Rs.30,000/- (Rupees thirty thousands only) for each course.
4. Memorandum of Understanding between Dr.B.R. Ambedkar Open University and Kakatiya University pertaining to use and adoption of printed course material of M.A. (History) (five courses) prepared by Dr.B.R. Ambedkar Open University for the student of Kakatiya University for two years, on payment of Rs.50,00/- (Rupees fifty thousand only) in lumpsum.

5. Memorandum of Understanding between Dr.B.R. Ambedkar Open University and Press Academy of Andhra Pradesh (PAAP) pertaining to offer of P.G. Diploma in writing for Mass Media in Telugu to the students sponsored by Press Academy of Andhra Pradesh for which University will give 50% fee concession to the students for a period of three years.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Special Meeting of Executive Council held on Tuesday the 27th October, 1998 at 4.00 P.M. in the Executive Council Hall, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad
Prof. . V.S. Prasad
Sri A.K. Goyal, IAS
Smt. Veena Ish, IAS

MINUTES OF THE SPECIAL MEETING OF THE EXECUTIVE COUNCIL HELD
ON 27-10-1998 AT 4.00 PM IN THE CHAMBERS OF THE VICE-CHANCELLOR,
DR.BR.R. AMBEDKAR OEPN UNIVERSITY, ROAD NO.46, JUBILEE HILLS,
HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. Afzal Mohammad - Chairman
Vice-Chancellor

Sri A.K. Goyal, IAS - Member
Secretary to Govt.
Education (HE) Dept.,
Govt. of A.P., Hyd.

Smt. Veena Ish, IAS - Member

Addl. Secretary to Govt. (Budget)
Finance & Planning (FE) Dept.
Govt. of A.P., Hyd

Prof. V.S. Prasad - Member
Rector, Dr. BRAOU

Sri E. Chandraiah - Secretary
Registrar to the Executive Council

Item No.1 Dr.BRAOU – Implementation of Review Committee Report of
Sri. C.R. Pillai – Reg.

Resolution : Resolved to adopt the Review Committee report of Sri C.R. Pillai, Further
resolved to obtain the concurrence of the DEC/State Government with
regard to creation of additional positions as recommended in the report.

Item No.2 ; Advances – Sanction of marriage Advance to Teachers of Dr.B.R.
Ambedkar Open University – reg.

Resolution : After seeking clarification from the representatives of the Government that
this G.O. is not applicable to the teachers, the matter was dropped.

Item No.3 ; Deputation of Sri P. Sai Babu, Senior Assistant to Andhra Pradesh State
Council of Higher Education – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in relieving
Sri P. Sai Babu, Senior Assistant, from his duties in this University on
09-09-1998 And to Work in A.P. State Council for Higher Education on
deputation initially for a period of one year from 10-09-1998.

Item No.4 ; Dr.BRAOU – Service Rules – Part II Special Rules – Exemption of
Accounts Test for promotion to higher posts – Adoption of G,O. – Reg.

Resolution : Resolved to refer to the Government for clarification before the G.O. is
adopted.

Item No.5 : Revision of Rates of remuneration for course development activities –
Approval of rates – reg. (Note 1 of the 83rd Meeting of the Finance
Committee).

Resolution : Resolved to consider the enhancement of remuneration payable to course
Writers, Editors and other related works, as detailed in Annexure-A, on
par with the other sister institutions, as recommended by the Finance
Committee.

Item No.6 : Participation of Prof. (Mrs.) C. Pushpa Ramakrishna, Professor of English
and Dean, Faculty of Arts to attend 12th Annual Conference of Asian
Association of Open Universities to be held in Hong Kong during
3-6 November, 1998 – Post approval / ratification (Note 2 of the 83rd
Meeting of the Finance Committee).

- Resolution ; Resolved to ratify the action taken by the Vice-Chancellor for having permitted Prof. (Mrs.) C. Pushpa Ramakrishna, professor of English and Dean, Faculty of Arts to attend the 12th Annual Conference of the Asian Association of Open Universities, scheduled to be held in Hong Kong for presenting her paper during 3-6 November, 1998 and for having sanctioned the eligible amount of T.A./D.A. Rs.53,200/- (Rupees fifty three thousand and two hundred only) as advance and to meet 50% of the expenditure i.e., Rs.26,600/- from DEC/IGNOU Unassigned grants of 1997-98 and remaining 50% from the University funds. Further resolved to treat her absence for the period from 3-7 November, 1998 as on duty, as recommended by the Finance Committee.
- Item No.7 Participation of Dr. (Mrs.) K. Gnana Prasuna, Associate Professor of Physics to attend 12th AAOU Conference to be held in Hong Kong during 3-6 November, 1998 – Post approval / ratification (Note 3 of the 83rd Meeting of the Finance Committee).
- Resolution ; Resolved to ratify the action taken by the Vice-Chancellor for having permitted Prof. (Mrs.) K. Gnana Prasuna, Associate Professor of Physics, to attend the 12th Annual Conference of Asian Association of Open Universities scheduled to be held at Hong Kong for presenting her papers during 3-6 November, 1998 and for having sanctioned the eligible amount of T.A. /D.A. Rs.68,200/- (Rupees sixty eight thousand and two hundred only) as advance and to meet 50% for the expenditure i.e., Rs.34,100/- from DEC/IGNOU unassigned grant of 1997-98 and remaining 50% from the University funds, by treating her absence for the period from 3-7 November, 1998 as on duty, as recommended by the Finance Committee.
- Item No.8 Nomination of Prof. V.S. Prasad, Rector to represent Dr.BRAOU in the 12th Annual Conference of AAOU at Hong Kong during 3-6 November, 1998 and Conference of presidents of Open Universities during 9-13, 1998 at Thailand – Post approval/ ratification (Note 4 of the 83rd Meeting of the Finance Committee).
- Resolution : Resolved to ratify the action taken by the Vice-Chancellor for having nominated Prof. V.S. Prasad, Rector, to represent Dr.B.R. Ambedkar Open University in the 12th Annual Conference of Asian Association of Open Universities, scheduled to be held during 3-6 November, 1998, at Hong Kong, China. And Conference of Presidents of Open Universities during 9-13 November, 1998 at Bangkok, Thailand, and for having sanctioned the eligible amount of Rs.86,481=75 ps. (Rupees eighty six thousand four hundred eighty one and paise seventy five only) as T.A./D.A. a advance and by meeting 50% of the expenditure i.e., Rs.43,240=90 Ps. (Rupees forty three thousand two hundred and forty and paise ninety only) from DEC/IGNOU Unassigned grant of 1997-98 and the remaining 50% from the University funds. His absence during the period of Conferences and journey days from 1-11-1998 to 15-11-1998 may be treated as on duty, as recommended by the Finance Committee.
- Item No.9 : Purchase of Steel/Wooden Furniture required for the Regional Centres. Old Study Centres and Headquarters Officers – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having placed the purchase orders with M/s. APSSIDC, Government of Andhra Pradesh.

It is further resolved to check up from APSSIDC whether they are in a position to supply or not and that no advance payment should be made to APSSIDC Unless the material is received, as recommended by the Finance Committee.

Item No.10 : Purchase of Cloth-lined Covers – Regarding (Note 6 of the 83rd Meeting of the Finance Committee).

Resolution : Resolved to approve the proposal for the purchase of 90,000 Nos. of cloth-lined covers (different types & sizes) at a total cost of Rs.2,43,100/- (Rupees two lakhs forty three thousand and one hundred only) from M/s. FEDCON at the rates and quantity shown in the Note.

Further resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order to the firm in view of urgency for the covers for dispatch of the U.G. Course material to the Students, as recommended by the Finance Committee.

Item No.11 : Purchase of paper for the year 1998-99 – Reg. (Note 7 of the 83rd Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase orders to the firms for 200 MTS of Double Demy 16 Kg. 60 GSM size 23" X 36" white printing paper in Reams and sheets (b) 90 M.Ts. of 60 GSM white printing paper in Reels, with the Reel a width of 66 cms. And (c) 15 MTS. Of 148 GSM Double demy 37.3 Kg. Maplitho white cared in Reams and sheets of size 23" X 38" at a total cost of Rs.73,91,960/- (Rupees seventy three lakhs ninety one thousand nine hundred and sixty only) @ Rs.24,103=90 Ps. Per Metric Tonne (a) & (b) and @ Rs.24,103=25 per Metric Tonne (c) from (12) M/s. Suryachandra Paper Mills, Mandapet, (2) M/s. Delta Paper Mills, Bhimavaram, and (3) M/s. Coastal Paper Ltd., Rajahmundry.

Further resolved to ratify the action take by the Vice-Chancellor in having released the purchase orders and making the payment to the Mills in view of the urgency of reprinting of U.G. Course Material and other job works of University for the year 1998-99, as recommended by the Finance Committee.

Item No.12 : Participation of Dr. G. Ramachandraiah, Associate Professor and Head, Department of Chemistry in the "First International Symposium on Issues in Environmental Pollution" at Colarado, Denvr, USA – Post approval/ratification . (Note 8 of the 83rd Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for having permitted Dr.G. Ramachandraiah, Associate Professor and Head.

Department of Chemistry, to attend the First International Symposium on "Issue in Environmental Pollution" scheduled during August 23rd to 26th, 1998 at Denver, Colorado, USA and for having sanctioned the eligible amount of Rs.1,43,800/- (Rupees one lakh forty three thousand and eight hundred only) as advance to meet 50% of the expenditure i.e., Rs.71,900/- (Rupees seventy one thousand and nine hundred only) from DEC/IGNU Unassigned grants of 1997-98 and remaining 50% from the University Funds, and also by treating the absence during the period of Conference i.e. from 23-26 August, 1998 and actual journey period as on duty, as recommended by the Finance Committee.

Item No.13 : Examination Branch – Revision of rates of remuneration for different categories of works involved in Examination Branch – Reg. (Note 9 of the 83rd Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in enhancing the rates of remuneration to the categories mentioned in Annexure (B) relating to examination branch work with effect from 01-08-1998, as recommended by the Finance Committee.

Item No. 14 : Purchase of 32 Nos. of Intel Pentium Personal Computers, along with accessories, required for Regional Centres, Computer Centre and other departments of the University – Reg. (Note 10 of the 83rd Meeting of the Finance Committee).

Resolution : Resolved to consider the proposals for the procurement of 32 Nos. of Intel Pentium personal Computers, along with the accessories, through M/s. APTS Ltd., (Andhra Pradesh Technology Service Ltd.) at a total cost of Rs.33,77,296/- (Rupees thirty three lakhs seventy seven thousand two hundred and ninety six only), including 4% of the APTS charges subject to the condition of enquiring the current rates for the latest models in the market, at the time of placing the order for procurement, and confirmation by the University. It was also suggested to consult the Commissioner, Technical Education, who is also seized of the matter, as recommended by the Finance Committee.

Item No.15 : Dr.BRAOU – Academic Programmes – Fee concession to Daily Wage Employees for courses offered by Dr.B.R. Ambedkar Open University (Note 11 of the 83rd Meeting of the Finance Committee).

Resolution : Resolved not to extend this concession to Daily Wage employees, as it is not in accordance with the rules, as recommended by the Finance Committee.

Item No.16 : Position of Audit – Annual Accounts and Pending Audit Objections – Regarding (Note 12 of the 83rd Meeting of the Finance Committee).

Resolution : Resolved to note the contents, regarding the latest position of Audit, Annual accounts Advances and settlement of Audit objections, as contained in Annexure, as recommended by the Finance Committee.

Item No.17 (Table Item) : Dr.BRAOU – Entrustment of work on Godown for on Reading Material to M/s. APIIC Ltd., detailed estimates for Rs.43.20 lakhs for Administrative and Financial sanction. (Note 13 of the 83rd Meeting of the Finance Committee).

Resolution : Resolved to accord financial and administrative sanction for the estimates and also to entrust the work to the Chief Engineer, Roads Buildings Division if APIIC does not take up the work immediately, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

98th Meeting of Executive Council held on Friday the 2nd January, 1999 at 3.00 P.M. in the Executive Council Hall, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad
Sri A.K. Goyal, IAS
Smt. Veena Ish, IAS
Sri D.R. Garg, IAS

MINUTES OF THE NINETY EIGHTH MEETING OF THE EXECUTIVE COUNCIL
HELD ON 22-01-1999 AT 3.00 PM IN THE CHAMBERS OF THE VICE-
CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46,
JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. Afzal Mohammad Vice-Chancellor	-	Chairman
Sri A.K. Goyal, IAS Secretary to Govt. Education (HE) Dept., Govt. of A.P., Hyd.	-	Member
Smt. Veena Ish, IAS Addl. Secretary to Govt. (Budget) Finance & Planning (FE) Dept. Govt. of A.P., Hyd	-	Member
D.R. Garg, IAS Commissioner of Collegiate Education Govt. of A.P.	-	Member
Sri E. Chandraiah Registrar	-	Secretary to the Executive Council

Item No.1 Executive Council – Minutes of the Executive Council held on
24-09-1998 - Confirmation – Reg.

Resolution : Noted

Item o.2 : Executive Council – Special Meeting – Minutes of the Executive Council
held on 24-09-1998 – Reg.

Resolution : Noted.

Item No.3 : Review of the action take on the Minutes of 96th Meeting of Executive
Council held on 24-09-1998 – Reg.

Resolution : The Minutes were Reviewed – while reviewing item No.3 of the Minutes
of 96t Meeting of the Executive Council, held on 24-09-1998 the
Executive Council resolved that Justice A.M. Ahmedi, former Chief
Justice, Supreme Court of India, may be invited as Chief Guest for

delivering the IX Convocation Address if the Vice-President of India expresses his inability.

Item No.4 : Review of the action taken on the Minutes of Special Executive Council Meeting (97th Meeting) held on 24-10-1998 – Reg.

Resolution : Reviewed and noted.

Item No.5 : Estt. – Teaching – Prof. V.S. Prasad, Professor of Public Administration and Rector – Appointment as Pro-Vice-Chancellor in IGNOU – Deputation to foreign service to IGNOU – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in deputing Prof. V.S. Prasad, Professor of Public Administration & Rector, to serve as Pro-Vice-Chancellor in IGNOU, New Delhi, for a period of 3 years. W.e.f. 10-12-1998 on usual terms and conditions of deputation by retaining lien on his post of Professor of Public Administration.

Item No.6 : Estt. – Sri M. Subbaiah, Deputy Director (SS) – Appointment a Additional Private Secretary to Minister for Endowments. Government of Andhra Pradesh – Deputation to Foreign Service - Ratification – Reg.

Resolution : Resolved to ratify he action taken by the Vice-Chancellor in deputing Sri M. Subbaiah, Deputy Director (SS) to service in he Government as Additional Private Secretary to Minister for Endowments. Government of Andhra Pradesh, on usual terms and conditions of deputation to foreign service while retaining lien on his post of Deputy Director for a period of 3 years from 01-01-1999.

Item No.7 : Estt. – Engineering Branch – Sri A. Narayana Rao – Deputation to National Academy of Construction, Hyderabad – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in deputing Sri A.Narayana Rao, A.E.E. (Engg. Branch), to work in National Academy of construction for a period of 1 year from 24-12-1998 on usual terms and conditions of deputation by retaining lien on his post of Asst. Executive Engineer.

Item No.8 : Temporary promotion of Assistant Registrar in the lien vacancy of Deputy Registrar – Ratification.

Resolution : Resolved to approve the action taken by the Vice-Chancellor in giving temporary promotion to Sri .N. Krishnabrahmam as Asst. Registrar against lien vacancy of Deputy Registrar caused by deputation of Sri V. Syamasundara Rao to University of Health Sciences.

Further resolved that Sri N. Krishanabrahmam be reverted soon after Sri V. Syamasundara Rao reports back to Dr.BRAOU . Also resolved that if Sri V. Syamasundara Rao does no come back within one month, Sri. N. Krishnabrahmam is to be reverted to Superintendent, a there is no vacancy of Asst. Registrar.

Item No.9 : Estt. – Other Academic Staff – Sri K. Damodaram, Producer (AVP & RC)
Placing on probation – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in extending the lien of Sri K. Ravikanth, Producer in AVP&RC from 01-05-1997 to 06-12-1997 and relieving him on 06-12-1997 A on his regular appointment in IGNOU. Further resolved to place Sri K. Damodaram, Producer, on probation for a period of 2 years w.e.f. 07-12-1997 in the post of Producer (AVP & RC).

Item No.10 : Estt. – Assistant of Liaison Officer to one of the Assistant Registrars between Government and University – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in approving the proposal of assigning the duties of Liaison Officer to one of the Asst. Registrars to pursue the University matters with the Government Departments and other agencies. Further resolved that the payment of conveyance should be restricted to the actual. Subject to a maximum of Rs.500/- (Rupees five hundred only) per month.

Item No.11 : Dr.BRAOU – Service Rules – Part II Special Rules – Branch IV Technical – Amendment of Qualification for the post of Programmer – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in amending the essential qualifications prescribed for the post of Programmer as shown below:

Essential : 1. Master's Degree in the relevant subject with 55 % of marks.

Good Academic record.

OR

1. Master's Degree in Computer Science/Computer Application or Master's Degree in any discipline with PG Diploma in Computer Science or Bachelor of Engineering in Computer Science/Electronics & Telecommunications from a recognised University.
2. A minimum of 2 years experience in Computer Systems Development, Computer Programming and in conducting Training Programmes in Computer Science/Data Communications.

Age Limit : 35 years.

Item No.12 : Dr.BRAOU – Service Rules – Part II Special Rules – Branch I – Qualifications prescribed for the post of Deputy Librarian – Reg.

Resolution : Resolved to adopt the qualifications prescribed by University grants Commission for the post of Deputy Librarian to the newly created post of Dy. Librarian in Dr.BRAOU as shown below:

- Essential :
- 1 Master's Degree in Library Science/Information Science/Documentation with atleast 55% of marks or equivalent grade and consistently good academic record.
 2. One year specialization in the area of Information Technology/Archives and manuscript keeping or Master's Degree in an area of thrust in the Institution.
 3. 8 Years experience as Assistant University Librarian/College Librarian and
 4. Evidence of innovative Library Services, published work and professional commitment.

Desirable : M.Phil/Ph.D in Library Science/Information Science / Documentation / Archives and manuscript keeping.

Item No.13 : Purchase of blank Computer Stationery and Media consumables for the year 1998-99 required for the Computer Centre and other Branches of the University – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in releasing the purchase orders to the following Firms for the amounts noted against each for purchase of various types of blank Computer Stationery and Media consumables for the year 1998-99 at the cost of Rs.3,44,890/- (Rupees three lakh forty four thousand eight hundred and ninety only).

(a)	M/s. Nayagara Industries Ltd.	Rs.1,77,560=00
(b)	M/s. Brave Computer Services	Rs.1,67,330=00

Item No.14 : Dr.BRAOU – Entrustment of work on Reading Material Godown to the R & B Department – For consideration.

Resolution Resolved to approve the Execution of the work of Reading Material Godown at the University Campus through R & B Dept. and to request the Government for waiver of centage charges to the University.

Item No.15 : Special cell for Scheduled Castes and Scheduled tribes – Creation of Non-Teaching Posts – Reg.

Resolution : Resolved to address DEC and State Government for sanction of Non-Teaching posts mentioned in the Agenda Note for effective functioning of SC/ST Cell as per the guidelines issued by the UGC.

Item NO. 16 : Sri E. Chandraiah, Registrar – Fixation of Pay in the Scale of Pay of Registrar – Reg.

Resolution : Resolved to work out the financial implications for fixation of pay in the Scale of pay prescribed for the post of Registrar and place the matter again before the next Executive Council Meeting for consideration.

Item No.17 : Prof. V. Nagaraja Naidu, Professor of Commerce - Foreign Service – Extension of Lien – Reg.

Resolution : Resolved to consider the request of Prof. V. Nagaraja Naidu, Professor of Commerce, and extend the retention of lien for one more year w.e.f. 01-02-1999, on the existing terms and conditions.

Item No.18 : Introducing “Foundation course in Information Technology” as a compulsory course for first year Undergraduate students –Preparation of Course Material – Reg.

Resolution : Resolved to approve the proposal of assigning the preparation of the Course Material for the Foundation Course in Information technology to Prof. M.M. Pant., of IGNOU, for a consideration of a one time total payment of R.50,000/- (Rupees fifty thousand only) and permitting him to retain the copyright for the Hindi version only.

Item No.19 : Legal Cell – Strengthening of the Cell – Creation of Non-Teaching posts – Reg.

Resolution : Resolved to approve the proposal and suggested to refer it to the Government for sanction of posts.

Item No.20 : Transport Facility to the Administrative Officers (Non-Teaching) – Reg.

Resolution : Resolved to refer this matter to Vice-Chancellors’ conference for discussions so as to adopt a Uniform policy or all Universities. Further resolved to place the matter before the pay Revision Commission also.

Item No.21 **(TABLE ITEM)** : Vacant Teaching & Non – Teaching posts – Allotment of Roster points(back-log vacancies) – Draft notification – Reg.

Resolution : Resolved to approve the draft notification showing roster points. However, it was suggested to request the government for issuing clearance so as to fill up the vacancies, in view of urgency.

Item No.22 **(TABLE ITEM)** Payment of monthly bills for Mobile Telephone No.98480-41955) of Vice-Chancellor, from 01-01-1999 onwards – Reg.

Resolution : Resolved to approve the proposal for payment of bills of Mobile Telephone No.98480-41955 from University funds. With effect from 01-01-1999 onwards.

Item No.23 **(TABLE ITEM)** :KSR Murthy, Producer (AVP & EC) , Dr.BRAOU representation of Financial Assistance as a loan to meet Medical expenses for Heart Surgery – Reg.

Resolution : Resolved to defer the matter.

Item No.24 **(TABLE ITEM)** : Urgent Business Brought forward by the Vice-Chancellor – Appointment of Rector.

Resolution : Resolved to appoint Prof. V. Venkaiah, Professor of Business Management and one of the Senior Professors of the University, as Rector, for a period of two years with effect from the date of his assuming charge, as recommended by the Vice-Chancellor. He will be paid a Special allowance of Rs.500/- (Rupees five hundred only) per month for holding the position of Rector, in addition to his grade pay and allowances as Professor of Business Management.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Annual Meeting of Executive Council held on 25th February, 1999 at 5.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad
Prof. V. Venkaiah
Sri A.K. Goyal, IAS
Smt. Veena Ish, IAS
Sri D.R. Garg, IAS

MINUTES OF THE ANNUAL MEETING OF THE EXECUTIVE COUNCIL HELD ON 25-02-1999 AT 5.00 PM IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. Afzal Mohammad Vice-Chancellor	-	Chairman
Prof. V. Venkaiah Rector	-	Member
Sri A.K. Goyal, IAS Secretary to Govt. Education (HE) Dept., Govt. of A.P., Hyd.	-	Member
Smt. Veena Ish, IAS	-	Member

Addl. Secretary to Govt. (Budget)
Finance & Planning (FE) Dept.
Govt. of A.P., Hyd

D.R. Garag, IAS - Member
Commissioner of Collegiate Education
Govt. of A.P.

Sri E. Chandraiah - Registrar & Secretary
Registrar to the Executive Council

The Vice-Chancellor extended a warm welcome to the Members of the Executive Council. The Agenda of the Executive Council was taken up as follows:

Item No.1 ; Position of Audit – Annual Accounts and pending Audit Objections – Regarding. (Note No.1 of the 84th Meeting of the Finance Committee).

Resolution ; The Executive Council noted the following resolution of the Finance Committee.

The position of Audit and Annual Accounts was furnished and explained by Finance Officer. After discussion, it was resolved to note the contents, regarding latest position of Audit, Annual Accounts, Advances and settlement of Audit Objections, as contained in the Note.

It was also resolved that the Annual Accounts for the year 1997-98 should be placed before the Finance Committee within two months. Regarding settlement of pending advances in respect of Study Centres where the Principals of the Government Colleges have to settle the advances, the names may be identified and particulars to be communicated to the Commissioner of Higher Education for taking necessary action.

While appreciating the effort of the Accounts Branch in the settlement of Audit Objections it was resolved that the remaining advances and the Audit Objections may also be settled within two months and a report to be placed before the Finance Committee.

Item No.2 : Annual Accounts for the year 1996-97 . (Note No.2 of the 84th Meeting of the Finance Committee).

Resolution : Resolved to approve the Annual Accounts for the year 1996-97 as recommended by the Finance Committee.

Item No.3 (TABLE ITEM) :University vehicles – Measures for securing of economy in Expenditure – Condemnation of Matador Van AP9T – 1108 – Disposal of Vehicles in Public Auction – Permission to purchase one New Ambassador Car after disposal – Permission – Reg.

Resolution : The Executive Council resolved to dispose off the Vehicle (Matador van) AP9T-1108 by following the usual procedure as per G.O.Ms.No.333 GA (OP-II) Department, dated:31-07-1997. Further resolved that a letter may

be addressed to Government with the proposal for purchase o f new Vehicles for sanction after disposing the Matador van.

As further agenda could not discussed fully, the meeting was adjourned.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Special Meeting of Executive Council held on 10th March, 1999 at 1.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad
Prof. V. Venkaiah
Sri A.K. Goyal, IAS
Smt. Veena Ish, IAS
Sri D.R. Garg, IAS

DR. B.R. AMBEDKAR OPEN UNIVESITY
EXAMINATION BRANCH

LIST OF ELIGIBLE MERITORIOUS STUDENTS FOR THE AWARD OF GOLD MEDALS/BOOK PRIZES AT THE NINTH TO BE HELD ON FRIDAY THE 12TH MARCH, 1999 AT 5.00 P.M. (FOR THE ACADEMIC YEAR 1996-97 INDICATING FACULTY, MARKS SECURED AND PERCENTAGE OF MARKS.

Sl. No.	NAMEOF HE GOLD MEDAL	CONDITION FOR AWARD	FOR THE ACADEMIC YEAR	NAME OF THE CANDIDATE WITH HALL TICKET NO. AND FACULTY	MARKS SECURED	PERCENTAGE
1.	SMT.SUSHILA NARAYANA REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in the B.A/B.Com./B.Sc. course by passing all the subjects within the minimum period prescribed by the University for the	1996-97	V. VENKATA SHIVAJI 8394-24416 B.Sc	1200/1600	75%

		completion of the course				
2.	V.R.NARLA MEMORIAL GOLD MEDAL	To the student who secures the highest aggregate marks in the B.A Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1996-97	M.SRI DEVI 0594-20696 B.A.	1030/1600	64.375%
3.	SAVERA GOLD MEDAL	To the student who secures the highest aggregate marks in B.com Course (optional subjects of II & III year) by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1996-97	R. PADMINI 1794-30011 B.Com	918/1200	76.5%
4.	THUMMALA DHANANJAA CHOWDARY MEMORIAL GOLDMEDAL	To the student who secures the highest aggregate marks in B.Sc. Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1996-97	V. VENKATA SHIVAJI 8394-24416 B.Sc	1200/1600	75%
5.	KAVURI CHALLAPATHI RAO GOLD MEDAL	To the student who secures the highest aggregate marks in B.Com. (Telugu Medium) Course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1996-97	M. MOHAN 3694-36333 B.Com (TEL. MED)	996/1600	62.25%
6.	SAMALA JAYAPRADA VENKATA RANGA REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in II & III year Geology by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1996-97	G. SRINIVASULU 2994-26652 B.A. (GEOLOGY)	301/400	72.25%
7.	SRI T. SUBBARAMI REDDY GOLMEDAL	To the student who secures the highest aggregate marks in Public Relations by passing all the subjects in one attempt within	1996-97	J.S. SYAMA SUNDER SASTRY 0896/1762011 B.P.R.	542/800	67.75%

		the minimum period prescribed by the University for the completion of the course.				
8.	SRI VENKATESWARA TRADERS GOLDMEDAL	To the student who secures the highest aggregate marks in B.L.I.Sc. course by passing all the subjects in one attempt within the minimum period prescribed by the University for the completion of the course.	1996-97	P. RAMESH BABU 1996/186306 B.L.I.Sc	519/800	64.87%
9.	PROF. G. RAM REDDY GOLD MEDAL	To the student who secures the highest marks in M.A. (Political Science & Public Administration) by passing all the subjects in one attempt within the minimum period prescribed by the University for the completion of the course.	1996-97	P. SHEETHAMMA 0294/22659 M.A.	446/800	55.75%
10.	JUSTICE K. UMA MAHESWARA M BOOK PRIZE	To the best women student in B.A. special Telugu (final year) by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1996-97	SREEPADA MADHAVI 1494/22574 B.A. (Spl. Telugu)	135/200	68%
11.	PROF. VENKATARAMAN BOOK PRIZE	To the student who secures highest marks in M.Sc. (Maths) by passing all the subjects in one attempt within the minimum period prescribed by the University for the completion of the course.	1996-97	E. JABEEN KAUSAR 0394/32207 M.Sc. (Maths)	557/800	69.625%

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Adjourned Meeting of Executive Council held on 30th March, 1999 at 4.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad
Prof. V. Venkaiah
Sri A.K. Goyal, IAS
Sri D.R. Garg, IAS
Smt. Veena Ish, IAS

MINUTES OF THE ADJOURNED ANNUAL MEETING OF THE EXECUTIVE COUNCIL HELD ON 30-03-1999 IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. Afzal Mohammad Vice-Chancellor	-	Chairman
Prof. V. Venkaiah Rector	-	Member
Sri A.K. Goyal, IAS Secretary to Govt. Education (HE) Dept., Govt. of A.P., Hyd.	-	Member
D.R. Garag, IAS Commissioner of Collegiate Education Govt. of A.P. Hyderabad.	-	Member

Sri E. Chandraiah
Registrar

- Registrar & Secretary
to the Executive Council

The Annual Meeting of the Executive Council which was adjourned on 25-02-1999 for want of clarifications was resumed on 30-03-1999. The Executive Council discussed the left over agenda of the previous meeting.

After examining the additional particulars furnished by the Finance Officer the Budget Estimates for the year 1999-2000 and the Revised Estimates for the year 1998-1999 as detailed below were considered.

Sl. No	Revised Estimates for 1998-99	Budget Estimates for 1999-2000 (Rupees in lakhs)
a) General Fund		
Opening Balance Receipts	46.80 <u>1735.33</u>	410.77 <u>1878.78</u>
Total	1782.13	2289.55
Payments	<u>1371.36</u>	<u>2279.28</u>
Closing Balance (+)	<u>410.77</u>	<u>10.27</u>
b) DISTANCE EDUCATION COUNCIL FUND		
Opening Balance Receipts	9.55 <u>217.50</u>	153.50 <u>117.50</u>
Total	227.05	271.00
Payments	<u>73.55</u>	<u>201.50</u>
Closing Balance (+)	<u>153.50</u> (+)	<u>69.50</u>
(a + b) Closing Balance	564.27	79.77

It was resolved to approve the Budget Estimates for the year 1999-2000 and Revised Estimates for the year 1998-99 as noted above as recommended by the Finance Committee.

The Budget for the amounts received from the Distance Education Council, in respect of Revised Estimates for 1998-99 and the Budget Estimates for 1999-2000 were prepared separately and were distinctly shown in the overall Budget Estimates for 1999-2000. The Executive Council noted it and approved.

CAMPUS DEVELOPMENT FUND :

It was resolved to approve the closing balance of Campus Development Fund, at the end of the year 1998-99 i.e., Rs.1,58,22,911/- (Rupees one core fifty eight lakhs twenty two thousand nine hundred and eleven only) (which is in the shape of F.D. Rs.) shown in the statement enclosed and to be maintained as a consolidated Reserve Fund for future requirements of capital nature, like construction activities etc. as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

99th Meeting of Executive Council held on Monday the 31st May, 1999 at 3.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad
Prof. . Venkaiah
Sri A.K. Goyal, IAS
Smt. Veena Ish, IAS

MINUTES OF THE 99th MEETING OF THE EXECUTIVE COUNCIL HELD ON 31-05-1999 IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY, HYDRABAD

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Vice-Chancellor		
Prof. V. Venkaiah	-	Member
Rector		
Sri A.K. Goyal, IAS	-	Member
Secretary to Govt.		
Education (HE) Dept.,		
Govt. of A.P., Hyd.		
Smt. Veena Ish, IAS	-	Member
Addl. Secretary to Govt. (Budget)		
Finance & Planning (FE) Dept.		
Govt. of A.P., Hyd		
Sri E. Chandraiah	-	Secretary
Registrar		to the Executive Council

At the out set the Vice-Chancellor extended the worm welcome to the Executive Council Members and the following items on the Agenda were taken-up for consideration.

Item No.1	Executive Council – Ninety Eighth Meeting Minutes of the Executive Council held on 22-01-1999 – confirmation – Reg.
Resolution	Confirmed.
Item No.1A	Executive Council – Annual Meeting Minutes of the Executive Council held on 30-03-199 – Confirmation – Reg.
Resolution	Confirmed.
Item No.2	Meetings – Executive Council – 99 th Meeting Review of action taken on the minutes of the 98 th Meeting held on 22-01-1999.
Resolution	Reviewed. While reviewing the action taken on minutes of 98 th Meeting of the Executive Council, regarding resolution No.8 the Executive Council resolved that a letter may be addressed to the Government for personal promotion to Sri N. Krishnabrahmam as Assistant Registrar from the date of his promotion i.e., 31-10-1998, in view of his having more than (8) years' of service as Superintendent and no possibility of creation of any new posts in future.
Item No.2A	Meetings – Executive Council – 99 th Meeting Review of action taken on the minutes of the Annual & Adjourned Annual Meetings held on 25-02-1999 & 30-03-1999.
Resolution	Reviewed
Item No.3	Estt. – Enhancement of Daily Wage rates to the employees working on Daily Wage basis – Ratification – Reg.
Resolution	Resolved to ratify the action taken by the Vice-Chancellor in enhancing the wages to various categories of Daily Wage employees at the rates mentioned in the Note.
Item No.4	CAS – Counting of service rendered in the category of Junior Lecturers for placing in the senior Scale/Selection grade – Adoption of G.O. Representation of certain teachers – Reg.
Resolution	Resolved to address the Government on the individual cases for their consideration as per the G.O.Ms.No.28 Edn., dt.22-01-1999, while referring the Government orders in Academic Assistants cases for placing them in Senior Scale/Selection Grade under Career Advancement Scheme.

Item No.5 Construction of Compound Wall around the Campus boundary – detailed estimates for Rs.27.60 lakhs – for consideration.

Resolution Resolved to approve the proposal for construction of Compound Wall around the Campus boundary with an estimation of Rs.27.60 lakhs (Rupees twenty seven lakhs and sixty thousand only) as approved by Chief Engineer, R & B Further, resolved that honorarium to the deputationist should be paid from Building Fund or Project Fund, if the services of a deputationist is necessary for execution of the work.

Item No.6 Staff working in officers Peshis involving arduous nature of work – Sanction of Peshi allowance to the staff working in the Rector/Registrar/Finance Officer Peshis – Reg.

Resolution Resolved to approve the sanction of Peshi's allowance to the permanent staff working in the Peshis of Rector and registrar on par with the staff of the Vice-Chancellor's peshi at the following enhanced rates with effect from March, 199.

Secretary to VC	:	Rs.350/- PM
Superintendent	:	Rs.300/- PM
Sr. Steno/Sr. Asst.	:	Rs.250/- PM
Jr. Steno/JAT	:	Rs.200/- PM
Driver	:	Rs.200/- PM
O.A.	:	Rs.175/- PM

Item No.7 **TABLE ITEM** Recommendations of the Selection Committee for the posts of Deputy Librarian and Programmer – Reg.

Resolution Resolved to approve the names of the candidates as recommended by the Selection Committee for appointment for the posts of Deputy Librarian and one post of Programmer (Lien Vacancy), as Dr. (Mrs.) G. Sujatha for Deputy Librarian and Sri Ch.L.N. Prasad as Programmer (in the Lien Vacancy) respectively.

Further resolved that the posts of Producer and Programmer (Regular Vacancies) be re-advertised.

Item No.8 **TABLE ITEM** University Vehicles – Measures for securing of economy in expenditure –Condemnation of Matador Van AP9T 1108 –in Public Auction – permission to purchase one New Ambassador Car for the University – Permission – Requested.

Resolution Resolved to address the Government requesting permission to purchase one New Ambassador Car for Vice-Chancellor's use.

Item No.9 **TABLE ITEM** Sanction of Advance Increment to the Receptionist on par with JACTs/Store Keeper/ Stenographers (JA. Cadre) for possessing higher qualifications – regarding.

Resolution Resolved to refer the matter to the Government, with full details of the case for which advance increments have been sanctioned earlier, for sanction of advance increment to the receptionist.

Item No.10 **TABLE ITEM** Setting-up an uplink Earth Station at Campus of the University with “Basic Central Studio – Class Room”.

Resolution The Executive Council resolved to agree in principle to set up an Earth Station at the Camps, It was further resolved to place with full details before the Finance Committee/Executive Council for approval of Financial Implications.

After a vote of thanks to the Chair, the meeting came to a close.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

100th Meeting of Executive Council held on Wednesday the 30th June, 1999 at 1.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad
Prof. V. Venkaiah
Sri A.K. Goyal, IAS
Sri B. Kripanandam IAS

MINUTES OF THE 100TH MEETING OF THE EXECUTIVE COUNCIL HELD ON
30-06-1999 AT 3.00 PM IN THE CHAMBERS OF THE VICE-CHANCELLOR,
DR.B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS,
HYDERABAD – 500 033.

MEMBERS PRESENT:

Prof. Afzal Mohammad	-	Chairman
Vice-Chancellor		
Prof. V. Venkaiah	-	Member
Rector		
Sri A.K. Goyal, IAS	-	Member
Secretary to Govt.		
Education (HE) Dept.,		
Govt. of A.P., Hyd.		
Sri B. Kripanandam, IAS	-	Member
Director of Collegiate Education		
Govt, of A.P.		
Hyderabad.		
Sri E. Chandraiah	-	Registrar & Secretary

Registrar

to the Executive Council

Item No.1 : Executive Council – Ninety Ninth meeting Minutes of the Executive Council held on 31-05-1999 – Confirmation – Reg.

Resolution : Resolved to confirm the Minutes of 99th Meeting of Executive Council held on 31-06-1999.

Item No.2 : Meetings – Executive Council – 100th Meeting – review of action taken on the minutes of 99th Meeting held on 31-06-1999.

Resolution : Reviewed

Item No 3 : Appointment of Directors – reg.

Resolution : Resolved to continue the existing Directors in student services, Evaluation and CST&D and also Controller of Examinations, Development Officer, Incharge of SC/ST cell and Incharge of Women's Development Extn. Centre until further orders.

Further resolved to appoint Prof. Y.V. Umapathi Varma as director (Academic) until further orders relieving Prof. V. Venkaiah who is presently holding the charge as Director (Academic). Also resolved to appoint Dr. S.V. Rajasekhara Reddy as officer Incharge of Material Production until further orders relieving Sri E. Chandraiah, Registrar from the additional charge of Officer Incharge of Material Production.

Item No.4 : Recruitment – Filling up of backlog Vacancies (Teaching and Non-Teaching).

Resolution : Resolved to approve the recommendation of the Selection Committee Constituted for the post of Associated Professor of History and appoint (Mrs.) E. Sudha Rani, for the backlog vacancy reserved for S.C. subject to the condition that she should obtain Ph.D. Degree within one year from the date of her appointment.

Also resolved to re-advertise the post of Assistant professor of Commerce as recommended by the Selection Committee.

Further resolved to re-advertise the post of Programmer in view of some discrepancy in the notification and the details of qualifications issued to the applicants.

Item No.5 : Recruitment of Stenographer (Sr.Asst. Cadre) – Filling-up backlog Vacancies.

Resolution ; Resolved to appoint Mrs. Rushendra Mani as Steno. (Sr. Asst. Cadre) in the backlog vacancy reserved for SC, relaxing the qualification, and with a condition that she should acquire the required qualifications within one year from the date of her appointment failing which her increment will be stopped.

Item No.6 : Position of Audit – Annual Accounts and Pending the Audit Objections – Regarding – Note 1 of the 85th Finance Committee Meeting.

Resolution : Resolved to record the progress of settlement of Audit Objections, preparation of Annual Accounts and settlement of advances. Further resolved to take action to get the remaining Audit Objections settled and all pending advances adjusted at an early date as recommended by the Finance Committee.

Item No.7 : Accounts – Annual Accounts for the year 1997-98 of Dr.BRAOU – Approval – Reg - Note 2 of the 85th Finance Committee Meeting.

Resolution : Resolved to approve the Annual Accounts for the year 1997-98 as recommended by the Finance Committee.

Item No.8 ; Participation of Dr. (Mrs.) C. Sesharatnam, deputy Director (CST&D) to attend 19th ICDE Conference held at Vienna, Austria during 20th to 24th June, 1999 – Ratification of Finance Committee/Executive Council - Note 3 of the 85th Finance Committee Meeting.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted Mrs. C. Sesharatnam, Dy. Director (CST&D) , to attend the ICDE World Conference at Vienna, Austria, during 20th to 24th June, 1999 while sanctioning an eligible amount of Rs.1,23,000/- (Rupees one lakh twenty three thousand only) as advance meeting 50% of the amount i.e., Rs.61,500/-(Rupees sixty one thousand five hundred only) from the DEC/IGNOU Unassigned grant for the year 1998-99 and the remaining 50% i.e., Rs.61,500/-(Rupees sixty one thousand five hundred only) from the University Funds and also by treating her absence for the period from 20th June – 24th June, 1999 as on-duty, as recommended by the Finance Committee.

Item No.9 : Participation of Dr.(Mrs.) G. Sujatha, Asst. Librarian to attend 19th ICDE Conference held at Vienna, Austria during 20th to 24th June, 1999 – Ratification of Finance Committee/Executive Council - Note 4 of the 85th Finance Committee Meeting.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted Mrs. G. Sujatha, Asst. Librarian, to attend the ICDE World Conference at Vienna, Austria, during 20th to 24th June, 1999 while sanctioning an eligible amount of Rs.1,23,000/- (Rupees one lakh twenty three thousand only) as advance meeting 50% of the amount i.e., Rs.61,500/-(Rupees sixty one thousand five hundred only) from the DEC/IGNOU Unassigned grant for the year 1998-99 and the remaining 50% i.e., Rs.61,500/-(Rupees sixty one thousand five hundred only) from the University Funds and also by treating her absence for the period from 20th June – 24th June, 1999 as on-duty, as recommended by the Finance Committee.

Item No.10 : Welfare scheme to the Employees – Medical Allowance Enhancement of Medical Allowance to regular employees – representation of Dr.BRAOU

Non-teaching Employees Association – Reg. - Note 5 of the 85th Finance Committee Meeting.

Resolution : Resolved to consider the request of Non-teaching Employees Association, and enhance the Medical Allowance to all regular employees of Dr.B.R. Ambedkar Open University from Rs.1,500/- to Rs.2,400/- per annum, payable in two equal installments as recommended by the Finance Committee.

Item No.11 : Financial Assistance/Loan to Sri M. Ramesh, Junior Artist-cum-Designer in Dr.BRAOU – for medical treatment of his wife and met with an accident - Note 6 of the 85th Finance Committee Meeting.

Resolution : Resolved not to accept the proposal in the absence of any specific rules to sanction the loan to Sri M. Ramesh, Junior Artist-cum-designer to meet the Medical Expenses of his wife. However, it is further resolved to recommend to Government to sanction some financial assistance from the Chief Minister's Relief Fund, in view of the nature of the accident in which Mr. Ramesh and his wife involved.

Item No12 ; Audio Visual Production & Research – deputation of two Technical persons for a Training Programme at Sony Training Centre, Singapore – Reg. Note 7 of the 85th Finance Committee Meeting.

Resolution : Resolved to approve the proposal to depute Sri K.L. Prasad, Instrumentation Engineer and Sri G. Eswara Babu, Senior Technical Assistant from AVP&RC to undergo training at Sony Training centre in Singapore in general maintenance and repairs of new Video equipment (BETACAM FORMAT) acquired by AVP&RC meeting the expenditure of Rs.60,000/- (Rupees sixty thousand only) on lodging and other incidentals, subject to the condition that no Annual Maintenance contract should be entered for maintenance of this equipment should be attended by these two technical persons only after their training, as recommended by the Finance Committee.

Item No.13 : Setting-up an uplink Earth Station at Campus of the University with Basic central studio – Class room – Reg. Note 8 of the 85th Finance Committee Meeting.

Resolution : Having accepted in principle to set-up an Earth station at the Dr.BRAOU Campus, resolved to refer the proposal on establishing the Earth Station, to a technical Advisory Committee, consisting of the following.

1.	Prof. Afzal Mohammad Vice-Chancellor	-	Chairman
2.	Sri Chandrasekhar, IAS Secretary to Govt. Information technology	-	Member
3,	Sri T.H. Chowdhary Technical Advisor to A.P.	-	Member
4.	J.N. Chowdhary, METAMOR	-	Member

5.	Director, Doordarshan	-	Member
6.	Director, EMPC, IGNOU	-	Member
7.	Director, DECU, (ISRO) Ahmadabad.	-	Member
8.	Director, MANAGE, Hyd.	-	Member
9.	Director, AVRC,CIEFL	-	Member
10.	Director, CEMCA, New Delhi	-	Member
11.	Prof. Y.V. Umapathi Varma	-	Co-ordinator

The recommendations of the technical Advisory Committee may be placed before Finance Committee/Executive Council for final consideration.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

- 1. Present Medical Insurance Policy with **M/s.National Insurance Company Limited**
- 2. Total Insurance Amount = Rs.36,00,099/-
- 3. Total employees = 457
- 4. Policies with Parents = 187
- 5. Policies without Parents = 270
- 6. Coverage = Rs.1,00,000/-

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5. Policies without Parents = 270

6. Coverage = Rs.1,00,000/-

Item No.1 : Executive Council – 100th Meeting Minutes of the Executive Council held on 30-06-1999 – Confirmation – Reg.

Resolution : Resolved to confirm the Minutes of 100th Meeting of Executive Council held on 30-06-1999.

Item No.2 : Meetings – Executive Council – 101st Meeting – review of action taken on the minutes of 100th Meeting held on 30-06-1999.

Resolution : Reviewed.

Item No.3 : Extension of the period of deputation of Sri P. Saibabu in APSCHE – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in extending the period of deputation of Sri P. Saibabu, Sr. Asst. in APSCHE for further period of one year w.e.f. 10-09-1999 on usual terms and conditions of foreign service.

Item No.4 : Dr.BRAOU – Statute – Amendment to the Statute No.2 relating to constitution of Executive Council – Inclusion of Commissioner & Director of Intermediate Education, as a member in Dr.BRAOU Executive Council – Reg.

Resolution : Resolved to address to the Government for obtaining assent of the Chancellor for amending the Statute No.2 for Inclusion of Commissioner & Director of Intermediate Education, as a Member in Dr.B.R. Ambedkar Open University.

Item No.5 : Dr.BRAOU – Estt. – Sri M. Shashidhar, Dy. Registrar – Retired on 31-08-1999 – Prorata Pension and Gratuity- Payment to Kakatiya University – Ratification – Requested (Note No.1 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having paid prorata Pension and Gratuity of Sri M. Shashidhar , for the period he worked as Deputy registrar in Dr.BRAOU, to the Kakatiya University on his retirement as Finance Officer on 31-08-199 in Kakatiya University, subject to the condition of recovery, if any excess payment is noticed due to implementation of Dr.BRAOU Non-Teaching Pension Rues which is under approval of the Government, as recommended by the Finance Committee.

Item No.6 : Payment of Service Charges/Water/Electricity charges to the Government Colleges where Dr.BRAOU Study Centres are located – Reg. (Note No.2 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having paid Rs.6,06,750/- (Rupees six lakhs six thousand seven hundred and fifty only) towards Water and Electricity Charges to the Principals of 83 Government Colleges for the period from 01-04-1998 to 31-03-1999 where University Study Centres are located and to permit the Vice-Chancellor to make further payments from 01-04-1999 onwards pending the approval of the government, as recommended by the Finance Committee.

Item No.7 : Starting of New Study Centres – Undergraduate Courses – Academic year 199-2000 – Reg.. Reg. (Note No.3 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having started 13 New Study Centres shown in Agenda Note during the academic year 199-2000 at an approximate expenditure of Rs.25.62 lakhs and also to include in the Revised Budget Estimates for the year 1999-2000 to the extent of over and above the Budget Provision made in the year 199-2000, as recommended by the Finance Committee.

Item No.8 : Participation of Sri E. Chandraiah, head, Department of Commerce & registrar to attend International Conference Organised by Centre for International Accounting Education and research, held at Niagara University, New York during 5th-7th August, 1999 – Post approval of finance Committee/Executive Council . (Note No.4 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted Sri E. Chandraiah, Head, Department of Commerce and Registrar, to attend International Conference Organised by Centre for International Accounting Education and research, held at Niagara University, New York during 5th-7th August, 1999 and to visit U.K. Open University from 9th-15th August, 1999 while sanctioning an eligible amount of Rs.1,75,400/- (Rupees one lakh seventy five thousand four hundred only) as advance meeting 50% of the amount i.e., Rs.87,7000/- (Rupees Eighty seven thousand seven hundred only) from the DE/IGNOU Unassigned grant for the year 1998-99 and the remaining 50% i.e., Rs.87,700/- (Rupees Eighty seven thousand seven hundred only) from the University Funds and also by treating his absence for the period from 4th – 17th August, 1999 as on duty, as recommended by the Finance Committee.

Item No.9 : Participation of Prof. K. Koteswara Rao, Dean, Faculty of Commerce & Director (CST&D) to attend International Conference Organised by Centre or International Accounting Education and Research, held at Niagara University, New York during 5th-7th August, 1999 – Post approval of finance Committee/Executive Council . (Note No.5 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted Prof. K. Koteswara Rao, Dean, Faculty of Commerce and Director, CST&D,, to attend International Conference Organised by Centre for International Accounting Education and research, held at Niagara University, New York during 5th-7th August, 1999 and to visit U.K. Open University from 9th-15th August, 1999 while sanctioning an eligible amount of Rs.1,38,000/- (Rupees one lakh thirty eight thousand only) as advance meeting 50% of the amount i.e., Rs.69,000/- (Rupees sixty nine thousand only) from the DEC/IGNOU Unassigned grant for the year 1998-99 and the remaining 50% i.e., Rs.69,000/- (Rupees sixty nine thousand only) from the University Funds and also by treating his absence for the period from 4th – 17th August, 1999 as on duty, including the period from 9th – 17th August, 1999 as on duty as a Special case, as recommended by the Finance Committee.

ItemNo.10 : 3PAN Commonwealth Forum – Commonwealth of Learning (COL) Canada. – attended by the Vice-Chancellor from 1-5 March, 1999 at Brunei Darussalam - Ratification – Reg. (Note No.6 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor to attend the PAN Commonwealth Forum on Open Learning, organised by the Commonwealth of Learning at Brunei, Darussalam from 1-5 March, 1999, including Journey period by paying D.A. and other incidental expenditure only from DEC/IGNOU Unassigned Grant and also to treat the period of absence as on duty, as recommended by the Finance Committee.

Item No.11 : Teaching Staff – Allowances – D.A., H.R.A. and C.C.A. to the teachers who are allowed Revised UGC Scales of Pay, 1996 – Adoption of G.O.Ms.No.246, Higher Education (UE-II-1) Department, dated 29-06-1999. (Note No.7 of the 86th meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in implementing the orders issued in G.O.Ms.No.246, Higher Education (UE-II-1) Department, ated:31-08-1999 for the benefit of the teachers who are allowed A.P. Revised UGC Scales of pay, 1996 as recommended by the Finance Committee.

Item No.12: Revised Pay Scales, 1999 and other allowances i.e. D.A., H.R.A. and C.C.A. to the Non-Teaching employees – Adoption of G.Os – Reg. (Note No.8 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to approve the proposal for adopting the G.O. (P) No.155, Finance & Planning (FW:PC-I) Department, dated :15-09-1999 and G.O. (P) No.115, Finance & Planning (FW:PC-I) Department, dated: 11-08-1999 and G.O. (P) No.119 & 120 Finance & Planning (FW:PC-IV) Department, dated: 19-08-1999 and to extend the Revised Pay Scales, 1999 and other allowances for the benefit of the Non-teaching staff of the University, as recommended by the Finance Committee.

Item No.13 : Revision of pay scales of Teachers of University – Revised University Grants Commission Scales of Pay 1996 – Implementation and payment of salary in new scales of pay from July, 99 and also to Non-teaching staff of University – Permission – Requested.

Resolution : Resolved to approve the payment of salaries in the new pay scales in respect of Teaching and Non-teaching staff from July, 1999 onwards as per the Government orders pending receipt of the Grant from the Government, as recommended by the Finance Committee.

Item No.14 : Vehicles – Payment of Bills of the vehicles Repaired in the Office of the Government Regional work shop, Uppal – Relating to the years 1996-97 and 1998- bills received from the Regional workshop – Uppal – Regarding. (Note No.10 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to approve for payment of maintenance and repairs charges to Executive Engineer, Regional work shop, Uppal, Hyderabad amounting Rs.3,29,587 (Rupees three lakhs twenty nine thousand five hundred and eighty seven only) towards final settlement of pending bills from the available Budget Provision for the year 199-2000, as recommended by the Finance Committee.

Item No.15 : Sanction of Peshi Allowance to the staff of Finance Officer – Reg. (Note No.11 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to approve the Peshi Allowance to the staff working in the Peshi of Finance Officer on par with the staff of Vice-Chancellor / Rector/ Registrar's

Peshi at the rates mentioned in the column No.2 of the Agenda Note w.e.f. 01-03-1999, as recommended by the Finance Committee.

Item No.16 : Setting up of an Academy of Research in Distance Education and naming it after Prof. G. Ram Reddy (Note No.12 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to approve the proposal in Principle for setting up of Academy of Research in Distance Education and name it after Late Prof. G. Ram Reddy, the founder Vice-Chancellor of Dr.BRAOU as detailed in Note. Further resolved to submit the proposals to the Government for necessary approval.

Item No.17 : Bus Pass Concessional Facility reimbursement to the Administrative Officers of the University (Note No.13 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to approve the proposal to extend bus pass concessional facility reimbursement to the Administrative Officers of the University, as recommend by the Finance Committee.

Item No.18 : Comprehensive Note on Development of Tree Plantation and Rain Water harvesting in the University Campus - Progress of work – Intimated (Note No.14 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to approve the progress in developmental activity on Tree plantation and Rain water harvesting structures in the University Campus as detailed in the Agenda Note, as recommended by the Finance Committee.

Item No.19 : Conferences – ICDE – Standing Conference of Presidents of Open and Distance Learning Institutions (ICDE-SCOPE'99) and 13th Conference of the Asian Association of Open Universities –Permission to attend conference from 9-18 October, 1999 – Reg. (Note No.15 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to approve the proposal of the Vice-Chancellor's tour programme to attend ICDE-Standing Conference of Presidents of Open and Distance Learning Institutions "ICDE-SCOP'99" to be held in Hong Kong from October 10-12, 1999 and 13th Conference of the Asian Association of open Universities held in Beijing, China, during 14-17 October, 1999. The amount of Rs.1,19,000/- (Rupees one lakh nineteen thousand only) towards airfare, D.A. and miscellaneous expenditure be met from DEC Unassigned

grant budget of this year. The period of his absence may be treated as on duty, as recommended by the Finance Committee.

Item No.20 : Dr.BRAOU – Estt. – Proposal for enhancement of the Wage rates of Work Inspectors – Reg. (Note No.16 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to approve the proposal of enhancement of wage rates of Work Inspectors with B.E./B.Tech. Qualifications from Rs.150/- to Rs.170/- per day with effect from 01-06-1999, as recommended by the Finance Committee.

Item No.21 : Estt. – Enhancement of Daily Wage rats to the employees working on Daily Wage Basis – Ratification – Requested. (Note No.17 of the 86th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in enhancing the daily wages to various categories of daily wage employees at the rates mentioned below with effect from 01-04-1999 in respect of daily wage employees of different categories.

1.	JACT/DEO/Caligrapher/Drivers/ Electrician/Pump Operator	Rs.140/- per day
2.	Record Assistant	Rs.135/- per day
3.	Office Attenders & Other equivalent categories	Rs.103/- per day

Item No.22 : Clarification on Resolution No.25, dated: 06-07-1998 of Executive Council regarding Vice-Chancellor's tour programme to attend the ACU's Conference at Ottawa (Canada) and also visit USA and U on his way back to India from 10-26th August, 1998 (Note No.17 of the 82nd Meeting of the Finance Committee).

Resolution : A clarification was sought in the meeting on the said resolution relating to the journey of Vice-Chancellor to Canada (OTTAWA) and visit to certain Open Learning Institutions in USA and UK and resolved to allow T.A. & D.A. etc. for the journey in USA from 11-08-1998 to 16-08-1998 as already approved by the Executive Council at its meeting held on 06-07-1998 vide resolution No.25.

Item No.23 (ORAL DISCUSSION) :Telecasting Video Lessons and Teleconferencing –
Reg.

Resolution : The Vice-Chancellor briefed the Executive Council members about the Programme of Telecasting Video lessons and teleconference in through Dooradarshan, Hyderabad on Channel No.8 , and the arrangements made for this purpose. The Vice-Chancellor also sought permission to proceed with the Programme and to charge the expenditure to general funds of the University/DEC funds, in order to utilise the opportunity given by the Dooradarshan authorities.

The Executive Council members agreed the proposals in principle for implementing the Programme as proposed and sought a detailed note on the subject in next meeting.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

102nd Meeting of Executive Council held on Sunday the 26th December, 1999 at 10.00 A.M. in the Chambers of the Vice-Chancellor Dr.B.R. Ambedkar Open University Campus, Jubilee Hills, Hyderabad.

Present

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri A.K. Goyal, IAS

Sri B. Kripanandam, IAS

Sri. P.R. Anantha Ram F.O. I/c. registrar

MINUTES OF THE 102ND MEETING OF THE EXECUTIVE COUNCIL HELD ON 26-12-1999 AT 10.00 A.M IN THE CHAMBERS OF THE VICE-CHANCELLOR DR.B.R. AMBEDKAR OPEN UNIVERSITY, PROF. G. RAM REDDY MARG, ROAD NO.46, JUBILEE HILLS, HYDRABAD

MEMBERS PRESENT:

Prof. Afzal Mohammad - Chairman
Vice-Chancellor

Prof. V. Venkaiah - Member
Rector

Sri A.K. Goyal, IAS - Member
Secretary to Govt.
Education (HE) Dept.,
Govt. of A.P., Hyd.

Sri B. Kripanandam, IAS - Member
Commissioner & Director of Collegiate
Education
Govt. of A.P. Hyderabad.

Sri P.R. Anantharam Registrar I/c &
Secretary to the Executive Council

Item No.1 : Executive Council – 102nd Meeting - Minutes of the 101st Executive Council held on 29-09-1999 – Confirmation of Minutes – Reg.

Resolution Resolved to confirm the Minutes of 101st Meeting of Executive Council held on 29-09-1999.

Item No.2 : Meetings – Executive Council – 102nd Meeting – Review of action taken on the minutes of the 1-1st Meeting held on 29-09-1999.

Resolution : Reviewed.

Item No.3 : Dr.BRAOU – Appointment of Vice-Chancellor – Search Committee – Nominee of Executive Council – Reg.

Resolution : Resolved to nominate Prof. V.C. Kulandai Swamy, former Vice-Chancellor of Indira Gandhi National Open University and a distinguished expert in Distance Education as a nominee of the Executive Council to serve on the Search committee for appointment of Vice-Chancellor of Dr.B.R. Ambedkar Open University.

Item No.4 : Xth Convocation of University – Fixing the date, Invitation of the Chief Guest, Eminent personalities for conferring Honorary Degrees – reg.

Resolution : Resolved to approve for holding the Xth Convocation of the University in the month of February, 2000, after fixing a suitable date for holding the Convocation. The Executive Council authorised the Vice-Chancellor to prepare a panel of Eminent Persons to be invited as Chief Guest, from which one will be invited by the Chancellor for delivering the Convocation Address.

Item No.5 : Dr.BRAOU- Teaching Staff – Career Advancement Scheme – Designation of the Promotion Care of Deputy Director (SS) and Amendment of the Statute-B.

Resolution : The Executive Council resolved to approve the proposal in principle for amendment of Statute-8 of the University for creation of a promotion post of Deputy Director to be designated as a Joint Director (SS) in Professor's Scale which does not involve any financial commitment on such a creation.

Further resolved to address the matter with full details to the Government for approval.

Item No.6 : Estt. – Technical – Sri G.R.K. Chowdary, Programmer – Extension of Extra-Ordinary leave and lien on the post of Programmer – Regarding.

Resolution : Resolved to approve the request of Sri G.R.K. Chowdary, Programmer, for extension of lien on the post of Programmer for further period of two years w.e.f. 01-12-1999 to 30-11-2001.

Item No.7 : Implementation of UGC Guidelines for the Recruitment and promotions under CAS various categories of teaching posts by amending the Statute –8 – Reg.

Resolution : Resolved to address the Government for approval of the proposed amendment to Statute-8, Rule-7 of Branch-IV of Part-II of Dr.BRAOU Service rules in view of the new guidelines issued by UGC regarding the constitution of Selection Committee for recruitment of teaching staff.

Further resolved that pending amendment to Statute-8, the Chancellor may be requested to nominate a member to the Selection Committee so that the Selection Committee may be called.

Both the proposals may be sent to the Government simultaneously for approval.

Item No.8 ORAL AGENDA :Amendment of Dr.BRAOU Service Rules – Creation of Promotion Channel - Reg.

Resolution : The matter was discussed and the Executive Council authorized the Vice-Chancellor to appoint a Committee, consisting of internal and external members (expert in service Rules) to go through the Service Rules of Dr.BRAOU and suggest for creation of Promotion Channel where ever necessary. After examining the report, proposals may be submitted to the Executive Council for consideration.

Sd/.
REGISTRAR

Sd/.
VICE-CHANCELLOR

Registrar I/c &
Secretary to the Executive Council

Item No.1 : AVP & RC Commencement of Telecast of Video Lessons and Teleconferencing through DD-8 Channel – Ratification – Reg. (Item No.1 of the 87th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in starting the telecast of Video Lessons and Inter-Active Video Conferencing through Dooradarshan, Hyderabad , DD-8 Channel. Further resolved to furnish the following particulars in next Executive Council meeting as recommended by the Finance Committee.

- i) Feed back from various sections, by conducting a quick survey of the viewers
- ii) Details of the rates charged by Dooradarshan for their telecasts for each programme and discount allowed to the University.
- iii) Action taken for utilisation of free commercial time during telecast and teleconferencing and the amount realised.
- iv) The feasibility of utilising educational Channel of Government for telecasting and teleconferencing may be examined and furnish the report to the executive Council.

Item No.2 : OUHK – Visiting Fellowship from 16th November to 16th December, 1999 sponsoring of Prof. V. Venkaiah, rector, Dr.BRAOU for the visiting Fellowship to OVHK , Hong Kong – Ratification – Reg. (Item No.2 of the 87th Meeting of the Finance Committee).

Resolution : Resolved to ratify action taken by the Vice-Chancellor for having permitted Prof. V. Venkaiah, rector, for accepting the visiting Fellowship OUHK, Hong Kong from 16th November to 16th December 1999 and for having sanctioned an advance amount of Rs.1,25,000/- (Rupees one lakh twenty five thousand only) towards TA & DA by meeting 50% of the expenditure i.e., Rs.62,500/- from the University funds. His absence from duty during the period of his fellowship and journey days both National & International from 16-11-99 to 16-12-1999 and also on 17th and 18th December 1999 is treated as on duty and also having permitted him to visit Universities namely School of Business Administration. National University of Singapore and School of Accountancy and Business and School of Adult/Continuing Education. Nanyang Technological University. Singapore in order to have interaction with the Faculty/Students of these Universities on 17th& 18th December 1999 as recommended by the Finance Committee.

Item No.3 : Improvement works in faculty room of Academic Building at the University Campus – Expenditure of Rs.7,51,120/- approval – Reg. (Item No.3 of the 87th Meeting of the Finance Committee).

Resolution : The matter was deferred for want of full particulars of the scheme intimating the technical sanction and the recommendations of the Building Committee and the proposals approved by the Building Committee. Further resolved to furnish the full details in the next meeting as recommended by the Finance Committee.

Item No.4 : Loans. Advances – Adoption of G.O.Ms.Zno.123 F & P dated 20-08-1999 – Approval – Reg. (Item No.4 of the 87th Meeting of the Finance Committee).

Resolution : Resolved to approve the adoption of G.O. (P) No.123 Fin, & Plg. (FW:A&L) Department, dt. 20-08-1999 to revise the maximum ceiling of sanction of Bicycle Advance, Moped Advance, Motor Cycle/Scooter, Motor Car Advance, personal Computer Advance, Festival Advance,. Education Advance, and Marriage Advance to the employees of the University with effect from 01-04-2000 keeping in view of the financial position of the University as recommended by the Finance Committee.

Item No.5 : Loans – Advances HBA – Adoption of G.O.Ms.No.122/F & P dated: 20-08-1999 – Approval - Reg. (Item No.5 of the 87th Meeting of the Finance Committee).

Resolution : Resolved to approve the adoption of G.O. (P) No.122 Fin, & Plg. (FW) Adl. Dept. Dt.20-08-1999 for Loans & Advances and House Building Advance in RPS 1999 to the employees of the University with effect from 01-04-2000 , keeping in view the financial position of the University as recommended by the Finance Committee.

Item No.6 : Allowances – A.P. Civil Services (T.A. Rules) T.A. on tour – Adoption of G.O.Ms.No.124/F&P dated:21-08-1999 – Approval – Reg. (Item No.6 of the 87th Meeting of the Finance Committee).

Resolution : Resolved to approve the adoption of G.O. (P) No.124 Fin, & Plg. (FW) Addl. Dept. Dt.21-08-1999 with effect from 01-04-1999 for the benefit of University employees subject to the condition that no difference in arrears are payable in respect of past cases as recommended by the Finance Committee.

Item No.7 : Universities & Colleges – RPS Revised UGC Pay Scales, 1996 – Payment of arrears to the Teachers already retired from service or died while in service before 30-06-1999 – Reg. (Item No.7 of the 87th Meeting of the Finance Committee).

Resolution : Resolved to accord permission for payment of arrears in cash to individual teachers who retired noted below, pending receipt of grant from government. Further , resolved the arrears may be paid to the present Vice-Chancellor Prof. Afzal Mohammed after his term is completed and relinquished his office as recommended by the Finance Committee.

1.	Sri P. Shanker Reddy	30-06-96
	Dy. Director (SS)	
2.	Dr. M. Satyanarayana Rao	31-12-96
	Prof. in Pol. Science	
3.	Dr. K. Viswanatha Reddy	30-06-97
	Prof. in Telugu	
4.	Dr. C. Subba Rao	28-02-98
	Prof. in English	
5.	Sri DSN Murthy	31-07-98
	Dy. Director (SS)	

Item No.8 : Position of Audit – Annual Accounts and Pending Objections – Reg. (Item No.8 of the 87th Meeting of the Finance Committee).

Resolution : Resolved to note the position of Audit. Annual Accounts pending Audit Objections. Further resolved the Annual Accounts for the year 1998-99 along with budget estimates for the year 2000-2001 may be placed before the Finance Committee/Executive Council at an early date as recommended by the Finance Committee.

Item No.9 : Dr.BRAOU – Starting of new Study Centres –Conduct of Counselling Classes at Central Prison on par with other Study Centres – Reg. (Item No.8 of the 87th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according permission to increase the classes from 12 to 24 at Study Centres located in Chanchalguda. Central Prison, Hyderabad and Rajahmundry Central Prison and to start a study centre at Central Prison, Warangal from the academic year

1998-99 and to conduct the counselling classes on par with the other study centres located in central Prisons.

Further, resolved ratify the action taken by the Vice-Chancellor in according permission to pay the remuneration to counsellors at Central Prison, Warangal as per the approved rates as recommended by the Finance Committee.

Item No.10 : Enhancement of fee for issue of duplicate Identity Card/Change of Medium /MIL/Optional

Resolution : Resolved to ratify the action by the Vice-Chancellor for enhancement of fee for issue of duplicate identity card from Rs.5/- to Rs.10/- and for change of medium/change of MIL/change of optional subject from Rs.10/- to Rs.30/- (within the stipulated period) with effect from academic year 1999-2000 as recommended by the Finance Committee

Item No.11 : Enhancement of Local Conveyance to the Spot Valuation Counsellors from Rs.50/- to Rs.70/- Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for enhancement of local conveyance to spot valuation counsellors from Rs.50/- to Rs.70/- with effect from December, 1999 as recommended by the Finance Committee.

Item No.12 (ORAL AGENDA) : Sanction of Moped Loan to the Class- IV employees i.e., Attenders/Watchmen/Sweepers etc., on par with Drivers – Reg.

Resolution : The Executive Council resolved to recommend to the Government to relax the rules for sanction of Moped Loans to the Class – IV employees on par with the Drivers in view of the location of the University in a hard terrain as recommended by the Finance Committee.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

103rd Meeting of the Executive Council held on Tuesday the 22nd February, 2000 at 4.30 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri A.K. Goyal, IAS

Smt. Veena Ish, IAS

Sri B. Kripanandam, IAS

MINUTES OF THE 103RD MEETING OF THE EXECUTIVE COUNCIL HELD ON 22-02-2000 AT 4.00 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. Afzal Mohammad Vice-Chancellor Dr.B.R. Ambedkar Open University Hyderabad.	-	Chairman
2.	Prof. V. Venkaiah Rector Dr.B.R. Ambedkar Open University Hyderabad.	-	Member
3.	Sri A.K. Goyal, IAS Secretary to Govt. Education (HE) Dept., Govt. of A.P., Hyd.	-	Member
4.	Smt. Veena Ish, IAS Addl . Secretary to Government (Budget) Finance & Planning (FW) Department Government of Andhra Pradesh Hyderabad.	-	Member
5.	Sri B. Kripanandam, IAS Commissioner & Director of Collegiate Education Andhra Pradesh Hyderabad.	-	Member

6.	Sri V. Syama Sundara Rao	Registrar I/c & Secretary to the Executive Council

At the outset the Chairman, Prof. Afzal Mohammad Vice-Chancellor extended a warm welcome to the members of the Executive Council and discussed the items on the agenda as follows:

The Finance Committee, in its meeting held on 22-02-2000 at 3.00 PM. Adopted the following resolutions and recommended that Executive Council may consider them and approve the recommendations of the Finance Committee are as follows:

ITEM NO.1. BUDGET – Revised estimates for 1999-2000 and budget estimates for the year 2000-2001 for approval - Reg.

Resolution : The Revised Estimates for 1999-2000 and the Budget Estimates for 2000-2001 , as recommended by the Finance Committee were approval (As enclosed in Annexure – I & II)

Item No.2 : Recommendations of the Building-cum-Tender Committee meeting held on 14-02-2000 – For consideration and approval – Reg.

Resolution : Resolved to approve the recommendations of the Building-cum-Tender Committee held on 14-02-2000as noted in the agenda as recommended by the Finance Committee (As enclosed in Annexure – III).

After the above items the Secretary of Executive Council presented certain items on the agenda, wit the permission of the Chair. The following items were taken up for consideration.

Item No.3 (TABLE AGENDA) : AVP&RC – Telecast of Video lessons and Teleconferencing through DD-8 Channel – Furnishing particulars – Reg.

Resolution : As per the resolution of Special Meeting of Executive Council held on 04-01-2000 review of this matter was taken up and it was resolved to ratify the action taken by the Vice-Chancellor in extending the contract with Dooradarshan Kendra, Hyderabad for Telecast/Teleconferencing for a further period of 3 months with effect from 01-02-2000 as recommended by the Finance Committee.

Item No.4 (TABLE AGENDA) : Conducting of Eligibility test for the year 2000 – in February for admission of students into UG Courses – Change in procedure of valuation in conducting examination – Proposal submitted for ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in Introduction of IMR system for conduct of ET-2000 and incurring an expenditure of Rs.5,04,000/- (Rupees five lakhs four thousand only) for payment to M/s. Methodex Systems Ltd., as per the terms and conditions of the agreement issued by the University, as recommended by the Finance Committee.

Item No.5 (TABLE AGENDA) : Tuition Fee – Enhancement of Tuition Fee for UG & PG and other courses offered by the University – Reg.

Resolution : Resolved to approve the proposal recommended by the Finance Committee for enhancement of tuition fee from the academic year 2000 for all batches. It is further resolved to place a detailed note on the proposed enhancement of tuition fee before the next Finance Committee/Executive Council for approval.

Item No.6 (TABLE AGENDA) : Enhancement of Incidental and Sitting Fee payable to the Finance Committee/Executive Council members – Reg.

Resolution : Resolved to approve the following rates of incidental and sitting Fee payable to the Finance Committee/Executive Council Members, as recommended by the Finance Committee.

1.	Incidental Charges	-	Rs.250/-
2.	Sitting Fee	-	Rs.100/-

Item No.7 (TABLE AGENDA) : Investments – Regarding.

Resolution : The Finance Committee discussed the matter regarding investments of Funds of the University,. The Executive Council resolved to explore the possibility of keeping the long term investments with such organisations which could give a better interest rate, by securing proper surety for the investments of the University Funds.

Item No.8 (TABLE AGENDA) : Loans & Advances and House Building in RPS 1999 – Adoption of G.O. (P) No.122 Fin. & Plg. (FW) A & L , Department dated 20-08-1999 – Reg.

Resolution : In the Special Meeting of the Executive Council held on 04-01-2000, under item No.5 of the resolution, it was resolved to approve the adoption of G.O. (P) No.122 Finance & Planning (FW) A & L Department dated 20-08-1999 for the benefit of employees of the University with effect from 01-04-2000 as recommended by the 87th meeting of the Finance Committee.

The above item was again discussed in this meeting and it was resolved that the adoption of the G.O. (P) No.122 Finance & Planning (FW) A & L Department date of issue of G.O. i.e., 20-08-1999 for the benefit of the University employees . Further resolved that this facility will be extended to those staff members who draw the HBA on or after 20-08-1999.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

104th Meeting of the Executive Council held on 11th July, 2000 at 4.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Smt. Veena Ish, IAS

Sri B. Kripanandam, IAS

MINUTES OF THE 104TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 11-07-2000 AT 4.00 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. Afzal Mohammad Vice-Chancellor Dr.B.R. Ambedkar Open University Hyderabad.	-	Chairman
2.	Prof. V. Venkaiah Rector Dr.B.R. Ambedkar Open University Hyderabad.	-	Member
3.	Sri G. Sudhir, IAS Secretary to Government Education (HE) Department Government of Andhra Pradesh Hyderabad.	-	Member
4.	Smt. Veena Ish, IAS Adl . Secretary to Government (Budget) Finance & Planning (FW) Department Government of Andhra Pradesh Hyderabad.	-	Member
5.	Sri B. Kripanandam, IAS Commissioner & Director of Collegiate Education Andhra Pradesh Hyderabad.	-	Member
6.	Sri V. Syama Sundara Rao		Registrar I/c & Secretary to the Executive Council

Item No.1 : Executive Council – 104th Meeting – 102nd Meeting Minutes of the Executive Council held on 26-12-1999 – Confirmation of Minutes – Reg.

Resolution : Resolved to confirm the minutes of 102nd meeting of the Executive Council held on 26-12-1999.

Item No.1A : Executive Council 104th Meeting – Special meeting Minutes of the Executive Council held on 04-01-2000 – Confirmation of Minutes – Reg.

Resolution : Resolved to confirm the minutes of the Special meeting of the Executive Council held on 04-01-2000.

Item No.1B : Executive Council – 104th Meeting – Annual meeting (103rd) Minutes of the Executive Council held on 22-02-2000 –Confirmation of Minutes – Reg.

Resolution : Resolved to confirm the minutes of the Annual meeting (103rd) of the Executive Council held 22-02-2000.

Item No.2 : Meetings – Executive Council – 104th meeting – Review of action taken on the minutes of the 102nd Meeting held on 26-12-1999.

Resolution : Reviewed.

Item No.2A : Meetings – Executive Council – 104th Meeting – Review of action taken on the minutes of the special Meeting held on 04-01-2000.

Resolution : Reviewed.

Item No 2B : Meetings – Executive Council – 104th Meeting – Review of action taken on the minutes of the Annual Meeting (103rd) held on 22-02-2000.

Resolution : Reviewed.

Item No.3 : Estt. – Dr.BRAOU – Appointment of Incharge Registrar and I/c Finance Officer- Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in regards to appointments of Registrar Incharge and Finance Officer Incharge with effect from date of assumption of charge by the two Officers.

Item No.4 : Appointment of Finance Officer selected by Government of Andhra Pradesh – Reg.

Resolution : In view of the long pending clearance of financial matters in the University the Executive Council resolved to request the Government to suggest names of some Officers either from Local Fund Audit Department or Treasuries and Accounts Department in the cadre of Deputy Director for appointment as Finance Officer of this University.

Item No.5 : Estt. – Dr.BRAOU – Appointment of Smt. T. Sharada as Officer Attender on Compassionate grounds – orders – Issued – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in making appointment of Smt. T. Sharada as Officer Attender on compassionate grounds.

Item No.6 : Dr.BRAOU – Dr. K. Pamaja Rani, Asst. Director – Sanction of E.O.L. for one year - Reg.

Resolution : Resolved to permit Dr. (Smt.) K. Padmaja Rani, Assistant Director (SS) to avail E.O.L. for period of one year she will not be granted any more E.O.L.

Item No.7 : Dr.BRAOU – Setting-up of Earth Station – Reg.

Resolution : Resolved to set-up an Earth Station at the University Campus in partnership with State Government and ISRO. Government of India by sharing Ground components cost 40:60 basis i.e., 40% Dr.BRAOU and 60% Govt. of A.P.

And it is further resolved, the Vice-Chancellor is authorised to take further necessary action in this mater.

Item No.,8 : Dr.BRAOU – Introduction of Certificate/Diploma Courses for middle and lower level construction workers in collaboration with construction Industry development Council, Government of India.

Resolution : Resolved to approve the proposal of starting certificate course for middle and lower level construction workers without any Financial Commitments and with collaboration with Construction Industry Development Council, Government of India.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

Meeting of the Executive Council held on 27-07- 2000 at 11.00 A.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Smt. Veena Ish, IAS

Sri B. Kripanandam, IAS

MINUTES OF THE MEETING OF THE EXECUTIVE COUNCIL HELD ON 27-07-2000
AT 11.00 A.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R.
AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS,
HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. Afzal Mohammad Vice-Chancellor Dr.B.R. Ambedkar Open University Hyderabad.	-	Chairman
6.	Prof. V. Venkaiah Rector Dr.B.R. Ambedkar Open University Hyderabad.	-	Member
7.	Sri G. Sudhir, IAS Secretary to Government Education (HE) Department Government of Andhra Pradesh Hyderabad.	-	Member
8.	Smt. Veena Ish, IAS Adll . Secretary to Government (Budget) Finance & Planning (FW) Department Government of Andhra Pradesh Hyderabad.	-	Member
9.	Sri B. Kripanandam, IAS Commissioner & Director of Collegiate Education Andhra Pradesh Hyderabad.	-	Member
6.	Sri Saber Mohiuddin	F.O & Registrar I/c & Secretary to the Executive Council	

ITEM NO.1. Purchase of Steel Wooden Furniture required by the University Ratification –
Reg. (Item No.1 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase orders, in view of the urgency for Steel/Wooden furniture to the three firms 1) M/s. Confre Systems for Rs.93,750/- (2) M/s. 5,11,773/- at the total cost of Rs.6,7,523/- as recommended by the Finance Committee.

Item No.2 : Purchase of Steel & Wooden furniture required by the 24 New Study Centres – Ratification – Reg. (Item No.2 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase orders, in view of the urgency and making payment to the Firm M/s. FEDCON, a Govt. of A.P. Nodal Agency as per the rates approved by M/s. APSSIDC towards Steel/Wooden furniture required by 24 New Study Centres of the University at a total cost of Rs.4,28,951/- as recommended by the Finance Committee.

Item No.3 : Purchase of Intel Pentium Computers along with Accessories required for the University Head Quarter Office and regional Centres – Ratification – Reg. (Item No.3 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase orders to M/s. ET & T. Secunderabad (A Govt. of India Undertaking) in modification of the earlier resolution of the Finance Committee/ Executive Council meeting held on 24-10-1999 and making payment for the procurement of 75 numbers of Personal Computers with latest configuration at a total cost of Rs.40,12,500/- Including all taxes etc. @ Rs.53,500/- pr computer as recommended by the Finance Committee.

Item No.4 : Purchase of seven Nos. of Xerox Machines – Ratification – Reg. (Item No.4 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase orders to M/s. Modi Xerox Ltd, Hyderabad who are standard manufacturers and having rate contract with DGS & D. Govt. of India and making payment for procurement of the seven number of Modi Xerox Machines model 5223 ST Zoom @ Rs.1,12,200/- per machine at a total cost

of Rs. 7,85,400/- . The expenditure is met from the DEC grant during the year 2000-2001, as recommended by the Finance Committee.

Item No.5 : Tuition fees – Enhancement of Tuition fee for the programmes offered by the University- Ratification – Reg. (Item No.4 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in enhancing the Tuition Fee, Lab. Fee .. Registration fee and the cost of the Application form for the programmes offered by the University from the Academic Year 2000-2001 as detailed below: The total estimated additional income would be Rs.1 crore.

STATEMENT SHOWING THE PROPOSED ENHANCEMENT OF TUITION FEE OF VARIOUS PROGRAMMES OFFERED BY DR.B.R. AMBEDKAR OPEN UNIVERSITY FROM THE ACADEMIC YEAR 2000-2001.

NAME OF THE PROGRAMME	EXISTING RATES OF TUITION FEE		PROPOSED RATES OF TUITION FEE		REMARKS
	Cost of Tuition	Registration Fee	Cost of Tuition	Registration Fee	
	Applica- Fee tion		Applica- Fee tion		

1. B.A/B.Com/ B.Sc U.G. Programmer				
I Year (Direct)	20/-	20/-	40/-	-
II Year	750/-		900	
III Year	-	-	-	-
Science	900/-		1,100/-	
Practical	-	-	-	-
(for each science subject)	900/-		1,100/-	
	-	-	-	-
	300/-		400/-	
			50/-	50/-
II. Degrees (One Year)	50/-	50/-	2,000/-	
B.L.I.Sc	1,500/-		50/-	50/-
B.P.R.	50/-	50/-	2,000/-	
	1,500/-			
III. Certificate Programmes	20/-	-		
	350/-			
C.P.F.N	50/-	50/-		
	1,200/-			
C.P.M.C			20/-	50/-
C.I.C.			500/-	
	50/-	-	50/-	50/-
	2,500/-		1,200/-	
IV P.G. Programmes			50/-	50/-
			2,500/-	
M.A. (PA/PS/His./M. Sc.			100/-	-
			2,500/-	
			100/-	-
			4,500/-	
(Maths) per annum			100/-	-
			4,500/-	
M.B.A. per annum	50/-	50/-	50/-	50/-
	2,000/-		2,200/-	
M.L.I.Sc.	50/-	50/-		

V.	3,500/-			
P.G.Diploma programmes:	50/- 3,700/-	50/-	50/- 2,000/-	50/-
Marketing Management/Business Finance	50/- 2,200/-	50/-	50/- 1,500/-	50/-
Environmental Studies/Writing for Mass Media	50/- 2,000/-	50/-		
Human rights/Women Studies				

Item No.6 : AVP&RC – Telecast of Video Lessons through DD-8 Channel – Financial Approval - Ratification – Reg. (Item No.6 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in extending the Telecast of Video lessons for a further period of 3 months from 01/05/2000 to 31-07-2000 and meet the total expenditure of Rs.3,36,600/- from the DEC grants and to pay to Dooradarshan Kendra as recommended by the Finance Committee..

Item No.7 : AVP&RC – Extension of teleconferencing through DD-8 channel from 18-06-2000 to 10-06-2002 – Financial sanction – Ratification – Reg. . (Item No.7 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in renewing the contract for organizing Teleconferencing through DD-8 Channel on an yearly basis i.e., from 18-06-2000 to 10-06-2001 and to incur an expenditure of Rs.14,50,000/- from the DEC grants, as recommended by the Finance Committee. The breakup of expenditure is given below:

THE TECHNICAL FACILITIES REQUIRED ARE GIVEN BELOW ALONG WITH EXPENDITURE TO BE INCURRED.

1.	No. of time slots available from 18.6.2000 to 10.6.2001	52 slots of one hour duration	
2.	Amount to be paid to DDK towards teleconferencing charges @ Rs.12.000/- per day	12000X52 (-) Less 15% discount Net amount payable to DDK	6.24.000 <u>93.600</u> 5.30.400
3.	Hiring charges for SLET students and Man Power @ Rs.10.000/- per day	52 X 10000	5.20.000
4.	Hiring charges for 125 KVA Diesel generator for uninterrupted power supply @ Rs. 400/- per day (Excluding Diesel Cost)	52 X 4000	2.08.000
	Diesel cost for power generator for four hours @ Rs.1500/-	52 X 1500	78.000 78.000
	Cost of working lunch for experts and technical crew @ Rs.1500/-	52 X 1500	
5.	Tea @ Rs.200/- X 50 X 2 times	52 X 200	10.400
	Miscellaneous		
	Total Expenditure		<u>25.200</u>
6.	(RUPEES FOURTEEN LAKHS AND FIFTY THOUSAND ONLY)		<u>14.50.000</u>

Item No.8 : Automation of University Library on Turnkey Project – Amount increased in excess to the proposed cost – Ratification – Reg. (Item No.8 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in taking decision to procure additional 11 terminals in Academic Building and for according

permission to provide network cable connecting 27 additional rooms and to purchase a latest version of LIBSYS Software package and for sanctioning financial approval , at a total cost of Rs.38.81.069/- (i.e., Rs.32.47 lakhs + Rs.6.34.069/- for the Turnkey Project) and also granting permission to release the excess amount incurred (i.e., Rs.6.34.069/-) , as recommended by the Finance Committee. Further resolved to explore the possibility of putting this project online.

Item No.9 : Purchase of Blank Computer stationery & Media Consumables for the year 1999-2000 – Ratification – Reg. (Item No.9 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order and make the payment towards the purchase of blank Computer stationery and media consumables for the Financial year 199-2000 at a total cost of Rs.4,48,727/- to M/s. A.P. State Co-operative Consumers federation Limited (FEDCON) , a Government of Andhra Pradesh Nodal Agency as recommended by the Finance Committee.

Item No.10 : Participation of Dr. M. Ramachandraiah, Associate Professor of Botany to attend XVth International Conference on the Science of Cultivation of Edible Fungi. The Netherlands during 15th – 20th May, 2000 – Post approval ratification of Finance Committee/ Executive Council . (Item No.10 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted Dr. M. Ramachandraiah, Associate Professor of Botany, Dr.BRAOU , to attend XV International Conference on the Science and Cultivation of Edible Fungi in Netherlands during 15th to 20th March, 2000 and having sanctioned the eligible amount of Rs.1,15,930/- as an advance to meet 50% of the amount i.e., 57,965/- from DEC/IGNOU Unassigned grant for the year 2000-2001 and remaining 50% i.e., 57,965/- from the University

Funds and treating his absence for the period from 15th to 20th May, 2000 as on duty as recommended by the Finance Committee.

Item No.11 : Purchase of Multilingual Generator with Software for the Studio of the University – Ratification - Reg. (Item No.11 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase orders and making payment to M/s. Centre for Development of Advanced Computing (CADC. Pune. A Government of India Agency) from the DEC grants at a total cost of Rs.4,75,662/- for purchase of one number multilingual generator model CG 2001 along with Software in view of urgent requirement of the AVP & RC Studio of the University, as recommended by the Finance Committee.

Item No.12 : Re-admission policy for U.G. Students – Ratification – Reg. (Item No.12 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having introduced re-admission policy for the UG Programmes with effect from the Academic year 2000-2001 as per terms and conditions of Re-admission given below, as recommended by the Finance Committee.

Re-admission to U.G. Students (old Batches) who could not complete the degree in 9 years

TERMS AND CONDITIONS FOR REVALIDATION OF EARLIER ADMISSION

On the basis of several representations from the students of earlier batches of U.G. Programmes (B.A./B.Com./B.Sc.) of this University seeking the extension of the time beyond nine years for completion of Degree, the University has taken a policy decision to grant re-admission to the students who could not complete their U.G. programme of study within maximum period prescribed (9 Years) from the date of admission.

The terms and conditions of re-admission are as follows:

1. The student has to apply for revalidation of his/her studies in a prescribed application form.
2. Re-admission will be granted to such of those students who have completed/cleared 9 or more courses prescribed for the programmes and those

who remit 50% of the admission fee of UGP (Rs.1550/-) (out of 17 courses i.e., I year 5 + II year 6 + III year 6 = 17).

3. Such of those student who seek re-admission are required to pay full tuition fee for the U.G. Programme if he/she has cleared less than 9 courses prescribed for the programme. I, II & III year. (Rs.3100/-) subject to the revision in subsequent years.
4. The student shall not remain on rolls of the University beyond the benefit of the maximum period now granted for a programme. For example normally the maximum duration of the U.G. Programme is 9 years and the student can seek re-admission for another period of 9 years only from the date of Re-admission.
5. The marks obtained by the students for the passed papers/courses including Science practicals, shall be retained or considered for the revalidation period.
6. Re-admission will be done at the end of June/July on par with regular Ist Year UG admission programme schedule by the University for that Academic Year.
7. Study material will not be supplied for the re-admitted students.
8. The re-admitted students have to complete the 5th Foundation Course (of Ist year) Information Technology (IT) introduced from academic year 1999-2000 onwards and they have to purchase the course material for I.T . Programme.
9. This policy decision shall apply to the students of all categories.
10. The students have to send the original identity card along with readmission form for revalidation. If they don't have identity card at present they have to send one photograph for fresh revalidated identity card.
11. Attested xerox copies of passed marks memos have to be enclosed along with readmission form.

Item No.13 : Dr.BRAOU – Estt. – Proposal for allowing time scale to the Daily Wage employees – Reg. (Item No.13 of the 89th meets of the Finance Committee).

Resolution : The Executive Council after discussions resolved to write to the Government for according permission for allowing time scale to the daily wage employees working in different categories I the University as recommended by the Finance Committee.

Item No.14 : Starting of New Study Centre for P.G. Courses from the Academic year 1999-2000 – Ratification – Reg. (Item No.14 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having started the new Study Centre at Kasturibha Gandhi College, Marredpally,,

Secunderabad for PG Courses offered by the University from the Academic Year 199-2000 at the approximate expenditure of Rs.2.37 lakhs, during the Academic year 2000-2001 and annual non-recurring expenditure of Rs.1.04 lakhs for the academic year 2001-2002 onwards as recommended by the Finance Committee.

Item No.15 : Adoption of Govt. G.O.Ms.No.640. MA (C2) dt.03-11-1989 – Appointment of Asst. Engineers as Asst. Executive Engineers by transfer, who passes B.E. Degree qualifications in Engineering – Reg. (Item No.15 of the 89th Meeting of the Finance Committee).

Resolution : The members of the Executive Council discussed the matter and it was resolved to refer this matter to the Government for concurrence, as recommended by the Finance Committee.

Item No.16 : Dr.BRAOU – Production Staff Members of AVP&RC Branch – Allowing CAS Under UGC Scales of Pay, 1996 – Reg. (Item No.16 of the 89th Meeting of the Finance Committee).

Resolution : The Executive Council resolved to consider the matter of allowing CAS under UGC Scales of 1996 to the production staff members of AVP&RC Branch of Dr.BRAOU pending clarification from the government of A.P. as recommended by the Finance Committee.

Item No.17 : Dr.BRAOU – Sanction of medical reimbursement to Sri K. Damodaram, Producer, AVP&RC – Reg. (Item No.17 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to obtain concurrence of the Government of Andhra Pradesh for relaxation of G.O. for referral hospitals as recommended by the Finance Committee.

Item No.18 : Supply of Pre-printed Marks Memos and other Certificate with security features required by the University – Ratification – Reg. (Item No.18 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order for supply of pre-printed Memo of Marks and other Certificates with Security features required by the University at a total cost of 14.60.872/- and payment to M/s. HITECH PRINT SYSTEMS LIMITED, HYDERABAD, in view of urgency as recommended by the Finance Committee.

Item No.19 :Dr.BRAOU – Technical Staff on UGC pay Scales - Additional Qualifications – Degree/PG Diploma in Distance Education – Sanction of one advance increment – Reg. (Item No.19 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to approve the request of the Technical Staff members who are drawing UGC Scales that they are sanctioned one advance increment for possessing the Degree/P.G. Diploma in Distance Education on par with Teachers, subject to the condition that they should not draw double benefit in any way, if they are getting increments for Ph.D Degree in UGC Pay Scales, as recommended by the Finance Committee..

Item No.20 : Dr.BRAOU – Enhancement of Medical Reimbursement from Rs.50,000/- to Rs.75,000/- to Dr.BRAOU regular employees – Reg. (Item No.20 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to adopt G.O.Ms.161 H.M. & F.W. K1 Department, dated : 05-05-2000 for enhancement of Medical reimbursement towards Medical expenditure raising a maximum ceiling from Rs.50,000/- to Rs.78,000/- for the benefit of University employees, with effect from 27-07-2000 as recommended by the Finance Committee..

Item No. 21 : AVPRC – Telecast of Video Lessons on DD-8 Channel – Payment of Telecast Charges – Ratification – Reg.

105th Meeting of the Executive Council held on 29th September, 2000 at 4.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad. (Item No.21 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to consider the proposal for telecast of Video Lessons on DD-8 Channel to continue on an year IV basis on order to avoid 50% enhancement in the telecast charges in the event of renewal of contract on quarterly and half yearly basis during the period from 01-08-2000 to 31-07-2001 incurring an expenditure to the tune of Rs.21,62,400/- and the entire amount met be from the DEC grants as recommended by the Finance Committee.

Item No.22 : Dr.BRAOU – Sanction of Medical Reimbursement for treatment – for second time to the University employees – Reg. (Item No.21 of the 89th Meeting of the Finance Committee).

Resolution : Resolved to adopt the G.O.Ms.No.223, HM&FW K1 Department, dated : 23-04-1994 for the medical reimbursement for 2nd time for the benefit of the

University employees with effect from 27-07-2000 as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

105th Meeting of the Executive Council held on 29th September, 2000 at 4.00 P.M. in the chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Smt. Veena Ish, IAS

Sri B. Kripanandam, IAS

MINUTES OF THE 105TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 29-09-2000 AT 4.30 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. Afzal Mohammad Vice-Chancellor Dr.B.R. Ambedkar Open University Hyderabad.	-	Chairman
2.	Prof. V. Venkaiah Rector Dr.B.R. Ambedkar Open University Hyderabad.	-	Member
3.	Sri G. Sudhir, IAS Secretary to Government Education (HE) Department	-	Member

Government of Andhra Pradesh
Hyderabad.

4.	Smt. Veena Ish, IAS Adll . Secretary to Government (Budget) Finance & Planning (FW) Department Government of Andhra Pradesh Hyderabad.	-	Member
5.	Sri B. Kripanandam, IAS Commissioner & Director of Collegiate Education Andhra Pradesh Hyderabad.	-	Member
6.	Sri V. Syama Sundara Rao	Registrar I/c & Secretary to the Executive Council	

ITEM NO.1. Executive Council – 104th Meeting Minutes of the Executive Council held on 11-07-2000 – Confirmation of the Minutes – Reg.

Resolution : The Minutes of the 104th Meeting held on 11-07-2000 were confirmed by the Executive Council

ITEM NO.2 Executive Council – Minutes of the Executive Council held on 27-07-2000 – Confirmation of the Minutes – Reg.

Resolution : The Minutes of the Executive Council held on 27-07-2000 were confirmed by the Executive Council.

ITEM NO.2 : Letter from Director, A.P. Travel and Tourism Development Corporation Limited for taking over 5 acres of land of the University for development of Durgam Cheruvu – Reg.

Resolution : Resolved to explain in detail the various developmental programmes of the Campus undertaken by the University and place the matter before the Chief Secretary, Government of Andhra Pradesh. Further resolved that suitable reply be given to the Managing Director, A.P. Travel and Tourism Development Corporation Limited, informing to discuss the matter with the University before finalising any programme on their side.

Item No.3 : Sri Ch. Venkataiah, Assistant Professor of Public Administration – Appointment as Executive Director, District Scheduled Caste Services Co-operative Society Limited, Mahaboobnagar – Government of Andhra Pradesh – Deputation as Foreign Service – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor regarding deputation of Sri Ch. Venkataiah, Assistant Professor of Public Administration of this University as Executive Director, A.P.S.C. Co-operative Society Limited, Mahaboobnagar for a period of one year.

Item No.4 : Appointment of Sri M. Sudershanam , Deputy Registrar of Dr.BRAOU as Registrar of Regional Engineering College, Warangal – Deputation as Foreign Service – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor regarding the deputation of Sri M. Sudershanam, Deputy Registrar of this University as Registrar of Regional Engineering College, Warangal, for a period of three years

.Item No.5 : Career Advancement Scheme under Revised Pay Scales of UGC – 1996 – Recommendations of the Selection Committee – Approval – Reg.

Resolution : Resolved to approve the recommendations of the different Selection Committees of Career Advancement Scheme under R.P.S. of UGC, 1996 , subject to the under mentioned conditions :

- (a) The elected teachers will be extended the benefit with notional fixation of pay from 27-07-1998 or the date of their eligibility, whichever is later.
- (b) The implementation is with effect from the date of joining.
- (c) The recommendation of the Selection Committee regarding the Deputy Directors who do not fulfil the minimum required qualification of Ph.D. for selection as Joint Director, is not approved.
- (d) The Registrar of the University is requested to address the Government of Andhra Pradesh proposing necessary amendments to the concerned provisions of the Statutes of the University so as to include the provision of Commissioner of Collegiate Education in the Selection Committees for the Teaching Staff under the Career Advancement Scheme of R.P.S. (UGC), 1996.

Item No.6 : Considering internal staff members of the University for contractual appointments – Regarding.

Resolution : The matter regarding considering internal staff members of the University for contractual appointments was considered and it was agreed that internal staff members can be considered for the same subject to availability of sanctioned post.

Sd./-
REGISTRAR

Sd./-
VICE-CHANCELLOR

106th Meeting of the Executive Council held on 2nd January, 2001 at 11.30 A.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Smt. Veena Ish, IAS

Sri B. Kripanandam, IAS

MINUTES OF THE 106TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 02-01-2001 AT 11.30 A.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. Afzal Mohammad Vice-Chancellor Dr.B.R. Ambedkar Open University Hyderabad.	-	Chairman
2.	Prof. V. Venkaiah Rector Dr.B.R. Ambedkar Open University Hyderabad.	-	Member
3.	Sri G. Sudhir, IAS Secretary to Government Education (HE) Department Government of Andhra Pradesh Hyderabad.	-	Member
4.	Smt. Veena Ish, IAS Addl . Secretary to Government (Budget) Finance & Planning (FW) Department Government of Andhra Pradesh Hyderabad.	-	Member
5.	Sri B. Kripanandam, IAS Commissioner & Director of	-	Member

Collegiate Education
Andhra Pradesh
Hyderabad.

6. Sri V. Syama Sundara Rao

Registrar I/c &
Secretary to the Executive Council

Item No.1 : Executive Council – 105th Meeting minutes of the Executive Council held on 29-09-2000 – Confirmation of Minutes – Reg.

Resolution : Noted.

Item No.2 : Executive Council – Review of action taken on the Minutes of 105th Meeting of the Executive Council held on 29-09-2000 – Reg.

Resolution : Reviewed.

Item No.3 : Draft Statute of the proposed Prof. G. Ram Reddy Research Academy of Distance Education (GRADE) – Reg.

Resolution : Resolved to approve the Draft Statutes of Prof. G. Ram Reddy Research Academy of Distance Education (GRADE) with the following suggested modifications.

Section- 02. After the words” BRAOU Act., “add the words.” 1982 as amended from time to time”.

Section – 04 After the words, “Appointed by the Academy” add “Either contract or deputation”

Section – 09 (1) (ii) After the words Managing Committee, add “Other than Ex-officio Members”.

Section – 12 (a) After the words the Executive Council of the existing, word “Academy” may be deleted and in place “Dr.BRAOU” may be substituted.

Section – 12 (b) After the words service of the, “add the words” second and subsequent.

Item No.4 : University Campus area in Survey No.62 Guttala Begumpet Village, R.R. District – Allotted to Dr.BRAOU – Request of the A.P. Tourism Development Corporation Ltd. To handover about 5.0 acres of land for development of Durgam Cheruvu – Reg.

Resolution : Executive Council noted the developments of the matter and resolved to inform the government accordingly.

Item No.5 : Term of Rector, Dr.BRAOU – Reg.

Resolution : Resolved to authorise the Vice-Chancellor to extend the present term of Office of the Rector until further orders.

Item No.6 : Dr.BRAOU – Conduct of Convocation for Award of Degrees and Diplomas who were successful in different examinations conducted by the University during 1999, 2000 and 2001 – Reg.

Resolution : Resolved to conduct the Convocation during the last week of February, 2001 and further resolved to authorise the Vice-Chancellor to finalise the name of Chief Guest to be invited.

ItemNo.7 : Starting of New Study Centres – Undergraduate Courses – Academic Year 2000 –2001 Ratification – Reg. (Note 1 of the 90th Finance Committee Meeting.)

Resolution : Executive Council resolved to ratify the action taken by the Vice-Chancellor in having starting the (6) six New Study Centres at the places as shown in the Agenda note during the Academic Year 2000 –2001 at an approximate expenditure of Rs.12.3 lakhs during the Year 2000-2001, as recommended by the Finance Committee.

Item No.8 : Setting-up of the Earth station at the University Campus – consideration for proposals for providing land for the building and sharing expenditure on ground components in the proportion of 40:60 – Reg. (Note 2 of the 90th Finance Committee Meeting.)

Resolution : Executive Council resolved to consider the proposal for setting up of up link KU Band Earth Station in Partnership with the Govt. of A.P. at the Campus for providing land for the building and sharing expenditure on ground components in the proportion of 40:60 i.e., 40% by the University and 60% by the Govt. of A.P. Further resolved to authorise the Vice-Chancellor to spend upto Rs.75.00 lakhs on this Head of Account from already sanctioned Budget for 2000-2001, as and when required, as recommended by the Finance Committee.

Item No.9 : Participation of Prof. G. Sambasiva Rao, Professor of English & Editor to attend the XXXVI International Congress of Asian and North African Studies

INACAS 2000 Secretariat at University of Montreal, CANADA during 27th August – 1st September, 2000 – Post approval/Ratification of Finance Committee/Executive Council – Reg. (Note 3 of the 90th Finance Committee Meeting.)

Resolution : Executive Council resolved to ratify the action taken by the Vice-Chancellor for having permitted Prof. G.S. Rao, Prof. of English & Editor to attend XXXVI International Congress of Asian and North African Studies INACAS – 2000 Secretariat at University of Montreal CANADA during 27th August to 1st September, 2000 and for having sanctioned the eligible amount of Rs.1,25,737/- as an advance to meet 50% of the amount i.e., Rs.62,868.50 from DEC/IGNOU unassigned grant for the year 2000-2001 and the remaining 50% i.e., Rs.62,868.50 from the University funds by treating his period of absence during 26th August to 2nd September, 2000 as on duty, as recommended by the Finance Committee.

Item No.10 : Participation of Dr. Md. Shoukat Hayat, Associate Professor of Urdu to attend the International Distance and Open Learning Conference at University of South Australia, Adelaide, Australia during 11th – 13th September, 2000 – Post approval/Ratification of Finance Committee/Executive Council – Reg. (Note 4 of the 90th Finance Committee Meeting.)

Resolution : Executive Council resolved to ratify the action taken by the Vice-Chancellor for having permitted Md. Shoukat Hayat, Associate Professor of Urdu to attend the International Distance and Open Learning Conference at University South Australia Adelaide Australia during 11th to 13th September, 2000 and for having sanctioned the eligible amount of Rs.1,06,778/- as an advance to meet 50% of the amount i.e., Rs.53,389/- from DEC/IGNOU, Unassigned Grant for the Year 2000-2001, and the remaining 50% i.e., Rs.53,389/- from the University funds by treating his period of absence during 11th – 14th September, 2000 as on duty, as recommended by the Finance Committee.

Item No.11 : Participation of Dr.K.S. Ramana, Asst. Professor of Telugu to attend the International Distance and Open Learning Conference at University of South Australia, Adelaide, Australia during 11th – 13th September, 2000 – Post approval/Ratification of Finance Committee/Executive Council – Reg. (Note 5 of the 90th Finance Committee Meeting.)

Resolution : Executive Council resolved to ratify the action taken by the Vice-Chancellor for having permitted Dr.K.S. Ramana, Assistant Professor of Telugu to

attend the International Distance and Open Learning Conference as University South Australia Adelaide Australia during 11th to 13th September, 2000 and for having sanctioned the eligible amount of Rs.1,06,778/- as an advance to meet 50% of the amount i.e., Rs.53,389/- from DEC/IGNOU, Unassigned Grant for the Year 2000-2001, and the remaining 50% i.e., Rs.53,389/- from the University funds by treating his period of absence during 11th – 14th September, 2000 as on duty, as recommended by the Finance Committee.

Item No.12 : Participation of Dr. Shakeela Khanam Asst. Professor of Hindi to attend the International Distance and Open Learning Conference at University of South Australia, Adelaide, Australia during 11th – 13th September, 2000 – Post approval/Ratification of Finance Committee/Executive Council – Reg. (Note 6 of the 90th Finance Committee Meeting.)

Resolution : Executive Council resolved to ratify the action taken by the Vice-Chancellor for having permitted Dr.Shakeela Khanam, Assistant Professor of Hindi to attend the International Distance and Open Learning Conference as University South Australia Adelaide Australia during 11th to 13th September, 2000 and for having sanctioned the eligible amount of Rs.1,06,778/- as an advance to meet 50% of the amount i.e., Rs.53,389/- from DEC/IGNOU, Unassigned Grant for the Year 2000-2001, and the remaining 50% i.e., Rs.53,389/- from the University funds by treating his period of absence during 11th – 14th September, 2000 as on duty, as recommended by the Finance Committee.

Item o.13 : Participation of Dr. P. Madhusudhan Reddy, Asst. Professor of Geology to attend the International Conference, the University of IOWA, USA during 23rd – 27th July, 2000 – Post approval/Ratification of Finance Committee/Executive Council – Reg. (Note 7 of the 90th Finance Committee Meeting.)

Resolution : Executive Council resolved to ratify the action taken by the Vice-Chancellor for having permitted Dr. P. Madhusudhan Reddy, Assistant Professor of Geology to attend the 4th International Conference on Hydroinformatics at Cedarrapids, IOWA, USA during 23rd – 27th July, 2000 and for having sanctioned the eligible amount of Rs.1,69,149/- as an advance to meet 50% of the amount i.e., Rs.84,574.50 Ps./- from the DEC/IGNOU, Unassigned Grant for the Year 2000-2001, and the remaining 50% i.e., Rs.83,574.50 ps. from the University funds by treating his period of absence during 22nd – 29th July, 2000 as on duty, as recommended by the Finance Committee.

Item No.14 : Enhancement of Imprest amount – Limit of overall expenditure per annum to all Study Centres – Reg. (Note 8 of the 90th Finance Committee Meeting.)

Resolution : Resolved to consider the proposal for enhancement of Imprest amount as mentioned in the Agenda Note and also to fix the maximum permissible amount of Contingent expenditure for the Study Centre upto Rs.5000/- plus Rs.1/- per student per annum, as recommended by the Finance Committee.

Item No.15 : Exam. Branch – Enhancement of Remuneration for valuation of practical Answer – Scripts – Reg. (Note 9 of the 90th Finance Committee Meeting.)

Resolution : Resolved to Consider the enhancement of rate of remuneration from Rs.4/- to Rs.5/- for valuation of Practical Examination Answer Script of U.G. Course offered by this University with immediate effect, as recommended by the Finance Committee.

Item No.16 : Dr.BRAOU – Welfare Scheme to the employees – Medical allowances – Enhancement to the regular employees – Representation of Non-Teaching Employees Association – Reg. (Note 10 of the 90th Finance Committee Meeting.)

Resolution : Resolved to consider the request of the Dr.BRAOU Non-Teaching Employees Association to enhance the existing Medical Allowance from Rs.2400/- to Rs.3000/- per annum , payable in 2 (Two only) equal installments in June and December subject to the condition that to implement the Health Insurance Policy scheme as early as possible. The Insurance contribution /subscription will be met by the University from the enhanced Medical Allowance i.e., Rs.3000/- per annum.

Further it is resolved that the enhancement will be w.e.f. July, 2000 onwards, payable in December, 2000, as the second Installment, as recommended by the Finance Committee.

Item No.17 : Adoption of Scheme of Compassionate appointments to the dependents of deceased Government employees – Quantum of Exgratia – Reg. (Note 11 of the 90th Finance Committee Meeting.)

Resolution : Resolved to consider the adoption of G.O.Ms.No.59 General Admn. (Ser.A) Dept., dated 05-02-1993 for the benefit of the University Employees for payment of

Ex-gratia to the distressed family of the deceased University Employee where spouses/dependent does not avail opportunity of appointment on compassionate grounds and may be granted exgratia as indicated below, as recommended by the Finance Committee.

1)	Class IV	Rs.20,000/-
2)	Non Gazetted Officers	Rs.30,000/-
3)	Gazetted Officers	Rs.40,000/-

Item No.18 : Enhancement of Remuneration to the Academic Counsellors of Undergraduate Programme, Dr.B.R. Ambedkar Open University – 2000-2001 – Reg. (Note 12 of the 90th Finance Committee Meeting.)

Resolution : Resolved to consider the enhance the remuneration to the Academic Counselors of Under Graduate Programme for the existing of Rs.100/- to Rs.180/- for the duration of 2 hours Counselling class effecting from the Academic Year 2000-2001, as recommended by the Finance Committee.

Item No.19 : Purchase of white printing paper and Century Card required for the printing various UG/PG Course material for the year 2000-2001 ratification – Reg. (Note 13 of the 90th Finance Committee Meeting.)

Resolution : Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the Purchase Orders and payment of total cost of Rs.1,28,64,000/- (Rupees one crore twenty eight lakhs sixty four thousand only) towards purchase of 2402 Metric Tons of 60 GSM white printing paper of size 58.5X91.0 EMS of 16.0 Kg. Weight @ Rs.32,000/- per Metric Ton inclusive of all for destination from M/s. Delta Paper Mills Ltd., Bhimavaram for worth of Rs.72,64,000/- and from Surya Chandra Paper Mills Ltd., Mandapeta for worth of Rs.56,00,000/- (Total Rs.1,28,64,000/-) in view of the urgency as stated in the Agenda note, as recommended by the Finance Committee.

Sd.

Sd.

REGISTRAR

VICE-CHANCELLOR

107th Meeting of the Executive Council held on 14th March, 2001 at 3.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Smt. Veena Ish, IAS

Sri B. Kripanandam, IAS

MINUTES OF THE 107TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 14-03-2001 AT 2.00 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. Afzal Mohammad Vice-Chancellor Dr.B.R. Ambedkar Open University Hyderabad.	-	Chairman
2.	Prof. V. Venkaiah Rector Dr.B.R. Ambedkar Open University Hyderabad.	-	Member
3.	Sri G. Sudhir, IAS Secretary to Government Education (HE) Department Government of Andhra Pradesh Hyderabad.	-	Member
4.	Smt. Veena Ish, IAS Addl. Secretary to Government (Budget) Finance & Planning (FW) Department Government of Andhra Pradesh Hyderabad.	-	Member
5.	Sri B. Kripanandam, IAS Commissioner & Director of Collegiate Education Andhra Pradesh Hyderabad.	-	Member
6.	Dr M. Prithvi Raj		Registrar I/c & Secretary to the Executive Council

Item No.1 : Executive Council – Minutes of the 106th Meeting of the Executive Council held on 02-01-2001 – Confirmation of Minutes – Reg.

Resolution : Confirmed.

Item No.2 : Executive Council – Review of action taken on the minutes of 106th Meeting of the Executive Council held on 02-01-2001 – Reg.

Resolution : Reviewed

Item No.3 : Dr.BRAOU – Teaching Staff – CAS Designation of the promotion cadre of Deputy Directors (Student Services), and amendment of the Statute No.8 – Inclusion of Joint Directors (Student Services) in the cadre of Professor – Reg.

Resolution : The Executive Council resolved to approve the designation of Joint Director (SS) in the promotion cadre of Professor and to amend the Statute incorporating the said designation in Statute 8 (2) (iv) as Joint Director (SS) in the classification of Teachers.

Further resolved that a letter may be addressed to the Government for amending the Statute accordingly.

Item No.4 : Dr.BRAOU – Recommendations of the Committee constituted by the Vice-Chancellor, for suggesting Promotional Channel for the employees of the University – For consideration – Reg.

Resolution : The recommendations of the Committee constituted by the Vice-Chancellor for suggesting promotional channel for the employees of Dr.BRAOU was placed before Executive Council. The EC felt that the Report of the Committee should be examined in detail and it I decided to constitute a sub committee, with Vice-Chancellor as Chairman and Rector and Commissioner of Collegiate Education as members, for examining the recommendations of the Report and suggest further action to the Executive Council.

Item No.5 : Dr.BRAOU – Permission to certain Teachers of the University to attend the 20th ICDE World Conference at Dusseldorf, Germany during 1st – 5th April, 2001 – Reg. (Note 1 of the 91st Meeting of the Finance Committee).

Resolution : The Executive Council ratified the action taken by he Vice-Chancellor in having permitted the participation of the under mentioned Teaching Staff members in the 20th ICDE World Conference at Dusseldorf, Germany, during the period from 01-04-2002 to 05-04-2001.

The Executive Council further ratified the action taken by the Vice-Chancellor for having sanctioned financial assistance consists of Air fare including taxes, Registration fee, Perdiem for 7 days (as per rules) the expenditure is limited to

Rs.1,20,000/- (Rupees one lakh twenty thousand only) to each of the following teachers duly meeting 50% of the expenditure from the DEC Unassigned, towards Travel grant and the remaining 50% from University funds and to treat their period of absence from 31-03-2001 to 06-04-2001 as on duty as recommended by the Finance Committee.

1. Prof. P. Ramaiah, Director, SSB
2. Sri Ch. Narsi Reddy, Dy. Director, SSB
3. Sri G. Chakrapani, Asst. Prof. of Sociology

Item No.6 : Dr.BRAOU – Deputation of Prof. V. Venkaiah, Rector, to participate in the 20th ICDE World Conference at Dusseldorf, Germany during 1st – 5th April, 2001 and (i) to visit International Research Foundation for Open Learning Cambridge, England and (ii) visit UKOU. Milton Keynes, London from 6th – 11th April, 2001 – Regarding ((Note 2 of the 91st Meeting of the Finance Committee).

Resolution : The Executive Council ratified the action taken by the Vice-Chancellor in having nominated Prof. V. Venkaiah, Rector to participate in the 28th ICDE World Conference, Dusseldorf, Germany during the period from 01-04-2001 to 05-04-2001 and sanctioned the financial assistance of Rs.1,40,000/- (Rupees one lakh forty thousand only) the said expenditure 50% of the amount i.e., Rs.70,000/- will be met from DEC, Unassigned Travel grant and the remaining 50% i.e., Rs.70,000/- will be met from University Funds and the period of absence during 31st March to 5th April, 2001 will be treated as on duty.

The Executive Council further ratified the Vice-Chancellor's decision to accord permission to Prof.V. Venkaiah, Rector to visit International research Foundation for Open Learning, Cambridge, London, from 06-04-2001 to 11-04-2001 and for having sanctioned financial assistance of Rs.40,000/- (Rupees forty thousand only) duly meeting 50% of the expenditure from DEC Unassigned, towards travel grant and the remaining 50% from the University funds by treating his period of absence during the above period as on duty as recommended by the Finance Committee.

Item No.7 : Dr.BRAOU – Career Advancement Scheme under RPS (UGC) 1996 – Modification Orders – Reg. ((Note 3 of the 91st Meeting of the Finance Committee).

Resolution : The Executive Council resolved to modify the earlier resolution No.5 of 105th Executive Council, held on 29-09-2000 regarding the CAS (RPS)_ 1996, as indicated below, so as to implement CAS under RPS (UGC) 1996 w.e.f. 27-07-1998 or the date of eligibility of the Teacher, whichever is later, extending financial benefit from the date of eligibility, as per the G.O.208 and as per the uniform policy adopted by all other Universities in the State.

He Executive Council further resolved that the orders for payment of arrears from the date of eligibility, will be issued after getting the clarification from the Government, as recommended by the Finance Committee.

Item No.8 : Dr.BRAOU – BUDGET – R.E. for the year 2000-2001 – and B.E. for the 2001-2002 – Approval – Reg. ((Note 4 of the 91st Meeting of the Finance Committee).

Resolution : The Executive Council resolved to approve the revised Estimates for the year 2000-2001 and Budget Estimates for the year 2001-2002 pertaining to this University subject to the condition that the University should examine regarding the increase of user charges as well as enforcing economy measures in order to overcome the deficit in the Budget Estimates to the extent of Rs.27.72 lakhs, as recommended by the Finance Committee.

Item No.9 : Dr.BRAOU Permission to Prof. Afzal Mohammad, Vice-Chancellor, to participate in the Association of Commonwealth Universities (ACU) Conference of Executive Heads, being held at Cyprus during 22-26 April, 2001 and also to visit UKOU during 27-30th April – 2001 – Reg. ((Note 5 of the 91st Meeting of the Finance Committee).

Resolution : The Executive Council resolved to approve the tour programme of Prof. Afzal Mohammad, Vice-Chancellor and permit him to participate in the Conference of Association of Commonwealth Universities (ACU) of Executive Heads a Cyprus during the period from 22-04-2001 to 26-04-2001 and also to visit U.K. Open University, London, during the period from 27-04-2001 to 30-04-2001 for exploring the collaborative research Programmes between the two Universities and also sanction Rs.90,000/- as an advance for the above programmes duly meeting the expenditure from the Unassigned grant of the DEC as recommended by the Finance Committee.

Item No.10 : Dearness Relief to Pensioners – Adoption of (1) G.O. (P) No.182/Fin. & Plg. (F.W.Pen.I) Department, dated : 25-08-2000 & (2) G.O. (P) No.182/Fin. & Plg. (FW.Pen.I_ Department dated : 11-12-2000 (Note 6 of the 91st Meeting of the Finance Committee).

Resolution : The Executive Council resolved to approve the adoption of under mentioned G.Os for extending to the retired employees of the University, the benefit of enhanced dearness relief relating pension/family pension as recommended by the Finance Committee.

- (1) G.O. (P)No.182/Fin. & Plg. (FW.Pen.I) Dept., dt.25-08-2000.
- (2) G.O. (P) No.182/Fin. & Plg. (FW.Pen.I) Dept., dt.11-12-2000

Item No.11 : Dr.BRAOU – Creation of Corpus Fund – Reg. ((Note 7 of the 91st Meeting of the Finance Committee).

Resolution : The Executive Council resolved to approve the creation of Corpus Fund with the name of “Dr.BRAOU Corpus Fund” (DEC) and make appropriate token provision in the budget from the year 2001-2002 to the tune of Rs.100 lakhs and to avail the admissible facility of 25% of share allowed by the DEC as recommended by the Finance Committee.

Item No.12 : Conduct of Eligibility Test – 2001 in April 2001 for admission of students in U.G. Programme – Entrustment of work To M/s. Methodex Systems Limited – Ratification – Reg. ((Note 8 of the 91st Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having entrusted the work relating to Pre-examination and Post – examination of eligibility test 2001 of Dr.BRAOU to M/s. Methodex Systems Limited, Hyderabad meeting the expenditure at a total cost of Rs.07.50 lakhs, as per the terms and conditions of the agreement entered into by the above firm, as recommended by the Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

108th Meeting of the Executive Council held on 10th July, 2001 at 5.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Sri B. Kripanandam, IAS

Sri N. Srinivasa Rao, IES

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Dr.B.R. AMBEDKAR OPEN UNIVERSITY

Prof. AFZAL MOHAMMAD
VICE-CHANCELLOR

Prof. G. Ram Reddy Marg
Road No. 46, Jubilee Hills,
HYDERABAD - 500033 (AP)

CONFIDENTIAL

RESOLUTION FOR CIRCULATION TO ALL MEMBERS OF EXECUTIVE COUNCIL

As per Sec.2 (iv) of A.P. Universities Act (Amendment) Act 1991, and Sec.12 (1), the Registrar of the University is appointed by the Board of Management for a term of three years or less. Also as per Sec.2 (v) of A.P. Universities Act (Amendment) Act 1991 and also Sec.13 (1), the Finance Officer of the University will be appointed by the Board of Management, from the panel given by the Government.

In pursuance of the rule position mentioned above, we have to appoint the senior most Deputy Registrar, Sri V. Syama Sundara Rao as Finance Officer, vide letter No.IS-7384/UE.I.i/97, dt.18.01.2001 issued by the Secretary to Government, Higher Education Department. As such, Sri V. Syama Sundara Rao, Deputy Registrar (Accounts), who is now holding additional charge of Registrar, is relieved and appointed as Finance Officer from the date of his joining.

He will take charge of Finance Officer from Sri Saber Mohiuddin, Deputy Registrar, who is holding the additional charge of Finance Officer.

Consequent upon the appointment of Sri V. Syama Sundara Rao as Finance Officer, the position of Registrar has fallen vacant. The Vice-Chancellor is authorised to appoint the In-Charge Registrar until further orders. This may, however, be placed before the Executive Council in the next meeting for ratification.

Sd.
Vice-Chancellor

1.	Sri G. Sudhir, IAS	-	Sd.
2.	Smt. Veena Ish, IAS	-	Sd.
3.	Sri B. Kripanandam, IAS	-	Sd.
4.	Prof. V. Venkaiah	-	Sd.

MINUTES OF THE 108TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 10-07-2001 AT 5.00 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. Afzal Mohammad Vice-Chancellor Dr.B.R. Ambedkar Open University Hyderabad.	-	Chairman
2.	Prof. V. Venkaiah Rector Dr.B.R. Ambedkar Open University Hyderabad.	-	Member
3.	Sri G. Sudhir, IAS Secretary to Government Education (HE) Department Government of Andhra Pradesh Hyderabad.	-	Member
4.	Sri B. Kripanandam, IAS Commissioner & Director of Collegiate Education Andhra Pradesh Hyderabad.	-	Member
5.	N. Srinivasa Rao, IES Secretary to Govt. (Budget) I/c. Finance & Planning (FW) Dept. Govt. of A.P. Hyderabad.	-	Member
6.	Dr M. Prithvi Raj		Registrar I/c & Secretary to the Executive Council

Item No.1 : Executive Council – Minutes of the 107th Meeting of the Executive Council held on 14-03-2001 – Confirmation of Minutes – Reg.

Resolution : Confirmed.

Item No.2 : Executive Council – review of action taken on the minutes of 107th Meeting of the Executive Council held on 14-03-2001 – Reg.

Resolution : Reviewed.

Item No.3 : R.P.S. (UGC) 1996 to Teachers of the University – Payment of arrears to Teaching Staff – Reg. (Note 1 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having granted permission for the remittance of 20% R.P.S. (UGC) 1996 arrears of Teaching Staff into their respective GPF Account, as recommended by the Finance Committee.

Item No.4 : Dr.BRAOU – Technical Staff on UGC Pay Scale – ‘ON DUTY’ – Reg. (Note 2 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having granted study leave and permitted Dr. (Mrs.) G. Sujatha Dy. Librarian to avail Fulbright Fellowship in U.S.A. from July 2001 to March 2002 (exact dates to be intimated) and to treat the period of absence including Journey period as Study Leave subject to the terms and conditions mentioned below, as recommended by the Finance Committee.

1. The Maximum period of ‘Study Leave’ should not exceed as stipulated by USEFI.
2. The total period of her absence will be treated as ‘Study Leave’ with full pay admissible and allowances as per rules
3. She has to execute a bond binding herself to serve the University on return from leave for a period of five years and in default pay a sum equivalent to the entire leave period salary paid to her during study leave to which she is eligible.

Item No.5 : Purchase of Clothlined Covers – Reg. (Note 3 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the Purchase Order for purchase of 50,000 Nos. Clot lined covers and making payment of Rs.2,32,900/- to M/s. Khadi-N-Crafts, Hyderabad (A State Govt. Agency) in view of the urgency, as recommended by the Finance Committee.

Item No.6 : Purchase of 75 Nos. Uninterrupted Power Supply (UPS) Systems to the Personnel Computers – Reg. (Note 4 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order for Purchase of 75 Nos. Uninterrupted Power Supply systems and making payment of Rs.03,74,100/- to M/s. A.P.S.R.T.C. (A State Govt. Corporation) Hyderabad in view of urgency, as recommended by the Finance Committee.

Item No.7 : Purchase of two (2) nos Heavy Duty Bases to the existing Franking Machines of Kilburn Make –Reg. (Note 5 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released purchase order for the purchase of 2 Nos. Heavy Duty Base to the existing franking Machines and making Payment of Rs.3,69,360/-to M/s. Kilburn Reprographics, Secunderabad in view of urgency, as recommended by the Finance Committee.

Kilburn Pitney Bowers supe Heavy duty base U561 Rs. 1,90,000

Having Auto document feeder sealing facility and

Base control Panel on a speed of 170 cycles per

Minute.

Less cost of the Old base under buy back Rs. 19,000

Net Price Rs.1,71,000

Item No.8 : Purchase of 200 GSM Colour Century Card – Reg. (Note 6 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released of the purchase order for the purchase of 115 Kg of Century Card cover paper and making payment of Rs.3,84,750/- to M/s. Sri Venkateswara Paper Agencies (Pvt.) Ltd., Hyderabad, as recommended by the Finance Committee.

Item No.9 : Dr.BRAOU- Career Advancement Scheme – RPS, 1996 (UGC Scales) – Payment of Arrears – Ratification – Reg. (Note 7 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having permitted the payment of arrears of CAS under RPS (UGC) 1996 to the Teaching Staff with effect from 27-07-1998 or from the

date of eligibility whichever is later pending receipt of clarification from Govt. A.P. in this regard, as recommended by the Finance Committee.

Item No.10 : Introduction of Medical Insurance Policy to the regular employees in place of Medical Allowance of Rs.3,000/- P.A. – Reg. (Note 8 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved for the introduction of Health Insurance Scheme to the Regular Employees of Dr.BRAOU with maximum payment of Rs.2700/- insurance premium to each regular employee. Further resolved to authorise Vice-Chancellor to fix the amount reducing the rate of existing medical allowance payable restricting the amount to a maximum of Rs.1500/-, as recommended by the Finance Committee.

Item No.11 : Dearness Allowance to the Teaching & Non-Teaching Employees of the University – Increase of D.A. – Adoption of G.O. – Ratification – Request – Reg. (Note 9 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the payment of revised D.A. to the regular employees of Dr.B.R. Ambedkar Open university, involving the additional financial commitment to the tune of Rs.18,69,140/- per Annum on par with Govt. Employees, as recommended by the Finance Committee.

ItemNo.12 ; Receptionist – Upgrading – representation of Smt. T.Leelamma, Receptionist – Request for allowing Higher Pay Scales – Reg. (Note 10 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to address the matter to Government of Andhra Pradesh since upgradation of the post of receptionist is to be considered by the Government of Andhra Pradesh only, and also to examine if she can be covered by special temporary promotion scheme, as recommended by the Finance Committee.

Item No.13 : Representation of MBA III Year (1998 Batch) students regarding enhancement of tuition fee – Reg. (Note 11 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved not to accede request of the MBA students of Final Year belonging to 1998 batch since enhancement of tuition fees is general rule enforced in all Universities, as recommended by the Finance Committee.

Item No.14 : Enhancement of remuneration to the Academic Counsellors of P.G. Programmes, certificate courses, of Dr.BRAOU – 2001-2002 Reg. (Note 12 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to enhance the remuneration to the Academic Counsellors of P.G. Programmes and Other Diploma Courses from the current Financial Year to the extent of Rs.50/- in each of the Courses viz., MBA, all P.G. Courses, BLISc/BPR, P.G. Diploma and CPFN, as recommended by the Finance Committee.

Item No.15 : University Examinations – Enhancement in the rates of remuneration to Teachers for valuation of Answer Scripts and enhancement of Remuneration to Addl. Chief Examiners – Reg. (Note 13 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to enhance the remuneration to Examiners who value U.G. and P.G. Answer Scripts from Rs.5/- to Rs.6/- and from Rs.6/- to Rs.7/- respectively. Further resolved to enhance the remuneration to Additional Chief Examiners of U.G. and P.G. Courses from Rs.200/- to Rs.225/- per day from the next spot valuation onwards, as recommended by the Finance Committee.

Item No.16 : AVPRC – Extension of teleconferencing through DD-8 Channel from 24-06-2001 to 16-06-2002 – Financial Sanction – Approval – Request – Reg. (Note 14 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having renewed the contract w.e.f. 24-06-2001 for organising teleconferencing with D.D. Kendra, Hyderabad with existing rates on an Yearly Basis incurring Yearly expenditure of Rs.14,50,000/- meeting the expenditure from DEC Grants, as recommended by the Finance Committee.

Item No.17 : Providing accommodation for the State Bank of Hyderabad Branch at the University Campus, Jubilee Hills, Hyderabad as full fledged bank branch – Reg. (Note 15 of the 92nd Meeting of the Finance Committee).

Resolution : The Executive Council resolved to enhance the rent payable by the S.B.H., BRAOU Branch situated in the Dr.BRAOU Campus duly authorising the Vice-Chancellor to fix the rent per square feet not exceeding Rs.5/- per Sft., as recommended by the Finance Committee.

Item No.18 : Dr.BRAOU – Estt. – Promotion of certain Administrative Officers on lien vacancies – Ratification – Reg.

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor for having appointed Sri M. Srinivas, Assistant Registrar and Sri M. Sudhakar, Assistant Registrar as Deputy Registrars and Sri N. Krishnabrahmam, Superintendent and Sri N. Narayana Swamy, Superintendent as Assistant Registrars on the recommendations of the Selection Committee by promotion on temporary basis in the resultant lien vacancies.

Item No.19 : Adoption of G.O.Ms.No.268, dated 29-10-1991 – Entitlement to full pay in lieu of half pay leave for period of six months – Employees suffering from Renal Failure.

Resolution : The Executive Council resolved to adopt the G.O.Ms.No.268 Finance & Planning (Fin. F.R.I) Department dated 29-10-1991 for extending the availment of full pay to the extent of six months in lieu of half pay leave a credit subject to the conditions laid down in the G.O. by the employees suffering from Leprosy/Tuberculosis/Cancer/Heart diseases/ Mental Illness and Renal failure, with effect from the date of approval. i.e. 10-07-2002.

Item No.20 : Dr.BRAOU – Estt. – Appointment of Incharge, Registrar – Dr. M. Prithvi Raj, Joint Director (SS) (Professor Cadre) – Ratification – Reg.

Resolution : The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having appointed Dr.M. Prithvi Raj, Joint Director (SS) and Development Officer as Incharge Registrar until further orders with effect from the date of assuming charge i.e. 29-01-2001.

Item No.21 : Dr.BRAOU – Recommendations of the Sub-Committee constituted to examine the promotional channel for the employees of Dr.B.R. Ambedkar Open University – Reg.

Resolution : The Executive Council resolved to further examine the report by the same Sub-Committee to take final decision in the matter.

Item No.22 : Dr.BRAOU – System Engineer – Implementation of Career Advancement Scheme under RPS 1996 – Proposals – for consideration – Reg.

Resolution : The Executive Council resolved to get necessary information from the IGNOU on the matter and suggest necessary action accordingly.

Sd.

REGISTRAR

Sd.

VICE-CHANCELLOR

109th Meeting of the Executive Council held on 13th August, 2001 at 3.30 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. Afzal Mohammad Vice-Chancellor

Prof. Afzal Mohammad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Smt. Veena Ish, IAS

Sri B. Kripanandam, IAS

MINUTES OF THE 109TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 13-08-2001 AT 3.30 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. Afzal Mohammad Vice-Chancellor Dr.B.R. Ambedkar Open University Hyderabad.	-	Chairman
2.	Prof. V. Venkaiah Rector Dr.B.R. Ambedkar Open University Hyderabad.	-	Member
3.	Sri G. Sudhir, IAS Secretary to Government Education (HE) Department Government of Andhra Pradesh Hyderabad.	-	Member
4.	Sri B. Kripanandam, IAS Commissioner & Director of Collegiate Education Andhra Pradesh Hyderabad.	-	Member
5.	Dr M. Prithvi Raj	Registrar I/c & Secretary to the Executive Council	

Item No.1 : Executive Council – Minutes of the 108th Meeting of the Executive Council held on 10-07-2001 – Confirmation of Minutes – Reg.

Resolution : Confirmed.

Item No.2 : Executive Council – Review of action taken on the minutes of 108th Meeting of the Executive Council held on 10-07-2001 – Reg.

Resolution : Reviewed.

Item No.3 : Appointment of Executive Director GRADE – Reg.

Resolution : In view of the circumstances explained in the proposal, resolved to approve the proposal of the Vice-Chancellor to appoint first Executive Director of GRADE by observing the principle of Seniority of the Professors as per clause 12 (a) of Statute of GRADE.

Item No. 4 : Appointment of Finance Officer – Reg.

Resolution : Resolved to approve the pay scale of Finance Officer to Sri V. Shyam Sunder Rao as Finance Officer. It is further resolved to consider his request to relieve him s Finance Officer pending Government approval for appointing a regular Finance Officer for which University should initiate necessary action immediately. The Vice-Chancellor is authorised to appoint Incharge Finance Officer in his place from among the Dy. Registrars, changing the pay and allowances of the Deputy Registrar admissible from the post of Finance Officer.

Item No.5 : Amendment to the Statute for the provision of nominee of DEC on the Search Committee for a selection of Vice-Chancellor, as resolved by MHRD, Govt. of India – Reg.

Resolution : Resolved to submit a comprehensive proposal to the Government for the amendment of Dr.BRAOU Act, including the provision for a nominee of DEC on the Search Committee for the selection of the Vice-Chancellor.

Item No.6 : 10th Convocation of University fixing the date, invitation of Chief Guest, Eminent Personalities for conferring Honorary Degrees – Reg.

Resolution : Resolved to consider to hold the 10th Convocation of the University in the 3rd week of November, 2001 by inviting Dr. H. Ian Macdonald, Chairman, COL for delivering the Convocation address.

Item No.7 : Setting up of an Earth Station – Signing of Memorandum of Understanding (MOU) with Government of Andhra Pradesh – Reg.

Resolution : Resolved to approve the action taken by Vice-Chancellor, that the University makes suitable land available for setting up a KU – Band Earth Station at the University Campus, and revise the draft M.O.U. to be entered with Government of Andhra Pradesh accordingly.

Item No.8 : Request of the APTDC Limited to make joint efforts for development of Durgam Cheruvu Area – reg.

Resolution : Resolved to allow APTDC Limited for laying a promenade passing along the F.T.L., contour within the Campus, for the development of tourism at Durgam Cheruvu Lake. Further resolved to have a clear mark-out of the boundary of the land belonging to the University, covered by the water also, so as to enable the University to identify its legal Ariel extents.

Item No.9 : Participation of Prof. Afzal Mohammad in ACU Conference of Executive Heads held at Cyprus – Payment of balance expenditure incurred –Reg.

Resolution : Resolved to ratify the action of the Vice-Chancellor for having incurred an additional expenditure of Rs.25,054/- towards T.A., D.A. and Miscellaneous expenditure, to attend the A.C.U. Conference of executive Heads, held at Cyprus, and also visiting British Open University, London, during the period from 22nd to 30th April, 2001.

Item No.10 : Implementation of Career Advancement Scheme under RPS 1996 to System Engineer of Dr.B.R. Ambedkar Open university – Information – Consideration – Reg.

Resolution : Resolved to authorise the Vice-Chancellor to examine the case of Sri N. Damodarabbai, Systems Engineer for extending the suitable Pay Scale.

Item No.11 : Sanction of enhanced medical Reimbursement to Sri O. Komaraiah, Sweeper-Request – Reg.

Resolution : Resolved to approve the request of Sri O. Kiomaraiah, Sweeper for allowing him to draw the enhanced Medical re-imbursement, by relaxing the date of implementation of the Scheme (being 27-07-2000), as earlier approved by Executive Council through their Resolution No.20 dated 27-07-2000, as one time measure and special case only.

Item No.12 : permission to Re-advertise the vacant posts in different Categories – Reg.

Resolution : Resolved to approve the proposal for re-advertising vacant posts already notified earlier and also the existing vacant posts .

Item No.13 Promotion to Non-teaching Staff and to consider the feeder posts to the Technical Employees of Dr.B.R. Ambedkar Open University, as suggested by the Sub-Committee of the Executive Council – Reg.

Resolution : Resolved to accept the recommendations of the Sub-Committee of Executive Council for effecting promotions to Non-teaching Staff and to consider the creation of additional feeder posts to the technical Employees of Dr.B.R. Ambedkar Open University, under self financing scheme and not asking the Government to include them in the block grant of the University. It is further resolve to fill the posts as suggested by the Sub-Committee on a Contractual Basis for a period of three years, after undertaking Bonds from the eligible employees.

Item No.14 : To consider the proposal for appointing Additional technical and Administrative Staff to meet the requirements – On Contract Basis as permitted by the Government through letter No.25407/U.E.I.1./99, dated 21-06-2000 – Reg.

Resolution : Resolved to approve the proposal to appoint the technical and Administrative Staff on Contract Basis, for a period of three years, as per the permission obtained from the Government through Lr.No.25407/U/E.I.1/99, dated 21-06-2000. The expenditure on this shall be met from University funds outside the block grant. The appointments shall be made after undertaking Bonds from the eligible employees.

Item o.15 : A.P. Revised UGC Scales of Pay 1996 – Clarification on implementation of Career Advancement Scheme – Reg.

Resolution : Resolved to adopt G.O.Rt.No.535 Higher Education (UE.II.1) Department, dated21-07-2001 for implementation of Career Advancement Scheme to all eligible teachers as suggested in the G.O.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

CIRCULAR RESOLUTION

TO

The Members of the Executive Council
Dr.B.R. Ambedkar Open University

Dear Sir/Madam,

This is to bring to your kind notice that it was resolved in the 109th Executive Council Meeting, held on August 13, 2001 to invite Dr. H. Ian Macdonald, Chairman of the Commonwealth of Learning (Vancouver, Canada), as a Chief Guest to deliver the Convocation Address at the 10th Convocation of the University, scheduled for 24th November, 2001. Accordingly, the Vice-Chancellor had informed Dr. Macdonald and asked for his consent. In response to the Message sent by the Vice-Chancellor to Dr. Macdonald (Copy enclosed), Dr. Macdonald has sent a fax message, dated : August 28, 2001, (Copy enclosed) in which he has presumed that an Honorary Degree will be conferred on him in this Convocation.

Although there was absolutely no mention anywhere in the message sent by the Vice-Chancellor of conferring an Honorary Degree, Dr. Macdonald, somehow, expects that Honorary Degree will be conferred on him.

To save the Executive Council and the Vice-Chancellor as well as Dr. Macdonald from embarrassment, it is now proposed that Dr. Ian Macdonald who will be the Chief Guest at the X convocation, may also be decorated with an Honorary Degree (Honoris Causa) of the University.

Dr. Ian Macdonald has been formerly Deputy Finance Minister in the Government of Canada, and he is Emeritus Chancellor of the York University of Canada. Presently he is holding the most prestigious position of the Chairman of the Commonwealth of Learning (COL) and his contribution to Distance Education and Open Learning in the Commonwealth countries is highly regarded and acclaimed. As such, it will be quite befitting if the Executive Council may agree to resolve to confer Honoris Causa on Dr. Ian Macdonald.

It may not be out of place to mention that here that the University has already conferred an Honorary Degree on Dr. James A. Maraj, who was first President of Commonwealth of Learning, in 1990.

If agreed, Dr. Macdonald will be informed accordingly and necessary action will be initiated.

Sd.
(Afzal Mohammad)
Chairman

Sri G. Sudhir, IAS
Secretary to Government
Education Department (HE)

Sd/.

Smt. Veena Ish, IAS
Adl. Secretary to Govt.
Finance & Planning (FE) Dept.

Sd/.

Sri K. Ambarish, IAS
Commissioner & Director of Collegiate Education

Sd/.

Prof. V. Venkaiah
Rector
Dr. BRAOU

Sd/.

Special Meeting of the Executive Council held on 25-11-2001 at 3.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Sri M. Balaji Singh

Sri B. Kripanandam, IAS

**Dr.B.R. AMBEDKAR OPEN UNIVERSITY
PROF.G. RAM REDDY MARG, ROAD NO.46, JUBILEE HILLS, HYDERABAD
EXAMINATION BRANCH**

LIST OF ELIGIBLE MERITORIOUS STUDENTS FOR THE AWARD OF GOLD MEDALS/BOOK PRIZES AT THE TENTH CONVOCATION TO BE HELD ON SUNDAY THE 25TH NOVEMBER 20012 (FOR THE ACADEMIC YEARS 1997-98 ,1998-99 1999-2000 & 2000-2001) INDICATING FACULTY, MARKS SECURED AND PERCENTAGE OF MARKS.

SL. NO.	NAME OF THE GOLD MEDAL	CONDITION FOR AWARD	FOR THE ACADEMIC YEAR	NAME OF THE CANDIDATE WITH HALL TICKET NO. & FACULTY	MARKS SECURED	PERCENTAGE
01.	SMT. SUSHEELA NARAYAN	To the student who secures the highest aggregate marks in	1997-1998	R.V. SESHADRI 2995/77564	1161/1600	72.562%

	A REDDY GOLD MEDAL	B.A./B.Com/B.Sc course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1998-1999	K. GURU RAJESH 0896/05991	1176/1600	73.500%
			1999-2000	JOSHNA PALAPATI 1791/63172	1197/1600	74.812%
			2000-2001	P. SAMPATH KUMAR 1498/16364	1230/1600	76.875%
02.	V.R. NARLA MEMORIAL GOLD MEDAL	To the student who secures the highest aggregate marks in B.A., course by passing al the subjects within the minimum period prescribed by the University for the completion of the course	1997-1998	B.SOWJANYA 0295/37234	1009/1600	63.062%
			1998-1999	ZAFAR UNNISA BEGUM 0996/25783	1158/1600	72.375%
			1999-2000	B.SURYANAR AYANA 8397/69247	1129/1600	70.562%
			2000-2001	AYESHA BEGUM 2298/21794	1040/1600	65.000%
03.	SAVERA GOLD MEDAL	To the student who secures the highest aggregate marks in B.Com., course (Optional subjects of II & III years) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	1997-1998	D. UMASANKAR 1895/67519	834/1200	69.500%
			1998-1999	CH. SRINIVAS 0296/94161	874/1200	72.833%
			1999-2000	N. PRAMEELA 0597/53096	881/1200	73.416%
			2000-2001	P. SAMPATH KUMAR 1498/16364	923/1200	76.875%
04.	THUMMAL A DANANJAY A CHOWDAR Y MENIRUAK GOLD MEDAL	To the student who secures the highest aggregate marks in B.Sc course by passing al the subjects within the minimum period prescribed by the University for the completion of the	1997-1998	R.V. SESHADRI 2995/77564	1161/1600	72.562%
			1998-1999	K.GURU RAJESH 0896/05991	1176/1600	73.500%
			1999-2000	JOSHNA PALALPATI	1197/1600	74.812%

		course	2000-2001	1797/63172 M.MADHUSUD HANA RAO 0398/02937	1201/1600	75.062%
05.	KAVURI CHALAPAT HI RAO GOLD MEDAL	To the student who secures the highest aggregate marks in the B.Com (Telugu Medium) course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1997-1998	P.MOHAN KUMAR 1895/67495	1011/1600	63.187%
			1998-1999	V. HARI PRIYA 0296/00670	1065/1600	66.562%
			1999-2000	N. PRAMEELA 0597/53096	1120/1600	70.000%
			2000-2001	R.MAHESH BABU 1498/16336	1028/1600	64.250%
06.	SAMALA JAYAPRAD A VENKATA RANGA REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in II & III year Geology by passing al the subjects within the minimum period prescribed by the University for the completion of the course.	1997-1998	RAJINI DEVI 2995/79442	317/400	79.250%
			1998-1999	K.GURU RAJESH 0896/05991	294/400	73.500%
			1999-2000	G. VENNELA 2997/38055	355/400	88.750%
			2000-2001	M. MADHUSUDN ANA RAO 0398/02937	354/400	88.500%
07.	T. SUBBARA MI REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in the Bachelor Degree in Public Relations by passing all the subjects within the prescribed by the University for the completion of the course.	1997-1998	GOWRI DIWAKER 3097/87112	600/800	75.000%
			1998-1999	A. MAMATA 1798/188251	602/800	75.333%
			1999-2000	SWARNA PRABHA SUKUMAR 2599/81166	515/800	64.375%
08.	SRI VENKATES WARA TRADERS GOLD MEDAL	To the student who secures the highest aggregate marks in BLISc course by passing all the subjects within the minimum period prescribed by the	1997-1988	S. VENKATA NAGA DURGA 1897/177044	552/800	69.000%
			1998-1999	S. VENKATA SUBBAYAMM A 1898/178149	602/800	75.333%
			1999-2000		575/800	71.875%

		University for the completion of the course.		A. NAGALAK SHMI B. 2599/171315		
09	PROF G. RAM REDDY GOLD MEDAL	To the student who secures the highest aggregate marks in M.A. (PS & PA) course by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	1997-1998 1998-1999 1999-2000 2000-2001	C.VASUDEVA RAO 1795/24261 C. VENKATA SATYA PRASAD 0396/036058 M. SASHI BHUSHAN 0397/037555 K. ANITHA 2398/039181	483/800 503/800 479/800 528/800	60.37% 62.87% 59.87% 66.00%
10	PROF. A.A.N. RAJU GOLD MEDAL	To the student who secures the highest aggregate marks in the MLISC course by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1999-2000 2000-2001	K. SHEMA PRAKASH 2398/078093 T.NANDA GOPALA SARMA 2399/071091	603/800 555/800	75.375% 69.375%
11.	SRI NAGIAH SETTY GOLD MEDAL	To the student who secures the highest aggregate marks in B.Sc (Chemistry) by passing all the subjects within the minimum period prescribed by the University for the completion of the course	1999-2000 2000-2001	HABEEB MERAJ URRAB ANSARI 2297/35507 DANDA RAMESH 1698/18354	327/400 299/400	81.750% 74.750%
12	SMT. PAPPU SITA RAMAM MEMORIAL GOLD MEDAL	To the best female student who secures the highest aggregate marks in M.A. (PA) by passing all the subjects within the minimum period prescribed by the university for the completion of the course	1999-2000 2000-2001	Y. VEERA RAGHVAMMA 1497/037094 K. ANITHA 2398/039181	457/800 528/800	57.12% 66.00%

13	JUSTICE K. UMA MAHESWARI BOOK PRIZE	To the best women student in B.A. Special Telugu (Final Year by passing all the subjects within the minimum period prescribed by the University or the completion of the course.	1997-1998	N.JYOTHI SREE 0795/53821	144/200	72%
			1998-1999	J. SIVA RANI 2896/93516	131/200	65.500%
			1999-2000	M. RAJITHA RANI 0697/54159	139/200	69.500%
			2000-2001	D. PADMAVATHI E. 9698/56456	144/200	72.000%
14	PROF. VENKATA RAMAM BOOK PRIZE	To the women student who secures highest marks in M.Sc (Maths) by passing all the subjects within the minimum period prescribed by the University for the completion of the course.	1997-1998	P.VAHEEDA KHANNAM 0895/34450	607/800	75.87%
			1998-1999	M. JYOTHI 1996/026318	498/800	62.25%
			1999-2000	G. VENKATA NAGA LALITHA 0397/027263	606/800	75.75%
			2000-2001	SK. IRSHAD BEGUM 0398/028148	614/800	76.75%

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

110th Meeting of the Executive Council held on 10th December, 2001 at 4.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. V. Venkaiah

Sri G. Sudhir, IAS

Sri M. Balaji Singh

Sri K. Ambarish, IAS

MINUTES OF THE 110TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 10-12-2001 AT 4.00 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. V.S. Prasad Vice-Chancellor	-	Chairman
2.	Prof. V. Venkaiah Rector	-	Member
3.	Sri K. Ambarish, IAS Commissioner and Director of Collegiate Education	-	Member
4.	Sri M. Balaji Singh Joint Secretary, Finance	-	Member
4.	Dr. M. Prithvi Raj Registrar		Secretary

The Vice-Chancellor welcomed the Honourable members of the Executive Council and moved a resolution expressing a sense of appreciation of service rendered by Prof. Afzal Mohammad, former Vice-Chancellor.

The Vice-Chancellor has briefed the Honourable Members about the initiatives he has taken during the last one and half months after assuming the charge as Vice-Chancellor of the University. Then the Agenda items were taken up for discussion.

Item No.1 : Executive Council – Confirmation of minutes of 109th Meeting of the Executive Council held on 13-08-2001.

Resolution : Confirmed

Item No.2 : Executive Council – Review of action taken on the minutes of 109th Meeting of the Executive Council held on 13-08-2001.

Resolution : Reviewed.

Item No.3 : Dearness Allowance – Enhancement Orders issued vide G.O.(P)No.690 dated 13-11-2001 – Adoption of the same for the benefit of the BRAOU teaching and non-teaching employees.

Resolution : Resolved to defer the matter.

Item No.4 Sanction of two advance increments for Ph.D. holders.

Resolution : Resolved to defer the matter and seek further clarification from the Government.

Item No.5 : Appointments – Appointment of Statutory and other positions in the University.

Resolution : Resolved to approve the following appointments for a period of two years from the date of their assumption.

1.	Rector	-	Prof. K. Kuppuswamy Rao
2.	Executive Director, GRADE	-	Prof. V. Venkaiah
3.	Director (Academic)	-	Prof. P. Ramaiah
4.	Director (Student Services)	-	Dr. U. Subba Rao
5.	Director (Material Production)-		Prof. S.V. Rajasekhara Reddy

It is resolved to enhance the honorarium to all the Directors at the rate of Rs.400/- per month. It is further resolved that a honorarium of Rs.500/- may be paid to the Executive Director, GRADE.

Item No.6 : Any item with the permission of the Chairman.

Resolution : Fellowships under the scheme of Asian Association of Open Universities (AAOU) – Exchange of visits.

Resolved to institute two fellowships at GRADE (Dr.BRAOU) for promoting research and exchange of scholars' visits under Distance Education Council (DEC) . The AAOU has recommended to all the members institutions including Dr.BRAOU which is also a member of AAU to institute fellowships to promote exchange of visits of scholar among the Asian Open Universities. The period of fellowship is maximum of one month and the University will pay only an honorarium of Rs.1,000/- per day. The travel and other expenses of the scholars will be borne by the sponsoring institutions. The financial commitment to the University will be a maximum of Rs.60,000/- per annum. The same will be met from the DEC funds. The similar pattern is adopted by Indira Gandhi National Open University.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

111th Meeting of the Executive Council held on 26th February, 2002 at 5.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad
Prof. V. Venkaiah
Sri G. Sudhir, IAS
Sri M. Balaji Singh
Sri K. Ambarish, IAS

Special Meeting of the Executive Council held on 15th March, 2002 at 5.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad
Prof. V. Venkaiah
Sri G. Sudhir, IAS
Sri M. Balaji Singh

Sri K. Ambarish, IAS

MINUTES OF THE 111TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 26-02-2002 AT 5.00 P.M. IN THE VICE-CHANCELLOR'S CHAMBERS.

MEMBERS PRESENT

1.	Prof. V.S. Prasad Vice-Chancellor	-	Chairman
2.	Prof. K. Kuppaswamy Rao Rector	-	Member
3.	Sri G. Sudhir, IAS Secretary to Govt. Higher Education Govt. of A.P. Hyderabad	-	Member
4.	Sri K. Ambarish, IAS Commissioner and Director of Collegiate Education	-	Member
5.	Sri M. Balaji Singh Joint Secretary, Finance	-	Member
5.	Dr. M. Prithvi Raj Registrar		Secretary

Item No.1 (a) :Executive Council – Confirmation of minutes of 110th Meeting of the Executive Council held on 10-12-2001

Resolution : Confirmed

(b) Matters arising out of the above.

Resolution : Reviewed

Item No.2 : Approval of the Selection Committee recommendations under CAS – Reg.

Resolution : Resolved to approve the recommendations of the Selection Committee under Career Advancement Scheme pertaining to Dr.G. Chakrapani, Asst. Professor of Sociology subject to fulfillment of provisions mentioned in G.O.Ms. No.208 dated 29-06-1999 and G.O.Rt.No.535 dated 21-07-2001.

Item No.3 : Approval of the Selection Committee Report of backlog posts.

Resolution : Resolved to approve the recommendations of the Selection Committee under limited recruitment of backlog vacancies for the posts of Asst. Professor of

Commerce (ST) and Producer (AVPRC) ST (Woman). The following candidates for the above posts have been approved for the appointment in the respective cadres in the University.

1. Sri I. Anand Pawar as Asst. Professor of Commerce (ST) in the pay scale of Rs.8000-275-13500 (UGC).
2. Ms. D. Udayani as Producer, AVPRC (ST Woman) in the pay scale of Rs.8000-275-13500 (UGC).

Item No.4 : Appointment - Appointment of Statutory and other positions in the University – Proposals for ratification.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for having appointed Prof. P. Narasaiah, Professor of Public Administration as Director, CSTD for a period of two years with an honorarium of Rs.400/- per month. Further, resolved to ratify the action taken by the Vice-Chancellor for payment of honorarium of Rs.400/- per month to Controller of Examinations.

Item No.5 : Sanction of two advance increments for Ph. D. holders.

Resolution : Resolved to defer the matter until the clarification is received from the Govt.

Item No.6 : Allegation against Sri V. Madduleti, Asst. Director under suspension – Enquiry Report – Reg.

Resolution : The Executive Council on perusing the report submitted by the Committee, earlier constituted by the Vice-Chancellor as recommended by Executive Council at its meeting held on 06-10-2001, has come to the conclusion that out of the eight allegations made against Sri V. Madduleti three allegations were proved to be serious in nature and two are proved to be administrative lapses. The Executive Council invoking the provisions under rule 11 (4) (a) and (5) (a) resolves as follows.

1. Withholding of two increments with cumulative effect.
2. Issue of censure for irregularities with a warning that any lapse in future will be viewed most seriously.
The suspension orders No.81-1/RP/2001-2002 dated 06-10-2001 served on Sri V. Madduleti may be revoked.

Item No.7 : Finance Committee recommendations

Resolutions :

- 7.1 : Enhancement of Maintenance Charges (Rent, Water & Electricity) payable to the Study Centres . (Item No.1 of the 93rd Finance Committee).

The Executive Council resolved to approve the enhancement of the charges payable to the Study Centres w.e.f. 01-04-2002 as indicated below:

Student Strength of the Study Centre	Rate payable w.e.f. 01-04-2002
I. Upto 250 students	Rs.500/-
II. Above 250 students	Rs. 500/- + Total student strength exceeding 250 X Rs.01.50 paise per student subject to a maximum of Rs.2500/-

- 7.2 : Enhancement of remuneration to the Principal and part time Co-ordinators and part-time Non-teaching staff at the Study Centres – from 1st April 2002 (Item No.2 of the 93rd Finance Committee)

The Executive Council resolved to approve the enhancement of remuneration payable to the Principal and other part-time staff working at Study centre w.e.f. 01-04-2002 as indicated below:

Sl. No	Designation	Strength of Study centres	Recommended rated of Honorarium
1.	Principal	Upto 500 Above 500	Rs.500/- Rs.750/-
2.	(a) Coordinator (Part time)	Upto 500 Above 500	Rs.700/- Rs.1000/-
	(b) Asst. Coordinator (Consolidated amount)	If the strength exceeds 2000	Rs.600/-
3.	Junior Asst-cum-Typist		Rs.750/-
4.	Office Attender		Rs.600/-

5.	Watchman		Rs.250/-
6.	Sweeper		Rs.250/-
7.	Scavenger		Rs.250/-

7.3 : Procurement of Video Equipment for KU Band Transmission (Item No.3 of 93rd Finance Committee).

The Executive Council resolved to approve the sanction for procurement of the video equipment as detailed in agenda note to the tune of Rs.104.00 lakhs from the firms proposed in the agenda note in order to met the requirements for the live transmission and telecast of lessons on the KU Band duly meeting the expenditure from he DEC grants and following prescribed purchase procedure.

7.4 : Dearness relief payable to pensioners – Enhancement (Item No.4 of 93rd Finance Committee).

The Executive Council resolved t approve he adoption of Govt. orders mentioned in the agenda note enhancing the rates of Dearness Relief payable to pensioners of this University w.e.f. 01-07-2000 and other order enhancing w.e.f. 01-01-2001as contained in the G.Os.

Further resolved to approve the E.C. to authorise the Vice-Chancellor to sanction the Dearness relief as and when Govt., enhances the rates from time to time and issues G.O. Accordingly.

7.5. : Implementation Group Gratuity Scheme to the employees of Dr.B.R. Ambedkar Open University. (Item No.5 of 93rd Finance Committee).

The Executive Council resolved to approve the Group Gratuity Scheme to the regular employees of this University as detailed in agenda note as proposed by the LIC of India, PGS, Hyderabad and meeting the entire expenditure from the funds of this University. The University will enter into MOU with the LIC of India.

7.6 : Enhancement of remuneration payable to the Chief Superintendents and Addl. Chief Superintendents of Science Practical Examinations (Item No.6 of 93rd Finance Committee).

The Executive Council resolved to approve the enhancement of the remuneration payable to Chief Superintendents and Additional Chief Superintendents of the Science

Practical Examinations on par with the rates payable to the theory examinations enhancing the rates from Rs.60 to Rs.100/- and from Rs.50/- to Rs.80/- respectively to the Chief and Additional Chief with effect from 01-04-2002.

- 7.7 : Enhancement of honorarium payable for evaluating the dissertation for each examiner for the M.Phil and Ph.D Courses (Item No.7 of 93rd Finance Committee).

The Executive Council resolved to approve the enhancement of the honorarium payable to each examiner examining the Dissertation/Thesis of M.Phil and Ph.D. Programmes enhancing honorarium from Rs.200/- to Rs.500/- with effect from 01-04-2002.

- 7.8 : The outstanding works in the GRADE : Building/Guest House- Administrative sanction for Rs.20,50,000/- (Item No.8 of 93rd Finance Committee).

The Executive Council resolved to ratify the action taken by the Vice-Chancellor in regard to the administrative sanction accorded towards meeting the expenditure for the outstanding items of the work of GRADE Building to the tune of Rs.20.50 lakhs as detailed in the agenda note and to execute the items of works duly following the prescribed procedures.

- 7.9 : Construction of First Floor for GRADE (Guest House) – Estimate for Rs.27.50 lakhs for Administrative Sanction (Item No.9 of 93rd Finance Committee).

The Executive Council resolved to accord administrative sanction for the estimates prepared according to S.S.R. rates to the tune of Rs.27.50 lakhs towards the expenditure to be incurred for the construction of the First Floor over the GRADE Building at the University Campus duly meeting the expenditure from the grants of DEC sanctioned for the purpose and following the prescribed procedures of calling for Tenders and entering into agreements with the successful Tenderer.

- 7.10 : Dearness Allowance to the Teaching & Non-teaching employees for the University – Enhancement – Adoption of G.O. (Item No.10 of 93rd Finance Committee).

The Executive Council resolved to ratify the action taken by the Vice-Chancellor in according sanction towards the payment of enhanced D.A. to the employees of this University duly adopting G.O. (P) No.690 Finance (P-I) Department, dated:13-11-2001 and subsequent G.O.(P)No.754 Finance department dated:19-12-2001.

- 7.11 : AVPRC – Production of Video Lessons – Purchase of Betacam Tapes (Item No.11 of 93rd Finance Committee).

The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order for the purchase of 150 nos. of Betacam Video tapes Sony make of 60 minutes and 200 nos. of Betacam Video Tapes of Sony make

of 0.30 minutes with M/s. Ferrari Video, Hyderabad worth of Rs.3,02,750 (Rupees Three lakhs two thousand seven hundred and fifty only).

- 7.12 : Purchase of Video Equipment from M/s. Sony Corporation, Hongkong (Item No.12 of 93rd Finance Committee).

The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order with M/s. Sony Corporation of Hong Kong Limited, Hong Kong for the purchase of Video equipment as detailed in the agenda note worth of Rs.16,560 U.S. Dollars equivalent to Indian Currency of Rs.8,10,950/- (Rupees Eight Lakhs Ten Thousand Nine Hundred and Fifty Only) duly meeting the expenditure from the grants of DEC.

- 7.13 : Purchase of paper for printing of course material required for the year 2001 – 2002 (Item No.13 of 93rd Finance Committee).

The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order for the purchase of White Printing paper required for the printing of course material with M/s. Sai Prakash Sudershanam Industries Limited, Hyderabad for the supply of 194 Metric tonnes of Double Dummy 60 GSM sheets of white printing paper at the lowest rate of Rs.29,000/- per Metric Ton and with M/s. A.P. State Trading Corporation, Hyderabad (Government of A.P. Undertaking) @ Rs.33,276/- per Meric Ton for the supply of Web reels and at a total cost of Rs.1,33,12,756/- (Rupees One Crore Thirty Three lakhs twelve thousand seven hundred and fifty six only) towards the purchase made with the above mentioned two firms.

Further it was resolved that from hereafter al the procedural formalities required for the purchase of White Printing Paper may be completed well in advance and seek the approval of FC/EC for this item of purchase, if necessary, by calling for emergency meeting of the FC/EC and further, it was resolved that, in future, the agenda note be prepared containing all the required data.

- 7.14 : Purchase of 1000 Line Matrix Printers to Computer Centre (Item No.14 of 93rd Finance Committee).

The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order with the lowest Tenderer M/s. Lipi Data Systems, Hyderabad for the supply of two LPM Line Matrix Printers worth of Rs.3,86,000/- (Rupees Three Lakhs Eighty Six Thousand only).

- 7.15 : Providing Local Area Network (LAN) in the University Campus (Item No.15 of 93rd Finance Committee).

The Executive Council resolved to ratify the action taken by the Vice-Chancellor in having released the purchase order for setting up Local Area Network System (CISCO & AMP make) with M/s. Tata Infotech, Hyderabad at a total cost of Rs.20.30 lakhs exclusive of Annual Maintenance Contract, Training and Cabling.

7.16 : Purchase Procedure – Certain amendments proposed (Item No.16 of 93rd Finance Committee).

The Executive Council resolved that the required details regarding the limits prescribed by the Government and other Universities in the State may be obtained and place the matter for consideration of the FC/EC at its next meeting.

Item No.8 : Revised draft Statute of Prof. G. Ram Reddy Academy of Research in Distance Education (GRADE) approval.

Resolution : Resolved to approve the revised Statute of GRADE as per the suggestions made by A.P. State Council of Higher Education and address a letter to the Government in this regard.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

MINUTES OF THE SPECIAL MEETING OF THE EXECUTIVE COUNCIL HELD ON
15-03-2002 IN THE CHAMBERS OF THE VICE-CHANCELLOR DR. B.R. AMBEDKAR
OPEN UNIVERSITY.

MEMBERS PRESENT

1.	Prof. V.S. Prasad Vice-Chancellor	-	Chairman
2.	Prof. K. Kuppuswamy Rao Rector	-	Member
3.	Sri K. Ambarish, IAS Commissioner and Director of Collegiate Education	-	Member
4.	Sri M. Balaji Singh Joint Secretary to Govt., Finance Dept. Govt. of A.P. Hyd.	-	Member
5.	Dr. M. Prithvi Raj Registrar		Secretary

Item No.1 : Dr.BRAOU – revised estimates for the year 2001-2002 and Budget Estimates for the year 2002-2003 of the University for consideration and approval.

Resolution of F.C : Resolved to recommend to the Executive Council to consider the revised Estimates for the year 2001-2002 and Budget Estimates for the year 2002-2003 of the University.

Resolution of E.C : The Executive Council resolved to approve the Revised Estimates for the year 2001-2002 and Budget Estimates for the year 2002-2003 of the University as recommended by Finance Committee.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

112th Meeting of the Executive Council held on 19th April, 2002 at 5.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. K. Kuppuswamy Rao

Sri G. Sudhir, IAS

Sri M. Balaji Singh

Sri K. Ambarish, IAS

MINUTES OF THE 112TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 19-04-2002 AT 5.00 P.M. IN THE VICE-CHANCELLOR'S CHAMBERS.

MEMBERS PRESENT

1.	Prof. V.S. Prasad Vice-Chancellor	-	Chairman
2.	Prof. K. Kuppuswamy Rao Rector	-	Member
3.	Sri G. Sudhir, IAS Secretary to Govt. Higher Education Govt. of A.P. Hyderabad	-	Member

4.	Sri K. Ambarish, IAS Commissioner Collegiate Education Govt. of A.P. Hyderabad.	-	Member
5.	Sri M. Balaji Singh Joint Secretary to Govt., Finance Dept. Govt. of A.P., Hyd.	-	Member
6.	Dr. M. Prithvi Raj Registrar		Secretary

Item No.1 (a) :Executive Council – Confirmation of minutes of 111th Meeting of the Executive Council held on 26-02-2002.

Resolution : Confirmed

c) Matters arising out of the above

Resolution : Reviewed

Item No.2 ; Finance Committee Items.

Resolutions :

2.1 : Purchase of white printing paper required for Course Material printing for the year 2002-2003.

- A) Resolved to approve the purchase of 450 MTS (i.e. 196 MTS of 16 K.G. 60 GSM size 58.5X91 Cms. White printing paper sheets and 254 MTS . of 60GSM ,86 Cms. Width white printing paper web reels) @ Rs.27,170.96 per m.t. inclusive of all expenses and delivery at out godown from M/s. Surya Chandra Paper Mills Ltd., as recommended by the Finance Committee. Further the firm has agreed to extend 2% of discount on the above rate subject to condition that the university releases the payment within fifteen days in two instalments i.e., on receipt of 50% of the material in first instalment and on receipt of the rest of the material in second instalment. The total cost comes to Rs.1,19,82,393-00 (Rupees One Crore Nineteen lakhs Eighty Two thousand Three hundred Ninety three only).
- B) It is further resolved that in future negotiations may be held with the recommended tenderer only.
- C) It is also resolved that the advertisement may be made in university web-site and published in the National Daily Papers to attract wider attention.

2.2 : Construction of Building for Regional Coordination Centres (RCCs) in 23 Districts

Resolved to approve in principle the proposal for construction of buildings for Regional Coordination centres in a phased manner in 2002-2003 and 2003-2004. Further resolved to request the Commissioner of Collegiate Education to help the university in working out the modalities of implementation.

2.3 ; Starting of new study centres – U.G. Courses – Academic year 2002-2003.

Resolved to approve the proposal of the establishment of the following three new Study Centres during the Academic Year 2002-2003 as recommended by Finance Committee

S.No.	Code No	Name of the Study Centre
1.	138	Govt. degree College, Gajwal, Medak Dt. A.P.
2.	139	S.P. College, Padmarao Nagar, Secunderabad.
3.	140	GRP Govt. Degree College Bhainsa, Adilabad Dt.

2.4 : AVPRC – Telecast of Video Lessons on DD-8 Channel payment of Telecast Charges – Reg.

Resolved to approve the proposal for telecast of Video lessons through DD-8 Channel from 1-5-2002 to 31-10-2002 by according sanction to incur an expenditure of Rs.4,52,200/- from DEC funds, as recommended by Finance Committee.

2.5 : AVPRC – Live Teleconferencing through DD-8 Channel – Financial Approval – Request – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in extending the teleconferencing program through DD-8 Channel from 14-4-2002 to 27-10-2002 at a cost of Rs.12,93,400/- (Rupees Twelve lakhs ninety three thousand four hundred only) @ Rs.34000/- per every Sunday by meeting the expenditure from DEC funds as recommended by Finance Committee.

2.6 : Dr.BRAOU – Annual Accounts 1998-99 and 1999-2000 – Reg.

Resolved to approve the Annual Accounts of the University for the years 1998-1999 and 199-2000 as recommended by the Finance Committee.

2.7 : Enhancement of Incidental Charges and Sitting Fee payable to the Members of Finance Committee/Executive Council – Reg.

Resolved to approve the enhancement of incidental Charges and Sitting Fee payable to FC/EC members from 1250/- to 300/- and 100/- to 200/- respectively as recommended by the Finance Committee.

2.8 : Enhancement of remuneration of the staff involved in conducting Science Practicals and increase of lab fee for science students from the academic year 2002-2003.

Resolved to approve the enhanced rates of remuneration for conducting Science Practicals and lab fee for Science Students from 2002-2003 onwards as recommended by the Finance Committee.

Item No.3 : Tenth Plan – Vision Programs.

Resolved to approve the Tenth Plan Document of vision and programs for the next five years i.e., 2002-2007.

Item No.4 ; Constitution of “NARLA MEMORIAL FUND” – V.R. Narla Personal Library in BRAOU – Contribution to the fund by the Narla Family members – Reg.

Resolved to approve the proposal to constitute “NARLA MEMORIAL FUND” with an amount of Rs.10 lakhs with a donation of Rs.6 lakhs (including one lakh earlier donated) from Narla family and Rs.4 lakhs towards from the university funds.

Further it is resolved to express sincere appreciation to Mrs. Narla Sulochana W/o Narla Venkateswara Rao, for this gesture.

Item No.5 : Estt – Dr.BRAOU – Teachers – Dr. K.Swamy Associate Professor of Business Management – Sanction of Lien – reg.

Resolved to approve the request of Dr.K. Swamy Associate. Professor of Business Management for sanction of Lien for a period of two years subject to payment of leave salary and pension contribution.

Item No.6 : Sanction of two Advance Increments for Ph.D. holders – Reg.

Resolved to approve the sanction of two Advance increments as followed in Indira Gandhi National Open University and as clarified by the Secretary, APSCHE (Lr.No.APSCHE/UM-610/UGCRPS/2002, dated 09-04-2002) and UGC Lr.No.5-3/2001 (P3) , UGC, New Delhi dated 14-09-2001 to such of those teachers who have acquired Ph.D. prior to 01-01-1996 and who are not given the benefit of any advance increments in the earlier CAS. He monetary benefit would be w.e.f. 27-07-1998. Further it is also resolved to follow the Govt. Letter issued in this regard.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

113th Meeting of the Executive Council held on 6th July, 2002 at 3.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. K. Kuppuswamy Rao

Sri G. Sudhir, IAS

Sri M. Balaji Singh

Sri K. Ambarish, IAS

MINUTES OF THE 113TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 06-07-2002 AT 3.00 P.M. IN THE CHAMBERS OF THE VICE-CHANCELLOR, DR.B.R. AMBEDKAR OPEN UNIVERSITY CAMPUS, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

MEMBERS PRESENT

1.	Prof. V.S. Prasad Vice-Chancellor	-	Chairman
2.	Prof. K. Kuppuswamy Rao Rector	-	Member
3.	Sri G. Sudhir, IAS Commissioner and Director of Collegiate Education	-	Member
4.	Sri M. Balaji Singh Joint Secretary, Finance	-	Member
5.	Sri K. Ambarish, IAS Director of Collegiate Education Govt. of A.P. Hyderabad.	-	Member
6.	Dr. M. Prithvi Raj Registrar		Secretary

Item No. 1 (a) Executive Council – Confirmation of Minutes of 112th Meeting of the Executive Council held on 19-04-2002.

Resolution : Confirmed

(b) Matters arising out of the above

Resolution : Reviewed

Item No.2 : Finance Committee Items.

Resolutions :

2.1 Purchase of Forklift to learning material House

Resolved to approve the proposal for procurement of one Forklift along with accessories from M/s. Godrej Boyce Mfg. Co. Ltd., Hyderabad at a total cost of Rs.6,65,935/- (Rupees Six lakhs sixty Five thousand and Nine hundred and Thirty Five only) inclusive of all taxes, by following prescribed purchase procedure as recommended by Finance Committee.

2.2 AVPRC – Purchase of Video Equipment for live Teleconferencing through KU-Band – Reg.

Resolved to approve the purchase of Video Equipment at the total cost of Rs.37.50 lakhs for conducting live transmission through KU-Band network by incurring expenditure. The expenditure will be met from DEC Grants from the IX Plan period as recommended by Finance Committee.

2.3 AVPRC Installation of KU-Band receiving facilities to all 23 District Study Centres of Dr.BRAOU – Reg.

Resolved to approve the installation of KU-Band receiving facilities at 23 Regional Co-ordination Centres and to incur an expenditure of Rs.34.50 lakhs (Rupees Thirty Four lakhs and Fifty thousand only) by following prescribed purchase procedure, as recommended by Finance Committee.

Further, it is resolved to negotiate with the BEL and other firms and ascertain from the I.T. Department, Govt. of Andhra Pradesh in regard to the installation of KU-Band and to follow the same procedure.

Further, the members desired that an advertisement may be placed in the Web Site.

2.4 Purchase of Car – Reg.

Resolved to approve the financial and administrative sanction of Rs.5.00 lakhs towards the cost of one Ambassador Car (Classic Model) with Life Tax, Insurance, Accessories etc., to be purchased from Autofin Limited, Hyderabad for the use of GRADE office. This expenditure will be met from DEC Grants from the IX Plan period, as recommended by Finance Committee.

2.5 Purchase of 5 K V A on line UPS for AVPRC – Reg.

Resolved to approve the purchase of 5 KVA on line UPS from M/s. Horizon Power Systems, Secunderabad at a total cost of Rs.4,32,000/- (Rupees Four lakhs Thirty two thousand only) inclusive of all taxes @ Rs.1,44,000/- each (Rupees One lakh Forty Four thousand only). This expenditure will be met from the DEC funds from the IX Plan period, as recommended by Finance Committee.

2.6 Purchase of Computers/Servers/Software/Scanner/Laptop etc., to GRADE, SSB, COE, 23 Regional Co-ordinative Centres – Reg.

Resolved to approve the administrative and financial sanction for an amount of Rs.11.00 lakhs towards purchase of computer equipment as detailed in the agenda from the three firms i.e. (I) M/s. Microcare Computers Pvt. Ltd., Hyderabad (Rs.1,38,500/- + US\$ 2,795), (2) M/s. Digitech Pheripherals, Hyderabad (Rs.15,70,380/- + US\$ 19,600) (3) M/s. Tata Infotech, Hyderabad (Rs.4,81,157/- + US\$ 1,55,032) inclusive of all taxes F.O.R. destination. This expenditure will be met from DEC funds, as recommended by the Finance Committee.

Further, it is desired by the members that to avail all duty free exemptions for the perquisite items required and the equipment should be the best available in the market and must be of the state of art.

2.7 Starting of RCC at 23 Districts and the rates of remuneration recommended for staff at RCC – Reg.

Resolved to approve to establish the Regional Co-ordination Centres at 23 Districts as mentioned in the agenda and to approve the norms and rates of remuneration to pay to the Principal (as honorary Head of RCC) the Regional Co-ordinator and Assistant Co-ordinator based on the strength of RCC as detailed in the agenda items 'B', as recommended by the Finance Committee.

2.8 Enhancement of cost of Application-cum-Prospectus for U.G., M.B.A. and M.L.I.Sc. Courses – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for enhancing the cost of Application Form-cum-Prospectus for U.G., M.B.A. and M.L.I.Sc Courses as Rs.50/- , Rs.200/- and Rs.200/- respectively, as recommended by Finance Committee.

- 2.8 Payment of enhanced rates of Dearness Allowance to the teaching and Non-Teaching employees of the University – Adoption of G.O. – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for according permission for payment of D.A. at the enhanced rates to the employee's of the University by adopting G.O. and also to empower the Vice-Chancellor for release of D.A. as enhanced by State Govt. from time to time, as recommended by Finance Committee.

- 2.10 Employees Welfare Fund Scheme – Enhancement of Loan – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for enhanced the Employees Welfare fund Loan amount from Rs.5,000/- to Rs.10,000/-with effect from Mar2002, by raising the employees contribution from Rs.50/- to Rs.100/- per annum, as recommended by the Finance Committee.

- 2.11 Formation of Water Bound Macadam (WBM) approach road to the Material Ware House (Godown) at the University Campus – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for according approval for the lowest negotiated tender of M/s. Constructions & Engineers, Hyderabad for a contract value of Rs.3,33,087/- @ 11.972% excess quoted for the work of formation of WBM approach road to the Study Material House at the University Campus, as recommended by the Finance Committee.

- 2.12 Providing Air Conditioning to the Research Group Rooms in the Academic Building at the University Campus – Reg.

Resolved to ratify the action taken By the Vice-Chancellor in according financial sanction for estimated expenditure of Rs.3.70 lakhs towards the air conditioning works of Research Group Rooms duly meeting the expenditure from DEC grants during IX Plan period, as recommended by the Finance Committee.

- 2.13 Supply and Installation of Godrej Modular furniture in the Research Group Rooms of Academic Building at the University Campus – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in according approval for the supply and installation of Godrej furniture at an estimated amount of Rs.6,61,106/- (Rupees Six lakh Sixty one thousand One hundred Six only) for the Research Group Rooms 9I & II) in Academic Building, duly meeting the expenditure from DEC funds IX Plan period for the research Group Rooms, as recommended by the Finance Committee.

- Item No.3 Review of Higher Education Universities as Centres of Excellence – Performance Indicators – Adoption of the proposal sent by APSCHE and consider the Action Taken Report.

Resolved to adopt the proposal sent by Andhra Pradesh State Council of Higher Education and consider the action taken by the University on some of the points suggested in the proposal. Further, the Executive Council suggested to contact I.T.Is ., Polytechniques and technology & Training Centres to offer technology based programmes leading to enhancement of employment oriented skills.

- Item No.4 Memorandum of Understanding with NIIT – details – Reg.

Resolved to approve the proposal for having entered into MOU with NIIT so that students of this University will have an opportunity to elect “Computer Applications” as one of the electives offered by NIIT on behalf of this University and the students of NIIT would have an opportunity to pursue Bachelor” Programmes of this University.

Note : 1. A Nominee of Vice-Chancellor representing SC/ST Women/PH persons shall attend the Selection Committee as an Observer.

3. A nominee of UGC to oversee the selections.

Item No.6 Extension of lien on the post of Senior Assistant held by Dr.B.Rajagopal, Senior Assistant – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in extending the period of lien on the post of Senior Assistant held by the Dr.B. Rajagopal for three years w.e.f. 22-04-2000 to 21-04-2003 on usual terms and conditions of foreign service subject to payment of leave salary and pension contribution and this is the final extension..

Item No.7 Teachers – Suspension of Dr. (Mrs.) T.S. Mohana, Associate Professor of Political Science – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in having placed Dr. (Mrs.) T.S. Mohana, Associate Professor of Political Science under suspension with immediate effect as per the Rule 5 (a) of Part-V of Service Rules read with Dr.BRAOU Employees Discipline and Appeal Rules.

Item No.8 Request of certain staff members working in Library Branch for redesignation of their posts from Library Assistant/Documentation Assistant to Assistant Librarian – Reg.

Resolved to approve the proposal to redesignate the cadre of Library Assistant/Documentation Assistant to that of Assistant Librarian as was done in the case of incumbent working in the Sri Potti Sreeramulu Telugu University by considering the request of the above incumbent. Further, resolved to address a letter to Government for consideration and approval of the proposal.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

114th Meeting of the Executive Council held on 12th August, 2002 at 3.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. K. Kuppuswamy Rao

Sri G. Sudhir, IAS

Sri V. Uma Maheswar Rao

Sri K. Ambarish, IAS

MINUTES OF THE 114th MEETING OF THE EXECUTIVE COUNCIL HELD ON 12-08-2002 AT 3.00 P.M. IN THE VICE-CHANCELLOR'S CHAMBER.

Members Present

1. Prof. V.S. Prasad : Chairman
Vice-Chancellor
2. Prof. K. Kuppaswamy Rao : Member
Rector
3. Sri G. Sudhir, I.A.S., : Member
Principal Secretary to Govt.
Education (HE) Dept.
Govt. of A.P., Hyderabad.
4. Sri K. Ambarish, I.A.S., : Member
Director of Collegiate Education
Govt. of A.P., Hyderabad.
5. Dr. M. Prithvi Raj : Secretary
Registrar I/c

Item No. 1 (a) Executive Council – Confirmation of Minutes of 113th Meeting of the Executive Council on 06-07-2002.

Resolution Confirmed.
(b) Matters arising out of the above
Resolution Reviewed

Item No.2. De-decennial Celebrations

Resolution Resolved to approve the proposals as stated in the agenda note and also it is further resolved to approve the expenditure of Rs.6.50 lakhs (approximately) in connection with Di-decennial Celebrations, by meeting expenditure from the DEC funds/University funds.

Item No.3 Dr.BRAOU – Di-decennial year 2002 proposals for naming the Auditorium on the University Campus as “**BHAVANAM VENKATRAM AUDITORIUM**” – Submitted.

Resolution Resolved to approve the proposals for naming the Auditorium in the University Campus as “**BHAVANAM VENKATRAM AUDITORIUM**”.

Item No.4 Dr.BRAOU – Approval of the Selection Committee recommendations for Appointment under backlog recruitment – Requested – Reg.

Resolution Resolved to defer the matter to further examine the application of the SC Categorization as per G.O.Ms.No. 47 (CV-I), Department, dated

31-05-2000 which was issued prior to the release of the advertisement for filling up of backlog vacancies reserved for SC Category.

Item No.5
Resolution

Conduct of 11th Convocation – Regarding.
Resolved to approve the proposal of holding the 11th Convocation of the University on 04-12-2002 by inviting one of the Chief Guests from among the panel as mentioned below:

1. Padmabhushan Prof. V.C. Kulandai Swamy
Former Vice-Chancellor, IGNOU.
2. Prof. A.W. Khan
Assistant Director General, UNESCO.
3. Prof. R.G. Takwale
Former Vice-Chancellor of YCMOU & IGNOU.

Further, the Vice-Chancellor is authorized to take necessary steps in this matter.

Item No.6

Dr.BRAOU – Approval of the Selection Committee recommendations under CAS – Requested.

Resolution

Resolved to approve the recommendations of the Selection Committee for the appointment of the following teachers as Professors under CAS in the UGC pay scale of Rs.16400-450-20900-500-22400 by allowing the pay in the cadre of Professor from the date of eligibility and the monetary benefit w.e.f the date of taking charge.

1. Dr. V. Chandrasekhara Rao, Assoc.Prof. of Lib. & Inf. Sci.
2. Dr. B. Sunder Rao, Assoc. Prof. of Economics
- 3.Dr. (Mrs.) I. Damayanthi Devi, Assoc. Prof. of Zoology.

Item No.7.

Establishment of 23 RCCs support staff of 23 Superintendents proposals – Submitted.

Resolution

Resolved to address the Govt. for the sanction of posts of 23 Superintendents and appointment of Superintendents on contract basis for a period of three years (in 23 Districts RCCs) while meeting the expenditure from the University Funds outside the block grants.

Item No.8:

Dr.BRAOU – Proposal for considering the regular scale to Daily Wage Employees – Regarding.

Resolution

Resolved to address the Govt. for considering the regular scale to daily wage employees working in different categories in the University by meeting the entire financial commitment from the University funds outside the block grants.

Sd.
REGISTRAR

Sd.
VICE-CHANCELLOR

115th Meeting of the Executive Council held on 11th October, 2002 at 3.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. K. Kuppuswamy Rao

Sri G. Sudhir, IAS

Sri K. Ambarish, IAS

MINUTES OF THE 115th MEETING OF THE EXECUTIVE COUNCIL HELD ON 11-10-2002 AT 3.00 P.M. IN THE VICE-CHANCELLOR'S CHAMBER.

Members Present

1.	Prof. V.S. Prasad Vice-Chancellor	:	Chairman
2.	Prof. K. Kuppuswamy Rao Rector	:	Member
4.	Sri G. Sudhir, I.A.S., Principal Secretary to Govt. Education (HE) Dept. Govt. of A.P., Hyderabad.	:	Member
4.	Sri K. Ambarish, I.A.S., Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
5.	Sri P. Krishna Rao Registrar I/c	:	Secretary

Item No. 1 (a) Executive Council – Confirmation of Minutes of 114th Meeting of the Executive Council on 12-08-2002.

Resolution Confirmed.

(b) Matters arising out of the above

Resolution Reviewed

Item No.2. Finance Committee Items

RESOLUTIONS:

- 2.1 Bhavanam Venkatram Auditorium – for multipurpose use including post examination facility –providing facilities and improvements - Estimates amounting to Rs.18,50,000/- for consideration.

Resolved to approve the proposals to develop Bhavanam Venkatram Auditorium as a multipurpose auditorium at an estimated cost of Rs.18,50,000/- (Rupees Eighteen Lakhs Fifty thousand only) by following the University approved procedures. The University Engineer shall ensure that safety precautions are followed by providing sufficient number of exits, space in the aisles and in the foyer to avoid stampede in emergencies as recommended by the Finance Committee.

- 2.2 Extension of LAN to GRADE, Study Material House, Auditorium and Earth Station and DMP – Reg.

Resolved to approve the proposal to extend LAN facility to GRADE, Study Material House, Bhavanam Venkatram Auditorium, AVP&RC, Earth Station and Multi-Media Labs at a total cost of Rs.5.84 lakhs (Rupees Five Lakhs and eighty four thousand only) plus US \$ 46071.75 coming to approximately Rs.28,86,087.50 (US dollars forty six thousand seventy one and seventy five cents only coming to Rs. Twenty eight lakhs eighty six thousand eighty seven and paise fifty only). The estimated cost includes cost of equipment which is fixed, the cost of fiber cable and the cable laying cost. This is an extension of the LAN work assigned to TATA Infotech and as per the existing terms and conditions of the agreement the TATA Infotech may be given extension of work or reduce the work as per the rates approved earlier as recommended by the Finance Committee.

- 2.3 Purchase of Xerox machine under buy-back scheme – reg.

Resolved to approve the proposal to purchase 2 nos. of model No. WC 320 and 2 nos. of Model DC 230 ST Xerox machines from M/s. Modi Xerox under buy-back scheme after selling 6 nos.modi xerox machines (Model 1025 purchased during the year 1988 and one Kilburn xerox machine) at a reduced negotiated price from Rs.15.88 lakhs to 11.70 lakhs (Rs. Eleven Lakhs and seventy thousands only) plus taxes (i.e., 4%). However, it is further resolved that to negotiate with M/s. Modi Xerox for waiver of Sales Tax for transit from outside A.P. i.e., U.P. Govt. and also an enquiry may be made with Osmania University to have information in this regard as recommended by the Finance Committee.

- 2.4 Purchase of Computer, Scanner/Software – reg.

Resolved to approve the proposal to purchase one Red Hot Linux from M/s. TATA Infotech, Hyderabad, who stand at L2 at a total cost of Rs.1,50,000/- (Rupees one lakh fifty thousand only) inclusive of all FOR destination,

cancelling the purchase orders of Rs.1,38,500/- placed on M/s. Microcare, Hyderabad, (who stand at L 1). It is further resolved to black list and de-bar for participation to M/s. Microcare for not honouring the purchase order after agreeing to supply the product needed by the University and it is also resolved to call open tenders for other items i.e., 1 No. scanner, 1 No. Laser Printer and 1 No. Star Office Norton Antivirus by following purchase procedure prescribed as recommended by the Finance Committee.

- 2.5 Creation of Student Welfare Fund – To Open a separate account.
Resolved to approve the proposal to setup “Student Welfare Fund” to assist the needy students and to take up student welfare activities. The staff of this University have voluntarily contributed Rs. One Lakh towards the fund. The proposal to allocate Rs. Four Lakhs from the University funds is accepted. The total amount of Rs. Five Lakhs (Rs. One lakh from voluntary contributions plus Rs. Four lakhs from the University funds) will be kept in Fixed Deposit Account in the name of Registrar, Dr. BRAOU Student Welfare Fund and the accrued interest would be utilized for student welfare activities. It is resolved to place on record the appreciation of FC/EC for this gesture of the staff of the University.

It is resolved to write to Social Welfare department, Govt. Of A.P. to consider this University as a priority institution for re-imbursement of Social Welfare scholarships to SC/ST students. A portion of the reimbursed amount may be added to the student welfare fund as recommended by the Finance Committee.

- 2.6 Tuition fee collection with further penalty up to announcement of Annual Examination dates for different programmes/year.

Resolved to ratify the action taken by the Vice-Chancellor in imposing fines for late payment of tuition fee, after the first late fee of Rs.100/- (Rs. One hundred only) up to a date prior to the announcement of examinations date as mentioned below as recommended by the Finance Committee:

1. UG and Certificate courses	Rs.500/-
2. P.G., P.G. Diplomas, BLISc/MLISC Programmes	Rs.750/-
3. M.B.A. Programme	Rs.1000/-

- 2.7 Enhancement of cost of Application-cum-Prospectus for UG, MBA and MLISC Courses.

Resolved to approve the enhancement of cost of Application-cum-Prospectus form as detailed below as recommended by the Finance Committee.

Course/Programme	From	To

1. UG (3YDC) Programme	Rs.40/-	Rs.50/-
2. MLISc Programme	Rs.100/-	Rs.200/-
3. M.B.A. Programme	Rs.100/-	Rs.200/-

- 2.8 Dr. BRAOU – SSB – Enhancement of rate of making charges and purchase of items of study centres – Name board/sign board, Notice board, Emergency light – reg.

Resolved to ratify the action taken by the Vice-Chancellor for enhancement of rates of making charges of Sign Boards/Name Boards, painting and rewriting and purchase of emergency light, with effect from 8.8.2002 as per the approved rates as detailed below as recommended by the Finance Committee.

Sl.No.	Description	Old Rates	Approved Rates
1.	Sign Board/New name Board (size 6' x 3')	Rs.1500/-	Rs.2000/-
2.	Notice Board with pilfer proof mesh (size 4' x 2')	Rs.1350/-	Rs.1500/-
3.	Purchase of emergency light	Rs. 1000/-	Rs. 1200/-
4.	Painting and rewriting sign board/name board of study centre	Rs. 500/-	Rs. 750/-

- 2.9 Dr.BRAOU – SSB – Enhancement of rate of inspection fee to the visiting team for inspection to monitor the activities of the Study Centres assigned by the University from time to time – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in regard to enhancement of rates of Inspection Fee of Rs.200/- to a visiting team member from Rs. 100/- for each study centre and a local conveyance of Rs. 100/- per member for each study centre/place with effect from July 2002 to the Teacher/Officer of Dr.BRAOU who deputed in connection with for establishing a new Study Centre or to monitor the activities, wherever necessary with effect from July 2002 as recommended by the Finance Committee.

- 2.10 Dr.BRAOU – Examination Branch – Confidential – Ratification of Enhancement of rate of remuneration to the Teaching/Non-Teaching staff for attending duties of coding and counting of Answer scripts.

Resolved to ratify the action taken by the Vice-Chancellor to enhance remuneration paid by the University for attending the Coding and Counting of Answer Scripts by the Teaching/Non-Teaching employees of the University

from existing rate of Re. 0.40 to Re. 0.50 with effect from September, 2001 examinations as recommended by the Finance Committee.

Further, it is resolved that any matter approved by the Vice-Chancellor, which require FC/EC approval, may be placed before the FC/EC immediately without any delay for its approval/ratification and any matter which have financial implications would be calculated in terms of financial burden on the part of the University and other relevant implications.

2.11 Academic Branch – Enhancement of rates for DTP and Typing charges and actual expenditure on postal/courier charges and cost of floppies – ratification – reg.

Resolved to ratify the action taken by the Vice-Chancellor to enhance the existing rates of DTP from Rs.7/- per page to Rs.10/-per page and typing charges from Rs.5/- per page to Rs.7/- per page. Actual reimbursement will be made for cost of CDs, floppies and postal charges on production of relevant actual bills, with effect from 1st September, 2001 as recommended by the Finance Committee.

Item No.3. Memorandum of Understanding (MoU) between BRAOU and Dr.Reddy's Labs.

Resolution: Resolved to approve the proposal for entering into MoU with Dr.Reddy's Labs to facilitate the employee Trainees choose Pharmaceutical Science subjects in their B.Sc Degree Programme.

Item No.4. Memorandum of Agreement between International Crops Research Institute for the Semi-Arid Tropics (ICRISAT) and Dr.B.R. Ambedkar Open University (Dr.BRAOU) on 14th October, 2002.

Resolution: Resolved to permit BRAOU to enter into a MoU with International Crops Research Institute for the Semi-Arid Tropics (ICRISAT) in the delivery of Education and Training programmes to persons involved in agriculture and Rural Development programmes through Open and Distance Education Methodologies.

Item No.5. Memorandum of Understanding (MoU) between Dr.BRAOU and SETWIN.

Resolution: Resolved to ratify the action of the Vice-Chancellor in having signed an MoU with SETWIN, a Government of A.P. Organisation to impart employment generation skills as per items a,b & c of Agenda Note (5).

Item No.6. Extension of the period of deputation of Sri P. Saibabu, Senior Assistant in APSCH – Hyderabad.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in extending the period of deputation of Sri P. Saibabu, Senior Assistant in APSCHE for further period of three years w.e.f. 10-09-2000 to 09-09-2003 on usual terms and conditions of Foreign Service.

Item No.7. Dr.BRAOU – Estt. – Teachers – Dr. E. Chandraiah, Associate professor of Commerce – Sanction of lien – Ratification.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in sanctioning lien to Dr.E. Chandraiah, Associate professor of Commerce from 28-09-2002 to 30-06-2004 subject to payment of leave salary and pension contribution.

Item No.8. Dr.BRAOU – Estt. – Teachers – Dr. V. Srinivas, Assistant Professor (SS) of Mathematics – Sanction of Lien.

Resolution: Resolved to approve the request of Dr. V. Srinivas, Assistant Professor (SS) Mathematics for sanction of lien for 2 years from the date of his relief in the month of October 2002 subject to payment of leave salary and pension contribution.

Item No.9. University – Grant of Leave for five years to take up employment abroad – Amendment – Adoption of G.O.Ms.No.756 Finance (FR-I) Department, dated 07-08-2002.

Resolution: Resolved to approve the adoption of amendment to G.O.Ms.No.214 issued vide G.O.Ms.No.756, Finance (FR-I) Department, dated 07-08-2002 for the benefit of University employees to those who desire to take up employment abroad for a period not exceeding five years in all during the entire service.

Item No.10. Dr.BRAOU – Estt. – Teachers – Constitution of Selection Committee as per the UGC Regulations for the purpose of CAS.

Resolution: Resolved to follow the existing composition of the Selection Committee for selection of Teaching Staff as per the Act/Statute of the University for CAS selections also.

Item No.11. University – CAS – Attending Orientation / Refresher Courses in respect of Teachers who retired / deceased and inservice to enable them to get the benefit of Senior Scale/Selection Grade scale in the A.P. Revised UGC pay scales 1996.

Resolution: Resolved to approve the adoption of Govt. memo No.13220/U.E.II-1/2000-5, Higher Education (U.E.II-2) Department dated 18-06-2001 suggested by the A.P. State Council of Higher Education.

Item No.12. Recruitment of Assistant Professor in Chemistry – Backlog vacancy for ST (Woman) – Exemption of NET.

Resolution: Resolved to write to the Government to consider the proposal for relaxation of qualification of NET for backlog teaching positions to enable the University to complete recruitment of Assistant Professor in Chemistry which is reserved for ST (Woman) in backlog category.

Item No.13. Representation of Production Assistants working in Audio Video Production & Research Centre (AVPRC) about stagnation in the cadre – Request for provision for Career Growth.

Resolution: Resolved to authorise the Vice-Chancellor to constitute a Committee for detailed examinations of the issues and report to the next meeting of the Executive Council.

Item No.14. Allocation of land to the extent of 2.77 acres for construction (Table Agenda) Studios and Ku Band Earth Station Building Complex.

Resolution: Resolved to approve the use of University land to an extent of 2.77 acres for construction of Studios and Earth Station Building Complex retaining the ownership of the land with the University.

Item No.15. Appointment of Registrar
(Table Agenda)

Resolution: The Executive Council considered the letter of resignation of the present Registrar I/c and resolved to appoint Mr.P. Krishna Rao, Asst. Director, (Selection Grade) and O.S.D in the Vice-Chancellor's Office as Registrar I/c until further orders.

SD/-
REGISTRAR

SD/-
VICE-CHANCELLOR

Special Meeting of the Executive Council held on 4th December, 2002 at 4.00 P.M. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. K. Kuppuswamy Rao

Sri G. Sudhir, IAS

Sri K. Ambarish, IAS

Sri N. Srinivasa Rao, IES

MINUTES OF THE **SPECIAL MEETING** OF THE EXECUTIVE COUNCIL HELD ON
04-12-2002 AT 4.00 P.M. IN THE VICE-CHANCELLOR'S CHAMBER.

Members Present

1. Prof. V.S. Prasad : Chairman
Vice-Chancellor
2. Prof. K. Kuppuswamy Rao : Member
Rector
5. Sri G. Sudhir, I.A.S., : Member
Principal Secretary to Govt.
Education (HE) Dept., Govt. of A.P., Hyderabad.
4. Sri K. Ambarish, I.A.S., : Member
Director of Collegiate Education
Govt. of A.P., Hyderabad.
5. Sri P. Krishna Rao : Secretary
Registrar I/c

Item No. 1 Dr.BRAOU – XI Convocation – Award of Gold Medals and Book Prizes –
Approval – Regarding.

Resolution Resolved to approve the names of the meritorious students who are eligible for
award of Gold Medals and Book Prizes to be presented at XI Convocation of
this University for the academic year 2001-2002 to be held on 04-12-2002.

Item No. 2 Dr.BRAOU – Estt. – Approval of the Selection Committee recommendations
under CAS – Requested – Reg.

Resolution Resolved to approve the recommendations of the Selection Committee for the
appointment of Dr.K. Venkata Narayana Raju as Joint Director (Student
Services) (Prof. Cadre) Under CAS in the pay scale of Rs.16400-450-20900-
500-22400 by allowing the pay in the cadre of Joint Director from the date of
eligibility and the monetary benefit w.e.f. the date of taking charge.

Sd/-
REGISTRAR

Sd/-
VICE-CHANCELLOR

116th Meeting of the Executive Council held on 18th January, 2003 at 12.00 noon in the
Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46,
Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. K. Kuppuswamy Rao

Sri G. Sudhir, IAS

Sri K. Ambarish, IAS

Sri N. Srinivasa Rao, IES

**MINUTES OF THE 116TH MEETING OF THE EXECUTIVE COUNCIL HELD ON
18-01-2003 AT 12.00 Noon IN THE VICE-CHANCELLOR'S CHAMBER.**

Members Present

1.	Prof.V.S. Prasad Vice-Chancellor	:	Chairman
2.	Prof.K. Kuppuswamy Rao Rector	:	Member
3.	Sri G. Sudhir, I.A.S Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Sri K. Ambarish, I.A.S. Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
5.	Sri P. Krishna Rao Registrar I/c.	:	Secretary

Item No.1 (a) Executive Council – Confirmation of Minutes of 115th Meeting of the
Executive Council held on 11-10-2002 and Special Executive Council
Meeting held on 04-12-2002.

Resolution Confirmed.
 (b) Matters arising out of the above
Resolution Reviewed

Item No.2. Brief Report on Activities of the University between the 115th and
116th Executive Council Meeting (11-10-2002 to 16-01-2003).

Resolution Vice-Chancellor presented a Brief Report on the recent initiatives
which include;

- i) Year 2003 as year of learner services;
- ii) Release of Learner's charter in English, Telugu and Urdu;
- iii) Starting of Yoga Centre;

- iv) Establishment of Learner Services Centre; and
- v) Constitution of Management Committee to involve all the Senior Staff in the Planning execution and Co-ordination of the activities of the University.
- vi) Work shop on “Developing Multimedia Materials for Distance Education” from 20th – 31st December, 2002.

Item No.3 Finance Committee Items

RESOLUTIONS:

- 3.1 Dr.BRAOU – Estt – Extension of A.P. Revised Pension Rules 1980 to the Non-Teaching Staff – Adoption of G.O.Ms.No.85, Higher Education (UE.I-1) Department, dated 24-12-2002 – Reg.

Resolved to approve the implementation/extension of A.P. Revised Pension Rules 1980 to the Non-Teaching Staff by adopting G.O.Ms.No.85, Higher Education (UE.I-1) Department, dated 24-12-2002 as recommended by the 98th Meeting of the Finance Committee.

- 3.2 Procurement of new examination stationery for the examinations of U.G. Courses to be conducted in the year 2003 – Reg.

Resolved to approve the procurement of new examination stationery for the examinations of UG Courses to be conducted in the year 2003 with a total financial commitment (Approximate) of Rs.60.00lakhs (Rupees Sixty lakhs only) by duly following the purchase procedures as recommended by the 98th Meeting of the Finance Committee.

- 3.3 Implementation of new Technology and modified process in the Examination System – Development & Printing of new examination stationery – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in according approval for implementation of New Technology in the existing pattern of examinations of the University which were conducted in November/December 2002 i.e., for II & I year UG Courses by incurring an expenditure of Rs.15,42,700/- (Rupees Fifteen lakhs, forty two thousand and seven hundred only) as recommended by the 98th Meeting of the Finance Committee.

- 3.4 Proposal for enhancement of Fee for various examinations and issue of Certificates of the University – Reg.

Resolved to approve the enhancement of fee of various examinations and issue of Certificates of the University as provided in the agenda as appended with the changes and modifications as given below as recommended by the 98th Meeting of the Finance Committee :

- i. Where there is fee payment of Rs.420/- to enhance it to Rs.430/-
- ii. Where there is payment of odd figures, the Committee has recommended to make it to the even figures by adjusting to the nearest tens.
- iii. The Finance Committee deferred items 6.1, 6.2 and 6.3 and suggested to place these items before the next Finance Committee with procedures followed in other Universities.

3.5 Revised Guidelines for deputation of University Teachers/Non-Teaching Staff to attend seminars / Conferences/ Symposia/ Workshops etc.,

Resolved to approve the Guidelines for deputation of the University Teaching / Non-teaching Staff to attend Seminars/ Conferences / Symposia/ Workshops etc., with the financial support from the DEC (IGNOU) grants and matching grants from the University duly incorporating the relevant details regarding

(i) acceptance of paper for presentation and (ii) referring the paper to a Committee for its suitability for presentation as recommended by the 98th Meeting of the Finance Committee.

3.6 Revised guidelines for engagement of Consultants – Reg.

Resolved to approve the revised guidelines for payment of Consultants for the various departments of the University as per terms and conditions laid down in the agenda note as recommended by the 98th Meeting of the Finance Committee.

- 3.7 AVPRC – Extending of Telecast of video lessons/conducting of live teleconference programmes further period - Reg.

Resolved to accord permission to the Vice-Chancellor for approving the financial proposals towards payment of telecast/teleconference charges, studio charges and service charges etc., for six months as per the Prasara Bharathi approved rates as recommended by the 98th Meeting of the Finance Committee.

- 3.8 DTP and CRC Charges for submission of ready to print copy (instead of manuscript) of the course material for printing.

Resolved to approve the proposal of the rates of remuneration for the preparation of CRC (Camera Ready Copy) ready to print Course Material by outsourcing this work on rate contract, as per the rates proposed in the Agenda note as recommended by the 98th Meeting of the Finance Committee.

- 3.9 Purchase of Video Equipment for live tele-conferencing through KU Band – Reg.

Resolved to approve the procurement of 300 Nos. of Betacam S.P. Video Cassette Tapes (BCT 60 MT A Sony Company) at an additional cost of Rs.3.50 lakhs in addition to Rs.37.50 lakhs sanctioned vide Resolution No.22 of FC/EC, dt. 6-7-2002 as recommend by the 98th Meeting of the Finance Committee.

- 3.10 Purchase of cloth lined covers – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for purchase of 55,000 Nos. of cloth lined covers at a total cost of Rs.2,45,250/- (Rupees two lakhs forty five thousand two hundred and fifty only) from M./s. National Cooperative Consumers Federation of India Ltd. as recommended by the 98th Meeting of the Finance Committee.

- 3.11 AVPRC – Live-teleconference through Dooradarshan Channel 8 – Payment of Teleconference charges – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for extending the live telecast programmes through DD – 8 Channel from 27-10-2002 to 30-3-2003 by incurring an expenditure of Rs.9,60,520/- (Rupees Nine lakhs sixty thousand five hundred and twenty only) duly meeting the expenditure from the DEC grants as recommended by the 98th meeting of the Finance Committee.

- 3.12 Purchase of 24 Nos. 1 KVA UPS to be supplied to 23 RCCs and GRADE, 1 No. 7.5 KVA UPS for Multi Media Lab and 30 Nos. 500 VA UPS for different branches of the University – Approval – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for having purchase of 1 No. 7.5 KVA UPS, 30 Nos. 500 VA UPS and 24 Nos. of 1000 VA UPS of Lotus make at a total cost of Rs.4,81,190/- (Rupees four lakhs eighty one thousand one hundred and ninety only) inclusive of all taxes as recommended by the 98th Meeting of the Finance Committee.

- 3.13 AVPRC –Telecast of Video Lessons through DD-8 channel – Payment of Telecast charges – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for extending the telecast of video lessons through DD-8 Channel from 1-11-2002 to 31-3-2003 by incurring an expenditure of Rs.3,81,990/- (Rupees three lakhs eighty one thousand nine hundred and ninety only). The expenditure will be met from the DEC Grants as recommended by the 98th Meeting of the Finance Committee.

- 3.14 Formation of Water Bound Macadam (WBM) approach road to the Study material House at the University Campus – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for the sanction of excess amount of Rs.24,607/- in addition to the amount already approved i.e., 3,33,087/- in the Executive Council at its 113th Meeting held on 06-07-2002, for the formation of WBM approach road to the Study Material house at the University campus, executed by

M/s. M.S. Constructions & Engineers, Hyderabad as recommend by the 98th Meeting of the Finance Committee.

3.15

DR.BRAOU – Annual Accounts – 2000-01 and 2001-02 – Reg.

Resolved to approve the Annual Accounts of the University for the years 2000-01 and 2001-02. The Finance Committee opined that the University should take care in making realistic estimates and that in future the difference between Revised Estimates and actuals should not be more than 10% to 15% in normal situations as recommended by the 98th Meeting of the Finance Committee.

Item No.4

BRAOU – NIIT Agreement on Customised Course-wise Registrations.

Resolution:

Resolved to ratify the action taken the Vice-Chancellor by signing the MoU with NIIT for Customised Course-wise Registration of Students of NIIT.

ItemNo.5

BRAOU – Sri G.R.K. Chowdary – Extension of lien for one more year – Request – Reg.

Resolution:

Resolved to give three months time to Sri G.R.K. Chowdary Programmer to report to duty failing which the lien may be terminated.

Item No.6

Dr.BRAOU – Estt. – Filling up of Backlog vacancies.

Resolution:

Resolved to approve the proposal to:

1. Re-advertise the post of Programmer as reserved against SC Woman (A), as per the G.O. on Rationalisation of Reservations to Scheduled Castes. The advertisement may include that, in case no qualified S.C. Women (A) category candidates are not available, S.C. Women B, S.C Women C and S.C. Women D candidates will also be considered in that order.
2. Permit the University to write to the Government for conversion of roster point from ST Woman to SC Woman as per rules for filling up of the vacancy of Assistant Professor of Chemistry.

Item No.7 Starting of three year Programme in “Bachelor in Computer Applications (BCA)” through the methodologies of Open Distant Education in collaboration with NIIT – Reg.

Resolution: Resolved to approve the proposal to offer a three-year Bachelor’s Programme in Computer Applications in collaboration with NIIT in distance mode. Further, the Vice-Chancellor is authorized to constitute Programme Advisory Committee to work out the administrative and financial details and identify the responsibilities of both collaborating partners and the same may be placed before Executive Council for consideration.

Item No.8 Revision of Tuition Fee for M.Phil./Ph.D. Programmes.

Resolved to approve the proposal to enhance the tuition fee of M.Phil. and Ph.D. Programmes offered in collaboration with CESS as mentioned against each.

- i) M. Phil From Rs.2500/- to Rs.4000/- (Payable in two instalments)
- ii) Ph. D. From Rs.1500/- to Rs.3000/- (Payable in two instalments)

Item No.9 Re-designation of the post of Library Assistants – Reg.

Resolution: Resolved to approve the re-designation of the post of Library Assistants held by Dr.V.Rama Devi and Sri T.Nagaseshulu and the post of Documentation Assistant held by Dr.G.Saroja, to that of Assistant Librarians in the Pay Scale of Rs.8000-275-13500 (UGC scales 1996) w.e.f 16.1.2003 subject to meeting the expenditure from the existing Block Grant as per the G.O.Rt.No.41, Higher Education (U.E.I.1) Department, dated 16.01.2003.

SD/-
REGISTRAR

SD/-
VICE-CHANCELLOR

Special Meeting of the Executive Council held on 22nd March, 2003 at 3.00 p.m. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. K. Kuppuswamy Rao

Sri G. Sudhir, IAS

Sri K. Ambarish, IAS

Sri N. Srinivasa Rao, IES

MINUTES OF THE SPECIAL MEETING OF THE EXECUTIVE COUNCIL HELD ON
22-03-2003 AT 3.00 P.M. IN THE VICE-CHANCELLOR'S CHAMBER.

MEMBERS PRESENT

1.	Prof. V.S. Prasad Vice-Chancellor	:	Chairman
2.	Prof. K. Kuppuswamy Rao Rector	:	Member
3.	Sri G. Sudhir, I.A.S Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Sri K. Ambarish, I.A.S. Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
5.	Sri N. Srinivasa Rao , IES Officer on Special Duty Finance Department, Govt. of A.P. Hyderabad.	:	Member
6.	Sri P. Krishna Rao Registrar I/c.	:	Secretary

Item No.1 (a) Executive Council – Confirmation of Minutes of 116th Meeting of the
 Resolution Executive Council held on 18-01-2003 .
 Confirmed.

 (c) Matters arising out of the above
 Resolution Reviewed

Item No.2 : Finance Committee Recommendations

RESOLUTIONS :

- 2.1 : Dr.BRAOU - Revised – 2002 – Budget Estimates for the year
 2003-2004, Dr. B.R. Ambedkar Open University – Reg.

The Executive Council Resolved to approve the Budget
 Estimates for the year 2003-2004 of the University as
 recommended by the 99th Meeting of the Finance Committee.

- 2.2 : “WORKS COMMITTEE” Constitution and its functions – Delegation of
 powers to the Vice-Chancellor – for consideration.

Resolved to approve the delegation of powers to the Vice-Chancellor in
 respect of works up to the limits as per the details mentioned in the
 agenda note subject to examination and recommendations by the Works
 Committee as recommended by the 99th Meeting of the Finance
 Committee.

- 2.3 : Improvements to Bhavanam Venkatram Auditorium for multi purpose use including post-examination facility – Detailed estimates for Rs.36lakhs for consideration.

Resolved to approve :

- a) Administrative/Financial sanction for the revised estimates amounting to Rs.36 lakhs for providing improvement works to the Bhavanam Venkatram Auditorium as mentioned in the agenda note as recommended by the 99th Meeting of the Finance Committee.
- b) Utilising the services of M/s. J.J. Associates, Hyderabad as Architectural consultant @ 2.1% of the value of the work for providing Architectural and structural designs as recommended by the 99th Meeting of the Finance Committee.
- c) Utilising the services of M/s. Décor World, Hyderabad as Interior designing Consultant @ 2% as consultancy charges on the interior designing works as recommended by the 99th Meeting of the Finance Committee.

- 2.4. : Painting to the external walls of the Academic and Administrative Building-Tenders for consideration.

Resolved to approve the Administrative and financial Sanction for the detailed estimates amounting to Rs.6,00,000/- for the work of providing painting to the External Walls of the Academic building and frontage of Administrative building at the University Campus and to consider according approval for the lowest negotiated tender of M/s. M.S. Constructions & Engineers, Hyderabad for an amount of Rs.5,97,200/- as recommended by the 99th Meeting of the Finance Committee.

- Item No.3: Dr. BRAOU – Estt. – Approval of the Selection Committee recommendations under CAS – Requested – Reg.

Resolved to approve the recommendations of the Selection Committee under CAS for the Post of Associate Professor / Deputy Director (SS) to the following Teaching Staff.

1. Dr. (Mrs.) Saraswathi Rao, as Associate Professor of Botony
2. Dr. P. Madhusudhana Reddy, as Associate Professor of Geology.
3. Dr.(Mrs.) G. Pushpa Chakrapani, as Associate Professor of Physics.
4. Dr. (Mrs.) Shakeela Khanam, as Associate Professor of Hindi.
5. Dr. G. Laxma Reddy, as Deputy Director (SS).

These appointments are subject to the fulfilment of the provisions mentioned in G.O.Ms.No.208, dated 29-06-1999, G.O.Rt.No.535, Higher

Education (UE.II-I) Department, dated 21-07-2001 in the pay scale of Rs.12000-420-18300 by allowing the pay in the cadre of Associate Professor/Deputy Director (SS) from the date of eligibility notionally. The monetary benefit will be effective from the date of taking charge of Associate Professor/Deputy Director (SS).

- Item No.4 : Introducing B.Sc (Special) with the Electives : Chemistry, Drug Chemistry and Drug Technology.

Resolved to approve for Introducing of B.Sc. (Special) with Chemistry, Drug Chemistry and Drug Technology as electives and with the tuition fee as specified in the agenda note.

- Item No.5 : South Asia Foundation learning Initiative (SAFLI)- design and Development of a course on “Globalisation and Environment” by BRAOU for SAFLI.

Resolved to approve the proposal and to accord permission to accept the proposal made by SAFLI and initiate the process of design, develop and delivery the course “Environment and Development”.

- Item No.6 : Estt. – Dr.BRAOU – Deputation of Sri N. Rajasekhar, Driver to Chief Minister’s Peshi – Exceeded period of deputation 13-05-2001 to 30-04-2002 – Ratification – Reg.

Resolved to ratify the period of deputation rendered by Sri N. Rajasekhar, Driver of this university in the Chief Minister’s Peshi from 13-05-2001 to 30-04-2002 as a special case.

Table Agenda

- Item No.7 Report submitted by the Enquiry Officer Prof. T.P. Sudarshana Rao who was appointed to enquire into the Allegation No.1 of Lokayukta Report of complaint No.632/2002/B2.

Resolved to accept the report submitted by the Enquiry Officer. Further resolved that:

- (a) (PS-1) Dr.M. Prithvi Raj may be issued a letter that he should have acted immediately on complaints of malpractice’s in examination matters and should not have given any scope of creating an impression of inaction on he part of the administration.
- (c) Revoke he suspension of (PS-2) Dr. (Mrs.) T.S. Mohana, Associate Professor by imposing a punishment of withholding one annual increment for a period of one year and issuing a letter of censure that in future she should conduct herself in manner worthy of a deligent teacher in the department and not cause any dislocation to the work in the University by her actions.

- (d) As the competent authority, the Vice-Chancellor may initiate appropriate action against (PS-2) Mr. Manohar Raju, JACT.

Sd./
REGISTRAR

Sd./
VICE-CHANCELLOR

117th of the Executive Council held on 12th May, 2003 at 4.00 p.m. in the Chambers of the Vice-Chancellor, Dr.B.R. Ambedkar Open University Campus, Road No.46, Jubilee Hills, Hyderabad.

PRESENT

Chairman Prof. V.S. Prasad Vice-Chancellor

Prof. V.S. Prasad

Prof. K. Kuppuswamy Rao

Sri G. Sudhir, IAS

Sri K. Ambarish, IAS

MINUTES OF THE 117th MEETING OF THE EXECUTIVE COUNCIL HELD ON 12-05-2003 AT 4.00 P.M.
IN THE VICE-CHANCELLOR'S CHAMBER.

MEMBERS PRESENT

1.	Prof. V.S. Prasad Vice-Chancellor	:	Chairman
2.	Prof. K. Kuppuswamy Rao Rector	:	Member
3.	Sri G. Sudhir, I.A.S Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Sri K. Ambarish, I.A.S. Director of Collegiate Education	:	Member

Govt. of A.P., Hyderabad.

5. Sri P. Krishna Rao : Secretary
Registrar I/c.

Item No.1 (a) Executive Council – Confirmation of Minutes of Special Meeting of the Executive Council held on 22-03-2003.

Resolution Confirmed.

(d) Matters arising out of the above

Resolution Reviewed

RESOLUTIONS:

Item No.2 : Finance Committee Recommendations

Item No.2.1: Purchase of Paper for the academic year 2003-2004 – Reg.

Resolution: Resolved to approve the proposal for procurement of 687 MT White Paper (i.e. 450 MT Sheets & 213 MT Web Reels White Printing Paper and 24 MT Title Card) half of the quantities from M/s. Suryachandra Paper Mills Ltd., and the remaining half of the quantities from M/s. Delta Paper Mills Ltd., as detailed in the Agenda Note, by following the prescribed purchase procedure at a total expenditure of Rs.2,02,58,256/-. (Rupees two crores two lakhs fifty eight thousand two hundred and fifty six only). as recommended by the 100th Meeting of the Finance Committee.

Item No.2.2: Providing of LAN facility in the University – Sanction of actual expenditure in supersession of earlier sanction accorded – Reg.

Resolution: Resolved to approve the financial sanction and permission to incur a total expenditure of Rs.22,10,379.00 towards providing LAN facility in the University and to release the balance amount of Rs.2,74,143.00, after deducting Rs.19,36,236.00 towards the LC charges, against full and final settlement to M/s. TATA Infotech, Secunderabad as mentioned in the Agenda Note as recommended by the 100th Meeting of the Finance Committee.

Item No.2.3: Proposal for revision of rates of remuneration for different categories of persons involved in examination works of the University – Reg.

Resolution: Resolved to approve the proposal

- a) for revision of various rates of remuneration to different categories involved in the Examination Works as detailed in the Annexure enclosed to the Agenda Note as recommended by the 100th Meeting of the Finance Committee.
- b) To ratify the action taken by the Vice-Chancellor in settling the advances based on Utilisation Certificate for the amounts sanctioned to the respective study centres in connection with conduct of Eligibility

Test, 2003 as recommended by the 100th Meeting of the Finance Committee.

- c) To extend the same method followed in Eligibility Test 2003, for other examinations also for one year on experimental basis by obtaining the Utilisation Certificate for the amounts advanced to the respective study centres to conduct various examinations including Eligibility Test. After one year the experience may be reported Executive Council for review. The advances will be strictly calculates as per the approved rates and student strength bases as per the norms prescribed as recommended by the 100th Meeting of the Finance Committee.

Item No.2.4: Estt. – Dr.BRAOU – Enhancement of Peshi Allowance to the staff working in the Peshi of V.C/Rector/Registrar – Reg.

Resolution: Resolved to approve the sanction for enhancement of Peshi Allowance to the staff working in the peshis of V.C./Rector/Registrar/F.O. as proposed in the agenda note as recommended by the 100th Meeting of the Finance Committee.

Item No.2.5: Sanction of Peshi Allowance to the staff working in the Office of GRADE – Reg.

Resolution: Resolved to obtain the information about the practices in other Universities in case of similar units for sanction of Peshi Allowances as recommended by the 100th Meeting of the Finance Committee.

Item No.2.6: Providing Parking facility for four wheelers in front of Administrative building – Estimate for Rs.3.60 lakhs – for Administrative approval – Reg.

Resolution: Resolved to approve the administrative sanction for the estimate amounting to Rs.3,60,000/- (Rupees Three lakh sixty thousand only) for two sheds to provide parking facility for four wheelers in front of the Administrative building, at the University Campus as recommended by the 100th Meeting of the Finance Committee.

Item No.2.7: Centralised Air Cooling system to Bhavanam Venkatram Auditorium – Lowest tender submitted by the agency M/s. Blue Star Ltd., for consideration.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor as approved by the FC/EC at its meeting held on 22-03-2003, in approving the lowest tender of M/s. Blue Star Limited., Hyderabad for an amount of Rs.8,08,300/- for the work of providing Centralised Air Cooling System to the Auditorium, as

recommended by the Works Committee by following the procedures as recommended by the 100th Meeting of the Finance Committee..

Item No.2.8: Comprehensive proposals of Bhavanam Venkatram Auditorium for Multi-functional use – Lowest tender of M/s. Décor World, Hyderabad for consideration – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor as approved by the FC/EC at its meeting held on 22-03-2003, in approving the lowest tender of M/s. Décor World, Hyderabad for a total amount of Rs.14,41,422/- for the work of Comprehensive proposals to Bhavanam Venkatram Auditorium, as recommended by the Works Committee by following the procedures as recommended by the 100th Meeting of the Finance Committee.

Item No.2.9: Procurement of new examination stationery for the examinations of U.G. Courses to be conducted in the Year 2003 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor as approved by the Finance Committee/Executive Council at its meeting held on 18-01-2003 vide item No.3.2 to purchase new examination stationery in view of the implementation of new technologies as detailed in the agenda note from M/s. Secure Print technologies, Hyderabad with a total cost of Rs.59,50,000/- (Rupees Fifty Nine Lakhs and Fifty thousand only), by following the purchase procedure as recommended by the 100th Meeting of the Finance Committee.

Item No.2.10: Procurement of 125 KVA Diesel Generator Set – Reg.

Resolution: Resolved to approve the proposals to procure 125 KVA Diesel Generator, instead of 60 KVA Diesel Generator, from M/s. P.S. Engineers, Hyderabad at a total cost of Rs.5,82,000/- (Rupees Five Lakh eighty two thousands only) as recommended by the 100th Meeting of the Finance Committee

Item No.2.11: Procurement of Video Equipment for KU BAD Transmission – Matter placed before the Finance Committee/Executive Council for information and consideration – Reg.

Resolution: The matter is submitted to the Executive Council for information as per the note of 100th Meeting of the Finance Committee. The Members felt that in future the estimated expenditure should be calculated more realistically.

TABLE AGENDA

Item No. 2.12: Engineering Branch – Seating arrangement in the Auditorium – Lowest tender of M/s Kreative Business systems, Hyderabad for consideration – Reg.

Resolution: Resolved to approve the lowest tender of M/s Kreative Business Systems, Hyderabad amounting to Rs.4,78,200/- (Rupees four lakh seventy eight thousand two hundred only) which stands at (+) 2.574% excess over the

sanctioned estimate for work of manufacture of 120 Nos. of tables for Bhavanam Venkatram Auditorium as recommended by the 100th Meeting of the Finance Committee.

Item No.2.13: Student Services branch – Starting of New Study Centres – Under Graduate Courses in the Academic Year 2003 – 04.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according approval for starting of 4 New Study Centres as detailed in the Agenda Note from the Academic Year 2003 –2004 as recommended by the 100th Meeting of the Finance Committee.

Item No.3: Introducing Ph.D. Programme in Open Distance Learning – Reg.

Resolution: Resolved to approve the proposal of starting Ph.D. Programme from the Academic year 2003-2004 and approved the regulations for the Ph.D. Programme in Distance Education

Item No.4: Request from A.P. State Financial Corporation to admit their employees into M.B.A. Programme of this University to facilitate their upward mobility – Reg.

Resolution: Resolved to approve the proposal received from Andhra Pradesh State Financial Corporation to admit their employees into M.B.A. Programme of this University as per the conditions mentioned in the agenda note.

Item No.5: Dr.BRAOU – Estt. – Rule of reservation in promotions in favour of Scheduled Castes and Scheduled tribes – Adoption of G.O.Ms.No.5, Social Welfare (SW.ROR.1) Department, dated 14-02-2003 and G.O.Ms.No 21, Social Welfare (ROR.1) Department, dated 18-03-2003 – Reg.

Resolution: Resolved to adopt the G.O.Ms.No.5, Social Welfare (SW.ROR.1) Department dated 14-02-2003 and G.O.Ms.No 21, Social Welfare (ROR.1) Department, dated 18-03-2003 for implementation of Rule of reservation in promotions in respect of SC/ST employees of this University.

Item No.6: Dr.BRAOU – Estt. – Teaching Staff – Dr.(Mrs.) K. Padmaja Rani, Assistant Director (SS) – Unauthorized absence – Reg.

Resolution: Resolved to terminate the services of Dr. (Mrs.) K. Padmaja Rani from the University service w.e.f. 18-08-2002.

TABLE AGENDA

Item No.7: Dr.BRAOU – Estt. – Approval of the Selection Committee Recommendations for the post of Producers (Selection Grade) under Career Advancement Scheme – Reg.

Resolved to approve the recommendations of the Selection Committee under CAS for the post of Producer (Selection Grade) to the following staff in the pay scale of Rs. 12000-420-18300 by allowing the pay in the cadre of Producer (Selection grade) from the date of their eligibility.

1. Sri K.S.R. Murthy
2. Sri T. Krushna Rao

These appointments are subject to the fulfillment of the provisions mentioned in G.O.Ms.No.208, dated 29-06-1999; G.O.Rt.No.535, dated 21-07-2001 and as per the Govt.Lr.No.14097/HED/UE-II/2002-2, dated 4-4-2003.

Item No.8 : Construction of Science and Technology Multifunctional Laboratories (STML) – Reg.

Resolved to approve the proposal to build STMLs at an estimated cost of Rs.75 lakhs on the University campus and to equip them with apparatus and equipment for multifunctional purposes.

Item No.9 : Partial modifications of Degree Certificates, Duplicate Degree Certificates and proposal to issue Provisional-cum-Consolidated Marks memorandum – Reg.

Resolved to approve the proposed modifications in respect of the Degree/Duplicate Degree Certificates and issue of Provisional-cum-Consolidated Marks memorandum of the University as detailed in the agenda note.

Item No.10 : XII Convocation scheduled in December 2003 – Identification of the Chief Guest to deliver the Convocation Address – Reg.

Resolved to consider to hold the XII Convocation of the University in the Month of November/December 2003 and to recommend a panel of Eminent Persons from which one will be invited for delivering the Convocation Address.

SD/-
REGISTRAR

SD/-
VICE-CHANCELLOR

**MINUTES OF THE 118th MEETING OF THE EXECUTIVE COUNCIL HELD ON
01-08-2003 AT 11.30 a.m. IN THE VICE-CHANCELLOR'S CHAMBER.**

MEMBERS PRESENT

1.	Prof. V.S. Prasad Vice-Chancellor	:	Chairman
2.	Prof. K. Kuppuswamy Rao Rector	:	Member
3.	Sri G. Sudhir, I.A.S Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Sri K. Ambarish, I.A.S. Director of Collegiate Education Govt. of A.P., Hyderabad	:	Member
5.	Sri N. Srinivasa Rao, IES, Joint Secretary Finance Department Govt. of A.P.	:	Member
6.	Sri P. Krishna Rao Registrar I/c.	:	Secretary

At the outset, the Vice-Chancellor thanked the members of the Executive Council and the Government of Andhra Pradesh for their support during his tenure as the Vice-Chancellor. But for their active involvement and positive consideration of the policy proposals, the University would not have been able to take up and complete the development activities and enhanced quality support services to the learners. In particular the Vice-Chancellor thanked the Director, Collegiate Education Sri K. Ambarish, IAS, Principal Secretary for Higher Education Sri G. Sudhir, IAS and the Honourable Minister of Higher Education Sri N.Md. Farooq for permitting the University to construct the Regional Coordination Centre Buildings in the 23 districts of Andhra Pradesh.

- Item No.1 (a) Executive Council – Confirmation of Minutes of 117th Meeting of the Executive Council held on 12-05-2003.
Resolution Confirmed.
- (b) Matters arising out of the above
Resolution Reviewed

RESOLUTIONS:

- Item No.2 : Finance Committee Items.

Item No.2.1: SSB Br. – Enhancement of maintenance charges (Rent, Water & Electricity) payable to the Study Centres – Reg.

Resolution: Resolved to approve the proposal of enhancement of maintenance charges of University Study Centres payable towards Rent, Water and Electricity charges as detailed in the Agenda Note. The expenditure may be met from the savings of the current financial year by re-appropriation as recommended by the 101st Meeting of the Finance Committee.

. Student Strength of the Study Centre	Rate payable w.e.f. 01-09-2003
I. Upto 250 students	Rs. 1000/- p.m.
II. Above 250 students	Rs. 1000/- + total student strength exceeding by 250 x Rs. 3.00 per student subject to a maximum of Rs. 5000/- p.m.

Item No.2.2 SSB Br. – Proposal for enhancement of remuneration to the Part-time staff working at Dr.BRAOU Study Centres of the University – for consideration - Reg.

Resolution: Resolved to approve the proposal of enhancement of remuneration to the Part-time Staff working at Dr.BRAOU Study Centres i.e., Junior Asst.-Cum-Typist, Office Attenders, Watchman, Sweeper and Scavengers as detailed in the Agenda Note, w.e.f. 01-09-2003. Further it is suggested to highlight financial implication for the entire financial year as recommended by the 101st Meeting of the Finance Committee.

Sl.No	Designation	Existing rates of Remuneration	Proposed rates of Remuneration
01	Junior Asst.-Cum-Typist	750	1200
02.	Office Attenders	600	1000
03.	Watchmen	250	400
04.	Sweepers	250	400
05.	Scavengers	250	400

Item No.2.3: SSB Br. – Proposal to revise Staff pattern for appointing Part-time JACTs and Office Attenders at the Dr.BRAOU Study Centres – for consideration - Reg.

Resolution: Resolved to approve proposal the revised staff pattern of the Study Centres as detailed in the Agenda Note. It is suggested to appoint part-time staff members wherever necessary from the internal staff members of the college where the study centre is located as recommended by the 101st Meeting of the Finance Committee.

STAFF PATTERN FOR APPOINTING PART-TIME JUNIOR ASST-CUM-TYPIST AND OFFICE ATTENDERS AT THE STUDY CENTRES

STUDENT STRENGTH	EXISTING PATTERN	PROPOSED PATTERN
Upto 500	Part-time JACT - 01 Part-time O.A. - 01	Full time JACT - 01 (or) Part-time JACT - 01 Full-time O.A. - 01 (or) Part-time O.A. - 01
501 to 1200	Full-time JACT - 01 Full-time O.A.	Full time (1) and P.T. JACT (1) (or where there is no full-time JACT one more part-time JACTs may be permitted) total two only Full time (1) and P.T. OA (1) (or where there is no full-time OA one part-time OA may be permitted) total two only
1201 and above	Full-time JACT - 01 Full-time O.A. - 01	Full time (1) and P.T. JACT (2) (or where there is no full-time JACT one more part-time JACTs may be permitted) total three only Full time (1) and P.T. OA (2) (or where there is no full-time OA one more part-time OA may be permitted) total three only.

Item No.2. 4: COE Br. – Computer Cell – Purchase of High Speed Scanning Machine – for consideration - Reg.

Resolution: Resolved to approve the proposal to import a Scanner Model NO.M4099 D Duplex Document Scanner with a scanning speed of 90 paper per minute, and other added features as detailed in the Agenda Note with a financial commitment of Rs. 9.50 lakhs from M/s. Fujitsu Limited, Singapore along with necessary spares by using custom duty exemption, DSIR Certificate through M/s. Exxon Automation Pvt. Limited, Mumbai, who will provide local service support, by following the purchase procedure as recommended by the 101st Meeting of the Finance Committee.

Item No.2.5:COE Br. – Purchase of Pre-printed Computer Stationery of Certificates of U.G. Courses of the University – Ratification - Reg.

Resolution: Resolved to approve the proposal to ratify the action taken by the Vice-Chancellor in:

- a) Placing the Purchase Order with M/s. Hitech Print Systems, Hyderabad with previous rates for supplying of pre-printed computer stationery of Memorandum of Marks of II, III year U.G. and also P.G. Courses with

an expenditure of Rs. 2,25,531/- (Rupees Two lakhs Twenty Five Thousand and Five Hundred Thrity one only) as recommended by the 101st Meeting of the Finance Committee.

- b) Placing the Purchase Order with M/s. Hitech Print Systems, Hyderabad duly following the Purchase Procedure for supplying of Pre-Printed Computer Stationery of Certificates of U.G. Courses with an expenditure of Rs. 3,78,783/- (Rupees Three lakhs seventy eight thousand and seven hundred eighty three only) as recommended by the 101st Meeting of the Finance Committee.
- c) L1 is rejected owing to reasons that the firm did not have experience in taking up similar work from any other University or any other reputed educational institution. L2 is not considered because, non enclosure of samples. Hence, the recommendation of the Purchase Committee to award the printing of security printing work to L3 is approved as recommended by the 101st Meeting of the Finance Committee.

Item No.2.6: Engg. Br. – Painting to the external walls of the Academic and Administrative Buildings – Work slip – Extra financial implications for Rs. 11,035/- for consideration – Reg.

- Resolution:
- a) Resolved to approve the proposal to accord sanction to the revised estimate for an amount of Rs. 6,11,035/- for the work of painting to the external walls of Administrative and Academic Building at the Campus. Further it is suggested that in future the saving part should be mentioned in the Agenda Note more clearly as recommended by the 101st Meeting of the Finance Committee.
 - b) Resolved to approve the proposal by authorizing the Vice-Chancellor to consider sanction of the expenditure in respect of all works up to 10% excess over the estimated amount originally approved by the Executive Council as recommended by the 101st Meeting of the Finance Committee.

Item No.2.7: Engg. Br. – Improvements to Bhavanam Venkatram Auditorium for multipurpose use including post examination facility – Revised estimate amounting to Rs. 37.50 lakhs for consideration – Reg.

Resolution: Resolved to approve the administrative and financial sanction to the revised estimates amounting to Rs. 37.50 lakhs for making Bhavanam Venkatram Auditorium fully functional as recommended by the 101st Meeting of the Finance Committee.

Item No. 2.8: Engg Br. – Construction of Regional Coordination Centres – Schematic designs for approval and proforma estimate for Rs. 20 lakhs for consideration – Reg.

Resolution: Resolved to approve the proposal for the schematic designs of the Regional Coordination Centre and administrative sanction for the estimate amounting to Rs. 20 lakhs for each building as recommended by the Works Committee and as recommended by the 101st Meeting of the Finance Committee.

Item No.2.9: Engg Br. – Providing cement concrete pavement for approach road to Study Material House of Dr.BRAOU–Tenders for consideration – Reg.

Resolution: Resolved to approve the proposal for administrative/ financial sanction for the estimate amount of Rs. 4,80,000/- (Rupees four lakhs eighty thousand only) and to consider the lowest negotiated tender of Sri. V. Kiran Babu for the work of providing cement concrete pavement for approach road to Study Material House at University Campus with a tendered value of Rs.5,22,000/- which works out to 8.75% excess over the sanctioned estimate as recommended by the Works Committee and as recommended by the 101st Meeting of the Finance Committee.

Item No. .10: Engg. Br. – Selection of M/s. Sysplan associates, Hyderabad as Architectural Consultant for Regional Coordination Centres and Science & Technology Multi-functional Laboratory (9STML) at the campus – Ratification – Reg.

Resolution: Resolved to approve the proposal to ratify the action taken by the Vice-Chancellor in appointing M/s. Sysplan Associates, Hyderabad as Architectural Consultant for Science & Technology Multifunctional Laboratory and Regional Coordination Centres as recommended by the Works Committee and as recommended by the 101st Meeting of the Finance Committee.

Item No. 2.11: Engg. Br. – Providing parking facility for four wheelers, in front of Administrative Building – Lowest tender of Sri. K. Prabhaker Reddy, Contractor considered for approval – Ratification – Reg.

Resolution: Resolved to approve the proposal to ratify the action taken by the Vice-Chancellor in approving the lowest negotiated tender of Sri. K. Prabhaker Reddy, Contractor for an amount of Rs. 3,95,148/- for the work of two sheds providing for four wheelers parking facility in front of Administrative Building, as recommended by the Works Committee and as recommended by the 101st Meeting of the Finance Committee.

Item No. 2.12: Acad. Br. – Approval of the rates for the production of e-Lessons in Library and Information Science – Ratification –Reg.

Resolution: Resolved to approve the proposal to ratify the action taken by the Vice-Chancellor for the rates of remuneration for the production of each e-Lesson of 30 minutes duration at Rs. 17,500/- to the service providers and Rs. 2,000 as honorarium and Rs. 100/- as local conveyance per a trip to the

subject expert. The Total estimated cost for production of 20 Nos. e-lessons will be Rs. 4.0 lakhs as recommended by the 101st Meeting of the Finance Committee.

- Item No.3 : Dr.BRAOU – Estt. - Uniform designation of Librarians, Deputy Librarians, Asst. Librarians and Documentation Officers working in all the Universities – Adoption of G.O.Ms.No.35, Higher Education (U.E.I-1) Dept., dated 16-06-2003 – Reg.
- Resolution** : Resolved to approve the adoption and implementation of G.O.Ms.No.35, Higher Education (U.E.I-1) Department, dated 16-06-2003 for re-designating the Library Professionals working in the University as Professor of Library & Information Science, Associate Professor of Library & Information Science and Assistant Professor of Library & Information Science with the conditions stipulated in the G.O.
- Item No.4 : Dr.BRAOU – Estt. – Sanction of Education Concession and Medical Allowance to the Daily Wage Employees – Reg.
- Resolution** : Resolved to ratify the action taken by the Vice-Chancellor in extending the benefit of Educational concession of Rs.300/- per pupil per year limited to two children and Medical Allowance of Rs.750/- per year payable in two instalments @ Rs.375/- each employee w.e.f. 01-01-2003 to the Daily Wage Employees.
- Item No.5 : Dr.BRAOU – Estt. - Transfer of Services – Reg.
- Resolution** : Resolved to approve the rules relating to the payment of pensionary benefits in respect of the employees who worked in this University for some period and got absorbed in autonomous bodies financed wholly or substantially by the State Government or Central Government in lumpsum as a one time payment on certification by L.F. Audit according to the provision of A.P. Revised Pension Rules 1980 and address a letter to Government for consideration.
- Item No.6 : Adoption of G.O.Ms.No.127, General Administration (Ser-B) Department, Dated 22-04-2003 for creation of the post of Senior Driver (Light Vehicle) – Reg.
- Resolution** : Resolved to approve the adoption and implementation of G.O.Ms.No.127, General Administration (Ser-B) Department, Dated 22-04-2003 for the benefit of the drivers working in the University.

Item No.7 : Entering into Memorandum of Understanding with Dr. Reddy's Foundation for Health Education and Care Hospital for offering Distance Education Programmes in Health Care Management.

Resolution : Resolved to permit the University to enter into MoU with Dr. Reddy's Foundation and Care Hospitals to offer Health Care Programmes.

Item No.8 : Entering into Memorandum of Understanding with NIIT to (i) offer I.T. Enabled services (ITES) as a specialization in M.B.A. Programme offered by this University; (ii) permit NIIT to sponsor learners to peruse the M.B.A. Programme of this University and (iii) offer a Certificate Programme in Spoken English - Matter for consideration

Resolution : Resolved to permit the University to enter into MoU with NIIT to (i) offer I.T. Enabled services (ITES) as a specialization in M.B.A. Programme offered by this University; (ii) permit NIIT to sponsor learners to pursue the M.B.A. Programme of this University and (iii) offer a six months Certificate Programme in Spoken English through Distance Mode in Collaboration with NIIT.

Item No.9 : Dr.BRAOU – Estt. – To reconsider the punishment of Sri V. Maddulety, Assistant Director (SS) – Reg.

Resolution : Resolved not to consider the appeal of the incumbent.

Item No.10 : Dr.BRAOU – Estt. – Up-gradation of post of Assistant Engineer to that of Assistant Executive Engineer – Adoption of G.O.Ms.No.391, Finance (SMPC) Department, dated 28-07-2003.

Resolution : Resolved to approve the adoption of G.O.Ms.No.391, Finance (SMPC) Department dated 28-07-2003 for the benefit of Sri M. Muralidhar Reddy, Assistant Engineer of Dr.BRAOU to appoint him as Assistant Executives Engineer in the up-graded post by transfer from the date of joining i.e. 06-07-1992 subject to meeting the additional cost from the University's own funds.

- Item No.11 : Dr.BRAOU – Academic Programmes – Fee Concession to the Spouses of University Employees – Reg.
- Resolution** : Resolved to approve the proposal to grant 50% Fee Concession to the Spouses of Regular Non-Teaching Employees of the University for studying courses offered by Dr.BRAOU from the Academic Year 2003-2004.
- Item No.12 : Dr.BRAOU – Development of Integrated Application Software System to meet present and future information processing requirements of the University.
- Resolution** : Resolved to approve the suggestion made by the Technology Advisory Group (TAG) to identify a firm which is having good expertise on Open technologies like Linux and Java etc., by following procedures. The identified firm would take up the project as a turnkey project develop, test and implement the software with their technical team working with this University. So that, the University will have control and knowledge on the applications developed.

TABLE AGENDA

- Item No 13 : Estt. – Dr.BRAOU – Rationalisation of Scale of Production Assistants and Junior Artist-cum-Designer – Report of the Committee – Submitted.
- Resolution** : Resolved to approve the recommendations of the committee to implement the pay scales to the Production Assistants and Junior Artist-cum-Designer working in Dr.BRAOU on par with the SIET and address a letter to the Government for consideration .
- Item No.14 : Dr.BRAOU – Appointment of Vice-Chancellor – Search Committee – Nominee of Executive Council - Reg.
- Resolution** : Resolved to nominate Prof. C. Subba Rao, Chairman , A.P. State Council of Higher Education A.P. Hyderabad as a nominee of the Executive Council to serve on the Search Committee for recommendation for appointment of Vice-Chancellor of Dr.B.R. Ambedkar Open University.

The members of the Executive Council resolved to place on record their sincere appreciation to the services rendered by Prof. V.S. Prasad, Vice-Chancellor. The members of the Executive Council appreciated the supportive role of Prof. K. Kuppaswamy Rao, Rector who will be retiring from service at the end of August, 2003.

**MINUTES OF THE 119th MEETING OF THE EXECUTIVE COUNCIL HELD
ON 08-12-2003 AT 4.00 p.m. IN THE CHAMBERS OF THE PRINCIPAL
SECRETARY TO GOVERNMENT, EDUCATION (HE) DEPARTMENT.,
GOVT. OF A.P., HYDERABAD.**

MEMBERS PRESENT

1.	Prof. G.V. Subrahmanyam Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector I/c.	:	Member
3.	Sri G. Sudhir, I.A.S Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Sri K. Ambarish, I.A.S. Director of Collegiate Education Govt. of A.P., Hyderabad	:	Member
6.	Sri N. Srinivasa Rao, IES, Joint Secretary Finance Department Govt. of A.P.	:	Member
7.	Sri P. Krishna Rao Registrar I/c.	:	Secretary

Item No.1 (a) : Executive Council – Confirmation of Minutes of 119th Meeting of the Executive Council held on 08-12-2003.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed

Item No.2 : **Finance Committee Items:**

2.1 : Accts. Br. - Annual Accounts for the year 2002-03 – Reg.

Resolved to approve the Annual Accounts of the University for the year 2002-03 as recommended by the 102nd Meeting of the Finance Committee.

2.2 : Engg. Br. – Construction of Regional Coordination Centres (RCCs) at six locations – Tenders for consideration – Reg.

- a) Resolved to approve the revised administrative sanction for the detailed estimate amounting to Rs.22.00 lakhs for construction of each Regional Coordination Centre Building (Six centers) as recommended by the 102nd Meeting of the Finance Committee.
- b) Resolved to approve the tender submitted by the lowest tenderer for the work of construction of R.C.C. buildings at Hyderabad, Adilabad, Nalgonda, Khammam, Kadapa and Rajahmundry as per the details mentioned in the Agenda Note, as recommended by the Works Committee and work may be executed duly concluding agreement for tender amounts mentioned in the Agenda Note. Further it is suggested to look into the professional competency and credibility of the contractor and rest assure the quality of the construction as per the standard specification of the work as recommended by the 102nd Meeting of the Finance Committee.

2.3 : Computer Centre – Purchase of Printers DMP & Lazer Printer –Reg.

Resolved to approve the proposal for the purchase of one colour laser printer and four black & White laser printer at an approximate cost of Rs.2,50,000/- (Rupees Two lakhs fifty thousands only) by following the prescribed purchase procedure as recommended by the 102nd Meeting of the Finance Committee.

2.4 Computer Centre – Purchase of Computer Consumables – Reg.

Resolved to approve the proposal for the purchase the Annual requirement of computer consumables and media for the financial year 2003-04 at a estimated cost of Rs.4,62,474 from 1) M/s. Shipra International Pvt. Ltd. and 2) M/s. Dixit Infotech Services Pvt. Ltd. As shown in the agenda note from S/No.1 to 7 for the use of various branches of the University as recommended by the 102nd Meeting of the Finance Committee.

2.5 : COE Br. – Printing of Additional Answer Sheets for U.G. Second Spell Examinations which are scheduled in the month of December, 2003 – Matter submitted for ratification - Reg.

Resolved to ratify the action taken by the Vice-Chancellor in procuring the Additional Answer Sheets from M/s Secure Print Technologies, Hyderabad with a total expenditure of Rs.4,60,000/- (Rupees four lakhs sixty thousand only) as detailed in the agenda note as recommended by the 102nd Meeting of the Finance Committee.

2.6 : DMP Br. – Purchase of cloth lined covers – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in view of urgency for purchasing the cloth lined covers mentioned in the note at a total cost of Rs.2,11,400/- (Rupees two lakh eleven thousand four hundred only) from M/s Shreeja Enterprises who has quoted the lowest rates for the cloth lined covers required by the University as recommended by the 102nd Meeting of the Finance Committee.

- Item No.3 : Dr.BRAOU – Estt. – Appointment of statutory position of the University – Reg.
- Resolution : Resolved to approve the extension of the period of the Directors until further orders as per the statute 24(2) of University Act.
- Item No.4 : Dr.BRAOU – Estt. - Sri M. Sudershanam, Joint Registrar (on lien) – Request for extension of lien. – Reg.
- Resolution : Resolved to consider the request of Sri M. Sudershanam, Registrar, National Institute of Technology (REC) Warangal for extension of lien upto 23-08-2005 on usual terms and conditions as per G.O.Ms.No.214, Fin. & Plg. (Fin.Wing FR-1) Department, dated 03-09-1996. Further resolved that there shall be no extension beyond this date.
- Item No.5 : BRAOU – Estt. - Sri G.R.K.Chowdary – Extension of lien for a month – Request – Reg.
- Resolution : Resolved to ratify the action taken by the Vice-Chancellor for extension of lien of Sri G.R.K. Chowdary with effect from 20-04-2003 to 11-05-2003.

TABLE AGENDA:

- Item No.6 : Dr.BRAOU – Estt. – Suspension of Sri K Satyanarayana, Assistant Registrar (SSB) – Submission of Enquiry committee Report – Reg.
- Resolution : The Executive Council at its meeting held on 08-12-2003 resolved to revoke the suspension orders No.557/Esst./Admn.I/2003-04, dated 25-08-2003 of Mr. K. Satyanarayana, Assistant Registrar with effect from 10-12-2003 under Rule 11 (4) and (5) (a) with following conditions:
- (i) Withholding of two increments without cumulative effect be imposed as punishment with immediate effect..

- (ii) Sri K. Satyanarayana is permitted to avail the leave for which he is eligible for the period of suspension.
- (iii) Sri K. Satyanarayana is hereby warned to be utmost careful in future in discharging his duties.

Item No.7.	Dr.BRAOU – Estt.- Dr. A. Sudhakar, Associate Professor of Commerce - fixation of pay under CAS.
Resolution	Resolved to refer the matter of Dr. A. Sudhakar to the Government for fixation of his pay under CAS.
Item No.8	Dr.BRAOU – Estt.- Approval for assessment and accreditation – Reg.
Resolution	Resolved to apply for NAAC to get the University assessed and accredited.
Item No.9.	Dr.BRAOU – Estt.- Appointment of Finance Officer – Reg.
Resolution	In the light of the Govt. orders No.12744-E/330/Expr.HE/2003-5, dated 29-11-2003 it is resolved to recommend to the Government to appoint Sri Saber Mohiuddin as Finance Officer of Dr.B.R. Ambedkar Open University for a period of one year.

**MINUTES OF THE 120th MEETING OF THE EXECUTIVE COUNCIL HELD ON
22-06-2004 AT 11.30 a.m. IN THE CHAMBERS OF THE VICE-CHANCELLOR,
Dr.B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS,
HYDERABAD**

MEMBERS PRESENT

1.	Prof. G.V. Subrahmanyam	:	Chairman
	Vice-Chancellor		

2.	Prof. P. Ramaiah Rector I/c.	:	Member
3.	Sri G. Sudhir, I.A.S Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Dr. K. Lakshminarayana, I.A.S. Director of Collegiate Education Govt. of A.P., Hyderabad	:	Member
5.	Sri P. Krishna Rao Registrar I/c.	:	Secretary

The Vice-Chancellor extended a hearty welcome on behalf of the Executive Council to Dr. K. Lakshminarayana, IAS, Director, Collegiate Education, Govt. of A.P., Hyderabad as member of the Executive Council Dr. B.R. Ambedkar Open University.

Item No.1 (a) : Executive Council – Confirmation of Minutes of Special Meeting of the Executive Council held on 19-03-2004.
Resolution : Confirmed.

(b) : Matters arising out of the above.
Resolution : Reviewed

Item No.2 : Finance Committee Items:

2.1 : Computer Centre – Purchase of Annual requirement of computer stationery for the financial year 2004-05 – Submitted for consideration and Approval – Reg.
Resolved to approve the proposal for the purchase of computer stationery for the Annual requirement of the financial year 2004-05 at an estimated cost of Rs. 4,46,829 (Rupees Four lakhs forty six thousands eight hundred and twenty nine only) from M/s. Wipro Computer Forms, Hyderabad as shown in the agenda note from S.No.1 to 9 for the use of various branches in the University as recommended by the 104th Meeting of the Finance Committee.

2.2 : Computer Centre – Printing of Annual Requirement of Computerized Data Sheets(CDS) for the Academic Year 2004-05 – Submitted for consideration and Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for according permission to entrust the job of printing of Computerized Data Sheets(CDS) and Self Adhesive Admission Number Stickers in view of the urgency to M/s. Secure Print Technologies, Hyderabad for the academic year 2004-05 for a total

expenditure of Rs. 2,08,433/- (Rupees Two lakhs eight thousand four hundred and thirty three only) as per the old rates as recommended by the 104th Meeting of the Finance Committee.

- 2.3 : COE Br. – Purchase of ICR/OMR Pre-Printed Computer Stationery for the confidential jobs of the Examination Branch – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in according permission to the Controller of Examinations to place purchase order with M/s. Secure Print Technologies, Hyderabad for the supply of pre-printed ICR/OMR Computer Stationery with a financial commitment of Rs. 62,77,540/- as explained in the agenda note as recommended by the 104th Meeting of the Finance Committee.

Further, the Committee suggested the following points:

- i. In future every care should be taken to procure the required items well in advance by following the stipulated procedures.
- ii. Prior administrative and financial sanction/approval may be obtained from the FC/EC in the case of items where huge financial commitment is involved.

- 2.4 : DMP Br. – Supply of Uniform to Last Grade Employees of the University – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in according the sanction of expenditure of Rs. 1,35,981.70 ps (Rupees One Lakh Thirty five thousand nine hundred and eighty one and paise seventy only) for procuring the uniform from M/s. FD. Khan, Hyderabad to provide the same to 137 last Grade Employees of the University as recommended by the 104th Meeting of the Finance Committee.

Further it is suggested to impose the wearing of the uniform on each and every last grade employee to come to the duty in uniform.

- 2.5 : D.O. Cell. – Participation of Prof. C. Pushpa Ramakrishna, Head, Department of English to attend the 39th RELC Seminar to be held in Singapore during 19th to 21st April, 2004 – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for having permitted to Prof. C. Puspha Ramakrishna, Head, Dept. of English, Dr.B.R.Ambedkar Open University, Hyderabad to attend the 39th RELC Seminar held in Singapore during 19th to 21st April 2004 and sanctioned the eligible amount of Rs. 53,414/-(Rupee Fifty three thousand four hundred and fourteen only) as an advance duly meeting 50% of the amount i.e., Rs.26,707-00 from the DEC/IGNOU, Unassigned, Travel Grant for the years 2002-04 and meeting the remaining 50% i.e., Rs.26,707-00 from University matching grants and also treating her period of absence during 19th to 22nd April 2004 as ON DUTY as recommended by the 104th Meeting of the Finance Committee.

- 2.6 : SC/ST Cell. – Special Cell SC/ST – Collection of nominal registration fee from SC/ST students of UG (3YDC) from the academic year 2002-03 – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in extending the fee concession to the SC/ST students for the UG (3YDC) Programmes consecutively for three years of their study from the academic year 2002-03 onwards by charging Rs.100/- towards nominal registration fee from the students of SC/ST category as recommended by the 104th Meeting of the Finance Committee.

Further it is suggested to have a meeting with the Minister Concerned to sort out the issue of reimbursement of tuition fee by the Government.

- 2.7 : Academic Br. – Purchase of Scientific Equipment required for the purpose of Science and Technology Multifunctional Laboratory – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in acceptance of tenders for the supply of equipment to the Science and Technology Multifunctional Laboratory (STML) at a total amount of Rs. 16,84,262/- (Rupees sixteen lakhs eighty four thousand two hundred and sixty two only) as recommended by the 104th Meeting of the Finance Committee.

- 2.8 : SSB – Starting of New Study Centres- Under Graduate Courses from the Academic Year 2004-05 – Ratification – Reg.
Resolved to ratify the action taken by the Vice-Chancellor for having approved for the establishment of eight (8) New Study Centres as detailed in the Agenda Note from the Academic Year 2004-05 together with financial commitment as recommended by the 104th Meeting of the Finance Committee. The list of the New Study Centres is as follows:

Sl. No	Centre Code	Name of the College	Place	No. of students Registered in ET-2004
01.	145	Sir. CVR Degree College	Tadipatri Anantapur Dist.	346
02.	146	Dr.BRR Govt. Degree College	Jadcherla Mahaboobnagar Dist.	487
03.	147	KRR Govt. Junior College	Kodad Nalgonda Dist.	295
04.	148	New Govt. Junior College	Kukatpally Hyderabad	413
05.	149	Siddhartha Junior college	Bhupalpally Warangal Dist.	200
06.	150	Govt. Junior College	Kodakandla Warangal Dist.	423
07.	151	SKSD Mahila Kalasala	Tanuku West Godavari Dist.	243
08.	152	SVKP Arts, Sci. & Commerce College	Markapur Prakasam Dist.	548

- 2.9: DMP Br. – Purchase of White Printing Paper for printing of course material for the Academic Year 2004-05 – Approval – Reg.

Resolved to defer the matter for purchase of white printing paper and the Committee recommended to go for re-advertisement by the open tender system at short notice, giving all technical specifications in consultation with Sri. A. Mallesham, Dy. Director, Text Book Press, Govt. of A.P. Hyderabad as recommended by the 104th Meeting of the Finance Committee.

- 2.10 : Engg. Br. – Construction of Buildings for ten more Regional Coordination Centres during the year 2004-05 – Tenders for consideration – Approval – Reg.
Resolved to approve the tender submitted by the lowest tenderer for the work of construction of ten Regional Coordination Centre Buildings at

Nizamabad, Mahaboobnagar, Kurnool, Ananthapur, Karimnagar, Siddipet, Begumpet, Visakhapatnam, Srikakulam and Vijayawada as per the details mentioned in the agenda note, as recommended by the Works Committee as recommended by the 104th Meeting of the Finance Committee.

2.11 : COE Br. – Enhancement of the remuneration rates to the staff involved in the Science Practical Examination of the University – Approval – Reg.

Resolved to approve the proposal for enhancement of rates of remuneration to the persons involved in conducting of Science Practical Examinations (B.Sc. 3 YDC) of the University as detailed in the Agenda Note and these rates will be effected from the second spell UG Science Practical Examinations B.Sc. (3YDC) to be conducted in the month of NOV/DEC 2004 as recommended by the 104th Meeting of the Finance Committee.

Sl. No.	Nature of Payment	Existing Rate of remuneration on Rs.	Proposed rate of remuneration on Rs.	Difference and additional financial commitment per batch in a course Rs.	Remarks
1.	Chief Examiner	100/-	120/-	20 x 6 days x 1 CE = 120/-	Principal of the college or Sr. Teacher nominated by the Principal will be the Chief Examiner – per day/per session.
2.	Additional Chief	80/-	100/-	20 x 6 days x 1 ACE = 120/-	Head of the Study Centre – per day/per session
3.	Practical Examiner (Two examiners)	7/-	No change	Recently increased	Per script subject to a minimum of 60/- (double valuation)
4.	Skilled Assistant	20/-	23/-	3 x 3 days x 1 no. = 9/-	Rate per day for preparation and cleaning. One day before and one day after examinations.
5.	Electrician/Gasman/Store Keeper	15/-	18/-	3 x 3 days x 3 nos. = 18/-	Rate per day preparation and cleaning. One day before and one day after examinations.
6.	Lab Attender	10/-	13/-	3 x 3 days x 1 no. = 9/-	Rate per day for preparation and cleaning. One day before and one day after examination
7.	Sweeper	8/-	11/-	3 x 1 days x 1 no – 3/-	Rate per day for preparation and cleaning. One day before and one day after examinations.
8.	Scavenger	10/-	13/-	3 x 1 day x 1 no – 3	On the examination day only
9.	Maintenance charges to College	8/-	No change	No change	Per candidate per subject for the practical examination of 3 hours duration towards the cost of

					Chemicals, Biological Specimens, plants and other contingent items that are used in conducting the practical examinations.
	Total		Rs. 48/- per batch per course		

2.12 : South Asia Foundation Learning Initiative (SAFLI) – PG Diploma in Environment and Sustainable Development (PGDESD) – Globalisation and Environment – Reg.

Resolved to approve the expenditure Rs. 3,35,059 (Rupees three lakh thirty five thousand and fifty nine only) spent for the preparation of course material PGDESD – Globalisation and Environment sponsored by SAFLI as mentioned in the Agenda Note, offering the programme from this Academic Year and availment of scholarships to PG, Professional and Vocational students sponsored by Sri. Madanjeet Singh Scholarship Trust and to create SAF Madanjeet Singh Scholarship Cell. The surplus money will be transferred to University Fund to meet the expenditure as mentioned in Agenda Note as recommended by the 104th Meeting of the Finance Committee.

Item No.3 : Dr.BRAOU – Estt – Dr. U. Subba Rao, Joint Director (SS) & Director, Student Services – Voluntary Retirement - Ratification – Reg.

Resolution Resolved to ratify the action taken by the Vice-Chancellor in accepting the request of Dr. U. Subba Rao, Joint Director (SS) and Director, Student Services for voluntary retirement from the University service on the afternoon of 30-04-2004.

Item No.4 : Request of 10 year old girl appearing for B.Sc. (Maths) in one sitting – Reg.

Resolution Resolved to reject the request of Ms. PSH Vaishnavi to write B.Sc (Maths – Single Subject) exams in single sitting as the University rules does not permit.

Item No.5 : Sri G.R.K.Chowdary, Programmer – Unauthorized absence – Reg.

Resolution:	Resolved to terminate the Services of Sri GRK Chowdary as per University Service Rules and as per G.O.Ms.No.214 Fin.& Plg. (Fin. Wing. FR 10) Department, dated 03-09-1996 (Got. Of A.P.) w.e.f. 01-04-2004.
Item No.6 :	Dr.BRAOU – Estt.- Sanction of Non-Teaching Posts by Government on contractual basis – Conversion as regular posts on self-finance basis – Request – Reg.
Resolution	Resolved to address a letter to the Government to consider the sanction of 20 non-teaching posts which were sanctioned on contractual basis to self-finance basis by providing all details.
Item No.7 :	Dr.BRAOU – Estt.- Promotions made to technical staff on contractual basis – Conversion as regular posts on self-finance basis – Request – Reg.
Resolution :	Resolved to address a letter to the Government with all details to consider the sanction of the posts recommended by the Technical Promotion Channel Committee (TPCC) and as recommended by the Executive Council Resolution No.14 of 109 th Meeting, dated 13-08-2001 on contractual basis to self-finance basis.
Item No.8	Dr.BRAOU – Estt.- Recruitment of Assistant Professor in Chemistry – Backlog Vacancy S.T (Women) – Releasing of Notification – Permission – Requested – Reg.
Resolution	Resolved to approve to release the notification for recruitment of Assistant Professor in Chemistry reserved for ST (Women) with the relaxed conditions of qualifications.
Item No.9 :	Dr.BRAOU – Students of Dr. Reddy’s Laboratories at Goa – Enrolled for B.Sc. Special Drug Sciences in Dr. BRAOU – Conduct of Contact-cum-Counselling Classes and Practical Training Sessions and Practical Examinations for II and III year – Outside Andhra Pradesh State – Reg.
Resolution	Resolved to approve the proposal to conduct the counselling classes for the students of Dr. Reddy’s Laboratories, B.Sc. Special (Drug Sciences) II and III years without any financial commitment on the part of the University at Goa. Further, it is permitted to conduct the practical training classes at Goa bearing the expenditure by the University on par with other students as per the norms. However the

students will write the theory as well as practical examinations where the students are admitted i.e. at Khairatabad Study Centre.

It is resolved to place on record the services rendered, the guidance and advice provided from time to time by Sri K. Ambarish, IAS, Commissioner, Collegiate Education and the member of Executive Council of this University who retired from active service on 31-03-2004.

**MINUTES OF THE 121ST MEETING OF THE EXECUTIVE COUNCIL HELD
ON 22-07-2004 AT 11.30 a.m. IN THE CHAMBERS OF THE PRINCIPAL
SECRETARY TO GOVT., GOVT. OF A.P. HYDERABAD**

MEMBERS PRESENT

1.	Prof. G.V. Subrahmanyam Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector I/c.	:	Member
3.	Sri G. Sudhir, I.A.S Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Dr. K. Lakshminarayana, I.A.S. Director of Collegiate Education Govt. of A.P., Hyderabad	:	Member
5.	Sri N. Srinivasa Rao, I.E.S. Joint Secretary Finance Department Govt. of A.P., Hyderabad.	:	Member
6.	Sri P. Krishna Rao Registrar I/c.	:	Secretary to the Executive Council

Item No.1 (a) : Executive Council – Confirmation of Minutes of 121st Meeting of the Executive Council held on 22-07-2004.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed

Item No.2 : Finance Committee Items:

2.1 : DMP Br. – Purchase of White Printing Paper for printing of Course Material for the Academic Year 2004-05 – Approval – Reg.

Resolved to approve the proposal and accord Administrative and financial approval for purchase of 752 MTS. (i.e.477 MTS of 16 KG 60 GSM 58.5x91 cms white printing paper and 260 MTS of 60 GSM, 86 cms width white printing paper web reels and 15 MTS of 37.3 kg. 140 GSM58.5 x91 cms white maplitho card at a total cost of Rs. 2,06,10,900/- (Rupees two crores six lakhs ten thousands nine hundreds only) from M/s. Suryachandra Paper Mills Limited, Mandapeta and M/s. Delta Paper Mills Limited, Vandra, at the quantities mentioned in the above note as recommended by the 105th meeting of the Finance Committee.

2.2: COE Br. – Enhancement of rates of remuneration to the Non-Teaching Employees of the University for processing works of Main Answer Scripts for conducting of Spot Valuation of the respective exams of UG/PG and other Diploma Courses of the University (Called previously as Coding Work) – Ratification - Reg.

Resolved to ratify the action taken by the Vice-Chancellor in enhancing the rate of remuneration from Rs. 0.50ps. to Rs.0.70ps. per script in connection with processing works (earlier called Coding Work) of Main Answer Scripts as detailed in the agenda note for conducting of Spot Valuations of the Examinations of UG, PG and Other Diploma courses conducted by the University with effect from the First Spell Examinations of UG courses and Second Spell Examinations of PG and Diploma Courses, i.e., May, 2004 onwards as recommended by the 105th meeting of the Finance Committee.

Item No.3 Dr.BRAOU – Estt.- Prof. M.S. Hayat, Professor of Urdu - Appointment as Director, CDE, University of Hyderabad – Sanction of lien – Ratification - Reg.

Resolution Resolved to ratify the action taken by the Vice-Chancellor in sanctioning lien for two years to Prof. M.S. Hayat, Professor of Urdu from 01-07-2004 to 30-06-2006 to enable him to join as Director, Centre for Distance Education University of Hyderabad, Hyderabad subject to payment of leave salary and pension contribution for the lien period.

**MINUTES OF THE 122nd MEETING OF THE EXECUTIVE COUNCIL HELD
ON 30-08-2004 AT 5.00 p.m. IN THE CHAMBERS OF THE
PRINCIPAL SECRETARY TO GOVT., HIGHER EDUCATION
DEPARTMENT, GOVT. OF A.P. HYDERABAD**

MEMBERS PRESENT

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector I/c.	:	Member
3.	Sri G. Sudhir, I.A.S Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department Govt. of A.P., Hyderabad.	:	Member
5.	Dr. K. Lakshminarayana, I.A.S. Director of Collegiate Education Govt. of A.P., Hyderabad	:	Member
6.	Sri P. Krishna Rao Registrar I/c.	:	Secretary to the Executive Council

The Executive Council welcomed the new Vice-Chancellor Prof. D. Ram Chandram who has assumed the charge as Vice-Chancellor of Dr. B.R. Ambedkar Open University on 29-07-2004. The Executive Council desires to place on record the services rendered by Prof G.V. Subrahmanyam (FAC) as Vice-Chancellor of Dr. B.R. Ambedkar Open University from 08-08-2003 to 28-07-2004 . The Executive Council has also welcomed Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department as member of the Executive Council.

Item No.1 (a) :	Executive Council – Confirmation of Minutes of 121 st Meeting of the Executive Council held on 22-07-2004.
Resolution :	Confirmed.
(b) :	Matters arising out of the above.
Resolution :	Reviewed.
Item No.2 :	Dr.BRAOU – Estt.- Promotions of staff on contractual basis in different cadres - Detailed information – submitted – Reg.
Resolution :	Resolved to post back the individuals to their original positions on expiry of the contract period.

- Item No.3 : Dr.BRAOU – Estt. - Promotions of Technical staff on contractual basis in different cadres - Detailed information – submitted – Reg.
- Resolution : Resolved to post back the individuals to their original positions on expiry of the contract period.
- Item No.4 : Dr.BRAOU – Full Fee Concession to Regular Non-Teaching Employees.
- Resolution : Resolved to provide Full Fee Concession only to the Regular Non-Teaching Employees of the University to the general courses and not to the self-finance courses. It is further resolved that the benefit of full fee concession is restricted to two children only.

**MINUTES OF THE 123rd MEETING OF THE EXECUTIVE COUNCIL HELD
ON 14-09-2004 AT 3.00 p.m. IN THE CONFERENCE HALL,
A.P. STATE COUNCIL OF HIGHER EDUCATION , HYDERABAD.**

MEMBERS PRESENT

1. Prof. D. Ram Chandram : Chairman
Vice-Chancellor

2. Prof. P. Ramaiah : Member
Rector I/c.
3. Sri G. Sudhir, I.A.S : Member
Principal Secretary to Govt.,
Education (HE) Dept.,
Govt. of A.P., Hyderabad.
4. Sri I.Y.R. Krishna Rao, IAS : Member
Principal Secretary to Govt.,
Finance Department
Govt. of A.P., Hyderabad.
5. Sri P. Krishna Rao : Secretary to the
Registrar I/c. Executive Council

Item No.1 (a) : Executive Council – Confirmation of Minutes of 122nd Meeting of the
Executive Council held on 30-08-2004.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No. 2 : Finance Committee Items.

2. 1: Material Production Branch – Purchase of White Printing Paper for printing
of course material for the Academic Year 2004-05 – Approval – Reg.

Resolved to approve the proposal and accord Administrative and financial
sanction for a sum of Rs. 1, 37,250/- (Rupees One Lakh thirty seven thousand
two hundred and fifty only) in addition to the amount of Rs. 2,06,10,900/-
(Rupees two crore six lakh ten thousand nine hundred only) which was
already sanctioned towards purchase of 752 MTS. (i.e.477 MTS of 16 KG 60
GSM 58.5x91 cms white printing paper and 260 MTS of 60 GSM, 86 cms
width white printing paper web reels and 15 MTS of 37.3 kg. 140 GSM58.5
x91 cms white maplitho card at a total cost of Rs. 2,06,10,900/- (Rupees two
crores six lakhs ten thousands nine hundreds only) and to procure the
paper/card from M/s. Suryachandra Paper Mills Limited, Mandapeta and M/s.
Delta Paper Mills Limited, Vandra, at the quantities mentioned in the above
note (as recommended by the 106th Meeting of the Finance Committee.)

2.2 : **Material Production Branch - Purchase of Steel Furniture to University
– Approval – Reg.**

Resolved to approve the proposal and accord Administrative and
financial approval for incurring an expenditure for an amount of Rs. 3,82,128/-
(Rupees Three lakh eighty two thousand one hundred and twenty eight only)
towards purchase of various types of furniture items as detailed in Annexure
directly from M/s. Godrej Boyce, Hyderabad to be supplied to (7) new Study

Centres established and to other branches of the University. The payment will be made against delivery.

Further, resolved to purchase the minimum required furniture for another (8) New Study Centres established in the Academic Year 2003-2004 from M/s. Godrej Boyce, Hyderabad on par with the Study Centres mentioned in the Agenda Note established in the Academic Year 2004-05. The exact expenditure incurred towards purchase of furniture to this centre may be placed before the FC/EC for financial sanction/approval (as recommended by the 106th Meeting of the Finance Committee.).

The list of the Eight (8) Study Centres established in the Academic Year 2000-2001 is furnished below:

Sl.No.	College Name	Code No. of Study Centre	Place
01.	Sir C.V.R. Deg. College	145	Tadipathri, ATP
02.	Dr.BRR Govt. Jr.College	146	Jedcharla
03.	KRR Govt. Jr. College	147	Kodad
04.	New Govt. Jr. College	148	Kukatpally
05.	Sidhartha Junior College	149	Bhupalapally
06.	Govt.Jr.College	150	Kodakandla
07.	SKSD Mahila Kalasala	151	Tanuku
08.	SKVP Arts, Science & Commerce College.	152	Markapur

2.3 : **Material Production Branch– Purchase of Cloth Lined Covers 2004-05 – Approval – Reg.**

Resolved to approve the proposal and accord Administrative and financial approval to incur an expenditure for an amount of Rs. 4,05,500/- (Rupees Four lakh five thousand five hundred only) towards purchase of various sizes (total 120000 nos Cloth Lined Covers) as mentioned in the agenda note from M/s. Apsara Print Works, Hyderabad who has quoted lowest rate as indicated against each item. The Director, Material Production is directed to check the material supplied by the Firm from time to time and ensure the quality as for the specification mentioned in the Tender Notification (as recommended by the 106th Meeting of the Finance Committee.)

2.4 : Engineering Branch – Construction of Buildings for Regional Coordination centres at Nizamabad and Begumpet – Second lowest Tenders for consideration – Approval – Reg.

Resolved to approve the proposal and accord Administrative and financial approval for:

- (i) The second lowest tenderers submitted by M/s. Narayana & Co., and Sri. N. Janardhana Rao for the works of construction of RCC buildings at Nizamabad and Begumpet respectively as per the details mentioned in the agenda note, ensuring quality of construction work in all respects as recommended by the Works Committee and as recommended by the 106th Finance Committee.
- (ii) The cancellation of the tender submitted by Sri. M. Murali for the construction works of RCC Buildings at Nizamabad and Begumpet including the forfeiture of the EMD amounts, and he will not be allowed to tender again for any construction work of the University in future. (as recommended by the 106th Meeting of the Finance Committee.)

2.5 : Academic Branch - Faculty of Business Mgt. – Introduction of Bachelor's Degree in Hotel Management from the Academic Year 2004-05 – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in according permission to launch Bachelor's Degree in Hotel Management (3 year Degree Course) in collaboration with M/s. SETWIN from the current Academic Year i.e., 2004-05.

Further, resolved that the quality of the programme should be maintained. (as recommended by the 106th Meeting of the Finance Committee.)

2.6 : Student Services Branch - Starting of additional Study Centres/Women Study Centres at certain places where major study centres are located – Approval – Reg.

Resolved to agree in principle to start Nine (9) New Women Study Centres from the Academic Year 2005-06 in the places mentioned below:-

(as recommended by the 106th Meeting of the Finance Committee.)

Sl.No.	Centre Code	College	Place
01.	154	SKR &SKR Govt. College for Women	Kadapa
02.	155	Govt. Womens College	Karimnagar
03.	156	KVR Govt. Deg. College for Women	Kurnool
04.	157	NTR Govt. Women College	Mahaboobnagar
05.	158	Govt. Deg.College for Women	Nalgonda
06.	159	D.K. Govt. College for Women	Nellore
07.	160	Gowthami Degree College	Nizamabad
08.	161	S.P.W. Degree College	Tirupati
09.	162	Arts & Science College for Women Andhra Mahila Sabha	Hyderabad

Item No 3 Dr. BRAOU – 13th Convocation of University – Fixing the date, invitation of the Chief Guest, Eminent Personalities for conferring Honorary Degrees – Reg.

Resolution Resolved to note the panel of Chief Guests as suggested in the Agenda Note for the 13th Convocation. Further the Vice-Chancellor is authorized to take further course of action by taking appointment from the Chancellor.

Item No.4 Dr. BRAOU – Estt. – Adoption of G.O.Ms.No.89 Finance& Planning (FW.PEN.I) Dept., dated 25-05-1998 – Dearness relief to the Family Pensioners who avail the benefit of compassionate appointment – Reg.

Resolution Resolved to obtain information about the implementation of G.O.Ms.No. 89 Finance & Planning (FW.PEN.I) Dept., dated 25-05-1998 from all the Universities in the State.

Item No.5 **Any other matter with the permission of the chair.**

Appointment of Statutory and Non-Statutory positions:

Resolutions Resolved to appoint the following statutory positions for a period of one year from the date of their joining.

1. Director (Academic) : Prof. M. Ramachandraiah

2. Director (Student Services) : Prof. S.V. Rajasekhar Reddy
3. Officer Incharge : Dr. K. Swamy
(Material Production)
4. Officer-Incharge (CSTD) : Dr. K. Sateesh Reddy
5. Director (AVPRC) : Prof. Y.V. Umapathi Varma
6. Registrar : Dr. G.Chakrapani

Further resolved that the Vice-Chancellor is authorized to appoint suitable persons to the Non-Statutory positions for a period of one year from the date of their joining.

**MINUTES OF THE 124th MEETING OF THE EXECUTIVE COUNCIL HELD ON
11-11-2004 AT 11.00 a.m. IN THE CHAMBER'S OF THE VICE-CHANCELLOR, Dr.
BRAOU, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT

1. Prof. D. Ram Chandram : Chairman
Vice-Chancellor
2. Prof. P. Ramaiah : Member
Rector I/c.
3. Sri I.Y.R. Krishna Rao, IAS : Member
Principal Secretary to Govt.,
Finance Department, Govt. of A.P., Hyderabad.

4Dr.K.Lakshminarayana, IAS : Member
Director of Collegiate Education
Hyderabad.

5.. Dr. Ghanta Chakrapani : Secretary to the
Registrar Executive Council

The Vice-Chancellor has welcomed Sri Paul Bhuyan, IAS, Principal Secretary , Higher Education, Government of Andhra Pradesh as a member of the Executive Council. The Executive Council has unanimously placed on record the services rendered, the guidance and advice provided from time to time by Sri G. Sudhir, IAS, Former Principal Secretary to Government, Higher Education Department.

Item No.1 (a) : Executive Council – Confirmation of Minutes of 123rd Meeting of the Executive Council held on 14-09-2004.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **Finance Committee.**

2.1. Acad.Br : Introduction of B.Ed. Programme (Telugu Medium) in the University – Entering in MOU with IGNOU – Approval – Reg.

Resolved to approve the proposal to start B.Ed. Programme in Telugu Medium in Dr.B.R.Ambedkar Open University from the Academic Year 2005-06 by signing MOU with IGNOU with the details mentioned in the note .(as recommended by the 107th Meeting of the Finance Committee).

2.2 Acad.Br. : Starting of Post Graduate Programmes in Science Subjects and Certificate Programme in Multimedia Aided Fresh Water Aquaculture LaboratoryTechnology – Approval – Reg.

Resolved to approve the proposal for starting Post Graduate Programmes in Physics, Chemistry, Botany, Zoology, Environmental Sciences and a Certificate Programme in Multi Media aided Fresh Water Laboratory Technology in English Medium from the Academic Year 2005-06. Further the Members have suggested to maintain, if necessary, merit and ceiling. (as recommended by the 107th Meeting of the Finance Committee).

- 2.3. **Acad.Br** : Introduction of Master of Communication and Journalism (MCJ) Programme in the University – Approval- Reg.

Resolved approve the proposal for starting of MCJ Programme by the University from January, 2006. .(as recommended by the 107th Meeting of the Finance Committee).

- 2.4 **Acad.Br** : Starting of Post Graduate Programme in Indian Languages and Literature – Approval – Reg.

Resolved to approve the proposal for starting Post Graduate Programmes in Telugu, Hindi and Urdu. Further it is resolved to introduce Foreign Language Courses such as French, German, Chinese and Spanish and also resolved to write to the Government for the sanction of posts in foreign language courses. .(as recommended by the 107th Meeting of the Finance Committee).

- 2.5 *Admn.Br: Enhancement of wages to the Non-teaching and Technical employees working on daily wage basis – Ratification – Reg.*

Resolved to ratify the action taken by the Vice-Chancellor enhancing the wages of the Daily Wage employees from time to time on the basis of the proceedings of the Ranga Reddy District Collectorate. Further resolved to maintain the difference of Rs.8/- between the rate actually payable now and the rate applicable as per the proceedings of the Ranga Reddy District Collectorate to the Class-IV employees. Resolved further to consider the proposals for enhancement of wages to the Work Inspectors as per the standard scheduled rates of Public Works Department, Govt. of Andhra Pradesh, for the year 2004-05 .(as recommended by the 107th Meeting of the Finance Committee).

- 2.6 Admn.Br:** Welfare facility – Full fee concession to daily wage employees on par with the Regular Non-Teaching Employees – Extension - Reg.

Resolved to approve the proposal of extending the benefit of full tuition fee concession to the daily wage employees presently working in the University on par with the regular non-teaching employees of the University. (as recommended by the 107th Meeting of the Finance Committee).

- 2.7. Admn.Br:** Recovery - Hire charges for using the University Vehicles for Non-duty purposes – Adoption of G.O.Ms.No:345 – Approval – Reg.

Resolved to approve for adopting the revised rates as prescribed by the Government in its G.O.Ms.No.345, Gen. Admn(O.P.II) Department dated:03-08-2002 for the use of University Vehicles for non-duty purposes by the staff members of the University.(as recommended by the 107th Meeting of the Finance Committee).

- 2.8. Student Services Br:** Appointing Watchmen and Sweeper-cum-Gardner at 23 Regional Coordination Centres – Approval – Reg.

Resolved to approve to hire the services of Watchmen and Sweeper-cum-Gardner on contractual basis on a consolidated amount of Rs.1800/- per month and Rs.1000/- per month respectively at 23 Regional Coordination Centres. The appointment shall be purely temporary for a period of One Year.

Further the members suggested to send a fresh proposal to the Government for sanction of the posts of Watchmen and Sweeper-cum-Gardner for 23 Regional Coordination Centre (as recommended by the 107th Meeting of the Finance Committee).

- 2.9. AVP & RC : Launching of short duration Certificate Programme in Anchoring for TV and Voice over/Dubbing for TV – Proposal submitted for consideration – Approval – Reg.**

Resolved to approve the proposal for launching of two short duration skill development Programmes namely (1) Certificate Programme in Anchoring for T.V and (2) Certificate Programme in Voice over / Dubbing for Television in Telugu Medium from June, 2005 (Academic Year 2005-06).

Further the Members suggested to introduce Courses like:

Event Management and Courses related to Management of Super Bazars, Departmental Stores and Big Mall. (as recommended by the 107th Meeting of the Finance Committee).

2.10. DMP Br. : Purchase & Supply of Steel Furniture to Study Centres Approval – Reg.

Resolved approve the proposal and to accord Administrative and Financial Sanction to incur an expenditure for an amount of Rs.3,30,818.40ps. (Rupees three lakhs thirty thousand eight hundred and eighteen and paise forty only) towards purchase of Steel Furniture as detailed in the Annexure directly from M/s.Godrej Boyce, Hyderabad to supply to the (8) new study centres (Study Code Nos. 145 to 152) The payment will be made against delivery (as recommended by the 107th Meeting of the Finance Committee).

2.11: DMP Br. - Purchase of cloth lined covers required for dispatch of Course Material – Ratification - Reg.

Resolved to ratify the action taken by the Vice-Chancellor in according sanction to place Purchase order on three firms i.e. M/s. Hindustan Enterprises, Hyderabad M/s. Ambica Printers and Binders, Hyderabad and M/s. Apsara Printing Works, Hyderabad for the supply of four types of cloth lined covers as mentioned in the above Agenda note. Further to accord financial sanction of Rs.27,760/- (Rupees twenty seven thousand seven hundred and sixty only) over the amount already sanctioned i.e. Rs.4,05,500/- vide Resolution 2.3 of Executive Council dated 14.9.2004. (as recommended by the 107th Meeting of the Finance Committee).

2.12 Exams. Br: Outsourcing of pre-examination and post-examinations activities of Second Spell Examinations of U.G. Courses to be conducted in the month of November/December 2004 - Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in placing the job order to M/s. C.S.Software Enterprise Limited, Hyderabad in connection with assigning the various activities of Second Spell Examinations of U.G. Courses to be conducted in the Month of November/December 2004 with an approximate financial commitment of Rs.5,52,500/- as detailed in the agenda note. (as recommended by the 107th Meeting of the Finance Committee).

- 2.13 Exams. Br:** Offering of Bachelor's Degree in Hotel Management Course in the University from the Academic Year 2004-2005 – Fixation of rates of various remunerations to the examiners – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for fixation of the remuneration of Rs.5/- towards valuation of each answer script of entrance test of BHM and also to consider for adoption of remaining remuneration rates which are being paid in respect of UG Courses for the Bachelor's Degree in Hotel Management course also to the persons involved in the various Examination activities of the above programme. (as recommended by the 107th Meeting of the Finance Committee).

- 2.14 DEVELOPMENT CELL :** Participation of Prof.V.Venkaiah, Executive Director, GRADE to attend the “Third Pan-commonwealth forum on Open Learning” at New Zealand held on 4th& 8th July, 2004 – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for having permitted to Prof. V. Venkaiah, Executive Director, GRADE, Dr.B.R.Amberkar Open University, Hyderabad to attend the “Third Pan-Commonwealth forum on Open Learning” at New Zealand held on 4th& 8th July, 2004 and for having sanctioned the eligible amount of Rs.64,574.00 (Rupees sixty four thousand five hundred and seventy four only) as an advance duly meeting 50% of the amount i.e.32,287.00 from DEC/IGNOU, Unassigned, Travel grant for the years 2002-2004 and remaining 50% amount i.e.32,287.00 from University matching grant and also by treating his period of absence during 3rd to 10th July, 2004 as ON DUTY. (as recommended by the 107th Meeting of the Finance Committee).

- 2.15 Development Cell :** Participation of Prof.G.Ramachandraiah, Professor & Head, Department of Chemistry to participate in the 12th International Conference of Greening of Industry Network: Partnerships for sustainable Development to be held at Hong Kong from November 7 – 10 and Visit STOU on 4th& 5th Nov 2004 and

11th& 12th Nov. 2004 at Open University Hong Kong - Ratification - Reg.

Resolved to ratify the action taken by the Vice-Chancellor for having permitted to Prof. G.Ramachandraiah, Professor & Head Department of Chemistry Dr.B.R.Ambedkar Open University, Hyderabad to attend the 12th International Conference of Greening of Industry Network: Partnerships for sustainable Development to be held at Hong Kong from November 7 to 10 2004 and Visit STOU on 4th& 5th November, 2004 and 11th& 12th Nov.2004 at Open University Hong Kong and for having sanctioned the eligible amount of Rs.93,600.00 (Rupees ninety three thousand six hundred only) as an advance duly meeting 50% of the amount i.e. Rs.46,800.00 from DEC/IGNOU, Unassigned, Travel grant for the year 2002-2004 and remaining 50% amount i.e. Rs.46,800.00 from University matching grant and also by treating his period of absence during 3rd to 15th November, 2004 as ON DUTY/OTHER DUTY.(as recommended by the 107th Meeting of the Finance Committee).

- 2.16 Development Cell:** Participation of Prof. D.Ram Chandram, Vice-Chancellor to participate in the 18th AAOU Conference – 2004 to be held at Shanghai T.V. University, Shanghai, China during 28th–30th November 2004 – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for having permitted to Prof. D.Ram Chandram, Vice-Chancellor, Dr.B.R.Ambedkar Open University, Hyderabad to attend the 18th AAOU Annual Conference –2004 as a Member to be held at Shanghai T.V. University, Shanghai, China during 28th to 30th November 2004, and sanctioned the eligible amount of Rs.1,07,000.00 (Rupees one lakh seven thousand only) as an advance duly meeting 50% of the amount i.e. Rs.53,500.00 from DEC/IGNOU, Unassigned, Travel grant for the year 2002-2004 and remaining 50% amount i.e. Rs.53,500.00 from University matching grant and also by treating his period of absence during 25th Nov. to 5th December 2004 as ON DUTY.(as recommended by the 107th Meeting of the Finance Committee).

- 2.17 Engg.Br:** Construction of Vice-Chancellor's Lodge at the University Campus – Proforma estimate for Rs:40.60 lakhs – Approval – Reg.

Resolved to approve for according administrative sanction for the estimate amounting to Rs.40.60 lakhs towards construction of Vice-Chancellor's Lodge at the University Campus by calling Open Tenders during the Financial Year 2005-2006.(as recommended by the 107th Meeting of the Finance Committee).

- 2.18** **Engg.Br:** Construction of Audio Visual Production & Research Centre (AVP&RC) Building at the University Campus – Proforma Estimate for Rs:284 lakhs - Approval – Reg.

Resolved to resubmit the comprehensive proposal for construction of new Audio Visual Production & Research Centre (AVPRC) Building at the University Campus during the next financial year (2005-06) along with other civil construction works duly providing their Budgetary provision. (as recommended by the 107th Meeting of the Finance Committee).

- 2.19:** **Engg.Br:** Space allocation for providing ATM facility by the State Bank of Hyderabad, Dr.BRAOU Branch at the University Campus – Approval - Reg.

Resolved to approve the request of SBH for allocation of 150sft of land to install ATM Center with V-Sat connection with nominal rent of Rs.3/- per sft per month. (as recommended by the 107th Meeting of the Finance Committee).

- 2.20:** **Engg.Br.:** Construction of Regional Coordination Centre at Rajahmundry Revised work slip for consideration – Approval – Reg.

Resolved to approve for according financial sanction to an amount of Rs.24,55,273/- (which includes supplemental and authorized extra items) for completing the work of RCC at Rajahmundry by Sri.A.V.Nancharaiah, Contractor and to conclude the supplemental agreement to finalize the work as recommended by the Works Committee (as recommended by the 107th Meeting of the Finance Committee).

- 2.21** **Engg .Br:** Construction of Essential Staff Quarters Type II 4 Nos, Type III 4 Nos and Type IV 8 Nos – Estimate for Administrative Sanction – Approval – Reg.

Resolved to approve for according administrative sanction for the estimate amounting to Rs.57.20 lakhs towards construction of Essential Staff Quarters at the University Campus during the financial year 2004-05 by calling Open Tenders as recommended by the Works Committee. (as recommended by the 107th Meeting of the Finance Committee).

2.22

Engg.Br: Construction of Buildings for the Regional Coordination Centres During the year 2004-2005 – Revised Administrative sanction for Estimates amounting to Rs.23.50 lakhs for each building – Approval – Reg.

Resolved to approve for according revised administrative sanction for the detailed estimate amounting to Rs.23.50 lakhs (as per the details mentioned in the agenda note) for each RCC Building proposed for construction at ten places as mentioned in the agenda note during the budget year 2004-2005 as recommended by the Works Committee. (as recommended by the 107th Meeting of the Finance Committee).

2.23

Dr.BRAOU -Finance Br: Annual Accounts – 2003-2004 – Approval - Reg.

Resolved to approve the Annual Accounts of the University for the financial year 2003-2004. The Members of the Finance Committee have suggested furnishing detailed expenditure in regard to consultancy. (as recommended by the 107th Meeting of the Finance Committee).

TABLE AGENDA

2.24Admn. Br. - Loans and Advances – Waiving of outstanding loan amount in respect of Motor Car/Motor Cycle /Moped/Computer Advance in case death of Government Servant while in service- Adoption of G.O.Ms.No:167, Finance & Planning (FW.A&L), dated 4-10-1999 and G.O.Ms.No:154, Finance & Planning (FW.A&L) Dept., dated:09-11-2000 – Reg.

Resolved to approve to adopt the G.O.Ms.NO.154 Finance & Planning (FW.A&L) Dept. 09-11-2000 read with G.O.Ms.No:167, Fin & Plg.(fw.a&l), Dt:04-10-1999 for waiving of the outstanding loan amount including interest in respect of Motor Car/Motor Cycle/Moped/Computer Advance in case of death of Government servant while in service for the benefit of the University Employees from the date of issue of the Said Government Orders. (as recommended by the 107th Meeting of the Finance Committee).

2.25

Admn.Br: Medical Insurance Policy to the regular employees -
Enhancement of contribution from Rs.2700 /- to Rs.3000/- Reg.

Resolved to approve to enhance the University Contribution towards the annual premium payable to the Insurance Company for the medical insurance policy from Rs.1200/- to Rs.1500/-, and to pay in all Rs.3000/- to the Insurance Company against each of the regular employees from the Calendar Year, 2005.

(as recommended by the 107th Meeting of the Finance Committee).

2.26

Admn.Br: Dr.BRAOU – Introduction of Contributory Pension Scheme with effect from 01-9-2004 – Adoption of G.O.Ms.No: 654 & 655 Finance (Pension-I) Dept., dated 22-09-2004 – Reg.

Resolved to approve to adopt G.O.Ms.No: 654 & 655 Finance (Pension-I) Dept. dated: 22-9-2004 in Toto for introduction of Contributory Pension Scheme for all the employees of the University those who have been recruited on or after 01-9-2004. (as recommended by the 107th Meeting of the Finance Committee).

Item No. 3 : Estt. – **Faculties** - Introduction of B.Ed. Programme in Distance Mode from the Academic Year 2005-06 – **Creation of Faculty of Education** and Transfer of Teaching Staff from Directorate of Evaluation to Faculty of Education, Academic Branch -Reg.

Resolution : Resolved to approve the proposal for creation of the Faculty of Education and appointment of Dean Faculty of Education. Resolved, further, for transferring of Prof. G. Srinivasacharyulu Professor of Evaluation and Dr. C. Raja Mouli, Associate Professor of Evaluation from Directorate of Evaluation to the Faculty of Education, Academic Branch.

Resolved, further, to engage four Teachers on consultancy basis.

- Item No. 4 : Dr.BRAOU – Estt. - Creation of one post of Dean, Study Centre Development Council and one post of Stenographer – Reg.
- Resolution : Resolved to address the Government once again for sanction of one post of Dean, Student Affairs and one post of Junior Stenographer. Resolved, further, that the Vice-Chancellor is authorized to appoint one of the Professors / Joint Directors (Professor Cadre) to appoint as Dean, Student Affairs.

TABLE AGENDA

- Item No. 5 : Dr.BRAOU – Estt. – Non-teaching –Administrative & Technical – Contractual Promotions - Counting of the service rendered in the Higher Cadre on Contractual Promotions as that rendered in the substantive post for the purpose of pension and other benefits – Reg.
- Resolution : Resolved to approve the proposal of counting the service rendered by the employees in the higher cadres on contractual promotion, including the service of consequential posts as that rendered in the original substantive post for the purpose of pension and other benefits since their entire service was within the same University/Institution.

**MINUTES OF THE 125th MEETING OF THE EXECUTIVE COUNCIL HELD ON
20-12-2004 AT 1.30 p.m. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY
TO GOVT., HIGHER EDUCATION (H.E), DEPT., GOVT OF A.P. , HYDERABAD.**

MEMBERS PRESENT

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector I/c.	:	Member
3.	Sri Paul Bhuyan, IAS Principal Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Member
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, Govt. of A.P., Hyderabad.	:	Member
5.	Dr.K.Lakshminarayana, IAS Director of Collegiate Education Hyderabad.	:	Member
6.	Dr. Ghanta Chakrapani Registrar	:	Secretary to the Executive Council

Item No.1 : Executive Council – Confirmation of Minutes of 124th Meeting of the
Executive Council held on 11-11-2004.

Resolution : Confirmed.

Item No 2 : Finance Committee:

2.1 Acad. Br.: Starting of B.Ed. Programme and Rates of Remuneration for the Course Editors, Language Editors and Translators – Approval – Reg.

Resolved to approve the proposed rates of remuneration for the Editors, Language Editors and Translators of B.Ed. Programme as proposed in the Agenda Note i.e. (as recommended by the 108th Meeting of the Finance Committee).

1.	Editors	:	Rs.10,000/-
2.	Language Editors (each)	:	Rs.2,000/-
3.	Translators (each unit)	:	Rs.800/-

Item No.3 : Naming the University Library in memory of Late Sri Pati Rajam

Resolution : Resolved to name the University Library Building as “PATI RAJAM LIBRARY” in memory of Late Sri Pati Rajam.

Item No.4 : Dr.BRAOU –Estt. – Approval of the Selection Committee recommendations under CAS - Requested – Reg.

Resolution Resolved to approve the recommendations of the Selection Committee under CAS for the post of Joint Director (Prof. Cadre) (SS), Associate Professor / Deputy Director (AVPRC) and Assistant Director (Selection Grade) to the teaching staff from the date of eligibility notionally. The monetary benefit will be effective from the date of reporting as Joint Director (Prof. Cadre) (SS), Associate Professor in the respective pay scales subject to fulfillment of provisions contained in the G.Os cited in the note.

1. Dr. Ch. Narsi Reddy, as Joint Director (Prof. Cadre)(SS)
2. Dr. V. Srinivas, as Associate Professor of Mathematics
3. Sri Banoth Lal, as Assistant Director (Sel. Grade) (SS).

4. Dr. T. Krushna Rao, as Deputy Director (AVPRC)

Item No.5	Dr.BRAOU – Estt. - Approval of the Selection Committee recommendations for appointment of Assistant Professor of Chemistry reserved for S.T. (Woman) under backlog recruitment – Reg.
Resolution	Resolved to approve Ms. Prameela Kethavath as recommended by the Selection Committee under limited recruitment of backlog vacancy for the post of Assistant Professor of Chemistry reserved for S.T. (Woman) in the pay scale of Rs.8000-275-13500 (UGC).
Item No.6	Dr.BRAOU – Estt. – Appointment of Finance Officer – Reg.
Resolution	Resolved to write to the Government with a fresh proposal for appointment of Finance Officer. Further resolved to continue the present Finance Officer till the fresh appointment orders are received from the Government.
Item No.7 :	Dr.BRAOU – Estt. – Teachers – Prof. Girija Neti, Professor of Zoology – Sanction of lien from 01-01-2005 to 31-12-2005 in combination of vacation from 18-12-2004 to 31-12-2004 – Reg.
Resolution:	Resolved to sanction of lien to Prof. Girija Neti, Professor of Zoology from 01-01-2005 to 31-12-2005 duly permitting her to leave the country on 24-12-2004 in combination with the second spell of vacation subject to payment of leave salary and pension contribution, etc.

TABLE AGENDA:

Enhancement of Sitting Fee to the Members of Finance Committee/ Executive Council – Reg.

Resolved to enhance the sitting fee from Rs.500/- to Rs.1000/- to the members of the Finance Committee/Executive Council with effect from 20-12-2004.

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MINUTES OF THE 126TH MEETING OF THE EXECUTIVE COUNCIL HELD ON **19-03-2005 AT. 11.30 A.M.** IN THE A.P STATE COUNCIL OF HIGHER EDUCATION (OLE BUILDING PREMISES), SAIFABAD, HYDERABAD.

MEMBERS PRESENT

1. Prof. D. Ram Chandram : Chairman
Vice-Chancellor

2.	Prof. P. Ramaiah Rector I/c.	:	Member
3.	Sri Quddus Addl. Secretary to Govt., Education (HE) Dept., Govt. of A.P., Hyderabad.	:	Nominee of Principal Secretary to Govt. H.E., Dept.
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, Govt. of A.P., Hyderabad	:	Member
5.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
6.	Dr. Ghanta Chakrapani Registrar	:	Secretary to the Executive Council

Item No.1 (a) : Executive Council – Confirmation of Minutes of 125th Meeting of the Executive Council held on 20-12-2004 and Special Meeting of the Executive Council held on 28-01-2005. .

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : Finance Committee

2.1 : **ACCOUNTS BRANCH** :- Dr.BRAOU – Revised Estimates 2004-2005

& Budget Estimates 2005-2006 – Reg.

Resolved to approve the Revised Estimates for the year 2004-05 and Budget Estimates 2005-06 of the University (as recommended by the 109th Meeting of the Finance Committee).

2.2 : **ACCOUNTS BRANCH:** Pay Revision – Interim Relief Pending Revision of Scales of pay Adoption of G.O. – Reg.

Resolved to approve the proposal of adoption of G.O. (P) No.54 Finance (PC-I) Dept. Dt.09-3-2005 pertaining to Sanction of Interim Relief to the Non-Teaching Employees of the University (who are drawing pay in the

A.P.Revised Pay Scales, 1999) (as recommended by the 109th Meeting of the Finance Committee).

2.3 : ACCOUNTS BRANCH :- Employees Welfare Fund Scheme – Enhancement of Outright Grants – Reg.

Resolved to amend the Rule 7 (ii) of Dr.B.R.A.O.U. Employees Welfare Fund Rules, 1992 for Enhancing the outright grant from Rs.5000/- to Rs.10,000/- for the benefit of the family members/dependents of the deceased keeping the other Condition in the rule remain the same. Resolved further, to amend Rule No. 8 (a) by making provision for representation of all service associations in the Committee (as recommended by the 109th Meeting of the Finance Committee).

2.4: ACADEMIC BRANCH: - Proposal for revision of Rates of remuneration for course development activities – Reg.

Resolved to approve the revision of rates of remuneration payable to Curriculum Designing Expert Committee members, Course Writers, Editors and others engaged in Course development Activities as shown in annexure and to pay remuneration as per approved rates to the members of internal faculty if they are involved in the course development activities other than their own subjects (as recommended by the 109th Meeting of the Finance Committee).

2.5: ACADEMIC BRANCH :- Faculty of Commerce – Offering MBA with Second Specialization – Reg.

Resolved to approve the proposal of choosing second specialization not only by the students of our University but also by the students who have completed MBA from other Universities duly charging Rs.2500/- (Rupees two thousand five hundred only) per student (as recommended by the 109th Meeting of the Finance Committee).

2.6: ACADEMIC BRANCH :- Faculty of Commerce – Fixation and payment of remuneration to Academic Counsellors of M.Com., on par with M.B.A.Counsellors @ Rs.250/- per session – Reg.

Resolved to approve the remuneration for Academic Counsellors per Counselling session of 2 hours of or M.Com. Programme on par with MBA Programme by enhancing from Rs.200/- to Rs.250/- from the academic year 2005-06 onwards (as recommended by the 109th Meeting of the Finance Committee).

- 2.7 : **ACADEMIC BRANCH** :- Arranging one lecture every month in some popular and common topics related to all the faculties – Reg.

Resolved to approve the proposal to arrange a lecture every quarterly in the University by inviting very reputed and eminent Academician/ Scholar who is considered to be an authority on subject through out the country by paying an honorarium of Rs10,000/- (Rupees ten thousand only) per lecture, Air fare/T.A./D.A., Conveyance allowance and Hospitality (as recommended by the 109th Meeting of the Finance Committee).

- 2.8 : **AVP&RC BRANCH** :- Extension of Telecast of Video Lessons & Conducting of Live Teleconference Programmes – Reg.

Resolved to approve the proposal for extending the Telecast/Tele Conference Programmes for a period of one year through DD-8 (Saptagiri channel) at the rates prescribed by the Prasara Bharathi from 01-05-2005 to 30-4-2006. Further, the payment may be made in two installments, on half-yearly basis in Advance as stipulated by the Prasara Bharathi duly entering into agreement/contract formalities (as recommended by the 109th Meeting of the Finance Committee).

- 2.9: **AVP&RC BRANCH** :- Procurement of Broadcast Equipment (Radio/Television) for strengthening Audio Visual Production and Research Centre (AVPRC), BRAOU – Reg

Resolved to approve the proposal for procurement of equipment proposed for production and transmission by AVPRC with a total cost of Rs.23.30 lakhs of which Rs.15 lakhs to be met from DEC Grants and balance amount of Rs.8.3 lakhs from the University budget by calling open tenders/limited tenders or by procuring directly from the manufacturers, equipment wise as specified by the AVPRC Equipment Procurement Evaluation Committee, BRAOU (as recommended by the 109th Meeting of the Finance Committee).

- 2.10: **COMPUTER CENTRE** :- Purchase of Personal Computers for Academic

Teaching staff, Laser Printers for Academic Departments, Laser & Dot Matrix Printers for SSB & COE branches – Reg.

Resolved to approve the proposal dispose-off all the unusable out-dated & not working old computers and to purchase new computers, Laser Printers and Dot Matrix Printers etc., quantities as mentioned in the agenda note at an

estimated cost of Rs.33,45,000/- (Rupees thirty three lakhs Forty five thousand only) under buy-back option by following the purchase procedure prescribed by the University. Further, the members suggested to consult the official of the Osmania University, Computer Centre (Prof. Subba Reddy) in regard to procedure followed by them before purchasing the required items (as recommended by the 109th Meeting of the Finance Committee).

2.11: EXAMINATION BRANCH :- Fixation of rates of remuneration to the **M.L.I.Sc. IT Practical Examination – Ratification /Approval – Reg.**

- a) Resolved to ratify the action taken by the Vice-Chancellor in introducing the Course-08 Information Technology in place of Project Work of M.L.I.Sc. Course from the Academic year 2003 – 04 (as recommended by the 109th Meeting of the Finance Committee).
- b) Further, resolved to approve the proposal of extension of existing remuneration rates of UG/PG/Science Practicals to the M.L.I.Sc. It Practical Examinations from the Academic Year 2003-04 (as recommended by the 109th Meeting of the Finance Committee).
- c) Further, resolved to approve the proposal of payment for Rs.20/- (Rupees Twenty only) towards hire charges of computer system per session of 3 hours duration, per student (as recommended by the 109th Meeting of the Finance Committee).

2.12: DEVELOPMENT CELL:- Participation of Prof.G.Ramchandraiah, Prof. of Chemistry in the International Conference at Hong Kong – Payment of Local Travel Conveyance at Hong Kong and to approve Local Travel Conveyance at Foreign Countries in future – Ratification – Reg.

- a) Resolved to ratify the action taken by the Vice-Chancellor for having permitted to Prof. G. Ramachandraiah, Professor of Chemistry, Dr.B.R.Ambedkar Open University, Hyderabad to allow him to claim Local Travel Conveyance of Rs.2000/- (Rupees Two thousand only) at Hong Kong as a one time measure instead of Visa charges of Rs.2000/- (as recommended by the 109th Meeting of the Finance Committee).

- b) Further, resolved for the payment of Local Travel Allowance to those who visit foreign countries from the Airport to place of Seminar / Workshops / Conferences and back subject to a maximum of Rs.3000/- (Rupees Three thousand only) or actual expenses on production of original bills whichever is less (as recommended by the 109th Meeting of the Finance Committee).

2.13 : DMP BRANCH : Purchase of Two Xerox Machines – HCL Infinet Limited make - Reg.

Resolved to approve the proposal for purchase of two Xerox Machines from M/s. HCL Infinet Limited (Model Toshiba E Studio 160) with additional facilities like scanner cum fax at an estimated total cost of Rs.2,70,000/- (Rupees two lakhs seventy thousand only) @ Rs.1,35,000/- each plus taxes (as recommended by the 109th Meeting of the Finance Committee).

2.14 : DMP BRANCH : Mechanization of despatch of course material in Study Material House – Purchase of Strap Packing Machine – Reg.

Resolved to approve the proposal for purchase of Strap Packing Machine along with accessories from M/s. Shiva Enterprises, Hyderabad at an estimated total cost of Rs.1,14,000/- plus taxes by waiving open tender system since this is a proprietary item (as recommended by the 109th Meeting of the Finance Committee).

2.15 : DMP BRANCH : Purchase of white printing paper for printing of Course Material for the academic year 2005-2006 – Reg.

Resolved to approve the proposal of procuring paper to purchase 832 MTS of origin white printing paper for the academic year 2005-06 at an approximate cost of Rs.2,30,00,000/- (Rupees two crores thirty lakhs only) by following approved purchase procedure. Further, the members have suggested to submit a detailed report duly audited for the years from 2003, 2004, 2005 in regard to No. of students admitted (Course Wise), Course Material Printed, Paper account together with certificate of Physical Verification, in the next Finance Committee/Executive Council Meeting (as recommended by the 109th Meeting of the Finance Committee).

2.16 : DMP BRANCH : Purchase of General Stationery Items for the Financial

Year 2005-2006 on rate contract basis – for the use of various branches of the University – Reg.

Resolved to approve the proposal to incur an expenditure for an amount of Rs.5.20 lakhs (Rupees Five lakh and twenty thousand only) towards purchase of General Stationery Items from M/s. The Hindustan Enterprises, Hyderabad which quoted lowest rates. The payment will be made against delivery (as recommended by the 109th Meeting of the Finance Committee).

2.17 : ENGINEERING BRANCH : Providing security arrangements at the University Campus – Tenders for consideration – Reg.

Resolved to approve the lowest tender submitted by the agency M/s. Vinay Vigilance & Security Services Pvt. Ltd. Hyderabad for an amount of Rs.55,050/- per month towards Providing security arrangements at the University Campus with effect from 1-04-2005, initially for a period of one year (as recommended by the 109th Meeting of the Finance Committee).

2.18 : ENGINEERING BRANCH : Installation of Digital Automated EPABX - Communication System – Administrative approval – Reg.

Resolved to approve the proposal for installing digital automated EPABX system in place of existing analog system with an estimated cost of Rs.11.00 lakhs by entrusting work to private providers or to I.T.I. Limited, Government of India undertaking by calling open tenders during the financial year 2005-06 (as recommended by the 109th Meeting of the Finance Committee).

2.19 : ENGINEERING BRANCH :Comprehensive Proposal for Construction of New Audio Visual Production & Research Centre (AVP&RC)Building at the University Campus during 2005-2006 along with Civil Construction Works – Reg.

Resolved to approve construction of AVP&RC Block costing about Rs.284 lakhs in the next Budget year 2006-07 in the light of the details of other construction works Proposed to be taken up during the year 2005-06 (as recommended by the 109th Meeting of the Finance Committee).

Table Agenda (F.C.):

2.20 : ENGINEERING BRANCH : Insurance coverage to the University Buildings – Proposal for approval – Reg.

Resolved to approve the proposal of providing Insurance Coverage to the University Buildings at its campus and the Six RCC buildings at District Head Quarters i.e., (Adilabad, Khammam, Kadapa, Khairatabad (Hyderabad), Nalgonda and Rajahmundry) on payment of Rs.49,260/- (Rupees forty nine thousand two hundred and Sixty only) per annum towards premium amount payable to M/s. New India Assurance Company Ltd. with effect from 01-04-2005 (as recommended by the 109th Meeting of the Finance Committee).

2.21 : DMP BRANCH : Purchase and supply of Furniture to 8 New Study Centres – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for placing the purchase order on M/s. Nimi Interiors, Hyderabad (authorized dealer for Godrej furniture) instead of M/s. Godrej Boyce Mfg. Ltd, Hyderabad as approved by 106th F.C, 123rd E.C and release the payment to the M/s. Nimi Interiors, Hyderabad who has supplied the Godrej furniture to the (8) new study centres after getting satisfactory report from the (8) eight new study Centres (as recommended by the 109th Meeting of the Finance Committee).

Item No.3 : Dr.BRAOU – Estt. – Filling-up of certain vacant posts of teaching staff – Consideration – Reg.

Resolution : Resolved to fill-up 04 (four) posts of Assistant Professors in the required Departments in the University by giving notification duly following the rules in force including roster points as per the Government letter No. 16508/U.E.1/A1/2002-6, dated 05-01-2005.

Resolved, further, to fill-up the remaining 24 (twenty four) vacant (sanctioned) posts of teaching staff in different cadres in the University by following the rule of reservation after obtaining the permission of the Government.

Item No.4 : Dr.BRAOU – Estt. – Merit Promotion Scheme – Adoption of G.O.Rt. No.487 Higher Education (U.E.I) Department, dated 07-08-2004 – Reg.

Resolution : Resolved to approve for adoption of G.O. Rt. No.487 Higher Education (U.E.I) Department dated 07-08-2004 for upgrading the pay scales of 1996 to Readers under Merit Promotion Scheme, notionally, from 01-01-1996

and monetary benefit from the date of issue of the above G.O. for the benefit of the University teachers.

Item No.5 : Dr. BRAOU – Academic Branch – Proposal for permission to conduct Theory & Practical Examinations in Goa Government College of Pharmacy for students of Dr. Reddy’s Laboratories Limited, Goa – Reg.

Resolution: Resolved to approve the proposal for permitting the students of B.Sc. (Drug Sciences) of 2nd and 3rd years for writing the theory and practical examinations at Govt. College of Pharmacy, Goa as a special case.

TABLE AGENDA (E.C.)

Item No.6. Dr.BRAOU – Estt. – Appointment of Rector – Reg.

Resolution: Resolved to appoint Prof. P. Ramaiah, Professor of Economics as Rector up to his superannuation i.e. 31-08-2006.

Item No.7 Dr.BRAOU – Estt. – Appointment of Executive Director, GRADE – Reg.

Resolution : Resolved to appoint Prof. V. Venkaiah, Professor of Business Management as Executive Director, GRADE for a period of one year from the date of issue of orders.

Item No.8 : Dr.BRAOU –University Vehicles — Permission to purchase New Vehicles – Requested – Regarding.

Resolution : Resolved to purchase a New Car for the use of University.
Further, resolved, to hire vehicles for official purpose on need based.

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MINUTES OF THE 127th MEETING OF THE EXECUTIVE COUNCIL HELD ON 31-05-2005 AT. 11.30 A.M. IN THE EXECUTIVE COUNCIL HALL, DR. B.R. AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector .	:	Member
3.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat Hyderabad.	:	Member
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department,	:	Member

A.P. Secretariat,
Hyderabad

5. Dr. K. Lakshminarayana, IAS : Member
Director of Collegiate Education
Govt. of A.P., Hyderabad.
6. Dr. Ghanta Chakrapani : Secretary to the
Registrar Executive Council

The Vice-Chancellor extended a hearty welcome on behalf of the Executive Council to **Sri Asutosh Mishra, IAS**, Principal Secretary to Govt., Education (HE) Department, Secretariat, Govt. of A.P., Hyderabad as member of the Executive Council of Dr. B.R. Ambedkar Open University.

Item No.1 (a) : Executive Council – Confirmation of Minutes of 126th Meeting of the Executive Council held on 19-03-2005 (Minutes enclosed).

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **Finance Committee Items :**

2.1: Material Production - Purchase of Car – Ratification – Reg.

Resolved to ratify the action taken by the Vice Chancellor in purchasing a new car i.e., Skoda Octavia Rider for the use of University at a total cost of Rs.12,58,204/- (Rupees Twelve lakhs fifty eight thousand two hundred and four only) from M/s. Mahavir Auto Ltd. Further resolved to recommend to the Executive Council for providing an amount of Rs.2,58,204/- in RE 2005-06 (as recommended by the 110th Meeting of the Finance Committee).

2.2 : Material Production - Purchase of Steel Furniture to RCC from DEC Funds – Reg.

Resolved to ratify the action taken by the Vice Chancellor in incurring an expenditure of Rs.9,99,925/- (Rupees Nine lakhs ninety nine thousand nine hundred and twenty five only) towards purchase of furniture for RCCs directly from M/s.Godrej Boyce Mfg. Ltd., Hyderabad duly meeting the expenditure from the DEC grants (as recommended by the 110th Meeting of the Finance Committee).

2.3 : DEVELOPMENT CELL – Participation of Dr.Ghanta Chakrapani, Associate Professor of Sociology, to attend the Hawaii International Conference on Social Sciences to be held at Honolulu, U.S.A. during 13-06-2005 to 16-06-2005 – Reg.

Resolved to ratify the action taken by the Vice Chancellor in having permitted Dr.Ghanta Chakrapani, Associate Professor of Sociology to present his paper at Hawaii International Conference on Social Sciences to be held at Honolulu, U.S.A., during 13-06-2005 to 16-06-2005, duly sanctioning the eligible amount of Rs.1,69,000/- (Rupees One lakh sixty nine thousand and six hundred only) as an advance by meeting 50% of the amount i.e.,84,800/- from the DEC/IGNOU, Unassigned, Travel Grant for the years 2004-05 and the remaining 50% i.e., Rs.84,800/- from University matching grants by treating the period of his absence from 11-06-2005 to 18-06-2005 as ON DUTY (as recommended by the 110th Meeting of the Finance Committee).

2.4: DEVELOPMENT CELL – Participation of Dr.Ch.Narsi Reddy, Joint Director (SS), to attend the World Conference on Educational Multimedia, Hyper media and Telecommunications to be held in Montreal, Canada during 27-06-2005 to 02-07-2005 – Reg.

Resolved to ratify the action taken by the Vice Chancellor in having permitted Dr.Ch. Narsi Reddy, Joint Director (SS) to present his paper in the World Conference on Educational Multimedia, Hyper media and Telecommunications to be held on Montreal, Canada during 27-06-2005 to 2-07-2005, duly sanctioning the eligible amount of Rs.1,24,400/- (Rupees One lakh twenty four thousand and four hundred only) as an advance duly meeting 50% of the amount i.e., Rs.62,200/- from the DEC/IGNOU, Unassigned, Travel Grant for the years 2004-05 and the remaining 50% i.e., Rs.62,200/- from University matching grants and also by treating the period of his absence from 25-06-2005 to 4-07-2005 (including journey period) as ON DUTY (as recommended by the 110th Meeting of the Finance Committee).

2.5 GRADE – Visiting Fellowships & Short Assignments in GRADE – Reg.

Resolved to approve the proposal of two International Fellowships every year by paying an allowance of INR 750/- (Indian Rupees Seven Hundred and Fifty) per day each duly utilizing the DEC funds and permission to release the notification every year. (as recommended by the 110th Meeting of the Finance Committee).

2.6 : COMPUTER CENTRE - Purchase of Desktop with DVD Writer for Teaching Staff, Academic, S.S.B and Examination branches – Reg.

Resolved to approve the purchase of 60 (Sixty) Nos. of Desktop Systems with DVD+RW in lieu of Combo Drive at the rate of Rs. 39,000/- (all inclusive) (Rupees Thirty nine thousand only) per each unit under rate contract price at a total cost of Rs.23.40 lakhs (as recommended by the 110th Meeting of the Finance Committee).

Further resolved to approve for procuring printers for using in various branches of the University with total estimated cost of Rs.22.00 lakhs through short open tender system

and further to dispose off unusable, outdated not working old computers separately as they are not covered under rate contract system.

Resolved further to obtain the rates prevailing at APTS for future guidance (as recommended by the 110th Meeting of the Finance Committee).

2.7 : Grade – Ph.D. Programme in Open and Distance Education – Enhancement of Fee – Change of Regulations – Reg.

i) Resolved to approve increase the admission fee from Rs.3000/- to Rs.5000/- from the academic year 2005-06 (as recommended by the 110th Meeting of the Finance Committee).

ii) Resolved to ratify the decision taken for collecting Rs.1,000/- from each student from the second year of Ph.D Programme, and to increase re-registration fee from Rs.1000/- to Rs.2000/- from the academic year 2004-05 (as recommended by the 110th Meeting of the Finance Committee).

2.8 : Admn. Branch – Enhancement of Sitting Fee and Conveyance charges to the Expert Committee Members, Selection Committee and other Committee Members – Reg

Resolved to approve for amendment of regulations in enhancing the Sitting Fee and Conveyance Charges payable to Experts Committee Members, Selection Committee Members and for other Committee Members from Rs.200/- to Rs.500/- & from Rs.100/- to Rs.200/- respectively with effect from 1-6-2005 (as recommended by the 110th Meeting of the Finance Committee).

2.9 : Engineering Branch – Construction of Science & Technology Multifunctional Laboratory (STML) on turnkey basis – Tenders for consideration – Reg.

Resolved to approve the lowest tender of M/s.Sagar Constructions, Hyderabad @ 2% excess over the Estimate Contract Value (ECV) of Rs.1,77,48,848/- based on SSR 2004-05 Govt. of A.P., for the work of construction of Science & Technology Multi Functional Laboratory (STML) in the University Campus (as recommended by the 110th Meeting of the Finance Committee).

2.10 : Engineering Branch – Appointment of Sri V. Raghavan as Technical Advisor - Reg.

Resolved to approve utilize the services of Sri.V.Raghavan, Engineer-in-Chief (R&B) Retd., as Technical Advisor to look after the infrastructural developmental works of the University, on payment of a Honorarium @Rs.10,000/- per month

initially for a period of one year from 01-06-2005 (as recommended by the 110th Meeting of the Finance Committee).

2.11: Material Production – Purchase of White printing paper for printing of Course Material for the academic year 2005-06.

Resolved to approve the accord financial approval for purchase of 712 MTs (i.e.456 MTs of 60 GSM white printing paper in reels width 86 cms for web reel paper and 256 MTs of 16 Kg 60 GSM 58.5x91 cms white printing paper in sheets and reams) at a total cost of Rs.2,16,80,400/- (Rupees two crores, Sixteen lakhs, Eighty thousand and four hundred only) from M/s.Delta paper Mill Ltd. Vendra and M/s.Suryachandra Paper Mill Ltd., Mandapeta at the quantities mentioned in the above note. Further resolved to accord permission to procure 38 MTs of 140 GSM MF/MG titled card paper at an estimated cost of Rs.14.00 Lakhs by calling short Tender Notification (as recommended by the 110th Meeting of the Finance Committee).

2.12 : Examination Branch – Appointment of Chief Coding Officers in addition to the Coding Officers for processing works of conduct of Spot Valuation of various UG courses of the University – Reg.

i) Resolved to ratify the action taken by the Vice Chancellor in appointing the Chief Coding Officers in addition to the Coding Officers for the processing work of spot valuation of the Second Spell, UG Examinations, Nov./Dec.2004 and First Spell UG Examinations, May, 2005 with a payment of Rs.300/- towards remuneration + Rs.100/- towards conveyance on public holidays (as recommended by the 110th Meeting of the Finance Committee).

ii) Resolved to approve the proposal for continuation of appointment of Chief Coding Officers in addition to the Coding Officers for the processing work of spot valuations of UG Examinations from First Spell, May, 2005 onwards with a payment of Rs.300/- per day towards remuneration + Rs.100/- towards conveyance on public holidays (as recommended by the 110th Meeting of the Finance Committee).

2.13 : Engineering Branch – Construction of Regional Coordinator Centre in Arts& Science College, Warangal – Detailed Estimate for Rs.26.50 lakhs for consideration – Reg.

Resolved to approve the accord Administrative Sanction for the detailed estimate amounting to Rs.26.50 lakhs for Construction of Regional Coordination Centre building in Arts & Science College premises, Warangal by calling open tenders

during the year 2005-06 (as recommended by the 110th Meeting of the Finance Committee).

2.14 : ADMINISTRATION – Delegation of power to Vice-Chancellor to sanction (Table Agenda) Printing of course material and other printing items within the budgeted estimates – Reg.

Resolved to approve for amendment of delegation of powers to Vice-Chancellor on printing of course material and other items from Rs.1,00,000/- to Rs.5,00,000/- at a time within the budget estimates approved by the Executive council effective from the year 2005-2006 (as recommended by the 110th Meeting of the Finance Committee).

Further resolved to ratify the action taken by the Vice-Chancellor in incurring over and above expenditure of Rs.1,00 lakh on printing of course material and other printing items earlier (as recommended by the 110th Meeting of the Finance Committee).

Item No.3 : Dr. BRAOU – Estt. – Sri A. Narayana Rao, Assistant Executive Engineer – Deputation to Public Health and Municipal Engineering Department, Government of Andhra Pradesh, Hyderabad – Ratification – Reg.

Resolution Resolved to ratify the action taken by the Vice-Chancellor in permitting Sri A. Narayana Rao, Asst. Executive Engineer (Engg. Br) to go on deputation with the Public Health and Municipal Engineering Department, Government of Andhra Pradesh, Hyderabad to work as Assistant Executive Engineer (PH) in Municipal Corporation of Visakhapatnam, Visakhapatnam for a period of one year from the date of his relief (i.e., 12-05-2005A.N.) on usual terms and conditions of deputation of the University.

Item No.4 Dr.BRAOU – Estt. – Filling up certain vacant posts of teaching staff - Conversion of the post of Assistant Professor of Computer Science into Assistant Professor of Political Science – Information – Reg.

Resolution Resolved to approve to fill-up one post of Assistant Professor in Political Science Department as per the conversion accorded by the Government of A.P. vide their bearing letter No. 3837/UE.I/AI/2005-I dated 09-05-2005 duly following the rules in force including roster points.

Item No.5 : Dr.BRAOU – Estt. – Sri M. Sudershanam, Deputy Registrar of this University – Appointment of Finance Officer for a period of three years – Information – Reg.

Resolution Resolved to approve the appointment of Sri M. Sudershanam, Deputy Registrar of this University as Finance Officer for a period of three years from the date of issue of orders (03-05-2005) in the scale of pay of Rs.10250-350-11650-450-13900-525-17050 as per the

G.O.Ms.No.96, Finance (Expr.H.E.) Dept., dated 19-04-2005 issued by the Government of Andhra Pradesh.

Item No.6 : Ph.D. Programmes in Open and Distance Education – Eligibility Criteria – Change of Regulations – Reg.

Resolution : Resolved to approve the proposal of change in the eligibility criteria for admission into Ph. D Programme from the Academic Year 2005-06.

It is resolved to place on record the services rendered, the guidance and advice provided from time to time by Sri Paul Bhuyan, IAS, outgoing Principal Secretary to Govt., Education (HE) Department, and the member of Executive Council of this University.

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**MINUTES OF THE 128th MEETING OF THE EXECUTIVE COUNCIL HELD ON
20-07-2005 AT. 11.30 A.M. IN THE CHAMBERS OF THE PRINCIPAL
SECRETARY TO GOVERNMENT, HIGHER EDUCATION DEPARTMENT, A.P.
SECRETARIAT, HYDERABAD.**

MEMBERS PRESENT

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector .	:	Member
3.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat Hyderabad.	:	Member
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, A.P. Secretariat, Hyderabad	:	Member
5.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
6.	Dr. Ghanta Chakrapani Registrar	:	Secretary to the Executive Council
- Item No.1 (a). Executive Council – Confirmation of Minutes of 127th Meeting of the Executive Council held on 31-05-2005 (Minutes enclosed).

Resolution : Confirmed.
(b) : Matters arising out of the above.
Resolution : Reviewed.

Item No.2 : Finance Committee Items :

- 2.1. Examination Branch – Obtaining of Utilisation Certificate instead of bills in respect of amounts advanced to conduct Eligibility Test for the admission into Undergraduate Courses of the University – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in obtaining the Utilisation Certificates instead of bills for the amounts sanctioned to the respective E.T. Examination centers for the E.T examinations of 2004 and 2005 (as recommended by the 111th Meeting of the Finance Committee).

Resolved further to approve the proposal to continue the practice to obtain utilization certificates instead of bills for the amounts sanctioned to the

respective E.T. examination centres in future also (as recommended by the 111th Meeting of the Finance Committee).

- 2.2 : Material Production Branch – S.M.H - Lifting of First year course material Single Subject/Practical Manuals of II and III year/MBA/ MLISc/other printed Material – 2005 – Reg.

Resolved to approve and accord sanction for lifting of First Year Course Material/Single Subject/Practical Manuals of II & III Year/MBA/MLISc/other printed material of BRAOU for the year 2005-06 through the Transport Agency viz., M/s. Kranti Road Transport Pvt. Ltd. and to incur an approximate expenditure of Rs.4 lakhs (as recommended by the 111th Meeting of the Finance Committee).

- 2.3 : Material Production Branch – Purchase of Cloth-lined Covers –Reg.

Resolved to approve and accord permission to purchase different sizes of cloth-lined covers with printing at a total cost of Rs.4,95,500/- (Rupees Four Lakhs Ninety Five Thousand Five Hundred only) plus 4% VAT from M/s.Ambica Printers & Binders, Hyderabad (as recommended by the 111th Meeting of the Finance Committee).

- 2.4 : Student Services Branch – Full Fee Concession to sports persons –Welfare Facility – Reg.

Resolved to approve the proposal for full fee concession to sports persons participating in National and International events in all the courses offered by Dr.B.R.Ambedkar Open University from the Academic Year 2005-06 onwards. Further, resolved to recommend to adopt the G.O.Ms.No.27, dated 04.06.2005 (as recommended by the 111th Meeting of the Finance Committee).

- 2.5 : Student Services Branch - Offering PG Programmes at Regional Coordination Centres – Reg.

Resolved to ratify the action taken by the Vice-Chancellor to offer P.G.Programmes at seven Regional Coordination Centres as detailed in the agenda note from the Academic Year 2005-06 along with financial commitment to start these P.G.Programmes (as recommended by the 111th Meeting of the Finance Committee).

2.6 : Student Services Branch – Starting of New Study Centres – Under Graduate Courses in the Academic Year 2005-2006.

Resolved to ratify the action taken by the Vice-Chancellor for having approved the establishment of (30) Thirty New Study Centres as listed in the Agenda Note from the Academic Year 2005-06 (as recommended by the 111th Meeting of the Finance Committee).

Resolved further to approve and accord permission for the financial commitment to establish these (30) New Study Centres (as recommended by the 111th Meeting of the Finance Committee)..

2.7 : Development Cell – Revised Guidelines for the Publication Grant sanctioned by DEC/IGNOU under Unassigned Grants – Reg.

Resolved to approve the guidelines to extend the financial assistance to teachers once in an academic year for publishing the articles as mentioned in the agenda note from the publication grant provided by DEC/IGNOU (Unassigned Grants) (as recommended by the 111th Meeting of the Finance Committee).

2.8 : Development Cell – Participation of Dr.P.Madhusudhan Reddy, Associate Professor of Geology, to attend the International Conference on “GIS and Spatial Analysis” organised by International Association of Mathematical Geology IAMG-2005 and York University to be held at Toronto, Canada from 21-08-2005 to 26-08-2005 and also to visit other Universities from 28-08-2005 to 05-09-2005. Approval of Finance Committee/Executive Council – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in having permitted Dr.P.Madhusudhan Reddy, Associate Professor of Geology to present his paper at International Conference on “GIS and Spatial Analysis” organised by International Association of Mathematical Geology IAMG-2005 to be held at Toronto, Canada from 21-08-2005 to 26-08-2005 duly sanctioning the eligible total amount of Rs.1,16,500/- (Rupees One Lakh Sixteen Thousand Five Hundred only) as an advance by meeting 50% of the amount i.e., Rs.58,250/- from the DEC/IGNOU, Unassigned, Travel Grant for the years 2005-06 and remaining 50% i.e., Rs.58,250/- from the University matching grants. Further resolved to recommend to ratify the action of the

Vice-Chancellor in permitting to visit West Virginia State University and New York City Transit Authority on their invitation from 28-08-2005 to 05-09-2005 by treating the period of his absence from 19-08-2005 to 28-08-2005 as on duty with financial commitment and from 29-08-2005 to 07-09-2005 without any financial commitment (including journey period) as “ON OTHER DUTY” (as recommended by the 111th Meeting of the Finance Committee).

- 2.9 : Engineering Branch – Construction of Regional Coordination Centre in Arts & Science College Premises, Warangal – Tenders for consideration – Reg.

Resolved to approve the lowest tender of Sri J.Devender Reddy, Warangal @ (+) 3% excess over the Estimate Contract Value (ECV) of Rs.24,76,571/- based on SSR 2004-05, Government of Andhra Pradesh for the work of construction of Regional Coordination Centre Building in Arts & Science College premises, Warangal, as recommended by the Works Committee(as recommended by the 111th Meeting of the Finance Committee).

Resolved further, to approve and accord the financial sanction for a total amount of Rs.25,50,868/- (as recommended by the 111th Meeting of the Finance Committee).

- 2.10: Examination Branch – Offering of Bachelor’s Degree in Hotel Management Course in the University from the Academic Year 2004-05 – Adoption of remuneration rates of Eligibility Test to the Entrance Test of BHM – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for extension of rates of remuneration being paid towards Eligibility Test of UG Programme to the Entrance Test for the Bachelor’s Degree in Hotel Management course also to the persons involved in the various examination activities of the above programme from the Academic Year 2004-05 (as recommended by the 111th Meeting of the Finance Committee).

- 2.11: Academic Branch – Introduction of P.G.Diploma Programmes in Collaboration with Lifetime Wellness Rx International Limited of ApolloHospitals Educational & Research Foundation – Reg.

Resolved to approve the proposal to start one-year P.G.Diploma Programmes in (1) Preventive & Promotive Healthcare, (2) Holistic Health and (3) Wellness Management in Dr.B.R.Ambedkar Open University in collaboration with Lifetime

Wellness Rx International Limited of Apollo Hospitals Educational & Research Foundation and to receive 10% of the student fees by BRAOU (as recommended by the 111th Meeting of the Finance Committee).

Resolved further, to approve and include the resolutions of the Expert Committee in the MoU (as recommended by the 111th Meeting of the Finance Committee).

Resolved further also to approve and provide appropriate fee structure, intake and all other details at its next meeting (as recommended by the 111th Meeting of the Finance Committee).

Item No. 3 : Dr.BRAOU – Estt. – Filling-up of vacant teaching posts - Permission sought – Reg.

Resolution Resolved to wait for Government orders for filling up of the vacant teaching posts.

Item No. 4 : Dr.BRAOU – Estt. – Promotion of Deputy Director in the AVPRC to the post of Joint Director (Production) under Career Advancement Scheme - Reg.

Resolution Resolved to approve the proposal for promotion of the Deputy Director presently working in the AVPRC to the post of Joint Director (Production) (Professor cadre) without consequential promotion, under Career Advancement Scheme (CAS) on par with Deputy Directors working in Student Services Branch and as per the UGC guidelines / norms to the category of Teachers. A letter may be addressed to the Government for permission to implement Career Advancement Scheme (CAS) to Deputy Directors drawing UGC Scales in AVPRC.

Item No.5 : Dr.BRAOU – Permission for filling up of backlog vacancy of Computer Programmer reserved for S.C.(General) – Regarding.

Resolution: Resolved to approve and accord permission to re-advertise the post of Computer Programmer and fill up the post reserved for Scheduled Castes (General) due to quashing of Government Orders on Rationalization of Reservations to Scheduled Castes by the Hon'ble Supreme Court of India.

Item No.6 : Dr.BRAOU – Continuation / regularization / termination of Sri Ch.L.N.Prasad working in the vacant post of Sri G.R.K.Chowdary as Programmer – Regarding.

Resolution. : Resolved to write a letter to the Government by presenting the facts of the case, seeking the guidance in filling up the Programmer post, till a decision is received from the Government until than status quo be maintained.

TABLE AGENDA

Item No.7. Dr.BRAOU – Estt. – Appeal of Sri V. Maddulety, Assistant Director (SS) to set aside the punishment – Reg.

Resolution: Resolved to place the matter in the next Executive Council Meeting mentioning the full facts of the case.

MINUTES OF THE MEETING OF THE 129th EXECUTIVE COUNCIL HELD ON 13-09-2005 AT. 11.30 A.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO GOVERNMENT, HIGHER EDUCATION DEPARTMENT, A.P. SECRETARIAT, HYDERABAD.

MEMBERS PRESENT

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector .	:	Member
3.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat, Hyderabad.	:	Member
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, A.P. Secretariat, Hyderabad	:	Member
5.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
6.	Dr. Ghanta Chakrapani Registrar	:	Secretary to the Executive Council

Item No. 1 : Dr.BRAOU – Adoption of G.O.Ms No.149, Finance (SMPC) Department, dated 10.06.2005 for creation of one additional post of Telephone Operator – Reg.

Resolution: Resolved to adopt the G.O.Ms No.149, Finance (SMPC) Department, dated 10.06.2005 to fill up the post of Telephone Operator in the University and also resolved to fill up the same with the daily wage

employee (Mr. Md. Habeebuddin) who is working as Telephone Operator.

Item No.2 : Dr.BRAOU – Estt. – Appointment of Statutory and Non-Statutory positions of the University – Reg.

Resolution Resolved to appoint the Statutory and Non-Statutory positions for a period of one year from the date of their joining.

**MINUTES OF THE 130th MEETING OF THE EXECUTIVE COUNCIL HELD ON
29-10-2005 AT. 12.00 NOON IN THE CHAMBERS OF THE PRINCIPAL
SECRETARY TO GOVERNMENT, HIGHER EDUCATION DEPARTMENT, A.P.
SECRETARIAT, HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector .	:	Member
3.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat Hyderabad.	:	Member
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, A.P. Secretariat, Hyderabad	:	Member
5.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member (Did not attend)
6.	Sri C. Venkataiah Registrar I/c.	:	Secretary to the Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 128th & 129th Meetings of the Executive Council held on 20-07-2005 & 13-09-2005 respectively (Minutes enclosed).

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : Finance Committee Items :

2.1 : Finance Branch – Dr.BRAOU – Annual Accounts for 2004-05 – Reg.

Resolved to approve the Annual Accounts of the University for the Financial Year 2004-2005 (as recommended by the 112th Meeting of the Finance Committee).

2.2 : **Administration Branch:** Dr.BRAOU - Enhancement of wages to the Non-Teaching and Technical employees working on daily wage basis – Ratification – Reg.

Resolved to ratify the action taken by the Vice Chancellor in enhancing the wages to the Daily Wage Employees as per the proceedings of the District Collector, Ranga Reddy District and also enhancing the wages of Work Inspectors with B.E.

qualifications in accordance with Standard Scheduled Rates for the year 2005-06 of Government of Andhra Pradesh (as recommended by the 112th Meeting of the Finance Committee).

- 2.3 : **Administration Branch:** Dr.BRAOU – Estt. – Revision of Pay Scales,2005 to Non-Teaching Staff – Adoption of G.O.(P) No.255 Finance (PC-I) Department, dated 10-10-2005 and other relevant G.O.s regarding D.A., H.R.A., C.C.A., Paternity Leave, Enhancement of Gratuity, Accumulation& Encashment of Earned Leave and Loans and Advances – Reg.

Resolved to implement the PRC G.O. (P) No.255, Finance (PC-I) Department, dated 10-10-2005 and other relevant G.O.s. issued by the Government extending the Revised Scales, 2005 and other allowances from time to time for the benefit of the Non-Teaching Staff of this University and for Teaching staff of the University in respect of Gratuity, Accumulation & Encashment of Earned Leave, Paternity Leave etc. (as recommended by the 112th Meeting of the Finance Committee).

- 2.4 : **Administration Branch:** Dr.BRAOU – Estt. – Pensions – Sanction of Consolidated Pension to pensioners retired in the pre-revised scales of Pay, 2005 – Enhancement of Minimum Pension – Enhancement of Financial Assistance – Sanction of Dearness Relief and raised the relief in case of Death of Pensioners in receipt of service pension – Adoption of G.O.s – Reg.

Resolved to approve the proposal for adopting the G.O. (P) No. 248 & 250, Finance (Pension – I) Department, dated 04-10-2005 and other relevant G.O's. issued by the Government for the benefit of the Pensioners of Non-Teaching staff of this University (as recommended by the 112th Meeting of the Finance Committee).

- 2.5 : **Examination Branch** – Purchase of ICR/OMR Pre-Printed Computer Stationery for the confidential jobs of the Examination Branch – Reg.

Resolved to approve the proposal to place the purchase order with M/s. Secure Print Technologies, Hyderabad who has quoted the lowest rates for supplying of pre-printed ICR/OMR Computer Stationary with a total financial commitment of Rs.51,99,976/- (Rupees Fifty One lakh Ninety Nine thousand Nine hundred and seventy six only) as detailed in the agenda note, subject to fulfillment of the following conditions (as recommended by the 112th Meeting of the Finance Committee).

- a) Negotiation may be made on item (1) with L2 to supply at the rates quoted by L1.

b) Controller of Examinations to find out the rates in local market in respect of Sl. No. 1,2 and 7 and certify that the rates are in conformity and also visit the other institutions like O.U., B.I.E., for comparison of rates.

c) Along with the above information the file may be placed by circulation.

2.6 : Examination Branch – outsourcing of pre-examination and post-examination activities of U.G./P.G/MBA/PG Diploma Courses of the University – Reg.

Resolved to approve the proposal and authorize the Vice-Chancellor for outsourcing the various examination activities of all the ET/UG (I/II/III years)/PG (I/II years)/MBA (I/II/III years) / PG Diploma (One year) and BHM (I/II/III years) i.e., Pre and Post Examination activities, based on the exigencies of work of the Computer Cell attached to the Examination Branch as and when required from time to time duly following the procedures of the University (as recommended by the 112th Meeting of the Finance Committee).

2.7 : Material Production Branch - AMC for Dell Computers – Reg.

Resolved to ratify the action taken by the Vice-Chancellor to entrust the AMC to M/s. Dell India Pvt. Ltd., for a period of one year at a total cost of Rs.6,34,546/- and to make advance payment against Bank Guarantee for the equal amount (as recommended by the 112th Meeting of the Finance Committee).

2.8 : Material Production Branch – Replacement of Folding Chairs ISS Frame with “S” Type Cane Chair with Hands – CH 6 – Reg.

Resolved to approve and accord administrative sanction to replace 150 Nos Folding Chairs – ISS Frame (i.e., 15 Study Centres X 10 No.s each study centre) with “S” Type Cane Chair with Hands – CH6 of 179 Nos within the sanctioned amount (as recommended by the 112th Meeting of the Finance Committee).

2.9 : Material Production Branch - Purchase of Beta Cam Tapes – Reg.

Resolved to approve the proposal for according permission to call for open tenders as per purchase procedure for purchase of Beta Cam Tapes at an approximate cost of Rs.6.00 lakhs (Rupees Six Lakhs only) plus taxes as applicable at the time of purchase (as recommended by the 112th Meeting of the Finance Committee).

- 2.10 : **Engineering Branch** – Construction of Regional Co-ordination Centre Building in Govt. College for Women, Begumpet, Hyderabad – Entrustment of Balance work – for consideration.

Resolved to approve the proposal for entrustment of balance work of the Regional Coordination Centre building at Begumpet Women's College, Hyderabad at SSR (2004-05) plus tender premium in terms of the agreement entered into with the contractor, Sri. N. Janardhana Rao in view of the reasons explained in the agenda note and as recommended by the Works Committee approximately for an amount of Rs.1,96,000/- (as recommended by the 112th Meeting of the Finance Committee).

- 2.11 : **Academic Branch** – Introduction of three P.G. Diplomas in collaboration With Lifetime Wellness Rx International Limited of Apollo Hospitals Educational and Research Foundation – Reg.

Resolved to approve the proposal of Programmes structure, fee, duration of programmes, eligibility, contact classes and conduct of exams for the three P.G. Diploma Programmes in Dr.B.R.Ambedkar Open University in collaboration with Lifetime Wellness Rx International Limited of Apollo Hospitals Educational & Research Foundation as detailed in the Agenda Note (as recommended by the 112th Meeting of the Finance Committee).

- 2.12 : **Academic Branch** – Introduction of B.Ed. Programme (Telugu Medium) – Entrance Exam – Rules and Regulations for Admission and Exams – Reg.

Resolved to approve the proposal for conduct of Entrance Test for admission into B.Ed. Programme for the current academic year 2005-06 at 22 centres and to accord permission to 5 study centers identified and to conduct classes and also to approve rules and regulations appended to the Agenda Note (as recommended by the 112th Meeting of the Finance Committee).

- 2.13 : **Material Production Branch**- Purchase of Computer Consumables &

Media for the academic year 2005-06.

Resolved to approve and accord financial approval for purchase of Computer Consumables & Media at a total cost of Rs. 6,88,042-23 (Rupees six lakhs

eighty eight thousand and forty two and paise twenty three only) from M/s. Degitech Pheripherals, Hyderabad at the quantities mentioned in the annexure duly comparing the old rates (as recommended by the 112th Meeting of the Finance Committee).

(Table Agenda)

2.14 : **Admn. Branch** :- Delegation of financial powers to the Vice- Chancellor for engaging the labour to meet certain exigencies.

Resolved to approve and extend the delegation of financial powers to the Vice-Chancellor to incur an expenditure not exceeding Rs.20,000/- (Rupees Twenty Thousand only) per quarter for engaging the labour to meet the works mentioned in the Agenda Note to facilitate smooth and efficient functioning of the University on need basis, whenever necessary with proper justification from the branches concerned for short spells (as recommended by the 112th Meeting of the Finance Committee).

Item No. 3 : Dr.BRAOU – Estt. – Approval of the Selection Committee recommendations to the post of Professor of Commerce under CAS – Reg.

Resolution : Resolved to approve the recommendations of the Selection Committee to promote Dr. A Sudhakar, Associate Professor of Commerce as Professor of Commerce under CAS from the date of eligibility and the monetary benefit will be from the date of reporting to duty as Professor of Commerce.

Item No.4 : Dr. BRAOU – Admn. - Conduct of 14th Convocation of University – Fixing the date, inviting the Chief Guest Eminent and personalities – Reg.

Resolution : Resolved to hold the 14th Convocation of the University on 24th January, 2006 and a Panel of Eminent Personalities be submitted to the Chancellor of the University (His Excellency, the Governor of Andhra Pradesh) to consider one amongst them to invite to deliver the Convocation Address.

Further, resolved to authorize the Vice-Chancellor to initiate further necessary action in the matter.

Item No.5 : Dr. BRAOU – Estt. – Filling up of backlog vacancy of Computer Programmer reserved for S.C (General) – Amendment of existing qualifications for the post of Computer Programmer – Reg.

Resolution : Resolved to approve and amend the existing qualifications as proposed in the annexure of the Agenda for the post of Computer Programmer in the Dr. BRAOU Service Rules.

Item No.6 : Dr.BRAOU – Estt. – Proposal to consider the regularization of Daily Wage Employees working in the University – Request - Reg.

Resolution : Resolved to address a letter to the Government of Andhra Pradesh for considering the proposal for regularization of Daily Wage Employees working in this University.

TABLE AGENDA:

Dr. BRAOU – Admn. - Conduct of 14th Convocation of University –
Conferring the Honorary Degree – Reg.

Resolved to consider and recommend the panel suggested for conferring Degree of Doctor of Letters (Honoris Causa) be placed before the Chancellor of the University (His Excellency, the Governor of Andhra Pradesh) for the ensuing 14th Convocation of the University to be held on 24th January, 2006 for final decision.

1) Prof. C. Narayana Reddy

2) Prof. H.P. Dikshit

3) Dr. D.V. Sriram Murty

Represented by Venkateshwara Ayurveda Nilayam Pvt. Ltd.

(The Executive Council desires that His Excellency, the Chancellor may consider maximum two of the above panel).

Further, resolved to authorize the Vice-Chancellor to initiate further necessary action in the matter accordingly.

**MINUTES OF THE 131st MEETING OF THE EXECUTIVE COUNCIL HELD ON
24-12-2005 AT 10.45 A.M. IN THE EXECUTIVE COUNCIL HALL, DR. B.R.
AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman
2.	Prof. P. Ramaiah Rector .	:	Member
3.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat,Hyd.	:	Member
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, A.P. Secretariat, Hyderabad	:	Member
5.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
6.	Dr. P. Vijayalakshmi Pandit Joint Director (SS) & Dean, Student Affairs Dr.BRAOU, Hyderabad.	:	Member
7.	Prof. A. Prasanna Kumar Former Rector, Andhra University Visakhapatnam.	:	Member
8.	Sri C. Balaraj Goud Director, Creamline Diary Products Ltd., Hyd.	:	Member
9.	Prof. V.S. Prasad Director, NAAC, Bangalore.	:	Member (Not present)
10.	Prof. V. Balamohandas Vice-Chancellor, Acharya Nagarjuna University, Guntur	:	Member
11.	Sri C. Venkataiah Registrar I/c.	:	Secretary to the Executive Council

The Vice-Chancellor has welcomed the newly constituted Executive Council Members and they were apprised of the academic and non-academic activities and also the Convocation preparations of the University.

Item No.1 (a) : Executive Council – Confirmation of Minutes of 130th Meeting of the Executive Council held on 29-10-2005 respectively (Minutes enclosed).

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : Dr.BRAOU – Estt.- Prof. Girija Neti, Professor of Zoology (on lien) – Request for extension from 01-01-2006 to 31-12-2006 – Reg.

Resolution : Resolved to approve the request of Prof. Girija Neti, Professor of Zoology (on lien) for extension of lien **from 01-01-2006 to 31-12-2006 i.e., for 1 (one) more year** on usual terms and conditions.

Item No.3 : Dr.BRAOU – Admn.- Institution of 12 (twelve) Gold Medals by “State Bank of Hyderabad” – Regarding.

Resolution : Resolved to institute (12) twelve Gold Medals in the name of “State Bank of Hyderabad Gold Medal” to the students of Postgraduate Programmes from the 15th Annual Convocation onwards from out of the interest accrued (per annum) on the Endowment Fund of Rs.6,00,000/- donated by State Bank of Hyderabad.

Further resolved to institute 06 (six) Gold Medals in the name of “State Bank of Hyderabad Gold Medals” to the students of Postgraduate Programmes in the ensuing 14th Annual Convocation scheduled to be held on 24-01-2006 from the amount of Rs.21,000/- (Rupees twenty one thousand only) given by the State Bank of Hyderabad towards the cost of manufacturing Gold Medals as one time measure in the subjects mentioned in the Agenda Note i.e., M.A. (Economics), M.A. (Sociology), M.A. (History), M.A. (Political Science), M.Sc., (Mathematics) and M.B.A.

The above Gold Medals will be awarded to the students who obtained the first division and secured highest aggregate of marks in the Postgraduate Programmes specified by passing all the subjects at a time within a minimum period prescribed for completion of the programme by the University.

Item No.4 : Dr.BRAOU – Admn.- Constitution of Finance Committee as per
(TABLE AGENDA) Statute 7 of Dr.B.R.Ambedkar Open University Act as amended from time to time of University Acts (Admendments Act-1995) –

Regarding.

Resolution : Resolved to consider the reconstitution of Finance Committee which is the Sub-Committee of the Executive Council with the Following members:

- 1 (a) Prof.D.Ramachandram - Chairman
Vice-Chancellor -
- (b) (i) Principal Secretary to Govt., - Member
Finance Department,
A.P. Secretariat, Hyderabad
- (ii) Prof. P. Ramaiah - Member
Rector,Dr.BRAOU, Hyd.
- (c) Principal Secretary to Govt., - Member
Education (HE) Dept.,
A.P. Secretariat, Hyd.
2. Sri M.Sudershanam, - Secretary to the
Finance Officer. Finance Committee

**MINUTES OF THE 132nd MEETING OF THE EXECUTIVE COUNCIL
HELD ON 20-02-2006 AT 2.30 P.M. IN THE EXECUTIVE COUNCIL HALL, DR.
B.R. AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman	
2.	Prof. P. Ramaiah Rector .	:	Member	
3.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat,Hyd.	:	Member	
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, A.P. Secretariat, Hyderabad	:	Member	(Not Present)
5.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member	
6.	Dr. P. Vijayalakshmi Pandit Joint Director (SS) & Dean, Student Affairs Dr.BRAOU, Hyderabad.	:	Member	
7.	Prof. A. Prasanna Kumar Former Rector, Andhra University Visakhapatnam.	:	Member	(Not Present)
8.	Sri C. Balaraj Goud Director, Creamline Diary Products Ltd., Hyd.	:	Member	
9.	Prof. V.S. Prasad Director, NAAC, Bangalore.	:	Member	(Not Present)
10.	Prof. V. Balamohandas Vice-Chancellor, Acharya Nagarjuna University, Guntur	:	Member	
11.	Sri C. Venkataiah Registrar I/c.	:	Secretary to the Executive Council	

Item No.1 (a): Executive Council – Confirmation of Minutes of 131st Meeting of the Executive Council held on 24-12-2005 respectively (Minutes enclosed).

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : Finance Committee Items:

- 2.1 : Dr.BRAOU – Estt. – Pensions - Sanction of consolidated Pension to pensioners retired in the pre-revised scales of Pay, 2005 – Enhancement of Minimum Pension – Enhancement of Financial Assistance – Sanction of Dearness Relief – Amendment - Adoption of G.O.(P) No.338, dated: 02-11-2005 – Reg.
- Resolved to approve the proposal of adoption of G.O.(P) No.338, Finance (Pension-I) Department dated: 02-11-2005 for the benefit of the pensioners drawing UGC Pay Scales of this University, as recommended by the 113th Meeting of the Finance Committee.
- 2.2 : Dr.BRAOU – Admn. – Enhancement of Medical Allowance from Rs.1500/- to Rs.2500/- per year w.e.f. 2nd installment due on 31-12-2005 – Reg.
- (i) Resolved to address a letter to the Government for enhancement of Medical Allowance from Rs.1500/- to 2500/- per annum w.e.f. the 2nd installment (2nd half year of 2005) with sufficient justification signifying the special characteristics of the University .
- (ii) Explore the feasibility for establishing an Health Centre on the Campus – Deferred.
- (iii) Continue the present status until the consent of the Government is received, as recommended by the 113th Meeting of the Finance Committee.
- 2.3 : Dr.BRAOU – DMP Branch – Purchase of Office Furniture (Chairs) to RCCs – Reg.
- It is resolved that open tenders may be called for procurement of chairs since M/s. Godrej and Boyce Manufacturing Company Limited is not listed in DGS&D rate contract.
- 2.4 Dr.BRAOU – DMP Branch – Purchase of Office Furniture to RCCs – Reg.
- Resolved to approve for purchase of Office Furniture to RCCs at a total cost of Rs.5,83,192=50 (Rupees five lakhs eighty three thousand one hundred and ninety two and paise fifty only) from the firms listed in the agenda note, as recommended by the 113th Meeting of the Finance Committee.
- 2.5 Dr.BRAOU – DMP Branch – Purchase of Covers/Envelops – Reg.
- Resolved to approve the purchase of different sizes and types of covers/envelops with printing at a total cost of Rs.3,07,265-00 (Rupees three lakhs seven thousand two hundred and sixty five only) including

taxes from M/s. Ambica Printers and Binders, Hyderabad, as recommended by the 113th Meeting of the Finance Committee.

- 2.6 Dr.BRAOU – MPB – Purchase of Continuous Computer Stationery Items for the Academic Year 2005-06 – Reg.

Resolved to approve the purchase of Continuous Computer Stationery items at a total cost of Rs.3,15,333/- including VAT from M/s. A.K.paper production private Ltd., Hyderabad at the quantities mentioned in the Annexure-III of the Agenda Note, as recommended by the 113th Meeting of the Finance Committee.

- 2.7 Dr.BRAOU – MPB – AMC for Dell Computers – Permission to call for open tenders – Reg.

Resolved to approve to call for open tenders for entrusting the work of Annual Maintenance of 100 computers, and one Lap Top.

Resolved to approve, further to entrustment of Annual Maintenance of servers 10 Nos. (L&M) and Work station 5 nos., with M/s. Dell India Pvt. Ltd., without Bank Guarantee, as recommended by the 113th Meeting of the Finance Committee.

- 2.8 Dr.BRAOU - Examination Branch – Sale of Eligibility Test application forms through Post Offices and eSeva Centres – Reg.

Resolved to approve to record the information regarding the sale of Eligibility Test application forms through Post Offices & e Seva Centres,as recommended by the 113th Meeting of the Finance Committee.

- 2.9 Dr.BRAOU – Purchase of Pre-Printed Computer stationery of Certificates of U.G./P.G. Courses of the University – Reg.

Resolved to approve the rates quoted by M/s. Hitech Print Systems Ltd., Hyderabad on open tenders towards supply of the Pre-Printed Computer Stationery (Marks Memos) for the UG/PG Programmes with a total expenditure of Rs.2,08,300/- as detailed in the agenda note, as recommended by the 113th Meeting of the Finance Committee.

- 2.10 Dr.BRAOU – MPB – Purchase of Printers – Reg.

Resolved to ratify the action taken by the Vice Chancellor by approving the tenders in favour of M/s. Wep Peripherals Ltd., Hyderabad and M/s. Select Technologies, Hyderabad

Further, resolved to approve the proposal and accord financial sanction for an amount of Rs.2,34,917/- in addition to earlier sanction of Rs.22.00 lakhs towards payment for the supply of printers to M/s.Wep Peripherals and M/s. Select Technologies, Hyderabad, by meeting the above expenditure from DEC grants, as recommended by the 113th Meeting of the Finance Committee.

- 2.11 Dr.BRAOU – Development Cell – Participation of Prof. D. Ram Chandram, Vice-Chancellor in the Conference of Executive Heads of the Association of Commonwealth Universities hosted by the University of Adelaide to be held at Adelaide, Australia during 09-04-2006 to 12-04-2006 –Approval of Finance Committee / Executive Council – Reg.

Resolved to approve to visit of Prof. D.Ram Chandram, Vice – Chancellor to participate in the Conference of Executive Heads of the Association of Commonwealth Universities hosted by the University of Adelaide to be held at Adelaide, Australia during 09-04-2006 to 12-04-2006 duly sanctioning the eligible amount of Rs.1,40,220/- and to release 90% as an advance i.e., Rs.1.26.198/- meeting 50% of the amount i.e., Rs.63,099/- from DEC/IGNOU, Unassigned Travel Grant for the year 2005-06 and remaining 50% amount i.e., Rs.63,099/- from University Fund as a matching Grant and also by treating the period of absence during 7-4-2006 to 14-4-2006 as ON DUTY and to address a letter to the Government for permission, as recommended by the 113th Meeting of the Finance Committee.

- 2.12 Dr.BRAOU – Estt. – Appointment of Additional Director (GRADE) – Prof. B. Sunder Rao, Professor of Economics & Head, Department of Economics – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor for having appointed Prof. B.Sunder Rao, Professor of Economics & Head, Department of Economics as Additional Director (GRADE) until further orders w.e.f. the date of assuming charge i.e., 05-01-2006 on payment of honorarium of Rs.300/- p.m., as recommended by the 113th Meeting of the Finance Committee.

Item No.3 Dr.BRAOU – Admn – Extension of the jurisdiction of Dr.B.R.Ambedkar Open University to offer its Academic Programmes beyond the State of A.P. and Abroad – Reg.

Resolution: Resolved that before the amending the Act, a letter may be addressed to the Distance Education Council, for clearance to offer the programmes within the country. The matter may be placed before the next Executive Council Meeting for approval

Further, resolved that the Regional Co-ordination Centres and Study Centres be strengthened in providing better services.

Table Agenda

Item No.4 Dr.BRAOU – Admn – Re-constitution of Common Purchase Committee-Ratification – Regarding.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in re-constituting the Common Purchase committee as mentioned in the Agenda Note.

Item No.5 Dr.BRAOU – Admn – Revised Pay Scales of 2005 – House Rent Allowance – Regarding.

Resolution: Resolved to address a letter to the Government with proper justification by enclosing all relevant documents.

Item No.6 Dr.BRAOU – Estt. – Fixation of Upper Age limit for recruitment of Assistant Professors in the University – Reg.

Resolution: Resolved to circulate a letter among the members of the Executive Council with sufficient evidence to address a letter to the Government for consideration.

Further, resolved to furnish the evidence of special rules and evidence of first advertisement supporting the upper age limit along with other relevant documents.

The Executive Council has authorized the Vice-Chancellor to seek and utilize the cooperation and assistance from Executive Council Member(s) to visit the Study Centres on Academic/Administration issues.

**MINUTES OF THE 133rd MEETING OF THE EXECUTIVE COUNCIL
HELD ON 22-03-2006 AT 11.00 A.M. IN THE EXECUTIVE COUNCIL HALL, DR.
B.R. AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman	
2.	Prof. P. Ramaiah Rector .	:	Member	
3.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat,Hyd.	:	Member	
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, A.P. Secretariat, Hyderabad	:	Member	
5.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member	
6.	Dr. P. Vijayalakshmi Pandit Joint Director (SS) & Dean, Student Affairs Dr.BRAOU, Hyderabad.	:	Member	
7.	Prof. A. Prasanna Kumar Former Rector, Andhra University Visakhapatnam.	:	Member	
8.	Sri C. Balaraj Goud Director, Creamline Diary Products Ltd., Hyd.	:	Member	(Not Present)
9.	Prof. V.S. Prasad Director, NAAC, Bangalore.	:	Member	(Not Present)
10.	Prof. V. Balamohandas Vice-Chancellor, Acharya Nagarjuna University, Guntur	:	Member	
11.	Sri C. Venkataiah Registrar I/c.	:	Secretary to the Executive Council	

Item No.1 (a): Executive Council – Confirmation of Minutes of 132nd Meeting of the
Executive Council held on 20-02-2006 respectively (Minutes enclosed).

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

2.11 : It is resolved that if the DEC fails to meet the travel cost and other
expenditure, the University will meet the total expenditure towards the

travel tour to Australia by Prof. D. Ram Chandram Vice-Chancellor, Dr.B.R. Ambedkar Open University to attend the conference of Executive Heads of the Association of Commonwealth Universities from 7th to 14th April, 2006 by treating his absence as ON DUTY.

Item No.2 : Finance Committee Items:

2.1 : Dr.BRAOU – Finance – Revised Estimates for 2005-06 and Budget Estimates for 2006-07 – Reg.

Resolved to approve the Revised Estimates for 2005-06 and Budget Estimates for 2006-07 of the University, as recommended by the 114th Meeting of the Finance Committee.

2.2 : Dr.BRAOU – Estt. University Teaching Staff – Pensions – Amendment to the Pension Rules for University Teachers 1992 – Adoption of G.O.Ms.No.5, Higher Education (UE-I) Department, dated 20-01-2006 – Reg.

Resolved to approve the adoption of the G.O.Ms.No. 5, Higher Education (UE-I) Department, dated 20-1-2006 for the benefit of the University Teachers for getting full Pension, as recommended by the 114th Meeting of the Finance Committee.

2.3 : **Dr.BRAOU – Admn.** –Modification of the existing Orders on A.P. Integrated Medical Attendance rules, 1972 – Adoption of G.O.Ms.No. 74, Health Medical and Family Welfare (K 1) Department, dated 15-03-2005 for the benefit of Dr.BRAOU Regular Employees including Pensioners – Req. – Reg.

Resolved to approve the matter to place before the next meeting with a comprehensive note with all details on medical allowances to be paid to the employees of the University, as recommended by the 114th Meeting of the Finance Committee.

2.4. : **Dr.BRAOU – Admn.** – Universities and Colleges Merger of 50% Dearness Allowance with Basic Pay to the University Teachers of all Universities those who are drawing the UGC Scales of Pay that are analogous to the pay structure recommended by the 5th Central Pay Commission – Adoption of G.O.Ms.No. 9 Higher Education (UE-II) Department, dated 08-02-2006 for the benefit of University Teachers – Reg.

Resolved to approve the adoption of G.O.Ms.No. 9 Higher Education (UE-II) Department, dated 08-02-2006 for the benefit of the University Teachers those who are drawing UGC Scales of pay that are analogous to the pay structure recommended by the 5th Central Pay Commission to Merge 50% Dearness Allowance with Basic Pay with effect from + 01-04-2006, as recommended by the 114th Meeting of the Finance Committee.

- 2.5 : **Dr.BRAOU –Public Relations Branch** – Enhancement of Delegation of Financial Power of the Vice-Chancellor for sanction of expenditure on Advertisements – Regarding.

Resolved to approve the enhancement of Delegation of Financial Power of the Vice-Chancellor for sanction of expenditure on Advertisements from Rs. 1.50 lakh to 3.50 lakh from the financial year 2006-07, as recommended by the 114th Meeting of the Finance Committee

- 2.6 : **Dr.BRAOU – AVP&RC** - Extension of Telecast of Video Lessons & Conducting of Teleconference Programmes – Reg.

Resolved to approve the proposal for further continuation of the present arrangement of telecast of Telelessons and Teleconference programmes under sponsored category, through DD-8 Saptagiri channel, for a period of one year from 2-05-2006 to 01-05-2007 (for 260) episodes of telelessons) and from 15-05-2006 to 14-05-2007 (for 52 episodes of live teleconferences) incurring an estimated expenditure of Rs. 32.00 lakhs (Rupees Thirty two lakhs only) to meet the payment of telecast fee and studio hiring charges as proposed in the note from the budget allocation provided to Audio Visual Production and Research Centre with a permission to release payments on half yearly basis in two installments in advance as stipulated by the Prasara Bharathi, Govt. of India duly entering into an agreement under its contractual formalities, as recommended by the 114th Meeting of the Finance Committee.

- 2.7 : **Dr.BRAOU – Estt.** – Sanction of one advance increment for acquiring Diploma/P.G.Diploma in Distance Education to the Teachers of this University – Withdrawn – Regarding.

Resolved to ratify the action taken by the Vice-Chancellor in withdrawing and recovering the payments made to the teaching staff towards sanction of advance increment to those who have acquired/possessed the Diploma/P.G.Diploma in Distance Education vide orders No. 1050/Estt./Admn.I/2005-06, dated 08-02-2006, as recommended by the 114th Meeting of the Finance Committee.

- 2.8 : **Dr.BRAOU – ENGINEERING BRANCH** – Construction of Regional Coordination Centre building at Karimnagar - Revised Work slip for consideration.

Resolved to approve the revised estimated amount of Rs.26, 18,775/- for the work of construction of Regional Coordination Centre building at Karimnagar executed by Sri. V.Pruthvidhar Rao, Karimnagar vide L.S. agreement No.13/2004-05 dated 13-09-2004, as against the original sanctioned amount of Rs.23, 50,000/-, in view of the reasons mentioned in the agenda note and as recommended by the Works Committee, as recommended by the 114th Meeting of the Finance Committee.

- 2.9 : **Dr.BRAOU – Estt** - Assignment of Liaison duties between Government and University to one of the Assistant Registrars – Reg.

Resolved not to accept the proposal for the present, as recommended by the 114th Meeting of the Finance Committee.

- 2.10 **Dr.BRAOU – SSB** – Tuition Fee – Increase – Reg.

Resolved to approve the proposal to increase the tuition fee for all Programmes from the academic year 2006-07 at the rate of Rs.50/-, as recommended by the 114th Meeting of the Finance Committee.

2.11 **Dr.BRAOU –SSB - Earmarking Rs. 10/- towards Daily Wage**

Employees welfare fund – Reg.

Resolved to approve to create a Welfare Fund with an initial and token amount of Rs.5,00,000/- for the welfare of the Daily Wage employees from the budget of 2006-07 as recommended by the 114th Meeting of the Finance Committee.

Resolved to prepare the guidelines and modalities with all details and same may be placed at its next meeting.

Further, resolved to credit all the enhanced fee amount to General Fund of the University and transfer Rs.10/- from each of fee paid students to **Daily Wage Employees Welfare Fund** thereof from the Academic year 2006-07.

Item No.3 Dr.BRAOU – Estt. – Direct recruitment / Promotion under CAS of Assistant Professors / Associate Professors / Professors and other equivalent cadres – Constitution of Selection Committee – Nomination of Three Experts in concerned subjects – Authorization – Reg.

Resolution: Resolved to authorize the Vice-Chancellor to invite Three experts in concerned subject on the basis of the list submitted by the Director, Academic for Direct recruitment / promotion under CAS of Assistant Professors / Associate Professors / Professors and other equivalent cadres in the University Service.

Item No.4. Dr.BRAOU – Estt. – Appointment of Executive Director, GRADE – Reg.

Resolution: Resolved to appoint Dr.(Mrs.) P. Vijayalakshmi Pandit, Joint Director, Student Services as Director, GRADE for a period of one year.

During the course of discussions the following suggestions were made:

- a) **If any public representative writes to the University on any issue, a suitable reply may be sent as per the Act and Statutes of the University.**

- b) **Review of tele lessons may be made and feed back may be obtained on these video lessons by an independent agency and the suggestions made for improvement may be implemented. These tele lessons may be transformed into C.Ds and may be sent to the Study Centres. It is, further, suggested that a questionnaire may be circulated to obtain the opinion on content development and on interactive mode etc.,**
- c) **With reference to the letter No.SP/3260/UE-I-1/2001, dated 24-09-2002, it is decided that GRADE will be treated as a Division within the overall ambit of the University Act. It is, further, resolved that the designation of Executive Director is replaced by Director, GRADE.**

**MINUTES OF THE 134th MEETING OF THE EXECUTIVE COUNCIL
HELD ON 18-05-2006 AT 11.30 A.M. IN THE EXECUTIVE COUNCIL HALL, DR.
B.R. AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman	
2.	Prof. P. Ramaiah Rector .	:	Member	
3.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat,Hyd.	:	Member	
4.	Sri I.Y.R. Krishna Rao, IAS Principal Secretary to Govt., Finance Department, A.P. Secretariat, Hyderabad	:	Member	(Not Present)
5.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member	
6.	Dr. P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member	
7.	Prof. A. Prasanna Kumar Former Rector, Andhra University Visakhapatnam.	:	Member	
8.	Sri C. Balaraj Goud Director, Creamline Diary Products Ltd., Hyd.	:	Member	
9.	Prof. V.S. Prasad Director, NAAC, Bangalore.	:	Member	(Not Present)
10.	Prof. V. Balamohandas Vice-Chancellor, Acharya Nagarjuna University, Guntur	:	Member	
11.	Sri C. Venkataiah Registrar I/c.	:	Secretary to the Executive Council	

Item No.1 (a): Executive Council – Confirmation of Minutes of 133rd Meeting of the
Executive Council held on 22-03-2006 respectively (Minutes enclosed).

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : Finance Committee Items:

2.1 **Dr.BRAOU – Material Production Branch – Purchase of White Printing Paper for printing of course material for the academic year 2006-07 – Reg.**

Resolved to approve the proposal to accord administrative sanction for procuring paper so as to purchase 665 MTS of virgin pulp white printing paper for the academic year 2006-07 at an approximate cost of Rs.2,30,00,000/- (Rupees two crores thirty lakhs only) by following purchase procedure. Further resolved that the rates of Board of Intermediate Education, Telugu Academy, Text Book Press, Government of A.P. and market rates may also be obtained for comparison, as recommended by the 115th Meeting of the Finance Committee.

2.2 **Dr.BRAOU – Material Production Branch – Printing and Supply of Course Material for the academic year 2006-07 – Reg.**

Resolved to approve for incurring a total expenditure of Rs.30,28,337/- (Rupees thirty lakhs twenty eight thousand three hundred and thirty seven only) towards printing of 216 courses for Under Graduate and Post Graduate Programmes offered by the University for the academic year 2006-07, by calling open tenders. The amount of work involved, the time limit for printing and the capacity of the printing press shall be taken into account. Further, resolved that the Vice-Chancellor is authorized for the other miscellaneous printing works as recommended by the 115th Meeting of the Finance Committee.

Further, resolved that the proposals from the Heads of the Departments for printing of the course material may be reviewed taking the stock position of the previous year before undertaking the printing work every year by the Director, Material Production.

2. 3: **Dr.BRAOU – Material Production Branch – Purchase of Office Chairs to RCCs - Reg.**

Resolved to approve the proposal and to accord financial sanction for an amount of Rs.4,84,800/- (Rupees four lakhs eighty four thousand and eight hundred only) for purchase of 1,000 nos. of Office Chairs from M/s. Patny Furniture, Secunderabad. Further, resolved to monitor and check the supply of quality material as per the specifications strictly, as recommended by the 115th Meeting of the Finance Committee.

2. 4: **Dr.BRAOU – Material Production Branch – AMC for Computers and allied Equipments, UPS and other items – Reg.**

Resolved to approve and accord permission to entrust the AMC work to M/s. Business Link Automation India Pvt. Ltd., and accord financial sanction to incur an expenditure of Rs.2,75,850/- (Rupees two lakhs seventy five thousand eight hundred and fifty only) towards AMC charges for the year 2006-07, as recommended by the 115th Meeting of the Finance Committee.

2. 5: **Dr.BRAOU – Material Production Branch – Purchase of Computers and Computer allied equipment – Reg.**

Resolved to approve the proposal and accord financial sanction for an amount of Rs.72,01,933/- (Rupees seventy two lakhs one thousand nine hundred and thirty three only) for purchase of computers and computer allied equipment by approving tenders in favour of the firms mentioned in the agenda note as recommended by the purchase committee. The expenditure will be met from the grants provided by DEC, as recommended by the 115th Meeting of the Finance Committee.

Further, resolved that the utilization of the existing computers and the future requirement may be reviewed based on the necessity.

2. 6: **Dr.BRAOU – Admn.** – Enhancement of Medical Allowance from Rs. 4500/- to Rs. 6000/- per year on par with A.P.State Council of Higher Education w.e.f. 31-12-2005 – Permission – Reg.

Resolved to approve the request of the Employees' Associations of Dr.B.R.Ambedkar Open University, Hyderabad for enhancement of medical allowance from Rs.4,500/- to Rs.6,000/- per year payable to the employees with effect from the 2nd installment of 2005 i.e., on 31-12-2005 by paying an amount of Rs.3,000/- to the Insurance Company and remaining amount of Rs.3,000/- in two installments payable on 30th June and 31st December in cash every year to the employees, as recommended by the 115th Meeting of the Finance Committee.

2. 7: **Dr.BRAOU – SSB** – Maintenance of Minimum deposit in the Bank account operated by the Heads of Study Centres – Reg.

Resolved to approve the sanction of an amount of Rs.9,40,000/- (Rupees Nine lakhs forty thousand only) for 188 study centers @ Rs.5,000/- for each study center towards minimum deposit balance in respective branch of the Bank located in the State wherever Dr.BRAOU Study Centers keep on operating financial transactions on behalf of the University. The minimum deposit amount of Rs.5,000/- shall not be withdrawn under any circumstances by the Heads of Study Centers, as recommended by the 115th Meeting of the Finance Committee.

2. 8: **Dr.BRAOU – Academic** – Introduction of M.Phil and Ph.D. Programmes in all the subjects offered by BRAOU – Reg.

Resolved to approve the proposal to start M.Phil. and Ph.D. Programmes in all the subjects offered by the University with effect from the academic year 2006-07, with a tuition fee of Rs.8,000/- (Rupees eight thousand only) for the entire programmes.

In addition to this, the candidate has to pay an amount of Rs.1,000/- towards Admission Fee, Rs.1000/- towards Re-registration Fee and Rs.1000/- towards Examination Fee and evaluation of thesis as recommended by the 115th Meeting of the Finance Committee.

Further, resolved that the thesis shall be sent to one Foreign examiner and two Indian examiners for evaluation. If the Foreign examiner fails to send the evaluation report within one year, the thesis will be referred to the third Indian examiner for adjudication.

2. 9: **Dr.BRAOU – Admn – Revised Pay Scales of 2005 – Reg.**

Resolved to approve to pay an amount of Rs.3000/- to the cadre of Superintendent and above, Rs.2500/- to the cadre of JACT and above and Rs.2000/- to the remaining cadres of employees of this University as an advance adjustable against the arrears payable to them on account of RPS-2005, or the actual arrears payable to them which ever is less by obtaining an undertaking from each employee. Resolved, further, that if failed to get 20% HRA after the decision of the anomaly committee (3 Member Committee on HRA) the same will be recovered in lumpsum from their arrears or from their salary, as recommended by the 115th Meeting of the Finance Committee.

Item No.3 Dr. BRAOU – Estt. – Appointment of Computer Programmer reserved for S.C. (General) – Reg.

Resolution Resolved to approve the Appointment of Computer Programmer S.C. (General) as per the recommendations of Selection Committee. The request made by the Associations to cancel the selections is reported to Executive Council for its consideration. However, the Executive Council has turned down the request.

Item No.4 Dr. BRAOU – Dispensing with the services of Sri Ch.L.N. Prasad as Programmer and posted to the original substantive post of Statistical Assistant – Regarding.

Resolution Resolved to ratify the action taken by the Vice-Chancellor, dispensing with the services of Sri Ch.L.N. Prasad as Programmer and posting him to his original substantive post of Statistical Assistant as per the directions of the Government.

Further, resolved to fill the post of Programmer duly following the recruitment procedure duly observing the roster point.

Item No.5	Dr. BRAOU – Estt. – Sri N. Damodar Abbai, Systems Engineer – Deputation to Centre for Good Governance, Government of Andhra Pradesh, Hyderabad to work as Project Manager in the e-Development Cell of CGG – Ratification – Reg.
Resolution	Resolved to ratify the action taken by the Vice-Chancellor in permitting Sri N. Damodar Abbai, Systems Engineer on lien to work as Project Manager in e-Development Cell of Centre for Good Governance, Government of Andhra Pradesh, Hyderabad for a period of three years from the date of his relief (i.e., 01-05-2006 FN) on usual terms and conditions of foreign service.
Item No.6	Dr. BRAOU – Admn. – Appointment of Director Student Services – Reg.
	Resolved to ratify the action taken by the Vice-Chancellor in appointing Prof. Y.V. Umapathi Varma, Professor of Educational Technology as Director, Student Services for a period of one year from the date of his assuming charge (01-05-2006).
Item No.7	Dr.BRAOU – Estt. – Proposal to consider the regularization of Daily Wage Employees working in the University – Request - Reg.
Resolution	Resolved to constitute a Committee to examine the matter pertaining to time scale and the recommendations of the Committee shall be placed before the FC/EC for its consideration.
Item No.8	Dr.BRAOU – Estt. – Engaging the services of a Computer Science Expert in the Computer Centre of this University on the Foreign Service – Permission – Reg.
Resolution	Resolved to approve the proposal and accord permission to engage the services of a Computer Science Expert from the Sister Universities for a period of three years on terms and conditions of Foreign Service.
Item No.9	Dr.BRAOU – Estt.- Non-Teaching Employees - Appointment of eligible employees on contract basis – Permission – Reg.
	Resolved to refer the matter to the Finance Committee for examining the whole issue pertaining to contract appointments / promotions and the matter may be placed before the Executive Council.

Item No.10	Dr.BRAOU – Admn – Certain Amendments to the Service Rules of Dr.B.R.Ambedkar Open University – Constitution of Committee – Regarding.
Resolution	Resolved to approve the proposal to constitute a Committee to review the Service Rules keeping in view of the procedure followed in promotions.
Item No.11	Dr. BRAOU – Engg. Branch – Extension of services of Sri V. Raghavan as Technical Advisor – Reg.
Resolution	Resolved to approve utilizing the services of Sri V. Raghavan, Engineer-in-Chief (R&B) Rtd., and formerly consulting Engineer as Technical Advisor to look after the infrastructural developmental works of the University, on payment of Honorarium @ Rs.10,000/- per month for a further period of six months w.e.f. 01-06-2006.
Item No.12	Dr. BRAOU – Academic Branch – Bachelor of Hotel Management in collaboration with SETWIN – Reg.
Resolution	Resolved to ratify the action taken by the Vice-Chancellor in giving reply to the Chairman, SETWIN for the continuation of existing MOU to avoid inconveniences to both the parties thereof and to the admitted students
Item No.13	Dr.BRAOU – Admn - Re-imbursement of the rental charges for the residential telephones to all the Administrative Officers of the University for official purpose – Reg.
Resolution	Resolved to approve the proposal for re-imbursement of rental charges of Rs.250/- + Service Tax on monthly bill to the Administrative Officers for using the residential telephone for official purpose of the University.

TABLE AGENDA:

Item No.14	Dr.BRAOU – Estt. – Dr. E. Chandraiah, Associate Professor of Commerce (on lien) Request for extension of lien form 01-07-2006 to 30-06-2008 - Reg.

Resolution Resolved to approve the request of Dr. E. Chandraiah, Associate Professor in Commerce (on lien) for extension of Lien for a further a period of 01 year 03 months i.e., from 01-07-2006 to 30-09-2007 on usual terms and conditions as per Rules.

Item No.15 Dr.BRAOU – Estt. – Filling up of Vacant Posts in Dr.BRAOU – Reg.

Resolution Resolved to address a letter to Government for obtaining the permission to fill-up the existing vacancies.

Item No.16 Dr.BRAOU – University Vehicles — Permission to Condemnation and purchase of New Vehicles – Requested – Regarding.

Resolution Resolved to constitute an Internal Committee to examine the issue relating to disposal and purchase of New Vehicles to the University. The Committee Report may be placed before the Vice-Chancellor for consideration.

Item No.17 Dr.BRAOU – Estt. – Certain irregularities in the University – Constitution of Standing Enquiry Committee – Reg.

Resolution Resolved to authorize the Vice-Chancellor to appoint a Member or Members from the Standing Enquiry Committee Panel as mentioned in the agenda note to enquire into the incidents from time to time.

- (A) **During the course of the Meeting, the Members focused their attention on settlement of advances drawn by different branches and individuals. The Members felt the need to place the list of un-settled advances in the next Executive Council Meeting for necessary action.**
- (B) **The objections raised by the Local Fund Audit may be placed in the next Executive Council Meeting duly attending the objections.**
- (C) **The Annual Accounts for the year 2005-06 may be placed at its next meeting.**
- (D) **The Members felt that a Peer Team evaluation be made with reference Audio/Video Lessons and Teleconferences as suggested in the 133rd Executive Council Meeting.**

- (E) A Review of Academic Programmes be undertaken and to plan an innovative, job oriented and short term programmes.**
- (F) Further, the Members suggested to constitute a Committee to review the support service activities of Regional Co-ordination Centres and Study Centres.**

**MINUTES OF THE 136th MEETING OF THE EXECUTIVE COUNCIL HELD ON
07-12-2006 AT 11.30 A.M. IN THE EXECUTIVE COUNCIL HALL, DR. B.R.
AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman	
2.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat,Hyd.	:	Member	
3.	Sri N. Ramesh Kumar, IAS Principal Secretary to Govt., (W & P) Finance Department, A.P. Secretariat, Hyderabad	:	Member	
4.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member	
5.	Dr. P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member	
6.	Prof. A. Prasanna Kumar Former Rector, Andhra University Visakhapatnam.	:	Member	
7.	Sri C. Balaraj Goud Director, Creamline Diary Products Ltd., Hyd.	:	Member	
8.	Prof. V.S. Prasad, Director, NAAC, Bangalore:	Member	Not present	
9.	Prof. V. Balamohandas, Vice-Chancellor, Acharya Nagarjuna University, Guntur	Member	Not present	
10.	Dr. C. Venkataiah Registrar	:	Secretary to the Executive Council	

Item No.1 Item No.1 (a): Executive Council – Confirmation of Minutes
of 135th Meeting of the Executive Council held on 30-08-2006 .

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : Finance Committee Items:

2.1 Dr. BRAOU – Finance Branch – Tuition Fee, Examination Fees etc., collected from students enrolled in the years 2002-2003 to 2005-2006 Reconciliation with the Student Strength.

Resolution Resolved to record the following matter:

1. Prepare a statement containing number of students admitted into the different programmes offered by the University, including SC/ST students, and the amount of fee collected for each programme from the general category as well as SC/ST students separately.
2. Prepare a statement containing amounts paid for printing of course material, course-wise, subject-wise, medium-wise and year-wise including number of copies printed and supplied to the students as recommended by the 120th Meeting of the Finance Committee.

Further, it is resolved that every month the Director, Student Services, Controller of Examinations and Finance Officer may together prepare on reconciliation statements individually branch wise and submit them to the Vice-Chancellor for signature for the purpose of maintaining them as a record of the fee receipts.

It is also resolved that in the next Executive Council Meeting the final report on collection of tuition fee and Examination fee along with re-consolation statement be placed.

2.2 Dr. BRAOU – Student Services Branch – Printing of CDS Forms, Adhesive Stickers and ARLs By M/s. Secure Print Technologies, Hyderabad – Reg.

Resolution Resolved to ratify the action taken by the Vice-Chancellor in placing order for printing and supply of 2.25 lakhs of CDS Forms and 1225 sheets of Self-adhesive Stickers on M/s Secure Print Technologies, Hyderabad for an amount of Rs.2,56,687/- as recommended by the 120th Meeting of the Finance Committee.

Resolved, further, to approve the additional quantities of CDS forms, and Self-adhesive Stickers, ARLs sheets and carton boxes ordered by the then Director, Student Services and to release the excess amount of Rs.1,41,948/- to M/s Secure Print Technologies, Hyderabad towards cost of additional quantities of CDs forms and Self-adhesive Stickers, ARL Sheets and Carton Boxes etc., with a serious warning to all the functionaries not to cross the limit of the sanctioned amount hereafter.

2.3 Dr. BRAOU – Director Material Production – Purchase of General Stationery items for the Financial Year 2006-07 on rate contract basis – Reg.

Resolution Resolved to approve and accord administrative and financial sanction to incur an expenditure of Rs.6,00,619 (Rupees six lakhs six hundred and nineteen only) towards purchase of General Stationery items from M/s. Diamond Traders, Hyderabad who accepted to supply at L1 rates for a period of one year i.e., once in three months as recommended by the 120th Meeting of the Finance Committee.

Further, it is resolved to obtain samples from M/s. Diamond Traders, Hyderabad so as to ensure the same quality of stationery items being supplied for the entire year.

Further, resolved to procure the stationery items from L1 agency only, to get the maximum benefit of competitive rates.

2.4 Dr. BRAOU – Material Production Branch – Purchase and Supply of Office Furniture to Regional Coordination Centres / Head Offices – Reg.

Resolution Resolved to approve and accord administrative and financial sanction to incur additional expenditure of Rs.69,535/- (Rupees six nine thousand five hundred and thirty five only) on purchase and supply of furniture items for from the firms mentioned below.

Sl.	Perticulars	Name of	Quantity	FC/EC	Propose	Differen	Difference

No	of the Items	the Firm		Earlier Approved Rates Rs.	d Unit Rate	ce Unit Rate Rs.	Total Amount Rs.
1	Office chairs with hands	M/s Crown Industries	1,500-00	484-00	522-00	38-00	57,000-00
2	Revolving Computer Chairs	M/s Prakash Industries	76-00	1,518-00	1,585-00	66-25	5,035-00
3	Book Racks	M/s Allwyn Furniture	15-00	2,700-00	3,200-00	500-00	7,500-00
Total							69,535-00

Resolved further to black list M/s Patny Furniture and M/s Swastic Refrigeration for their failure to supply furniture items as per the quotation given and terms of agreement and to forfeit the EMD as recommended by the 120th Meeting of the Finance Committee.

2.5 Dr. BRAOU – Material Production Branch – Purchase and Supply of Office Furniture to Regional Co-ordination Centers – Reg.

Resolution Resolved to approve and accord administrative and financial sanction for purchase of certain furniture items from the following firms for supply to three Regional Co-ordination Centers at a total cost of Rs.3,43,239/- (Rupees three lakhs forty three thousand two hundred and thirty nine only) including taxes and transport charges as stated below and as recommended by the 120th Meeting of the Finance Committee.

Sl. No	Particulars of Items	Name of the Firm	No. of Items to Each RCC	No. of RCCs	Unit Rate	Total Amount Rs.
1	Water Cooler	M/s Blue Star	01	03	25,413-00	76,239-00
2	Notice Broad	M/s Katyayani	01	03	1,406-00	4,218-00

		Enterprises				
3	Reading Table	M/s Crown Industries	01	03	7,000-00	21,000-00
4	Examination Table	M/s Crown Industries	02	03	7,000-00	42,000-00
5	Dais Tables	M/s Crown Industries	02	03	5,250-00	31,500-00
6	Almirahs	M/s Crown Industries	01	03	3,894-00	11,682-00
7	Chairs	M/s Crown Industries	100	03	522-00	1,56,600-00
Total:						3,43,239-00

2.6 Dr. BRAOU – Material Production Branch – Purchase and Supply of Office Furniture to Dr.BRAOU Newly established Study Centers – Reg.

Resolution: Resolved to approve and accord administrative and financial sanction to incur an amount of Rs.7,95,600 (Rupees seven lakhs ninety five thousand and six hundred only) including taxes and transport charges towards purchase of certain furniture items from the following firms for supplying them to the 36 newly established study centers as recommended by the 120th Meeting of the Finance Committee.

Sl. No	Description	Name of the firm	Quantity	Unit Rate	Total Amount
	Steel Almirah	M/s Crown Industries	36	4,198-00	1,51,128-00
	Chairs with hands	M/s Crown Industries	684	624-00	4,26,816-00
	Officer Table (Executive)	M/s Prakash Industries	36	2,850-00	1,02,600-00
	Office Tables (Junior)	M/s Prakash Industries	72	1,598-00	1,15,056-00
Total:					7,95,600-00

2.7 Dr. BRAOU – Material Production – Purchase of Computer Printer Toner Cartridges – Reg.

Resolution: Resolved to approve and accord administrative and financial sanction to incur an expenditure of Rs. 2,93,879 (Rupees two lakhs ninety three thousand eight hundred and seventy nine only) towards purchase of computer printer toner

cartridges from M/s Digitech Peripherals, Hyderabad which quoted lowest rates as recommended by the 120th Meeting of the Finance Committee.

- 2.8 Dr. BRAOU – Material Production Branch** – Permission for placing Purchase Order for supply of 60 Nos. of Dot Matrix Printers in favour of M/s Wep Peripherals, Mysore as specified in Tender Schedule – Reg

Resolution: Resolved to approve the modification in the Purchase Order in favour of M/s Wep Peripherals, Mysore to get exemption of Excise Duty under DSIR Certificate facility for the supply of 60 Nos. of Dot Matrix Printers as recommended by the 120th Meeting of the Finance Committee.

- 2.9 Dr. BRAOU – Material Production Branch** – Repairs to Fujitsu Scanner Model 4099D – Reg.

Resolution Resolved not to accept the proposal to repair the Scanner Model 4099D. Further, resolved to negotiate with the company whether they can supply a new scanner against the above scanner under buy back scheme with facility to enter into AMC after warranty as recommended by the 120th Meeting of the Finance Committee.

- 2.10 Dr. BRAOU – Material Production Branch** – Supply of Software Equipment for Library Security System – Additional Expenditure – Financial Sanction for installation, CIF, Clearing Charges – Reg.

Resolution: Resolved to approve and accord financial sanction to incur an expenditure of Rs.92,200 towards installation, CIF and Clearing Charges and to permit to pay the actuals for the miscellaneous, Civil and Electrical works as detailed in the agenda note duly meeting the expenditure from DEC Grants as recommended by the 120th Meeting of the Finance Committee.

- 2.11 Dr. BRAOU – Development Cell** – Participation of Sri M. Subbaiah, Deputy Director (ss) and Development Officer to attend the “2007 Hawaii International Conference on Education” to be held from 6th to 9th January 2007 at Honolulu, Hawaii in USA. Approval of Finance Committee/Executive Council – Reg

Resolution Resolved to ratify the action taken by the Vice-Chancellor in having permitted Sri M.Subbaiah, Deputy Director (SS) and Development Officer to present his paper at Hawaii International Conference on Education “ to be held from 6th to 9th January 2007 at Honolulu, Hawaii in USA, and sanction the eligible amount

of Rs.1,58,817 (Rupees one lakh fifty eight thousand and eight hundred seventeen only) and to pay 90% of the amount i.e. Rs.1,43,000 (Rupees one lakh forty three thousand only) as an advance to the individual duly meeting 50% of the amount i.e., Rs.71,500/- from DEC/IGNOU, Unassigned, Travel Grant for the years 2006-07 and meeting remaining 50% i.e., Rs.71,500 from the University matching grants by treating the period of his absence from 04-01-2007 to 11-01-2007 (including journey period) as ON DUTY.

Further, resolved to approve to permit teachers for attending International Conferences/Seminars to be held at reputed Universities of a country. Also resolved that the teachers permitted to attend the Conferences/Seminars should travel by the Airways which quotes lowest rates of fare and in the shortest route as recommended by the 120th Meeting of the Finance Committee.

2.12 **Dr. BRAOU – Development Cell –** Participation of Dr. B.R.Ambedkar Open University Teachers to attend M-Learn 2006 International Conference Scheduled to be held at Athabasca University in Canada from 22-10-2006 to 25-10-2006. Approval of Finance Committee/Executive Council – Reg

Resolution Resolved to ratify the action taken by the Vice-Chancellor in having permitted to facilitate (1) Prof. K.Koteswara Rao, Professor of Commerce & Director (Academic) and (2) Dr. K.Swamy, Professor of Business Management & Officer In-charge, Material Production to Present their papers at “m-learn 2006 International Conference” scheduled at Athabasca University in Canada from 22-10-2006 to 25-10-2006 and sanction the eligible amount of Rs.1,28,200 (One Lakh Twenty Eighty Thousand and Two Hundred only) to each teacher and to pay 90% of the amount i.e., Rs.1,15,000 to each of them as an advance duly meeting 50% of the amount i.e Rs.57,500/- of each teacher from DEC/IGNOU, Unassigned Travel grant for the year 2006-07 and remaining 50% amount i.e., 57,500/- of each teacher from University matching grant, by treating their period of absence during 20-10-2006 to 27-10-2006 (including journey) as ON DUTY.

Further, resolved to approve to depute teachers for attending International Conferences/Seminars to be held at reputed Universities

of a country duly following the guidelines. Also resolved that the teachers permitted to attend the Conferences/Seminars should travel by the Airways which quotes lowest rates of fare and in the shortest route as recommended by the 120th Meeting of the Finance Committee.

2.13 Dr. BRAOU – Material Production Branch – Payment of Customs Duty for Imported Equipment - Hike – Reg

Resolution Resolved to ratify the action taken by the Vice-Chancellor towards payment of customs duty for an amount of Rs.3,47,337/-(Rupees Three Lakhs Forty Seven Thousand Three Hundred and Thirty Seven only) through authorized agency for the items mentioned in the Agenda Note as recommended by the 120th Meeting of the Finance Committee.

2.14 Dr. BRAOU – Material Production Branch – Permission for placing the purchase order for supply of Scanners in favour of M/s DICOM Singapore PTE Ltd., Singapore in Dollars – Reg

Resolution Resolved to approve the modification in the purchase order to place on M/S DICOM SINGAPORE PTE LTD., SINGAPORE for supply of scanner, in dollars at a total cost of 18750 U\$ Dollars excluding customs duty @ 9%, customs clearance charges and other charges as recommended by the 120th Meeting of the Finance Committee.

2.15 Dr. BRAOU – Material Production Branch – Repairs to 5 KVUPS – Reg

Resolution Resolved to black list the firm M/S Horizon Power Systems for future participation in any kind of sale/service for our University as recommended by the 120th Meeting of the Finance Committee.

Item No.3 Dr. BRAOU- Admn. – Amendment / Addition in the Dr. BRAOU Service Rules under part V Discipline and Appeal Rules after Item No.9 (2) (a) – Reg.

Resolution: Resolved to consider for amendment /addition in the Dr. BRAOU Service Rules under Part V Discipline and Appeal Rules after Item No.9 (2) (a) as given below:

“Provided that the Vice-Chancellor with the previous approval of the Executive Council may appoint an eminent educationist, or a retired All India Service Officer, i.e., retired officer of the I.A.S., I.P.S., or I.F.S., or any other officer with adequate administrative experience, to hold enquiry into any imputation of misconduct or misbehaviour of an employee of the University.”

Item No.4 Dr. BRAOU – Admn. – Re-constitution of Finance Committee of Dr. B.R. Ambedkar Open University – Nomination of the Member by the Executive Council as per statute 7 (1) (b) (ii) - Reg.

Resolution: Resolved to nominate Sri C. Balaraj Goud, Member, Executive Council to the Finance Committee as a Member as per the Statute 7 (1) (b) (ii).

Item No.5 Dr.BRAOU – Estt. – Pensions – Retired University Teachers - Merger of 50% Dearness Relief with Basic Pension/family pension to the retired University Teachers of all Universities and Govt., Degree and aided Degree College Teachers who are drawing the U.G.C. Pay Scales of 1996 – Adoption of G.O.Ms.No.160 Higher Education (UE.II) Department, dated. 18-09-2006 - Reg.

Resolution: Resolved to approve the adoption of the G.O.Ms.No.160 Higher Education (UE.II) Department, dated 18-09-2006 issued by the Government for the benefit of the Pensioners of Teaching Staff of this University, those who retired on or after 01-01-1996.

Item No.6: Dr. BRAOU – Admn. - Conduct of 15th Convocation of University on 18-01-2007 – Delivering the Convocation Address – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in fixing the date of 15th Convocation of the University on **18th January, 2007** with the consent of the Chancellor and inviting **Prof. Sukhadeo Thorat**, Chairman, University Grants Commission, New Delhi, as Chief Guest to deliver the 15th Convocation address.

Further, resolved to address a letter to the Governor informing the date of convocation and invitation of **Prof. Sukhadeo Thorat**, Chairman, University Grants Commission, New Delhi, as Chief Guest.

Item No 7 Dr.BRAOU – Estt., - Recruitment to the posts of Assistant Professors and equivalent cadres in the University – Relaxation of the upper age limit – Information – Regarding.

Resolution: Resolved to relax the upper age limit for candidates seeking appointment into teaching positions of the University under direct recruitment and for in-service appointment as per the resolution of the A.P. State Council of Higher Education, as the UGC guidelines do not provide for any limit for the Upper Age.

Item No. 8 Dr.BRAOU – Admn.,- Constitution of Committee for Non-settlement of advances drawn for conducting of Winter / Summer Schools of P.G.Programmes – Intimation - Reg.

Resolution: Resolved to place the matter in the next Executive Council, with all such cases in a consolidated form alongwith reasons for non-settlement within the stipulated time.

Item No.9 Dr.BRAOU – Admn.- Constitution of Committee for Non-settlement of advances drawn for conducting of Winter/Summer Schools of P.G.Programmes at Tirupati – Intimation - Reg.

Resolution: Resolved to place the matter in the next Executive Council, with all such cases in a consolidated form alongwith reasons for non-settlement within the stipulated time.

Item No.10 Dr. BRAOU – Estt – Appointment of Statutory Positions of the University – Extension of term – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in having appointed / extended the term of the following Statutory positions until further orders.

STATUTORY POSITION:

Sl.No.	Name of the Teacher	Name of the position
01	Prof. K. Koteswara Rao	Director, Academic
02	Prof. K. Swamy	Director, Material Production
03	Prof. K. Sateesh Reddy	Director, CSTD
04	Dr. C. Venkataiah	Registrar

Table Agenda:

- Item No.11. Dr.BRAOU – Admn. – Submission of Report of Sri C. Balaraj Goud and Professor A. Prasanna Kumar, Members, Executive Council – Consideration – Reg.
- Resolution :
1. The proposal of Sri C. Balaraj Goud, Member, Executive Council is dropped.
 2. Resolved to place the matter in the next Executive Council Meeting after obtaining the views of the Executive Council Members for consideration.
- Item No.12. Dr.BRAOU – Estt. – University Vehicles – Condemnation & Permission for Purchase of two new cars – Reg.
- Resolution:
- Resolved to note the matter in regard to dispose of vehicles which completed 15 years of life as per the G.O.Ms.No.333, General Administration (OP.II) Department, dated 31-07-1997.
- Further, resolved to permit the University to purchase (02) Two New Cars for office use.
- Item No.13. Dr.BRAOU – Estt. – Filling up of certain teaching posts under self-finance – Request to re-consider the matter once again and permit the University for meeting the expenditure in the existing Block Grant as the present sanctioned posts are vacant posts sanctioned earlier against Block Grant – Regarding.
- Resolution:
- Deferred.
- Item No14. Dr.BRAOU – Review of the serious financial irregularities pointed out by the A.G. Audit.
- Resolution:
- The Executive Council has reviewed the present state of affairs of the University, in the light of the inadequacies and gaps found by the A.G. Audit. It is resolved to appoint M/s Narasimha Murty and Company (Chartered Accountant) to study the following aspects with the consent of the Government.
1. Special Audit and quantify the defalcations.
 2. Suggest systems for improvement in the existing Accounting System.

It is further felt that in view of the prevailing circumstances, there is a need to appoint a highly experienced Finance Officer who is conversant with the Financial Management of the Universities. To that effect, it is resolved to address a letter to the Government to appoint a Finance Officer in this University in place of the existing incumbent.

**MINUTES OF THE 138th MEETING OF THE EXECUTIVE COUNCIL HELD ON
21-03-2007 AT 2.00 P.M. IN THE EXECUTIVE COUNCIL HALL, DR. B.R.
AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman	
2.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat,Hyd.	:	Member	
3.	Sri N. Ramesh Kumar, IAS Principal Secretary to Govt., (W & P) Finance Department, A.P. Secretariat, Hyderabad	:	Member	Not present
4.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member	
5.	Dr. P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member	
6.	Prof. A. Prasanna Kumar Former Rector, Andhra University Visakhapatnam.	:	Member	
7.	Sri C. Balaraj Goud Director, Creamline Diary Products Ltd., Hyd.	:	Member	
8.	Prof. V. Balamohandas, Vice-Chancellor, Acharya Nagarjuna University, Guntur		Member	Not present
9.	Dr. C. Venkataiah Registrar	:	Secretary to the Executive Council	

Item No.1 (a): Executive Council – Confirmation of Minutes of 136th and 137th
(Special) Meeting of the Executive Council held on 07-12-2006 & 12-
01-2007 respectively.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **Finance Committee Items:**

- 2.1 Dr. BRAOU – Engineering Branch – Accommodation for State Bank of Hyderabad as full-fledged Branch with ATM facility at the University Campus – Reg.
- Resolution: Resolved to approve the lease agreement with the SBH for providing accommodation to the Bank branch and ATM in the University Campus at the increased monthly rent of Rs. 7165 and Rs. 450/- respectively for a period of 2 years with effect from 01st April, 2006 and concluding agreement for every eleven months with an option to upward increase at 6% for every two years in view of escalation and to renew the lease on mutual consent as per the provision contained in the G.O. as recommended by the 121st Meeting of the Finance Committee.
- 2.2 Dr. BRAOU – Engineering Branch – Construction of Second Floor for Administrative Building Proforma estimate for Rs.319 Lakhs for Consideration.
- Resolution: Resolved to accord Administrative sanction for the Estimates amounting to Rs. 319 lakhs towards construction of Second Floor for the existing Administrative building at the University Campus as recommended by the 121st Meeting of the Finance Committee.
- 2.3 Dr. BRAOU – AVPRC – Conducting of Live Teleconference through Doordarshan Saptagiri Channel on every Sunday – Payment of extra remuneration to the staff of AVPRC for attending teleconference work on Sundays – Reg.
- Resolution: Resolved to ratify the payment of extra remuneration made to the AVPRC staff for attending to the teleconference duty on Sundays.
- Further, resolved to allow weekly off on the next working day instead of payment of extra remuneration from March, 2007 for the staff attending the live Teleconference duty on Sundays as recommended by the 121st Meeting of the Finance Committee.
- 2.4 Dr. BRAOU – Estt – Sri U.H. Raghuramchandra, Instrumentation Engineer – Permission to allow in the Revised Pay Scales, 1999 & 2005 – Reg.

Resolution: Resolved not to allow the corresponding scales in Revised Pay Scales 1999 & 2005 to Sri U.H.Raghuramchandra, Instrumentation Engineer of this University. Further, resolved to request the Government for sanction of the post of Instrumentation Engineer as recommended by the 121st Meeting of the Finance Committee.

2.5 Dr. BRAOU – Estt – Enhancement of wages to the Non-Teaching Employees working on Daily Wage basis – Consideration – Reg.

Resolution: Resolved to approve the proposal for enhancement of wages @ Rs.10/- (Rupees ten only) per day to all JACTs and Office Subordinates and its equivalent cadres working on Daily Wage basis, in the Head Quarters and Study Centres of the University with effect from 01-04-2007 at the rates mentioned below as recommended by the 121st Meeting of the Finance Committee.

1. JACTs & equivalent cadres : From Rs.182/- per day to Rs.192/- per day
2. Class-IV & equivalent cadres: From Rs.138/- per day to Rs.148/- per day

2.6 Dr. BRAOU – Development Cell – Sanction of “OTHER DUTY” Leave for extra days and excess amount claimed in connection with participation of Dr. BRAOU Teachers to attend m-Learn 2006 International Conference which was held at Athabasca University in Canada from 22-10-2006 to 25-10-2006 – Consideration – Reg.

Resolution: Resolved to sanction the period of absence in respect of Prof. K. Swamy for four (4) days from 28-10-2006 to 31-10-2006 as “OTHER DUTY” without any financial commitment on the part of the University.

2. Also Resolved to ratify the action taken by the University in sanctioning the Medical Leave to Prof. K. Koteswara Rao for 18 days i.e., from 26-10-2006 to 12-11-2006 duly permitting to avail the public holidays on 13th & 14th November, 2006 without payment of excess expenditure incurred by the individual as recommended by the 121st Meeting of the Finance Committee.

2.7 Dr. BRAOU – Admn. – Creation of Daily Wage Employees Welfare Fund – Preparation of Guidelines & Modalities – Payment of cash compensation to the

Daily Wage employees on attaining the age of 58/60 years of age and in the case of death of employee – Consideration – Regarding.

Resolution: Resolved to approve the guidelines and modalities in respect of Daily Wage Employees Welfare Fund (DWEWF) for payment of cash compensation to the daily wage employees working in the University on attaining the age of 58 years in the case of Class-III and equivalent cadres and 60 years in the case of Class – IV and equivalent cadres and in case of death of daily wage employees cash compensation shall be paid on pro-rata basis in appreciation of their services rendered as per the guide lines mentioned in the note as recommended by the 121st Meeting of the Finance Committee.

2.8 Dr. BRAOU – MP Branch – Re-printing of U.G./P.G/Other Diplomas Course Material for the Academic year 2007-08 – Reg.

Resolution: Resolved to accord permission to invite open tenders for re-printing of different programme course material offered by the University for the year 2007-2008 of UG/PG and other courses. The miscellaneous printing works will be undertaken after obtaining necessary approvals from Vice Chancellor as and when need arises as recommended by the 121st Meeting of the Finance Committee.

2.9 Dr. BRAOU – MP Branch – Purchase of Covers / Envelopes – Reg.

Resolution: Resolved to accord financial sanction for purchase of different sizes and types of covers/Envelops with printing at a total cost of Rs.3,51,718/- (Rupees Three lakhs fifty one thousand seven hundred and eighteen only) including taxes from M/s. Sri Balaji Enterprises and M/s. Ambica Printers & Binders as detailed in the Agenda Note as recommended by the 121st Meeting of the Finance Committee.

2.10 Dr. BRAOU – MP Branch – Purchase of IVRS System – Reg.

Resolution: Resolved to accord financial sanction for an amount of Rs.3,34,000/- (Rupees Three lakhs thirty four thousand only) inclusive of taxes for procurement of IVRS System by approving tender in favour of M/s.

AAS Technologies Pvt. Ltd., Hyderabad as recommended by the 121st Meeting of the Finance Committee.

2.11 Dr. BRAOU – MP Branch – Purchase of Computer Server, Audio Visual; Equipment, And Allied items – Reg.

Resolution: Resolved to accord financial sanction for an amount of Rs. 47,62,089/- (Rupees Forty Seven lakhs Sixty Two thousand and eighty nine only) Plus taxes and other incidentals, as applicable at the time of delivery towards purchase of Computer Server, Audio Visual Equipment and allied items, except items at Sl.No. 4,7 and 8 by approving tenders in favour of the firms as detailed in the Agenda Note meeting the expenditure from the DEC Grants.

Further, resolved to constitute a committee consisting of (1) Prof. D.N. Reddy, O.U (2) Sri. Ganta Subba Rao, (3) Sri. M. Balraj Goud, Executive Council Member, Dr.BRAOU (4) Registrar, Dr. BRAOU and (5) Director, Material Production, Dr.BRAOU as Convenor under the chairmanship of the Vice-Chancellor to examine whether the items at Sl.No. 4, 7 and 8 of the Agenda note can be given for outsourcing and to authorize the Vice-Chancellor to take action based on the recommendations of the above committee as recommended by the 121st Meeting of the Finance Committee.

2.12 Dr. BRAOU – MP Branch – Purchase of New Scanner under buy back scheme – Reg.

Resolution: Resolved to accord financial sanction for purchase of new scanner FUJITSU Model No. fi 5900 C from M/s. DICOM Singapore PTE Ltd., Singapore under buy back scheme at an amount of USD 16,150 (inclusive of Air transportation from Singapore to Hyderabad) by making advance payment through Wire/T.T plus customs duty, clearing and other charges as applicable at the time of delivery of Scanner by meeting the expenditure out of DEC Grants available for

the year 2006-07 as recommended by the 121st Meeting of the Finance Committee.

- 2.13 Dr. BRAOU – MP Branch – Purchase of white printing paper for printing of UG, PG and other Diplomas course material for the academic year 2007-2008 – Reg.

Resolution: Resolved to accord permission for procuring paper and to accord administrative sanction to purchase 423 MTS of virgin plup white printing paper for the academic year 2007-2008 at an approximate cost of Rs. 1,48,00,000/- (Rupees One crore forty eight lakhs only) by following the purchase procedure as recommended by the 121st Meeting of the Finance Committee.

- 2.14 Dr.BRAOU – Fin. Branch - Settlement of Advances given to various branches and individuals – Reg.

Resolution: Resolved to permit to issue show cause notices to those who failed to settle advances as a functionary and individual as to why the unsettled advance amount shall not be recovered from their salary / pension if not settled within one month as recommended by the 121st Meeting of the Finance Committee.

- 2.15 Dr.BRAOU – Fin. Branch - Settlement of objections included in the State Audit Reports – Reg.

Resolution: Resolved to review the progress in the settlement of Audit Objections for the period from 1984-85 to 2003-04 and also to submit periodical progress reports to the Vice-Chancellor and to initiate the steps for early settlement as recommended by the 121st Meeting of the Finance Committee.

- 2.16 Dr.BRAOU – Fin. Branch - Revised Estimates for 2006-07 and Budget Estimates for 2007-08 – Reg.

Resolution: Resolved to approve the Revised Estimates for 2006-07 and Budget Estimates for 2007-08 of the University as recommended by the 121st Meeting of the Finance Committee.

2.17 Dr. BRAOU – SSB - Introduction of Online Banking System for Collection of Tuition Fee / Examination / Misc. Fee etc. for the year 2007-08 – Reg.

Resolution: Resolved to permit the University to enter into an MOU with the SBH for Online Collection of Tuition Fee, Examination Fee and other Miscellaneous fee and in exigencies, through Demand Drafts, from the Academic Year 2007-08 duly dispensing with the existing practice of Collection of fee through Postal Stickers as proposed in the note, as recommended by the 121st Meeting of the Finance Committee.

2.18 Dr.DRAOU – Exams Branch - Enhancement of Remuneration to Additional Chiefs / Supporting Staff for Under Graduate Examinations – Reg.

Resolution: Resolved to accord sanction for Enhancement in rates of remuneration payable to the Chief Examiners / Additional Chief Examiners and other supporting staff as detailed in the agenda note, as recommended by the 121st Meeting of the Finance Committee.

2.19 Dr. BRAOU – Academic Branch – Starting of Four P.G. Programmes in Science Subjects viz., Botany, Environmental Sciences, Zoology and Physics Payment of remuneration for P.G. Practical classes and Examinations – Reg.

Resolution: Resolved to approve the proposed rates of remuneration for counseling of Theory and Practical classes and Practical Examinations and schedule of staff for practical classes and examinations for PG programmes in science subjects as mentioned in Annexure I – III and to institute these programmes from the academic year 2007-08 duly collecting the exam fee at the rates proposed in the agenda note, as recommended by the 121st Meeting of the Finance Committee.

2.20	Dr. BRAOU – Admn. Branch – Enhancement of wages to the Technical employees working on daily wage basis – Ratification – Reg.
Resolution:	Resolved to ratify the action taken by the Vice-Chancellor in enhancing the wages to the Daily Wage Employees working as Work Inspectors with B.E. qualifications from Rs.250/- to 260/- based on the Standard Scheduled Rates for the year 2006-07 of Government of Andhra Pradesh with effect from 01-06-2006 as recommended by the 121 st Meeting of the Finance Committee.
2.21.	Dr.BRAOU – Admn.- CSE – Guidelines for structure and functioning of the Center for Social Empowerment in the University under Development Grants of Distance Education Council, IGNOU, Delhi – Reg.
Resolution:	Resolved to approve the proposal for the detailed guidelines on the structure and the functions of the Centre for Social Empowerment as contained in Annexure-I, as recommended by the 121 st Meeting of the Finance Committee.
Item No. 3 :	Dr. BRAOU - Admn. – Annual Report of the University for the year 2004-05 & 2005-06 – Approval - Reg.
Resolution:	Resolved to approve the Dr.B.R.Ambedkar Open University Annual Report for the Academic years 2004-05 & 2005-06 ending with 30 th June of each year.
Item No.4	Dr. BRAOU – Examination Branch – Eligibility Test 2006 out Sourcing of Various Activities relating to conducting of Eligibility Test – 2006 – Reg.
Resolution:	Resolved to ratify the action taken by the Vice-Chancellor in having entrusted the job of out sourcing of various activities of Eligibility Test, 2006 at a total cost of Rs.4,83,869/- (Rupees four lakhs eighty three thousand eight hundred sixty nine only) to M/s C.S. Software Enterprises Limited, Hyderabad is reported.

- Item No.5 : Dr.BRAOU – Admn – Legal Cell – Appointment of Standing Counsel for Civil cases of Dr.B.R.Ambedkar Open University – Regarding.
- Resolution: Resolved to address a letter to the Government requesting to permit the University to continue and utilize the services of Sri M. Ratna Reddy as Standing Counsel as he has been providing proper guidance to the University on the service and other matters.
- Item No.6 : Dr. BRAOU – SSB – Exemption from studying one language in the UG level for the benefit of the dumb / the deaf students of the University – Reg.
- Resolution: Resolved to approve the proposal for exemption from studying one language at the undergraduate level for the benefit of the Dumb / Deaf students of the University as they have to learn by lip reading.
- Item No.7 : Dr.BRAOU – Estt. – Permission for Encashment of Earned Leave to Prof. D. Ram Chandram, Vice-Chancellor on the date of completion of tenure on 26-07-2007 A. N. – Reg.
- Resolution: Resolved to permit for encashment of (90) days of Earned Leave to Prof. D. Ram Chandram at the end of his tenure as Vice-Chancellor (i.e. from 29-07-2004 to 26-07-2007 A.N).
- Item No. 8 : Dr.BRAOU – Admn. – Misappropriation in remittance of students tuition fee – Submission of Report by Sri M. Gopala Krishnan, I.A.S., (Retd.) – Furnishing the statement showing the Duties, Charges and Penalties recommended by the Enquiry Officer of Officers to Last Grade employees – Reg.
- Resolution: Resolved to place the matter in the next Executive Council Meeting as the issue has been viewed seriously. Further, resolved to submit the findings of the Enquiry Officer duly mentioning the financial loss sustained by the University on each individual cases; extending the suspension period of the employees until further orders.

Table Agenda:

Item No. 9 : Dr.BRAOU – Estt. – Appointment of Dr.(Mrs.) P. Vijayalakshmi Pandit, Joint Director (SS) as Director, GRADE – Extension of term until further orders – Consideration.

Resolution: Resolved to extend the term of Dr. (Mrs) P. Vijayalakshmi Pandit, Joint Director (SS) as Director, GRADE until further orders.

Item No.10 : Dr.BRAOU – declaration of Five Day Week during Summer season from the year 2007 onwards – Guidance – Reg.

Resolution: It is resolved to observe the orders of the Government in respect of office timings and holidays. Further, it is felt that the practice followed in the past termed as a serious lapses.

Item No.11 Dr.BRAOU – Admn. - Suspension of certain employees of Examination Branch from the University service in regard to Issuance of Degree Certificates – Revocation of suspension – Reporting – Reg.

Resolution: Resolved to review the matter only after submission of the final report by the Internal Enquiry Committee.

**MINUTES OF THE 139th MEETING OF THE EXECUTIVE COUNCIL HELD ON
11-06-2007 AT 2.30 P.M. IN THE EXECUTIVE COUNCIL HALL, DR. B.R.
AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. D. Ram Chandram Vice-Chancellor	:	Chairman	
2.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat, Hyd.	:	Member	
3.	Sri N. Ramesh Kumar, IAS Principal Secretary to Govt., (W & P) Finance Department, A.P. Secretariat, Hyderabad	:	Member	
4.	Dr. K. Lakshminarayana, IAS Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Member	
5.	Dr. P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member	
6.	Prof. A. Prasanna Kumar Former Rector, Andhra University Visakhapatnam.	:	Member	
7.	Sri C. Balaraj Goud Creamline Diary Products Ltd., Hyd.		Member	Director,
8.	Prof. V. Balamohandas, Vice-Chancellor, Acharya Nagarjuna University, Guntur		Member	
9.	Dr. C. Venkataiah Registrar	:	Secretary to the Executive Council	

Item No.1 (a): Executive Council – Confirmation of Minutes of 138th Meeting of the Executive Council held on 21-03-2007 respectively.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **Finance Committee Items:**

2.1	Dr. BRAOU – Narasimha Murthy & Co. Cost Accountants – Investigation of Fee Collection from the students of Dr. B.R. Ambedkar Open University - Revision of Fee to the Company – Reg.
Resolution	Accordingly, it was Resolved, * To approve the request of Narasimha Murthy & Company to revise the fee and accord permission on the following for phase – 1: * To increase the Fees for verification of each application at Rs.6/- in case of Manual Records and at Rs.3/- in case of Electronic Records plus applicable Service Tax, from Rs.1.00 (Rupee One Only) per each application covering Enrollment, Examination etc., and applicable service tax as recommended by the 122nd Finance Committee Meeting dt.09-04-2007. * To advance an amount of Rs.3,00,000/- (Rupees Three lakhs only) in addition to Rs.2,00,000/- (Rupees two lakhs only) already paid which is to be adjusted against the Fees as recommended by the 122nd Finance Committee Meeting dt.09-04-2007.
2.2	Dr. BRAOU – Material Production Branch – Printing and supply of ICR/OMR Pre-printed Computer Stationary for the Examinations for the Academic year 2007 – 08 – Reg.
Resolution	Resolved to approve the proposal and to accord permission to go for Short Tender and also to accord Administrative and financial approval to incur an estimated expenditure of Rs.58,00,000/- (Rupees fifty eight lakhs only) towards the printing and supply of Examination Confidential Material with security features as detailed in the agenda note by meeting from the University Funds, since the Vice-Chancellor has already approved for procurement of 30,000 ICR/OMR main answer booklets for III year U.G. Examinations due to urgent need as the 1 st spell Examinations are scheduled in May, 2007 as recommended by the 122 nd Finance Committee Meeting Dated 09-04-2007.
2.1	Dr. BRAOU – Material Production Branch – SMH – Lifting of First Year Course Material/Single Subject/Practical Manuals of II and III year/MBA/MLISc/Other printed Material and Furniture to different study centers located in the Andhra Pradesh – Reg.

Resolution Resolved to approval the proposal and accord financial sanction for lifting of First Year Course Material/Single Subject/Practical Manuals of II & III Year/MBA/MLISC/Other printed material of BRAOU for the year 2007-08 and furniture to the Study Canters in Andhra Pradesh through M/s Kranti Road Transport PVT. Ltd., Hyderabad at an approximate expenditure of Rs. 4.00 lakhs (Rupees Four lakhs only) as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.2. Dr. BRAOU – Material Production Branch – Purchase of Cloth-Lined Covers – Reg.

Resolution Resolved to approve the proposal and accord financial sanction for an amount of Rs. 3,85,600/- (Rupees Three Lakhs Eighty Five thousand and six hundred only) towards purchase of different types of Cloth-Lined covers from M/s Om Art Print and M/s Ambica Printers and Binders for the academic year 2007-08 to dispatch the course material of UG/PG/Other Diploma Programmes offered by the University as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.3: Dr. BRAOU – Material Production Branch – Printing and Supply of Pre-Printed Computer Stationery and Main and Additional Answer Booklets for the year 2007-08 – Reg.

Resolution Resolved to approve the proposal and accord financial sanction for printing of pre-printed Computer Stationery items at a total cost of Rs. 43,87,296/- (Rupees forty three lakhs eighty seven thousand two hundred and ninety six only) at L1 rates, and with permission to place purchase order in favour of (1) M/s Secure Print Technologies, (2) M/s Maddala Industries and (3) M/s Hitech Print Systems Ltd., as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.4.: Dr. BRAOU – Material Production Branch – Re-printing and supply of Course material of UG/PG/Other Diploma Programmes for the year 2007-08 – Reg.

Resolution Resolved to approve the proposal and accord financial sanction for printing and supply of 274 courses of UG & PG Programmes at a total cost of Rs. 27,13,656/- (Rupees twenty seven lakhs thirteen thousand six hundred and fifty

six only) at L1 rates for the year 2007-08 course-wise as detailed in the Agenda Note duly taking into consideration of the stock available at the Study Centers and Head Quarters as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.5.: Dr. BRAOU –Material Production Branch – Purchase of white printing paper for printing of Course Material/Other job works for the Academic Year 2007-08 – Reg.

Resolution: Resolved to approve the proposal and accord financial sanction for purchase of 423 MTs of reel paper and title cover (i.e. 420MTs of 60 GSM @ Rs. 37,000/- per MT and 3 MTs of Title card of 140 GSM in reams and sheets @ Rs. 37,000 per MT) at a total cost of Rs. 1,56,51,000/- (Rupees One Crore Fifty Six Lakhs Fifty one Thousand only) which is inclusive of excise duty from M/s Delta Paper Mill Ltd., Vendra and M/s Surya Chandra Paper Mill as detailed in the Agenda Note as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.6 Dr. BRAOU – Material Production Branch – Renewal of AMC for Computers, Printers, UPS and Allied Equipment – Reg.

Resolution: Resolved to approve the proposal and accord permission to renew the AMC work with M/s. Business Link Automation India Pvt. Ltd., Hyderabad and accord financial sanction for an amount of Rs. 2,75,850/- (two lakhs seventy five thousand eight hundred and fifty only) for the year 2007-08 as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.7 Dr. BRAOU – Academic Branch – Proposal for revision of rates of Remuneration on par with IGNOU rates for Course Development Activities – Reg.

Resolved to approve the enhancement of remuneration payable to Course Writers, Editors and other related work as detailed in the Annexure 'A' and 'B' on par with IGNOU rates by meeting the same from DEC funds as long as the DEC provides grants for this purpose as

recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.8

Dr. BRAOU – Academic Branch – Starting of P.G Programme in Chemistry subject along with other 4 P.G Programmes and Fee particulars – Reg.

Resolved to approve the proposal and permit to start M.Sc. Chemistry Programme along with other four P.G Programmes viz, Botany, Environmental Sciences, Physics and Zoology from the academic year 2007-08 and fix the tuition fee of Rs. 10,000/- for each year of study and fix the exam fee as detailed in the Agenda Note and also to consider the rates of remuneration for counseling of Theory, Practical Classes & Examinations and schedule of staff for practical classes and examinations as mentioned in Annexures I to III as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.9

Dr. BRAOU – AVPRC – Extension of Telecast of video lessons & Conducting of Live Teleconference Programmes – Ratification – Reg.

Resolved to ratify the action taken by the Vice-Chancellor in extending the Telecast of Telelessons and Live Teleconference Programmes for a further period of one year from 20-05-2007 to 11-05-2008 and 02-05-2007 to 29-04-2008 respectively through DD-8 (Saptagiri Channel) by incurring an amount of Rs. 32.00 lakhs (Rupees thirty two lakhs only) as per the rates prescribed by Prasara Bharathi by meeting the expenditure from the University funds provided in the budget for the year 2007-08. Resolved further to make the payment to Doordarshan Kendra in Two installments, on half-yearly basis in advance as stipulated by the Prasara Bharathi duly entering into an agreement/contract as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

2.10

Dr. BRAOU – Examination Branch – Procurement of one New Vehicle – Reg.

Resolved to approve the proposal of procuring one new vehicle viz., Van or Jeep type for use in Exam Branch of the University at an approximate cost of Rs. 6.00 lakhs by meeting the expenditure from

the overall savings of capital expenditure as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

- 2.11 Dr. BRAOU – Estt. – Request to consider the appointment of four Assistant Professors temporarily in the Department of Education – Reg.**

Resolved to approve the proposal with all details such as total intake of students, fee structure (Tuition and Examination), total income and estimated expenditure viz., conduct of examinations, counselling, course development, Study Centre expenditure (part-time staff salary, imprest, etc.,) showing the statement of savings as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

- 2.12 Dr. BRAOU –Staff pattern at Dr. BRAOU – Enhancement of remuneration to Principals, Part-time Co-ordinators and Part-time Assisting Staff at the Study Centers from 01-06-2007 – Proposals – Submitted – Reg.**

Resolution: Resolved to approve not to consider the proposals for enhancement of remuneration to the Part time staff working at Study Centres. as recommended by the 123rd Finance Committee Meeting dated 17-05-2007.

- Item No.3 Dr. BRAOU – Estt. – Approval of the Selection Committee recommendations for appointment of one post of Assistant Professor in English (Litt.) and twelve (12) posts of Assistant Director (SS) – Reg.**

Resolution: Resolved to approve the recommendations of the Selection Committee for appointment of one post of Assistant Professor in the Department of English and twelve (12) posts of Assistant Directors in Student Services in the pay scale of Rs.8000-275-13500 (UGC-RPS-1996) by meeting the entire expenditure from internal resource.

- Item No.4 Dr. BRAOU – Admn. – Establishment of Greater Hyderabad Municipal Corporation – Extension of usual allowances i.e., House Rent Allowance and CCA to the eligible regular employees of this University on par with the regular employees working in the limits of Municipal Corporation of Hyderabad – Ratification – Regarding.**

Resolution Resolved to ratify the action taken by the Vice-Chancellor in extending the usual allowances i.e., HRA and CCA to all the eligible regular employees of this University working at Head Quarters from the date of issue of G.O.Ms.No. 261, Municipal Administration & Urban Development (Elec.II) Department, dated

16-04-2007 on par with the regular employees working in the limits of Hyderabad Municipal Corporation.

- Item No.5 Dr.BRAOU – Estt. – Sri M. Chandrasekhar, Artist-cum-Designer (Retd.) – Payment of anticipatory pension and gratuity pending receipt of Government reply and certification of District Audit Officer, State Audit – Reg.
- Resolution Resolved to approve the payment of anticipatory pension and gratuity pertaining to Sri M. Chandrasekhar, Artist-cum-Designer (Retired) by taking the last pay drawn Rs.5040/- in the pay scale of Rs.3880-8140 (RPS'93) on the date of retirement duly taking into account the service rendered in the University w.e.f. 09-04-1984 pending receipt of the Government reply and certification of State Audit, Dr. BRAOU.

(TABLE AGENDA)

- Item No.4 Dr. BRAOU – Admn. – Appointment of Vice-Chancellor – Intimation of Nominee of the Executive Council for constitution of Search Committee – Reg.
- Resolution Resolved to approve the nomination of a member for constitution the Search Committee by the Government to appoint the Vice-Chancellor for Dr. B.R. Ambedkar Open University.
- Item No. 5 Dr. BRAOU – SSB - Introduction of Online Banking System for collection of tuition fee/Miscellaneous Fee – Information – Reg.
- Resolution Resolved to approve the introduction of Online Banking System for Collection of Tuition Fee and Miscellaneous Fee and also collection of fee through Demand Drafts in exigencies from the students from the academic year 2007-08.
- Item No.6 Dr. BRAOU – Admn. – Misappropriation in remittance of students tuition fee – Submission of Report by Sri M. Gopala Krishnan, I.A.S. (Retd.) – Furnishing the statement showing the Duties, Charges of the suspended employees – Reg.
- Resolution Resolved to approved the Report of the Enquiry Officer Sri M. Gopala Krishnan, I.A.S. (Retd.) in regard to misappropriation

in remittance of students tuition fee into the University account and guide the University keeping in view of the Administration and Accountants Manual, Service Rules of Dr. BRAOU, CCA Rules and the report of M/s. Narasimha Murthy & Company for taking further necessary action.

* * *

MINUTES OF THE **141st MEETING** OF THE EXECUTIVE COUNCIL HELD ON 27-12-2007 AT 3.30 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO GOVERNMENT, HIGHER EDUCATION DEPARTMENT A.P. SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

1.	Prof. O.R. Reddy Vice-Chancellor	:	Chairman
2.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat, Hyd.	:	Member
3.	Sri N. Ramesh Kumar, IAS Principal Secretary to Govt., (W & P) Finance Department, A.P. Secretariat, Hyderabad	:	Member
4.	Sri Sisodia, IAS I/c Director of Collegiate Education Govt. of A.P., Hyderabad.	:	Nominee of Dr.K. Lakshminarayana
5.	Dr. P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member
6.	Sri C. Balaraj Goud Director, Creamline Diary Products Ltd., Hyd.	:	Member
7.	Prof. V. Balamohandas, Vice-Chancellor, Acharya Nagarjuna University, Guntur	:	Member
8.	Dr. C. Venkataiah	:	Registrar & Secretary to the Executive Council

The Executive Council welcomed the new Vice-Chancellor Prof O.R. Reddy who has assumed the charge as Vice-Chancellor of Dr. B.R. Ambedkar Open University on 12-11-2007. The Executive Council desired to place on record the services rendered by Prof. Suleman Siddiqui, Vice-Chancellor, Osmania University as Vice-Chancellor (FAC) of Dr. B.R. Ambedkar Open University from 16-08-2007 to 11-12-2007.

Item No.1 (a) : Executive Council – Confirmation of Minutes of 140th Meeting of the Executive Council held on 24-08-2007 respectively.

Resolution :	Confirmed.
(b) :	Matters arising out of the above.
Resolution :	Reviewed.
Item No.2 :	124 th Finance Committee Items:
Item No. 2.1:	Dr. BRAOU – Accounts – Dearness Allowance to the Teaching and Non-teaching Employees of the University - Increased D.A – Adoption of G.O – Ratification – Request – Reg.
Resolution :	Resolved to ratify the action taken by the Vice-Chancellor in according permission to pay DA at the enhanced rates to the Teaching and Non-teaching employees of the University and to authorize the Vice-Chancellor to release D.A henceforth as and when enhanced by State Government as recommended by the 124 th Finance Committee Meeting dated 27-12-2007.
Item No. 2.2:	Dr. BRAOU – Admn. – Enhancement of wages to the Work Inspectors with B.E Qualifications working on daily wage basis – Consideration – Reg.
Resolution :	Resolved to approve the proposal for enhancement of wages from Rs. 260/- to Rs. 300/- (difference of Rs. 40/-) per day to the Daily Wage Employees working in the University as Work Inspectors with B.E Qualifications (Civil Mechanical and Electrical Qualifications) in accordance with Standard Schedule of Rates (SSR) of Government of Andhra Pradesh for the year 2007-08 w.e.f 01-06-2007. The expenditure for this purpose shall be charged to works as recommended by the 124 th Finance Committee Meeting dated 27-12-2007.
Item No.2.3 :	Dr. BRAOU – Engineering – Provision of mobile connection facility to University officials – Ceiling limits – Adoption of G.O – For consideration.
Resolution :	Resolved to adopt G.O Rt.No. 291, dated 27-09-2007, IT & C Dept., Government of Andhra Pradesh for implementation in the University and to consider approving the recurring charges on official mobile phones basing on the ceiling limits as mentioned in the note prescribed by Government and also extension of facility to equivalent and similar cadres in the University by utilizing CUG facility as recommended by the 124 th Finance Committee Meeting dated 27-12-2007.

- Item No.2.4 : Dr. BRAOU – Controller of Examination – Enhancement of Remuneration to the Supporting Staff for conduct of Science Practical Exams – Reg.
- Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according approval for payment of remuneration for conduct of science practical examinations of 1st Spell U.G. 2007 in the revised duration as detailed in the agenda note as recommended by the 124th Finance Committee Meeting dated 27-12-2007.
- Item No.2.5 : Dr. BRAOU – Admn. – Expenditure incurred on conducting State Open University Vice-Chancellor’s Meeting held on 22-08-2007 on the eve of Silver Jubilee Celebrations of Dr. B. R. Ambedkar Open University – Information and Ratification – Reg.
- Resolution : Resolved to ratify the action taken by the Vice-Chancellor for the expenditure incurred by the university from the University funds for conduct of State Open University Vice-Chancellors Meeting held on 22-08-2007 at Dr. BRAOU campus, Hyderabad as recommended by the 124th Finance Committee Meeting dated 27-12-2007.
- Item No.2.6 : Dr. BRAOU – Admn. – Sanction of one month’s gross salary to all the regular Non-Teaching Employees on the eve of Silver Jubilee Celebrations of the University – Enhancement of equal monthly instalments from three (03) to twelve (12) – Ratification – Reg.
- Resolution : Resolved to ratify the action taken by the Vice-Chancellor (FAC) in enhancing the number of equal monthly installments from 03 to 12 for recovery of one month’s gross salary advanced to all the regular Non-teaching employees up to the cadre of Superintendent on the eve of Silver Jubilee Celebrations of the University by opening a new detailed Head of Account under 23-865 (Advances – Silver Jubilee Celebrations) as recommended by the 124th Finance Committee Meeting dated 27-12-2007.
- Item No.2.7 : Dr. BRAOU – MPB – Purchase of EM – TAIL TAGS for Books in Library – Reg.
- Resolution : Resolved to approve and accord administrative and financial sanction to purchase E.M Tail Tags at a cost of Euros 5120 or at its equivalent value approximately in Indian Rupees 3,22,560/- (Rupees three lakhs twenty two thousand five hundred and sixty only) inclusive of CIF. The Customs Duty @ 9.5 % or as applicable at the time of import of the item, Wire Transfer charges and Clearing charges actual are payable at the time of receipt of consignment.

Further, resolved in according permission to place the purchase order in favour of DIALOC ID, NETHERLANDS as recommended by M/s. DANLAW TECHNOLOGIES INDIA LTD, HYDERABAD and the expenditure may be met from the University funds as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.8: Dr. BRAOU – Development Cell – Participation of Prof. M. Ramachandraiah, Professor of Botany to attend the “2007 World Conference on Science and Technology Education” which was held at Perth, Western Australia from 08-07-2007 to 12-07-2007 - Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted Prof . M . Ramachandraiah, Professor of Botany to present his paper at 2007 World Conference on Science and Technology Education which was held at Perth, Western Australia from 08-07-2007 to 12-07-2007 duly sanctioning the eligible amount of Rs. 1,11,470/- (Rupees one lakh eleven thousand four hundred and seventy only) and to pay 90% of the amount i.e, Rs. 1,00,000/- (Rupees one lakh only) as an advance duly meeting 50% of the amount i.e. Rs. 50,000/- from the (pending release) DEC/IGNOU, Unassigned, Travel Grant for the year 2007-08 and remaining 50% i.e., Rs. 50,000/- from the University matching grants, by treating the period of his absence from 06-07-2007 to 14-07-2007 (9 days) (including journey period) as ON DUTY as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.9 : Dr. BRAOU – Development Cell – Participation of Prof. Yeshwant Jadhao, Professor of Hindi to attend the “International Conference on “8th World Hindi Conference” which was held at New York (USA) from 13-07-2007 to 15-07-2007 – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted Prof. Yeshwant Jadhao, Professor of Hindi to present his paper at 8th World Hindi Conference which was held at New York (USA) from 13-07-2007 to 15-07-2007, duly sanctioning the eligible amount of Rs. 94,103/- (Rupees ninety four thousand one hundred and three only) and to pay 90% of the amount i.e., Rs. 84,000/- (Rupees eighty four thousand only) as an advance duly meeting 50% of the amount i.e, Rs. 42,000/- from the DEC/IGNOU, Unassigned, Travel

Grant for the year 2007-08 (pending release) and remaining 50% i.e., Rs. 42,000/- from the University matching grants, by treating the period of his absence from 11-07-2007 to 17-07-2007 (7 days) (including journey period) as ON DUTY as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.10: Dr. BRAOU – Development Cell – Participation of Prof. V. Venkaiah, Professor of Management to attend the “Open Education 2007 Conference on localizing and learning” which was held in Utah State University in Logan, UT, USA from 26-09-2007 to 27-09-2007 - Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted Prof. V. Venkaiah, Professor of Management to present his paper at “Open Education 2007 Conference on localizing and learning” which was held in Utah State University in Logan, UT, USA from 26-09-2007 to 27-09-2007 duly sanctioning the eligible amount of Rs. 1,33,575/- (Rupees one lakh thirty three thousand five hundred and seventy five only) and to pay 90% of the amount i.e, Rs. 1,20,000/- (Rupees one lakh twenty thousand only) as an advance duly meeting 50% of the amount i.e, Rs. 60,000/- from the DEC/IGNOU, Unassigned, Travel Grant for the year 2007-08 (pending release) and remaining 50 % i.e, Rs. 60,000/- from the University matching grants by treating the period of his absence from 24-09-2007 to 30-09-2007 (7 days) (including journey period) as ON DUTY as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

.Item No.2.11: Dr. BRAOU – Engineering – Providing Security arrangements at the University Campus – Selection of Agency M/s. GSC Placement & Manpower Services, Hyderabad – For Ratification.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in appointing the Agency M/s. GSC placement & Manpower Services, Hyderabad for providing Security arrangements at the University campus by paying an amount of Rs . 82,131/- per month w.e.f. 01-08-2007 initially for a period of one year as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.12: Dr. BRAOU – Engineering – Construction of Regional Co-ordination Centre Building in SRR & CVR Govt. Degree College premises at Vijayawada – Revised work slip for consideration – Reg.

Resolution : Resolved to approve and accord administrative and Financial sanction for the revised estimated amount of Rs.28,68,686.00 (which include supplemental and authorized extra items) for completing the

work of Regional Co-ordination Centre Building in SRR & CVR Government Degree College premises

at Vijayawada and to conclude the Supplemental Agreement with the agency M/s. Quality Constructions, Hyderabad for releasing the final bill as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.13: Dr. BRAOU – Public Relation Branch – Ratification for payment of Rs.9,12,486 & Rs. 11,76,034 towards Advertisement charges for release of M.Sc, MBA, Diploma & Certificate Programmes and Direct Admission (B.A/ B.Com/B.Sc) Notifications respectively.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for making payment of Rs.9,12,486 & Rs.11,76,034 towards Advertisement charges for 02 different Admission Notifications issued in June/August, 2007.

Further, resolved to approve the financial sanction for a total amount of Rs.35.00 lakhs to meet the expenditure on Advertisements relating to the admission notification mentioned in the agenda note (three Admission Notifications) every year and to observe economy measures in releasing advertisements to different news papers as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.14: Dr. BRAOU –Admn. – Sri M. Chandrasekhar, Artist-Cum-Designer (Retd.) – Payment of pensionary benefits pending receipt of Government reply and certification by District Audit Officer, State Audit – Submission of full details duly presenting the Court directions – Reg.

Resolution : Resolved to ascertain the status of the case in the Government and also to examine the possibility to prefer an appeal in the Court of Law duly obtaining legal opinion of the Standing Counsel as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.15: Dr. BRAOU –Admn. – Hiring of services of Watchman and Sweeper-Cum-Gardener at 23 Regional Co-ordination Centres – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in extending the services of Watchman and Sweeper-Cum-Gardeners engaged in the Regional Co-ordination Centers beyond one year period from 11-11-2005 to till date.

Further, resolved to review the proposal afresh to go for outsourcing as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.16: Dr. BRAOU – DMP – Lifting of UG I year course material/single subject/practical manuals of UG II and III year/MBA/MLISc/other printed material and furniture to different study centers located in Andhra Pradesh – Reg.

Resolution : Resolved to approve the proposal for inclusion of Value Insurance @ Re.1/- per Rs.1,000/- worth of items subject to a minimum of Rs.5/- service tax @ 3.05% or as applicable from time to time.

Further, resolved not to consider the proposal for enhancement of door delivery charges to Rs.10/- per bag as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.17: Dr. BRAOU – DMP – SMH – Packing and sending of UG I year course material to RCCs/SCs from SMH – for the Academic year 2007- 2008 – Payment of Remuneration to Office Subordinate staff working at RCCs and SC/SMH – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in paying the remuneration @ Rs.1.50ps per student to the sub-ordinate staff working at SMH for packing of course material and Rs.2/- per student to the staff working at Regional Co-ordination Centers / Study Centers for distributing the course material to the students of I year UG Programme for the year 2007-08 by incurring a total amount of Rs.2,77,500/-.

Further, resolved to authorize the Vice-Chancellor to sanction the rates of remuneration as mentioned in the agenda note for future payments as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.18: Dr. BRAOU – Admn. – Extension of Time Scale to the Daily Wage Employees / NMRs – Reg.

Resolution : Resolved to defer the consideration of proposal.

Resolved further to place the proposals afresh with all the relevant data relating to sister Universities in the State. The action taken by the Osmania University in the similar matter may also be ascertained.

Resolved also that no amount be diverted from the general fund to pay consolidated amount to the Daily Wage Employees as cash compensation proposed to be paid on attaining the age of superannuation as per Daily Wage employees Welfare Fund Scheme as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.19: Dr. BRAOU – Computer Center – Extension of Local Area Network to the newly constructed STML Building – Reg.

Resolution : Resolved to defer.

Further, resolved to place the matter with all details taking into consideration the latest technology available and the financial commitment thereon as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.20: Dr. BRAOU – Zoology Department – Developing the Mulberry Garden, Silkworm rearing room & Vermiculture unit for running practical classes in Zoology Department.

Resolution : Resolved to accord administrative and financial sanction for Rs.3,68,500/- (Rupees three lakhs sixty eight thousand five hundred only) for constructing field Laboratory for Sericulture and Aqua Culture, for developing Mulberry Garden with chain link and mesh arrangement, and to construct Vermiculture shed.

Further, resolved to incur a recurring expenditure not exceeding Rs.57,000/- (Rupees fifty seven thousand only) per annum for maintenance of the Mulberry Garden, Outdoor Silkworm Rearing Room / Field Laboratory from University Funds as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

Item No.2.21: Dr. BRAOU – AVPRC – Payment of Remuneration to Artists / Professionals engaged in Video Programmes of Dr.BRAOU – Approval – Reg.

Resolution : Resolved to defer.

Further, resolved to place the proposal afresh with the financial commitment as recommended by the 124th Finance Committee Meeting dated 27-12-2007

Item No.2.22: Dr. BRAOU – Engineering – Construction of Second floor for the Library building - Administrative sanctions for the estimate amounting to Rs.66.00 lakhs – Reg.

- Resolution : Resolved to accord administrative sanction for the estimate amounting to Rs.66.00 lakhs which includes a provision of 2.5% towards Architectural & Structural design services for construction of Second Floor for the Library building duly meeting the expenditure from DEC grants.
- Further, resolved that the estimates be recast as per SSR as recommended by the 124th Finance Committee Meeting dated 27-12-2007.
- Item No.2.23: Dr. BRAOU – Academic Branch – Relaunching of BHM Programme from the Academic Year 2008-09 – Request – Reg.
- Resolution : Resolved to ratify the decision taken by the Vice-Chancellor to relaunch the Bachelor of Hotel Management Programme from the Academic year 2008-09 by entering an MoU directly with the programme centres. Further, resolved to approve the enhancement of fee from Rs.18,050/- to Rs.20,000/- from the year 2008-09 and also to share the fee respectively in the ratio of 30:70 between the University and the Programme Centers as recommended by the 124th Finance Committee Meeting dated 27-12-2007.
- Item No.2.24: Dr. BRAOU – Academic Branch – Introduction of B.Ed (Special Education) Programme (Telugu Medium) in the University – Signing MOU with RCI - Reg.
- Resolution : Resolved to approve for launching of B.Ed (Special Education) Programme in Telugu Medium, in view of the demand from the professionals working and intend to work in the area of Special Education, from the Academic Year 2008 – 2009 and to sign an MOU with the RCI with the details mentioned in the Agenda Note, as recommended by the 124th Finance Committee Meeting dated 27-12-2007.
- Item No.2.25: Dr. BRAOU – Controller of Examination – Procurement of Pre-printed Marks Memos / Certificates for use in Examination Branch.
- Resolution : Resolved to approve the proposal for procuring Pre-printed Marks Memos / Certificates etc., from M/s. High Tech Pint Systems (P) Ltd., at a total cost of Rs. 5,14,808 (Rupees five lakhs fourteen thousand eight hundred and eight only) at the rates detailed in the Annexure to the agenda note, as recommended by the 124th Finance Committee Meeting dated 27-12-2007.

- Item No.2.26 : Dr.BRAOU – Academic Branch – Starting of Post Graduate Programmes in Science Subjects – Reg.
- Resolution : Resolved to approve the proposal for starting of P.G. Programmes in Botany, Zoology, Physics, Chemistry and Environmental Sciences in English Medium from the academic year 2008-09 and to approve study centers proposed to be established in Hyderabad, Warangal, Guntur, Visakhapatnam and Tirupati in the Colleges / Universities where there are P.G. Programmes in the above subjects and the fee to be charged shall be Rs.8,000/- (Rupees eight thousand only) for Botany, Environmental Science, Physics and Zoology and Rs.10,000/- (Rupees ten thousand only) for Chemistry as recommended by the 124th Finance Committee Meeting dated 27-12-2007.
- Further, resolved to workout the financial implications of each programme and to place the same before the next Executive Council Meeting.
- Item No.2.27 Dr. BRAOU – Student Service Branch – Starting of New Study Centres – Under Graduate Courses in the Academic Year 2008 –2009 proposals submitted – Reg.
- Resolution : Resolved to approve the proposal for establishment of New Study Centres at Central Prison, Kadapa for providing educational opportunities to Prisoners as proposed in the agenda note from the Academic Year 2008 – 2009 as recommended by the 124th Finance Committee Meeting dated 27-12-2007.
- Item No.3 Dr. BRAOU – Estt. – Request to consider the appointment of (04) four Assistant Professors on Self-Finance basis in the Department of Education – Reg.
- Resolution : Resolved to approve the proposal for appointment of (04) four Assistant Professors in the UGC Scale of pay of Rs.8000-275-13500 in the Department of Education on self finance basis by following recruitment procedure to meet the NCTE – SRC requirements.
- Item No.4 : Dr. BRAOU – Estt. – Re-advertisement for the post of One Assistant Professor in the Department of English (O.C.-PH category) on Self-Finance basis – Reg.

- Resolution : Resolved to approve the proposal for re-advertising the post of Assistant Professor in the Department of English on self-finance basis under O.C.(PH) category.
- Item No.5 : Dr. BRAOU – Admn. – Sri K. Guruveswara Rao, Caretaker – Sanction of Post of Care-taker (Personal Post) – Request the Government of A.P. to re-consider the case – Reg.
- Resolution : Resolved to permit the University to address a letter to the Government with a request to re-consider the directions of the Government for sanction of post of Care-taker to this University under self-finance keeping in view the similar positions existing in the sister Universities.
- Item No.6 : Dr. BRAOU – Admn. – Payment of Medical expenditure to M/s. Care Hospital, Banjara Hills, Hyderabad in respect of medical treatment to Prof. Moolchand Sharma, Vice-Chairman, University Grants Commission – Reimbursement – Reporting – Reg.
- Resolution : Resolved to note the action taken by the Vice-Chancellor in paying medical expenditure to M/s. Care Hospital, Banjara Hills, Hyderabad in respect of medical treatment to Prof. Mool Chand Sharma, Vice-Chairman, University Grants Commission, New Delhi and reimbursement of the said amount by the UGC.
- Item No.7 : Dr. BRAOU – Academic Branch – Introduction of M.Ed. (Distance Education) Programme in the University – Reg.
- Resolution : Resolved to approve the launching of M.Ed. Programme, in view of the demand from the professionals working in Institutions of Teacher Education, from the Academic Year 2008-09 with the details mentioned in the Agenda Note.
- Further, resolved that the revenues to be accrued together with the expenditure to be incurred on launching the programme may be placed in the next Executive Council Meeting.
- Item No.8 : BRAOU – Academic Branch – Proposal for revision of rates of Remuneration on par with IGNOU rates for Course Development Activities – Reg.
- Resolution : Resolved to approve the enhancement of remuneration payable to course writers, editors and other related work as detailed in the Annexure A and B on par with IGNOU rates.
- Further, resolved to utilize the services of best subject experts available to maintain the quality of print material.

- Item No.9 : Dr. BRAOU – Admn. – Legal Cell – Appointment of Standing Counsel for Dr. B.R. Ambedkar Open University – Guidance & Reconsideration – Regarding.
- Resolution : Resolved to authorize the Vice-Chancellor to pursue the matter with the Government and sort out and problems on the analogy of sister Universities in the State.
- Item No.10 : Dr. BRAOU – Estt. – Appointment of Statutory positions of the University – Reg.
- Resolution : Resolved to authorize the Vice-Chancellor in appointing the Statutory positions as per Statutes by observing the norms prescribed in the Act and the same may be placed before the next Executive Council Meeting for information.
- Item No.11 : Dr. BRAOU – Admn. – Misappropriation of tuition fee – Suspension of Employees – Submission of External Enquiry Officer Report and Police Report – Consideration and Guidance – Reg.
- Resolution : Resolved to take the opinion of the experts in the field and place the matter in the next Executive Council Meeting with the comprehensive note on receipt of Police Report.
- Item No.12. Dr.BRAOU – Exams – Conduct of 16th Annual Convocation of the University – Reg.
- Resolution : Resolved to authorize the Vice-Chancellor to nominate the Chief Guest in consultation with the Chancellor for key note address on 16th Annual Convocation of the University and intimate the same to the next Executive Council Meeting.

MINUTES OF THE **142nd MEETING** OF THE EXECUTIVE COUNCIL HELD ON 13-03-2008 AT 3.30 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO GOVERNMENT, HIGHER EDUCATION DEPARTMENT A.P. SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

1.	Prof. O.R. Reddy Vice-Chancellor	:	Chairman
2.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat, Hyd.	:	Member
3.	Sri N. Ramesh Kumar, IAS Principal Secretary to Govt., (W & P) Finance Department, A.P. Secretariat, Hyderabad	:	Member
4.	Dr. K. Lakshminarayana, IAS Commissioner of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
5.	Dr. (Mrs.) P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member
6.	Prof. A. Prasanna Kumar Former Rector, Andhra University Visakhapatnam.	:	Member
7.	Sri C. Balaraj Goud Director, Creamline Diary Products Ltd., Hyd.	:	Member
8.	Prof. V. Balamohandas, Vice-Chancellor, Acharya Nagarjuna University, Guntur	:	Member Not present
9.	Prof. B. Sunder Rao Registrar	:	Secretary

Item No.1 (a) : Executive Council – Confirmation of Minutes of 141st Meeting of the Executive Council held on 27-12-2007 respectively.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **125th Finance Committee Items:**

Item No. 2.1: **Dr. BRAOU – Admn.** – House Rent Allowance – Revision of House Rent Allowance from 20% to 30% to the University Employees drawing Revised Pay Scales, 2005 – Working within the limits of Greater Hyderabad Municipal Corporation – Information - Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in extending the revised House Rent Allowance @ 30% of basic pay with effect from 01-11-2007 to the regular Non-teaching employees of this University drawing RPS of 2005, working in the Offices situated in Greater Hyderabad Municipal Corporation Limits, as per the G.O.(P) No. 10, Finance (PC-I) Department, dated 17-01-2008 as recommended by the 125th Finance Committee Meeting dated 13-03-2008

Item No.2.2: **Dr. BRAOU –Computer Center** – Extension of Local Area Net work to the newly constructed STML Building – Reg,

Resolution : Resolved to approve the proposal for extension of Local Area Net work system to the newly constructed STML building at an estimated cost of Rs.6.00 lakhs (Rupees six lakhs only). Administrative and Financial sanction is accorded to provide the LAN connection with Wifi system duly observing purchase procedures as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.3: **Dr. BRAOU – AVPRC** - Payment of Remuneration to Artists/Professionals engaged in Video Programmes of Dr. BRAOU – Approval – Reg.

Resolution : Resolved to approve the rates of remuneration proposed for engagement of Makeup Artist, C.G. Operator and to provide conveyance facility or conveyance allowance for attending teleconference duty on Sundays at Doordarshan Kendra, Hyderabad when official transport was not provided and to enhance the hospitality charges to the Experts and other supporting staff of the University attending teleconference duty as proposed in the Annexure as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.4: **Dr. BRAOU – AVPRC** – Extension of Telecast of Video Lessons & Conducting of Teleconference Programmes – Reg.

Resolution : Resolved to approve the proposal for further continuation of the present arrangement of telecast of Tele lessons and Teleconference Programmes under sponsored category through DD-8 Saptagiri Channel for a further period of one year from 19-05-2008 to 15-05-2009 (for 260 episodes of Tele lessons) and from 25-05-2008 to 17-05-2009 (for 52 episodes of Live Teleconferences) incurring an estimated expenditure of Rs.32.00 lakhs (Rupees thirty two lakhs only) to meet payment of telecast fee and Studio Hiring Charges as proposed in the note from the budget allocation provided to Audio Visual Production and Research Center with permission to release payments on half yearly basis in two instalments in advance as stipulated by the Prasara Bharathi, Government of India duly entering into an agreement under its contractual formalities.

Resolved to obtain the feed back from the students on the timings and also on the Telecast of University programmes.

Further, resolved to negotiate with Door Darshan authorities for better slot instead of 5:30 to 6:00 am as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.5: **Dr. BRAOU – Admn.** - Award of minimum pay of the Time Scale plus prevailing D.A to the Daily Wage Employees working in the different categories in the University on par with the sister Universities in the State – Reg.

Resolution : Resolved to approve the proposal of payment of wages equivalent to minimum pay of the time scale with D.A as applicable to employees working on Daily Wages to the concerned post to be revised from time to time only w.e.f. 01-12-2007, without HRA and CCA on that pay, subject to approval of this proposal by Government as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.6: **Dr. BRAOU – Academic** – Launching of Certificate Programme in School Librarianship CPSL – Reg.

Resolution : Resolved to accord Administrative approval for launching of Certificate Programme in School Librarianship (CPSL) and sanction of Rs.2,30,000/- (Rupees two lakhs thirty thousand only) for the development of course material in English and Telugu media and to meet the expenditure from DEC grants as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.7: **Dr. BRAOU – Academic** – Launching Department of Psychology – Introduction of Psychology at the Under Graduate and Postgraduate Levels in the University – Reg.

Resolution : Resolved to approve the proposal for launching of Department of Psychology and offer Psychology at the Under Graduate and Postgraduate levels in Telugu and English media from the academic year 2008-09.

Further, resolved to permit the Vice-Chancellor to appoint two consultants instead of requesting the Government for sanction of posts to assist the Faculty in launching the programme as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.8: **Dr. BRAOU – Academic** – Proposal for Establishing Zoology Museum in STML Building – Reg.

Resolution : Resolved to approve the proposal to develop the infrastructure for the Museum in the Department of Zoology located in the new science building (Zoology Block) and to accord sanction for the estimated expenditure for this activity for Rs.2,60,000.00 (Rupees two lakhs sixty thousand only) and to meet the expenditure from DEC Grants – Research as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.9: **Dr. BRAOU – Accounts** – Annual Accounts for the financial year 2006-07– Reg.

Resolution : Resolved to approve in view of the defalcation in receipts during previous years recommended to the Executive Council to consider the approval of the Annual Accounts of the University for the Financial Year 2006-07, after the receipt of the report on reconciliation of receipts of tuition fee for the academic year 2006-07.

Further, resolved to take the advice of M/s. Narasimha Murthy & Company in streamlining the “Online Banking System” of fee payment of the University.

It is further, resolved to contact NISG/NIC for guiding the management for entrusting the work of total software solutions to the organization as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.10: **Dr. BRAOU – Accounts** – Budget Estimates for the year 2008-09 – Reg.

Resolution : Resolved to approve the approval of Budget Estimates for the year 2008-09 of the University.

Further, resolved to approve the Revised Estimates for the year 2007-08 only on appending a note ‘that the amount of receipts of tuition fees is subject to reconciliation of this amount with that of the fees receivable’ as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.11: **Dr. BRAOU – Academic** – Proposal for Starting New Certificate Programme in English Communication Skills – Reg.

Resolution : Resolved to approve the proposal for starting of the programmes and to authorize the Vice-Chancellor to enter an MOU with Commissioner, Collegiate Education on mutual terms and conditions, to have collaboration with degree colleges for exchange of course material, trained staff, labs etc., Resolved further, to review the fee proposed which should be done with service motto and not profit based.

Further, resolved to examine the course to be combined with tourism and cultural heritage etc., as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.12: **Dr. BRAOU – Academic** – Starting of Post Graduate Programmes in Science Subjects – Financial Implications – Explanation – Reg.

Resolution : Resolved to approve the proposal of financial implications for starting of P.G. Programmes in Science Faculty approved in principle vide Resolution No.2.26 of 141st Executive Council Meeting held on 27-12-2007 from the academic year 2008-09 as explained in the Annexure as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.13: **Dr. BRAOU – Academic** – Launching of Diploma Programme in Tourism (PGDTCH) – Reg.

Resolution : Resolved to accord administrative approval for launching of Diploma Programme in Tourism (PGDTCH) in Principle, in consultation with Sri. Anjaneya Reddy, Former Managing Director, Tourism Corporation for devising the course in collaboration and to take in-depth study.

Resolved, further to devise the course with (1) General Programme and (2) Elective Components with Region specific.

Further, resolved to contact the Department of Andhra Pradesh Tourism for launching this Programme as recommended by the 125th Finance Committee Meeting dated 3-03-2008.

Item No.2.14: **Dr. BRAOU – Academic** – Proposal for Starting New Certificate Programme in Translation Skills – Reg.

Resolved to approve the proposal for starting new Certificate Programme in Translation Skills in Telugu from the academic year 2008-09 duly meeting the expenditure of Rs.2,63,000 (Rupees two lakhs sixty three thousand only) from the DEC grants as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.2.15: **Dr. BRAOU – Examination** – Procurement of Two (02) New Vehicles – Reg.

Resolution : Resolved to approve the proposal for procuring two (02) vehicles with an approximate cost of Rs.6.50 lakhs (Rupees six lakhs fifty thousand only) as recommended by the 125th Finance Committee Meeting dated 13-03-2008.

Item No.3 **Dr. BRAOU – Estt.** – Appointment of Statutory positions of the University – Regarding.

- Resolution Resolved to note the action taken by the Vice-Chancellor in appointing the University Teachers to the Statutory positions of the University for a period of ONE YEAR.
- Item No.4 Dr. BRAOU – Estt. – Filling up of vacant post of Assistant Registrar by promotion under S.C. Category – Ratification – Regarding.
- Resolution Resolved to ratify the action taken by the Vice-Chancellor in promoting Sri D. Srinivasa Rao, Superintendent as Assistant Registrar, under S.C. Category in the pay scale of Rs.10285-280-11125-315-12700-330-13030-360-13750-425-15025-475-169254-550-19675-625-22800-700- 24200 based on the recommendation of the Selection Committee, as per G.O.Ms.No.s5&21, dated 14-02-2003 and 18-03-2003 respectively.
- Item No.5 Dr. BRAOU – Admn. – Notification for filling up of certain Teaching Posts – Ratification – Reg.
- Resolution Resolved to ratify the action taken by the Vice-Chancellor in giving Notification to fill up (03) Assistant Professors by utilizing the (03) three posts of Associate Professors sanctioned by Government and (02) Assistant Directors in the University duly observing the recruitment procedure and meeting the expenditure from the self generated resources of the University.
- Further, resolved not to approach the Government for future requirement in the cadre of Associate Professor and intimate the Government about the conversion of Associate Professor Post to that of Assistant Professor.
- Item No.6 Dr. BRAOU – Estt. – Sri A. Vishweshwar Reddy, Public Relations Officer-Voluntary Retirement – Consideration – Reg..
- Resolution Resolved to approve the request of Sri A. Vishweshwar Reddy, Public Relations Officer for **Voluntary Retirement** from the **University service with effect from 30th April 2008 as per the Pension Rules 1980 vide item No. 43 (1).**
- Further, resolved to authorize the Vice-Chancellor to fill the post of Public Relations Officer by promotion.
- Item No.7 Dr. BRAOU – Admn. – Temporary appointment of daily wage employees to certain categories in the Non-Teaching & Technical posts in RPS, 1999 – Ratification & Extension of RPS, 2005 – Reg.
- Resolution - Resolved to write a letter to Government intimating the action of the University in regularizing the services of 26 daily wage employees made during 2001, seeking ratification.

TABLE AGENDA

Item No.8 Dr.BRAOU – Admn., - Instituting of Book Prize -
“SMT ANANTHASAGAR BHARATHI VISHWESHWAR REDDY BOOK PRIZE” to prisoner student of Central Prison obtaining highest aggregate marks in Under Graduate (3 YDC) Programme – Reg.

Resolution: Resolved to approve the proposal of Sri A.Vishweshwara Reddy, Public Relations Officer for instituting a book prize in the name of **“SMT. ANANTHASAGAR BHARATHI VISHWESHWAR REDDY BOOK PRIZE”** to be awarded to the **student of Central Prison who obtains the highest aggregate marks in BA/B.Com/B.Sc. Degree Programmes** by passing all subjects within the minimum period prescribed by the University for completion of the programme in the State from the ensuing XVI Convocation scheduled to be held on 29th March, 2008.

Item No.9 Dr.BRAOU – Admn. – Conduct of 16th Convocation of University on 29-03-2008 – Delivering the Convocation Address by Sri B.K. Chaturvedi, Chief Guest – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in fixing the date of 16th Convocation of the University on 29th March, 2008 and inviting Sri B.K.Chaturvedi, Member Planning Commission, Yojana Bhavan, New Delhi, as Chief Guest to deliver the 16th Convocation address.

Item No.10 Dr.BRAOU – Admn. – Suspension and revocation of certain employees of Examination Branch from the University service in regard to Issuance of Degree Certificates – Regularizing the period of suspension – Regarding.

Resolution: Resolved to exonerate fully the charges framed against the (09) nine employees mentioned in Agenda and take further necessary action for regularization of the suspension period in consultation with the Legal Advisor and keeping in view of the report the External Enquiry Committee.

Further, resolved to approve the proposal in authorizing the Vice-Chancellor to take further necessary action on the request made by the Chairman of the Internal Enquiry Committee for submission of final report and other items as stated by him in his letter dated 27-02-2008.

**MINUTES OF THE 143rd MEETING OF THE EXECUTIVE COUNCIL HELD ON
10-07-2008 AT 12.30 P.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R.
AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS,
HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. O.R. Reddy Vice-Chancellor	:	Chairman
2.	Sri Asutosh Mishra, IAS Principal Secretary to Govt., Education (HE) Dept., A.P. Secretariat, Hyd.	:	Member
3.	Sri K. Somesh Kumar, IAS Commissioner of Collegiate Education Govt. of A.P., Hyderabad.	:	Member
4.	Dr. (Mrs.) P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member
5.	Prof. A.Prasanna Kumar, Former Rector, Andhra University Visakhapatnam.		Member
6.	Sri C. Balaraj Goud Director, Creamline Dairy Products Ltd., Hyd.	:	Member
7.	Prof. B. Sunder Rao Registrar	:	Secretary to the Executive Council

The Vice-Chancellor has welcomed Sri K. Somesh Kumar, IAS, Commissioner of Collegiate Education, Govt. of A.P to join as a Member new to the Executive Council. The Executive Council has unanimously placed on record the services rendered, guidance and advice provided from time to time by Sri G.N. Rao, IAS, Former Commissioner of Collegiate Education, Govt. of A.P. Nampally, Hyderabad.

Item No.1 (a) : Executive Council – Confirmation of Minutes of 142nd Meeting of the Executive Council held on 13-03-2008 respectively.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **126th Finance Committee Items:**

Item No.2.1 : **Dr. BRAOU – Academic Branch** – Introduction of M.Ed (Distance Education) Programme in the University – Statement of income and expenditure, Request for permission for teaching posts – Reg.

Resolution : Resolved to approve for launching of the M.Ed Programme considering the Revenue to be accrued and the expenditure to be incurred in respect of B.Ed and M.Ed Programmes.

It is resolved to permit to enhance the fee fixed for the B.Ed Programme reasonably duly making a comparative study with the other Universities. It is further resolved to consider to permit the University to approach the government to sanction four (4) Teaching Posts, (1) Professor, one (1) Associate Professor and two (2) Assistant Professors in the Department of Education as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.2 : **Dr. BRAOU – Academic Branch** – Sitting fee to the Experts to scrutinize the applications for M.Phil and Ph.D students and to conduct interviews for Ph.D students as approved in 141st EC dated 27-12-2007 at Sl.No. 16 - Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in paying the sitting fee as a one time measure to the Experts to scrutinize the applications and conduct interviews for M.Phil and Ph.D students at the same rates, which were approved in 141st Executive Council dated 27-12-2007 at Sl.No.16.

Further, resolved to permit the Vice-Chancellor to make payment for conducting interviews only for M.Phil and Ph.D students on the same rates as approved in 141st Executive Council dated 27-12-2007 at Sl.No.16 in future as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.3 : **Dr. BRAOU – Development Cell** – Participation of Dr. (Mrs.) G. Sujatha, Associate Professor of Library Information Science & In-charge Library to attend IATUL Conference, 2008 which was held in Auckland, New Zealand from 21-04-2008 to 24-04-2008. Ratification of Finance Committee/ Executive Council – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in having permitted Dr. (Mrs.) G. Sujatha, In-charge Library to present her paper at “IATUL Conference, 2008” which was held in Auckland, New Zealand from 21-04-2008 to 24-04-2008 and in having sanctioned Rs. 1,15,000/- (Rupees one lakh fifteen thousand only) as an advance duly meeting 50% of the amount from DEC, Unassigned Travel grant for the year 2007-08 and remaining 50% amount from the University matching grant by treating the period of her absence for 8 days from 19-04-2008 to 26-04-2008 (including journey period) as ON DUTY.

Also resolved that TA, DA and other expenditure may be made strictly by following the Government Rules as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.4: **Dr. BRAOU – Development Cell** – Participation of Dr. B. R. Ambedkar Open University, Teachers to attend Fifth Pan -Commonwealth Forum (PCF 5) International Conference on Open Learning in collaboration with the University of London, London to be held from 13-07-08 to 17-7-08. Approval of Finance Committee/ Executive Council – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in having permitted, (1) Dr. (Mrs.) P. Vijayalakshmi Pandit, Joint Director, SS & Director, GRADE, (2) Dr. (Mrs.) G. Saroja, Assistant Professor of Library & Information Science, (3) Dr. (Mrs.) G. Pushpa Chakrapani, Associate Professor of Physics and (4) Dr. K.S. Ramana, Professor of Telugu & Dean, Faculty of Arts to present their papers at “Fifth Pan-Commonwealth Forum (PCF5) International Conference” on Open Learning in collaboration with the University of London to be held at London from 13-07-2008 to 17-07-2008 and in having sanctioned the advance of Rs.84,500 ; Rs.89,700 ; Rs.51,900 & Rs.64,100 respectively to the above four teachers in anticipation of the

approval of the Finance Committee/Executive Council duly meeting 50% of the amount from DEC, Unassigned Travel grant for the year 2008-09 and remaining 50% amount from university matching grant, by treating their period of absence from 11-07-2008 to 19-07-2008 (including journey period) as "ON DUTY".

Also resolved that TA, DA and other expenditure may be made strictly by following the Government Rules as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.5 : **Dr. BRAOU – Development Cell** – Participation of Dr. B. R. Ambedkar Open University, Teachers to attend "TxDLA (Texas Distance Learning Association) 2008 International Conference" which was held at Galveston, Texas, USA during 24-03-08 to 27-03-08. Ratification of Finance Committee/Executive Council – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in having permitted (1) Dr.N.Venkata Narayana, Professor of Mathematics and (2) Dr. G. Ramachandraiah, Prof. & Head Department of Chemistry to present their papers at "TxDLA (Texas Distance Learning Association) 2008 International Conference" which was held at Galveston, Texas, USA during 24-03-2008 to 27-03-2008 and in having sanctioned advance of Rs. 96,000/- each as an advance in anticipation of approval of Finance Committee/Executive Council duly meeting 50% of the amount from DEC, Unassigned Travel grant for the year 2007-08 and remaining 50% amount from the University matching grant by treating the period of their absence eight (8) days from 22-03-2008 to 27-03-2008 and 05-04-2008 to 06-04-2008 (including journey period) as ON DUTY and to peruse the action taken by the Vice-Chancellor in treating the period of absence for 8 days from 28-03-2008 to 04-04-2008 as "on other duty" without any financial commitment on the part of the University.

Resolved that TA, DA and other expenditure may be made strictly by following the Government Rules as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.6: **Dr. BRAOU – SSB** – Starting of New Study Centers - Under Graduate courses in the Academic year 2008-09 – Proposals submitted – Reg.

Resolution: Resolved to approve the establishment of 06 new Study Centers from the academic year 2008-09 and accord permission to incur the financial commitment of Rs.18,00,000 (Rupees eighteen lakhs only) for establishment of 06 New Study Centres as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.7: **Dr. BRAOU – Engineering Branch** – Construction of Second floor for the Library building – Revised Administrative sanction for the detailed estimate amounting to Rs. 72.50 lakhs – For consideration.

Resolution: Resolved to accord Revised Administrative sanction for the detailed estimated amount of Rs.72.50 lakhs for construction of second floor for the Library building and to ratify the action taken by the University in depositing an amount of Rs.40.00 lakhs with R & B Department duly meeting the expenditure from DEC grants as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.8:**Dr. BRAOU – COE** – Grant of Exemption from payment of Examination Fee and 10% reduction of Pass Marks to Deaf & Dumb students – Reg.

Resolution: Resolved to approve the proposal for extending two concessions : (i) Exemption from payment of Examination Fee. (ii) Reduction of Pass Marks in each subject by 10% to the deaf and dumb, blind hearing impaired and Orthopedically and visually handicapped students of all Programmes of the University with effect from II Spell Examinations 2008 after following the rules and regulations adopted by Government for determining the disability as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.9: **Dr. BRAOU – COE** – Enhancement of Examination Fees – Reg.

Resolution: Resolved to approve the proposal of revision of Examination Fees for all courses offered by the University with effect from conduct of II spell – 2008 Examinations as per the statement appended with the note as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.10 : **Dr. BRAOU – COE – Coding of Answer Scripts Enhancement of Remuneration to the staff Involving Coding Work – Reg.**

Resolution: Resolved to approve the Enhancement of remuneration to the staff involved in Coding work as detailed in the note with effect from First Spell, 2008 U.G and other Exams held during May, 2008 as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.11 : **Dr. BRAOU – MP – Purchase of Betacam tapes – Reg.**

Resolution: Resolved to approve the proposal and to accord financial sanction for an amount of Rs. 2,47,000/- (Rupees two lakhs forty seven thousand only) for purchase of Betacam tapes and DVD + R (Digital Video Discs) from M/s. SSD Digital Solutions, Hyderabad as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.12: **Dr. BRAOU – MP – Printing and supply of ICR/OMR Main Answer Booklets for the year 2007-08.**

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for procuring 3.00 three lakhs ICR/ OMR Main Answer Booklets at a total cost of Rs. 8,25,000/- (Rupees eight lakhs twenty five thousand only) i.e. @ Rs. 2.75 per booklet as one time measure from M/s. Maddala Industries Hyderabad as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.13 : **Dr. BRAOU – DMP – Supply of Livery for the Last Grade Employees Ratification – Delegation of Powers to Vice-Chancellor – Enhancement of Rs. 1,00,000/- (Rupees one Lakh) to Rs. 6,00,000/- (Rupees six lakhs) on supply of Livery and calling limited quotations instead of open tenders – Reg.**

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for incurring an expenditure of Rs. 4,25,000/- (Rupees four lakhs twenty five thousand only) towards livery for the last grade employees and calling for limited quotations from the year 2008-09.

Further, resolved to approve the enhancing of delegation of powers of Vice-Chancellor for supply of livery to last grade employees from Rs. 1,00,000/- (Rupees one lakh only) to Rs.6,00,000/- (Rupees six lakhs only) by calling limited quotations from the reputed firms instead of open tender system as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.14 : **Dr. BRAOU – DMP** - Purchase of Computers, Computer allied items and other equipment – Reg.

Resolution: Resolved to accord financial sanction for the purchase of computers, computer allied items and other items of equipment under DGS & D rate contract at an estimated cost of Rs. 28,65,582/- (Rupees twenty eight lakhs sixty five thousand five hundred eighty two only) from M/s. Signy Technologies (P) Ltd., Hyderabad (Sl.No. 1,2) M/s. Tricom Impress (P) Ltd., Hyderabad (Sl.No. 3,4,5) and M/s. Vineet Communications, Hyderabad (Sl. No. 6,7,8) by meeting the expenditure from the University fund, subject to allocation of the expenditure to DEC funds in the event of grant for 2008-09 received under appropriate heads of accounts.

Further, resolved to see that sufficient technical expertise is available to operate these equipment by the staff of the University as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.15 : **Dr. BRAOU –DMP** - Purchase of Office Furniture to the University for the Academic Year 2008-09 – Reg.

Resolution: Resolved to approve the proposal for procuring the furniture and to accord administrative and financial approval to purchase the furniture for the University for the year 2008-09 at an approximate expenditure of Rs. 8,24,500/- (Rupees eight lakhs twenty four thousand five hundred only) as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.16 : **Dr. BRAOU –DMP** – Printing and supply of course material for Academic year 2008-09 – Reg.

Resolution: Resolved to accord financial sanction for a total expenditure of Rs. 54,31,284 (Rupees fifty four lakhs thirty one thousand two hundred and eighty four only) towards printing of course material for the academic year 2008-09 and to permit the Vice-Chancellor to call for tenders with a 15 days notice and to accept lowest tender at rates not exceeding University approved rates subject to post facto approval by Finance Committee/Executive Council as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.17 : **Dr. BRAOU –DMP** – Purchase of White Printing Paper for Printing of UG, PG and other Diplomas Course Material for the Academic Year 2008-09.

Resolution: Resolved to approve the proposal for procuring paper and to accord administrative and financial sanction to purchase 757 MTs of white printing paper for the academic year 2008-09 at an estimated expenditure of Rs. 3,02,80,000/- (Rupees three crores two lakhs eighty thousand only) by purchasing 378.500 MTs each from M/s. Delta Paper Mills Ltd. And M/s. Surya Chandra Paper Mills Ltd. at Rs.40,000/- per M.T at an estimated cost of Rs.1,51,40,000 (Rupees one crore fifty one lakh forty thousand only) from each firm, subject to further negotiation with the firms for reducing the rate to such an extent that the rate paid does not exceed the rate paid by other Government Departments for similar supplies, and to permit the Vice-Chancellor to meet the expenditure in excess of the provision in the budget estimates under the relevant head from savings under any other major head.

Further, resolved that the supplies of paper should be regulated in such a way as to synchronise with the printing work so as to avoid unnecessary holding of paper stocks, if necessary, by including suitable conditions in the purchase orders for paper as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.18 : **Dr. BRAOU – SSB** – MoU with SBH for On-line Banking System – Permission to charge Rs. 20/- as commission from the students – Ratification – Reg.

Resolution: Resolved to advise the Vice-Chancellor to review the collection of commission charges by the bank towards collection of tuition fee / any other fee of Rs. 101/- and above, from the students through On-line from the Academic year 2008-09, by modifying the MoU accordingly as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.19 : Dr. BRAOU – Admn – **Non-teaching Employees Association – Renewal of Mediclaim Policy with M/s. The New India Assurance Company Limited for the year 2008 – Payment of Additional Premium – Reg.**

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in paying the enhanced premium towards Mediclaim Floater Policy for the year 2008.

Further, resolved to approve the request of Non-teaching Employees Association to bear the additional premium of Rs.600/- only by the University thus enhancing the Mediclaim Policy amount from Rs.3000/- to Rs.3600/-.

Resolved that the excess amount of Rs. 400/- paid in respect of employees who are availing Mediclaim for Parents may be recovered from the individuals from the amount payable on 30-06-2008 as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.20 : Dr. BRAOU – Academic – **Starting of Certificate Programme in Dairy Technology – Reg.**

Resolution : Resolved to approve the proposal for starting the certificate programme in Dairy Technology in collaboration with the Andhra Pradesh Dairy Development co-operative federation limited, Hyderabad, and the proposal to charge the fee of Rs. 2,500/- (Rupees two thousand five hundred only) as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No. 2.21 : Dr. BRAOU – Finance Branch – **Introduction of an Internal Audit System – Reg.**

Resolution: Resolved to approve the proposal for creation of Internal Audit Cell in the University as required by the Statute, with the following posts:

Internal Audit Officer	:	1 Post
Assistant Registrar	:	1 Post
Superintendents	:	3 Posts
JACT / DEOs	:	3 Posts

Further, resolved to obtain sanction of Government for creation of above posts on self-finance basis and to permit Vice-Chancellor either to utilize the services of the existing staff and / or to obtain the services of suitable retired officers of Audit and Accounts Departments of Central / State Government as consultants to the minimum extent necessary to start the Internal Audit function as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.2.22 : Dr. BRAOU – Finance Branch – **Assigning a Computer Project to study and work out Total Software solutions for the University and submit a feasibility report – Reg.**

Resolution: Resolved to accord administrative and financial approval for Rs.4.00 Lakhs for assigning a project to a reputed computer organization to study and work out total Software Solutions for the Dr. B. R. Ambedkar Open University and submit a feasibility report as recommended by the 126th Finance Committee Meeting dated 10-07-2008.

Item No.3 Dr.BRAOU – Admn. – Change of citation of Book Prize “BHARATHI VISHWESHWAR REDDY MEMORIAL BOOK PRIZE” instead of “SMT. ANANTHASAGAR BHARATHI VISHWESHWAR REDDY BOOK PRIZE” – Reg.

Resolution Resolved to approve the request of Sri A. Vishweshwar Reddy, Former Public Relations Officer for changing the citation of Book Prize as “BHARATHI VISHWESHWAR REDDY MEMORIAL BOOK PRIZE” instead of “SMT. ANANTHASAGAR BHARATHI VISHWESHWAR REDDY BOOK PRIZE”.

Item No.4 Dr.BRAOU – Estt. – Approval of the Selection Committee recommendations under Career Advancement Scheme in different cadres – Reg.

Resolution Resolved to approve the recommendations of the Selection Committee for the post of Deputy Director (Student Services) (Designation) and Assistant Professor of Commerce (Senior Scale) under CAS. The date of monetary benefit for Assistant Professor of

Commerce (Senior Scale) will be from the date of eligibility in the respective pay scale subject to fulfillment of provisions contained in the G.Os mentioned in the note.

1. Dr. V. Santosh Reddy, as Deputy Director (SS)

2. Sri I. Anand Pawar, as Asst. Prof. of Commerce (Senior Scale)

Further resolved to write a letter to the UGC for obtaining concurrence from UGC for the post of Professor of History and Professor of University Library under CAS and authorize the Vice-Chancellor to take further action accordingly in the matter soon after receipt of approval from UGC.

Item No.5 Dr. BRAOU – Estt. - Recommendations of the Selection Committee for the appointment of Computer Programmer Post under O.C.(PH) Category (UGC Pay Scales) – Regarding.

Resolution Resolved to approve the recommendations of the Selection Committee to fill up the post of Computer Programmer under OC (PH) category in the UGC Pay Scales of Rs.8000-13500 and to accord permission to issue orders to Miss K. Bhagya Laxmi.

Item No. 6 Dr. BRAOU – Estt.- Approval of the Selection Committee Recommendations for appointment by promotion to certain Administrative Officers in the regular vacancies – Reg.

Resolution Resolved to approve the recommendations of the Selection Committee for appointment by promotion to the post of Deputy Registrar and Assistant Registrar on a temporary basis in the regular vacancies by promoting Sri. M. Sudhakar Assistant Registrar and Sri M. Venkata Rao, Superintendent respectively in accordance with the University Service Rules.

Further, resolved to approve the names in the panel recommended by the Selection Committee and the Vice-Chancellor is authorized for appointment by promotion to the post of Deputy Registrar and Assistant Registrar as and when the vacancies arise due to superannuation of the Administrative Officers within a year.

Item No.7 : Dr. BRAOU – Estt.- Permission to Filling up of (02) two Assistant Directors (SS), (01) one Deputy Director (SS) – Reg.

Resolution Resolved to approve the proposals for filling up of vacant posts of (02) two Assistant Directors (SS) and (01) one Deputy Director (SS) as per rules in vogue after obtaining the concurrence from the Government.

Item No.8 : Dr. BRAOU – Estt. – Approval of the Selection Committee Recommendations for appointment of Teaching posts – Reg.

Resolution Resolved to approve the recommendations of the Selection Committee for appointment to the posts mentioned in the Agenda Note in the Pay Scales of Rs.8000-275-13500 (UGC RPS, 1996) and permission to issue orders to the following candidates.

1. Dr. A. Kishore Kumar Reddy, Asst. Prof. of English - OC-PH
2. Dr. D. Rabindranath Solomon , Asst. Prof. of Commerce – BC-C
3. Dr. A.V. Ram Narasimha Reddy, Asst. Prof. of Pub. Admn. – OC
4. Dr. D. Ram Gangi Reddy, Asst. Prof. of Pol. Sci. – OC
5. Dr. M.T.V. Naga Raju, Asst. Prof. of Edn. – BC-B, Pol. Sci. & Methodology
6. Dr. G. Ratnakar Paul, Asst. Prof. of Edn. – OC- (Telugu)
- 7 Dr. S. Mary Sunanda, Asst. Prof. of Edn. – OC-W (English)
8. Dr. Ms. Chandrakala, Asst. Prof. of Edn. – ST (SS)
9. Dr. D. Ram Gangi Reddy, Asst. Director (SS) – OC
10. Dr. Y. Rajendra Reddy, Asst. Director (SS) - OC

Further, resolved to issue orders to the next candidate / candidates in the panel recommended by the Selection Committee in the event of failure to join or report to duty within the stipulated time by any of the candidates mentioned above.

**MINUTES OF THE 149th MEETING OF THE EXECUTIVE COUNCIL HELD ON
15-02-2010 AT 3.30 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO
GOVERNMENT HIGHER EDUCATION DEPARTMENT, A.P. SECRETARIAT,
HYDERABAD.**

MEMBERS PRESENT:

1.	Prof. O.R. Reddy Vice-Chancellor	:	Chairman
2.	Sri C.R. Biswal, IAS Principal Secretary to Govt., Education Department., A.P. Secretariat, Hyderabad.	:	Member
3.	Sri S.E. Sekhar Babu, IAS Secretary to Finance Finance Department A.P. Secretariat, Hyderabad.	:	Member
4.	Sri Adhar Sinha, IAS Commissioner of Collegiate Education, Govt. of A.P., Hyderabad.	:	Member
5.	Dr. (Mrs.) P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member
6.	Sri C. Balaraj Goud Creamline Diary Products Ltd., Hyd.	:	Member Director,
7.	Dr. C. Venkataiah Registrar	:	Secretary to the Executive Council

The Vice-Chancellor has welcomed Sri C.R. Biswal, IAS, Principal Secretary to Govt., Education Department, A.P. Secretariat, Hyderabad and Sri Adhar Sinha, IAS, Commissioner of Collegiate Education, Govt. of A.P as a member(s) of the Executive Council. The Executive Council has unanimously placed on record the services rendered and guidance and advice provided from time to time by Sri Suresh Chanda, IAS, Principal Secretary to Govt.,(FAC) Education (HE) Department, A.P. Secretariat, Hyderabad and Sri K. Somesh Kumar, IAS,

**Former Commissioner of Collegiate Education, Govt. of A.P. Nampally,
Hyderabad as Executive Council Members.**

- Item No.1 (a) : Executive Council – Confirmation of Minutes of 148th Meeting of the Executive Council held on 06-10-2009 respectively.
- Resolution : Confirmed.
- (b) : Matters arising out of the above.
- Resolution : Reviewed.
- Item No.2 : **132nd Finance Committee Items:**
- Item No. 2.1. :** **Dr. BRAOU – Engineering –** Painting works in Ground and First Floors of Administrative building – Detailed estimates for Rs.17.15 lakhs – for consideration – Reg.
- Resolution: Resolved to approve the proposal according Administrative approval for the detailed estimates for an amount of Rs.17.15 lakhs towards External and Internal painting works of Ground and First Floors of the Administrative Building and to accord permission to take up the work through the Contractor M/s. Sagar Construction, Hyderabad executing the Second Floor work as per the Agreement conditions by meeting the expenditure from the Revenue head of account duly re-appropriating necessary funds from capital head “10 (B) Construction of Buildings” during the year 2009-10 as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.
- Item No. 2.2 : Dr. BRAOU – Engineering – External and Internal painting works in Academic Building – Detailed Estimates for Rs. 13,00,000/- for consideration – Reg.
- Resolution: Resolved to approve the proposal for according Administrative approval for the detailed estimates amounting to Rs. 13,00,000/- (Rupees thirteen lakhs) for the work of External and Internal paintings in Academic building at the University Campus to call for Open Tenders with a seven days tender notice, in view of urgency and, to authorize the Vice-Chancellor to approve the tenders with the recommendations of the Works Committee, subject to ratification by

Finance Committee / Executive Council by meeting the expenditure from the Revenue head of account duly re-appropriating necessary funds from the capital head “10 (B) Construction of Buildings” during the year 2009-10 as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No. 2.3. : Dr. BRAOU – Engineering – Construction of Essential Staff Quarters Type II 4 Nos., Type III 4 Nos. and Type IV 8 Nos. – Detailed Estimates for Rs. 126.25 lakhs and Lowest Tender for Rs. 97,95,598/- for consideration – Reg.

Resolution: Resolved to approve the proposal for approving the lowest tender of M/s. Vensar Constructions Company Limited, Hyderabad for the work of Construction of Essential Staff Quarters in the University Campus, for a tender value of Rs. 97,95,598/- which works out to (-) 9.69% less than the Estimate Contract Value of Rs. 1,08,46,637/- duly according revised administrative sanction for the estimate amounting Rs.126.25 lakhs as recommended by the Works Committee as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.4 : Dr. BRAOU – Engineering – Construction of Second Floor over the existing Administrative building at the University Campus – Administrative approval for the detailed estimates for Rs.65.36 lakhs for Additional works – for consideration.

Resolution: Resolved to approve the proposal for according administrative approval for the estimates for an amount of Rs.65.36 lakhs towards execution of additional works connected with the completion of administrative building, and to call for Open Tenders as recommended by the Works Committee as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.5 : **Dr. BRAOU – Material Production** – Purchase of different sizes of Covers/ Cloth lined Covers for use in various branches of the University for the year 2009-10.

Resolution: Resolved to approve partial amendment to resolution No. 2.5 of 131st Finance Committee Meeting / 148th Executive Council Meeting held on 06-10-2009 as shown below as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

.FOR	READ
Resolved to approve the proposal and accord administrative and financial sanction to procure different sizes of covers from M/s. Sri Sai Ram Enterprises, Hyderabad and M/s. Sri Balaji Enterprises, Secunderabad at a total cost of Rs. 6,66,259/- (Rupees six lakhs sixty six thousand two hundred and fifty nine only) for the use of various branches of the University as recommended by 131 st Finance Committee Meeting held on 06-10-2009.	Resolved to approve the proposal and accord administrative and financial sanction to procure different sizes of covers from M/s. Balaji Enterprises, Hyderabad, M/s. Jupiter Commercial Products, Secunderabad, M/s. Sri Sai Ram Enterprise4s, Hyderabad and M/s. Sri Balaji Enterprises, Lal Bazar, Secunderabad at a total cost of Rs. 6,66,259/- (Rupees six lakhs sixty six thousand two hundred and fifty nine only) for the use of various branches of the University as recommended by 131 st Finance Committee Meeting held on 06-10-2009.

Item No.2.6 : **Dr. BRAOU – Material Production** – Procurement of Pre-printed Certificates for use in the Examination Branch – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for procuring the pre-printed B.A Degree Certificates, U.G Migration Certificates as shown above at a total cost of Rs.2,49,368/- (Rupees two lakhs forty nine thousand three hundred and sixty eight only) from M/s. Hi-tech Print Systems Ltd., Hyderabad at rates approved in Executive Council Resolution No. 2.25 of 141st meeting held on 27-12-2007 subject to ensuring that the quality of material supplied earlier is maintained in the present supply as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.7 : **Dr. BRAOU – Student Services –** Establishment of M.Ed Programme Centres from Academic Year 2009-10 – Reg.

Resolution: Resolved to approve to accord permission for establishment of the following 6 M.Ed programme centres from the academic year 2009-10, and to incur an expenditure of Rs.15,50,400/- (Rupees fifteen lakhs fifty thousand four hundred only) as per the existing rates approved by the University, and as per details shown in the Annexures: A & B as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Sl. No.	Location of the Centres
1	AMS College of Education, Hyderabad
2	University College of Education, Kakatiya University, Warangal
3	Brown's College of Education, Khammam
4	MR College of Education, Vizianagarm
5	Institute of Advanced Study in Education, AU Campus, Vizag
6	Annamacharya College of Education, Rajampet, Kadapa

Item No.2.8 : **Dr. BRAOU – Academic –** Payment of remuneration for valuation of B.Ed Programmes assignments – On par with the PG Programmes Assignment valuation.

Resolution: Resolved to approve the proposal for payment of remuneration for valuation of assignments for B.Ed programme on par with PG programmes i.e. Rs.08/- (Rupees eight only) for each assignment valuation as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.9 : **Dr. BRAOU – Academic -** Purchase of course material for M.Sc (Psychology) from Tamil Nadu Open University – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor to purchase the course material from the Tamilnadu Open University paying Rs.7.00 lakhs (Rupees seven lakhs only) and also to approve the

purchase of the course material for the second year M.Sc Psychology programme from Tamilnadu Open University at an estimated cost of Rs.8.75 lakhs (Rupees eight lakhs and seventy five thousand only) as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.10 : Dr. BRAOU – Computer Centre – Purchase of Computer Systems, Printers, 600-VA, UPSs, Servers, SMS & IVRS, Fire prevention equipment, CC Cameras and Internet facility to RCCs – Reg.

Resolution: Resolved to approve the proposal to accord administrative and financial sanction for Rs.116.91 lakhs to meet the expenditure from DEC grants to purchase Computers, Printers, Servers, Storage Media, SMS & IVRS, Internet for RCCs, CC Cameras and Fire Detection & Prevention equipment as per details given below, subject to duly following procurement procedures and taking technical advise of APTS and contacting the Osmania University rate contract rates as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Sl. No.	Name of the Item	Unit cost in Rupees	Total Cost in Lakhs
1	108 Computer Systems	35,000	42.74
	68 600 – VA UPSs	2,400	
	6 Laptops	35,000	
	1 High end laptop for Video recording	1,20,000	
2	2 Heavy duty B/W Laser printers with 40 PPM & A3	2,00,000	13.68
	4 Medium range B/W Laser Printers with 25 PPM & A3 Support	60,000	
	17 Desktop B/W Basic model Laser printers with 15 PPM	8,000	
	37 Dot matrix printers for study centres &	16,000	

	University counters		
3	Servers (1 Blade server & 3 Rack Servers)	6,00,000	24.00
4	Storage Medium for Image storage with 20 TB space	20,00,000	20.00
5	Fire Detection & Prevention Equipments	4,50,000	4.50
6	CC Cameras in Computer Cells	4,00,000	4.00
7	SMS & IVRS System	5,00,000	5.00
8	Internet connectivity to 23 RCCs	13,000	2.99
	Total Cost		116.91

Item No.2.11 : **Dr. BRAOU – Accounts** – Settlement of Audit Objections on foreign tour TA claims of Prof C. Pushpa Ramakrishna, Prof. K. Gnana Prasuna and Prof. G. Ramachandraiah – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in treating the period of absence of 7 days from 3rd to 9th November, 1998 as duty instead of the period of 5 days from 3rd to 7th November, 1998 earlier sanctioned by Vice-Chancellor and ratified by Finance Committee / Executive Council in connection with the foreign tour of two teachers, namely, Prof. C. Pushpa Ramakrishna and Prof. K. Gnana Prasuna to visit Hong Kong, China for presentation of their papers at an International Conference and in admitting their traveling allowance claims (based on actuals) amounting respectively to Rs.61,445 and Rs.76,451 as against Rs.52,262 and Rs.68,258 as per estimated expenditure sanctioned earlier by Vice-Chancellor and ratified by Finance Committee / Executive Council.

Further, resolved to ratify the action taken by the Vice-Chancellor in admitting Daily Allowance for 8 days instead of the period from 23rd to 26th August, 1998 plus actual period of journey earlier sanctioned by Vice-Chancellor and ratified by the Finance Committee / Executive Council in connection with foreign tour of Prof. G. Ramachandraiah to visit Denver,

Colorado, USA to present his paper at an International Conference and in admitting his traveling allowance claim (based on actuals) amounting to Rs.1,68,173 as against Rs.1,48,300 as per estimated expenditure earlier sanctioned by Vice-Chancellor and ratified by Finance Committee / Executive Council as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.12 : **Dr. BRAOU – Administration** – Establishment of Centre for Internal Quality Assurance (CIQA) in Dr. BRAOU and Appointment of Consultants – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in establishing the Centre for Internal Quality Assurance (CIQA) in Dr. BRAOU and also appointing Prof. (Mrs.) C. Pushpa Ramakrishna, retired Professor of English, Dr. BRAOU as Senior Consultant to the CIQA initially for a period of six months from the date of joining to duty on an honorarium of Rs.25,000/- (Rupees twenty five thousand only) per month and to permit the Vice-Chancellor to appoint future Consultants to the Centre duly meeting the DEC grants as per guidelines given by DEC from time to time, subject to availability of grant given by DEC as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.13 : **Dr. BRAOU – Administration** – Prof. (Mrs.) G.M. Sundaravalli, Professor of English of Sri Venkateswara University, Tirupati – Appointment of English Professor on deputation – Reg.

Resolution: Resolved to approve the proposal on request of Prof.(Mrs.) G. M. Sundaravalli, Professor of English of Sri Venkateswara University, Tirupati for appointing her in the University as Professor of English on Deputation basis for a period of two years on Foreign Service terms and conditions subject to following relevant rules and regulations as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.14 : **Dr. BRAOU – Administration – Payment of HRA & CCA to Daily Wage Employees of this University – Reg.**

Resolution: Resolved to defer the proposal.

Item No.2.15 : **Dr. BRAOU – Administration – Technical Staff – Creation of additional posts and a promotion channel – Undertaking a detailed study of the proposals – Offer of Project by Centre for Good Governance – Acceptance – Reg.**

Resolution: Resolved to approve the proposal to accept the project offer made by the Centre for Good Governance for undertaking a detailed study of the proposals in respect of the Audio Visual Production & Research Centre (AVPRC), Computer Centre, Printing & Engineering Sections at a total cost of Rs.2,46,400/- (Rupees two lakhs forty six thousand four hundred only) as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.16 : Dr. BRAOU – Engineering – Providing Furniture to the Vice-Chancellor's Lodge at the University Campus – Estimate for Rs.5,00,000/- for consideration – Reg.

Resolution: Resolved to approve the proposal for according administrative approval for the estimated amount of Rs.5,00,000/- (Rupees five lakhs only) towards furniture requirement at the newly constructed Vice-Chancellor's Lodge at the University Campus subject to following prescribed procurement procedures as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.17 : Dr. BRAOU – Administration – Payment of Remuneration to the staff working in the Peshi of Vice-Chancellor / Registrar/ Finance Officer - Reg.

Resolution: Resolved to defer the proposal.

Item No.2.18: **Dr. BRAOU – Engineering – Comprehensive proposals with permanent seating arrangements in Bhavanam Venkatram Auditorium at the University Campus – Detailed estimates for Rs.47.35 lakhs – for consideration – Reg.**

Resolution: Resolved to approve the proposal for according administrative approval for the detailed estimates amounting to Rs.24,50,000/- (Rupees twenty four lakhs thirty thousand only) for the following items of work pertaining Bhavanam Venkatram Auditorium at the University Campus and to execute the work by calling open tenders with a seven days tender notice in view of urgency and, to authorize the Vice-Chancellor to approve the tenders with the recommendations of the Works Committee subject to ratification by Finance Committee / Executive Council by meeting the expenditure from the Capital Head “10 (B) Construction of Buildings” during 2009-10 as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

PART - A

Sl. No.	Particulars	Amount in Rupees
1	Providing Air Cooling system by modifying the existing system with cooling pads 12” thick, 92% efficiency and providing new conditioning system with AMAX 5500 cfm at stage.	9,10,000.00
2	Flooring the Dias with wooden flooring and the passages and remaining areas with synthetic carpet	4,50,000.00
3	False Ceiling work in Auditorium	3,50,000.00
4	S & F of Gal Volume 0.5 mm thick	3,50,000.00
5	Supply of ladder for false ceiling work and electrical fitting works	25,000.00
6	Provision for Electrical work in the False Ceiling	25,000.00
7	Civil works for fixing GI sheets, removing waste materials and dismantling etc.,	20,000.00
8	Labour charges for removing of AC sheets	20,000.00
9	Providing wall paneling with wooden paneling at well area and stage area	1,50,000.00

10	Providing Ceramic tile flooring and other amenities in toilets at Auditorium	1,25,000.00
11	Provision for Miscellaneous and Unforeseen items	25,000.00
	Total :	24,50,000.00

Resolved further to give a direction to the University to ensure full utilization of the Auditorium for generating income and to place before next Finance Committee/ Executive Council the details of expenditure incurred and income realized.

Further, resolved to order deferring the work of providing seating arrangement with cushion chairs at a cost of Rs.22.85 lakhs to a later date as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.19 : **Dr. BRAOU – Administration** – University Employees – Pension New Pension Scheme Introduction of Contributory Pension Scheme to the University Employees from 01-09-2009 – Continuation in the existing pension scheme in respect of those University employees who were governed by the same pension rules in the past Service – Adoption of Memo issued by the Finance (P-I) Department, Government of Andhra Pradesh – Reg.

Resolution: Resolved to approve the proposal of adoption of Memo No. 21944/ 379/ A2 Pen. I/ 2005, dated 26-09-2005 in to for the benefit of the employees who are covered under earlier Pension Scheme, joined in the University Service after 01-09-2004 as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

Item No.2.20 : **Dr. BRAOU – Academic** – Department of Education – Introduction of M.Ed Programme – Ratification of the Memorandum of Understanding (MoU) with Indira Gandhi National Open University (IGNOU) for bulk purchase of M.Ed material – Reg.

Resolution: Resolved to ratify the action taken the Vice-Chancellor in entering to a Memorandum of Understanding (MoU) with the Indira Gandhi National Open University (IGNOU) for the bulk purchase of M.Ed

material and payment of advance of Rs.14,00,000/- (Rupees fourteen lakhs only) in anticipation approval by Finance Committee / Executive Council and further to sanction an estimated amount of Rs.7.00 lakhs (Rupees seven lakhs only) for purchase of balance course material from IGNOU as recommended by the 132nd Finance Committee Meeting dated 15-02-2010.

- Item No.3 Dr. BRAOU – Estt. – Approval of the Selection Committee Recommendations to the post of professor under Career Advancement Scheme – Reg.
- Resolution Resolved to approve the recommendation of the Selection Committee for promotion of Dr. E. Chandraiah, Associate Professor of Commerce to Professor of Commerce under CAS and Dr. Ghanta Chakrapani, Associate Professor of Sociology to Professor of Sociology under CAS from the date of joining duty subject to receiving concurrence from UGC.
- Item No.4 Dr. BRAOU – Estt. – Appointment of statutory position of the University – Reg.
- Resolution Resolved to ratify the action taken by the Vice-Chancellor in appointing the following teachers to the Statutory Positions as stated below against their names.

STATUTORY POSITIONS:

Sl.No.	Name & Designation of the Officer	Statutory position	Period
1	Prof. V. Venkaiah, Professor Business Management	Director, Academic	until further orders
2	Dr. G. Laxma Reddy, Deputy Director (SS)	Officer-Incharge, Material Production	one year
3	Dr. C. Venkataiah, Associate Professor of Public Administration	Registrar	one year

- Item No.5 Dr. BRAOU – Renewal of Mediclaim Policy with M/s. National Insurance Company Ltd., for the year 2010 – Payment of Additional Premium - Information – Reg.
- Resolution Resolved to ratify the action taken by the Vice-Chancellor in renewing the 463 Mediclaim Policies for the year 2010 with M/s. National Insurance Company Ltd., who quoted the lowest premium and for payment of Rs.26,36,800/-

(Rupees twenty six lakhs thirty six thousand eight hundred only) as premium on the condition that the excess amount of Rs.3,88,000/- (i.e.,.194 x 2000) would be recovered in lumpsum from the employees who opted the mediclaim policy “WITH PARENTS’, from the salary of January, payable on 1st February, 2010 and the same was recovered.

Item No.6 Dr. BRAOU – Appointment of Sri M. Ramesh, Junior Artist-cum-Designer as Artist-cum-Designer – Ratification – Reg.

Resolution Resolved to ratify the action taken by the Vice-Chancellor on the recommendations of the Selection Committee in appointing Sri M. Ramesh, Junior Artist-Cum-Designer as Artist-Cum-Designer in the Pay Scales of Rs.6195-14175.

Item No.7 Dr. BRAOU – Estt. – Tampering of Original Marks by certain Computer Consultants – Information – Reg.

Resolution: Noted.

Item No.8 Dr. BRAOU – Estt. – Dr. Syed Fasiuddin, Deputy Director (SS) Dr. BRAOURCC, Visakhapatnam – Revocation of Suspension – Reg.

Resolution Resolved to ratify the action taken by the Vice-Chancellor, for revocation of suspension of Dr. Syed Fasiuddin, Deputy Director (SS) with immediate effect by withholding two (2) future Annual Grade Increments with cumulative effect as per Rule (6) Discipline and Appeal Rules read with APCC rules duly treating the period of his suspension as ‘NOT DUTY’.

Item No.9 Dr. BRAOU – Estt. – Dr. Ajantha Kumar, Assistant Director (SS) Dr. BRAOURCC, Rajahmundry – Revocation of Suspension – Reg.

Resolution Resolved to ratify the action taken by the Vice-Chancellor, for revocation of suspension of Dr. M. Ajantha Kumar, Assistant Director (SS) with immediate effect by withholding two (2) future Annual Grade Increments with cumulative effect as per Rule (6) Discipline and Appeal Rules read with APCC rules duly treating the period of his suspension as ‘NOT DUTY’.

Item No.10 Dr. BRAOU – Estt. - Sri A. Narayana Rao, Assistant Executive Engineer – Status of the Case – Reg.

Resolution: Noted.

Item No.11 Dr. BRAOU – Estt. - Dr. (Mrs.) T.S. Mohana, Associate Professor of Political Science – Status of the Case – For information – Reg.

Resolution : Noted.

Table Agenda:

Item No.12 Dr.BRAOU – Estt. – Approval of the Selection Committee recommendations for appointment of Assistant Professor in Economics, English, History, Mathematics, Sociology and Telugu – Reg.

Resolution: Resolved to approve the recommendations of the Selection Committee for appointment of Assistant Professors in English, History, Mathematics, Sociology and Telugu in the pay scale of Rs.8000-275-13500 (UGC – RPS –1996) by meeting the entire expenditure from internal funds. With regard to appointment of Assistant Professor of Economics it is resolved to re-conduct the interviews due to Administrative reasons.

Item No.13 Dr.BRAOU – Estt. – Permission to fill the vacant positions of teaching posts – Reg.

Resolution : Resolved to fill the vacant positions of teaching posts if the Government permits. Address a letter to the Government seeking permission to fill-up the vacant teaching positions in the University.

Item No.14. Dr.BRAOU – University – Monitoring the activities of the Branch Administration – Installation of Closed Circuit (CC) Cameras – Proposal – Reg.

Resolution: Resolved to approve the proposal, in principle, for installation of Closed Circuit (CC) Cameras at crucial points in the University. The financial sanction will be accorded in the next Finance Committee / Executive Council Meeting.

Item No.15 Conferring Honorary Degree to the eminent personalities on the eve of 18th Convocation – Reg.

Resolution: Resolved to send a panel of names for consideration by the Chancellor.

* & *

MINUTES OF THE **150th MEETING** OF THE EXECUTIVE COUNCIL HELD ON
25-03-2010 AT 3.30 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO
GOVERNMENT HIGHER EDUCATION DEPARTMENT, A.P. SECRETARIAT,
HYDERABAD.

MEMBERS PRESENT:

1.	Prof. O.R. Reddy Vice-Chancellor	:	Chairman
2.	Sri C.R. Biswal, IAS Principal Secretary to Govt., Education Department., A.P. Secretariat, Hyderabad.	:	Member
3.	Sri S.E. Sekhar Babu, IAS Secretary to Finance Finance Department A.P. Secretariat, Hyderabad.	:	Member
4.	Sri Adhar Sinha, IAS Commissioner of Collegiate Education, Govt. of A.P., Hyderabad.	:	Member
5.	Dr. (Mrs.) P. Vijayalakshmi Pandit Director, GRADE Dr.BRAOU, Hyderabad.	:	Member
6.	Sri C. Balaraj Goud Creamline Dairy Products Ltd., Hyd.	: Member	Director,
7.	Dr. C. Venkataiah Registrar	:	Secretary to the Executive Council

Item No.1 (a) : Executive Council – Confirmation of Minutes of 149th Meeting of
the Executive Council held on 15-02-2010 respectively.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **133rd Finance Committee Items:**

Item No.2.1 : Dr. BRAOU – Engineering – Payment of Property Tax amounting to
Rs.44,44,090/- to Serilingampally Municipality, GHMC for Seven years
upto March, 2010 for University buildings – for consideration – Reg.

Resolution: Resolved to approve the proposal for payment of Property Tax to GHMC authorities for an amount of Rs.44,44,090/- (Rupees forty four lakhs forty four thousand and ninety only) for University buildings calculated @ Rs.6,34,870/- (Rupees six lakhs thirty four thousand eight hundred and seventy only) per annum for seven years, up to 31-03-2010 as recommended by the 133rd Finance Committee Meeting dated 25-03-2010.

Item No.2.2 : Dr. BRAOU – Academic – Faculty of Science – Approval of Enhancement of Remuneration for theory Counseling classes from Rs. 250/- to Rs. 400/- per 1 hour duration from the academic year 2009-10 - Reg

Resolution : Resolved to approve the proposal to enhance the rates of remuneration from Rs.250/- (Rupees two hundred and fifty only) per 1½ hour duration to Rs.400/- (Rupees four hundred only) for theory counseling from the academic year 2009-10 with effect from 14th February, 2010 for PG science programmes in the subjects of Botany, Chemistry, Environmental Science, Physics and Zoology as recommended by the 133rd Finance Committee Meeting dated 25-03-2010.

Item No.2.3 : Dr. BRAOU – Material Production – Renewal of Annual Maintenance Contract for ICR Software and Scanners – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in entrusting the Annual Maintenance Contract of ICR forms Rec. Software (1 Reco Server + 1 Scanner + 4 Correcting Stations) 2 (two) Nos. and Fujitsu Scanners Fi-5900C 2 (two) Nos. to M/s. Exxon Automation Pvt., Ltd., Mumbai for a period of one year from 08-03-2010 to 07-03-2011 at a total cost of Rs.1,75,000/- (Rupees one lakh seventy five thousand only) per annum inclusive of service tax payable in four equal quarterly installments, by meeting the expenditure from the Head of Account 620 maintenance of Machinery & Equipment during the financial year 2010-11 as recommended by the 133rd Finance Committee Meeting dated 25-03-2010.

Item No. 2.4 : Dr. BRAOU – Accounts – Annual Accounts for the year 2008-09 – Reg.

Resolution: Resolved to approve the Annual Accounts for the financial year 2008-09 of the University as recommended by the 133rd Finance Committee Meeting dated 25-03-2010.

Item No.2.5 : Dr. BRAOU – Accounts – Budget Estimates for the year 2010-11 – Reg.

Resolution: Resolved to approve the Revised Estimates for the financial year 2009-10 and Budget Estimates for the financial year 2010-11 of the University as recommended by the 133rd Finance Committee Meeting dated 25-03-2010.

Item No.2.6 : Dr. BRAOU – Student Service – Enhancement of Lab fee for the Science UG Programmes offered by the University – Proposals submitted – Reg.

Resolution: Resolved to approve the proposal for the enhancement of the Lab fee from Rs.500/- to Rs.700/- per each science subjects for Under Graduate Programmes from the Academic year 2010-2011 onwards and to exempt SC/ST students who pay the registration fee as per the norms, from the payment of Lab fee as recommended by the 133rd Finance Committee Meeting dated 25-03-2010.

Item No.2.7 : Dr. BRAOU – Library – Grant of funds for Library Automation of Dr. BRAOU through Information and Library Network Centre (INFLIBNET) – Proposal – Reg.

Resolution: Resolved to approve the proposal to receive grants from the UGC and to permit the University to enter into the MoU with the INFLIBNET in the prescribed format for securing the release of funds from the UGC for automation of Libraries attached to the Study Centres situated throughout the State and to network them to the Central Library at headquarters as recommended by the 133rd Finance Committee Meeting dated 25-03-2010.

Item No.2.8 : Dr. BRAOU – Material Production – Purchase of white printing paper and title card for printing of course material of various programmes offered by the University for the academic year 2010 – 2011 – Reg.

Resolution: Resolved to approve the proposal for purchase of 720 Mts of paper (Reel/sheet) and title card @ Rs. 38,100/- per Mt F.O.R University premises at a total cost of Rs.2,74,32,000/- (Rupees two crores seventy four lakhs thirty two thousand only) from M/s. Hindustan Paper Corporation (A Government of India Enterprise), Secunderabad for printing of Course material for various

programmes offered by the University and other job works for the academic year 2010-11 by meeting expenditure from the Head of account 631 cost of paper during the financial year 2010-11 as recommended by the 133rd Finance Committee Meeting dated 25-03-2010.

Item No.3 : Dr.BRAOU – Estt., - Convocation procedure - Proposed amendment to Statute No.21 (holding of Convocation for conferring Degrees & Diplomas) of Dr.BRAOU – Reg.

Resolution : Resolved to address a letter to the Government for obtaining the assent of Chancellor for the proposed amendment to the Statute No.21 in respect of the procedure of conducting Convocation.

Item No.4. Dr.BRAOU – Estt. – G.O.Ms.No.14, Higher Education (U.E.II) Department dated 20-02-2010 for the benefit of Teachers of the University – Adoption of G.O. – Reg.

Resolution: Resolved to approve the proposal to adopt the G.O.Ms.No.14, Higher Education (U.E.II) Department dated 20-02-2010 of the A.P. Revised UGC Scales of Pay, 2006 in toto, to the University Teachers and others who are drawing the UGC Scales of Pay. It is also resolved to approve the payment of new salaries in respect of Teaching Staff and others drawing UGC Scales of Pay as per the G.O. from January, 2010 pending receipt of Grant from the Government.

It is further resolved to place the matter relating to number of beneficiaries alongwith total financial commitment on implementation of the said G.O. in the next FC / EC.

Table Agenda

Item No.5. Dr.BRAOU – Estt., - Functioning of Dr.B.R.Ambedkar Open University Study Centres located at Government Degree Colleges – Certain issues – Reg.

- Resolution : Resolved to approve the proposal for constitution of the Committee with the members as mentioned in the Agenda to study on functioning of Dr.B.R.Ambedkar Open University Study Centres located at Government Degree / Junior Colleges on issues like staff requirement and maintenance charge payable to the host Colleges.
- Item No.6. Dr.BRAOU – Estt.- Issuance of Fake Marks Memos and Tampering of original marks by certain Computer Consultants – Information – Reg.
- Resolution: Noted.
- Item No.7. Dr.BRAOU – Estt. – Amendment of Qualifications for the post of JACT / Steno (JAC) – Reg.
- Resolution: Resolved to approve the proposed amendment as mentioned in Annexure and appended to the agenda in regard to qualifications for appointment to the post of Junior Assistant Cum-Typists and Stenographers (Junior Assistant Cadre.) direct recruitment.

MINUTES OF THE 151st MEETING OF THE EXECUTIVE COUNCIL HELD ON 26-05-2010 AT 3.30 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO GOVERNMENT HIGHER EDUCATION DEPARTMENT, A.P. SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

1.	Prof. O.R. Reddy Vice-Chancellor	:	Chairman
2.	Sri C.R. Biswal, IAS Principal Secretary to Govt., Education Department., A.P. Secretariat, Hyderabad.	:	Member
3.	Sri S.E. Sekhar Babu, IAS Secretary to Finance Finance Department A.P. Secretariat, Hyderabad.	:	Member
4.	Sri Adhar Sinha, IAS Commissioner of Collegiate Education, Govt. of A.P., Hyderabad.	:	Member
5.	Dr. C. Venkataiah Registrar	:	Secretary to the Executive Council

Item No.1 (a) : Executive Council – Confirmation of Minutes of 150th Meeting of the Executive Council held on 25-03-2010 respectively.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **134th Finance Committee Items:**

Item No.2.1 : Dr. BRAOU – Administration – G.O. Ms. No. 14 Higher Education (U.E.II) Department dated 20-02-2010 for the benefit of Teachers of the University – Financial commitment – Information – Submitted – Reg.

Resolution : Resolved to approve the proposal for peruse the statement showing the additional financial commitment (a) of Rs.784.16 lakhs (including the commitment of Rs.52.22 lakhs for cash payment for the period from 01-01-2010 to 31-03-2010) on payment of Revised UGC Pay Scales, 2006 to Teachers and other drawing the UGC scales for the period from 01-01-2006 to 31-03-2010 as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.2 : Dr. BRAOU – Administration – Revision of Pay Scales, 2010 to the Non-teaching staff – Adoption of PRC G.O.Ms. No. 137, Finance (P.C.I) Department dated 28-04-2010 and other relevant G.O's regarding DA, HRA & CCA Enhancement of Gratuity, Loans and Advances etc., - Reg.

Resolution: Resolved to approve the proposal for adopting the G.O.Ms. No. 137 Finance (P.C.I) Department dated 28-04-2010 regarding revision of pay scales based on recommendations of ninth pay revision commission and other related G.Os listed out below on the subject noted against each for extending the Revised Pay Scales, 2010 and other benefits to the non-teaching staff of this University as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

.Sl. No.	G.O. Numbers	Subject
1	G.O. Ms. No. 63, dated 09-03-2010	Dearness Allowance
2	G.O. Ms. No. 64, dated 09-02-2010	House Rent Allowances
3	G.O. Ms. No. 65, dated 06-03-2010	City Compensatory Allowance
4	G.O. Ms. No. 93, dated 03-04-2010	Automatic Advancement Scheme
5	G.O. Ms. No. 174, dated 15-05-2010	House Building Advance
6	G.O. Ms. No. 175, dated 15-05-2010	Loans and Advances
7	G.O. Ms. No. 118, dated 07-04-2010	Special Pay and Allowances

Item No.2.3 : Dr. BRAOU – Administration – Sanction of Consolidated Pension to Pensioners retired in the pre-revised scales of Pay 2010 – Enhancement of

maximum limit of Retirement Gratuity & Death Relief – Sanction to Pensioners / Family Pensioners – Adoption of G.O's – Reg.

Resolution: Resolved to approve the proposal for adopting the G.O.Ms. No. 100, 101 & 102 Finance (Pension – I) Department, dated 06-04-2010 issued by the government for the benefit of the Pensioners / Family Pensioners of this University as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.4 : Dr. BRAOU – Administration – Sanction of Instrumentation Engineer by the Government – Adoption of G.O.Ms. No. 120, Finance (SMPC) Department, dated 08-04-2010 – Reg.

Resolution: Resolved to approve the proposal for adoption of G.O.Ms. No. 102, Finance (SMPC) Department, dated 08-04-2010 communicated through Lr. No. 7629/ UE.I/ A/2007, dated 22-04-2010 of principal Secretary to Government HE (UE I) Dept. Government of AP for regulating the pay of Instrumentation Engineer in the Pay Scale of Rs.2600-5580 by Sri U.H Raghuramachandra from the date of his joining in the University Service i.e., from 17-02-1992 and also to regulate his pay in RPS 1999 & 2005 respectively as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.5 : Dr. BRAOU – Administration – Payment of HRA & CCA to the Time Scale Employees of this University – Reg.

Resolution: Resolved to approve the proposal the extension of payment of HRA and CCA to the Daily Wage Employees (Time Scale) on par with the other Universities with effect from 01-05-2010, subject to following the lines adopted by Osmania University after consultation with that University as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.6 : Dr. BRAOU – AVPRC – Telecast of Video Lessons (Recorded) and conduct of Teleconference (Live) Programmes from May / June 2010 to May, 2011 – Payment user charges and Studio Hiring Charges – Reg.

Resolution: Resolved to approve the proposal for action taken by the Vice-Chancellor for extension of the present contract for one more year by ordering first half-yearly advance payment of Rs.15,65,500/- (Fifteen lakhs sixty five thousand and five hundred only) from May / June 2010 to May/ June 2011 (260 slots of Tele lessons and 52 episodes of Teleconference) for a total expenditure of Rs. 31,33,000/- (Rupees thirty one lakhs thirty three thousand only) for the two programmes.

Further, Resolved to authorize the Vice-Chancellor to renew the contract / agreement for every year duly making advance payment on the same terms and conditions with Prasar Bharathi a Government of India Organization, for a total expenditure of Rs.31,33,000/- per annum after entering into contract / agreement as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.7 : Dr. BRAOU – Computer Centre – Assigning a Detailed Project Report (DPR) study of the University for development of integrated software to the University - Payment of Rs. 8.00 lakhs for project study to Centre for Good Governance (CGG) – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in entrusting the project study to CGG and to consider the proposal to accord financial sanction for Rs.4.00 lakhs in addition to Rs 4.00, (total Rs.8.00 lakhs) for which approval was already accorded by FC/EC at its meeting dated 10-07-2008, and to ratify the action taken by Vice-Chancellor in payment of advance of Rs.2.00 lakhs to CGG as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.8 : Dr. BRAOU – Computer Centre – Purchase of CC Cameras, DVR and Plasma TV to Library Branch – Reg.

Resolution: Resolved to approve the proposal to accord administrative and financial sanction for Rs.7.00 lakhs to meet the expenditure from DEC grants to purchase of 50 Nos. CC Cameras (Analog), 4 Nos. DVR Systems and 1 No. of 50” or equivalent TV capable of capturing the pictures of all the connected CC cameras, duly following purchase procedures and duly taking technical advice of APTS as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.9: Dr. BRAOU – Engineering - Interior designing works for development of Conference Hall in Academic Building utilizing the DEC Development Grant for the year 2009-10 – Administrative approval for estimates amounting to Rs.27.70 lakhs for consideration – Reg.

Resolution : Resolved to approve the proposal for according Administrative approval for the estimates amounting to Rs.27.70 lakhs for development of the Conference Hall / Class Room in Academic Building meeting from DEC grants during the financial year 2009-10 by calling open tenders as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.10: Dr. BRAOU – Student Services – Renewal of MoU with State Bank of Hyderabad for Online Banking System to collect tuition fee / examination fee / miscellaneous fee from the students of the University – Reg.

Resolution: Resolved to approve the proposal for renewal of MoU with State Bank of Hyderabad for Online Banking Systems to collect tuition fee / examination fee / miscellaneous fee from the students of the University for a further period of three years from 01-06-2010 to 31-05-2013 as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.11 : Dr. BRAOU – Material Production – Printing and Supply of Computer Data Sheets (CDS) and Admission Registration Lists (ARLS) for the Academic Year 2010-11 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in ordering M/s. Hi-tech Print Systems Limited, Hyderabad for supply of 3,27,000 Nos. of Computer Data Sheets (CDS) @ Rs.1400/- per 1000 Nos and 18000 sets of Admission Registration Lists (ARLS) @ Rs.2400/- per 1000 sets for various programmes offered by the University for the academic year 2010-11 at a total cost of Rs.5,01,000/- (Rupees five lakhs one thousand only) as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.12: Dr. BRAOU – Material Production – Purchase of UG I,II and III years Pre-Printed Marks Memos – Reg.

Resolution : Resolved to approve the proposals for purchase of UG I, II & III years pre-printed Marks Memos as per details shown below at a total cost of Rs. 2,51,600/- (Rupees two lakhs fifty only thousand six hundred only) inclusive of all taxes from M/s. Hi-tech Print Systems (P) Ltd., Hyderabad as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Sl. No	Description	Quantity in Nos.	Rate (Rs.)	Amounts (Rs.)
1	UG I Year	2,20,000	0.47	1,03,400.00
2	UG II Year	1,50,000	0.57	85,800.00
3	UG III Year	1,10,000	0.57	62,700.00
Total :				2,51,600.00

Item No.2.13: Dr. BRAOU – Material Production – Transportation of Course Material to all District Study Centres located across Andhra Pradesh for the Academic Year 2010-11 through M/s Navata Transport–Extension of Period of Contract – Reg.

Resolution: Resolved to approve the proposal for enhancement of rates previously approved fro M/s. Navatha Transport for the year 2009-10 for transportation of UG I Year and other course material of Dr. BRAOU to the study centres in Andhra Pradesh for the academic year 2010-11 at an estimated cost of Rs.5.50 lakhs (Rupees five lakhs fifty thousand) as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.14: Dr.BRAOU-Material Production–Printingand supply of UG/PG and P.G.Diploma and other programmes Course Material for Academic Year 2010-11 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in calling for tenders pending approval of the estimate for printing work.

Further, resolved to accord administrative and financial sanction for a total expenditure of Rs.34,49,270/- (Rupees thirty four lakhs forty nine thousand two hundred and seventy only) toward re-printing of course material for UG I, II and III years, PG, PG Diplomas and other programmes, by entrusting the work to the printers who have participated in open tenders at L1 Rates or University Rates whichever is less subject to obtaining prior approval of the Vice-Chancellor for the list of printers to whom printing work is proposed to be assigned and submitting post facto, such lists to FC / EC after substantial portion of the work is assigned to the printers.

Further, resolved to accord administrative and financial sanction for Rs.10,90,701/- for printing of new course material for various programmes (Revised / New) for the academic year 2010-11 by entrusting the work to the printers who have participated in the open tenders as per L1 rates or University rate whichever is less as the base rate for the academic year 2010-11 as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.15: Dr. BRAOU – Material Production – Purchase of cloth-lined covers for dispatch of course material of various programmes offered by the University for the Academic Year 2010-11 – Reg.

Resolution : Resolved to approve the proposal for accord administrative and financial sanction to procure 1,05,000 Nos. Brown clothlined covers with 100 GSM (New Mul Mul Cloth) of various sizes mentioned below from M/s. Sri Sai Ram Enterprises, Hyderabad at a total cost of Rs.4,66,450/- (Rupees four lakhs sixty six thousand four hundred and fifty only) inclusive of all taxes for use at SSB to dispatch of course material to the students of various programmes admitted during the academic year 2010-11.

Sl. No	Description	No. of Covers	Rate per 1000	Amounts (Rs.)
1	12"x 16'x1 Cloth lined covers (100 Gsm)	15,000	4,290.00	64,350.00
2	12"x 16'x2 Cloth lined covers (100 Gsm)	50,000	4,290.00	2,14,500.00
3	12"x 16'x3 Cloth lined covers (100 Gsm)	40,000	4,690.00	1,87,600.00
Total :				4,66,450.00

Item No.2.16: Dr. BRAOU – Academic – Introduction of new academic programmes in Indian Health Science/Ayurvedic Medicine in collaboration with Institute of Scientific Research on Vedas (I-SERVE) - Reg.

Resolution : Resolved to approve the proposal for place the matter again after consulting the Department of Ayush for advice in the matter of starting the programme and as regards the credibility of I – SERVE for collaboration with the University and their past performance.

Further, resolved to place before the result of inspection of the I – SERVE, if any such inspection has been conducted or to conduct inspection if not done earlier and place before FC /EC the profile of I – SERVE as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.17: Dr. BRAOU – Academic– Department of Education – Course development in English and Telugu Media – Estimated expenditure for Rs.20 lakhs – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for sanctioning estimated amount of Rs.20.00 lakhs (Rupees twenty lakhs only) for development of course material and offer B.Ed (Special Education) both in English and Telugu Media as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.18: Dr. BRAOU – Academic – Dept. of Education – Rates of remuneration for development of course material – Postgraduate, Diploma and Certificate Programmes – Reg.

Resolution : Resolved to approve the proposal rates of remuneration as given below for development of course material for Postgraduate Diploma, Diploma and Certificate Programmes as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Sl. No.	Activity	Unit	Proposed rates in (Rs.)
1	Writing of units (6/8 credit courses) (a) For Postgraduate Diploma Programmes (b) For Diploma Programme (c) Certificate Programmes	Per Unit Per Unit Per Unit	2,500.00 2,000.00 1,500.00
2	Editing (6/8 credit courses) (a) For Postgraduate Diploma Programmes (b) For Diploma Programme (c) Certificate Programmes	Per Course Per Course Per Course	25,000.00 20,000.00 15,000.00
3	Translation (6/8 credit courses) (a) For Postgraduate Diploma Programmes (b) For Diploma Programme (c) Certificate Programmes	Per Course Per Course Per Course	Half of the normal rates for writing units

Item No.2.19 : Dr. BRAOU – Academic – Faculty to Science – Approval of number of practical training hours for PG programme in science subjects Botany, Chemistry, Environmental Science, Physics and Zoology – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in fixing the number of hours of practical training classes as 144 hours for Botany, Environmental Science, Physics and Zoology and as 160 hours for Chemistry per year at District PG Study Centres and STML building, University Campus, Hyderabad as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.20 : Dr. BRAOU – Academic – Department of Education – Distance Education Council (DEC) Funds – Vocational Education Programmes – Estimated expenditure for Rs.17.50 lakhs – Reg.

Resolution : Resolved to advise Vice-Chancellor to place the matter before the FC /EC again along (i) with a profile of M/s. CAP work force initiative Hyderabad and M/s. IGNIS Careers Hyderabad ; (ii) their past track record (past achievements in other organizations) and (iii) result of re-examination (to be done) about the necessity of obtaining prior permission of Distance Education Council as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.21 : Dr. BRAOU – Material Production – Distribution of U.G 2nd and 3rd year course material to the students enrolled at Regional Co-ordination Centres and Twin Cities Study Centres from the Academic Year 2010- 11 – Sanction of expenditure private transport – Payment of remuneration to Office Subordinate staff working at RCCs and twin cities study centres – Reg.

Resolution : Resolved to approve the proposal for distribution of UG 2nd and 3rd year course material through RCCs and Twin Cities study centres from the academic year 2010-11 at an expenditure of Rs. 6,54,000 as shown below.

Sl. No	Particulars	No. of Students	Rate per Student (Rs.)	Amount (Rs.)
1	Regional Co-ordination Centres	17,000	27	4,59,000.00
2	Twin cities study centres	15,000	12	1,80,000.00
3	Miscellaneous charges (loading & unloading of course material for twin cities study centers)	-	LS	15,000.00
Total :				6,54,000.00

Further, resolved to advise a consultation with Bulk Mailing Centre at Banjara Hills for speedy dispatch of course material as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.22 : Dr. BRAOU – Engineering – Providing 1000 LPH Capacity Drinking Water Plant with Reverse Osmosis Mechanism at the University Campus – Administrative approval for estimates amounting to Rs.5,80,000/- for consideration – Reg.

Resolution : Resolved to approve the proposal for according administrative approval for the estimates amounting to Rs.5,80,000/- (Rupees five lakhs eighty thousand only) towards the supply & installation of Reverse Osmosis Drinking Water Plant at the University Campus and to take up the work by calling Open Tenders during the year 2010-11 as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.23 : Dr. BRAOU – Engineering – Extension and Renovation works of Canteen Building – Administrative approval for detailed estimates amounting to Rs.7,25,000/- for consideration – Reg.

Resolution : Resolved to approve the proposal for according administrative approval for the estimates amounting to Rs.7,25,000/- (Rupees seven lakhs twenty five thousand only) for work of the Extension and Renovation of Canteen building and to take up the work by calling Open Tenders during the year 2010-11 as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.2.24 : Dr. BRAOU – Administration – Purchase of two new vehicles to the University – Reg.

Resolution : Resolved to advise that the matter may be placed before next FC/ EC after getting the position and purchase of vehicles in other Universities as recommended by the 134th Finance Committee Meeting dated 26-05-2010.

Item No.3 : Dr.BRAOU – Estt. – Forgery & Tampering of confidential documents – Dr.G.Yellaiah, Assistant Director (SS) & Sri V. Sattaiah, JACT, Dr.BRAOU Regional Co-ordination Centre, S.R.R. Government Degree College, Karimnagar – Suspension from the University Service – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor and further suggested to take legal opinion for taking further course of action in the matter.

Item No.4. Dr.BRAOU – Estt. _ Uniformity and re-designation for various Teaching positions in Dr.BRAOU (Universities) as recommended by UGC Sixth Pay Review Commission – Reg.

Resolution: To place the matter before the next E.C. Meeting with proper justifications.

tem No.5 : Dr.BRAOU – Estt. – Report of the Committee constituted to work out the modalities and assign academic credits for the Academic Performance

Indicators (APIs) and proposed scores for Career Advancement Scheme Submitted – Reg.

Resolution: Resolved to authorize the Vice-Chancellor to take action by keeping in view the different nature of work and duties of teachers in the University without deviating the basic conditions of G.O. Ms.No.14.

Item No.6. Dr.BRAOU – Estt. – Expire of tenure of Finance Officer – Information – Reg.

Resolution: Resolved to address a letter to the Government for extension of services of Finance Officer for further period of two (2) years.

Item No.7. Dr.BRAOU – Estt.- Sanction of certain Non-teaching posts for the functioning of Regional Co-ordination Centres located at the District level – Reg.

Resolution: Resolved to write a letter to the Government afresh quoting the letter written during 2009, detailing the hierarchy of posts sought for R.C.Cs.

Item No.8 : Dr.BRAOU – Estt. - Filling up of the vacant teaching positions – Reg.

Resolution : Resolved to write a letter to the Government for seeking permission for filling of vacant teaching positions duly justifying the requirement.

The Meeting is ended with thanks to the Chair.

MINUTES OF THE 152nd MEETING OF THE EXECUTIVE COUNCIL HELD ON 14-09-2010 AT 3.30 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY

Resolution: Resolved to ratify the action taken by Vice-chancellor for establishment of two new study centres at Government Junior College,

Chintur, Khammam District and Government Junior College at Rajendra Nagar, Ranga Reddy District from the academic year 2010-11 and to accord permission for the financial commitment of Rs.6,00,000 (Rupees six lakhs only) @ Rs.3,00,000/- to each study centre as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No. 2.2 : Dr. BRAOU – Controller of Examination – Proposed Fee for Consolidated Marks Memo – PG, PG Diploma, MBA, B.Ed & M.Ed. – Reg.

Resolution: Resolved to approve the proposal of the following rates of fees to be collected from the students for obtaining Provisional cum Consolidated Marks Memo as detailed below as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Sl. No.	Particulars	Course Completed With in the Prescribed Period	Course Completed after 2 years below 4 years	Course completed after 4 years / 6 years & on Re-admission
1	Provisional-cum-Consolidated Marks Memos for PG (two years course)	Rs.300/-	Rs.500/-	Rs.700/-
2	Provisional-cum-Consolidated Marks Memos for PG Diplomas (one years course)	Rs.300/-	Rs.500/-	---
3	Provisional-cum-Consolidated Marks Memos for B.Ed & M.Ed (two years course)	Rs.400/-	Rs.600/-	Rs.800/-
4	Provisional-cum-Consolidated Marks Memos for MBA (three years course)	Rs.400/-	Rs.600/-	Rs.800/-

Item No.2.3 : Dr. BRAOU – Material Production Branch – Purchase of Covers / Clothlined Covers for use in various branches of the University – Reg.

Resolution: Resolved to approve the proposal and accord administrative and financial sanction to procure different sizes of Covers / Clothlined Covers (with printing) as shown below from M/s. Ambica Printers and Binders at a total cost of Rs.3,51,280/- (Rupees three lakh fifty one thousand two hundred and eighty only) inclusive of all taxes for the use of various branches of the University as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Sl. No.	Description	Quantity of Covers	Rate per 1000 Nos. (Rs.)	Total amount (Rs.)
1	White Covers 28 x 12.5 cms. – 90GM	24,000	564.00	13,536.00
2	White Window covers – 28x12.5 cms. 90 GSM	10,000	644.00	6,440.00
3	Craft / Brown Covers – 31x 27 cms. – 100 GSM	7,000	674.00	4,718.00
4	White Cloth Lined Covers 28x13 cms. – 100 GSM (New mul mul cloth)	1,000	1,200.00	1,200.00
5	White Cloth Lined Covers – 30x 25 cms. – 100 GSM (New mul mul cloth)	1,000	2,500.00	2,500.00
6	Brown Window Covers – I year – 23x18 cms – Window size 10.5x5.5 cms. 100 GSM	2,80,000	424.00	1,18,720.00
7	Brown Window Covers – II & III year – 26.3x18.3 cms – Window size 12x5 cms. 100 GSM	4,00,000	484.00	1,93,600.00
8	Brown Covers – PG – 33x23.5 cms – 100 GSM	1,000	750.00	750.00
9	Brown Window Covers – PG – 32.7x23.1 cms Window size 12.5 x 5.5 cms – 80 GSM	1,000	824.00	824.00
10	Brown Window Covers – UG-MC-27.5x 23 cms- 80 GSM	1,000	824.00	824.00
11	Yellow Inner Laminated Covers – (Confid) 27.5cmx12.5cms. 100 GSM	1,000	1,114.00	1,114.00
12	Pista Green clothlined covers – (Confid.) 30x25 cms. 100 GSM (New mul mul cloth)	1,000	3,114.00	3,114.00
13	Brown Cloth Lined covers – PG 34.5 x 27.5 cms 100 GSM (New mul mul Cloth)	1,000	3,940.00	3,940.00
Total Amount :				3,51,280.00

Item No.2.4 : Dr. BRAOU – Material Production Branch – Purchase of General & Computer Stationery items for the year 2010 – 2011 – Reg.

Resolution: Resolved to approve the proposal and accord administrative and financial sanction for Rs.20.00 lakhs towards purchase of various General Stationery items worth Rs.10.00 lakhs and Computer Stationery items worth Rs.10.00 lakhs as per requirement from time to time as per the L1 rates quoted and at Rs.125/- per ream for A4 size Xerox paper from M/s. Shri Sai Ram Enterprises as shown in the Annexure from the following 4 (four) firms for the year 2010-11 as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

- (1) M/s. Shri Sai Ram Enterprises, Hyderabad
- (2) M/s. Anand Infozone, Secunderabad
- (3) M/s. Diamond Traders, Hyderabad
- (4) M/s. Revathi Paper Products, Hyderabad.

Item No.2.5 : Dr. BRAOU – Material Production Branch – Comprehensive Annual Maintenance Contract (CAMC) for T-6218 Line Matrix Printers – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor for entrusting the Comprehensive Annual Maintenance Contract (CAMC) of 2 (two) Lipi T-6218 Line Matrix Printers for a period of one year only i.e., from 01-06-2010 to 31-05-2011 to M/s. Lipi Data Systems Ltd., Secunderabad at a total amount of Rs.1,70,965/- (Rupees one lakh seventy thousand nine hundred and sixty five only) inclusive of service tax @ 10.3% payable in four quarterly instalments as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.6 : Dr. BRAOU – Material Production Branch – Purchase of Pre-printed Examination Material – Reg.

Resolution: Resolved to approve the proposal for financial sanction of Rs.78.00 lakhs for purchase of pre-printed examination material in two spells i.e., Spell-II, 2010 and Spell-I, 2011 as shown below, to ratify the action taken by the Vice-Chancellor for issue of Tender Notification pending sanction and to permit Vice-chancellor to accept tenders at L1 rates subject to ratification by Finance Committee / Executive Council meeting as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Sl. No.	Name of the Material	For Spell-II 2010	For Spell-I 2011	Total Requirement
1	UG Registration Forms	1,90,000	2,60,000	4,50,000
2	PG Registration Forms	20,000	30,000	50,000
3	Examination Registration Lists (ERL)	40,000	60,000	1,00,000
4	Main Answer Scripts	6,00,000	9,00,000	15,00,000
5	Additional Answer Scripts	2,00,000	4,00,000	6,00,000
6	D-Forms	50,000	1,00,000	1,50,000
7	Hall Tickets	50,000	1,00,000	1,50,000
8	Control Bundle Sheets	25,000 Sheets	50,000 Sheets	75,000 Sheets
9	Adhesive Stickers	25,000 Sheets	50,000 Sheets	75,000 Sheets

Item No.2.7 : Dr. BRAOU – Engineering Branch – Providing 1000 LPH Capacity Drinking Water Plant with Reverse Osmosis Mechanism at the University Campus – Tenders for consideration

Resolution: Resolved to approve the proposal acceptance of the lowest tender of M/s. Sai Ram Enterprises, Hyderabad for an amount of Rs.3,57,000/-

(Rupees three lakh fifty seven thousand only) at 38.44% less than the estimated contract value of Rs.5,80,000 towards the work of providing 1000 LPH capacity Drinking Water Plant at the University Campus as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.8 : Dr. BRAOU – Dr. BRAOU – DO Cell - Enhancement of honorarium to external experts for evaluation of papers / thesis for presentation / publication – Reg.

Resolution: Resolved to approve the proposal to enhance honorarium payable to external experts nominated for evaluation of papers for presentation at International Conferences with DEC financial assistance under Travel Grant from Rs.200/- to Rs.500/- (Rupees two hundred to Rupees five hundred only) and to enhance honorarium payable to external experts nominated for evaluation of research thesis for publication with DEC financial assistance under Publication Grant from Rs.200/- to Rs.1000/- (Rupees two hundred to Rupees one thousand only) as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.9 : Dr. BRAOU – Dr. BRAOU – DO Cell – Appointment of an Adviser for the Computer Center of the University – Ratification of orders of the Vice-chancellor by Finance Committee / Executive Council – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor for having appointed Prof. P. Subba Reddy, Retired Professor of Computer Science, Osmania University, as Advisor with an honorarium of Rs.30,000/- per month initially for a period of six months only by meeting the expenditure from the DEC Development Grant under the Head of Account “Technology Support” as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.10 : Dr. BRAOU – Computer Center – Transfer of funds for procurement of Computers and its allied equipment, Procurement of Fire Prevention & Detection equipment and Internet connectivity to 23 RCCs – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor in paying Rs.99.00 lakhs i.e., 90% of the estimated amount of Rs.110.00 lakhs for

procurement of computers and its allied equipment to APTS as per the G.O.Ms. No. 43 and 45 of Finance & Planning Department (Plg. IT & C) Govt. of A.P, dated 15-06-1998 & 09-07-1990 respectively (including service charges which is 2.5% as per G.O.Ms. No. 21 I.T and communications Department, dated 08-07-2004) and to pay the remaining amount after completion of the procurement process to APTS based on actuals limited to Rs.11.00 lakhs.

Further, Resolved to ratify the additional expenditure of Rs.1,10,939/- (Rs.5,60,939 – Rs.4,50,000) incurred towards procurement of Fire Detection & Prevention Equipment and to meet the additional expenditure from the DEC Grants.

Further, Resolved to ratify the additional expenditure of Rs.3,07,395/- (Rs.6,06,395 – Rs.2,99,000) incurred towards providing Internet Connectivity to 23 RCCs and to meet the additional expenditure from the DEC Grants as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.11 : Dr. BRAOU – Administration – Extension of RPS, 2010 to the Employees of the University – Adoption of G.O Ms. 129 Finance (TA) Department, dated 14-04-2010 & G.O Ms. No. 154 Finance (FRI) Department, dated 04-05-2010 – Reg.

Resolution: Resolved to approve the proposal for adoption of the G.O.Ms. No.129 Finance (TA) Department, dated 14-04-2010 & G.O.Ms. No.154 Finance (FRI) Department, dated 04-05-2010 about revision of rates of travelling and daily allowance on tour as per RPS 2010 and about encashment of leave on half-pay at the time of retirement or death for the benefit of the University employees and also to ratify the action of the Vice-Chancellor in having implemented these orders in anticipation of the approval of the Executive Council as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No. 2.12 : Dr. BRAOU – Administration – Appointment of Data Entry Operators in Regional Co-ordination Centres (RCCs) – Reg.

Resolution: Resolved to approve the proposal to accord sanction for appointment of DEO's at the following 12 RCCs initially and 11 RCCs later duly

observing the procedure prescribed by Government on such outsourcing with a monthly remuneration of Rs.5,500/- (Rupees five thousand five hundred only) as per G.O Rt. No.2501 Finance (SMPC) Dept., dated 13-07-2006 by observing the selection procedure and by meeting the expenditure from the head of account 12 Study Centres 205 part-time staff as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

1. Adilabad	2. Elur
3. Karimnagar	4. Khammam
5. Kurnool	6. Mahabubnagar
7. Nizamabad	8. Siddipet
9. Visakhapatnam	10. Vizianagaram
11. Begumpet RCC, Hyderabad	12. Khairatabad RCC, Hyderabad.

Item No.2.13 : Dr. BRAOU – Engineering Branch – Construction of Vice-Chancellor’s Lodge at University Campus, Jubilee Hills, Hyderabad – Revised estimate for consideration.

Resolution: Resolved to approve the proposal for according approval for the revised estimate amounting to Rs.1,13,12,832/- for the work of Construction of Vice-chancellor’s Lodge at University Campus, Jubilee Hills, Hyderabad as against the original Administrative sanction amount of Rs.95.44 lakhs, in view of reasons mentioned in the agenda note and as recommended by the Works Committee as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.14 : Dr. BRAOU – Engineering Branch – Providing External and Internal painting to the Academic building – Tenders for consideration – Reg.

Resolution : Resolved to approve the proposal for acceptance of the lowest tenderer of Sri Nageswara Rao, Hyderabad for a tender Contract value of Rs. 8,45,065/- @ (-) 34.99% less than the sanctioned estimate value of Rs.12,99,900 for the

work of providing external and internal painting to the academic building at the University Campus, as proposed by the Works Committee and recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.15 : Dr. BRAOU – Engineering Branch – Extension and Renovation works of Canteen building – Tenders for consideration – Reg.

Resolution : Resolved to approve the proposal for acceptance of the lowest tender of Sri V. Karunakar Rao, Hyderabad for a tender contract value of Rs.6,27,080/- @ (-) 13.50% less than the sanctioned estimate value of Rs.7,24,948/- based on SSR 2008-09 of R&B, Head Quarters Circle, Hyderabad for the work of Extension and Renovation of Canteen building at the University Campus as proposed by the Works Committee and recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.16 : Dr. BRAOU – Engineering Branch – Development of Two Class Rooms in Academic Building for provision of Personal Contact Programmes (PCP) meeting from DEC grants during the year 2010-11 – Detailed estimates for Rs.27.70 lakhs for consideration – Reg.

Resolution : Resolved to approve the proposal for according administrative approval for the proposals amounting to Rs.27.70 lakhs for development of Two Class Rooms in Academic Building for provision of Personal Contact Programmes (PCP) meeting from DEC grants during the financial year 2010-11 by calling Open Tenders as proposed by the Works Committee and recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.17 : Dr. BRAOU – Engineering Branch – Providing Security arrangements at the University Campus – Extension of Services of M/s. Sri Renuka Shakti Security Services, Hyderabad – for consideration – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor in extending the Security services of the Agency, M/s. Sri Renuka Shakti Security Services, Hyderabad for providing security arrangements at the University campus by

engaging 3 security supervisors and 25 security guards at Rs.5,246 and Rs.4,160/- per month each respectively for an amount of Rs.1,19,738/- per month for a further period of one year with effect from 1st August, 2010 as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.18 : Dr. BRAOU – Academic Branch – Distance Education Council (DEC) funds – Vocational Education Programmes in collaboration with M/s. CAP Workforce Development Initiative, Hyderabad and M/s. IGNIS Careers, Hyderabad – Reg.

Resolution: Resolved to approve the proposal to advise the Vice-Chancellor to place the matter before the next Finance Committee / Executive Council again with details of placements secured by the candidates under went training through these two organizations as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.2.19 : Dr. BRAOU – Administration Branch – Extension of PRC, 2010 to the Daily Wage (Time Scale) employees – Reg.

Resolution: Resolved to approve the proposal for extension of minimum basic pay and DA in the RPS, 2010 with effect from the date of implementation of RPS, 2010 i.e., 01.02.2010 to the daily wage (Time Scale) employees working in various cadres as detailed below:

Sl. No.	Cadre	Total No. of Employees	Minimum Existing Basic Pay in RPS, 2005 (Rs.)	Minimum Basic Pay I RPS, 2010 (Rs.)
1	Works Inspector	01	7,200.00	12,550.00
2	JACT/ DEO & its equivalent Cadres	60 (49 + 11)	4,825.00	8,440.00
3	Driver	01	4,595.00	7,940.00
4	O.S & its equivalent Cadres	51	3,850.00	6,700.00

Further, resolved to approve the proposal to advise the Vice-chancellor to implement the instructions contained in letter No. 230/UE.1/A1/ 2010-3, dated 30-08-2010 of the Principal Secretary to Government, Higher Education Department, addressed to the Registrars of all Universities regarding payment of HRA, CCA and other benefits to these employees as recommended by the 135th Finance Committee Meeting dated 14-09-2010.

Item No.3. Dr.BRAOU- Estt. – Appointment of Vice-Chancellor – Nominee of Executive Council – Reg.

Resolution: Resolved to recommend the name of **Prof. Rajan M. Welukar** as nominee of the Executive Council on the Search Committee to be constituted by the Government of Andhra Pradesh for appointment of the Vice-Chancellor to Dr.B.R. Ambedkar Open University.

Item No.4. Dr.BRAOU – SSB – Re-admission for old batch belonging to 1998-99 and earlier batches – Consideration – Reg.

Resolution: Resolved to authorize the Vice-Chancellor to constitute a Committee for scrutiny of the applications of such candidates who have applied for re-admission preferably to the candidates who have left over period of six years of re-admission and for others based on the genuineness of the case, subject to the availability of full student data and enrolling for re-admission. (this is a last and final opportunity and such kind of candidates may be allowed to

attend the I & II Spell of examinations in a RCC in Hyderabad to avoid any kind of manipulations in this regard.)

Item No.5. Dr.BRAOU – Estt. – Approval of the Selection Committee Recommendations for appointment of Assistant Professor of Economics – Reg.

Resolution: Resolved to approve the recommendations of the Selection Committee for appointment of **Dr. K. Krishan Reddy** as Assistant Professor of Economics in the pay scale of Rs.15600-39100+6000 AGP.

Item No.6. Dr.BRAOU- Dr.BRAOU – Estt. - Uniformity in designation for various teaching positions in Dr.BRAOU (Universities) as recommended by UGC Sixth Pay Review Commission – Reg.

Resolution: Resolved to authorize the Vice-Chancellor to constitute a Two Member Committee consisting of one former Registrar of a University and a Retired Judge for further study of the issue in detail keeping in view of the legal complications and place the report along with its recommendations before the next Executive Council for change of nomenclature of teachers working in Student Services i.e., Asst. Directors / Deputy Directors / Joint Directors.

During the Meeting of the Executive Council, the Report submitted by the Two Men Committee relating to establishment of Faculty of Audio Visual Aids Mass Media and change of nomenclature of Producer / Deputy Director as Assistant Professor / Associate Professor respectively came up for discussion. The Members of the Executive Council has resolved to place the report of the Committee before the next Executive Council for further examination.

Further, resolved the University may approach the Executive Council Members for nomination of the proposed Committee.

Table Agenda:

Item No.7 Dr.BRAOU – Estt. – Prof. O.R. Reddy, Vice-Chancellor – Permission to surrender 90 days Earned Leave – Reg.

Resolution: Resolved to circulate this item among the Executive Council Members duly furnishing the relevant rule position and precedents in this regard.

Item No.8. Dr.BRAOU – Estt. – Confirm seniority of Non-teaching employees of the University – Implementation of the recommendations of the Committee – Amendment to Service Rules – Reg.

Resolution: Resolved to refer the matter to the Government of Andhra Pradesh by furnishing the full details.

The meeting is ended with thanks to the chair.

MINUTES OF THE 153rd MEETING OF THE EXECUTIVE COUNCIL HELD ON 29-10-2010 AT 12.30 P.M. IN THE EXECUTIVE COUNCIL HALL, Dr.B.R. AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

1. **Prof. O.R. Reddy** : **Chairman**
Vice-Chancellor
2. **Sri C.R. Biswal, IAS** : **Member**
Principal Secretary to Govt.,
Higher Education Department,
A.P. Secretariat, Hyderabad.
3. **Sri S.E. Sekhar Babu, IAS** : **Member**
Secretary to Finance
Finance Department
A.P. Secretariat, Hyderabad.
4. **Sri Adhar Sinha, IAS** : **Member**
Commissioner of Collegiate Education,
Govt. of A.P., Hyderabad.
5. **Dr. C. Venkataiah** : **Secretary to the Executive Council**
Registrar

The Vice-Chancellor thanked all the Hon'ble Members of the Executive Council. The Members of the Executive Council placed on record its appreciation for the services rendered by Prof. O.R. REDDY as Vice-Chancellor of Dr.B.R. Ambedkar Open University from 12-11-2007 to 07-11-2010 and take a note of the substantial measures taken to mobilize the financial resources and various efforts initiated to improve the systems of the University.

Item No.1 (a) : Executive Council – Confirmation of Minutes of 152nd Meeting of the Executive Council held on 14-09-2010 respectively.

Resolution : Confirmed.
(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **136th Finance Committee Items:**

Item No.2.1 : Dr. BRAOU – Administration Branch – G.O.Ms. No. 108 Finance (TA) Department dated 07-04-2010 – Enhancement of Special Pays and Allowances – Adoption of G.O. – Reg.

Resolution: Resolved to approve the proposal for adoption of the G. O. Ms. No. 108, Finance (TA) Department dated 07-04-2010 for the benefit of physically handicapped employees of the University w.e.f 01-04-2010 as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

ItemNo.2.2: Dr. BRAOU–Administration Branch–G.O.Ms.No.152Finance (FR.I) Department dated 04-05-2010 Enhancement of Maternity Leave to Married Women Government Servants from 120 days to 180 days – Adoption of G.O – Reg.

Resolution: Resolved to approve the proposal for adoption of the G.O.Ms. No. 152, Finance (FR.I) Department dated 04-05-2010 for Enhancement of Maternity Leave to Married Women Government Servants from 120 days to 180 days for the benefit of Married Women Employees of the University as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.3 : Dr. BRAOU – Development Cell – Participation of Prof. V. Venkaiah Director (Academic) Professor of business Management in the 26th Annual Conference on Distance Teaching and Learning, Wisconsin, USA, organized by the University of Wisconsin, Madison, USA, from 04-08-2010 to 06-08-2010 – Ratification of orders by Finance Committee / Executive Council Meeting – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor (i) in having permitted Prof. V. Venkaiah, Director (Academic) and Professor of Business Management for attending the 26th Annual Conference on Distance Teaching and Learning, Wisconsin, USA, organized by the University of Wisconsin, Madison, USA, from 04-08-2010 to 06-08-2010 treating the period from 03-08-2010 to 07-08-2010 as ON DUTY and the period from 29-07-2010 to 02-08-2010, 08-08-2010 & 09-08-2010 as ON DUTY Leave without additional Financial Commitment for presentation of a paper on “Quality Assurance a Multi Media Learning Materials – A case Study” (ii) in having allowed the financial assistance in relaxation of the limit of three years (the short fall being 2 months) and (iii) in sanctioning an advance of Rs. 96,350/- being 90% of the estimated expenditure by meeting 50% of the sanctioned amount from the travel grant under unassigned grant scheme of Distance Education Council and the balance 50% from the University matching grant provided for in the budget estimates of the University as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2. 4: Dr. BRAOU – Development Cell – Sanction of Development Grant by DEC for the year 2010-11 – Submission of undertaking – Reg.

Resolution : Resolved to approve the proposal the undertaking to be given to the Distance Education Council in Annexure – IV of the sanction order for Rs.4.00 (Rupees four Crores) towards Development Grant for the year 2010-11 as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.5 : Dr. BRAOU – Material Production Branch – Purchase of Pre-printed Examination Material – Reg.

Resolution : Resolved to approve the proposal for purchase of Pre-printed Examination Material i.e., 15,00,000 Nos. Main Answer Sheets from M/s. Hitech Print Systems, Hyderabad @ Rs.3.64 per booklet inclusive of all taxes at a total cost of Rs.54,60,000/- and all the other items detailed below at the rates mentioned against each at a total cost of Rs. 7,06,700/- from M/s. Unique Graphics, Hyderabad for the year 2010-11 as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Sl. No.	Item No. of Comparative Statement	Description of the item	Quantity	Rate Rs. Ps.	Total amount Rs. Ps.	L1 / L2 Rate
1	1	ICR/OMR– UG Examination Registration Forms – 9”x17”	2,60,000	0.72	1,87,200.00	L1
2	2	ICR/OMR-PG Examination Registration Forms – 9”x17	50,000	0.76	38,000.00	L1
3	3	Examination Registration Lists – 15”x 12” x 3 part	50,000	1.50	75,000.00	L2
4	5	ICR/OMR “D” Forms 10”x12”x2 part	1,50,000	1.20	1,80,000.00	L2
5	6	Hall Ticket Sheet (each sheet of 6 Nos A3 size 297 x 420 mm)	75,000	0.73	54,750.00	L2
6	7	ICR/OMR Control Bundle Sheet – A4 size 210x297mm	75,000	0.54	40,500.00	L2
7	8	Self Adhesive Sticker Forms 9”x12”x1	75,000	1.75	1,31,250.00	L1
Total					7,06,700.00	

Item No.2.6 : Dr. BRAOU – Material Production Branch – Printing of course material for (English Medium) B. Ed (Special Education) for the academic year 2010-11 – Reg.

Resolution : Resolved to approve the proposal for sanction Rs.6,28,846/- (Rupees six lakhs twenty eight thousand eight hundred forty six only) as per statement appended towards printing of course material (English Medium) for B.Ed (Special Education) by entrusting the work to approved printers at L1 rates of the tenders accepted in EC Resolution No. 2.14 dated 26-05-2010 or University rates whichever is less as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.7 : Dr. BRAOU – Material Production Branch –Renewal of Microsoft Campus Agreement – Reg.

Resolution : Resolved to approve the proposal for Rs.3,77,540.05 (Rupees three lakhs seventy seven thousand five hundred and forty and paise five only) inclusive of service tax 10.3% and VAT 4% towards renewal of the Campus agreement in respect of Operating System and MS Office with Microsoft Corporation (India) Pvt. Ltd., through M/s K.T Technologies, Secunderabad for a period of one year from the date of Purchase Order or date of agreement by making advance payment as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.8 : Dr. BRAOU – Finance Branch - Pension Fund – University Employees – Reg.

Resolution : Resolved to approve the proposal for peruse the status note on Pension Fund of the University and to resolve not to divert this fund and the interest earned thereon for any other purpose except the payment of pensions, Gratuity and the commutation amounts of the Pensioners etc., as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.9: Dr. BRAOU – Academic Branch – Department of Education – B.Ed Programme – Enhancement of Methodologies as Six (6) instead of two (2) – Reg.

Resolution : Resolved to approve the proposal for accord post facto permission to increase the methodologies practical papers from two (2) to six (6) with an additional estimated financial commitment of Rs.64,000/- (4 additional methodologies at Rs.16,000/- each) subject to limiting the actual expenditure to the sessions required based on actual student strength as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.10 : Dr. BRAOU – Academic Branch – Introduction of new academic programmes in Indian Health Science – Ayurvedic Medicine in collaboration with Institute of Scientific Research on Vedas (I-SERVE) – Reg.

Resolution: Resolved to approve the proposal of offering new (06) six academic programmes in Indian Health Sciences / Ayurvedic Medicine in collaboration with the Institute of Scientific Research on Vedas (I-SERVE), duly entering into Memorandum of Understanding, with the Institute of Scientific Research on Vedas (I- SERVE) initially for a period of (03) three years to jointly offer six programmes, as per Annexure – I and Annexure – II (Enclosed).

Further, resolved to advise the University to verify whether prior permission has to be obtained from Government or any other Regulatory Authority and to obtain such permission before launching the programmes as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.11: Dr. BRAOU – Academic Branch – Proposal to Launch Certificate Programme in NGO Management – Reg.

Resolution : Resolved to approve the proposal for accord post facto permission to launch the Certificate Programme in NGO Management during the academic year 2010-11 and to accord financial sanction of Rs.6,90,280 (Rupees six lakhs ninety thousand two hundred and eighty only) to meet the cost of course material development and other activities as detailed below as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Estimated income per annum (Excluding Examination Fees)

Two batches in a year – $23 \times 50 \times 1000 \times 2 = 23,00,000$

Add : Financial assistance from UNDP = 2,70,000

25,70,000

Estimated expenditure per annum (Excluding cost of conducting Examination)

(Amount in Rs.)

1. Course Material Development – 34 Units @ 2,000 = 68,000
2. DTP & CRC Copy = 40,000
3. Training the Co-ordinators and Counsellors = 1,30,000
4. Contact-cum-counselling classes (23x2x3x12x170) = 2,81,520
5. Printing of course material (2000 copies of each
of three courses and 2000 copies of prospectus) = 1,20,760
6. Miscellaneous like Conveyance, Stationery etc., = 50,000

Total : **6,90,280**

Excess of revenue over expenditure **Rs. 18,79,720**

Item No.2.12 : Dr. BRAOU – Student Service Branch – Payment of Remuneration to the Non-teaching Staff and Part-time Co-ordinators for I year Admission work at Dr. BRAOU study centres – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in payment of the additional remuneration of Rs.1,08,127 for I year admission work for the year 2007-08, Rs.1,12,576 of the year 2008-09 and Rs.1,39,593/- for the year 2009-10 and to consider to authorize the Vice-chancellor for payment of remuneration to the Clerk and the Part-time Co-ordinator of Dr. BRAOU study centre every year, in future for I year admission work at the rates mentioned in the agenda note as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.13 : Dr. BRAOU – Administration Branch – Prof. O. R. Reddy, Vice-chancellor – Permission to surrender of 90 days Earned Leave – Reg.

Resolution : Resolved to approve the proposal to advise the University to pay the claim, and also any arrears due to be paid to the Vice-chancellor as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.14: Dr. BRAOU – Academic Branch – Department of Education – Conversion of Diploma in Early Childhood Care and Education Course Material into Certificate Programme in Early Childhood Care and Education - Reg.

Resolution: Resolved to approve and ratify the action taken by the Vice-chancellor to change wherever necessary, prepared course material in Diploma in Early Childhood Education to suit to the Certificate Programme in Early Childhood Care and Education (English Medium with 10 + 2 /Intermediate passed candidates) certificate programme in Pre-school Education (Telugu Medium with 10th SSC passed candidates) and to accord financial sanction for an amount of Rs.3,44,300 for preparation of course material (by conversion) to the two certificate programmes as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No. 2.15 : Dr. BRAOU – Administration Branch – Extension of RPS 2010 to the employees appointed in terms of G.O.Ms. No. 212, dated 22-04-1994 and others – Reg.

Resolution : Resolved to approve the proposal and permit the Vice-chancellor to write to the Government for re-consideration of their earlier orders dated 22-11-2008 regarding the appointment of (26) twenty six employees duly explaining the special circumstances leading to the pay fixation of these employees in RPS 2010 as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

Item No.2.16 : Dr. BRAOU – Material Production Branch – Up-gradation of Internet Bandwidth from 2 Mbps – Reg.

Resolution : Resolved to approve the proposal for payment of Rs.4,85,430/- (Rupees four lakhs eighty five thousand four hundred and thirty only) inclusive of Service Tax @ 10.30% as an advance towards upgradation of Internet Bandwidth from 2 Mbps (1 : 1) to 4 Mbps (1 : 1) to M/s. Railtel

Corporation of India Limited, a Government of India (Ministry of Railways) undertaking, Secunderabad for a period of one year from the date of activation of Internet Bandwidth by meeting the expenditure from the DEC Grants for the year 2010-11 as recommended by the 136th Finance Committee Meeting dated 29-10-2010.

- Item No.3 : Dr.BRAOU – Admn. – Adoption of G.O.Ms.No.183, Higher Education (EC-2) Department, dated 17-09-2010 – Reg.
- Resolution : Resolved to approve the proposal for adoption of the G.O.Ms.No.183 Higher Education (EC-2) Department, dated 17-09-2010 extending the concession to the Hearing Impaired, Orthopedially Handicapped and Visually Challenged students studying M.B.A. /B.A./B.Com./B.Sc. courses of the University.
- Item No.4. Dr Dr.BRAOU – Estt. – Change of nomenclature of the Deputy Directors / Producers and the Establishment of Faculty of Audio Visual Aids and Mass Media - Submission of Report on the proposal – Reg.
- Resolution: Resolved to place the matter in the next Executive Council by substantiating the proposals for change of nomenclature of Deputy Directors / Producers as per the guidelines of the UGC.
- Item No.5. Dr.BRAOU – Estt. – Suspension of Assistant Director (SS) & Junior Assistant-cum-Typist of Regional Co-ordination Centre, Karimnagar – Recommendations of the Committee – Submission of the Enquiry Report – Reg.
- Resolution: Resolved to place the matter in the next Executive Council with full details (in respect of charges framed, findings of the Enquiry Committee) along with specific remarks of the Registrar & Vice-Chancellor.
- Item No.6 : Dr.BRAOU – Estt. – Deputation of Sri Ch.L.N. Prasad, Statistical Assistant, Dr.BRAOU to National Investigation Agency, Government of India, Ministry of Home Affairs, Cyberabad to work as Programmer – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor in permitting **Sri Ch.L.N. Prasad**, Statistical Assistant to work as **Programmer** in National Investigation Agency, Government of India, Ministry of Home Affairs, Cyberabad on deputation for a period of three years from the date of his relief in the University (i.e., 20-09-2010 F.N.) on usual terms and conditions of Foreign Service Rules of the University.

Item No.7: Dr.BRAOU – Estt. – Extension of term of the Registrar & Officer Incharge, Material Production – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor in extending the term of Registrar and Officer In-charge, Material Production of the University until further orders.

Item No.8. Dr.BRAOU – Admn. – Award of two Gold Medals – Consideration- Reg.

Resolution: Resolved to approve the proposal of Prof. V. S. Prasad, former Vice-Chancellor, Dr.B.R.Ambedkar Open University for institution of Gold Medal in the name of **“Vasireddy Bangaramma VenkataistaiahMemorial Gold Medal”** and Smt. Yashoda Murali Krishna, Production Assistant, AVPRC, Dr.BRAOU for institution of Gold Medal in the name of **“Sri Sadguru Sainath Maharaj Gold Medal”** from 19th Convocation of the University.

Item No.9: Dr.BRAOU – Estt. – Dr. V.Rama Devi, Assistant Professor of Library and Information Science – Voluntary Retirement – Consideration – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor in accepting the **Voluntary Retirement of Dr. V. Rama Devi**, Assistant Professor of Library and Information Science and relieving her from the duties in the University Service on the afternoon of **28th October, 2010** as per **the Rule No.43 (1) of 1980 Pension Rules.**

Item No.10: Dr.BRAOU – Estt. – Selection Committee Recommendations for appointment of Assistant Registrar by promotion – Consideration - Reg.

Resolution: Revolved to approve the proposal of the Selection Committee for appointment by promotion for (01) one post of Assistant Registrar by seniority (under

general Category) and (01) one post of Assistant Registrar (under SC Category) in the regular vacancies as per the University Service Rules.

Item No.11: Dr.BRAOU – Estt. – Conduct of interviews for promotion to the Teachers under Career Advancement Scheme CAS) – Recommendations of the Selection Committee – Reg.

Resolution : Resolved to place the matter in the next Executive Council Meeting with full details in regard to UGC guidelines followed alongwith the eligibility criteria adopted as per G.O.Ms.No.14 by the University duly furnishing the case wise details and the Evaluation Reports, API Score alongwith Selection Committee Recommendations. .

Item No.12: Dr.BRAOU – Estt. – Administrative approval to Organize Public Administration Conference in the Dr.B.R. Ambedkar Open University – Consideration - Reg.

Resolution : Revolved to approve the proposal for hosting the Public Administration Conference in Dr.B.R. Ambedkar University as requested by the President, Indian Public Administration Association and to organize the Public Administration Conference in Dr.B.R. Ambedkar Open University duly nominating a Senior Faculty Member belonging to Public Administration as Local Secretary.

Item No.13: Dr.BRAOU – Admn.- Continuation of the services of Sri M. Ratna Reddy, Advocate as Standing Counsel of the University – Reg.

Resolution: Resolved to regularize the period of continuation of the present Standing Counsel till date.

Further, discussed the matter in detail and directed the University to submit a detailed report in regard to Number of Cases dealt by Sri M. Ratna Reddy, present Standing Counsel and number of cases won, lost and pending. Further, resolved to follow the instructions of the Government hereafter.

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MINUTES OF THE **154th MEETING** OF THE EXECUTIVE COUNCIL HELD ON 24-03-2011 AT 4.00 P.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO GOVERNMENT HIGHER EDUCATION DEPARTMENT, A.P. SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

1.	Prof. A. Bhoomaiah Vice-Chancellor I/c	:	Chairman
2.	Sri C.R. Biswal, IAS Principal Secretary to Govt., Higher Education Department., A.P. Secretariat, Hyderabad.	:	Member
3.	Sri Adhar Sinha, IAS Commissioner of Collegiate Education, Govt. of A.P., Hyderabad.	:	Member
4.	Dr. C. Venkataiah Registrar	:	Secretary to the Executive Council

Item No.1 (a) :Executive Council – Confirmation of Minutes of 153rd Meeting of the Executive Council held on 29-10-2010.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution: Reviewed.

Item No.2 : 137th Finance Committee Items:

Item No. 2.1: Dr. BRAOU – Administration Branch – Institution of Gold Medal – Reg.

Resolution: Resolved to approve the proposal for institution of Gold Medal in the name of “Sri Y. Sankara Rao and Smt. Y. Sujatha Devi Gold Medal” from the ensuing 19th Annual Convocation of the University offered by Prof. Y. S. Kiranmayi, Professor of Business Management, Dr. B. R. Ambedkar Open University, Hyderabad as recommended by the 137th Finance Committee Meeting dated 24-03-2011.

Sl. No	Name of the Donor	Name of the Gold Medal	Conditions
	Prof. Y.S.Kiranmayi, Professor of Business Management	“Sri Y. Sankara Rao and Smt. Y. Sujatha Devi Gold Medal”	The Gold Medal shall be awarded to the Women Student who secures highest aggregate marks by passing all the subjects in one attempt in the MBA (Master of Business Administration) Programme within the minimum period prescribed by the University for the completion of the Programme.

Item No. 2.2: Dr. BRAOU – Administration Branch – Enhancement of Obsequies grant from Rs. 5000/- to Rs. 10,000/- on par with Government Employees – Adoption of G.O – Reg.

Resolution : Resolved to approve the proposal for adoption of G.O. Ms. No. 192 General Administration (Ser. Wel.I) Department dated 23rd April, 2010 for enhancement of obsequies charges from Rs.5000/- to Rs.10,000/- to the deceased University Employees as a welfare measure.

Further, resolved to ratify the action taken by the Vice-chancellor in sanctioning the revised rate of Rs.10,000/- (Rupees ten thousand only) for the two (2) deceased employees of the University as per G.O. as recommended by the 137th Finance Committee Meeting dated 24-03-2011.

Item No. 2.3 : Dr. BRAOU – **Administration Branch** – Enhancement of Daily Wage rate to Smt. S. Uma Devi, Office Sub-ordinate, Academic Branch – Reg.

Resolution : Resolved to approve the proposal to follow the rates of remuneration being paid to such kind of Daily Wage Employee working in the Ranga Reddy District Collectorate as recommended by the 137th Finance Committee Meeting dated 24-03-2011.

Item No. 2.4: Dr. BRAOU – **Administration Branch** – Extension of term Senior Consultant of (CIQA) in Dr. BRAOU – Appointment of Members – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in extending the term of Senior Consultant of CIQA up to June 2011.

Further, resolved to place the matter in the next Finance Committee / Executive Council duly furnishing the guidelines of DEC for appoint of the staff to CIQA as recommended by the 137th Finance Committee Meeting dated 24-03-2011.

Item No. 2.5: Dr. BRAOU – **Finance Branch** – Revised Estimates for the year 2010-11 and Budget Estimates for the year 2011-12 – Reg.

Resolution : Resolved to approve the Revised Estimates for the financial year 2010-11 and Budget Estimates for the financial year 2011-12 of the University as recommended by the 137th Finance Committee Meeting dated 24-03-2011.

Item No. 2.6: Dr. BRAOU – **Finance Branch** – Annual Accounts for the year 2009-10 – Reg.

Resolution : Resolved to approve the Annual Accounts for the financial year 2009-10 of the University as recommended by the 137th Finance Committee Meeting dated 24-03-2011.

Item No. 2.7: Dr. BRAOU – **Administration Branch** – Renewal of Mediclaim Policy with M/s National Insurance Company Limited for the Calendar Year 2011 – Payment of Additional Premium - Information – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor in releasing the payment of Rs.39,06,592/- in renewing the 465 individual Mediclaim Policies for the Calendar Year 2011 with M/s. National Insurance Company Limited, duly recovering the differential amount of Rs.8,37,592/- paid to the Insurance Company in two equal monthly installments from the employees salary of January and February, 2011 as recommended by the 137th Finance Committee Meeting dated 24-03-2011.

Item No. 2.8: Dr. BRAOU–**Material Production Branch**– Purchase of white paper (Reel/Sheet) and Title Card for printing of course material and other Job Works for the academic year 2011-12 - Reg.

Resolution : Resolved to approve the proposal for purchase of 755 MTs of White Paper (Reel/ Sheet) @ 38,900/- (Rupees thirty eight thousand nine hundred only) per MT F.O.R University premises at a total cost of Rs.2,93,69,500/- (Rupees two crores ninety three lakhs sixty nine thousand five hundred only) from M/s. Hindustan Paper Corporation Limited, (A Government of India Enterprise) Secunderabad for printing of course material for various programmes offered by the University and other Job works for the academic year 2011-2012 as per the recommendations of the Purchase Committee by meeting the expenditure from the Head of Account 631 Cost of Paper during the financial year 2011-2012.

Further, resolved to accord administrative and financial sanction to purchase 13.00 MTs of 140 GSM Title Card at an estimated expenditure of Rs.5.50 lakhs (Rupees five lakhs fifty thousand only) duly following the University purchase procedure by meeting the expenditure from the Head of Account 631 Cost of paper during the financial year 2011-2012 as recommended by the 137th Finance Committee Meeting dated 24-03-2011.

Item No.3: Dr.BRAOU – **Estt.,** - Career Advancement Scheme (CAS) – Recommendations of the Selection Committee for effecting promotions to Teachers of the University – Reg.

Resolution: Resolved to place the matter before the next Executive Council Meeting.

Item No.4: Dr.BRAOU – **Estt.**, - Prof. E. Chandraiah - Career Advancement Scheme – Shifting of date and year of eligibility – Reg.

Resolution: Resolved to place the matter before the next Executive Council Meeting.

Item No.5: Dr.BRAOU – **Estt.** - Placing the Enquiry Reports on the tampering of original marks by certain computer consultants & conduct of a special examination to four students – Reg.

Resolution : 1. Resolved to place the matter in the next E.C. Meeting duly mentioning the specific plan of action, strategy to ensure fool- proof mechanism in the Examinations Branch based on the Expert Member Report and to install C.C. T.Vs in the Branch taking in view of the guidelines of the Expert Member.

2. Also resolved to place the explanations given by the concerned persons for taking further necessary action in this matter duly addressing a letter to the Government.

3. Further, resolved to pursue the matter with the Police Station regarding Status of the case and submit interim report to the Government duly furnishing the guidelines suggested by the Expert Committee Member and action initiated by the University against the concerned.

Item No.6 : Dr.BRAOU – **Admn.**– Submission of detailed report on Sri M.Ratna Reddy, Advocate as Standing Counsel of the University as desired by the Members of the Executive Council – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in utilizing the services of Sri M. Ratna Reddy, Advocate in place of Sri Saka Mohan Rao, Advocate.

Further, resolved to address a letter to the Government for reconsidering the proposal of the University for continuation of services of Sri M. Ratna Reddy, Advocate keeping in view of his effective services rendered to the University and also to pursue the matter with the Law Department, Government of A.P.

Item No.7: Dr.BRAOU – **Estt.** – Prof. K. Koteswara Rao, Professor of Commerce (Retd.,) - Initiating action on the CBI/EO Report – Reg.

Resolution : Resolved to address a letter to the Government after obtaining necessary explanation from the concerned (retired employee) for taking further necessary action and place the matter before the next Executive Council Meeting.

Item No.8 : Dr.BRAOU – **Estt.** - Suspension of Assistant Director (SS) & Junior Assistant-cum-Typist of Regional Co-ordination Centre, Karimnagar - Submission of detailed report – Reg.

Resolution : Resolved to revoke the suspension of Sri G Yellaiah, Assistant Director (SS) and Sri V. Sathaiah, JACT, Karimnagar, subject to imposition of penalty by withholding Three Annual Grade Increments with cumulative effect for both delinquent employees and take further necessary action as suggested by the Enquiry Committee and as proposed in the Agenda.

TABLE AGENDA:

Item No.9 Dr.BRAOU – **Estt.** Prof.V. Venkaiah, Professor of Business Management – Award of Pay Band – IV 67000 – 79000 - Reg.

Resolution : Resolved to place the matter before the next Executive Council Meeting.

Item No.10 : Dr.BRAOU – **Engg. Branch** – GHMC – Road widening Extension of 80 ft wide Road No.45, Jubilee Hills, through Dr. B.R. Ambedkar Open University Land – Handing over of affected portion - Reg.

Resolution : Resolved to write a letter to GHMC marking a copy to the Government informing that the University is not in a position to surrender the land admeasuring 2224 Sq mts on the right side of the proposed 80 ft wide road to GHMC, since the land requested is not for public purpose and as the said site is proposed for construction of a Building for Learner Services and Dr.B.R.Ambedkar Library and the University has already started developing that area for the said purpose.

Further, resolved to address a letter to GHMC marking a copy to the Government appealing for waiver of the construction fee for the constructed University buildings as allowed in the case of other Government Departments, since the University is an Educational Institution funded by the Government of A.P.

Item No.11 Dr.BRAOU – **Estt.** – Adoption of G.O.Ms.No.3, Finance (SMPC-II) Department, dated 12-01-2011 – Hiring of Employees through outsourcing – Enhancement of Remuneration – Reg.

Resolution : Resolved to approach the Agencies for appointment of employees on outsourcing basis duly observing the guidelines and place the matter in the next Executive Council for adoption of G.O.Ms.No.3, dated 12-01-2011.

Item No.12. Dr.BRAOU – Admn. – Appointment of Sri P. Amarender, Advocate as Standing Counsel & Sri M. Ratna Reddy, Advocate as Legal Adviser for Dr.B.R. Ambedkar Open University on the proposed payment of retainer & legal fees – Reg.

Resolution : Resolved to place the matter before the next Executive Council Meeting.

MINUTES OF THE 155th MEETING OF THE EXECUTIVE COUNCIL HELD ON 05-07-2011 AT 11.30 A.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

1.	Prof. A. Bhoomaiah Vice-Chancellor I/c	:	Chairman
2.	Sri M.G. Gopal, IAS Principal Secretary to Govt., Higher Education Department., A.P. Secretariat, Hyderabad.	:	Member
3.	Sri L. Premachandra Reddy, IAS Secretary to Government Finance (W&P) Department A.P. Secretariat, Hyderabad.	:	Member
4.	Sri Adhar Sinha, IAS Commissioner of Collegiate Education, Govt. of A.P., Nampally Hyderabad.	:	Member
5.	Dr. C. Venkataiah Registrar	:	Secretary to the Executive Council

At the outset, the Vice-Chancellor of the University has welcomed the Members of the Executive Council particularly the new Members, Sri M. G. Gopal, IAS, Principal Secretary to Government, Higher Education Department and Sri L. Premachandra Reddy, IAS, Secretary to Government, Finance (W&P) Department, A.P. Secretariat, Hyderabad.

The Executive Council has unanimously placed on record the services rendered, guidance and advice provided from time to time by Sri C.R.Biswal, IAS, Principal Secretary to Government, Higher Education Department and Sri S.E.Sekhar Babu, IAS, Secretary to Government, Finance Department, A.P. Secretariat, Hyderabad.

Item No.1 (a) :	Executive Council – Confirmation of Minutes of 154 th Meeting of the Executive Council held on 24-03-2011.
Resolution :	Confirmed.
(b) :	Matters arising out of the above.
Resolution :	Reviewed.

Item No. 2 : 138th Finance Committee Items.

Item No.2.1: **Dr. BRAOU – Administration Branch** – Sanction of consolidated pension to the University / Government and Aided Colleges teachers drawing UGC scales of Pay of 1996 who retired between 01-01-1996 to 31-12-2005 – Adoption of G.O Ms. No.54, Higher Education (UE-II) Department, dated 08-06-2011 for the benefit of University Retired Teachers / Family Pensioners – Reg.

Resolution: Resolved to approve the proposal for adoption of G.O.Ms. No.54, Higher Education (UE-II) Department, dated 08-06-2011 in toto issued by the Government of Andhra Pradesh for the benefit of the Teaching Pensioners / Family Pensioners of this University subject to availability of funds as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.2: **Dr. BRAOU – Administration Branch** – Extension of ceiling of the Gratuity to the University retired teachers in the UGC Pay Scales in the State – Adoption of G.O Ms. No. 53, Higher Education (UE-II) Department, dated 08-06-2011 for the benefit of University Retired Teachers / Family Pensioners – Reg.

Resolution : Resolved to approve the proposal for adoption of G.O.Ms. No. 53, Higher Education (UE-II) Department, dated 08-06-2011 in toto issued by the Government of Andhra Pradesh for the benefit of the Teaching / Non-teaching and Pensioners/ Family Pensioners of this University subject to availability of funds as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.3 : **Dr. BRAOU – Student Service Branch** – Utilization of SV Arts & Science College premises, Tirupati for Dr. BRAOU Study Centre as well as RCC – Payment of maintenance charges and License Fee – Reg.

Resolution : Resolved to place the matter before the next FC/EC with full details of payments made and amount due to S.V.Arts College, Tirupati and the basis for arriving Rs.6,77,670/- towards Maintenance Charges and License Fee as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.4: **Dr. BRAOU – Material Production Branch** – Purchase of Cloth-lined covers for despatch of course material of various programmes offered by the University for the Academic year 2011-12 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for purchase of 87,000 Brown Cloth lined covers of different sizes mentioned below from M/s. Sri Sai Ram Enterprises, Hyderabad at a total cost of Rs. 3,85,230/- (Rupees three lakhs eighty five thousand two hundred and thirty only) inclusive of all taxes for despatch of course material to the students of various programmes admitted during the academic year 2011-12 as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Sl. No.	Description	Quantity in Nos.	Unit Rate per thousand Rs. Ps.	Total Amount Rs. Ps.
1	Brown Cloth lined covers, size 12x16x1", 100 GSM (New Mul Cloth)	12,000	4,290.00	51,480.00
2	Brown Cloth Lined Covers, size 12x16x2", 100 GSM (New Mul Cloth)	45,000	4,290.00	1,93,050.00
3	Brown Cloth Lined Covers, size 12x16x3", 100 GSM (New Mul Cloth)	30,000	4,690.00	1,40,700.00
Total :				3,85,230.00

Item No.2.5: **Dr. BRAOU – Material Production Branch** – Purchase of Jute Gunny Bags for the Academic year 2011-12 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for purchase of 6,500 Gunny Bags of size 30"x40" (one time used) at a total cost of Rs. 2,02,800/- (Rupees two lakhs two thousand eight hundred only) inclusive of 4% VAT and transportation from M/s.Yasala Rajaiah, Hyderabad for sending the course material of various programmes to study centres located in the Districts of Andhra Pradesh during the academic year 2011-12 as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.6: **Dr. BRAOU – APVRC** – Telecast of Video Lessons (Recorded) from 13-06-2011 to 12-06-2012 and conduct of Teleconference (Live) Programmes

from 19-06-2011 to 10-06-2012 payment of User Charges and Studio Hiring Charges – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for entering an MOU with the Prasar Bharathi for extension of the present contract for one more year and (First half-yearly) for making advance payment of Rs.16,57,552/- (Rupees sixteen lakhs fifty seven thousand five hundred and fifty two only) as mentioned in the agenda note.

Further, resolved to authorize Vice-chancellor to renew the contract / agreement for every year duly entering into the contract / agreement and making the advance payment after the expiry on the same terms and conditions with Prasar Bharathi, a Government of India Organization. The total financial commitment would be Rs.33,15,177/- (Rupees Thirty three lakhs fifteen thousand one hundred seventy seven only) per annum.

Further, it is resolved that a review may be conducted about the utility of Telecast of Video Lessons (Recorded) and Teleconference (Live) Programmes of the University keeping in view of the heavy expenditure incurred towards such Programmes as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.7: **Dr. BRAOU – Material Production Branch** – Procurement of Fire Prevention & Detection Equipment from DEC Grants – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for making payment of Rs.5,60,939/- (Rupees five lakhs sixty thousand nine hundred thirty nine only) inclusive of all taxes from DEC grants of 2010-11 instead of 2009-10 to M/s. Allied Digital Services Limited, Hyderabad for supply, installation and commissioning of Fire Prevention and Detection Equipment as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.8: **Dr. BRAOU – Material Production Branch** – Renewal of Comprehensive Annual Maintenance Contract (CAMC) for 02 (two) Lipi T-6218 Line Matrix Printers – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for renewal of the Comprehensive Annual Maintenance Contract (CAMC) for 02 (two) Lipi T-6218 Line Matrix Printers for a further period of one year from 01-06-2011 to 31-05-2012 with M/s. Lipi Data Systems Limited, Secunderabad at a total cost of Rs.1,68,759/- (Rupees one lakh sixty eight thousand seven hundred and fifty nine only) inclusive of service tax @ 10.3% per annum on the existing terms and conditions as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.9: **Dr. BRAOU – Material Production Branch** – Annual Maintenance Contract for Computers, Printers, UPS, Servers and Allied Equipment for the year 2010-11 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for entrusting the Annual Maintenance Contract (AMC) of Computers and its allied equipment to the L1 bidder M/s. ACS Technologies Ltd., Secunderabad for a period of one year with retrospective effect from 07-11-2010 to 06-11-2011 as per the terms and conditions of the tender schedule at a total cost of Rs.5,73,500/- (Rupees Five lakhs seventy three thousand and five hundred only) inclusive of all taxes as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.10: **Dr. BRAOU – Academic Branch** – Department of Education – B.Ed. Programme – Enhancement of Seats – Permission to approach SRC, NCTE - Reg.

Resolution : Resolved to approve the proposal to apply to SRC, NCTE duly permitting to pay the processing fee of Rs.40,000/- for enhancement of B.Ed seats from 500 to 1000 in both the media (English & Telugu combined).

Further, resolved to advise the University to work out financial implications including time schedule, the expenditure proposed to be incurred on preparation of own course material and its actual cost of borrowing the same from other Sister Universities to take a decision in the matter as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.11: **Dr. BRAOU – Material Production Branch** –Purchase of M.Sc. I year Psychology Course Material for the academic year 2010-11 (II-Batch) from Tamil Nadu Open University, Chennai – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for purchase of 800 sets of M.Sc Psychology I year course material consisting of 4 (four) courses i.e., MSY11, MSY12, MSY13 & MSY 14 for the academic year 2010-11 from Tamil Nadu Open University, Chennai, at a total cost of Rs. 8,00,000/- (Rupees Eight lakhs only) by meeting the expenditure of 7.42 lakhs from the DEC grants for the year 2010-11 and Rs.58,000/- (Rupees fifty eight thousand only) from the University funds during the financial year 2010-2011 as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.12: **Dr. BRAOU – Development Cell** – Revision of guidelines for appointment of Consultants – Reg.

Resolution : Resolved to recommend to the Executive Council to consider and approve the revised rates of honorarium for appointment of Consultants in various Branches of the University duly assessing the work load at the respective departments as detailed below:

Sl.No.	Categories of Consultants	Existing honorarium (Fixed in 2003) Rs.	Proposed Honorarium by the University Rs.	Recommended Honorarium by the FC Rs.	Qualifications and Experience
1	Advisors	15,000/- to 20,000	Rs.30,000/- to Rs.35,000/-	Rs.30,000/-	Must be a renowned retired Professor, having vast experience and expertise in the field with a proven back ground.
2.	Sr. Consultant	12,000/- to 15,000/-	25,000/- to 30,000/-	Rs.25,000/-	Must be a retired University/College teacher with Ph.D./M.Phil.
3.	Consultant (Academic)	10,000/- to 12,000/-	15,000/- to 20,000/-	Rs.18,000/-	Must possess Ph.D / M.Phil / NET/ SLET and a minimum of 55% of marks at PG Level
4.	Jr. Consultants a) Academic b) Computer c) Library d) Audio Visual	7,500/- to 10,000/-	10,000/- to 15,000/-	Rs.11,500/-	Must possess a minimum of 55% of marks at PG level with good academic record. Must possess B.Tech: (CSE/ CSIT)/ M.C.A with good academic record. Must possess MLISc with 55 % of marks Should have semi technical skill for design and development of electronic materials and also have required technical skills in the operation of audio-video equipment with a minimum of 5 years experience.

Further, resolved that the above expenditure may be met from the DEC Grants only as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.13: **Dr. BRAOU – Student Services Branch** – B.Ed Programme – Proposal for Enhancement of Counsellor’s Remuneration – Reg.

Resolution : Resolved to ratify the action taken by the then Vice-chancellor in according permission to enhance the rate of remuneration from Rs.125/- to Rs.200/- to the Academic Counsellors of B.Ed programme w.e.f 2010-11 financial year

as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.14: **Dr. BRAOU – Material Production Branch** – Printing and supply of UG/PG/PG Diploma and other programmes course material for the academic year 2011-12 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor in calling for tenders pending approval of the estimate for printing work.

Further, resolved to approve the L1 rates / University rates whichever is less for assigning printing work of course material of various University Programmes for the academic year 2011-12 as detailed in the agenda with a financial commitment of Rs.54,89,249/- i.e. Rs.35,89,249/- towards re-printing of UG /PG/ PG Diplomas and Rs.19,00,000/- towards printing of revised new course material. The above printing works may be assigned to the respective Printers in the order of priority i.e. L1, L2, L3 etc. at the L1 rates or University rates whichever is less duly taking into consideration of their work load, their capacity, machinery and the ability of the respective printers, to deliver the course material on time maintaining academic calendar and quality of printing works as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.15: **Dr. BRAOU – Material Production Branch** – Purchase of various furniture items for University Head Office and Study Centres from M/s. Godrej & Boyce Mfg. Co. Ltd., Sec-bad – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for according administrative and financial sanction for Rs.48,96,967/- to purchase of various furniture items for University Head Office, Newly constructed Guest House,

University Library and Dr. BRAOU Study Centres as shown in Annexure – A and Annexure – B from the manufacturer of M/s. Godrej & Boyce Mfg. Co., Ltd., Secunderabad by meeting the expenditure of Rs.15,38,550/- (Rupees Fifteen lakhs thirty eight thousand five hundred fifty only) from the University funds and Rs.33,58,417/- (Rupees thirty three lakhs fifty eight thousand four hundred seventeen only) from DEC grants for the year 2010-11 as recommended by the Purchase Committee.

Further, it is resolved that in future such type of purchases be made through Open Tender System as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.16: **Dr. BRAOU – Material Production Branch** – Purchase of Rack Servers, Storage Device, Blade Server and Laser Printers through APTS from DEC grants for the year 2009-2010 by meeting expenditure of Rs. 21.36 lakhs from the DEC grants 2010-11 for procurement of CC Cameras, IVRS and Printers – Reg.

Resolution : Resolved to ratify the deviations made in respect of items mentioned at Sl. Nos. 1 to 6 of the first statement and to approve the procurement of new items as shown at Sl. No. 6 & 7 of the statement i.e., additional Laser Printers 22 Nos. and HP Workstation 1 No. through APTS by incurring an additional expenditure of Rs.2,79,959/- as shown in detail at Column No. 8 of the statement from the total amount of Rs.99.00 Lakhs transferred to APTS out of Rs.116.91 Lakhs from the Distance Education Council (DEC) Grants for the year 2009-10 as approved by the Finance Committee/ Executive Council at its meeting held on 15-02-2010.

Further, resolved to ratify the action taken by the Vice-chancellor to transfer Rs.21.36 Lakhs to APTS to procure C.C. Cameras, DVRS, Printers and 50” TV by meeting the expenditure from the DEC Grants for the year 2010-11 as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.17: **Dr. BRAOU – Computer Centre** – Center for Internal Quality Assurance (CIQA) – Subscription to and participation in National Knowledge Network (NKN) – Reg.

Resolution : Resolved to approve the proposal to accord administrative and financial sanction for Rs.49.64 lakhs for subscribing to 1 Gbps connectivity from

BSNL through VPNo.BB at an estimated cost of Rs.27.30 Lakhs meeting the expenditure from DEC grants 2010-11.

Further, resolved to ratify the action taken by Vice-chancellor for approving the payment of Rs.10.80 Lakhs towards first installment of 1 Gbps connectivity and VP No.BB to 70 Study Centres of Dr. BRAOU under NKN (NME-ICT) by meeting the expenditure from DEC grants of the year 2010-11 under the head of Account “CIQA” as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.18: **Dr. BRAOU – Material Production Branch** – Purchase of Computers, Printers and UPS from DEC Grants for the year 2010-11 through APTS by transferring funds – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for procurement of Computers and its allied equipment i.e., Desktop Computers 135 (One hundred thirty five only) Desktop Mono Laser Printers 70 (seventy) 600/550 VA UPS 70 (seventy) and Laptop 1 (one) through APTS by transferring an amount of Rs. 62.16 lakhs from DEC grants for the year 2010-11.

Item No.2.19: **Dr. BRAOU – Material Production Branch** – Transportation of Course material to Study Centres located across Andhra Pradesh for the Academic year 2011-12 through M/s. Navatha Road Transport, Hyderabad – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor in entrusting the job of transportation of course material and other material i.e., examination branch, student services branch etc, through M/s. Navatha Road Transport, Hyderabad for the period from 01-07-2011 to 30-06-2012 by approving the

tender for an amount of Rs.5,94,106.09 rounded off to Rs.5,94,000/- (Rupees Five lakhs ninety four thousand only) at the rates quoted by the above said firm.

Further, resolved to insist on payment of EMD in future towards such type of activities of the University as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.20: **Dr. BRAOU – Administration Branch** – Enhancement of reimbursement of tuition fees from Rs.400/- to Rs.1,000/- per annum, per pupil, to the children, not exceeding two, of Non-gazetted and Class-IV employees studying in all the classes from LKG to Intermediate / 12th class – Adoption of G.O.Ms. No. 02, Education (SE. GENL.I) Department, dated 05-01-2011 for the benefit of University Employees – Reg.

Resolution : Resolved to approve the proposal for adoption of G.O.Ms. No. 2, Education (SE. GENL.I) Department, dated 05-01-2011 issued by the Government of Andhra Pradesh in enhancing the reimbursement of tuition fees from Rs.400/- to Rs.1,000/- per annum for the benefit of the employees of this University from the present academic year of 2011-2012 as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.21: **Dr. BRAOU – Administration Branch** – House Rent Allowance – Enhancement of existing rate of House Rent Allowance from 12.5% to 14.5% and 10% to 12% to the State Government Employees – Adoption of G.O Ms. No. 59, Finance (PC.I) Department, dated 11-04-11 for the benefit of University Employees – Reg.

Resolution : Resolved to approve the proposal for adoption of G. O. Ms. No. 59, Finance (PC.I) Department , dated 11-04-2011, issued by the Government of Andhra Pradesh for enhancement of existing rate of House Rent Allowance from

12.5% to 14.5% and 10% to 12% for the benefit of the employees of this University as recommended by the 138th Finance Committee Meeting dated 05-07-2011.

Item No.2.22: **Dr. BRAOU – Administration Branch** – Enhancement of Medical Allowance on the request of the Service Associations – Reg.

Resolution : Resolved to place the matter before the next meeting of the FC/EC.

E.C. Items:

Item No.3 : Dr.BRAOU – Academic - Department of Education – Exemption for Blind and hearing Impaired B.Ed. Students from submission of practical records and practice teaching – Reg.

Resolution: Resolved to place the matter before the next Executive Council Meeting along with full details.

Item No.4: Estt. – Dr.BRAOU – Career Advancement Scheme (CAS) – Recommendations of the Selection Committee for effecting promotions to Teachers of the University as per G.O.Ms.No.14, dated:20-02-2010 and as per the guidelines of UGC issued from time to time - Reg.

Resolution: The Members of the Executive Council have discussed in detail on the subject and resolved to approve the minutes of the Selection Committee for giving promotion to the following teachers under CAS based on the recommendations of the Selection Committee for the post of Professor / Joint Director (SS) (Prof. Cadre) in the UGC pay scales of Rs.37400-67000+AGP10000 from the date of their eligibility notionally and monetary benefit with effect from the date of their joining duty. It was also resolved

that the date of promotion shall be from the date of latest publication of the five publications submitted by the individuals.

PROFESSORS:

1. Dr. P. Madhusudhan Reddy - Professor of Geology
2. Dr. V. Srinivas - Professor of Mathematics
3. Dr. (Mrs) Shakeela Khanam - Professor of Hindi
4. Dr. C. Venkataiah - Professor of Pub.Admn.,
5. Dr. (Mrs.) G. Pushpa Chakrapani - Professor of Physics
6. Dr. (Mrs.) Saraswathi Rao - Professor of Botany
7. Dr. G. Laxma Reddy - Joint Director (SS)
8. Dr. V. Santosh Reddy - Joint Director (SS)

Resolved that the following teachers have been awarded the AGP of Rs.7000 from the date of their eligibility as per the recommendations of the Selection Committee.

Assistant Professors - Moving on from the AGP of Rs.6000 to 7000

1. Dr. V. Srinivasa Rao- Asst. Prof. of History
2. Dr (Mrs) G.Saroja - Asst. Prof. of Lib.Sci.,

Further, the Members of the Executive Council have opined that a review may be done on the performance of all the Professors/Associate Professors/Assistant Professor and submit a detailed report in the next Executive Council Meeting.

Item No.5: Dr.BRAOU – Estt., - Prof. E. Chandraiah - Career Advancement Scheme – Shifting of date and year of eligibility – Reg.

Resolution : Resolved to place the matter in the next Executive Council Meeting.

Item No.6: Dr.BRAOU – Estt. – Smt. K. Pameela, Assistant Professor of Chemistry – Extension of UGC RPS-2006 subject to fulfill the conditions – Reg.

Resolution : Resolved not to consider the request.

Item No.7: Dr.BRAOU – Estt. – Sri V.V.S. Seetha Rama, JACT – Unauthorized absence from duty - Termination of Services – For information – Reg.

Resolution : Resolved to approve the proposal in terminating the services of Sri V.V.S. Seetha Rama, JACT w.e.f. 13-05-2011.

Item No.8: Dr.BRAOU – Estt. – Smt. Y. Anita, JACT opted for Voluntary Retirement from the University Service on the afternoon of 31-07-2011 – For information – Reg.

Resolution: Resolved to approve the proposal for opting **Voluntary Retirement (VRS)** of **Smt. Y. Anita**, JACT on **31st July, 2011**.

Item No.9 : Dr.BRAOU – Estt., - Prof. V. Venkaiah, Professor of Business Management – Award of HAG Scale of Pay of Rs. 67000-79000 – Reg.

Resolution: Resolved to constitute (03) three Members Expert Committee those who are drawing higher grade pay preferably one former Vice-Chancellor and others from the faculty of Management as per the guidelines of UGC and place the recommendations of the same in the next Executive Council Meeting.

Item No.10 : Dr.BRAOU - Estt. – 45 Days of Special leave to Women Government Employees who undergo Hysterectomy - Adoption of G.O.Ms.No.52 for the benefit of Women University Employees – Reg.

Resolution : Resolved to approve the proposal for the adoption of G.O.Ms.No.52, Finance (FR-1) Department, dated 01-04-2011 issued by the Government of Andhra Pradesh for sanction of 45 days Special Leave to the Women Employees of this University duly observing the guidelines of the G.O.

Item No.11: Dr.BRAOU – Estt. – Implementation of Automatic Advancement Scheme – Modified orders – Adoption G.O.Ms.No.96, Finance (Pay Commission – II) Department, dated 20-05-2011 – Reg.

Resolution : Revolved to approve the proposal for adoption of G.O.Ms.No.96, Finance (Pay Commission – II) Department, dated 20-05-2011 for implementation of Automatic Advancement Scheme to the Non-teaching Employees of this University duly observing the guidelines of the G.O.

Item No.12: Dr.BRAOU – Estt. – Sparing the services of Sri N. Damodar Abbai, Systems Engineer to the Commissioner of collegiate Education, Government of Andhra Pradesh, Hyderabad for one month as “On Duty” basis in regard to execution of the Pilot Project of Medak District - Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission to spare the services of Sri N. Damodar Abbai, System Engineer of this University for a period of one month i.e. from 31-05-2011 A.N. to the Office of the Commissioner of Collegiate Education, Government of Andhra Pradesh, Hyderabad “**On Duty**” basis as a special case in view of the request of the Commissioner of Collegiate Education.

Further, resolved to consider the request of Commissioner of Collegiate Education, Government of A.P. to spare the services of Sri N. Damodar Abbai, System Engineer for a period of (03) three months from the date of his relief i.e., 16-07-2011 F.N. on the same terms and conditions. The Commissioner may be informed that no further extension will be granted after the expiry of the period.

MINUTES OF THE MEETING OF THE 156th EXECUTIVE COUNCIL HELD ON 25-08-2011 AT 11.00 A.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

1. Dr. P. Prakash : Chairman
Vice-Chancellor
2. Sri M.G. Gopal, IAS : Member
Principal Secretary to Govt.,
Higher Education Department.,
A.P. Secretariat, Hyderabad.
3. Sri R.M. Dobriyal, I.F.S., : Member
Special Secretary to Government
Higher Education Department &
Commissioner of Collegiate Education (FAC)
Govt. of A.P., Nampally

Hyderabad.

4. Dr. C. Venkataiah : Secretary to the Executive Council
Registrar

The Executive Council welcomed the new Vice-Chancellor **Dr. P. Prakash**, (Additional Secretary, U.G.C., New Delhi), having had assumed the charge as Vice-Chancellor of Dr. B.R. Ambedkar Open University on 25-07-2011 and **Sri R.M. Dobriyal, I.F.S.**, Special Secretary to Government, Higher Education Department & Commissioner of Collegiate Education (FAC), Hyderabad.

The Finance Committee and Executive Council places on record its gratitude and thanks to the services rendered by **Prof. A. Bhoomaiah**, Vice-Chancellor, Telugu University as Vice-Chancellor In-charge of Dr. B.R. Ambedkar Open University and **Sri Adhar Sinha, IAS**, Commissioner of Collegiate Education, Govt. of A.P., Nampally, Hyderabad.

Item No.1 (a) : Executive Council – Confirmation of Minutes of 155th Meeting of the Executive Council held on 05-07-2011.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **139th Finance Committee Items:**

Item No.2.1: **Dr. BRAOU – Material Production Branch** – Purchase of Covers / Cloth-lined Covers for use in various branches of the University for the academic year 2011-12 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according permission for purchase of different sizes of Covers/Cloth lined Covers (with printing) as mentioned below from M/s.Ambica Printers and Binders, Hyderabad at a total cost of Rs.4,33,000/- (Rupees Four lakhs thirty three thousand only) inclusive of all taxes for use in various branches of the university for the academic year 2011-12 as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

NO	DESCRIPTION	QUAN- TITY	Rate per 1,000 Rs. Ps.	Amount Rs. Ps.
1.	Brown Window Coves of size 23X18 cms. With Window size 10.5X5.5 cms 100 GSM	2,00,000	424-00	84,800-00

	(for sending UG I year/ET Marks Memos).			
2.	Brown Window Covers of size 26.3X18.3 cms with window size 12X5cms 100 GSM (for sending U.G.II year marks memos).	1,50,000	484-00	72,600-00
3.	Brown Window Covers of size 26.3X18.3 cms with window size 12X5 cms 100 GSM (for sending U.G.III Year marks memos).	1,50,000	484-00	72,600-00
4.	Brown Covers of size 33X23.5 cms 100 GSM (for sending PG/UG/ Provisional Certificate).	50,000	1,040-00	52,000-00
5.	Brown Window Covers of size 33X24 cms window size 12.5X5.5 cms 80 GSM (for sending U.G/P.G Degree Certificates).	50,000	824-00	41,200-00
6.	White Covers of size 28X12.5 cms window size	1,00,000	564-00	56,400-00
7.	Clothline Covers of size 34X28 cms 100 GSM with New Mul Mul Cloth	5,000	3,940-00	19,700-00
8.	Craft Brown Covers of size 31X27 cms 100 GSM (for sending Transfer Certificates)	50,000	674-00	33,700-00
		Total Amount➔		4,33,000-00

Item No.2.2: **Dr. BRAOU – Administration** – Extension of Services of Prof. C. Pushpa Ramakrishna as Senior Consultant for CIQA from 01-07-2011 to until further orders – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Prof.(Mrs.) C.Pushpa Ramakrishna as Senior Consultant to CIQA from 1-7-2011 until further orders as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.3: **Dr. BRAOU – Administration** – Enhancement of Medical Allowance on the request of the Service Associations – Reg.

Resolution : Resolved to consider the matter and discuss in detail and suggest that the Varsity may work out feasible modalities with various Insurance Companies for an effective Group Medical Policy Vis-à-vis and individual policy so as to enable it to be cost effective, and accordingly a revised proposal may be placed before next FC/EC for necessary action as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.4: **Dr. BRAOU – Administration** – Appointment of Sri P. Amarender, Advocate as Standing Counsel for Dr. B. R. Ambedkar Open University by the Government – Reg.

Resolution : Resolved to approve the proposal for appointment of Sri P. Amarender, Advocate as Standing Counsel of the University and to pay the retainer and case wise fee of minimum monthly honorarium of Rs.15,000/- (Rupees fifteen thousand only). It was also suggested that while adhering to G.O.Rt.No.798, Law (L1) Department, dated 02.05.2007, the Varsity may work out its details particularly in the context of total number of legal cases, the retainer fee per month so that the legal services drawn from Sri P.Amarender, Advocate as Standing Counsel of the University to be cost effective. If need be information from neighboring Universities in the above regard may be sought for its effective implementation as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.5: **Dr. BRAOU – Material Production Branch** – Purchase of 1 (one) Line Matrix Printer with 1500 LPM under DGS & D rate contract system – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according permission for purchase of 1 (One) Lipi Line Matrix Printer Model T6215L (1500 LPM) under DGS & D rate contract system from M/s.Maruthi Infotec, Hyderabad at a total cost of Rs.4,24,320/- inclusive of all taxes by meeting the expenditure from the DEC Grants for the year 2010-11 as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.6: **Dr. BRAOU – Material Production Branch** – Purchase of UG I,II and III year Pre-Printed Marks Memo's – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according permission for purchase of U.G.I,II and III years Pre-Printed Marks Memos as per details shown below at a total cost of Rs.3,31,100/-(Rupees Three Lakh Thirty One Thousand and One Hundred only) inclusive of all taxes from M/s.Hi-Tech Print Systems (P) Ltd., Hyderabad as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

S.No.	DESCRIPTION	QUANTITY	RATE PER UNIT	AMOUNT	
			Rs. Ps.	Rs.	Ps.
1.	U.G - I Year Marks Memos	2,80,000 Nos.	0-47	1,31,600	00
2.	U.G.-II Year Marks Memos	1,90,000 Nos.	0-57	1,08,300	00
3.	U.G.-III Year Marks Memos	1,60,000 Nos.	0-57	91,200	00
			Total →	3,31,100	00

Item No.2.7: **Dr. BRAOU – Development Cell** – Ratification of the appointment of Prof. P. Subba Reddy as Technical Advisor to the University -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for the services of Prof.P.Subba Reddy, a Retired Professor of Computer Science, Osmania University. Since it is a matter of “fait accompli” case, it was suggested that the services of Prof.P.Subba Reddy, may be extended for three months with effect from 01.07.2011. However, a detailed report of his technical expertise drawn for development in the arena of development of integrated systems in the University may be placed before the FC/EC for further necessary action as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.8: **Dr. BRAOU – Material Production Branch** – Purchase of 140 GSM Title Card – Reg.

Resolution: Resolved to defer the matter for want of detailed information about the levy of penalty on M/s. Hindustan Paper Corporation Ltd., Secunderabad for not

supplying the required quantity of 140 GSM paper as per the University Purchase Orders and to place the matter in the next meeting of the FC/EC as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.9: **Dr. BRAOU – Development Cell** – Deputation of Prof. Ghanta Chakrapani, Professor, Department of Sociology to participate in the International Conference for Academic Disciplines organized by the International Journal of Arts & Sciences (IJAS) Ryerson University, Toronto, Canada from 23-05-2011 to 26-05-2011 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor, in deputing Prof. Ghanta Chakrapani, Professor, Department of Sociology to participate in the International Conference for Academic Disciplines organized by the International Journal of Arts & Sciences (IJAS) Ryerson University, Toronto, Canada from 23-05-2011 to 26-05-2011 and treating the period from 22-5-2011 to 27-5-2011 as on duty for presentation of the above paper with a total financial commitment of Rs.1,11,259/- (Rupees One lakh eleven thousand two hundred and fifty nine only) being the actual expenditure incurred for the purpose, duly meeting 50% of the sanctioned amount from the travel grant under unassigned grant scheme of DEC and the balance 50% from the University matching grant provided for in the budget estimates of the University.

Further, it is suggested that the University while following the DEC Guidelines for extending financial support to the teachers for participation at National and International Conferences/Seminars/Symposia, it should also assess academic quality of the research papers so as to avoid sensitive/controversial subject articles. Such an academic exercise may enable for appropriate title/caption of research paper and its relevance to academia and its societal context as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.10: **Dr. BRAOU – Student Services Branch** – Under Graduate Courses – Starting of New Study Centre at Yellareddy, Nizamabad District in the academic year 2011-12 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for establishment of New Study Centre at Government Degree College, Yellareddy, Nizamabad District from the Academic year 2011-12 as detailed in the agenda note as recommended by the 139th Finance Committee Meeting dated 25-08-2011..

Item No.2.11: **Dr. BRAOU – Material Production Branch** – Purchase of Air Conditioners and Lipi Line Matrix Printers – Reg.

Resolution : Resolved to approve the proposal for purchase of Air conditioners and Lipi Line Matrix Printers for an amount of Rs.13,81,350/- (Rupees Thirteen lakhs eighty one thousand three hundred and fifty only) and the total expenditure may be met from DEC funds allocated for the financial year 2011-12 as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.12: **Dr. BRAOU – Administration Branch** – Appointment of Vice-chancellor by the State Government – Payment of Leave Salary and Pension Contribution (LSPC) in respect of Dr. P. Prakash, Vice-chancellor, Dr. BRAOU to the UGC – Reg.

Resolution : Resolved to approve the proposal that the services of Dr.P.Prakash as Vice-Chancellor of Dr.BRAOU shall be on Deputation/Foreign Service basis as per UGC/Government of India rules.

Further resolved to make his payment of Leave Salary and Pension Contribution as per UGC/Government of India Rules to UGC as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.2.13: **Dr. BRAOU – Administration Branch** – Extending the payment of Obsequies charge @ Rs. 10,000/- to Daily Wage (Time-scale) Employees on par with the regular employees – Reg.

Resolution : While expressing sympathy and empathy to the bereaved family, it is regretted for payment of obsequies charges as it was not admissible, as it was not a case of a regular employee of the Varsity as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No. 2.14: **Dr. BRAOU – Academic Branch** – Proposal to enhance the honorarium to the guest speaker – Foundation Day Lecture of the University on 26th August – Reg.

Resolution : Resolved to approve the proposal to enhance the honorarium from Rs.1500/- to Rs.5000/- to the guest speaker for the Foundation Day Lecture with effect from this year's Foundation Day as recommended by the 139th Finance Committee Meeting dated 25-08-2011.

Item No.3 : Dr.BRAOU – Estt. – Implementation of CAS to certain Teachers – Clarification from Government – Information – Reg.

Resolution : Resolved to adhere to guidelines of Government and University Grants Commission for CAS.

Item No.4. : Dr.BRAOU – Admn. – Sri Ch. L.N. Prasad, Statistical Assistant deputed to National Investigating Agency, Government of India – Repatriation to the University – Permission sought – Reg.

Resolution : Resolved to approve the proposal to call back Sri Ch.L.N. Prasad, Statistical Assistant, who is presently on deputation with National Investigating Agency, Government of India, for the establishment of a Statistical Cell in the University.

Item No.5 : Dr.BRAOU – Admn., – Dr (Mrs) T.S.Mohana, Associate Professor of Political Science (under suspension) – Unauthorized absence from duty & leaving for the USA without prior approval – Dismissal from services – Information – Reg.

Resolution : Noted.

Item No.6 : Dr.BRAOU – Estt. – Tampering of original marks by certain Computer Consultants & conduct of a special examination to four students – Action initiated – For information – Reg.

Resolution : The Members of the Executive Council have discussed the matter in detail and resolved to direct the University to appraise the Executive Council with all details on various issues as enlisted so as to take appropriate action as deemed fit.

Item No.7: Dr.BRAOU – Estt. – Sri J. Sundareshan, Computer Consultant – Issuance of fake marks memos by tampering original marks by certain Computer Consultants – Report of the Enquiry Committee – Information – Reg.

Resolution : The Members of the Executive Council have discussed the matter in detail and resolved to:

- constitute a High Power Committee for examining the cases in detail in respect of implementation of the recommendations of the Enquiry Committee etc., and enable University Administration to take appropriate action.
- take appropriate measures for evolving foolproof mechanism in strengthening the procedures in the Examination Branch as recommended by the Committees constituted for the purpose.
- suggest further that the University may make efforts for recovery of all the fake certificates issued to the students.

Item No.8 : Dr.BRAOU – Academic – Admitting more number of students into MBA (HCM) Programme – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the then Vice-Chancellor in permitting the Director, Student Services Branch, for admitting 10 more candidates into MBA (HCM) Programme during 2009-10 and 2010-11 academic years under Sponsored / NRI quota.

Item No.9 : Dr.BRAOU – Estt., - Dr.I.Anand Pawar, Assistant Professor of Commerce – Plagiarism of Ph.D., abstract as an article in University News – Constitution of Enquiry Committee – Information – Reg.

Resolution : Noted the contents of the case and resolved to place the Report of Enquiry Committee to the Executive Council.

The Meeting ended with vote of thanks to chair.

MINUTES OF THE MEETING OF THE 157th EXECUTIVE COUNCIL HELD ON 30-12-2011 AT 11.30 A.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

1. Dr. P. Prakash : Chairman
Vice-Chancellor
2. Sri M.G. Gopal, IAS : Member
Principal Secretary to Govt.,
Higher Education Department.,
A.P. Secretariat, Hyderabad.
3. Sri L. Premachandra Reddy, IAS : Member
Secretary to Government
Finance (W&P) Department
A.P. Secretariat, Hyderabad.
4. Smt. K. Sunitha, I.A.S., : Member
Commissioner of Collegiate Education
Govt. of A.P., Nampally
Hyderabad.
5. Prof. C. Venkataiah : Secretary to the Executive Council
Registrar
The Executive Council welcomed **Smt. K. Sunitha, I.A.S.**, Commissioner of
Collegiate Education (FAC), Hyderabad.

The Finance Committee and Executive Council places on record its gratitude and thanks to the services rendered by **Sri R.M. Dobriyal, I.F.S.**, Special Secretary to Government, Higher Education Department & Commissioner of Collegiate Education (FAC), Hyderabad, Government of Andhra Pradesh, Nampally, Hyderabad.

Item No.1 (a) : Executive Council – Confirmation of Minutes of 155th Meeting of the Executive Council held on 05-07-2011.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **140th Finance Committee Items:**

Item No.2.1: Dr. BRAOU – Finance Branch – Contributory Pension Scheme – Payment of interest @8% per annum – Reg.

Resolution : Resolved to approve the proposal for adoption of G.O.Ms.No.226, Finance (Pension-1) Department, dated 29-9-2011 by the University for the benefit of the employees joined in the University Service on or after 1-9-2004 (First September Two Thousand and Four) as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.2: Dr. BRAOU – Administration – Enhancement of sitting fee payable to the members of the Finance Committee / Executive Council – Reg.

Resolution: Resolved to defer and directed the University that the matter may be taken up as and when Executive Council is constituted with new members as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.3: Dr.BRAOU – Engg. Branch – Providing Security arrangements at the University Campus – Identification of Security Agency – Reg.

Resolution : Resolved to defer the matter and to call open tenders afresh for providing security arrangements at the University Campus and also to obtain performance certificates from the organizations concerned as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Further, resolved to ratify the action taken by the Vice-Chancellor in extending the services of the existing agency M/s.Sri Renuka Shakti Security Services upto 31-12-2011 and also to permit the University to utilize the existing security services on the existing terms and conditions until new agency is selected as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.4: Dr.BRAOU – Material Production Branch – Revision of procedure for purchase of Stores by calling Open Tenders/Limited Tenders/Single Tender – Reg.

Resolution : Resolved to approve the proposal for enhancement of upper limit of value of purchases for calling quotations through open tender system when purchases value exceeds Rs.50,000/-; for limited tender system when purchases value exceeds Rs.25,000/- but does not exceed Rs.50,000/- and to make purchases on a single quotation basis when the value does not exceed Rs.25,000/- as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.5: Dr.BRAOU – Material Production Branch – Purchase of various furniture items for University Library under DEC Grant during the financial year 2011-12 – Reg.

Resolution : Resolved to call for open tenders with technical specifications of the respective items. The University may hereafter specify categorically the details of Technical bid and Price bid in the tender schedule. Only those tenderers who fulfill these norms with lowest price may be considered and in the event of any deviation, appropriate justification may be given with all details so as to ensure that there are no legal hassles as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.6: Dr.BRAOU – Material Production Branch – Annual Maintenance Contract for Computers, Printers, UPS, Servers and Allied Equipment for the year 2011-12 – Reg.

Resolution : Resolved to call for open tenders with technical specifications of the respective items of service, based on the requirement of the University, in addition to their age and contract with other firms and availability of technicians with them. Only those tenderers who fulfill requirements of the University with lowest price may be considered and any deviation there upon may be given justification to avoid litigation as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.7: Dr.BRAOU – Material Production Branch – Purchase of 140 GSM. Title card – Reg.

Resolution : i) Resolved to ratify the action taken by the Vice-Chancellor in according sanction for the additional amount of Rs. 94,150/- (over and above the amount sanctioned by E.C. i.e. Rs.5,50,000/-) (Rs.6,44,150 – Rs.5,50,000) towards purchase of 13.0 MTS of 140 GSM Title Card at the rate of Rs.49,550/- per MT inclusive of all taxes at a total cost of Rs.6,44,150/- from M/s.Shree Distributors, Hyderabad.

ii) Further, ratified the action taken by the Vice-Chancellor in permitting to purchase 10.00 MTs of 140 GSM Title Card from M/s.Shree Distributors, Hyderabad for printing of course material for the academic year 2011-12, at an amount of Rs. 4,95,500/- as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No. 2.8: **Dr. BRAOU – Student Services Branch** – Digitization of Old Records of Students prior to 2005 and Verification & Updation of Records from 2005 to 2010 – DEC Grants - Reg.

Resolution : Having deliberated threadbare on the presentation made by Prof. P.Subba Reddy the Committee considered the proposal in detail and noted the need of the Varsity for digitization of old records.

Resolved to accord administrative and financial sanction for Rs.30.00 lakhs to meet the expenditure from DEC Grants for undertaking the digitization of old records of students prior to 2005 and verification and updation of records for the period from 2005 to 2010 duly following the Purchase Procedure i.e. Open Tender system as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.9: **Dr. BRAOU – Computer Centre** – Ratification and Extension of Services of Prof. P.Subba Reddy, Technical Advisor of Computer Centre – DEC Grants - Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in extending the services of Prof. P.Subba Reddy, Technical Advisor of Computer Centre from October to November, 2011 and to accord administrative and financial approval for utilizing the services of Prof.P.Subba Reddy from December, 2011 to December, 2012 with an Honorarium of Rs.30,000/- (Rupees Thirty thousand only) per month, for the integrated software development and other technical services by meeting the expenditure from DEC Grants as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.10: Dr. BRAOU – Computer Centre – In-house development of Software for the University – Appointment of Computer Consultants and Technical Advisor – DEC Grants - Reg.

Resolution : The matter was discussed in detail with Prof.P.Subba Reddy, Technical Advisor of Computer Centre of the Varsity particularly in the context of report on Integrated I.T. System for Dr.BRAOU, Hyderabad, A.P. submitted by the Centre for Good Governance.

Resolved to bring forth a detailed project report incorporating requisite details and other necessary software inputs (if any) from Andhra Pradesh Public Service Commission and Maharashtra Knowledge Corporation so as to facilitate for in-house development of software as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.11: Dr. BRAOU – Material Production Branch – Purchase of Computers and its allied equipment etc., from DEC Grants during the year 2011-12 – Reg.

Resolution : Resolved to consider the proposal and accord administrative approval to procure Computers and its allied equipment under various heads i.e., Technology Support, Vocational Education & Training, University Library

and Student Support Services as detailed in the agenda note duly following the purchase procedure of the University in consultation with the Technical Expert Prof.P.Subba Reddy for Technical Specifications with an estimated cost of Rs.122.51 lakhs(Rupees One Hundred and Twenty Two lakhs and Fifty One Thousand only) by meeting expenditure from DEC grants during the financial year 2011-12 as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.12: Dr. BRAOU – Material Production Branch – Purchase of General & Computer Stationery items for the year 2011-12 – Reg.

Resolution : Resolved to accord administrative and financial sanction for Rs.20.00 lakhs towards purchase of various General and Computer Stationery items worth Rs.20.00 lakhs as per requirement from time to time from the following 6(Six) firms as per the **L1** rates for the year 2011-12 as shown vide Annexure-II. The expenditure may be met from the Head of Account 547- Stationery during the financial year 2011-12 as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

1) M/s.S.M. Traders, Hyderabad	:	Rs. 6,435.00
2) M/s.Shree Enterprises, Hyderabad.	:	Rs. 4,56,933.00
3) M/s.Anand Infozone, Hyderabad.	:	Rs.12,53,080.00
4) M/s.Shree Sai Ram Enterprises, Hyderabad.	:	Rs. 1,39,212.00
5) M/s.Revathi Paper Products, Hyderabad.	:	Rs. 11,540.00
6) M/s.Prudhvi Systems, Hyderabad.	:	Rs. 1,32,800.00

Item No.2.13: Dr. BRAOU – Engg. Branch – Construction of main Entrance Gate at North-East corner of the University Campus – Administrative approval for the estimates amounting to Rs.30.00 lakhs – for consideration – Reg.

Resolution : Resolved to accord administrative approval for the Estimate amounting to Rs.30.00 lakhs for the work of Construction of Main Entrance Gate at North-East corner of the University Campus by Open Tenders during the current financial year 2011-12 as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.14: Dr. BRAOU – Engg. Branch – Construction of Learner Services Centre Building near the Main Entrance Gate at the University Campus – Administrative approval for the estimates amounting to Rs.100.11 lakhs – for consideration – Reg.

Resolution : BRAOU has large student enrollment and its number is increasing year after year. Inter alia various services needed by very large student enrollment and functions of study centres, the Committee felt the need for Construction of Learner Services Centre Building near the Main Entrance Gate at the University Campus.

Resolved to accord administrative approval for the proposal at an Estimate cost of Rs.100.11 lakhs for the above said work by meeting the same from DEC grants / University funds. The Civil Structure may be instituted by following appropriate Open Tenders as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.15: Dr.BRAOU – Admn. Branch – Renewal of Mediclaim Policy with M/s National Insurance Company Limited for the Calendar Year 2012 – Payment of Additional Premium – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in renewing 457 (187 with parents and 270 without parents) Individual Mediclaim Policies for the calendar year 2012 with M/s National Insurance Company Limited, Hyderabad on payment of premium amount of Rs.36,00,099/- (Rupees Thirty six lakhs and ninety nine only) as against the eligible medical allowance amount of Rs.30,16,200/- (Rs.6,600/- x 457) on the condition that the excess amount of Rs.5,83,899/- paid to the above Insurance Company to recover the same from the concerned employees' salary in two equal monthly instalments i.e. January and February, 2012 as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.16: Dr. BRAOU – AVPRC – Purchase of Video Equipment for AVPRC Studios with DEC Grants – Approval - Request – Reg.

Resolution : Resolved to approve the proposal relating to purchase of Video Equipment required for AVPRC as detailed in the agenda note with an estimated cost of Rs.25.00 lakhs from the DEC Grants for the year 2011-12 under the Head “Technology Support” duly following the Purchase Procedure i.e., Open Tenders as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.17: Dr. BRAOU – Academic – Approval of Expenditure towards preparing Course Material for M.Sc.(Psychology) – Reg.

Resolution : Resolved to accord administrative and financial sanction for an estimated amount of Rs.14.60 lakhs towards for preparation of course material by the University for first and second year of M.Sc. (Psychology) duly meeting the expenditure from DEC Grants. The existing approved norms/rates for the P.G. Programmes may be adopted for M.Sc. (Psychology) also for preparation of course material activity as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No.2.18: Dr. BRAOU – Admn. Branch – Condemnation of old vehicles and Purchase of three (03) new vehicles for the University – Reg.

Resolution : The committee discussed in detail. Since enlisted four vehicles were worn out over a period of time, it was resolved to condemn the aforesaid vehicles and accord permission for purchase of two new vehicles i.e., Innova (Diesel) & Tempo (Diesel) with a total cost of Rs.20.00 lakhs so as to meet the academic and functional needs of the Varsity as recommended by the 140th Finance Committee Meeting dated 30-12-2011.

Item No. 3: **Dr.BRAOU – Estt.** - Sri N. Damodarabbai, Systems Engineer – Continuation of the services of Sri N. Damodarabbai, Systems Engineer up to 31-03-2012 as “On Duty” to work as the Director (IT) to the Finance Department, Government of Andhra Pradesh, Hyderabad–Consideration– Reg.

Resolution : Approved for extension of services of Sri N. Damodarabbai, Systems Engineer as Director (IT) in Finance Department as “On Duty” basis from 16-10-2011

to 31-03-2012 as per the request of the Finance Department, and also solicited that the Finance Department to meet his monthly salary, Leave Salary and Pension Contribution as per terms and conditions of Foreign Service.

Item No.4: **Dr.BRAOU – Estt.,** - Permission to hold XIX Annual Convocation in the last week of February, 2012. – Reg.

Resolution: Approved the proposal to hold the XIX Annual Convocation of the University either in the last week of February OR First week of March, 2012 for conferring Degrees and Diplomas to the University students who have successfully completed their degrees and Diplomas offered by the University.

Further, resolved to authorize the Vice-Chancellor to forward the following three names to Government for perusal of His Excellency the Governor of Andhra Pradesh for nominating the Chief Guest for delivering the Convocation address.

1. Her Excellency the President of India
2. Dr. (Mrs.) D. Purandeswari
Hon'ble Minister of State for Human Resource Development
3. Prof. Ved Prakash
Chairman, University Grants Commission

Item No.5 : **Dr.BRAOU – Academic** – Education - Department of Education – Exemption for Blind and Hearing Impaired B.Ed. students for submission of practical records and practice teaching – Reg.

Resolution: The matter was placed before the Executive Council for consideration, and the Executive Council could not approve the matter as it felt that person(s) without professional skills may not be appropriate for teaching profession.

Item No.6 :**Dr.BRAOU – Estt.,** – Appointment of Finance Officer – Reg.

Resolution: Resolved to adhere to the instructions of the Government vide G.O.Ms.No.122, Higher Education (UE.I) Department, dated 05-10-2011 and initiate action as per the said G.O. It was suggested that the University to address a letter to Andhra Pradesh State Council for Higher Education in the above regard.

Item No.7: **Dr.BRAOU – Estt.** – Sri D. Vijaya Kumar, Deputy Registrar – Deputation to Telugu Academy – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor in permitting to Sri D. Vijaya Kumar, Deputy Registrar of Dr.BRAOU to work as Accounts Officer in Telugu Akademi, Hyderabad, on deputation basis for a period of one year from the date of his relief in the University, i.e., 30-11-2011 on usual terms and conditions of foreign service.

Item No.8 : **Dr.BRAOU – Estt.** – Tampering of original marks by certain computer Consultants & conduct of a special examination to four students – Action initiated – For appraisal & information – Reg.

Resolution: The Members of the Executive Council were apprised of the matter in detail. The committee was also informed of the various measures taken by University in ensuring a pool-proof system for Examination Branch particularly in the context of installation of CCTVS, Method of uploading the results on internet etc., so as to curb the practices of tampering of Marks.

Item No.9 : **Dr.BRAOU – Admn** – Annual Report of the University for the Year 2006 to 2010 – Approval – Reg.

Resolution: Resolved to approve the Annual Reports of Dr.B.R. Ambedkar Open University for the years 2006-‘07, 2007-‘08, 2008-‘09 & 2009-‘10 ending with 31st March of each year.

Further, resolved to send copies of the same to the Government and to the Members of the Executive Council.

Item No.10 : **Dr. BRAOU – Estt.** – Expert Committee recommendations for award of Senior Professor Designation to Prof. V. Venkaiah, Professor of Business Management, Dr.BRAOU, Hyderabad by awarding Higher Academic Grade Scale of Rs.67000 – 79000 without AGP – Report submitted – Reg.

Resolution : Resolved to defer the matter until the University receives further recommendations from the statutory bodies viz, University Grants Commission and Distance Education Council.

Item No.11 : **Dr. BRAOU- Estt.,-** Filling up of vacant teaching posts-Permission – Reg.

Resolution : The Members directed the University to inform about the details of teaching positions that have been sanctioned and filled and those that have been upgraded under CAS, including the present vacant positions (if any).

Item No.12 : **Dr.BRAOU – Estt. –** Proposal to amend the Constitution of Selection Committee for appointments up to the cadre of Superintendent and below in the University Service – Reg.

Resolution : Resolved to place the matter in the next Executive Council Meeting.

Table Agenda:

Item No.13 : **Dr.BRAOU – Esst.-** Dr. I. Anand Pawar, Assistant Professor of Commerce – Allegation of indulging in plagiarism of Ph.D. abstract as an Article in University News – Report submitted – Reg.

Resolution : Resolved to place the matter in the next Executive Council Meeting.

Item No.14 : **Dr.BRAOU – Estt. –** Award of AGP and Promotion to the post of Joint Director (SS) under CAS, 2011 – Permission sought – Reg.

Resolution : Resolved to hold the interviews under CAS, 2011 for award of AGP and Promotion to the post of Joint Director (SS) on receipt of Governor's nominee and initiate further action in the matter.

Item No.15 : **Dr.BRAOU – Estt. -** Appointment of JACTs under backlog vacancies – Reg.

Resolution : Noted and resolved to take further necessary action as per rules in vogue.

The meeting ended with thanks to the Chair.

**MINUTES OF THE 158th MEETING OF THE EXECUTIVE COUNCIL HELD ON
19-03-2012 AT 11.00 A.M. IN THE CHAMBERS OF THE PRINCIPAL SECRETARY
TO GOVERNMENT, HIGHER EDUCATION DEPARTMENT, A.P. SECRETARIAT,
HYDERABAD**

MEMBERS PRESENT:

1. Dr. P. Prakash : Chairman
Vice-Chancellor
2. Sri M.G. Gopal, IAS : Member
Principal Secretary to Govt.,
Higher Education Department.,
A.P. Secretariat, Hyderabad.
3. Sri L. Premachandra Reddy, IAS : Member
Secretary to Government
Finance (W&P) Department
A.P. Secretariat, Hyderabad.
3. Sri S. Balasubramanyam, IAS : Member
Commissioner of Collegiate Education
Govt. of A.P., Nampally, Hyderabad.
4. Prof. C. Venkataiah : Secretary to the Executive Council
Registrar

Item No.1 (a) : Executive Council – Confirmation of Minutes of 157th Meeting of the Executive Council held on 30-12-2011.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **141st Finance Committee Items:**

Item No. 2.1: **Dr. BRAOU – Material Production Branch** – Annual Maintenance Contract for Computer and its Allied Equipment etc., for the year 2012-13.

Resolution : Resolved to approve the proposal to entrust the Annual Maintenance Contract (AMC) of Computers and its Allied Equipment to M/s. Micro Clinic India Private Limited, Hyderabad – the L1 bidder - at a total cost of Rs. 4,30,925/- (Rupees four lakhs thirty thousand nine hundred and twenty five only) inclusive of all taxes, for a period of one year from the date of issue of Job Order as per the tender terms and conditions as recommended by the 141st Finance Committee Meeting dated 19-03-2012.

Item No.2.2: **Dr. BRAOU – Material Production Branch** – Purchase of M.Sc (Psychology) 1st and 2nd year study material for the academic year 2011-12 from Tamil Nadu Open University, Chennai and M.Ed 1st and 2nd year study material for the academic year 2012-13 from IGNOU, New Delhi.

Resolution : Resolved to ratify the action taken by the Vice-chancellor for purchase of M.Sc Psychology 1st and 2nd year study material for the academic year

2011-12 from TNOU, Chennai at a cost of Rs. 14,37,500/- (Rupees fourteen lakhs thirty seven thousand and five hundred only) and M.Ed 1st and 2nd year study material for the academic year 2012-13 from IGNOU, New Delhi at a cost of Rs. 7,70,000/- (Rupees seven lakhs seventy thousand only) amounting to total expenditure of Rs. 22,07,500/- (Rs. 14,37,500/- + Rs. 7,70,000/-) duly meeting the expenditure from the DEC grants of 2011-12. as recommended by the 141st Finance Committee Meeting dated 19-03-2012

Item No.2.3: **Dr. BRAOU – Material Production Branch** – Purchase of Psychology Practicals Test Material for III year Undergraduate course.

Resolution : Resolved to approve the proposal for the purchase of UG III year Psychology Practicals Test Material from M/s. Prasad Psycho Corporation, New Delhi at a cost of Rs. 4,00,848/- (Rupees four lakhs eight hundred and forty eight only) and M/s. Rupa Psychological Centre, Varanasi (UP) at a cost of Rs.42,255/- (Rupees forty two thousand two hundred and fifty five only) inclusive of all taxes amounting to total expenditure of Rs.4,43,103/- (Rupees four lakhs forty three thousand and one hundred and three only) (Rs. 4,00,848/- + Rs. 42,255/-) duly meeting the expenditure from DEC grants of 2012-13 as recommended by the 141st Finance Committee Meeting dated 19-03-2012.

Item No.2.4: **Dr. BRAOU – Development Cell** – Enhancement of Remuneration to Junior Consultants .

Resolution : Resolved to approve the proposal to authorize the Vice-chancellor to fix the remuneration to various categories of the Consultants as per their functional needs in commensurate with their qualifications as recommended by the 141st Finance Committee Meeting dated 19-03-2012.

Item No.2.5: **Dr. BRAOU – Finance** - Annual Accounts for the year 2010-11.

Resolution : Resolved to place the Annual Accounts for the year 2010-11 before the next Finance Committee Meeting after due certification as recommended by the 141st Finance Committee Meeting dated 19-03-2012.

Item No. 2.6: **Dr. BRAOU – Finance** – Revised Estimates for 2011-12 and Budget Estimates for the year 2012-13.

Resolution : Resolved to approve the Revised Estimates for the year 2011-12 and Budget Estimates for the year 2012-13 as recommended by the 141st Finance Committee Meeting dated 19-03-2012.

Item No.2.7: **Dr. BRAOU – Administration Branch** - Purchase of New Vehicles.

Resolution : Resolved to approve the proposal of procuring two new vehicles i.e., Innova (Diesel) & Bolero (Diesel) at a total cost of Rs. 25.00 lakhs (Rupees twenty five lakhs only) to meet the academic and functional needs of the Varsity. The expenditure for purchase of vehicles may be met from University resources as recommended by the 141st Finance Committee Meeting dated 19-03-2012.

Item No.2.8: **Dr. BRAOU – Administration Branch** – Sri N. Damodarabbai, Systems Engineer On Duty – Payment of Salary for the month of January, 2012 – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-chancellor to accord permission for payment of the salary to Sri N. Damodarabbai, Systems Engineer for the month of January, 2012 as recommended by the 141st Finance Committee Meeting dated 19-03-2012.

Item No.2.9: **Dr. BRAOU – Academic Branch – Education** - Certificate in Early Childhood Care and Education Programme.

Resolution : Resolved to place the matter in the next Finance Committee Meeting with full details for necessary consideration as recommended by the 141st Finance Committee Meeting dated 19-03-2012.

Item No.3 : **Dr.BRAOU – Estt.** –Filling up of vacant teaching posts – Permission – Reg.

Resolution : Resolved to place it before the next Executive Council with requisite details, viz. Cadre wise /Department wise sanctioned strength particulars.

Item No.4. : Dr.BRAOU – Estt. – Dr. I. Anand Pawar, Assistant Professor of Commerce – Allegation of indulging in plagiarism of Ph.D., abstract as an Article in University News – Report submitted - Reg.

Resolution : Revolved to initiate disciplinary action as per the University Rules, relevant Acts etc., and report to the Executive Council.

Table Agenda:

Item No.5 : Dr.BRAOU – Misappropriation of students' tuition fee – Regularizing the period of suspension of the delinquent employees – Proposal of the University – Submitted - Reg.

Resolution : The item was discussed and it was directed that the University may place the matter before the next Executive Council so that the Members are apprised of the matter well in advance.

Item No.6 : Dr.BRAOU – Estt. – Recommendations of the Selection Committee for promotion of Deputy Director (SS) to Joint Director (SS) & award of Academic Grade Pay of Assistant Professors / Assistant Director (SS) from Academic Grade Pay (AGP) of Rs.6000/- to Rs.7000/- under Career Advancement Scheme (CAS) – Reg.

Resolution : Resolved to approve the recommendations of the Selection Committees for promotion to the following teachers and step up in AGP under CAS.

1. Dr. P. Krishna Rao : Deputy Director (SS) to Joint Director (SS)
(Professor Cadre)
2. Dr. G. Ravinder : Assistant Professor of Political Science
(Movement from AGP of Rs.6000/- to 7000/-)
3. Dr. Banothu Dharma : Assistant Director (SS)
(Movement from AGP of Rs.6000/- to 7000/-)
4. Dr. Y. Venkateswarlu : Assistant Director (SS)
(Movement from AGP of Rs.6000/- to 7000/-)
5. Dr. L.V.K. Reddy : Assistant Director (SS)
(Movement from AGP of Rs.6000/- to 7000/-)
6. Dr.D. Sammaiah : Assistant Director (SS)
(Movement from AGP of Rs.6000/- to 7000/-)

7. Dr. A. Rama Devi : Assistant Director (SS)
(Movement from AGP of Rs.6000/- to 7000/-)
8. Dr. A. Renuka Devi : Assistant Director (SS)
(Movement from AGP of Rs.6000/- to 7000/-)
9. Dr. Ch. C. Prasad : Assistant Director (SS)
(Movement from AGP of Rs.6000/- to 7000/-)

The Meeting ended with thanks to the Chair.

MINUTES OF THE 159th MEETING OF THE EXECUTIVE COUNCIL HELD ON 20-06-2012 AT 2.00 P.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

1. Dr. P. Prakash : Chairman
Vice-Chancellor
2. Sri M.G. Gopal, I.A.S., : Member
Principal Secretary to Govt.,
Higher Education Department.,
A.P. Secretariat, Hyderabad.
3. Sri L. Premachandra Reddy, I.A.S., : Member
Secretary to Government
Finance (W&P) Department
A.P. Secretariat, Hyderabad.
4. Sri R.M. Dobriyal, I.F.S., : Member
Commissioner of Collegiate Education (FAC)
Govt. of A.P., Nampally, Hyderabad.
5. Prof. C. Venkataiah : Secretary to the Executive
Council
Registrar

Item No.1 (a) : Executive Council – Confirmation of Minutes of 158th Meeting of the Executive Council held on 19-03-2012.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2 : **142nd Finance Committee Items:**

Item No.2.1: **Dr. BRAOU – Finance Branch -** Rate of interest on General Provident Fund for the financial year 2011-12 – Enhancement – Reg.

Resolution : Resolved to approve the adoption of the G.O.Rt.No.2425, Finance (Pension-II) Department, dated 10-5-2012 to pay the enhanced rate of interest from 8% to 8.6% per annum with effect from 01-12-2011 to the subscribers of General Provident Fund.

Further, resolved to authorize the Vice-Chancellor to implement the Government Orders as and when issued by the Government in respect of enhancement / reduction of the rate of interest on General Provident subscriptions of the employees of the University in future as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.2: **Dr. BRAOU – Finance Branch –** Annual Accounts for the year 2010-11 – Reg.

Resolution : Resolved to approve the Annual Accounts for the year 2010-11 of the University as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.3: **Dr. BRAOU – Engineering Branch –** Providing Security arrangements at the University Campus – Identification of Security Agency – Reg.

Resolution : Resolved to approve in appointing the Agency M/s.SVSS Enterprises, Hyderabad for providing Security arrangements at the University Campus as per the details mentioned in the Agenda Note for an amount of Rs.26,11,873/- per annum for a period of One year with effect from 1st July, 2012. It has been observed by the constituted Committee that the agency M/s.SVSS Enterprises, Hyderabad possess requisite man power for catering the security services of the campus as per the functional needs of the University as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.4: **Dr. BRAOU –Material Production Branch** – Purchase of White paper (Reel/Sheet) for the printing of course material and other job works for the Academic year 2012-13– Reg.

Resolution : Resolved to approve for purchase of 650 MTs of White Paper (Reel/Sheet) @ Rs.44,338.53ps. (Rupees forty four thousand three hundred thirty eight and paise fifty three only) per M.T. inclusive of all taxes and F.O.R. University premises at a total cost of Rs.2,88,20,044=50 ps. (Rupees two crores eighty eight lakhs twenty thousand forty four and paise fifty only) inclusive of all taxes on DGS & D rate contract from M/s. Hindustan Paper Corporation Limited, Kolkata (A Government of India Enterprise) for printing of course material of various programmes offered by the University and other job works for the academic year 2012-13 as per the recommendations of the Purchase Committee by meeting the expenditure from the Head of Account 631-Cost of paper during the financial year 2012-13 as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

.Item No.2.5: **Dr. BRAOU –Material Production Branch** –Renewal of Annual Maintenance Contract (AMC) for 02 (two) Lipi –T 6218 Line Matrix Printer -Reg.

Resolution : Resolved to approve the renewal of Annual Maintenance Contract (AMC) for 02 (two) Lipi Line Matrix Printers bearing Model No.T-6218 (S.No.T-628 MG-PCH-1073 and Sl.No.T-628 LKVMH-1064)

for a period of one year with retrospective effect i.e., from 01-06-2012 to 31-05-2013 at a total cost of Rs.1,68,540/- (Rupees one lakh sixty eight thousand five hundred and forty only) inclusive of Service Tax @ 12.36% with M/s.Lipi Data Systems Ltd., Secunderabad as per existing terms and conditions as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.6: **Dr. BRAOU – Administration Branch** –Disposed of (04) four condemned University vehicles – Intimation – Proposal for purchase of (01)– one Auto Rickshaw (Diesel) for the University - Reg.

Resolution: Resolved to approve to note the procurement of (02) two new vehicles and disposal of (04) four condemned university vehicles, duly considering the proposal for procurement of (01) one diesel auto from the local dealer at a total cost of Rs.1,50,000/- approximately from the amount realized in the open auction of (04) four old vehicles as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.7: **Dr. BRAOU –Material Production Branch** - Purchase of 140 GSM Title Card for printing of course material and other Job Works for the academic year 2012-13-Reg.

Resolution : Resolved to approve and accord Administrative and Financial sanction to purchase 22.00 MTs of 140 GSM Title card 37.3 Kg. (size 58.5 x 91 cms in sheets) at an estimated expenditure of Rs.12.32 lakhs in the open market as per University purchase procedure for printing of course material and other job works for the academic year 2012-13 by meeting the expenditure from the Head of Account 631-Cost of paper during the Financial Year 2012-13 as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.8: **Dr. BRAOU –Material Production Branch - Printing** of Pre-printed U.G. Course Marks Memos and Provisional-cum-Consolidated Memorandum of Marks in uniform pattern on A4 size -Reg.

Resolution : Resolved to approve for printing of 3,00,000 numbers pre-printed marks memos and 50,000 numbers pre-printed provisional certificate-cum-consolidated marks memo @ Rs.1.62 ps. each plus VAT @ 5% on A4 size 110 GSM paper L/P print two colors, reverse side printing and serial numbering with necessary security features at a total cost of Rs.5,95,350/-

(Rupees five lakhs ninety five thousand three hundred and fifty only) from M/s.Hi-Tech Print Systems Ltd., Hyderabad by meeting the expenditure from the Head of Account – 547 Technologies enable examination material during the financial year 2012-13 as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.9: **Dr. BRAOU –Academic Branch** - Launching of Postgraduate Diploma in Digital Library and Information Management (PGDDLIM) through online / e-learning mode – Administrative and Financial approval for Rs.11.5 lakhs towards Course e-content development, editing, infrastructure, etc., --Reg.

Resolution : Resolved to approve for introducing a Post-Graduate Diploma in Digital Library and Information Management (PGDDLIM) through online/e-learning mode and providing administrative and financial approval for an amount of Rs.11.5 lakhs towards the expenditure on course e-content development, infrastructure, staff training etc. The expenditure for the afore mentioned course may be met from DEC Funds/University Funds as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.10: **Dr. BRAOU –Academic Branch** - Introduction of Mass Communication and Public Relations as one of the optional subjects in U.G. level (MPR) – Syllabus and Expenditure towards development of Course Material -Reg.

Resolution : Resolved to approve to introduce the new course of Mass Communication and Public Relations as one of the optional subjects in U.G. programme from the year 2013-14 and accord financial sanction for Rs.6,39,600/- (Rupees six lakhs thirty nine thousand six hundred only) towards the estimated expenditure for preparation of course material for Mass Communication and Public Relations (MPR) as one of the optional subjects in U.G. level both in English and Telugu media as per the University Norms and Rules as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.11: **Dr. BRAOU – Administration Branch** – Enhancement of Medical Allowance to meet the Additional Premium by the University Employees – Reg.

Resolution : The matter was discussed threadbare by the Executive Council about the enhancement of Medical Allowance from Rs.6,600/- to Rs.10,000/ per annum. It is resolved and suggested that the Administration may call the stakeholders of the Insurance Companies to present a detailed package to enable the

University to adopt the same for the benefit its employees. Based upon the feasibility and cost effectiveness, the Vice-Chancellor may accord sanction and subsequently get it ratified as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.12: **Dr. BRAOU –Material Production Branch - Transportation** of course material and other materials to all study centers located across Andhra Pradesh for the academic year 2012-13.

Resolution : Resolved to approve to entrust the work of transportation of study and other materials of Dr.BRAOU **study centres** including city centres to M/s.Navatha Road Transport, from 01-07-2012 to 30-06-2013 at the rates mentioned in Annexure-I with a total financial commitment of Rs.7,00,000/- (Rupees seven lakhs only) towards expenditure for transport of course material and other material of the University for the above period by meeting the expenditure from the budget provision under the head of the account 4-635 transportation of course material etc., as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.13: **Dr. BRAOU –Administration Branch - Sri M. Sudhakar – Appointment of Finance Officer with full additional charge – Reg.**

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in placing Sri M. Sudhakar in FullAdditional Charge on the post of Finance Officer as against Finance Officer Incharge with effect from the date of his assuming charge by paying Additional Charge Allowance as per Dr.BRAOU Service Rules vide Part-III (General conditions of Service relating to Pay and Allowances etc. - under Rule 07) as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.14: **Dr. BRAOU – Controller of Examinations Branch - Enhancement of Examinations Remuneration of UG scripts – Reg.**

Resolution : Resolved to ratify the action taken by the Vice-Chancellor, for enhancing the rate of valuation of U.G. Answer Scripts from Rs.10/- to Rs.11/- per script. The enhanced rate is applicable with effect from Examination Spot Valuation

conducted from 6th June, 2012 as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.15: **Dr. BRAOU –Student Services Branch** - Under Graduate Courses Starting of New Study Centres in the academic year 2012-13- Proposals Submitted – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for establishment of two new study centres from the academic year 2012-13 and accorded permission for the financial commitment of Rs.4,20,000/- (Rupees Four lakhs twenty thousand only) at the rate of Rs.2,10,000/- to each study centre towards non-recurring and recurring expenditure as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.16: **Dr. BRAOU – Engineering Branch - Construction Works** – Utilizing the DEC Grants to the tune of Rs.168.06 lakhs during the year 2011-12 through CPWD as Deposit Works – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for entrustment of the Construction Works as mentioned in the agenda note for an amount of Rs.168.06 lakhs as deposit work through CPWD Wing, Hyderabad, utilizing the DEC Grants for the year 2011-12 as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.17: **Dr. BRAOU –Material Production Branch** – Purchase of Cloth-lined covers for dispatch of course material to the students of various programmes offered by the University for the Academic year 2012-13 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for purchase of 70,000 brown cloth lined covers of different sizes mentioned below from M/s.Sri Sai Ram Enterprises, Hyderabad at a total cost of Rs.3,00,300/- (Rupees three lakh three hundred only) inclusive of all taxes for sending the course material to the students of various programmes admitted during the academic year 2012-13 as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Sl.No.	Description	Quantity in Nos.	Unit Rate per thousand Rs. Ps.	Total Amount Rs. Ps.
1.	Brown Cloth lines Covers Size 12x16x1",100GSM (New Mul Mul Cloth)	20,000	4,290.00	85,800.00

2.	Brown Cloth lines Covers Size 12x16x2",100GSM (New Mul Mul Cloth)	50,000	4,290.00	2,14,500.00
	Total amount			3,00,300.00

Item No.2.18: **Dr. BRAOU –Material Production Branch** – Purchase of various furniture items for the University Library under DEC grant during the financial year 2011-12 – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for according administrative and financial sanction for Rs.15,57,816/- (Rupees fifteen lakhs fifty seven thousand eight hundred and sixteen only) inclusive of all taxes towards purchase of various furniture items as per the lowest rates quoted by (1) M/s.Niranjan Enterprises, Hyderabad for 4 (four) items at a total cost of Rs.2,55,836/- and 6 (six) items from (2) M/s.Methodex Systems Ltd., Hyderabad at a total cost of Rs.13,01,980/- (as per the technical specifications of the bid) to the University Library by meeting the expenditure from the DEC Grants for the financial year 2011-12 as recommended by the Purchase Committee as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.19: **Dr. BRAOU – Student Services Branch** - Enhancement of Miscellaneous fee collected from the students of UG/PG /Diploma Programmes of different types of services – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for enhancement of rates of fee charged for Student Services and the cost of applications with effect from 01-06-2011 as shown in the Agenda Note as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.20: **Dr. BRAOU –Material Production Branch** – Printing and Supply of Course material of UG/PG Diplomas /PG and other Programmes for the academic year 2012-13 – Reg.

Resolution : i) Resolved to ratify the action taken by the Vice-Chancellor for according permission to advertise the Tender in two daily newspapers calling sealed tenders from the reputed printers for printing and supply of course material of various programmes offered by the University for the Academic Year 2012-13.

ii) Further, resolved to approve and accord the administrative and financial sanction for an estimated expenditure of Rs.49,00,160/- (Rupees forty nine lakhs one hundred and sixty only) towards printing and supply of course material of UG/PG/PG Diploma programmes for the academic year 2012-13 and to entrust the work, on the basis of L1 rates or the University Rates, whichever is less after finalizing the Tender as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.21: **Dr. BRAOU – Engineering Branch** – Construction of Ramp from 2nd floor of Administrative building to Academic Building at the University Campus – Tenders for consideration – Reg.

Resolution : Resolved to approve the lowest tender of M/s.Swathi Build Tech., Pvt., Ltd., Hyderabad @ 0.23% less than the estimated contract value of Rs.7,14,991/- which works out to Rs.7,13,347/- (Rupees seven lakhs thirteen thousand three hundred and forty seven only) for the work of construction of ramp from 2nd floor of Administrative building to Academic Building at the University Campus as recommended by the Works Committee as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.22: **Dr. BRAOU – Development Cell** – Participation of Prof. K. S. Ramana, Professor of Telugu in the International Conference on Languages, Literature and Culture (ICLLC 2012) at Amsterdam, Netherlands, organized by the World Academy of Science, Engineering and Technology to be held during 25th – 26th July, 2012 – Reg.

Resolution : i) Resolved to approve the deputation of Prof.K.S.Ramana, Professor of Telugu to present his paper on “Post Colonial Socio-Cultural Reflections in Telugu Literature” in the International Conference on Languages, Literature and Culture (ICLLC 2012) at Amsterdam, Netherlands, organized by the World Academy of Science, Engineering and Technology to be held during 25th – 26th July, 2012 and his absence for the same may be treated as On Duty including the days travel i.e. , 24th to 27th July, 2012.

ii) Further, resolved to sanction of Rs.1,17,700/- for the tour and to give an advance of Rs.1,05,930/-, being 90% of the estimated expenditure by meeting 50% of the sanctioned amount from the travel grant under Unassigned Grant Scheme of Distance Education Council and the balance 50% from the university matching grant provided for in the budget estimates of the

University as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No. 2.23: **Dr. BRAOU – Finance Branch** – Delegation of Powers to the Registrar – Reg.

Resolution : Resolved to approve to enhance the delegation of financial powers to the Registrar in respect of certain items as .prescribed in the Administrative and Accounts Manual of the University and as detailed below:

Existing Delegation of financial powers to the Registrar	Proposed Delegation of financial powers to the Registrar
(1) To sanction expenditure on emergent purchase of stationery and other consumable goods and other misc. items upto Rs.5000/- at a time. Note: Emergency purchases of stationery etc. to be made only if the articles are out of stock in the main stores and no stock certificate is obtained from the Purchase Branch.	(1) To sanction expenditure on emergent purchase of stationery and other consumable goods and other misc. items upto Rs.10,000/- at a time. Note: Emergency purchases of stationery etc. may be made after obtaining the No Stock Certification from the Material Production Branch of the University.
(4) To sanction expenditure on purchase of other publications upto Rs.1,000/- at a time	(4) To sanction expenditure on purchase of other publications upto Rs.10,000/- at a time
(5) To sanction expenditure on repairs and maintenance of vehicles, machinery, furniture and equipment upto Rs.5000/- at a time.	(5) To sanction expenditure on repairs and maintenance of vehicles, machinery, furniture and equipment upto Rs.10,000/- at a time.
(6) To sanction temporary advances for local purchase of materials for conducting examinations, science practical classes, summer schools orientation programmes for Counsellors, Co-ordinators and Principals; Workshops, conferences etc. upto Rs.5000/- at a time	(6) To sanction temporary advances for local purchase of materials for conducting examinations, science practical classes, summer schools orientation programmes for Counsellors, Co-ordinators and Principals; Workshops, conferences etc. upto Rs.10,000/- at a time

(9) To sanction write-off of unserviceable articles upto the value of Rs.5,000/- at a time Note: A Committee shall be constituted for advice in respect of the write-off .proposals	(9) To sanction write-off of unserviceable articles upto the value of Rs.10,000/- at a time Note: A Committee shall be constituted for advice in respect of the write-off proposals.
(10) To accord administrative approval for maintenance estimates upto Rs.5000/- and to accept tenders for original/maintenance works upto Rs.5000/-	(10) To accord administrative approval for maintenance estimates upto Rs.10,000/- and to accept tenders for original/maintenance works upto Rs.10,000/-

Item No.2.24: **Dr. BRAOU – Academic Branch – Faculty of Social Science – Rates of remuneration to the counsellors and supporting staff for the conduct of UG Psychology Practicals – Reg.**

Resolution : Resolved to approve the rates of remuneration for conducting UG (Psychology) practical classes at the University campus and study centres as detailed below, as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

S.No.	Remuneration Category	Amount Rs.
1	Principal (For the entire duration of practicals)	@ Rs.500 each for II and III yr.
2	Head of the department (For the entire durations of practicals)	@ Rs.500 each for II and III yr.
3	Part-time Co-ordinators (For the entire duration of practicals) @ Rs.1000/- each for II and III yr.	@ Rs.1000/- each for II and III yr.
4	Two Academic Counsellors (for six clock hours/one day) per batch.	175/- per clock hour for each Academic Counsellor
5	Electrician (For the entire duration of practicals)	@ Rs.300 each for II and III yr.
6	Lab Attender/Record Assistant (one practical session of 6 hours)	50/-
7	Watermen (per head) (Two watermen one for II yr. one for III yr. for total duration of the practicals)	350/-
8	Miscellaneous expenditure (Stationary and consumables to each student, if hiring practical tools (Psychological tests) to conduct practical classes and practical exam also) for the entire duration/six days till the procurement and supply of consumables to the zonal centres.	30/- per head
9	Scavengers (For the entire duration of practicals)	350/-

10	Sweeper (for the entire duration of practicals)	350/-

Note:

1. Each batch consists of 30 to 35 students and two Counsellors will be appointed for each batch.
2. For each batch Lab Attender necessary.
3. One Waterman, one Scavenger and one Sweeper is to be provided irrespective of number of batches

Item No.2.25: **Dr. BRAOU – Academic Branch – Faculty of Social Science** – Rates of remuneration to the counsellors and supporting staff for the conduct of UG Psychology Practical Examination – Reg.

Resolution : Resolved to approve the rates of remuneration payable to the counsellors and supporting staff for the conduct of UG Psychology Practical Examination classes at the University campus and at study centres as detailed below, as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Sl.No.	Remuneration Category	Remuneration (Rs.)
1	Chief Superintendent	75/-
2	Valuation (Internal and External) per candidate subject to a min. of Rs.100/-	6/-
3	Paper setting per batch	75/-
4	Viva-Voce (Internal and External) per candidate subject to a min. of Rs.50/-	4/-
5	Lab Attender	12/-
6	Peon/Kamati/Watchman	11/-

Item No.2.26: **Dr. BRAOU – Academic Branch** – Agreement for Acquisition and Reproduction of UG & PG Science Programmes – Course material of Dr. BRAOU by Uttarakhand Open University, Nainital as per MoU and also the sale of course material to the Uttarakhand Open University – Reg.

Resolution : Resolved to approve to permit the University to enter into an MoU for acquisition and reproduction rights of Dr.BRAOU Science Programmes to Uttarkhand Open University, Nainital and also for sale of course material to

the UOU as per the existing rates of the University as recommended by the
142nd Finance Committee Meeting dated 20-06-2012.

Item No.2.27: **Dr. BRAOU – Academic Branch – Faculty of Social Science** – Rates of remuneration to the counsellors and supporting staff for the conduct of PG Psychology Practical Examination – Reg.

Resolution : Resolved to approve the rates of remuneration to the counsellors and supporting staff for the conduct of PG Psychology Practical Examination classes at the University campus and study centres as detailed below, as recommended by the 142nd Finance Committee Meeting dated 20-06-2012

Sl.No.	Remuneration Category	Remuneration(Rs.)
1	Chief Superintendent	75/-
2	Valuation (Internal and External) per candidate subject to a min. of Rs.100/-	8/-
3	Paper setting per batch	75/-
4	Viva-Voce (Internal and External) per candidate subject to a min. of Rs.50/-	4/-
5	Lab Attender	12/-
6	Peon/Kamati/Watchman	11/-

Item No.2.28: **Dr. BRAOU – Academic Branch – Faculty of Social Science** – Rates of remuneration to the counsellors and supporting staff for the conduct of PG Psychology Practicals – Reg.

Resolution : Resolved to approve the rates of remuneration for conducting PG (Psychology) practical classes at the University campus and study centres as detailed below as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Sl.No.	Remuneration Category	Remuneration(Rs.)
1	Principal (For the entire duration of practicals)	500/-
2	Head of the department (For the entire durations of practicals)	500/-
3	Part-time Co-ordinators (For the entire duration of practicals)	1000/-
4	Two Academic Counsellors (for six clock hours/one day) per batch.	275/- per clock hour for 1 Academic Counsellor
5	Electrician (For the entire duration of practicals) for some electronic testing tools like Reaction Time Test (Red & Blue lights) operation	300/-
6	Lab Attender/Record Assistant (one practical session of 6 hours)	100/-
7	Watermen (per head) (For total duration of the practicals)	350/-
8	Miscellaneous expenditure (Stationary and consumables to	30/-per head

	each student, if hiring practical tools (Psychological tests) to conduct practical classes and practical exam also) for the entire duration/six days till the procurement and supply of consumables to the zonal centres	
9	Scavenger (For the entire duration of practicals)	350/-
10	Sweeper (for the entire duration of practicals)	350/-

Note:

1. Each batch consists of 30 to 35 students and two Counsellors will be appointed for each batch.
2. For each batch one Lab Attender is necessary.
3. One Waterman, one Scavenger and one Sweeper is to be provided irrespective of number of batches.

Item No.2.29: **Dr. BRAOU – Academic Branch** – Conduct of International Seminar in ODL System and Foundation Lecture / Ambedkar Memorial Lecture and yearlong tri-decennial celebrations – Reg.

Resolution : Resolved to approve to permit the University to hold International Seminar in ODL System; Foundation Day Lecture/Ambedkar Memorial Lecture and Year Long Tri-decennial Celebrations with a financial sanction of Rs.20.00 Lakhs (Rupees Twenty Lakhs only) towards to meet the various items of expenditure to organize above said events respectively as recommended by the 142nd Finance Committee Meeting dated 20-06-2012.

Item No.3: **Dr.BRAOU – Estt.** – Prof. V. Venkaiah, Professor of Business Management, Dr.BRAOU – Relief from the duties in the University service on usual terms and conditions of lien for a period upto 30-09-2012 to enable to assume the charge of the Vice-Chancellor of Krishna University, Machilipatnam – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in relieving Prof.V.Venkaiah, Professor of Business Management, Dr. B.R. Ambedkar Open University from his duties on the afternoon of 22-04-2012 on usual terms and conditions of lien for a period upto 30-09-2012, i.e., date of his superannuation so as to enable him to assume the charge of Vice-Chancellor at Krishna University, Machilipatnam.

Item No.4 : **Dr.BRAOU – Estt.** – Filling up of vacant teaching posts – Proposal for conversion of certain posts to that of Assistant Professor for meeting the requirement of the faculties – Reg.

Resolution: Resolved to approve the proposal of the University for filling-up of (09) nine teaching posts sanctioned by the Government duly making necessary

conversion, as proposed in the Agenda Note duly observing guidelines of the Government and Service Rules.

Further, resolved to address a letter to the Government for seeking permission to convert the posts of Professors/Associate Professors to Assistant Professors and Deputy Directors to Assistant Directors. In the meanwhile the Executive Council accorded permission to initiate the formalities for appointment viz., advertisement, calling applications etc., except holding interviews.

Item No.5: Dr.BRAOU – Admn., - Misappropriation of students' tuition fee – Regularizing the period of suspension of the delinquent employees – Proposal of the University – Reg.

Resolution: Resolved not to consider the proposal for the present.

Item No. 6: Dr.BRAOU – Estt. – Sanction of one post of Executive Engineer – Permission – Incorporation of Qualification for the post of Executive Engineer – Permission sought – Reg.

Resolution : Resolved to approve the adoption of G.O.Ms.No.9, Finance (SMPC.I) Department, dated 11-01-2012 and to incorporate the prescribed qualifications as mentioned in the Agenda for the post of Executive Engineer in the Dr.BRAOU Service Rules.

Item No.7: Dr.BRAOU – Academic – Permission to enter into an MoU with Institute of Practical Accountancy to offer Post Graduate Diploma in Practical Accounting and Taxation – Reg.

Resolution: The proposal was discussed in detail and was resolved to look into the academic credibility of the institution before entering MoU with the Varsity.

Item No.8 : Dr.BRAOU – Estt. – Adoption of G.O.Ms.No.2, Finance (FR-II) Department, dated 02-01-2010 – Reg.

Resolution: Resolved to approve the adoption of G.O.Ms.No.2, Finance (FR-II) Department, dated 02-01-2010 issued by the Government permitting the University employees to go on Foreign Service on deputation beyond five years.

Table Agenda:

Item No.9 Dr.BRAOU – Estt. – Sri N. Damodarabbai, Systems Engineer of Dr.B.R. Ambedkar Open University working on “**On Duty**” basis presently with the Finance Department, Government of Andhra Pradesh, Hyderabad- Payment of his salary for two months – Ratification repatriation – Reg.

Resolution : Resolved to ratify the action by the Vice-Chancellor in permitting the payment of February – March, 2012 salary to Sri N.Damodarabbai, Systems Engineer of this University who is presently on “On Duty” basis in the Finance Department, Government of A.P.

Further, resolved to spare the services of Sri N.Damodarabbai to Finance Department on deputation basis for the period of request made by the Government and also to permit the University to fill the post of Systems Engineer by observing the rules, on contract basis.

Item No.10 : Dr.BRAOU – Estt. – G.O.Ms. No.9, Backward Classes Welfare (2) Department dated 17-05-2011 for the benefit of B.C. - E Category employees of the University – Adoption of G.O. – Reg.

Resolution : Resolved to adopt the G.O.Ms. No.9, Backward Classes Welfare (2) Department dated 17-05-2011 for the benefit of University BC-E category employees. However, the extension of BC-E reservation in employment be made complying with the orders of the Hon’ble High Court of Andhra Pradesh /Supreme Court of India from time to time.

Item No. 11 Dr.BRAOU – Estt. – Dr. I. Anand Pawar, Assistant Professor of Commerce – Allegation of indulging in plagiarism of Ph.D., abstract as an Article in University News – Action taken – Intimation – Reg.

Resolution : Resolved to direct the University for issuance of Show Cause Notice to Dr. I. Anand Pawar, Assistant Professor of Commerce and take disciplinary action as per Dr.BRAOU Service Rules.

Item No.12 Dr.BRAOU – Estt. – Appointment by promotion of certain Administrative Officers – Implementation of Rule of Reservation – Recommendations of the Selection Committee – Placing before the Meeting for consideration – Reg.

Resolution : Resolved to approve the recommendations of the Selection Committee for appointment by promotion for (02) two posts of Deputy Registrar and (04) four posts of Assistant Registrar by promotion as per seniority following Dr.BRAOU Service Rules, duly observing the roster points.

Item No.13 Dr.BRAOU – Estt. – Appointment of Statutory and Non-Statutory positions of the University – Reg.

Resolution: Resolved to authorize the Vice-Chancellor to fill the Statutory positions of the University as per the requirement and functional needs of the University.

Item No.14: **Dr. BRAOU – Academic Branch – Faculty of Education - B.Ed (SE) Programme – Apex Advisory Meeting – Nomination of two (2) Experts – Reg.**

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for nominating the two experts as nominees of Board of Management of this University, (Dr.BRAOU) namely (1) Prof.T.Mrunalini, Principal, College of Education (IASE), Osmania University, Hyderabad and (2) Dr.P.Hanumantha Rao, Founder & Chairman, Sweekar Rehabilitation Institute for Handicapped, Secunderabad on the Apex Committee.

The Meeting ended with thanks to the Chair.

MINUTES OF THE 160th MEETING OF THE EXECUTIVE COUNCIL HELD ON 02-11-2012 AT 3.00 P.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

1. Dr. P. Prakash : Chairman
Vice-Chancellor
2. Sri M.G. Gopal, I.A.S., : Member
Principal Secretary to Govt.,
Higher Education Department.,
A.P. Secretariat, Hyderabad.
3. Sri L. Premachandra Reddy, I.A.S., : Member
Secretary to Government
Finance (W&P) Department
A.P. Secretariat, Hyderabad.
4. Smt K. Sunitha, I.A.S., : Member (not present)
Commissioner of Collegiate Education
Govt. of A.P., Nampally, Hyderabad.
5. Prof. C. Venkataiah : Secretary to the Executive
Council
Registrar

Item No.1 (a) : Executive Council – Confirmation of Minutes of 159th Meeting of the
Executive Council held on 20-06-2012.

Resolution : Confirmed.

(b) : Matters arising out of the above.

Resolution : Reviewed.

Item No.2: **143rd Finance Committee Items:**

Item No.2.1: **Dr. BRAOU – Student Services Branch - Payment** of arrears of Rent of
BRAOU, RCC, S.V. Arts College, Tirupati (017)- Reg.

Resolution : Resolved to approve the proposal for the payment of Rs.8,57,670/- in total
i.e., Rs.6,77,670/- due to TTD as on 31-03-2009 towards license fee for using
their building in S.V. Arts College for accommodating Regional Coordination
Centre of the University and to pay license fee @ Rs.5,000/- per month from
01-04-2009 to 31-03-2012 amounting to Rs.1,80,000/-

Further resolved to accord approval to continue the payment of license fee to T.T.D. @ Rs.5,000/- per month from 01-04-2012 onwards as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.2: **Dr. BRAOU – AVPRC Branch** – Purchase of Vehicle for production of Audio - Video programmes and other related matters – Reg.

Resolution : Resolved to approve the proposal to purchase a vehicle for transport facilities of Audio-video gadgetry and production team, keeping in view the requirement of AVPRC for the purpose of outdoor shootings / recordings and for arranging local transportation to outside Resource Persons to attend recordings of video lessons and teleconference sessions of BRAOU with an approximate cost of Rs.12.00 Lakhs from the University funds.

Further resolved that the budget provision together with the balance amount available shall be furnished in all the agenda items seeking financial approval in future as recommended by the 143rd Finance Committee Meeting, dated 02-11-2012.

Item No.2.3:**Dr. BRAOU – Engineering Branch** – Construction of Centre for Learner Services Building near main Entrance Gate at the University Campus- Administrative approval for the revised estimate amounting to Rs.171.18 lakhs. – Reg.

Resolution : Resolved to approve the proposal to accord administrative approval for the revised estimate amounting to Rs.171.18 lakhs for the construction of Centre for Learner Services Building near the main entrance of the University Campus duly meeting the balance amount of Rs.71.07 lakhs from DEC grants/University funds during the year 2012-13 and completing the work by CPWD as deposit work.

Further resolved that the University shall look into the charges of VAT @5% & Cess @1%, Labour Cess @1% and Service Tax @3.75% by the CPWD and its justification as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.4: **Dr. BRAOU –Material Production Branch** – Purchase of General & Computer Stationery Items for the year 2012-13 – Reg.

Resolution : Resolved to approve the proposal for according administrative and financial sanction for Rs.13,00,000/- (Rupees Thirteen Lakhs only) towards purchase of various General and Computer Stationery items. The expenditure shall be met from the Head of Account 547- Stationery during the financial year 2012-13 as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.5: **Dr. BRAOU – Academic Branch** – Department of Education – Proposal for payment of remuneration for valuation of Records of B.Ed. programme on par with the B.Ed. assignment valuation – Reg.

Resolution : Resolved to approve the proposal for payment of remuneration for valuation of Records of B.Ed. programme on par with B.Ed. Assignments i.e. Rs.8/- (Rupees eight only) for each Record valuation as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.6: **Dr. BRAOU – Material Production Branch** – Purchase of M.Sc. (Psychology) I & II years study material for the academic year 2012-13 from Tamil Nadu Open University, Chennai- Reg.

Resolution : Resolved to approve the proposal and accord sanction for purchase of M.Sc. Psychology 1st and 2nd year course material for the academic year 2012-13 from Tamil Nadu Open University, Chennai at a total cost of Rs.22,50,000/- (Rupees Twenty two lakhs fifty thousand only) as shown in the agenda note duly meeting expenditure from the DEC grants during the financial year 2012-13 as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.7: **Dr. BRAOU –Administration Branch** – Adoption of G.O.Rt.No.796, Higher Education (UE.II) Dept. dated:15-10-2012 for payment of UGC RPS 2006 arrears to the University Teachers for the period 01-01-2006 to 31-12-2009 - Reg.

Resolution : Resolved to approve the proposal for the adoption of the G.O.Rt.796 Higher Education (U.E.II) Department, dated:15-10-2012 in toto and to approve the payment of arrears from 01-01-2006 to 31-12-2009 to the University teachers and employees who are drawing U.G.C. Pay Scales, 1996 from the funds available with the University duly adhering to the conditions and regulations laid down in G.O.Ms.No.14 Higher Education (UE-II) Department, dated:20-02-2006.

Further resolved that the University shall submit the same to the Government for its reimbursement at the earliest as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.8: **Dr. BRAOU – Administration Branch** - Appointment of Sri M.Ratna Reddy, Advocate as Legal Adviser for Dr.B.R.Ambedkar Open University duly retaining Sri P.Amarender, Advocate as Standing Counsel of the University on the proposed payment of fee-Reg.

Resolution : Resolved to approve the proposal to authorize the Vice-Chancellor to avail the services of Sri M.Ratna Reddy, Advocate and former Standing Counsel of the University on the individual case basis as per the rates proposed in the agenda item duly retaining Sri P.Amarender, Advocate as Standing Counsel appointed by the Government for a period of (03) three years i.e. up to 28-10-2013.

Further resolved that a detailed note be presented to the Executive Council explaining the case details for dissatisfactory services of Sri P.Amarender, Advocate, present Standing Counsel as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.9: **Dr. BRAOU –Student Services Branch** - Refund of Tuition Fee to Dr.Trivedi Noopur Ashok a student of MBA (Hospital Health Care Management) Programme for the Academic Year 2012-13 - Reg.

Resolution: Resolved to approve the proposal for refund of the tuition fee of Rs.70,000/- paid by the student to the parents of Dr.Trivedi Noopur Ashok who suddenly demised as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.Approval may also be accorded to fill the vacant seat.

Item No.2.10: **Dr. BRAOU – Material Production Branch** – Purchase of Covers & Cloth-lined Covers for office use and dispatch of course material to the students of various programmes offered by the University for the year 2012-13-Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in purchase of Covers/cloth-lined covers of different sizes mentioned in the agenda note from M/s.Ambica Printers & Binders, Hyderabad and M/s.Pragathi Enterprises, Hyderabad, at a total cost of Rs.9,84,083/- (Rupees Nine lakhs eighty four thousand and eighty three only) inclusive of all taxes, for the use of various branches in the University and also for sending the course material to the students of various programmes admitted during the academic year 2012-13.

Further resolved that the firms which do not fulfill the stipulated conditions may not be considered as qualified tenderers as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.11: **Dr. BRAOU – Material Production Branch** – Purchase of paper from M/s.Hindustan News Print Limited – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting M/s.Hindustan Paper Corporation Ltd., (A Govt. of India Enterprise) Kolkata to supply paper from M/s.Hindustan News Print Limited, Kottayam, Kerala (Subsidiary Unit) without change in freight charges as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.12:**Dr. BRAOU –Material Production Branch** - Purchase of 1 No. Bajaj Auto Rickshaw –Make –LPG – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in incurring additional expenditure of Rs.9,352/- (Rupees Nine thousand three hundred fifty two only), (Rs.1,59,352/- minus Rs.1,50,000/- i.e., Rs.9,352/-) towards purchase of 1 No. Bajaj Auto Rickshaw make-LPG from M/s. Sri Automobiles Pvt. Ltd., as shown in the agenda note, from the Head of A/c.701-Vehicles, during the financial year 2012-13 as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.13: **Dr. BRAOU –Material Production Branch** - Purchase of Computer and Allied Equipments – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in permitting the purchase of Machinery and Computer Allied Equipments etc., as cited in the agenda note at a total cost of Rs.14,58,986/- (Rupees Fourteen lakhs fifty eight thousand nine hundred and eighty six only) and for procurement of Computer Allied Equipment as detailed in the agenda note.

Further resolved to ratify the action of the Vice Chancellor in placing the order with APTS for supply of computer and Allied Equipment by transferring 90% of estimated cost as an advance i.e. Rs.65,00,000/- (Rupees Sixty five lakhs only) against the total estimated cost of Rs.72,17,120/- (Rupees Seventy two lakhs seventeen thousand one hundred twenty only) duly meeting the expenditure from the DEC Grants of 2011-12.

Resolved also that the University shall examine the order of Government wherein the Rate Contract entered into with APTS for supply of Computer consumables etc., is intimated as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.14: **Dr. BRAOU – Engineering Branch** – Construction of Main Entrance Gate at North-East corner of the University Campus – Tender for consideration – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in approving the tender of Sri Ch. Gowri Shankar for the work of Construction of main entrance gate at North East corner of the University Campus for a tender value of Rs.27,47,522/- which works out to (+)3.33% excess over the estimated contract value i.e. Rs.26,58,978/- as recommended by the Works Committee and as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.15: **Dr. BRAOU – Engineering Branch** - Revision of Property Tax for the University Buildings - Payment to GHMC– Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for payment of Revised Property Tax amount to GHMC authorities amounting to Rs.16,61,076/- per annum with effect from 01-04-2011, for the University Buildings constructed on the University Campus.

Further resolved that the University shall explore the possibility of further reduction in the GHMC Tax amount in view of the fact that the University is maintaining the campus on its own or to approach the GHMC for providing basic amenities in the campus as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.16: **Dr. BRAOU – Examination Branch** – Outsourcing of printing of UG Marks Memos – Approval – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in getting the Marks Memos printed through outsourcing for Spell-I UG Examinations held in May, 2012 and to accord permission to enter into an MoU with Hi-Tech Print System Ltd. to get the marks memos printed for one more year and to review the performance.

Further resolved that the officer concerned in the Examination Branch be made responsible for any lapses on the part of printer in maintaining confidentiality etc., as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.17: **Dr. BRAOU –Material Production Branch** – Procurement of Video Equipment – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for incurring additional expenditure of Rs.88,278/- (Rupees Eighty eight thousand two hundred seventy eight only) inclusive of customs duty and all taxes in respect of video equipment, as detailed in agenda over already sanctioned amount of Rs.25,00,000/- (Rupees twenty five lakhs only) by the Finance Committee/Executive Council at its meeting held on 30-12-2011 towards procurement of Video equipment required by the AVPRC keeping in view the escalation in the dollar price from Rs.50/- to Rs.56.97/-. The expenditure may be met from the DEC Grants as recommended by the 143rd Finance Committee Meeting dt.02-11-2012.

Item No.2.18: **Dr. BRAOU – Development Cell** – Enhancement of Rates of Remuneration to Resource persons engaged for ODL activities in the University - Reg.

Resolution : Resolved to approve the proposal for the revised rates of remuneration payable to the resource persons for various ODL activities taken up by the University as cited in the annexure.

Further resolved that the revised rate shall be applicable for the proposals approved henceforth and expenditure shall be met from the DEC grants as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.19: **Dr. BRAOU – Engineering Branch** - Construction of new building to accommodate Centre for Staff Training and Development Block at the University Campus – Administrative approval for the estimates amounting to Rs.181.91 lakhs – for consideration – Reg.

Resolution : Resolved to approve the proposal for according Administrative approval for the estimate amounting to Rs.181.91 lakhs for the work of Construction of Centre for Staff Training & Development Block at the University Campus, subject to the condition that DEC releases funds for meeting the expenditure during the current financial year 2012-13.

Also resolved that the University shall collect the information for charging 5% towards VAT + Cess, 1% for Quality Control and 3% for Architectural features as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.20: **Dr. BRAOU – Administration Branch** – Enhancement of Medical Allowance to meet the additional premium by the University employees- Reg.

The matter has been discussed in detail.

Resolved to approve the proposal for enhancement of the Medical Allowance from Rs.6,600/- to Rs.7,500/- per annum with effect from the year 2012 to all the regular employees of the University and it shall cease no sooner the AROGYASRI scheme is implemented. If need be, the enhanced

medical Allowance may be reviewed after a year as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.21: **Dr. BRAOU – Academic Branch – Education** – Certificate in Early Childhood Care and Education programme – Payment - Reg.

Resolution : Resolved to approve the proposal of the University to make payment to the Editors and Writers of the four courses of the Certificate in Early Childhood Care & Education at the rates applicable to a Diploma programme in view of the fact that the services of course writers were utilized for writing for diploma programme as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.22: **Dr. BRAOU – Academic Branch** – Proposal to offer new collaborative full-time program of “Master of International Business (MIB) –Reg.

The matter has been discussed.

Resolution: Resolved to approve the proposal and to accord administrative sanction, subject to AICTE approval, to launch the Post-Graduate Program of “Master of International Business” in collaboration with Badruka Institute of Foreign Trade (BIFT) of Seth Ghasiram Gopikishan Badruka Educational Society (SGGBES) from the academic year 2012-13 as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.23: **Dr. BRAOU –Academic** - Collaborative Certificate Programmes – Reg.

Resolution : Resolved to approve the proposal and to accord administrative approval to offer Certificate Programme in Electronics Interconnection Techniques and Advanced Certificate Programme in PLCs and SCADA in collaboration with CETE, a Central Government Organisation from the academic year 2012-13 sharing the revenue in the ratio of 30 : 70 by Dr.BRAOU and CETE respectively as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Item No.2.24: **Dr.BRAOU – Academic** - Offering of Post-Graduate Diploma in Practical Accounting and Taxation –Permission to enter into an MoU with Institution of Practical Accountancy, Secunderabad – Reg.

Resolution : Resolved to approve the proposal and to accord administrative approval to offer Post-Graduate Diploma in Practical Accounting and Taxation from the academic year 2012-13 in collaboration with the Institution of Practical Accountancy, Secunderabad duly sharing the revenue in the ratio of 30 : 70 by Dr.BRAOU and IPA respectively, as recommended by the 143rd Finance Committee Meeting dated 02-11-2012.

Further resolved that the University shall ensure that adequate infrastructure facilities are available with the institute.

Item No.3. : **Dr.BRAOU – Academic – Education** – Ph. D. (ODE) programme – Re-registration – Reg.

Resolution : Resolved to approve the request of the candidate, Mr. P.V. Malleswar (Admission No. 9990482103) for re-registration.

Item No.4. **Dr.BRAOU – Estt.** - Filling up of vacant teaching posts – Proposal for conversion of certain posts to that of Assistant Professors for meeting the requirement of the Faculties – Ratification - Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according permission to address a letter to the Government of Andhra Pradesh for conversion of the posts of Associate Professor of Botany & Chemistry to that of the posts to be filled with Assistant Professor of Botany & Chemistry respectively.

Further, resolved to follow the DEC norms in structuring the position of the teachers in the departments concerned in the ratio of 1:1:2.

Item No.5. : **Dr.BRAOU – Estt.,** - Appointment of Deputy Registrar/ Assistant Registrar by promotion in the lien vacancy – Ratification – Consideration of the recommendations of the Selection Committee – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in promoting Sri A. Willington, Assistant Registrar to the post of Deputy Registrar (lien vacancy) and also to consider the recommendations of the Selection Committee to promote Sri B. Kodanda Ramaiah, Superintendent to the post of Assistant Registrar (lien vacancy).

Item No.6 Dr.BRAOU – Estt., - Proposal to amend Dr.BRAOU Service Rules in respect of Constitution of Selection Committee for appointments by promotion upto the cadre of Superintendent and below - University Service Rules – Ratification - Regarding.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor and the proposal for amendment to Dr.BRAOU Service Rules for re-constitution of Selection Committees as follows:

Existing Dr.BRAOU Service Rules in respect of Constitution of Selection Committee for all the cadres under	Proposed amendment to re-constitution of Selection Committees in Dr.BRAOU Service Rules for the cadres of Superintendent/ Stenographer (Supdt., cadre), Senior Assistant/ Stenographer (Sr.Asst. cadre) & JACT by direct recruitment / promotion.
Part-II : Special Rules of	
Branch-II (Category Sl.Nos. 01 to 08)	
Branch-III (Category Sl.Nos.01 to 07)	
for direct recruitment / promotion	

1. Vice-Chancellor - Chairman

2. An External Member nominated by the Vice-Chancellor

3. One Member of the E.C. nominated by the Vice-Chancellor

I. Direct Recruitment

under Part-II : Special Rules of

Branch-II (Category Sl.Nos. 01 to 08)

Branch-III (Category Sl.Nos.01 to 07)

1. Vice-Chancellor - Chairman

4. Registrar

2. An External Member nominated by
the Vice-Chancellor

3. One Member of the E.C. nominated
by the Vice-Chancellor

4. Registrar

II. Promotion

under Part-II : Special Rules of

Branch-II (Category Sl.Nos. 07 & 08)

Branch-III (Category Sl.Nos.01 to 03)

1. Registrar - Chairman

2. An External Member nominated by
the Vice-Chancellor

3. One Member of the E.C. nominated
by the Vice-Chancellor

Note:

*The recommendations of the respective
Selection Committees in respect of promotions
will be placed before the Vice-Chancellor for
approval.*

Item No.7 :

**Dr.BRAOU – Estt. – Appointment of In-charge Finance Officer –
Ratification – Reg.**

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in appointing Sri P. Seshagiri Rao, the Senior Most Deputy Registrar as In-charge Finance Officer of the University w.e.f. 16-08-2012 until further orders.

Item No.8 : **Dr.BRAOU – Estt.** – Appointment of Executive Engineer – Amendment to Dr.BRAOU Service Rules – Recommendations of the Selection Committee – Ratification & consideration – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according permission for filling up of 01 (one) post of Executive Engineer by promotion duly observing the rules and also incorporating them in Service Rules as mentioned in the agenda note and also considering the recommendations of the Selection Committee to the post of Executive Engineer by promotion in the scale of pay of Rs.23650-49360 (RPS-2010) to Sri B. Lakshmi Prasad, Deputy Executive Engineer.

Item No.9 : **Dr.BRAOU – Estt.**– Appointment of Statutory positions of the University – Information - Reg.

Resolution : Resolved to approve the appointments made on authorizing the Vice-Chancellor by the Executive Council to the Statutory positions for a period of **ONEYEAR** from 11-07-2012 is placed before the Executive Council for information.

Further, resolved to authorize the Vice-Chancellor for change in the aforesaid positions as deem fit.

Item No.10: Dr.BRAOU – Estt., - Regularizing the period of suspension of the (fourteen) delinquent employees - Proposal of the University – Reg.

Resolution : The matter has been discussed at length and resolved to direct the University to pursue the matter with the concerned divisions viz., Finance, Examinations & Student Services branches in examining the report of M/s. Narasimha Murthy & Co., in respect of discrepancies noticed in accounting for the students' tuition fee by the University duly identifying the actual defalcation and identifying the persons responsible for the same.

Also resolved to re-examine the issue regarding recovery of short account of tuition fees/examinations fees from the persons concerned keeping in view of the Para - 4.1.1. of Chapter-IV of AGs Office Report and arrive at the actual defalcation in accounting for tuition fee and other admissible receipts in the University accounts.

After obtaining necessary clarification from M/s. Narasimha Murthy & Co., & A.Gs Office, the matter may be placed before the Executive Council.

Table Agenda Items:

Item No.11	Dr.BRAOU – Estt.- Proposal of CEMCA to Organize an event of select Vice-Chancellors at Dr.BRAOU, Hyderabad – Permission sought – Reg.
Resolution :	Resolved to approve the proposal of CEMCA, to organize an event with select Vice-Chancellors at Dr. B. R. Ambedkar Open University, Hyderabad and to play the role of the host and take care of local hospitality of the invited participants to the event and permit the University to communicate the consent of the University to CEMCA.
Item No.12:	Dr.BRAOU – Engineering Branch – Establishment of Post Office and Express Parcel Post Centre at Dr.B.R. Ambedkar Open University Campus – Information – Reg.
Resolution :	Resolved to note the establishment of a full-fledged Post Office and Express Parcel Post Centre at the University Campus.
Item No.13:	Dr.BRAOU – Estt. - Career Advancement Scheme,2012 – Recommendations of the Selection Committee for effecting promotions to teachers of the University - Permission – Reg.

Resolution : Resolved to approve the recommendations of the Screening/Scrutiny Committee (as per guidelines) for award of Rs.7000/- AGP to the Assistant Professors/Assistant Directors (SS) as mentioned in the agenda at Sl.Nos.01 to 10 from the date of their eligibility.

The Meeting ended with thanks to the Chair.

MINUTES OF THE 161st MEETING OF THE EXECUTIVE COUNCIL HELD ON 05-02-2013 AT 3.00 P.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

1. **Dr. P. Prakash** : Chairman
Vice-Chancellor

2. **Sri Ajay Misra I.A.S.** : Member
Principal Secretary to Government
Higher Education Department
A.P. Secretariat, Hyderabad.
3. **Sri L. Premachandra Reddy, I.A.S.** : Member (not present)
Secretary to Government
Finance (W&P) Department
A.P. Secretariat, Hyderabad.
4. **Sri R.M. Dobriyal, I.F.S.** : Member
Special Secretary to Government &
Commissioner of Collegiate Education (FAC)
Government of Andhra Pradesh
Nampally, Hyderabad.
5. **Prof. A.Sudhakar** : Secretary to the Executive Council
Registrar

At the outset, the Vice-Chancellor of the University has welcomed the members of the Executive Council particularly the New Member Sri Ajay Misra, IAS, Principal Secretary to Government, Higher Education Department, A.P.Secretariat, Hyderabad.

The Executive Council has unanimously placed on record its appreciation of the services rendered, guidance and advice provided from time to time by Sri M.G.Gopal, IAS, Principal Secretary to Government, Higher Education Department, A.P.Secretariat, Hyderabad.

The Executive Council also expressed its thanks to Prof.C.Venkataiah for successfully discharging the duties as Registrar of the University.

Item No.1 (a): Executive Council – Confirmation of Minutes of 160th Meeting of the Executive Council held on 02-11-2012.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed.

Item No.2: **144th Finance Committee Items:**

Item No. 2.1: Dr. BRAOU – Administration Brach – Renewal of Mediclaim Policy with M/s.National Insurance Company Limited for the Clalendar Year 2013- Payment of premium –Ratification-Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in renewing the 459 (i.e., 144 with parents + 315 without parents) individual Mediclaim Policies for the Calendar year 2013 with M/s. National Insurance Company Limited, Hyderabad on payment of premium amount of Rs.38,10,093/- (Rupees thirty eighty lakhs ten thousand and ninety three only) as against the

Medical Allowance amount of Rs.34,42,500/- (Rs.7,500/- X 459) for the year 2013 on the condition that the excess amount of Rs.3,67,593/- paid to M/s. National Insurance Company be recovered from the employee's salary in 02 (two) equal monthly installments i.e., February & March, 2013.

Further resolved that the University may collect requisite data for the last five years, the amount paid to the Insurance Companies and total amount received in respect of claims made by the employees of the University in those years to determine prudence in opting individual insurance policies from Insurance Companies as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.2: Dr. BRAOU – Controller of Examinations Branch – On-line Registration of E.T.2013 MOU with AP Online Ltd. – Reg.

Resolved to ratify the action by the Vice-Chancellor in entering into an MoU with AP Online Limited to register the candidates online for ET-2013, increasing the registration fee from Rs.200/- to Rs.235/- and also to pay @Rs.35/- per applicant to AP Online Ltd for extending the services.

Further resolved that in future the University may invite quotations from similar organizations such as E-Seva, Mee Seva etc., to extend E-services to the students at a rational price.

Resolved further that the University may explore possibilities to utilize its own website for collection of fee from the students keeping in view of the cost effectiveness as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.3 : Dr. BRAOU – Academic Branch – MA in Mass Communication and Public Relations / MA in Mass Communication and Journalism Launching of two programmes – syllabus and expenditure towards development of course material-Reg.

Resolution: Resolved to approve the proposal to accord permission to introduce the two new programmes MA in Mass Communication and Public Relations /MA in Mass Communication and Journalism from the Academic year 2014-15 and to accord financial sanction for Rs.69,95,205/- (Rupees sixty nine lakhs and ninety five thousand and two hundred and five only) towards the estimated expenditure for preparation of course material for introduction of these two programmes from the Academic year 2014-15 as recommended by the 144th Finance Committee Meeting, dated 05-02-2013.

Item No.2.4 : **Dr. BRAOU –Academic Branch** – Starting of Bachelor of Pharmaceutical Chemistry— Reg.

Resolution: Resolved to approve the proposal for starting of B.Sc. in Pharmaceutical Chemistry English Medium from the academic year 2013-14 and also to admit 100 students at each Study Centre proposed to be established in Hyderabad and Vishakhapatnam. The Fee to be charged shall be Rs.1300/- for I year and Rs.8000/- per year i.e. for II year and III year as recommended by the 144th Finance Committee Meeting, dated 05-02-2013.

Item No.2.5: **Dr. BRAOU – Academic Branch** – Introduction of Diploma Programme in Adult Education and Life Long Learning-Reg.

Resolution: Resolved to approve the proposal to introduce the Diploma Programme in Adult Education and Life Long Learning by signing an MoU with State Resource Centre for Adult and Continuing Education and to accord financial sanction for an amount of Rs.1,31,200/- plus charges for CRC and word processing to develop the course material as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.6: **Dr. BRAOU – Controller of Examinations Branch** – Proposal for Enhancement of Examination Fees-Reg.

Resolution: Resolved to approve the proposal for enhancement of Examination fee with effect from 01-04-2013 as per the rates shown in the statement appended in the Annexure-I as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.7: **Dr. BRAOU –Controller of Examinations Branch** – Proposal for Enhancement of Examination Remuneration-Reg.

Resolution: Resolved to approve the proposal for enhancement of remuneration payable to the personnel involved in various types of the Examination work with effect from 01-04-2013 as per rates shown in the appended Annexures II to V as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.8: **Dr. BRAOU – Material Production Branch** – Purchase of Furniture & other items-Administrative & Financial Sanction -Reg.

Resolution: Resolved to approve that a short term tender notification, inviting quotations, for the required furniture items may be issued. Resolved further that necessary enquiries may be made to determine whether there are any proprietary items

among the furniture items that need to be procured, so as to enable a specific company/firm to be identified.

Further, resolved that the University may take up the matter immediately without waiting for further deliberations over the issue to overcome paucity of time and to utilize DEC grants during the present financial year but not later than 31st March 2013 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.9: Dr. BRAOU –Material Production Branch – Purchase of M.Ed. Course Material for the Financial year 2012-13 from Indira Gandhi National Open University (IGNOU), New Delhi. - Reg.

Resolution: Resolved to approve the proposal for purchase of M.Ed. Course Material from India Gandhi National Open University (IGNOU), New Delhi at a total cost of Rs.19,25,000/- (Rupees nineteen lakhs twenty five thousand only) duly meeting expenditure from the DEC grants for the financial year 2012-13 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.10: Dr. BRAOU – Administration Branch – Proposal for enhancement of Compensation /Gratis to the employees working on daily wages/time scale basis from the Daily Wage Employees Welfare Fund on attaining the age of 58/60 years of age and in the case of death-Reg.

Resolution: Resolved to approve the proposal to enhance the existing ceilings of payment of compensation /gratis to the employees working on daily wages/time scale basis from Rs.1,50,000/- to Rs.2,50,000/- for the employees who completed service between 15 and 20 years; from Rs.2,00,000/- to Rs.3,50,000/- for the employees who completed 20 years or more than 20 years of service as detailed in the agenda note.

Further, resolved that the enhancement shall come into force with prospective effect and to meet the expenditure from the daily Wage Employees Welfare Fund as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.11: Dr. BRAOU – Administration Branch – Enhancement of Medical Allowance to meet the additional premium by the University employees– Reg.

Resolution: Resolved to ratify the proposal for enhancement of Medical Allowance from Rs.7,500/- to Rs.10,000/- per annum from the year 2013 onwards keeping in view the payment of heavy premium towards medical insurance policies by the University employees as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.12: Dr. BRAOU –Student Services Branch – Enhancement of Tuition Fee of Academic Programmes from the academic year 2013-14 – Reg.

Resolution: Resolved to approve the proposal for enhancement of tuition fee from 15% to 20% for all programmes except B.Ed. (Special), M.Ed., PGDCHT, CPLCD and CPNGOM w.e.f. 1st April, 2013 as shown in the appended Annexure-VI for providing better services to the students as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.13: Dr. BRAOU –Student Services Branch - Enhancement of Remuneration to the Part Time Staff working at Study Centres w.e.f. 01-04-2013 – Reg.

Resolution: Resolved to approve the proposal for enhancement of remuneration to the Part Time Staff working in Study Centres and RCCs at the rates proposed in the agenda note and shown in the appended Annexure-VII, subject to the following conditions as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

1. To meet the expenditure from out of savings realized from the collection of tuition fee from the students and NOT FROM THE BLOCK GRANT AMOUNT.
2. To discontinue the additional remuneration paid to the Part Time Staff viz., remuneration for preparation of ARLs and ERLs etc.
3. To rationalize the Part Time Staff pattern, viz. JACTs and OS as proposed in the agenda note.
4. To prescribe well defined rules to the part-time staff to determine the accountability
5. The enhanced rates shall come into force w.e.f. 01-04-2013.

Item No.2.14: Dr. BRAOU – Student Services Branch – Enhancement of Maintenance Charges to the Host Colleges w.e.f. 01-04-2013-Reg.

Resolution: Resolved to approve the proposal for enhancement of the minimum maintenance charges payable to the host colleges from Rs.1,000/- to 2,500/- up to 300 students and to pay @ Rs.5/- per student for the strength exceeding 300 subject to a maximum of Rs.7,000/- per month w.e.f. 01-04-2013 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.15: Dr. BRAOU – Finance Branch – Contributory Pension Scheme –Crediting of D.A. Arrears to CPS Fund-Adoption of G.O.Ms.No.22, Finance (Pension-I) Department, dated: 22-01-2013-Reg.

Resolution: Resolved to approve the proposal for adoption of G.O.Ms.No.22, Finance (Pension-I) Department, dated:22-01-2013 to credit D.A. arrears of CPS employees to Contributory Pension Scheme Fund as per above mentioned G.O. for the benefit of the employees appointed under Contributory Pension Scheme as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.16: Dr. BRAOU – Administration Branch – Condemnation of 03 (three) University Vehicles (Ambassador Cars) and purchase of 02 (two) new vehicles for the University-Reg.

Resolution: Resolved to approve the proposal for disposal of the 03 (three) University vehicles in view of the reasons mentioned in the agenda note.

Further resolved to approve the proposal for purchasing 02 (two) new vehicles utilizing the amount from the sale of 03 (three) vehicles and meet the balance expenditure from the University funds as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.17: Dr. BRAOU –Administration Branch – Enhancement of hospitality and honorarium to the Statutory and Non Statutory positions – Reg.

Resolution: Resolved to approve the proposal to consider the enhancement of hospitality from Rs.500/- (Rupees five hundred only) to RS.1,000/- (Rupees one thousand only) and honorarium to Statutory and Non

Statutory positions from Rs.400/- (Rupees four hundred only) and Rs.200/- (Rupees two hundred only) to Rs.1,000/- (Rupees one thousand only) and Rs.500/- (Rupees five hundred only) per month respectively for Statutory and Non Statutory positions w.e.f.01-04-02013 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.18: **Dr. BRAOU – Engineering Branch** – Supply and Laying of 2 ½ dia HDPE pipe line from Durgam Cheruvu to University Campus- Administrative approval for estimated amount of Rs.4.95 laksh for consideration - Reg.

Resolution: Resolved to approve the proposal for according Administrative approval for the estimate amounting to Rs.4.95 lakhs for providing 2 ½ “dia. HDPE water pipe line from Durgam Cheruvu to University Campus; and for drilling of bore well at North-East Corner of the Campus by calling open tenders during the year 2012-13 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.19: **Dr. BRAOU – Computer Centre** – Assignment of LAN implementation to M/s.BSNL under NME-ICT– Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in assigning the LAN implementation to BSNL under NME-ICT project and payment of an amount of Rs.9,99,696/- from DEC grants, 2011-12 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.20: **Dr. BRAOU – Material Production Branch** – Purchase of Generator, Scanners, Heavy Duty Printers & Computers etc. DEC – Grants –Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting to purchase UPS, Air Conditioners, Vacuum Cleaners, CCTVs, LED TV and electronic Security System for an amount of Rs.53,33,956/- (Rupees fifty three lakhs thirty three thousand nine

hundred and fifty six only) duly meeting the expenditure from DEC grants of 2012-13.

Further, resolved to accord approval for the purchase of the items like Generator, Scanners, Heavy Duty Printers and Computers for an amount of Rs.56,43,917/- (Rupees fifty six lakhs forty three thousand nine hundred and seventeen only) from Kendriya Bhandar a Government of India Organization, duly meeting the expenditure from DEC Grants of 2012-13 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.21: Dr. BRAOU – Material Production Branch – Purchase of Pre-printed Examinations material for the academic year 2012-13 & 2013-14 - Reg.

Resolution: Resolved to approve the proposal to purchase the Pre-printed Examination Material at the rates mentioned against each at a total cost of Rs.98,67,000/- (Rupees ninety eight lakhs and sixty seven thousand only) from M/s.Hi-tech. Print Systems Ltd., for Spell I & II, 2013 and Spell I, 2014 examinations for the years 2012-13 and 2013-14 as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No.2.22: Dr. BRAOU – Academic Branch – Proposal to offer new collaborative full-time program of “Master of International Business (MIB) –Reg.

Resolution: Resolved to approve the proposal that the University may obtain approval of the Distance Education Council (DEC) before launching the Post-Graduate Program of “Master of International Business” in collaboration with Badruka Institute of Foreign Trade (BIFT) of Seth Ghasiram Gopikishan Badruka Educational Society (SGGBES) from the academic year 2013-14.

Further resolved that the programme may be launched as per the schedule, once Distance Education Council (DEC) accords approval for the same as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.

Item No. 2.23: Dr. BRAOU –Admn. Branch – Enhancement of Peshi Allowance paid to the staff working in the peshi of VC/Registrar/FO- Reg.

- Resolution: Resolved to approve the proposal for enhancement of peshi allowance to the staff working in the offices of Vice-Chancellor, Registrar and Finance Officer w.e.f. 01-04-2013, as per the rates shown in the Annexure VIII as recommended by the 144th Finance Committee Meeting, dated: 05-02-2013.
- Item No.3: **Dr.BRAOU - Estt.,** - Appointment of Deputy Executive Engineer by promotion – Amendment to Dr.BRAOU Service Rules – Reg
- Resolution: Resolved to fill the post of Deputy Executive Engineer either by Direct Recruitment or by deputation from the Government Department.
- Item No.4: **Dr.BRAOU - Estt.,** - Appointment to the post of Systems Engineer from the category of Computer Programmer – Amendment to Dr.BRAOU Service Rules - Reg
- Resolution: Resolved to fill the post of Systems Engineer either by Direct Recruitment or by deputation from the Government Department. As the Systems Engineer is on deputation to A.P. Government, the post may be filled on Direct or Deputation basis till the time Sri N.Damodarabbai, Systems Engineer reports back.
- Item No.5: **Dr.BRAOU - Development Cell** – Sanction of Development Grant by DEC for the year **2012-13** – Submission of Affidavit to undertake the terms and conditions thereof – Reg.
- Resolution: Resolved to consider to issue Affidavit on Non-judiciary Stamp paper of **Rs.100/-** (Rupees one hundred only) to the Distance Education Council for the year **2012-13** as per the terms and conditions mentioned in the sanction order.
- Item No.6: **Dr.BRAOU – Estt.,** - Appointment of Registrar and Director (Student Services) – Ratification – Reg.
- Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Prof. A.Sudhakar, Professor of Commerce as Registrar and Dr.G.Laxma Reddy, Joint Director (SS) as Director (Student Services) for a period of one year from the date of issue of the orders i.e., 26-11-2012.

Item No.7: **Dr.BRAOU – Estt., -** Appointment of Assistant Registrar by promotion – Ratification — Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in promoting Sri T.Krishna Reddy, Superintendent to the post of Assistant Registrar.

Item No.8: **Dr.BRAOU – Estt., -** Adoption of GO MS.No.307, Finance (FR-II) Department, dated:03-12-2012 for counting of EOL for sanction of Notional Increments and Pension on reinstatement of suspended employees by incorporating necessary amendments to the present Service Rules – Reg.

Resolution: Resolved to authorize the Vice-Chancellor for counting of EOL for sanction of Notional Increments and Pension on reinstatement of suspended employees in accordance with GO Ms.No. 307, Finance (FR-II) Department, dated 03-12-2012 by incorporating necessary amendments to the present Service Rules.

Item No.9: **Dr.BRAOU – Estt., -** Counting of past service rendered prior to joining Dr.BRAOU by Dr.Rani Rajitha Madhuri, Assistant Professor of English – Reg.

Resolution: Resolved to address a letter to the Department of Finance, A.P. Government for necessary approval.

Item No.10: **Dr.BRAOU – Estt. –** The University proposed to hold its 20th Convocation in the Second / Third week of April, 2013. The proposed eminent personalities to be forwarded to His Excellency, the Governor of Andhra Pradesh , the Chancellor of the University, for his nomination as Chief Guest at the Convocation are:

1. Padmashree P.Rama Rao,
Chairman,
Institute of Public Enterprise, Hyderabad
Former Secretary, DST
and Former Vice-Chancellor,
Hyderabad Central University, Hyderabad.
2. Sri Kiran Karnik,
Chairman,
Vigyan Prasar,
New Delhi &,
Former President of NASSCOM Foundation
3. Prof. Narendra Jadhav,

Member,
Planning Commission,
Government of India,
New Delhi.

Resolution: Resolved to authorize the Vice-Chancellor to hold the Convocation as proposed.

The Meeting ended with thanks to the Chair.

MINUTES OF THE 162nd MEETING OF THE EXECUTIVE COUNCIL HELD AT 12.30 P.M. ON 22-03-2013 IN THE EXECUTIVE COUNCIL HALL OF THE Dr. B.R.AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

1.	Dr. P. Prakash, Vice-Chancellor, Dr.B.R.Ambedkar Open University, Hyderabad.	Chairman
2	Sri Ajay Misra, I.A.S. Principal Secretary to Government, Higher Education Department, Government of Andhra Pradesh, Hyderabad.	Member
3.	Sri L. Premachandra Reddy, I.A.S. Secretary to Government Finance (W&P) Department A.P. Secretariat HYDERABAD	Member
4.	Smt.K.Sunitha, I.A.S. Commissioner of Collegiate Education Government of Andhra Pradesh, Nampally, Hyderabad.	Member
5.	Prof. A. Sudhakar Registrar, Dr. B.R.Ambedkar Open University,	

Jubilee Hills, Hyderabad.

Secretary to the Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 162nd Meeting of the Executive Council held on 22-03-2013.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed.

Item No.2: **145th Finance Committee Items:**

Item No. 1: Dr. BRAOU – Engineering Branch – Comprehensive proposals with permanent seating arrangements, Air conditioning, Accoustic treatment, Sound reinforcement, Stage lighting etc., in Bhavanam Venkatram Auditorium at the University Campus-Administrative approval for the estimates amounting to Rs.185.50 lakhs-Reg.

Resolution: Resolved to approve the estimate amounting to Rs.185.50 lakhs for the completion of the proposed work relating to Bhavanm Venkatram Auditorium with permanent seating arrangements, Air-conditioning, Accoustic treatment, Sound reinforcement, Stage lighting, etc., at the University Campus, meeting expenditure from the University funds and duly calling for Open Tenders and to incur expenditure not exceeding Rs.150 lakhs during the financial year 2013-14 for which budget provision is made in the Estimates as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No.2: Dr. BRAOU – Engineering Branch – Construction of Building for Examination requirements with Valuation Halls at the University Campus-Administrative approval for the estimates amounting to Rs.480.00 lakhs – Reg.

Resolution: Resolved to approve the estimate amounting to Rs.480.00 lakhs for the work of construction of separate Examination Branch Building at the University Campus duly calling for Open Tenders, meeting the expenditure from University funds not exceeding Rs.67.00 lakhs during the financial year 2013-14 for which budget provision is made in the Estimates as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No. 3: Dr. BRAOU – Engineering Branch – Construction of Centre for Staff Training & Development Block at the University Campus – Administrative approval for the estimates amounting to Rs.181.91 lakhs-Reg.

Resolution: Resolved to approve the estimate amounting to Rs.181.91 lakhs for the construction of Centre for Staff Training & Development Block at the University Campus duly calling for Open Tenders, meeting the expenditure not exceeding Rs.83.00 lakhs from University funds during the financial year 2013-14 for which budget provision is made in the Estimates as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No. 4: Dr. BRAOU –Finance Branch – Annual Accounts for the year 2011-12 approval – Reg.

Resolution: Resolved to approve the Annual Accounts for the year 2011-12 of the University.

Resolved further that the nomenclature of the Daily Wage Employees Welfare Fund shown in Page No.27 of Annual Accounts 2011-12 be changed as “Time-Scale Employees Welfare Fund” henceforth as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No. 5: Dr. BRAOU – Finance Branch – Budget Estimates for the year 2013-14 Revised Estimates for the year 2012-13– Reg.

Resolution: Resolved to approve the Budget Estimates for the year 2013-14 – and Revised Estimates for the year 2012-13 of the University as recommended by the 145th Finance Committee Meeting dated: 22-03-2013 .

Item No.6: Dr. BRAOU – Academic Branch – Conducting of Two Day National Seminar on ICT & Future of Distance Education-Reg.

Resolution: Resolved to approve the proposal to conduct Two Day National Seminar during April, 2013 by the University at an approximate expenditure of Rs.5.74 lakhs duly meeting Rs.2,81,875/- from the DEC Grants, unassigned grant for the year 2012-13 and the remaining amount from the University Funds as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No. 7: Dr. BRAOU –Academic Branch – Revive offering of M.Phil & Ph.D. Programmes by the University from Academic Year 2012-13 – Reg.

Resolution: Resolved to approve the proposal to revive offering the M.Phil & Ph.D. Programmes by the University from the Academic Year 2012-13 in different subjects as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No. 8: Dr. BRAOU – Student Services Branch – Enhancement of Imprest amount to the Study Centres and RCCs to meet the common expenditure such as stationery, postage/courier services and newspaper etc. -Reg.

Resolution: Resolved to approve enhancement of the imprest amount to the Study Centres and RCCs to provide better services to the students, for the following items, w.e.f. 1st April, 2013 as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

1. To meet actual expenditure of Electricity Bills (as per present system).
2. The ceiling for Telephone Bills be fixed to a Study Centre at Rs.250/- plus tax per month and for RCC at Rs.700/- plus tax per month. Further, the University may take a decision to centralize the payment of telephone bills of all RCCs and Study Centres through Head Office.
3. To meet actual expenditure of Courier and Postal Bills (on production of bills) be paid.
4. To meet actual expenditure of computer maintenance and office building maintenance @ Rs.2500/- to RCCs per annum and @ Rs.1500/- to Study Centres per annum. This amount shall be used for the maintenance of Computer / typewriter, building and other miscellaneous items which are not included in the imprest list. This amount shall be released once in a year on producing the bills.
5. To enhance the Imprest amount:

Strength upto 1000 – Rs.5,000/- per annum

Student strength above 1000 – Rs.6,000/- per annum
6. To meet the expenditure with regard to white wash and painting of the RCCs buildings once in five years (by Engineering Branch).

The imprest amount other than electricity, phone bills and courier/postal charges will be sent to the Study Centres in two equal instalments. The

instalment amount will be released after Utilization of the earlier sanctioned amount and on receipt of the bills.

Item No. 9: Dr. BRAOU –Student Services Branch – Proposal to supply One Mobile Cell Instrument and provide Pre-paid BSNL Mobile connection to all the Joint Director/Deputy Director/Asst.Director/Part-time Coordinators of Dr.BRAOU Study Centres including Unit In-charges of the Student Services branch - Reg.

Resolution: Resolved to approve the proposal to purchase and supply of One Mobile Cell Instrument (Dual SIM) and Pre-paid BSNL Mobile connection as detailed in the agenda note to all the Joint Director/Deputy Director/Asst.Director/Part-time Coordinators of Dr.BRAOU Study Centres including persons Incharge of various Units in the Student Services Branch with a total financial commitment of Rs.5,93,400 (i.e. to Rs.3,45,000/- + Rs.2,48,400/- per annum + service tax (actual charges as per the bill) for the first year.

Resolved further that from the second year onwards the University will incur recurring expenditure towards recharge amount as detailed in the agenda note at an approximate financial commitment of Rs.2,48,400/- per annum + service tax as in force as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No.10: Dr. BRAOU – Students Services Branch – Fixing the Rates of Remuneration for Certificate Programme in Early Childhood Care & Education (CECE) - Reg.

Resolution: Resolved to approve the Rates of Remuneration proposed for CECE Programme as shown below from the Academic year 2011-12 as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

1. Academic Counselling :16 days @ 6 hours per day :
Remuneration per session of 1 ½ hours = Rs.150/-
2. School-based practice Teaching / internship: (24 days)
Honorarium payable to the supervisors @ Rs.10 per class
No. of classes to be supervised for each student: 48 hours
Total expenditure for 24 days at a school per student:
48 hours x Rs.10/- = Rs.480/-
3. Honorarium payable to the Head Master: (of the pre-school where the teacher training is practiced for overall supervision of activities) @ Rs.50 per student.
4. Practical Examinations

Remuneration to Internal & External Examiners (for two sessions)
Rs.500x2 =Rs.1000
(Examiners to be appointed by the University, 5 students be examined in each session).

Item No.11: Dr. BRAOU – Student Services Branch – Enhancement of Remuneration to the Counsellors of B.L.I.Sc. and M.L.I.Sc. Courses from the academic year 2013-14 - Reg.

Resolution: Resolved to approve the enhancement of remuneration for theory classes of B.L.I.Sc. from Rs.190/- to Rs.280/- per session of two hours and for practicals from Rs.285/- to Rs.300/- for a session of three hours. The same rates shall be applicable to the Winter Classes also.

Resolved further to recommend to the Executive Council to consider the enhancement of remuneration for M.L.I.Sc. practical classes from Rs.300/- to Rs.400/- for a session of 3 hours duration.

Resolved also to pay Local conveyance as per the entitlement for both the programmes as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No. 12: Dr.BRAOU –Administration Branch – Establishment – Proposal for enhancement of Medical Allowance to the employees working on time scale (daily wages) – Reg.

Resolution: Resolved to approve the proposal to enhance the medical allowance from Rs.750/- (Rupees seven hundred and fifty only) to Rs.5,000/- (Rupees five thousand only) per annum w.e.f. 01-04-2013 (i.e. 50% of the Medical allowance paid to regular employees) to the time scale (daily wages) employees working in the University keeping in view the increase in the medical expenses.

Resolved further that the enhanced amount shall be utilized only for providing medical insurance cover for the employees as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No. 13: Dr. BRAOU –Administration Branch – Reimbursement of Medical Expenses for Major Ailments – Adoption of G.O.Ms.No.397, Health Medical and Family Welfare (K1) Department, dated 14-11-2008 for the benefit of retired pensioners – Reg.

Resolution: Resolved to approve the proposal for adoption of G.O.Ms.No.397, Health Medical and Family Welfare (K1) Department, dated 14-11-2008 towards re-imbursement of medical expenses to the pensioners of the University in respect of major ailments upto Rs.2.00 lakhs (Rupees two lakhs only) or actual medical expenditure whichever is less as prescribed in the said Government orders to all the pensioners of the University as a welfare measure duly meeting the expenditure from the Pension Fund of the University w.e.f 01.04.2013 as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No.14: Dr.BRAOU– Administration Branch – Sitting fee and Incidental charges payable to the Members of Finance Committee and Executive Council.

Resolution: Resolved to approve the enhancement of Sitting fee and Incidental charges payable to the Members of Finance Committee and Executive Council of the University, from Rs.1000/- to Rs.2000/- w.e.f. 01.04.2013 as recommended by the 145th Finance Committee Meeting dated: 22-03-2013.

Item No. 15: Dr. BRAOU – Estt. – Institution of Gold Medal – Reg.

Resolution: Resolved to approve the proposal to accept the offer for institution of Gold Medal by Prof.V.Venkaiah, (Retired) presently Vice-Chancellor, Krishna University, in the name of **“Sri Vunnam Chinna Amaraiah and Sri Haribandi Seshagiri Rao Gold Medal”** for the ensuing 20th Convocation of the University to be held in the month of April, 2013, details of the medal are as follows:

Sl. No.	Name of the Donor	Name of the Gold Medal	Conditions of award
01	Prof. V.Venkaiah, (Retired) and Vice-Chancellor, Krishna University, Machilipatnam	“Sri Vunnam Chinna Amaraiah and Sri Haribandi Seshagiri Rao Gold Medal” .	The Gold Medal shall be awarded to the Meritorious Student who obtained First Division and secured highest aggregate marks in M.B.A Marketing Management course by passing all the subjects within a minimum period prescribed by the University for completion of the course.

Item No. 16: Dr. BRAOU - Estt.. – Institution of two Gold Medals - Reg.

Resolution: Resolved to approve the proposal to accept the offer of Dr.P.Vijayalakshmi Pandit for institution of Gold Medal in the name of **“Palavali Subbamma Ramakrishna Reddy Gold Medal”** and the proposal to accept the offer of Sri M.Subbaiah for institution of Gold Medals in the name of **“Malasana Lakshmi Narasamma and Malasana Gangaiah Memorial Gold Medal”** at the ensuing 20th Convocation of the University to be held in the month of April, 2013 and to ratify the action taken by the Vice-Chancellor in enhancement of amount for instituting Gold Medal from Rs.50,000/- to Rs.75,000/-(Rupees seventy five thousand only) and Book Prize amount from Rs.25,000/- to

Rs.40,000/-(Rupees forty thousand only) from the year 2013, details of two gold medals are as follows:

Sl. No.	Name of the Donor	Name of the Gold Medal	Conditions of award
01	Dr.P.Vijayalakshmi Pandit, Director, GRADE, Dr.BRAOU	“Palavali Subbamma Ramakrishna Reddy Gold Medal”.	The Gold Medal shall be awarded to the meritorious Student who obtained First Division and secured highest aggregate marks in M.Ed. course by passing all the subjects within a minimum period prescribed by the University for completion of the course.
02	Sri M.Subbaiah, Deputy Director, (Retired), Dr.BRAOU	“Malasana Lakshmi Narasamma and Malasana Gangaiah Memorial Gold Medal”	The Gold Medal shall be awarded to the Woman student who obtained First Division and secured highest aggregate marks in B.A/B.Com/B.Sc. course (Telugu Medium) by passing all the subjects within a minimum period prescribed by the University for completion of the course.

Item No. 17: Dr. BRAOU - Estt.. – Enhancement of amount for institution of Gold Medals and Book Prizes and Administration of endowments – Amendment to Statute No.22 - Reg.

Resolution: Resolved to approve the proposal for amendment to Clause-1 of the Statute No.22 set out in the schedule to Dr. B.R. Ambedkar Open University Act as shown below w.e.f. 01-04-2013 and to permit to forward the same to the Hon’ble Chancellor for his assent thereto as per Section-25 (3) of the Dr.B.R. Ambedkar Open University Act.

A M E N D M E N T

The endowments offered for the institution of Gold Medals / Book Prizes and administration of Endowments shall not be less than

Rs.2,00,000/- for Gold Medal.

Rs.50,000/- for Book Prize

Item No. 18: Dr. BRAOU – Institution of one Gold Medals - Reg.

Resolution: Resolved to approve the proposal to accept the offer for institution of Gold Medal by Sri G.Ravindra Babu in the name of “**Mrs. Ajani Gogineni Gold Medal**” at the ensuing 20th Convocation of the University to be held in the month of April, 2013, the details are as follows:

Sl. No.	Name of the Donor	Name of the Gold Medal	Conditions of award
01	Sri G.Ravindra Babu	“ Mrs.Ajani Gogineni Memorial Gold Medal ”	The Gold Medal shall be awarded to the meritorious woman student who obtained First Division and secured highest aggregate marks in Sociology in U.G. Programme by passing all the subjects within the minimum period prescribed by the University for completion of the course.

Item No.19: Dr. BRAOU – Appointment of Junior Assistant-cum-Typist by promotion – Amendment to DR.BRAOU Service Rules – Reg.

Resolution: The matter was considered and discussed in terms of the implications and consequences. It was resolved, not to accede to the proposal for amending the Service Rules for promoting the internal staff members from the feeder cadres.

Item No.20: Dr. BRAOU – Representation / Complaints on the grievances of the students, Staff of the Universities etc. – Hampering the work of Govt. / Council – Estt. of grievances / redressal mechanism cell in the University – Resolution of the APSCHE – Reg.

Resolution: Resolved to approve the proposal for establishment of grievance / redressal mechanism cell in the University and to issue a circular to all the Teaching and Non-teaching employees of the University informing the contents of the Resolution of the A.P. State Council of Higher Education.

Item No.21: Dr. BRAOU – Request for Pay Protection of Dr. K. Rani Rajitha Madhuri, Assistant Professor (English) – Reg.

Resolution: Resolved to approve the proposal and the request of Dr. K. Rani Rajitha Madhuri, Assistant Professor of English, in principle, for protection of pay for services rendered at Yogi Vemana University, Kadapa during the period 10.04.2008 to 28.04.2010 subject to receipt of clarification from the Government.

Item No. 22: Dr. BRAOU – Appointment of Deputy Executive Engineer by promotion – Amendment to Dr.BRAOU Service Rules – Reg.

Resolution: Resolved to approve the proposal for appointment of Dy. Executive Engineer *by promotion* and for necessary amendment of Service Rules duly substituting the word *by promotion* in place of by *deputation* and incorporating the same in Dr.BRAOU Service Rules as per the Gazette Circulars issued by Govt. of Andhra Pradesh from time to time, the details are as follows:

As per Dr.BRAOU Service Rules	Proposed amendment in Dr.BRAOU Service Rules
(2) Appointment: (ii) (b) Class – I Category Sl.No.12 Deputy Executive Engineer (Civil) By direct recruitment	(2) Appointment: (ii) (b) Class – I Category Sl.No.12 Deputy Executive Engineer (Civil) By Direct recruitment OR By Promotion from the category of Asst.Exe.Engineer (Civil)

The meeting ended with thanks to the Chair.

MINUTES OF THE 163rd MEETING OF THE EXECUTIVE COUNCIL HELD AT 12.30 P.M. ON 06-06-2013 IN THE EXECUTIVE COUNCIL HALL OF THE Dr. B.R.AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.

MEMBERS PRESENT:

2.	Dr. P. Prakash, Vice-Chancellor, Dr.B.R.Ambedkar Open University, Hyderabad.	Chairman
2	Sri Ajay Misra, I.A.S. Principal Secretary to Government, Higher Education Department, Government of Andhra Pradesh, Hyderabad.	Member
3.	Sri L. Premachandra Reddy, I.A.S. Secretary to Government Finance (W&P) Department A.P. Secretariat HYDERABAD	Member
4.	Smt.K.Sunitha, I.A.S. Commissioner of Collegiate Education Government of Andhra Pradesh, Nampally, Hyderabad.	Member
5.	Prof. A. Sudhakar Registrar, Dr. B.R.Ambedkar Open University, Jubilee Hills, Hyderabad.	Secretary to the Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 161st, 162nd& Special Meeting of the Executive Council held on 05-02-2013, 22-03-2013 & 22-04-2013

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed.

Item No.2: **146th Finance Committee Items:**

Item No.2.1: Dr. BRAOU – Finance Branch – Utilization of University funds for developmental activities -Reg.

Resolution: Resolved to approve to utilize the University funds for Developmental Activities, as proposed in the Budget Estimates for the year 2013-14 without any hindrance to the Academic activities of the University and in anticipation of grants from the DEC, as and when it is finalized, for the year 2013-14 as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2:2. Dr. BRAOU – Administration Branch – Hiring of M/s.Object Technology Solutions India Pvt. Ltd., Hyderabad as on Out Sourcing Agency for supply of Manpower and adoption of G.O.Ms.No.3, Finance (SMPC-II) Department, dated:12-01-2011 - Reg.

Resolution: Resolved to approve the proposal for hiring of M/s. Object Technology Solutions India Pvt. Ltd., Hyderabad as Outsourcing Agency for supply of manpower to the University with an agency commission of 0.70% on man month salary of the above posts plus Service Tax @12.36% on gross amount. The contract may be initially for a period of one year and also to pay the necessary charges to M/s.APTS for identifying the Outsourcing Agency.

Further, resolved to consider the proposal for adoption of G.O.Ms.No.3, Finance (SMPC-II) Department, dated:12-01-2011 for payment of remuneration to the outsourced staff as recommended by the 146th Finance Committee Meeting, dated:06-06-2013 .

Item No.2.3: Dr. BRAOU – Administration Branch – Condemnation of 02 (two) Ambassador Cars – Intimation –Proposal for purchase of 02 (two) new Cars for the University -Reg.

Resolution: Resolved to consider the proposal for purchase of 2 (two) new diesel engine vehicles (SX-4/Swift Desire/Ford/ Indigo) for official use at an approximate expenditure of Rs.17,00,000/- (Rupees seventeen lakhs only). The expenditure may be met partly to the tune of Rs.2,36,500/- from the sale proceeds of the condemned vehicles (02 Nos.) and the balance from the University funds. Further, resolved to explore the possibility of purchasing two cars at DGS&D rate contract if the cost is lower than that of market price as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.4: Dr. BRAOU –Administration Branch – Enhancement of Sitting Fee and Conveyance charges to the Members of Expert Committee, Selection Committee and other Committees – Reg.

Resolution: Resolved to consider the proposal for enhancement of sitting Fee and Conveyance Charges from Rs.500/- to Rs.1000/- (Rupees One thousand only) & from Rs.200/- to Rs.500/- (Rupees five hundred only) respectively to Members of Experts Committee/Selection Committee and for other Committees as recommended by the 146th Finance Committee Meeting, dated:06-06-2013 .

Item No.2.5: Dr. BRAOU – Examinations Branch – Conduct of Eligibility Test-2013 for Second Time for 2013 A.Y. – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in conduct of Eligibility Test-2013 for Second Time for 2013-14 Academic Year and to register the candidates online through AP Online Ltd. as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.6: Dr. BRAOU – CSTD Branch – Capacity Building Training Programme in ICT and e-Learning for Teachers – Ratification-Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission to conduct the in-house training programme on ‘Capacity Building Training Programme in ICT and e-Learning’ for the teachers. The expenditure of Rs.9,65,500/- (Rupees nine lakhs sixty five thousand and five hundred only) should be met from DEC grants of 2012-13 under the head of Staff Training programmes to the Centre for Staff Training and Development as recommended by the 146th Finance Committee Meeting, dated: 06-06-2013.

Item No.2.7: Dr. BRAOU –Material Production Branch – Procurement of IVRS System from Bharat Sanchar Nigam Limited (BSNL) – Reg.

Resolution: Resolved to ratify the procurement IVRS System, along with primary rate for incoming calls only from Bharat Sanchar Nigam Limited (BSNL) at a total cost of Rs.5,25,148/- i.e. (IVRS Rs.5,15,148/-+Primary rate (incoming only)for Rs.10,000/- = Rs.5,25,148/-), by meeting the expenditure from DEC grants for the year 2012-13 as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.8: Dr. BRAOU – Material Production Branch – Procurement of CCTVs & 16 Channel DVR – M/s.Micro View, Hyderabad -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in procurement of CCTVs and 16 Channel DVR of Panasonic Model at a total cost of Rs.4,95,164/- (Rupees four lakhs ninety five thousand one hundred and sixty four only) i.e. (CCTVs Rs.4,17,899/- +16 Channel DVR Rs.77,265/- = Rs.4,95,164/-) inclusive of all taxes from M/s.Micro view, Hyderabad. The expenditure could be met from the University funds in anticipation of funds from the DEC for 2013-14 as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.9: Dr. BRAOU –Material Production Branch – Renewal of Annual Maintenance Contract (AMC) – Computers, Systems, Servers & Work Stations, Printers UPS & Network and allied equipment - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in respect of renewal of Annual Maintenance Contract (AMC) for Computer Systems, Servers, Work Stations, Printers UPS & Network and allied equipment for a period of one year i.e., from 09-04-2013 to 08-04-2014 at a total cost of Rs.4,30,925/- (Rupees four lakhs thirty thousand nine hundred and twenty five only) inclusive of all taxes, with M/s.Micro Clinic India Pvt., Ltd., Hyderabad, on the existing terms and conditions including the value of the contract as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.10: Dr. BRAOU – Material Production Branch – Revision of financial limits prescribed in procedure for Purchase of Stores by calling Open Tenders/Limited Tender/Single Tender – Reg.

Resolution: Resolved to consider the proposal for enhancement of upper limit for calling quotations for purchases of items through open tender system when the aggregate value of the items, exceeds Rs.5,00,000/- (Rupees five lakhs) as per G.O.Ms.No.489, Finance (TFR-1) Department, dated: 08-12-2008.

Resolved further to consider the proposal for enhancement for limited tender system when purchase value exceeds Rs.25,000/- (Rupees twenty five thousands) but does not exceed Rs.5,00,000/- (Rupees five lakhs) as recommended by the 146th Finance Committee Meeting, dated: 06-06-2013.

Item No.2.11: Dr. BRAOU – Material Production Branch – Purchase of paper Reel/Sheet from M/s.Hindustan Newsprint Limited (A Subsidiary of Hindustan Paper Corporation Ltd., Govt. of India Enterprises) Printing of course material – Reg.

Resolution: Resolved to consider and accord sanction for Rs.3,34,56,758/- (Rupees three crores thirty four lakhs fifty six thousand seven hundred and fifty eight only) for purchase of 722 metric tons of 60 GSM White Printing Paper Reel/Sheet i.e. (Rs.46,339/- per metric ton X 722 Metric tons = Rs.3,34,56,758/-) inclusive of all taxes, at DGS & D rate contract, from M/s.Hindustan Newsprint Limited, (A subsidiary of Hindustan Paper Corporation Ltd., Govt. of India Enterprise) for the year 2013-14 as recommended by the 146th Finance Committee Meeting, dated: 06-06-2013.

Item No.2.12: Dr.BRAOU – Material Production Branch – Procurement of Xerox Machine, Ipad, Antivirus & CD/DVD Duplicator – Kendriya Bhandar – Reg.

Resolution: Resolved to ratify the procurement of Xerox Machine, Ipad, Antivirus & CD/DVD Duplicator at a total cost of Rs.3,72,630/- (Rupees three lakhs seventy two thousand six hundred and thirty only) inclusive of all taxes from Kendriya Bhandar, Hyderabad, meeting the expenditure from DEC Grants for the year 2012-13 as recommended by the 146th Finance Committee Meeting, dated:06-06-2013 .

Item No.2.13: Dr. BRAOU – Material Production Branch – Purchase of LCD Projector and other items. – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in respect of purchase 14 (fourteen) items, at a total cost of Rs.43,78,647/- (Rupees forty three lakhs seventy eight thousand six hundred and forty seven only) i.e. Rs.33,93,626/- + Rs.9,85,021/- = Rs.43,78,647/-) inclusive of all taxes, by meeting the expenditure from DEC Grants for the year 2012-13.

Further, resolved that the process for purchase of required items by the University could be initiated sufficiently in advance viz. 3- to 4 months, so as to ensure that there can be time for retendering for any of the items, if required as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.14: Dr. BRAOU – Material Production Branch – Purchase of Encoder – Video Non-Linear-Editor-Servers- UG, PG Psychology Test Materials – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in purchase of item shown below, at a total cost of Rs.31,45,385/- (Rupees thirty one lakhs forty five

thousand three hundred and eighty five only) inclusive of all taxes, meeting the expenditure from DEC Grants in the year 2012-13.

S.No .	Name of the Firm	Name of the Item	Unit Rate in Rs.	Total Amount in Rs.
1.	M/s.Conqur Technologies, Hyd.	2 Nos. Video Non-Linear Editing Setup	5,60,000/- (L1)	11,20,000/-
2.	M/s.Conqur Technologies, Hyd.	1 No. VDA/HDMA to SDI Converter	59,500/-	59,500/-
3.	M/s.Vama Industries Limited, Hyd.	2 Nos. Mid Range Servers for online applications.	6,31,437/- (L1)	12,62,874/-
4.	M/s.Psychotronics, Bangalore.	U.G. & P.G Psychology Test Materials	7,03,011/- (L1)	7,03,011/-
			Total Amount	31,45,385/-

Further, resolved that the process for purchase of required items by the University could be initiated sufficiently in advance viz. 03 to 04 months, so as to ensure that there can be time for retendering for any of the items, if required as recommended by the 146th Finance Committee Meeting, dated:06-06-2013 .

Item No.2.15: Dr. BRAOU – Material Production Branch – Renewal of Microsoft Campus Agreement -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for the renewal of Microsoft agreement with M/s.K.T. Technologies, Secunderabad, for 140 new Full Time Equivalent Employees Count (FTTE) licences, for a period of one year i.e., from 01-03-2013 to 28-02-2014 at a total cost of Rs.4,85,032/- (Rupees four lakhs eighty five thousand thirty two only) inclusive of service tax @ 12.36% and VAT @ 5%, on existing terms and conditions, by meeting the expenditure from DEC Grants for the year 2012-13.

Further, resolved that the University may ascertain the information regarding the subsidy, if any, offered to the educational institutions for the purpose.

Resolved further that the University may explore the possibility to have arrangement to get the licences from the suppliers of systems to avoid any

duplication as recommended by the 146th Finance Committee Meeting, dated:06-06-2013 .

Item No.2.16: **Dr. BRAOU – Material Production Branch** – Purchase of Furniture & other items -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in respect of purchase of furniture and other items, at a total cost of Rs.44,18,816/- (Rupees forty four lakhs eighteen thousand eight hundred and sixteen only) from M/s.Methodex Systems Ltd., Hyderabad and M/s.Niranjan Enterprises, Hyderabad meeting the expenditure of Rs.38,94,139/- (Rupees thirty eight lakhs ninety four thousand one hundred and thirty nine only) from DEC Grants and remaining amount i.e. Rs.5,24,677/- (Rupees five lakhs twenty four thousand six hundred and seventy seven only) from University funds, for the financial year 2012-13 as recommended by the 146th Finance Committee Meeting, dated: 06-06-2013 .

Item No.2.17: **Dr. BRAOU – Material Production Branch** – Procurement of Cell Phone Instruments, CUG facility, Sim Card & Plan Voucher with BSNL-Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in incurring expenditure of Rs.5,58,210/- (Rupees five lakhs fifty eighty thousand two hundred and ten only) towards purchase of 230 Nos. Cell Phones with Dual SIM (Make : Nokia-101) from Kendriya Bhandar and providing CUG Package Tariff sheet “Nesthaham” with 2G package plan for 230 SIM Cards from Bharat Sanchar Nigam Limited (BSNL), by meeting the expenditure from DEC Grants to be received for the year 2013-14 as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.18: **Dr. BRAOU – Public Relations Branch** – Enhancement of delegation of Financial Power of the Vice-Chancellor for Sanction of Expenditure on Advertisement - Reg.

Resolution: Resolved to consider the proposal and accord approval to authorize the Vice-Chancellor to sanction a total amount of Rs.76 lakhs to meet the

expenditure on Advertisement charges for 4 Major Admission Notifications every year on different period / time.

Resolved further to consider for enhancement of delegation of financial powers of the Vice-Chancellor to sanction expenditure on Misc. Advertisements from Rs.3.50 lakhs to Rs.7.00 lakhs from the financial year 2013-14.

Further, resolved that a Committee be constituted to examine the essential information to be incorporated in the advertisements in order to be cost effective. Steps may be initiated to host the other details on the website of the University as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.19: **Dr. BRAOU – Administration Branch –** Creation of Promotion Channel and sanction of additional posts for Technical Staff under self financing basis -Reg.

Resolution: Resolved to consider and approve the proposal for addressing the Government to sanction posts mentioned in the agenda note for creation of Promotion Channel and sanction of additional posts for Technical Staff under self financing arrangement keeping in view the recommendations of the High Power External Technical Committee and the 2nd version of the Report submitted by the Centre for Good Governance and addressing a letter to the Government of Andhra Pradesh.

Further, resolved that the category wise posts required by the University, be indicated in the letter addressed to the Government as recommended by the 146th Finance Committee Meeting, dated: 06-06-2013 .

Item No.2.20: **Dr. BRAOU – Student Services Branch –** Introducing Online registration system for admission to UG and PG Programmes – Entering into an MoU with A.P. Online and SBH as the payment gateways for the collection of tuition fee (including practical fee) from the academic year 2013-14 - Reg.

Resolution:

Resolved to consider and approve (i) providing Mobiles to all study centers heads(ii) allowing multiple fee payment gateways (iii) acquiring SSL Certificate from TCS on payment of necessary fee (iv) obtaining Security Auditing Certificate from approved agencies by paying requisite fee (v) printing 1,00,000 copies of U.G. 1 year prospectus making them available free of cost at study centers (vi) collecting Rs.150/- towards registration fee from the students of direct admission stream and also from the students who passed E.T. in four years immediately preceding the current year i.e., 2013 (vii) accepting service charge of A.P. Online in the order of Rs.10/-, Rs.12/-, Rs.15/-, Rs.30/- and Rs.50/- for the fee to be collected of Rs.1300/-, Rs.1500/-, Rs.2000/-, Rs.10,000/- and above Rs.10,000/- respectively and also to agree for the SMS service charges of A.P. Online at 0.22 ps. + Service Tax for the incoming SMS and 0.25 ps. + Service Tax for the outgoing SMS (viii) entering into an MoU with A.P. Online and SBH and (ix) according financial sanction of Rs.6,00,000/- (Rupees six lakhs only) towards postal charges for sending intimation to the students of old batches from 2005-06 to 2009-10 through Postal Department of Govt. of India. The expenditure for the above activities shall be met from the relevant Budgetary Heads of Student Services Branch for the Financial Year 2013-14 as recommended by the 146th Finance Committee Meeting, dated:06-06-2013 .

Item No.2.21:

Dr. BRAOU – Student Services Branch – Amendment to EC resolution No.2.13 - Reg.

Resolution:

Resolved to approve the replacement of the word “part time JACTs and part time OSs” with “TOTAL NUMBER OF JACTs AND OFFICE SUBORDINATES INCLUDING PART TIME STAFF” in

resolution No.2.13 of 161st Executive Council Meeting as recommended by the 146th Finance Committee Meeting, dated:06-06-2013 .

Item No.2.22: **Dr. BRAOU – Student Services Branch –** Under Graduate Programme – Establishment of new Study Centers from the academic year 2013-14 - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for the establishment of two new Study Centers at Govt. Degree College Eturunagaram, Warangal (code -225) and Central Prison, Nellore, SPSR Nellore (code-226) from the academic year 2013-14 and accord financial sanction of Rs.7,74,400/- (Rupees Seven lakhs seventy four thousand four hundred only) at the rate Rs.3,87,200/- to each Study Centre towards non-recurring and recurring expenditure involved in setting up and running each Study Centre as recommended by the 146th Finance Committee Meeting, dated:06-06-2013.

Item No.2.23: **Dr. BRAOU – Academic Branch -** PG Diploma in Agricultural Marketing and Agribusiness – Launching of programme – Reg.

Resolution: Resolved to consider the proposal and accord administrative approval to start the “PG Diploma in Agricultural Marketing and Agribusiness” as recommended by the 146th Finance Committee Meeting, dated: 06-06-2013.

Item No.2.24: **Dr. BRAOU – Material Production Branch -** Printing and Supply of Course Material of UG/PG Diplomas /PG and other Programmes for the academic year 2013-14 – Reg.

Resolution: Resolved to accord for Rs.75,70,909/- (Rupees seventy five lakhs seventy thousand nine hundred and nine only) towards printing and supply of course material of UG/PG/PG Diploma programmes including reprinting and revised / new printing, for the academic year 2013-14 and to entrust the work on the basis of L1 rates or the University rates whichever is less. The expenditure will be met from budgetary Head of A/c.633-Printing of Course Material as

recommended by the 146th Finance Committee Meeting, dated: 06-06-2013.

Item No.2.25: **Dr. BRAOU – Material Production Branch -** Purchase of 140 GSM White (MF) Title Card 37.3 Kgs. in sheets of size 58.5X91 cms – Reg.

Resolution: Resolved to accord sanction for Rs.15,22,800/- (Rupees fifteen lakhs twenty two thousand eighty hundred only) towards purchase of 27 Metric tons of 140 GSM White (MF) Title Card 37.3 Kgs. in sheets of size 58.5X91 cms i.e. (Rs.56,400/- per metric ton X27 Tons =Rs.15,22,800/-) from M/s.Garima Traders Pvt. Ltd., Hyderabad (L1) meeting the expenditure from Budget Head of A/c.631-Cost of paper as recommended by the 146th Finance Committee Meeting, dated: 06-06-2013.

Item No.2.26: **Dr. BRAOU – Material Production Branch - Transport** of course material to all RCCs, Study Centers and City Centers – Reg.

Resolution: Resolved to accord approval for an amount of Rs.7,89,302/- (Rupees seven lakhs eighty nine thousand three hundred two only) for meeting expenditure on Transport of course material from the University campus to RCCs, Study Centers including City Centers through M/s Navata Transport Pvt. Ltd. (L1) and meeting the expenditure from Budget Head of A/c.4-635-Material Production Branch.

Further, it is resolved that in future the rate for transport of course material may be obtained from reputed transport companies, through expression of interest for determining and arriving at competitive price as recommended by the 146th Finance Committee Meeting, dated: 06-06-2013.

Item No. 3: **Dr. BRAOU – Dr.BRAOU - Estt. – Appointment of Finance Officer – Intimation – Reg**

Resolution: Noted the matter

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- Item No.4:** Dr.BRAOU – Permission to Dr.P.Prakash, Vice-Chancellor to participate in the First Asia Education Dialogue on “Transforming Higher Education in South Asia” on 18th and 19th June, 2013 at Colombo, Sri Lanka organized by British Council, Chennai. – Reg
- Resolution: Resolved to approve the proposal of Dr.P.Prakash, Vice-Chancellor of this University to participate in the First Asia Education Dialogue on “Transforming Higher Education in South Asia” on 18th and 19th June, 2013 at Colombo, Sri Lanka without any financial commitment either on the part of the University or on the part of the State Government and also permit him to leave the country on 17th June 2013 FN and return to Hyderabad on 20th/21st June, 2013 AN..
- Item No. 5:** Estt – Sanction of Study Leave Sri A. Kishore Kumar Reddy, Assistant Professor of English – Reg.
- Resolution: Resolved to ratify the action taken by the Vice-Chancellor in sanctioning of Study Leave to Sri A. Kishore Kumar Reddy, Assistant Professor of English for 07 (seven) months i.e., from 01-03-2013 to 30-09-2013 for completion of his Ph.D. programme at University of Hyderabad, Hyderabad without any financial commitment on the part of the University for doing Ph.D. work. During the study leave he is eligible to draw half pay only.
- Item No. 6:** Estt. - Loans & Advances – Admissibility in Revised Pay Scales 2010 – Motor Car Advance – Basic Pay for eligibility – Revised orders – Adoption of G.O.Ms.No.112 Finance (A&L) Dept., dated 10-05-2013 – Reg.
- Resolution: Resolved to approve the proposal for adoption of G.O. Ms. No. 112 Finance (A&L) Department, dated 10.05.2013 for sanction of Motor Car Advance to the eligible employees of the University under the revised basic of Rs.18,030/-. All other conditions governing the sanction of the above advance under the existing Rules/Orders will continue
- Item No. 7:** Dr.BRAOU – Inclusion of Telephone Operator post as one of the feeder categories to the post of Senior Assistant as per A.P. Ministerial Service Rules – 1998 – Consideration - Reg.

Resolution: Resolved to approve the proposal for inclusion of the post of Telephone Operator as one of the feeder categories for promotion to the post of Senior Assistant by making necessary additions to the existing Dr.BRAOU Service Rules

Item No. 8: Estt., – Appointment of Deputy Executive Engineer by promotion – Recommendations of the Selection Committee – Reg.

Resolution: Resolved to conduct the selection of the candidates eligible based on seniority, strictly in accordance with the criteria laid down in the Service Rules viz.,

1. Seniority of Service to be calculated in terms of length of service giving weightage of 50% provided that there is no adverse remark on the performance or service record of the employees.
2. Qualification acquired and or technical or professional experience gained since the appointment to present post be given 25% weightage.
3. Interview performance be given 25% weightage.

TABLE AGENDA:

Item No.9: Academic. - Introduction of “*Master of International Business*” in collaboration with Badruka Educational Society – Reg

Resolution: Resolved to defer the launching of the proposed Masters Programme in International Business in Collaboration with “Badruka Educational Society” till the rules and regulations relating to offering of courses / Programmes through Distance Mode are finalized by the Organ of University Grants Commission (UGC) which is equivalent to that of the Distance Education Council (DEC), as the DEC is subsumed by the UGC. A directive has been issued by the UGC to this effect to all the Universities.

Item No.10: Estt. - Introduction of a foundation course in “*Human values and Professional Ethics*” at U.G. level from the Academic year 2014-15 – Reg.

Resolution: Resolved to add a Block on “*Human values and Professional Ethics*” to the existing course material of ‘**Foundation Course in Social Science**’ offered at the First Year level from the Academic Year 2013-14.

Further, resolved to formulate guidelines for finalization of syllabus of the proposed course and its implementation from the Academic year 2014-15 by following the usual procedure involved in introducing a new course.

The meeting ended with thanks to the Chair

MINUTES OF THE 164th MEETING OF THE EXECUTIVE COUNCIL HELD AT 12.30 P.M. ON 28-10-2013 IN THE CHAMBERS OF THE PRINCIPAL SECRETARY, HIGHER EDUCATION, A.P.SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

3.	Dr. P. Prakash, Vice-Chancellor, Dr.B.R.Ambedkar Open University, Hyderabad.	Chairman
2	Sri Ajay Misra, I.A.S. Principal Secretary to Government, Higher Education Department, Government of Andhra Pradesh, Hyderabad.	Member
3.	Sri L. Premachandra Reddy, I.A.S. Secretary to Government Finance (W&P) Department A.P. Secretariat HYDERABAD	Member
4.	Smt.K.Sunitha, I.A.S. Commissioner of Collegiate Education Government of Andhra Pradesh, Nampally, Hyderabad.	Member
5.	Prof. A. Sudhakar Registrar, Dr. B.R.Ambedkar Open University, Jubilee Hills, Hyderabad.	Secretary to the Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 163rd Meeting of the
Executive Council held on 06-06-2013.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed.

Item No.2: **147th Finance Committee Items:**

Item No.2.1: Dr. BRAOU – Academic Branch – Organizing Regional Event on OER-based
e-Learning in collaboration with CEMCA–Reg.

Resolution: Resolved to approve for co-hosting the event by incurring an estimated
expenditure of Rs.2.00 lakhs on hospitality by DR. BRAOU as recommended
by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.2: Dr. BRAOU – Administration Branch – Adoption of G.O.Ms.Nos.31 & 32 Higher Education (U.E.II) Department, dated 24-05-2013- Reg.

Resolution: Resolved to approve for adopting the G.O.Ms.Nos. 31 & 32 Higher Education (UE.II) Department, dated 24-05-2013 for University teachers who retired on or before 31-12-1995 for consolidation of pension by meeting the entire financial commitment within the block grant as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.3: Dr. BRAOU – Finance Branch – Adoption of G.O. – Payment of HRA & CCA while on leave of all kinds – Adoption – G.O.Ms.No.28, Finance (FR.I) Department dated 09-03-2013 –Reg.

Resolution: Resolved to approve for adoption of G.O.Ms.No. 28, Finance (FR.I) Department dated 09.03.2013 for implementation with prospective effect as recommended by the 147th Finance Committee Meeting, dated: 28-10-2013.

Item No.2.4: Dr. BRAOU – Finance Branch - Adoption of Circular Memo No.14568-A/63/PC-I/A2/2010 dated 31.01.2011 on admissibility of Dearness Allowance during Half Pay Leave for the employees of the State Government– Reg.

Resolution: Resolved to approve for adoption of Circular Memo No. 14568-A/63/PC-I / A2/2010 dated 31.01.2011 for implementation with prospective date as recommended by the 147th Finance Committee Meeting, dated: 28-10-2013.

Item No.2.5: Dr. BRAOU – Academic Branch – Revival of M.Phil & Ph.D. Programmes – Adding on a few more subjects for M.Phil & Ph.D. Pogrammes – Reg.

Resolution: Resolved to approve for revival of M.Phil. & Ph.D. Programmes in Economics, History, Political Science, Public Administration, Sociology, Library and Information Science, English, Commerce, Business Management, and Mathematics and inclusion of Education, Telugu, Hindi,

Botany, Chemistry, Physics, Environmental Science and Zoology for offering M.Phil., and Ph.D. Programmes from the Academic Year 2013-14, strictly adhering to UGC July, 2009 regulations as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.6: Dr. BRAOU – Academic Branch –Launching of Diploma and Post Graduate Diploma courses in Paramedics in Collaboration with Apollo Med Skills (Apollo Hospitals Group) - Reg.

Resolution: Resolved to approve to direct the University or / and the Apollo Hospitals Group to check with competent authorities in Medical field, if any, and to go ahead to launch the programmes w.e.f. 2013-14 Academic Year as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.7: Dr. BRAOU – Academic Branch – Launching of One Diploma and Three Certificate Level Programmes in Hotel Management area – Ratification – Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor to launch one Diploma and three Certificate level programmes in Hotel Management area from 2013-14 academic year by entering into MOU with IIHM, Hyderabad & Visakhapatnam as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.8: Dr. BRAOU – Academic Branch – Launching of two year MBA Programme On-Line – Approval – Req- -Reg.

Resolution: Resolved to approve to call for Expression Of Interest (EOI) from the companies offering online services in the field duly following the guidelines and launch the programme from January, 2014 after adopting the procedures in identifying the agency for on line services as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.9: Dr. BRAOU – Finance Branch- Delegation of powers to the Directors - Enhancement of limit of expenditure on purchase from the imprest from Rs.500/- to Rs.2,000/- Reg.

Resolution: Resolved to approve enhancement of the limit of expenditure on stationery, locks, rubber stamps, miscellaneous articles by the Directors on emergency from Rs. 500/- to Rs.2,000/- at a time, in view of the increased cost of the consumables and stationery items, as the above limit of Rs. 500/- was fixed in the year 1988 as recommended by the 147th Finance Committee Meeting, dated: 28-10-2013.

Item No.2.10: Dr. BRAOU – Finance Branch- Extension of Delegation of powers to the Registrar for sanction of hospitality charges upto Rs.5000/- on each occasion – Reg.

Resolution: Resolved to approve for extension of delegation of powers to the Registrar for sanction of expenditure on hospitality to visiting dignitaries and for official meetings upto Rs. 5000/- on each occasion as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.11: Dr. BRAOU – Examinations Branch – Payment of Remuneration per session to the staff involved in the conduct of examinations.– Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for payment of remuneration for two sessions i.e., morning and evening for B. Ed, M. Ed and B.Ed. (SE) programme Entrance Test from 2013 onwards. Further permission may be accorded for payment of remuneration session wise for B. Ed, M. Ed and B.Ed. (SE) Entrance Test from 2013 onwards as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.12: Dr.BRAOU – Examinations Branch – Proposal for Enhancement of Examination Remuneration to the Coding Officers - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for enhancement of remuneration to the coding officers from Rs.500/- to Rs.600/- per day with effect from May 2013 Exams onwards as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.13: Dr. BRAOU – Student Services Branch – Rates of remuneration payable to the Counsellors of Certificate Programme in NGO Management (CNGOM) and Certificate Programme in Literacy & Community Development (CPLCD) and also for PG Diploma in Culture and Heritage Tourism (PGDCHT) – Reg.

Resolution: Resolved to approve the Rates of remuneration payable to the Counsellors of the Certificate Programme in NGOs Management and Certificate Programme in Literacy Community Development at the rate of Rs. 170 per session, for a total number of 12 sessions and for PG Diploma in Culture and Heritage Tourism at the rate of Rs. 200 per session, in all for 12 sessions from the academic year 2011-12 as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.14: Dr. BRAOU – WD & EC – Proposal for enhancement of rates of honorarium to experts / resource persons for delivering lectures / Training Programmes – Regarding.

Resolution: Resolved to approve for enhancement of honorarium for the experts / Resource persons invited to deliver extension lectures, training programmes and International Women's Day celebrations from Rs.1000/- to Rs.1500/- as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.15: Dr. BRAOU – Examinations Branch – Issue of photo copies of Answer Books to the students on demand – Fixation and collection of Fee-Reg.

Resolution: Resolved to direct the University to formulate a policy for the disposal of answer scripts after revaluation and announcement of the results thereof. Further the University may also be directed to charge Rs.500 for providing photo copy of the answer script (paper wise) on demand before the schedule

of the revaluation or one month from the announcement of the results as recommended by the 147th Finance Committee Meeting, dated: 28-10-2013.

Item No.2.16: Dr. BRAOU – Administration Branch – Enhancement of legal allowance from Rs.400/- to Rs.750/- to Sri K.Dattatraya Rao, Senior Assistant -Reg.

Resolution: Resolved to approve for enhancement of payment of legal allowance from Rs.400/- (Rupees four hundred only) to Rs.750/- (Rupees seven hundred and fifty only) per month with effect from 01-07-2013 to Sri K.Dattatraya Rao, Senior Assistant for looking after the legal matters of the University in addition to his normal duties on par with the peshi allowance being extended to the Senior Stenographer / Senior Assistant working in the concerned peshis of the University as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.17: Dr. BRAOU – Administration Branch – Providing Mobile Charges to the Drivers – Reg.

Resolution: Resolved to approve for payment of Mobile Charges @ Rs.200/- (Rupees Two hundred only) per month to 11 (eleven) drivers working in the University which involves an expenditure of Rs.26,400/- (Rupees twenty six thousand four hundred only) per annum as per the terms and conditions mentioned in the Agenda Note as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.18: Dr. BRAOU – Material Production Branch – Purchase of Covers & Cloth-lined Covers (with Printing) for office use and despatch of course material to the students of various programmes offered by the University for the academic year 2013-14 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for the purchase of Covers / cloth lined covers of different sizes mentioned below from M/s.SK.Paper Products, Hyderabad, M/s.Pragathi Enterprises, Hyderabad and

M/s.Shri Sai Ram Enterprises, Hyderabad at a total cost of Rs.6,33,131/- (Rupees six lakhs thirty three thousand one hundred thirty one only)inclusive of all taxes for the use of various branches in the University and also for sending the course material to the students of various programmes admitted during the academic year 2013-14 as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

1) **M/s. S.K. Paper Products, L1 for the following:-**

S.No	MODEL, SIZE & QUALITY OF COVERS	Size of the Cover	GS M	QTY In Nos.	Rate per Thousand	Total Amount
					In Rs.	In Rs.
1.	White Covers	28X13 cms	100	12,600	595/-	7,497/-
2.	White Window Covers	28X12 cms	100	6,000	705/-	4,230/-
3.	Craft Brown Covers	31X27 cms	100	3,600	800/-	2,880/-
4.	Craft Brown Covers with window size 12 X5cm	32X24 cms	100	2,50,000	845/-	2,11,250/-
Total Amount→						2,25,857/-

2) **M/s.Pragathi Enterprises, Hyderabad. L1 for the following:-**

S.No.	MODEL OF COVERS	SIZE	GSM	Qty. in Nos.	RATE PER 1000 NOS.	TOTAL AMOUNT
					In Rs.	In Rs.
1.	Brown Clothlined Covers	12”X16”X1”	100	20,600	3,800/-	78,280/-
2.	Brown Clothlined Covers	12”X16”X2”	100	54,500	3,950/-	2,15,275/-
3.	Brown Clothlined Covers	12”X16”X3”	100	19,000	4,200/-	79,800/-
4.	Brown Clothlined	54X40 cms.	100	5,000	5,900/-	29,500/-

	Covers					
5.	Brown Envelope Cover	16X22 CMS	100	3,000	580/-	1,740/-
6.	Manila clothlined cover	28X13 cms	100	500	1,660/-	830/-
				Total Amount➔		4,05,425/-

3) M/s.Sri Sai Ram Enterprises, Hyderabad. L1 for the following:-

S.No.	MODEL OF COVERS	SIZE	GSM	Qty. in Nos.	RATE PER 1000 NOS.	TOTAL AMOUNT
					In Rs.	In Rs.
1.	A4 size cloth lined covers	30X22 cms	100	500	2,399/-	1,200/-
2.	Light red colour covers (Rebbed Craft)	28X13 cms	100	1,000	649/-	649/-
				Total Amount➔		1,849/-

Item No.2.19: Dr. BRAOU – Material Production Branch- Annual Maintenance Contract (AMC) for T-6218L Line Matrix Printers – Renewal –Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor i.e. the renewal of **Annual Maintenance Contract (AMC)** for 02 [two] Lipi Line Matrix Printers Model No. T-6218L [Sl.No.T-628 MG-PCH-1073 and Sl.No. T-628 LKVMH-1064] for a period of one year with retrospective effect i.e. from 01-06-2013 to 31-05-2014 at a total cost of Rs.1,68,540/- [Rupees one lakh sixty eight thousand five hundred and forty only] inclusive of all taxes, with M/s.Lipi Data Systems Ltd. Secunderabad, as per the existing terms and conditions as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.20: Dr. BRAOU – Material Production Branch- Purchase of M.Sc. 2nd year Psychology course material for the year 2013-14 – Reg

Resolution: Resolved to approve for sanction of Rs. 5,00,000/- (Rupees five lakhs only) towards purchase of 400 Sets of M.Sc. 2nd year Psychology course material for the academic year 2013-14, from Tamil Nadu Open University (TNOU), Chennai. The expenditure may be met from DEC/UGC funds for the year 2013-14 as recommended by the 147th Finance Committee Meeting, dated: 28-10-2013.

Item No.2.21: Dr. BRAOU – Material Production Branch- Purchase of M.Ed. course material for the financial year 2013-14 – Reg.

Resolution: Resolved to ratify the action taken by the Vice Chancellor leading to entering into the Memorandum of Understanding (MOU) between M/s.Ritana Books (approved Dealer of IGNOU study material) New Delhi, and Dr.B.R.Ambedkar Open University, Hyderabad, Andhra Pradesh, for procurement of 100 sets of M.Ed. course material, at a total cost of Rs.3,15,000/- (Rupees three lakhs fifteen thousand only) including transportation charges, by meeting the expenditure from DEC/UGC grants, for the financial year 2013-14 as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.22: Dr. BRAOU – Material Production Branch – Purchase of General and Computer Stationery items for the year 2013-14 - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for purchase of General and Computer Stationery items for the year 2013-14 as mentioned below from the firms at a total cost of Rs.**12,56,627/-**(Rupees twelve lakhs fifty six thousand six hundred twenty seven only)inclusive of all taxes at L1 rates, for the academic year 2013-14 as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

S.No.	Name of the Firm	Total Amount	
		Rs.	Ps.
1.	M/s.Anish Trading Corporation, Hyderabad.	33,946	00
2.	M/s.Balaji Enterprises, Hyderabad.	2,59,632	00
3.	M/s.Commercial Controls, Secunderabad.	5,46,626	00
4.	M/s.Raj Paper Mart, Hyderabad.	25,500	00
5.	M/s.Shri Sai Ram Enterprises, Hyderabad.	3,38,821	00
6.	M/s.Sree Enterprises, Secunderabad.	43,202	00
7.	M/s.Ushodaya Enterprises, Hyderabad.	8,900	00
Total Amount		12,56,627	00

Item No.2.23: Dr. BRAOU – Engineering Branch – Construction of CRS Masonry Compound wall at the South West corner of the University Campus, Jubilee Hills – Tender for consideration – Reg.

Resolution: Resolved to approve the Tender of M/S Sunkara Constructions, Hyderabad which stands @ (-)9.99% less than the Estimate Contract Value of

Rs.8,52,211/- for a tender Contract Amount of Rs.7,67,076/- for the work of Construction of CRS masonry compound wall at the University Campus as recommended by the Works Committee and as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.24: Dr. BRAOU – Engineering Branch - Providing Security Services at the University Campus – Appointment of Security Agency – Reg.

Resolution: Resolved to approve the proposal for appointing M/s. Sri Venkata Siva Sai Enterprises, Hyderabad for providing Security Services at the University Campus for an amount Rs.26,60,808/- per annum for One year from October, 2013 to September, 2014 as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.25: Dr. BRAOU – Academic Branch- Proposal for Launching of Post Graduate Diploma in Child- Development – Reg.

Resolution: Resolved to approve the proposal and to accord administrative sanction for offering the “PG Diploma in Child Development” as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.26: Dr. BRAOU – Administration Branch – International Conference at London – Participation of the Vice-Chancellor - Reg.

Resolution: Resolved to approve the proposal for participation of the Vice-Chancellor in the International conference at London on “The International Higher Education Revolution: impacts on mobility, qualifications and networks” by meeting all the expenses which is approximately Rs.3.2 lakhs by the University and treating his absence from 9-15th December as “on other duty”

as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.2.27: Dr. BRAOU – GRADE - Launching of Journal - Reg.

Resolution: Resolved to approve for launching of a Journal for ODL stakeholders as recommended by the 147th Finance Committee Meeting, dated:28-10-2013.

Item No.3: Dr.BRAOU – Estt. – Institution of Book Prize – Reg.

Resolution: Resolved to approve to accept the offer of Dr.C.V.Narasimha Reddy, former Director, I&PR Department, A.P & Chairman, CVN Public Relations Foundation, Hyderabad for institution of Book Prize in the name of **“Dr.C.V.Narasimha Reddy Award”** from the year 2016 and the details are as follows:

Sl. No.	Name of the Donor	Name of the Book Prize	Conditions of award
01	Dr.C.V.Narasimha Reddy former Director, I&PR Department, A.P & Chairman, CVN Public Relations Foundation, Hyderabad	“Dr.C.V.Narasi mha Reddy Award”	The Book Prize shall be awarded to the student who secures highest aggregate marks in the optional subjects of Mass Communication and Public Relations at the Under Graduate Level (UG Programme in both media) from the year 2016 by passing all the subjects in one attempt within the minimum period prescribed by the University

Item No.4: Estt. – Dr. K. Rani Rajitha Madhuri, Assistant Professor of English, Dr.BRAOU – Counting of past service for the purpose of CAS - Reg.

Resolution: Resolved to address another letter to the Government of A.P, for necessary approval.

Item No.5: Estt., - Appointment by promotion to the post of Deputy Registrar and Assistant Registrar – Recommendations of the Selection Committee – Consideration – Reg.

Resolution: Resolved to consider the recommendations of the Selection Committee for filling up of 02 (two) Deputy Registrar posts and 03 (three) Assistant Registrar posts by promotion and the Vice-Chancellor is authorized to effect promotions to the eligible candidates from the approved panel as and when vacancies arise during the panel year i.e., 01 (one) year from the date of interviews.

Item No.6: Estt. - Appointment of Deputy Executive Engineer by promotion Recommendations of the Selection Committee – Consideration – Reg.

Resolution: The internal members were called for the interview and none was found eligible by the selection committee. Hence, resolved to approve the recommendations of the Selection Committee in respect of filling up of the vacant post of Deputy Executive Engineer i.e., to fill the post by Direct Recruitment. Till such time services may be hired from R&B/CPWD/BSNL.

Item No.7: Estt.– Extension of the term of Statutory positions of the University and appointment of Controller of Examinations – Information - Reg..

Resolution: Resolved to consider and ratify the action taken by the Vice-Chancellor in extending the term of the Director (Academic), Director (Material Production), Director (CSTD), Director (AVPRC) for one more year from 11-07-2013 and appointment of Controller of Examinations for one year w.e.f. 11-07-2013.

Item No.8: Estt.– Request made by Central Power Distribution company of Andhra Pradesh Limited for allotment of 4000 Sq.Mtrs. land for putting up 132/33 KV Sub-station and 33/11 KV Sub-station in Dr.B.R.Ambedkar Open University Premises – Reg.

Resolution: The Chairman and Managing Director, CPDCL addressed a letter to the Principal Secretary to Higher Education to expedite the matter for allotment of 4000 Sq.Mtrs. land for putting up 132/33 KV sub-station and 33/11 KV Sub-station in Dr.B.R.Ambedkar Open University Premises. The matter came up for discussion in the meeting.

Resolved to place the matter in detail before next Executive Council Meeting after consulting the consultant engineer of the University and the Engineering

Branch of the University. However, the Vice-Chancellor expressed concern due to paucity of land, nature of the terrain and future requirements.

The meeting ended with thanks to the chair.

**MINUTES OF THE 165TH MEETING OF THE EXECUTIVE COUNCIL HELD AT
01.30 P.M. ON 24-03-2014 IN THE EXECUTIVE COUNCIL HALL,
DR. B. R. AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.**

MEMBERS PRESENT:

4.	Sri Ajay Misra, I.A.S., Principal Secretary to Government, Higher Education Department & Vice-Chancellor (FAC) Dr.B.R.Ambedkar Open University, Hyderabad.	Chairman
2	Sri Ajay Misra, I.A.S. Principal Secretary to Government, Higher Education Department, Government of Andhra Pradesh, Hyderabad.	Member
3.	Sri K.Rama Krishna Rao, I.A.S. Special Secretary to Government Finance (W&P) Department A.P. Secretariat HYDERABAD	Member
4.	Sri R.M.Dobriyal, I.F.S., Special Secretary to Government & Commissioner of Collegiate Education Government of Andhra Pradesh, Nampally, Hyderabad.	Member
5.	Prof. A. Sudhakar Registrar, Dr. B.R.Ambedkar Open University, Jubilee Hills, Hyderabad.	Secretary to the Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 164th Meeting of the
Executive Council held on 28-10-2013.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed.

Item No.2: **148th Finance Committee Items:**

Item No.2.1: Dr.BRAOU- Development Cell- Sanction of Development Grant by UGC for the financial year 2013-14 – Undertaking submitted to the UGC – Ratification-Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor by approving the undertaking given by the University to the UGC for utilizing the Development Grant by abiding the terms and conditions laid down by the UGC for the utilization of Development Grant for the year 2013-14 as recommended by the 148th Finance Committee Meeting, dated: 24-03-2014.

Item No.2.2: Dr.BRAOU- Administration Branch – Renewal of Mediclaim Insurance Policy with M/s. National Insurance Company Limited for the Calendar Year 2014- Payment of premium –Ratification –Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in renewing the Mediclaim Policies to all the regular and time scale employees of the University for the Calendar Year 2014 with M/s. National Insurance Company Limited, Hyderabad on payment of premium amount of Rs.30,50,000/- (Rupees thirty lakhs fifty thousand only) as against the Medical Allowance amount of Rs.47,30,000/- {Rs.42,70,000/- (427 regular employees X Rs.10,000/- each) + Rs.4,60,000/- (92 time scale employees X Rs.5,000/- each)} for the year 2014 with a condition that the excess premium amount, if any paid to M/s. National Insurance Company Limited, Hyderabad shall be recovered from the respective employee's salary in 02 (two) equal installments i.e., February & March, 2014 and to pay the difference amount in 02 (two) installments i.e., 30th June and 31st December, 2014 only to the regular employees as recommended by the 148th Finance Committee Meeting dated 24-03-2014.

Item No.2.3: Dr. BRAOU – Material Production Branch - Additional items for installation of Generator – Utilisation – Payment - Reg.

Resolution: Resolved to ratify the action taken by the then Vice-Chancellor in sanctioning of an additional amount of Rs.47,422/- (Rupees forty seven thousand four hundred twenty two only) over and above the sanctioned amount of Rs.13,59,121/- (Rupees thirteen lakhs fifty nine thousand one hundred twenty one only) towards additional cable wire and other items, for installation of Generator by Kendriya Bhandar (Government of India Organization) by meeting the additional expenditure of Rs.47,422/- (Rupees forty seven thousand four hundred twenty two only), from the U.G.C grants for the year 2013-14 as recommended by the 148th Finance Committee Meeting, dated: 24-03-2014

Item No.2.4: Dr. BRAOU –Engineering Branch - Providing 2½“ dia. HDPE pipe line from Durgam Cheruvu to University Campus – Lowest Quotation – for consideration - Reg.

Resolution: Resolved to ratify the action taken by the Vice Chancellor in having approved the lowest quotation of Sri V.Venkat Reddy, Hyderabad for a tender amount of Rs.4,29,750/- (Rupees four lakhs twenty nine thousand seven hundred and fifty only) for providing 2½“ dia. HDPE pipe line from Durgam Cheruvu to the University for development of gardens and green carpeting in the campus as recommended by the 148th Finance Committee Meeting dated 24-03-2014.

Item No.2.5: Dr. BRAOU – Finance Branch – Adoption of the orders issued in G.O.Ms.No.10 Finance (PC-I) Department, dated 06-01-2014 and G.O.Ms.No.11 Finance (Pension-I) Department, dated 09-01-2014 for sanction of Interim Relief to the Regular Non-Teaching employees & Non-Teaching Pensioners of the University –Ratification -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission to adopt G.O.Ms.No.10 Finance (PC-I) Department, dated 06-01-2014 and G.O.Ms.No.11 Finance (Pension-I) Department, dated 09-01-2014 for sanction of Interim Relief to the Regular Non-Teaching employees & Non-Teaching Pensioners of the University w.e.f. 01-01-2014 as recommended by the 148th Finance Committee Meeting dated 24-03-2014 .

Item No.2.6: Dr.BRAOU-Administration Branch – Payment of Interim Relief (IR) to Time Scale Employees drawing RPS-2010-Reg.

Resolution: Resolved to refer the matter to Finance Department, Govt. of Andhra Pradesh as recommended by the 148th Finance Committee Meeting, dated: 24-03-2014

Item No.2.7: Dr. BRAOU – Finance Branch – Adoption of orders issued in Govt. Circular memo No.853/133/A2/Pen.I/2013, dated 06.07.2013 — Payment of 90% of arrears amount to certain CPS subscribers together with interest @ 8% duly crediting 10% of arrears amount to the CPS accounts of the individuals – Reg.

Resolution: Resolved to approve the proposal for adoption of Circular Memo N/o.853/133/A2/Pen.I/2013, dated 06.07.2013 for payment of 90% arrears amount to the individuals together with interest @ 8% duly crediting the remaining 10% of arrears amount to the CPS accounts of the individuals as recommended by the 148th Finance Committee Meeting dated 24-03-2014.

Item No.2.8: Dr. BRAOU – Academic Branch – Department of Education- B.Ed., (Special Education) Programme – Enhancement of Programme Fee from Rs.18, 000/- to Rs.20,000 – Reg.

Resolution: Resolved to approve the proposal for enhancement of B.Ed. (Special Education) Programme Fee from Rs.18,000/-to Rs.20,000 from the academic year 2014-15 onwards as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.9: Dr. BRAOU – Academic – Education – B.A. Education (B.A.Ed) programme – Proposal-Reg.

Resolution: Resolved to approve the proposal of the University to start the B.A. Education (B.A.Ed) programme combining the courses already developed by the university for the Undergraduate Programme (History, Political Science, Public Administration, Sociology, Economics, English, Telugu, Hindi and Urdu) and B.Ed (Telugu medium) programme as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.10: Dr. BRAOU – Department of Education-Introduction of Post Graduate Professional Diploma in Special Education (PGPDSE) and Post Graduate Professional Certificate in Special Education (PGPCSE) in HI/MR/VI Specializations from the Academic year 2014-15–Reg.

Resolution: Resolved to approve the proposal for introduction of the Post Graduate Professional Diploma in Special Education (PGPDSE) Programme in HI/MR/VI specialization and Post Graduate Professional Certificate in Special Education (PGPCSE) Programme in HI/MR/VI specialization from the academic year 2014-15 in the Department of Education and also to permit the Department to prepare the course material both in Telugu and English media for PGPDSE and PGPCSE Programmes as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.11: **Dr. BRAOU – Department of Education-** B.Ed. Programme – Conveyance charges @ Rs. 100/- per day to the each External Examiner to attend the B.Ed. Final Lesson Teaching i.e., B.Ed. practicals as per the University rules – Proposals Submitted - Reg.

Resolution: Resolved to approve the proposal for payment of conveyance charges @ Rs. 100/- per day to each External Examiner during B.Ed. Final Lesson Teaching (B.Ed. Practical) on par with the other programmes as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.12: **Dr.BRAOU – Examinations Branch** – Correction in batch strength PG Science practical exams-Req– Reg.

Resolution: Resolved to approve the proposal for rectification of PG Science practical exams for physics, 08 students per batch and all other science subjects 15 students per batch with effect from 01/04/2013 as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No. 13: **Dr. BRAOU - Finance Branch** - Strengthening of Pension Fund - Transfer of 10% of receipts to Pension Fund every year –Reg.

Resolution: Resolved to approve the proposal to transfer an amount equivalent to 10% of the tuition fee or Rs. 3.00 crores whichever is higher to the Pension Fund till the total amount under this account reaches Rs.175.00 crores as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2. 14: **Dr.BRAOU-Engineering Branch** - Permission to let out the University Campus for Film Shootings – Proposal for enhancement of rent – For consideration –Reg.

Resolution: Resolved to approve the proposal for enhancement of rent from the existing charges of Rs.15,000/- & Rs.10,000/- to Rs.50,000/- (Rupees fifty thousand only) per day for granting permission for film / tele film shootings and to deposit the amount in the “Campus Development Fund” as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.15: Dr. BRAOU – Engineering Branch - Construction of Centre for Learner Service Building near main entrance gate in the University Campus – Administrative and Financial sanction for the additional amount of Rs.15.52 lakhs for consideration – Reg.

Resolution: Resolved to approve and accord administrative and financial sanction for the estimated amount of Rs.15.54 lakhs towards the cost of construction for completing the additional area of about 993 sft in the first floor of the Centre for Learner Service building (which was not envisaged in the original plans) being executed through CPWD, Hyderabad Division and duly meeting the expenditure from the University General Funds during the Financial Year 2013-14 as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.16: Dr. BRAOU – Engineering Branch- Construction of Centre for Staff Training and Development Block at the University Campus, Jubilee Hills – Detailed Estimates for Rs.310.00 lakhs for Revised Administrative approval and Tender - for consideration.

Resolution: Resolved to approve the proposal in principle and action to be initiated as per the model Election code of conduct as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.17: Dr. BRAOU – Engineering Branch - Construction of Building for Examination Branch with Valuation halls at the University Campus – Revised Administrative approval for the detailed estimates amounting to Rs.745.00 lakhs for consideration - Reg.

Resolution: Resolved to approve the proposal in principle and action to be initiated as per the model Election code of conduct as recommended by the 148th Finance Committee Meeting, dated 24-03-2014

Item No.2.18: Dr. BRAOU – Engineering Branch - Providing B.T. Carpet at main entrance gate of the University Campus – Matter for ratification –Reg.

Resolution: Resolved to ratify the action taken by the Vice Chancellor in giving necessary approvals for laying of B.T. road at the North –East Entrance (New) for an estimated Contract Value (ECV) of Rs.4,49,447/- (Rupees four lakhs forty nine thousand four hundred and forty seven only) as recommended by the Works Committee as the contract was already entrusted and executed as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.19: Dr. BRAOU – Engineering Branch- Comprehensive proposals with permanent seating arrangements, Air conditioning, acoustic treatment, sound reinforcement, stage lighting, etc., in Bhavanam Venkatram Auditorium at the University Campus – Detailed estimates for Rs.200.00 lakhs for revised Administrative approval and the Tenders - for consideration.

Resolution: Resolved to approve the proposal in principle and action to be initiated as per the model Election code of conduct as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.20: Dr. BRAOU – Academic Branch - Recognition of DCCP offered in Polytechniques equivalent to I year of B.Com (General)/B.Com (Computers) for lateral entry into 2nd year of B.Com (General)/B.Com (Computers) –Reg

Resolution: Resolved to approve the proposal for admitting the DCCP passed candidates into 2nd year of B.Com.(Gen)/B.Com (Computers) of Dr.BRAOU to facilitate them to complete the B.Com programme in two years with a condition to pass the I year Foundation Courses of Dr.BRAOU to get the degree awarded under lateral entry scheme as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.21: Dr. BRAOU – Finance Branch - Annual Accounts for the year 2012-13 – Reg

Resolution: Resolved to approve the Annual Accounts for the year 2012-13 of the University as recommended by the 148th Finance Committee Meeting dated 24-03-2014.

Item No.2.22: Dr. BRAOU – Finance Branch - Budget Estimates for the year 2014-15 Revised Estimates for the year 2013-14 –Reg.

Resolution: Resolved to approve the Budget Estimates for the year 2014-15 – Revised Estimates for the year 2013-14 of the University as recommended by the 148th Finance Committee Meeting dated 24-03-2014.

Item No.2.23: Dr. BRAOU – Academic Branch - M.Phil. & Ph.D.Programmes – Approval for enhancement of Tuition Fee from the Academic Year 2014 – Reg.

Resolution: Resolved to approve the proposal to enhance the M.Phil tuition fee from Rs.8,000/- to Rs.10,000/- per annum and Ph.D. tuition fee from Rs.8,000/- to Rs.15,000/- per annum from the Academic Year 2014 onwards as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.24: Dr. BRAOU – Administration Branch - Re-imbursement of Mobile charges @ Rs.275/- per month instead of Residential Land line rental charges to the Administrative Officers in the University Head Quarters – Reg.

Resolution: Resolved to approve the proposal for reimbursement of Rs.275/- per month towards cell phone charges instead of residential land line rental charges for official purpose to all the Administrative Officers working in the University Head Quarters with effect from 01-04-2014 by obtaining self declaration every month as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.25: Dr. BRAOU – Finance Branch - Payment of amount to NSDL authorities towards Contributory Pension Scheme – Reg.

Resolution: Resolved to approve the proposal for payment of entire amount of Rs.2,60,34,815/- (Rupees two crores sixty lakhs thirty four thousand eight hundred and fifteen only) to the NSDL authorities from the University General Account No.52003000206 and to credit the above FDRs amount to the Account No.52003000206 on the date of maturity as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.2.26: Dr. BRAOU – Academic Branch - Academic Branch – Purchase of 50 sets of Dewey Decimal Classification for the Department of Library & Information Science – Financial Sanction – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for purchase of 100 sets of DDC, 50 sets of Sears List of Subject Headings and 20 sets of AACR2 schedules in 2012-13 for an amount of Rs. 21,82,949 (Rupees twenty one lakhs eighty two thousand nine hundred and forty nine only) and further accord financial sanction for an amount of Rs.12,95,250/- (Rupees twelve lakhs ninety five thousand two hundred and fifty only) towards purchase of 50 additional sets of DDC-23rd edition from UGC grants 2013-14, for BLISc. programme offered by the Department of Library & Information Science, Dr.BRAOU, as per the University norms and Rules as recommended by the 148th Finance Committee Meeting, dated 24-03-2014.

Item No.3: Estt. – Extension of tenure of Registrar and Director (SS) until further orders – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Prof.A.Sudhakar, Professor of Commerce as Registrar and Dr.G.Laxma Reddy, Joint Director (SS) as Director (SS) until further orders w.e.f. 26-11-2013.

Item No.4: Estt. - Grant of lien on the post of Assistant Director (SS) – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in sanctioning lien for a period of 01 (one) year to Dr. Banoth Dharma, Assistant Director (SS) from 20-01-2014 to 19-01-2015 to enable him to join as Assistant Professor of Law, Osmania University, Hyderabad subject to payment of leave salary and pension contribution as per CPS Rules for the lien period as per University rules.

Item No.5: Online Registration for Entrance Test of B.Ed., B.Ed., (Spl.) and M.Ed., - Centralized Counselling for seats allotment of B.Ed., B.Ed.,(Spl.) and M.Ed. – Providing Post-admission Services Online - Accepting Applications for all Certificates Online – Reg.

Resolution: Resolved to consider allowing the candidates to register for Entrance Tests of B.Ed., B.Ed.,(Spl.) and M.Ed., 'Online'; conducting centralized counseling for allotment of seats; effecting the Post-admission ancillary services-like change of Modern Indian Language, Medium, Optional subjects, Study Centre etc. and process of Re-admission 'Online' and accepting application for the issue of various certificates through 'Online' from the Academic Year 2014-15.

Item No.6: Dr.BRAOU - Academic - Education - Certificate in Guidance Programme - Proposal.

Resolution: Resolved to permit the University to sign Memorandum of Collaboration with IGNOU and offer the Certificate in Guidance programme in Telugu Medium.

Item No.7: Approval for the nomenclature of GRADE and for retaining the Statutory status – Reg.

Resolution: Resolved to consider continuation of statutory status of the division, GRADE in place of Centre for Evaluation as specified in Statute No. 24 - 4 (a) (4) of Dr.BRAOU Act, 1992.

Further, resolved to act accordingly as per Chapter VI Statutes and Regulations vide item No.25 (3 & 4).

The Meeting ended with thanks to the Chair.

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MINUTES OF THE 166th MEETING OF THE EXECUTIVE COUNCIL HELD AT 5.00 P.M. ON 12-07-2014 IN THE CHAMBERS OF THE PRINCIPAL SECRETARY (POLITICAL), GENERAL ADMINISTRATION DEPARTMENT, TELANGANA SECRETARIAT & VICE-CHANCELLOR, FAC, DR.BRAOU, HYDERABAD.

MEMBERS PRESENT:

2. **Sri Ajay Misra, IAS**
Principal Secretary to Government
General Administration Department (Political)
Government of Telangana & Vice-Chancellor (FAC)
Dr.B.R.Ambedkar Open University, Hyderabad. **Chairman**
3. **Sri Vikas Raj, IAS**
Secretary to Government
Higher Education Department
Government of Telangana,

Telangana Secretariat, Hyderabad. 3. Sri K.Rama Krishna Rao, I.A.S. Special Secretary to Government Finance (IF) Department Government of Telangana, Telangana Secretariat, Hyderabad. 4. Smt.Shailaja Ramaiyer, IAS Commissioner of Collegiate Education Government of Telangana, Nampally, Hyderabad. 5. Prof. A. Sudhakar Registrar, Dr. B.R.Ambedkar Open University, Jubilee Hills, Hyderabad.	Member Member Member Secretary to the Executive Council

At the outset, the Vice-Chancellor (FAC) of the University has welcomed the new Executive Council Sri Vikas Raj, IAS Secretary to Government, Higher Education Department, Sri K.Rama Krishna Rao, IAS Special Secretary to Government (IF), Finance Department and Smt. Shailaja Ramaiyer, IAS, Commissioner of Collegiate Education, Government of Telangana, Nampally, Hyderabad.

The Executive Council has unanimously placed on record the services rendered, guidance and advice provided from time to time by Sri Ajay Misra, IAS, Principal Secretary to Government(Political), General Administration Department, Telangana Secretariat, Hyderabad, Sri L.Premchandra Reddy, IAS, Secretary to Government, Finance (W&P) Department, A.P.Secretariat, Hyderabad and Smt.K.Sunitha, IAS, Commissioner of Collegiate Education, Government of Andhra Pradesh, Nampally, Hyderabad during their tenure as Members of the Executive Council.

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Item No.1 (a): Executive Council – Confirmation of Minutes of 165th Meeting of the Executive Council held on 24-03-2014.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed.

Item No.2: **149th Finance Committee Items:**

Item No.2.1: Dr.BRAOU- Material Production Branch- Printing and Supply of Course Material of UG/PG Diplomas/PG and other programmes for the academic year 2014-15– Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for Rs.49,05,307/- (Rupees forty nine

lakhs five thousand three hundred and seven only) inclusive of all taxes and transportation towards printing and supply of course material of U.G/PG/PG Diploma programmes including reprinting and revised/new printing, for the academic year 2014-15 for entrusting the work on the basis of L₁ rates or the University rates whichever is less. The expenditure will be met from budgetary Head of A/c.633-Printing of Course Material as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.2: Dr.BRAOU- Material Production Branch – Purchase of High Speed Line Matrix Printer – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for purchase of 1(One) No. High Speed Line Matrix Printer from M/s. Prenex Systems, Hyderabad (L₁), at a total cost of Rs.4,89,782/- (Rupees four lakhs eighty nine thousand seven hundred eighty two only) including all taxes and transportation. The expenditure was met from UGC grants for the year 2013-14 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

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Item No.2.3: Dr. BRAOU – Material Production Branch – Purchase of Computer & Allied Equipments and Audio Visual Equipments-Ratification - Reg.

Resolution: Resolved to ratify the action taken by the then Vice-Chancellor towards purchase of Computers and Allied Equipments, for a total cost of Rs.1,60,02,243/- (Rupees one crore sixty lakhs two thousand two hundred forty three only) including all taxes and transportation, by meeting the expenditure from UGC grants for the year 2013-14 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.4: Dr. BRAOU –Material Production Branch – Purchase of Title Card of 140 GSM

White (MF) 37.3 Kgs. for the year 2014-15- Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.14,62,225/- (Rupees fourteen lakhs sixty two thousand two hundred twenty five only) towards purchase of 25.000 metric tons of Title Card 140 GSM White (MF) 37.3 Kgs for the year 2014-15,from M/s.Garima Traders Pvt.

Ltd., Hyderabad(L₁), inclusive of all taxes and transportation i.e. [25.000 metric tons X Rs.58,489/-=Rs.14,62,225/-]by meeting the expenditure from Budget Head of Account No.631 cost of paper for the year 2014-15 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.5: Dr. BRAOU – Material Production Branch – Purchase of Table, Almirah, 4 door Glass Book Shelves & ‘S’ type Chairs –Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for purchase of furniture items from M/s.Methodex Systems Limited, Hyderabad [L₁ tenderer for the year 2012-13], at a total cost of Rs.4,80,120/- [Rupees four lakhs eighty thousand one hundred twenty only] including all taxes and transportation, by meeting the expenditure from Budget Head of Account -702 Furniture for the year 2013-14 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

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Item No.2.6: Dr.BRAOU-Material Production Branch – Livery allowance – Pants, Shirts, Saree with Blouse, Stitching charges, Shoes/Sandals with Socks and Umbrella-Providing to Regular, Time Scale & Daily Wage employees – Ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for according Administrative sanction to pay the livery allowance to all Class-IV eligible employees from the year 2014-15, towards purchase of livery items i.e. [Pants, Shirts, Saree with Blouse, Stitching charges, Shoes/Sandals with Socks], instead of purchasing dress material and payment towards purchase of other items i.e. (one pair shoes, sandals two pairs of socks and stitching charges) to the employees and to accord financial sanction for Rs.3,78,667/- (Rupees three lakhs seventy eight thousand six hundred sixty seven only) towards payment of livery allowance to class-IV eligible employees for the year 2014-15, as detailed in the agenda note, by meeting the expenditure from Budget Head of Account No.523 -Liveries for the employees for the year 2014-15 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.7: Dr. BRAOU – Material Production Branch – Purchase of General & Computer Stationery items for the year 2014-15 –Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor towards purchase of General & Computer Stationery items for the year 2014-15, at a total cost of Rs.14,83,628/- (Rupees fourteen lakhs eighty three thousand six hundred twenty eight only) including all taxes and transportation, by meeting the expenditure from Budget Head of Account No.547-Stationery for the year 2014-15 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.8: Dr. BRAOU – Material Production Branch – Purchase of different types of covers & cloth lined covers for the year 2014-15-Ratification –Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.5,94,151/- (Rupees five lakhs ninety four thousand one hundred fifty one only) towards purchase of different types of Covers & Cloth lined covers for the year 2014-15, at L₁ rates, inclusive of all taxes and transportation, from the firms by meeting the expenditure from Head of Account No.547 Stationery as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

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Item No.2.9: Dr. BRAOU –Material Production Branch- Purchase of 590 Metric tons 60 GSM White Printing Paper –Ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for the purchase of 550 Metric tons of 60 GSM White Printing Paper in 86cms width 14.91 Kg Web Reel Paper per metric ton and 40 metric tons of 60 GSM DD White Printing Paper 16 Kg in sheets of size 58.5X91cms in Reams, at a total cost of Rs.3,40,72,500/- (Rupees three crores forty lakhs seventy two thousand five hundred only) with all inclusive landing price at Dr.BRAOU campus godowns, i.e.(Rs.57,750/- per metric ton X590 Metric Tons= Rs.3,40,72,500/-) by meeting the expenditure from Head of Account No.631 Cost of paper for the year 2014-15 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.10: Dr. BRAOU – Material Production Branch- Purchase of Antivirus Licences with end point security (Client Server – web filtering and device control– Ratification -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor towards purchase of 350 Numbers Quickheal Antivirus Licences with end point security (Client Server - web filtering and device control) at a total cost of Rs.1,57,850/- (Rupees one lakh fifty seven thousand eight hundred fifty only) including all

taxes, i.e.[Rs.451/-X350 Nos.=Rs.1,57,850/-] M/s.Prenex Systems, Hyderabad (L₁), by meeting the expenditure from UGC Grants for the year 2014-15 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.11: Dr. BRAOU – Material Production Branch- Operating System – Microsoft Licence Campus Agreement – Ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for entrusting 140 New Full Time Equivalent Employees Count (FTE) Licences and Microsoft Licences for Operating Systems of the Campus Agreement with M/s. K.T.Technologies, Secunderabad for a period of one year from 01-03-2014 to 28-02-2015 at a total cost of Rs.4,85,032/- (Rupees four lakhs eighty five thousand thirty two only) inclusive of all taxes, by meeting the expenditure from UGC Grants for the year 2013-14 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

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Item No.2.12:Dr.BRAOU– Material Production Branch – Annual Maintenance Contract (AMC) for Computers, Printers, Projectors, Servers, UPS and Stabilizers etc.- Ratification– Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor towards Annual Maintenance Contract [AMC] for Computers, Systems, Servers & Work Stations, Printers UPS & Network and its allied equipment for a period of one year from 01-07-2014 to 30-06-2015 at a total cost of Rs.8,50,250=00 (Rupees eight lakhs fifty thousand two hundred and fifty only) including all taxes to M/s. Hitachi Systems Micro Clinic Pvt., Ltd., Kukatpally, Hyderabad, by meeting the expenditure from 11-Computer Centre, 620 Maintenance of **Machinery & Office equipment** as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.13: Dr. BRAOU – Material Production Branch – Transportation of course material

to Dr.BRAOU Study Centers and Regional Coordination Centers (RCCs)- Ratification –Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.9,00,620.09 Ps. [Rupees nine lakhs six hundred twenty and nine paise only] inclusive of all taxes for entrusting the job of transport of course material to Dr.BRAOU Study Centres and Regional Coordination Centres (RCCs),

through M/s.Navata Road Transport, by meeting the expenditure from Budget Head of Account No.635_ Transportation of course material for the year 2014-15 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.14: Dr.BRAOU- Material Production Branch – Purchase of DVC PRO 66 & DVC PRO 126 New Video Tapes –Ratification–Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor to purchase of 250 Nos. DVC PRO66 and 150 Nos.DVC PRO126 New Video Tapes, from M/s.Ferrari Video, Hyderabad (L1), at a total cost of Rs.2,47,850/- (Rupees two lakhs forty seven thousand eight hundred fifty only) including all taxes and transportation, by meeting the expenditure from UGC grants for the year 2013-14 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

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Item No.2.15: Dr. BRAOU – Examinations Branch- Conducting of Eligibility Test-2014 for Second Time for the year 2014-15 – Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor to conduct Eligibility Test 2014 for second time for the year 2014-15 and to register the candidates online through AP-Online Ltd franchise at 23 Regional Coordination Centres for Eligibility Test 2014 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.16: Dr. BRAOU – Examinations Branch- UG/PG Practical Examinations – Payment of Conveyance charges to the External Practical Examiners at STML Building, Jubilee Hills, Hyderabad- Ratification-Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for Payment of Conveyance Charges to the External Practical Examiner of UG/PG Practical Examinations for Rs.150/- (Rupees one hundred and fifty only) per day only w.e.f. Nov.2013. The expenditure will be met from the Head of A/c 9-652 Other Exams as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.17: Dr. BRAOU – Student Services Branch – Providing Internet Connectivity to all the study centers through BSNL- Reg.

Resolution: Resolved to consider and approve the proposal of providing internet connection of 2 Mbps by BSNL to 216 study centres by meeting the expenditure of

Rs.34,57,512/- from UGC development grant for the financial year 2014-15 as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.2.18: Dr. BRAOU – Academic Branch – Launching of Paramedical Under Graduate, Diploma and Certificate programmes in Collaboration with Medwin Institute of Medical Sciences –Ratification –Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for entering into MOU with Medwin Institute of Medical Sciences by the Faculty of Science to offer Certificate, Diploma and under Graduate Programs and also to share the tuition fee in 70:30 ratio between Medwin Institute of Medical Sciences and Dr.B.R.Ambedkar Open University, Hyderabad as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

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Item No.2.19:Dr.B.R.A.O.U- Examination Branch – Enhancement of Rates for Printing and

Supply of Confidential material - Reg.

Resolution: Resolved to defer the matter.

Item No.2.20: Estt. – Payment of Interim Relief (IR) to Time Scale Employees drawing RPS 2010 - Reg.

Resolution: Resolved to defer the matter.

Item No.2.21: Dr. BRAOU – Administration Branch - Continuation for payment of peshi allowance to the employees working in VC peshi/Rector/Registrar and FO peshi-Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for continuing the payment of peshi allowance to the regular employees working in the peshi's of V.C/ Rector/Registrar and Finance Officer till clear instructions are received from the Government as recommended by the 149th Finance Committee Meeting held on 12-07-2014.

Item No.3: Dr.BRAOU – Administration Branch - Dr. Banoth Dharma, Asst. Director,(SS) reporting back to University before completion of the lien period – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in sanctioning permission to Dr.Banoth Dharma, Assistant Director to join back duty in Dr.B.R.Ambedkar Open University on 19-05-2014 FN before completion of lien period.

Item No.4: Dr.BRAOU – Administration Branch - Appointment of Prof.E.Sudha Rani, Professor of History as Director, Centre for Staff Training and Development (Statutory Position) until further orders – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Prof.E. Sudha Rani, Professor of History as Director, Center for Staff Training and Development (Statutory Position) from 01.06.2014 until further orders.

Item No.5: Dr.BRAOU – Administration Branch - Extension of the service of Directors (Statutory positions), Director, CIQA and Controller of Examinations (Non-Statutory positions) – Until further orders – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor in extending the services of Directors and Controller of Examinations (Statutory and Non Statutory Positions) until further orders w.e.f. 11.07.2014.

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Item No.6: Dr.BRAOU – Administration Branch – Introduction of downloading of “e” memorandum of marks of U.G/PG Programmes – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the University in introducing downloading of ‘e’ memos for the convenience of the UG/PG students.

Item No.7: Dr.BRAOU – Administration Branch – Evaluation of Professors / University Teachers by the students – Reg

Resolution: Resolved to consider the proposal made by the Commissioner of Collegiate Education for taking up the feedback of Teachers i.e., Academic Counsellors by the students in the University from the Academic Year 2014-15.

Item No.8: Dr.BRAOU – Administration Branch – Estt. – Appointment of Assistant Registrar by Promotion- Recommendations of the Selection Committee – Consideration – Reg

Resolution: The matter is deferred until further orders from the Government.

Item No.9: Dr.BRAOU – Administration Branch – Estt. – Request transfer of Sri V.Sathaiah, JACT, Student Services Branch – Reg

Resolution: Resolved to transfer Sri V.Sathaiah, JACT other than Karimnagar District.

Item No.10: Dr.BRAOU – Administration Branch – Estt. – Right to Information Act, 2005 – Nomination of First Appellate Authority and Public Information Officer – Reg

Resolution: Resolved to consider the proposal to nominate the Registrar to act as First Appellate Authority and all the Heads of the Branches as Public Information Officer of their respective branches.

Item No.11: Dr.BRAOU – Administration Branch – Estt., - Sparing the services of Prof. Shakeela Khanam, Professor of Hindi to MANUU on deputation basis – Reg

Resolution: Resolved to consider the request of Registrar, MANUU for deputation of Prof.Shakeela Khanam, Professor of Hindi to MANUU subject to the Service Rules of Dr.BRAOU.

The Meeting ended with thanks to the chair.

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MINUTES OF THE 167TH MEETING OF THE EXECUTIVE COUNCIL HELD AT 3.00 P.M. ON 29-05-2015 IN THE CHAMBERS OF THE PRINCIPAL SECRETARY TO GOVERNMENT, EDUCATION DEPARTMENT, ROOM NO.117A, D.BLOCK, GROUND FLOOR, TELANGANA SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

1. **Smt.Ranjeev R.Acharya, I.A.S.,**
Principal Secretary to Government,
Education Department
& Vice-Chancellor I/c
Dr.B.R.Ambedkar Open University, Hyderabad. **Chairman**
2. **Smt.Ranjeev R.Acharya, I.A.S.**
Principal Secretary to Government,
Higher Education Department,
Govt. of Telangana
Telangana Secretariat,
Hyderabad. **Member**
3. **Sri D.Ravi KUMAR**
Assistant Secretary to Government
Finance Department
Govt. of Telangana
Telangana Secretariat
HYDERABAD **Member**
4. **Smt.A.Vani Prasad, I.A.S.,**
Commissioner of Collegiate Education
Government of Telangana
Nampally, Hyderabad. **Member**

5. Prof. A. Sudhakar

Registrar,
Dr. B.R.Ambedkar Open University,
Jubilee Hills, Hyderabad.

Secretary to the Executive Council

Item No.1(a): Executive Council – Confirmation of Minutes of 166th Meeting of the Executive Council held on 12-07-2014.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed.

Item No.2: **150th Finance Committee Items:**

Item No.2.1: Dr.BRAOU- Material Production Branch- Printing and Supply of Pre-Printed Main Answer Booklets (Examinations Confidential Material) for Spell-I Examinations- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction towards the supply of 5,00,000 Pre-Printed Main Answer Booklets (Examinations Confidential material) to M/s.Hitech Print Systems, Hyderabad at a total cost of Rs.19,00,000/- (Rupees Nineteen Lakhs only) inclusive of service tax @ 12.36% and VAT @ 5%. The expenditure was met from Budget Head of Account No.09– Examinations - 547 Technology Enabled- Exam Material for the year 2015-16 as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.2: Dr.BRAOU- Material Production Branch – Renewal of Annual Maintenance Contract (AMC) Lipi Line Matrix Printers- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for entrusting the Annual Maintenance Contract (AMC) of 02 (two) Nos. Lipi Line Matrix Printers Model No.T-6218 [Sl.No.T-628 MG-PCH-1073 and Sl.No.T-628 LKVMH-1064] for a period of one year from 01-06-2014 to 31-05-2015, to M/s.Lipi Data Systems Ltd. Secunderabad, as per the existing terms and conditions including the value of the contract at a total cost of

Rs.1,68,540/- [Rupees One Lakh, Sixty Eight Thousand, Five Hundred and Forty only] inclusive of service tax @ 12.36%, by meeting the expenditure from the Head of Account – 620-Maintenance of Machinery and Office Equipment during the financial year 2014-15 as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.3: Dr.BRAOU- Material Production Branch –Microsoft Campus Agreement – Operating System to the University-Entrustment M/s.K.T.Technologies, Secunderabad - Reg

Resolution: Resolved to ratify the action taken by the then Vice-Chancellor for entrusting Microsoft Campus Agreement for Operating Systems to the Computer Systems of the University to M/s.K.T.Technologies, Secunderabad [L₁] at a total cost of Rs.4,98,279/- (Rupees Four Lakhs, Ninety Eight Thousand, Two Hundred and Seventy Nine only) inclusive of service tax @ 12.36% and VAT @ 5% for a period of one year i.e., 01-03-2015 to 28-02-2016. The expenditure was met from the University funds for the year 2015-16 as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.4: Dr. BRAOU – Development Cell - Deputation of Prof.E.Chandraiah Professor, and Dean, Faculty of Commerce to participate in VIII International Guide Conference and V Symposium on “Education and Communication-Science and Technology, Management and Quality; the Future of Distance Education in Brazil and around the World”, held during 19-21 November, 2014 at Universidade Tiradentes in Aracaju, Brazil – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in deputing Prof. E.Chandraiah, Dean, Faculty of Commerce to attend the International Conference held during 19th to 21st November, 2014 at Brazil by treating his absence for 05 (five) days from 18-11-2014 to 22-11-2014 as OTHER DUTY for presentation of his paper with a total financial commitment of Rs. 2,01,600/- (Rupees Two Lakhs, One Thousand and Six Hundred only) duly meeting the expenditure from the University matching grant provided for in the Budget Estimates of the University for the year 2014-15 as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.5: Dr. BRAOU – Academic Branch – Launching of Online MBA Program - Ratification – Req – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor to launch Two Year Online MBA Program for both Executives and Non-Executives from 2014-15 academic year and also to collect Rs.750/- towards Registration Fee from the applicants as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.6: Dr.BRAOU- Academic Branch – On-line MBA Program – Proposal for making payment to the Paper Setters, Examiners, etc - Reg.

Resolution: Resolved to approve the proposals submitted by the Department of Business Management towards payment to the Paper Setters and Examiners, etc., while conducting Examinations of Online MBA Programme and also to refer the Scripts for Third Valuation if the difference between the First Two Valuations is more than Five Marks subject to meeting the expenditure from the fee collected as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.7: Dr. BRAOU – Academic Branch – Payment to External Subject Expert-Approval -Reg.

Resolution: Resolved to approve the proposal of the Department to pay Honorarium to the External Subject Expert @ Rs.2000/- per course, in addition to the Sitting Fee @ Rs.2000/- per Session and TA&DA / Local Conveyance as per the norms of the University. It is also resolved to approve the proposal of the Department to extend hospitality to both the Committee Members, whenever they meet in person as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.8: Dr. BRAOU – Administration Branch – Payment of Interim Relief (IR) to Time Scale Employees drawing RPS 2010 –Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in extending the benefit of 27% Interim Relief on basic pay w.e.f. 01-01-2014 to the Time Scale employees working in the University who are drawing Revised Scales of

Pay 2010 as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.9: Dr. BRAOU –Administration Branch- Renewal of Mediclaim Insurance Policy with M/s.State Bank of India General Insurance for the Calendar Year 2015-Payment of premium- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in renewing the Mediclaim Policies for the regular and time scale employees of the University for the Calendar Year 2015 with M/s. State Bank of India General Insurance, Hyderabad on payment of premium amount of Rs.33,80,000/- (Rupees Thirty Three Lakhs and Eighty Thousand only) as against the Medical Allowance provision of Rs.45,15,000/- {Rs. 40,60,000/- (406 regular employees X Rs.10,000/- each) + Rs.4,55,000/- (91 time scale employees X Rs.5,000/- each)} with a condition that the excess premium amount, if any, paid to M/s. State Bank of India General Insurance, Hyderabad shall be recovered from the respective employee's salary in 02 (two) equal installments in the month of March & April, 2015; and if premium amount paid is less than the Medical Allowance of Rs.10,000/-, the difference amount shall be paid in cash to the regular employee of the University in 02 (two) installments on 30th June and 31st December, 2015 respectively as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

ItemNo.2.10: Dr.BRAOU-AVPRC-Telecast of Video Lessons (Recorded) from 20-04-2015 to 22-04-2016 and conduct of Teleconference (Live) Programmes from 19-04-2015 to 17-04-2016 - Payment of User Charges and Studio Hiring Charges – Approval – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor with regard to extension of the present contract for one more year i.e. from 20-04-2015 to 19-04-2016 for an amount of Rs.40,72,244/- (Rupees Forty Lakhs, Seventy Two Thousand, Two Hundred and Forty Four only) and for making advance payment of **Rs.20,36,112/-** (Twenty Lakhs, Thirty Six Thousand, One Hundred and Twelve only) for the first half year as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.11: Dr. BRAOU – Administration Branch- Sanction of Telangana Increment to the Teaching & Non-Teaching employees of the University on the eve of formation of Telangana State- Reg.

Resolution: Deferred for further details

Item No.2.12: Dr.BRAOU– Examinations Branch – Examination Branch – Proposal for enhancement of Labour Charges - Hired during UG/PG Coding, Spot Valuation and other Miscellaneous Works – Consideration

Resolution: Resolved to approve the enhancement of labour charges to the labour engaged during UG / PG coding, Spot Valuation and other Miscellaneous Works at the rate of Rs.200/- for half a day work and Rs.300/- for full day as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.13: Dr. BRAOU – Examinations Branch – Practical Examinations - Coding and Scrutiny of Answer Scripts for UG/PG Examinations - Payment of remuneration for coding and scrutiny – All Science Subjects in UG II & III year and PG I & II year – Permission – Consideration-Reg.

Resolution: Deferred as it is not justified. The work should be done properly for which the payments are made by the University.

Item No.2.14: Dr.BRAOU- Finance Branch – Budget Estimates for the year 2015-16 - Revised Estimates for the year 2014-15 – Reg.

Resolution: Resolved to approve the Budget Estimates for the year 2015-16 and Revised Estimates for the year 2014-15 of the University as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.15: Dr. BRAOU – Examinations Branch- Enhancement of Rates for Printing and Supply of Confidential material – Ratification - Reg.

Resolution: Deferred for want of the report of the Committee.

Item No.2.16: Dr. BRAOU – Academic Branch- Launching of Post Graduate Diploma courses in Collaboration with Global Medical Education and Research Foundation-Reg.

Resolution: Deferred for further details.

Item No.2.17: Dr. BRAOU - Examinations Branch – Sanction of Expenditure for UG Spell-I Examinations-April/May-2015 at Dr.BRAOU Study Centres –Reg.

Resolution: Resolved to approve the sanction of expenditure for the conduct of UG Spell-I Examinations in April/May -2015 at Dr.BRAOU Study Centres of Rs.1,15,19,142/- (Rupees One Crore, Fifteen Lakhs, Nineteen Thousand, One Hundred and Forty Two only) out of which 80% of the amount i.e., Rs.92,15,313/-(Rupees Ninety Two Lakhs, Fifteen Thousand, Three Hundred and Thirteen only) be sanctioned as advance and Rs. 1,44,998/-(Rupees One Lakh, Forty Four Thousand, Nine Hundred and Ninety Eight only) towards furniture and rental charges to the Study Centres where additional furniture was requested as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.18: Dr. BRAOU – Examinations Branch – Sanction of Expenditure for UG Spell-I, of II & III year Science Practical Examinations in May/June-2015 at Dr.BRAOU Study Centres - Reg.

Resolution: Resolved to approve the expenditure for conduct of UG Spell-I Science Practical Examinations of II & III year in May/June -2015 at Dr.BRAOU Study Centres of Rs.25,18,586/-(Rupees Twenty Five Lakhs, Eighteen Thousand, Five Hundred and Eighty Six only) out of which 70% of the amount i.e., Rs.17,63,000/- (Rupees Seventeen Lakhs and Sixty Three Thousand only) be sanctioned as advance to the Study Centres as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.19: Dr. BRAOU – Engineering Branch – Providing Security arrangements at the University Campus-Appointment of Security Agency-Reg.

Resolution:Deferred as the bids did not fulfill the minimum wages stipulation.

Item No.2.20: Dr. BRAOU – Material Production Branch – Purchase of 60 GSM White Printing Paper (Reel/Sheet) for Course Material -Reg.

Resolution: Resolved to accord sanction for Rs.2,92,77,500/- (Rupees Two Crores, Ninety Two Lakhs, Seventy Seven Thousand and Five Hundred only) i.e. (Reel 450 Metric TonsX Rs.58,450 = 2,63,02,500/- and Sheet 50 Tons X Rs.59,500/- =Rs.29,75,000) towards purchase of 450 Metric tons of 60 GSM White Printing Paper in 86cms width 14.91 Kg Web Reel Paper per metric ton and 50 metric tons of 60 GSM DD White Printing Paper 16 Kg in sheets of size

58.5X91cms in Reams from M/s.Hindustan Newsprint Limited, a subsidiary of Hindustan Paper Corporation Ltd., Govt. of India Enterprise) inclusive of landing price at Dr.BRAOU campus godowns. The expenditure will be met from the Head of Account No.631 Cost of paper for the year 2015-16. The Finance Committee was informed by the Finance Officer that these rates are comparable to that of DGS&D rate contract for the year 2014-15. This was recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.21: Dr. BRAOU – Material Production Branch – Upgradation of Forms Rec Software (ICR/OMR/OCR) -Reg.

Resolution: Resolved to accord sanction for Rs.4,20,000/- (Rupees Four Lakhs and Twenty Thousand only) inclusive of delivery and installation charges on the site, i.e. [Rs.4,00,000/- + Rs.20,000/- (5% Central Tax) = Rs.4,20,000] for Upgradation of Forms Rec Software (ICR/OCR/ OMR) version 5.1 or latest available, Multiuser - 6 users with buy back for old software from M/s.Exxon Automation Pvt.Ltd., Dadar (West) Mumbai. The expenditure will be met from the Head of Account No 11- Computer Centre, 620, Maintenance & Machinery and Office Equipment for the academic year 2015-16 as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.22: Dr. BRAOU – Examinations Branch – Examination Branch – Sanction of advance for Spot Valuation of UG Spell-I, III, II & I year Examinations-June 2015 and also Revaluation-Nov-Dec. 2014 - Reg.

Resolution: Resolved to sanction expenditure for conducting of Spot Valuation for UG III/II/I years of Spell-I Examinations- April/May -2015 and Revaluation for UG/PG - 2014 for Rs 2,08,24,868.00 (Rs Two Crores, Eight Lakhs, Twenty Four Thousand, Eight Hundred and Sixty Eight only) towards payment of TA&DA, Remuneration to the Examiners as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.23: Dr. BRAOU – Academic Branch – B.Ed. (Special Education) Programme – Adoption of Revised Norms & Regulation of RCI –Reg.

Resolution: Resolved to approve the revised Norms & Regulations of Rehabilitation Council of India (RCI) of B.Ed., (Special Education) as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.24: Dr. BRAOU – GRADE – Launching of House Journal “Journal of Open Distance Learning” – Reg.

Resolution: Resolved to earmark Rs.2.00 Lakhs separately to run the JODL as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.2.25: Dr. BRAOU – GRADE – Choice Based Credit System– Reg.

Resolution: Resolved to accord permission to organize a Two Day Workshop and consider sanction of Rs.1.00 Lakh from the University grants for this purpose as recommended by the 150th Finance Committee Meeting, dated: 29-05-2015.

Item No.3 : Estt. – Appointment of Prof.Ghanta Chakrapani, Professor of Sociology and Dean, Faculty of Social Sciences as Chairman, Telangana State Public Service Commission – Sanction of Lien - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in sanctioning lien for a period of 04 (four) years to Prof.Ghanta Chakrapani over his post of Professor of Sociology w.e.f. 18-12-2014 to enable him to join as Chairman, Telangana State Public Service Commission, Government of Telangana, Hyderabad, subject to payment of leave salary and pension contribution by the incumbent for the lien period as per University rules.

Item No.4 : Estt. – Appointment of Prof.K.Sateesh Reddy, Professor of Economics as Secretary, APSCHE and Reporting back to University before completion of the term of 03 years - Ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice Chancellor for relieving Prof.K.Sateesh Reddy, Prof. of Economics, Dr.BRAOU, on 31-10-2013 A.N. to report to duty as Secretary, APSCHE, Hyderabad on deputation for a period of three years on usual Foreign Service terms and conditions and according permission to join duty in the University on 01-11-2014 F.N. before expiry of deputation period.

Item No.5: Estt., - Appointment of Assistant Registrar by promotion – Recommendations of the Selection Committee - Consideration - Reg.

Resolution: Resolved to consider the recommendations of the Selection Committee in respect of filling up of the vacant post of Assistant Registrar by promotion.

Item No.6: Dr. BRAOU–Laying of Sewerage Pipeline and formation of Ring Bund around Durgam Cheruvu Lake by HMWS&SB through the alignment passing through the University premises - Request for according permission – Reg

Resolution: Resolved to consider and approve the proposal for according permission to lay the Sewerage Pipeline and formation of Ring Bund around Durgam Cheruvu Lake by HMWS&SB through the alignment passing through the University premises affecting an area of the extent of 0.59 Acres (approx.) of University Land along the shore area of Durgam Cheruvu in compliance of the Orders of the Hon’ble High Court as per the details mentioned in the agenda note.

The meeting ended with thanks to the Chair.

MINUTES OF THE 168th MEETING OF THE EXECUTIVE COUNCIL HELD AT 11.00 A.M. ON 30-04-2016 IN THE CHAMBERS OF THE SPECIAL CHIEF SECRETARY TO GOVERNMENT, EDUCATION DEPARTMENT, ROOM NO.117A, D.BLOCK, GROUND FLOOR, TELANGANA SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

1. **Smt.Ranjeev R.Acharya, I.A.S.,**
Special Chief Secretary to Government,
Education Department
& Vice-Chancellor I/c
Dr.B.R.Ambedkar Open University, Hyderabad. **Chairman**
2. **Smt.Ranjeev R.Acharya, I.A.S.**
Special Chief Secretary to Government,
Higher Education Department,
Govt. of Telangana
Telangana Secretariat,
Hyderabad. **Member**
3. **Sri. Navin Mittal, I.A.S**
Secretary to Government(IF)
Finance Department
Government of Telangana
Telangana Secretariat, Hyderabad **- Member**
4. **Smt.A.Vani Prasad, I.A.S.,**
Commissioner of Collegiate Education
Government of Telangana
Nampally, Hyderabad. **Member**
5. **Prof. A. Sudhakar**
Registrar,
Dr. B.R.Ambedkar Open University,
Jubilee Hills, Hyderabad. **Secretary to the Executive Council**

Item No.1(a): Executive Council – Confirmation of Minutes of 167th Meeting of the Executive Council held on 29-05-2015.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed.

Item No.2: **151st Finance Committee Items:**

Item No.2.1: Dr.BRAOU- Material Production Branch- Annual Maintenance Contract (AMC) for Computers, Printers, Projectors, Servers, UPS and Stabilizers etc. – Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.10,22,000/- (Rupees Ten Lakhs and Twenty Two Thousand only) including all taxes, for entrusting the Annual Maintenance Contract [AMC] of Computers and Allied Equipment to M/s.Hitachi System Micro Clinic (P) Ltd. [L1], for a period of one year from 01-07-2015 to 30-06-2016, by meeting the expenditure from the Head of Account 620_Maintenance of Machinery & Equipment from the Budgetary provision of the year 2015-16 as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Further resolved to direct the Director, Material Production to submit breakup of the total Computer Systems installed in the University and also submit the services rendered by M/s.Hitachi Systems Micro Clinic during the last one year and submit the record thereof.

In future, any purchases/AMC's/ Licences Issues etc., pertaining to IT, we must co-opt Experts from APTS and JNTU to guide us in the relevant committees of this University.

Item No.2.2: Dr.BRAOU- Material Production Branch – Purchase of Title Card of 140 GSM White (MF) 37.3 Kgs for the year 2015-16 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.9,44,985/- (Rupees Nine Lakhs, Forty Four Thousand, Nine Hundred and Eighty Five only)inclusive of all taxes and transportation for the purchase of 15.000 metric tons of Title Card of 140 GSM White (MF) 37.3 Kgs. for the year 2015-16,from M/s.Garima Traders Pvt. Ltd., Hyderabad[L1], inclusive of all taxes and transportation i.e. [15.000 metric tons X Rs.62,999/- = Rs.9,44,985/-], by meeting the expenditure from Head of Account No.-631 Cost of Paper for the year 2015-16 as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.3: Dr.BRAOU- Material Production Branch –Agreement for Microsoft Licences

for the Operating Systems.- Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.4,86,630/- (Rupees Four Lakhs, Eighty Six Thousand, Six Hundred and Thirty only) including all taxes, towards Campus Agreement for Microsoft Licences for the Operating Systems to M/s.K.T.Technologies, Secunderabad [L1], by meeting the expenditure from Budget Head of Account No.620-Maintenance of Machinery & Equipment out of Budgetary provision of Rs.15,00,000/- for the year 2016-17 as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.4: Dr.BRAOU- Material Production Branch –Purchase of General & Computer Stationery items for the year 2015-16 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for the purchase of General & Computer Stationery items for the year 2015-16, at a total cost of Rs.15,42,941/- (Rupees Fifteen Lakhs Forty Two Thousand Nine Hundred and Forty One only) including all taxes and transportation, by meeting the expenditure from Budget Head of Account No.547 (Stationery) for the year 2015-16 as recommended by the 151st Finance Committee Meeting, dated:30-04-2016. **The details are furnished below:-**

S.NO	NAME OF THE FIRM	NO OF ITEMS	AMOUNT IN RUPEES
1	M/s. Balaji Enterprises,Hyderabad	09 ITEMS	1,13,052-00
2	M/s.Adarsh Enterprises, Hyderabad.	02 ITEMS	1,970-00
3	M/s.Shri Sai Ram Enterprises, Hyd.	04 ITEMS	14,486-00
4	M/s. Sree Enterprises, Secunderabad	37 ITEMS	5,78,697-30
5	M/s. Commercial Controls, Sec-Bad	01 ITEM	4,78,800-00
6	M/s.Sri Sai Ram Agencies, Hyd.	09 ITEMS	32,422-25
7	M/s.Prenex Systems, Hyderabad.	02 ITEMS	6,466-00
8	M/s. Uttam Enterprises, Hyderabad	07 ITEMS	1,02,162-50

9	M/s.Niranjan Enterprises, Hyderabad.	09 ITEMS	99,330-00
10	M/s.Prudhvi Mobitek, Hyderabad.	02 ITEMS	48,555-00
11	M/s.Avighna Enterprises, Hyderabad.	06 ITEMS	67,000-00
TOTAL ITEMS & RUPEES→		88 ITEMS	15,42,941-05 (Rounded 15,42,941-00)

Item No.2.5: Dr. BRAOU – Examinations Branch – Ratification of advance for UG I II & III Years (Spell-I) 2015, PG I/II Years and MBA I/II/III Years (Spell-II) Observers TA&DA Bills and advance for UG I II & III Years (Spell-II)-2015, PG I/II MBA I/II/III Years (Spell-I) Observers TA & DA Bills – Reg.

Resolution: Resolved to ratify the expenditure for an amount Rs. 18,22,267/- (Rupees Eighteen Lakhs, Twenty Two Thousand, Two Hundred and Sixty Seven Only) Out of 28,08,200 /- (Rupees Twenty Eight Lakhs, Eight Thousand and Two Hundred Only) towards Remuneration and TA of Observers, Flying Squad of UG I,II &III Years – Spell –I (Annual)- April/May 2015, PG I/II/III Years – Spell II (Suppl.) June/July 2015 and Rs. 13,58,400/-(Rupees Thirteen Lakhs, Fifty Eight Thousand and Four Hundred Only) as an advance towards Remuneration and TA of Observers, Flying Squad of UG I,II &III Years – Spell-II(Suppl.) January/February-2016, PG I/II, MBA I/II/III Years Spell – I (Annual) January/February-2016 as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.6: Dr.BRAOU- Material Production Branch – Transportation of Course Material to Dr.BRAOU Study Centers and Regional Coordination Centres (RCC) A.P. & T.S. - Reg.

Resolution: Resolved to constitute a Committee to examine the feasibility of making minimum attendance for counseling classes as mandatory and review the policy relating to the counseling classes by exploring the possibility of

enhanced technology intervention to deliver the courseware in a cost effective manner and place the matter in the next Executive Council Meeting.

Further, resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.8,26,534/- [Rupees Eight Lakhs, Twenty Six Thousand, Five Hundred and Thirty Four only] inclusive of all taxes, for entrusting the job of transportation of Course Material to Dr.BRAOU Study Centres and Regional Coordination Centres (RCC) for the Academic Year 2015-16 located in the two States viz., Andhra Pradesh and Telangana State to M/s.Navata Road Transport, Hyderabad, as mentioned in the agenda note. The expenditure will be met from the Budget Head of Account No (4) Material Production (c) Other Expenses (635) Transportation of Course Material for the year 2015-16 & 2016-17. Out of this, Rs.2,96,332/- (Rupees Two Lakhs, Ninety Six Thousand, Three Hundred and Thirty Two Only) was met from the Budget of 2015-16 and the balance of Rs.5,30,202/- (Rupees Five Lakhs, Thirty Thousand, Two Hundred and Two Only) will be met from the Budget of 2016-17, where a provision is made for Rs.20,00,000/- (Rupees Twenty Lakhs Only) as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.7: Dr.BRAOU- Material Production Branch – Despatch of Course Material of all the courses offered by the University – Express Postal Parcel Service (EPPS)-Reg.

Resolution: Resolved to constitute a Committee to find out the feasibility of distributing the course material of all the courses at the Study Centre itself after taking feedback from the learners and place the report in the next Executive Council Meeting.

Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.73,14,056/- (Rupees Seventy Three Lakhs, Fourteen Thousand

and Fifty Six Only) inclusive of all taxes, for dispatch of Course Material to the students enrolled, through Express Postal Parcel Service (EPPS) Department of Posts (Government of India) for the academic year 2015-16. The expenditure was met from the Budget Head of Account No.514) (Post & Telegraphs 1) Admn C) Other Expenses for the year 2015-16 as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.8: Dr. BRAOU – Material Production Branch - Transportation of 2nd year Under Graduate (U.G.) Course Material to 156 Nos. Dr.BRAOU Study Centers – A.P. & T.S. – Reg.

Resolution: Resolved to constitute a Committee to find out the feasibility of giving option to the student with respect to the course material supplied by the University. The tuition fee may include the cost involved in organizing counseling sessions and audio-visual support only. Whoever wants the course material may have to pay additional amount fixed by the University.

Resolved to consider and accord sanction for Rs.3,49,015/-(Rupees Three Lakhs, Forty Nine Thousand and Fifteen only) so as to entrust the job of transportation of Course Material to Dr.BRAOU Study Centres and Regional Coordination Centres (RCC) for the Academic Year 2015-16 by M/s.Navata Road Transport, Hyderabad. The expenditure will be met from the Budget Head of Account No (4) Material Production (c) Other Expenses (635) Transportation of Course Material for the year 2016-17. With respect to this, an amount of Rs.20,00,000/- (Rupees Twenty Lakhs only) is provided in the Budget Estimates of the year 2016-17 as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.9 Dr.BRAOU – Finance Branch – UGC - PRC – 2006 - Payment of Arrears on Consolidation of Pension to certain Teachers -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in releasing the arrears to four (04) Pensioners as per G.O.Ms.No.31, Higher Education (UE.II) Dated:24-05-2013 subject to receipt of Grant of Rs.23,20,014/- (Rupees Twenty Three Lakhs, Twenty Thousand and Fourteen only) from the Government as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.10: Dr. BRAOU – Examinations Branch- Sanction of Expenditure for UG Spell-II Examinations – January/February-2016 at Dr.BRAOU Study Centers-Reg.

Resolved to defer the matter and place in the next Finance Committee / Executive Council with full details.

Item No.2.11: Dr. BRAOU – Examinations Branch- Sanction of Advance for Spot Valuation UG-Spell -II-2016 -III/II/I year Examinations and PG/MBA/ M.Ed/B.Ed/ MLISC/ BLISC/ Diplomas-Spell-I-Examinations-Revaluation - Reg.

Resolution: Resolved to sanction of 80% Advance for the conduct of Spot Valuation for UG III/II/I Years of Spell-II Examinations-January/Feb -2016 along with Revaluation -2016{Spell-II -UG} and PG-I/II/ MBA-I / II /III / M.Ed /B.Ed / MLISC/BLISC/ Diplomas, MBA/HHCM-paramedical Spell-I/BLISC, I/II Year B.Ed and B.Ed (S.E) Revaluation, Jan./ Feb. 2016 for an amount of Rs. 1,05,29,550 (Rupees One Crore, Five Lakhs, Twenty Nine Thousand, Five Hundred and Fifty Only) as an advance for payment of TA & DA and Remuneration to the Examiners as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Further resolved that all payments should be made through ECS only. The details pertaining to ECS and NON-ECS payments should be prepared in a tabular form to be placed before the next Finance Committee Meeting.

Item No.2.12: Dr. BRAOU – Examinations Branch- Sanction of Expenditure for PG / MBA / Diplomas Spell-I Examinations – January/February-2016 at Dr.BRAOU Study Centers- Reg.

Resolution: Resolved to defer the matter and place in the next Finance Committee / Executive Council with full details.

Item No.2.13: Dr. BRAOU – Engineering Branch - Supply, Installation, Testing & Commissioning of Biometric Time Attendance System including Security surveillance Cameras at the University Campus- Administrative approval for an Estimated amount of Rs.10.00 lakhs for consideration-Reg.

Resolved to refer the matter to APTS to obtain their technical opinion first and then place in the next Finance Committee / Executive Council.

Item No.2.14: Dr.BRAOU– Engineering Branch – Providing Security arrangements at the University Campus – Tenders for consideration – Reg.

Resolution: Resolved to go for re-tender. The University is directed to obtain Technical Expertise / Tender conditions from the District Employment Officer / Labour Department.

Item No.2.15: Dr. BRAOU – Students Services Branch – Payment of Maintenance Charges to Colleges for having housed Dr.BRAOU Study Centers and Programme Centres and utilized their infrastructure and others -2014-15-Reg.

Resolution: Resolved to dispense with the present system of making payments through paper acquittances forthwith. Further it is resolved to make all payments through ECS and initiate measures to conduct Study Centre Audit on a regular basis to monitor their functioning.
Further, resolved to sanction the Maintenance Charges of Rs.1,14,18,420/- (Rupees One Crore, Fourteen Lakhs, Eighteen Thousand, Four Hundred and Twenty only) against the head of account 607 from the B.Es of 2016-17 for arranging payment to 226 host Colleges/Institutions (215 Study Centres and 11 Programme Centres) for the year 2014-15 (i.e., from 01-04-2014 to 31-03-2015) as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.16: Dr. BRAOU -AVPRC- Telecast of Video Lessons (Recorded) from 20-04-2015 to 22-04-2016 and conduct of Teleconference (Live) Programmes from 19-04-2015 to 17-04-2016 Payment of User Charges and Studio Hiring Charges- Approval – Reg.

Resolution: Resolved to review the timings of telelessons and teleconferences to achieve better targeting.

- (i) Resolved to ratify the action taken by the Vice-Chancellor for extension of the present contract for one more year for an amount of Rs.40,72,244/- and for making advance payment of Rs.20,36,112/- (Twenty Lakhs, Thirty Six Thousand, One Hundred and Twelve only) for the first half year as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.17: Dr.BRAOU – Administration Branch - Revised Pay Scales, 2015 – Enhancement of Loans and Advances – Adoption of G.Os-Reg.

Resolution: Resolved to adoption of the G.Os mentioned below.

Sl. No	Govt. Orders No.	Date of issue of G.O.	Particulars	Date of implementation as per G.O.
1	G.O.Ms.No.103, Finance (HRM.IV)	24-07-2015	Conveyance Allowance for Blind and Physically	01-07-2015

	Department		Handicapped Employees	
2.	G.O.Ms.No.47, G.O.Ms.No.56 G.O.Ms.No.64, Finance (HRM.IV) Department	21-04-2015 02-05-2015 04-05-2015	Special Pays	01-04-2015 01-05-2015 01-05-2015
3	G.O.Ms.No.37, Finance (HRM.IV) Department	10-04-2015	Enhancement of House Building Advance	01-04-2015
4	G.O.Ms.No.39, Finance (HRM.IV) Department	15-04-2015	Loans and Advances	01-04-2015
5	G.O.Ms.No.60, Finance (HRM.IV) Department	02-05-2015	T.A. & D.A.	01-05-2015
6	G.O.Ms.No.90, Finance (HRM.IV) Department	12-06-2015	Transfer T.A. & D.A.	01-06-2015

Further resolved to implement the G.Os mentioned at Sl.No.01 and 02 w.e.f. the dates mentioned in the G.Os and from Sl.Nos.03 to 06 w.e.f. 01-04-2016 as mentioned in the Agenda Note for the benefit of the University Employees as recommended by the 151st Finance Committee Meeting, dated: 30-04-2016.

Item No.2.18: Dr.BRAOU – Administration Branch- Extension of Revised Pay Scales, 2015- to the 26 employees regularized by the University in the year 2001 as per G.O.Ms.No.212, dated:22-04-1994-Reg.

Resolved to place the matter in the next Finance Committee / Executive Council Meeting.

Item No.2.19: Dr.BRAOU- Finance Branch – Annual Accounts for the Financial Years 2013-14 & 2014-15-Reg.

Resolution: Resolved to place the Audit report for the year 2013-14 and 2014-15 before the next Finance Committee / Executive Council Meeting.

Item No.2.20: Dr.BRAOU- Finance Branch – Budget Estimates for the Financial Year 2016-17 & Revised Estimates for the Financial Year 2015-16 – Reg.

Resolution: Resolved to prepare the Revised Budget Estimates for the Financial Year 2016-17 and place it before the next Finance Committee / Executive Council Meeting.

Item No.3 : Estt. – Appointment of the Directors (Statutory Position), Director, CIQA and Controller of Examinations (Non-Statutory Position) until further orders – Ratification - Reg

Resolution: Resolved To ratify the action taken by the Vice-Chancellor in appointing Director (Academic), Additional Charge as Director (CIQA), Incharge, AVPRC and Controller of Examinations Incharge (Statutory and Non Statutory Positions) until further orders w.e.f. the dates mentioned in the agenda note.

Item No.4 : Estt. – Prof.E.Chandraiah, Professor of Commerce – Voluntary Retirement – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in considering the request of Prof.E.Chandraiah, Professor of Commerce for Voluntary Retirement by condoning the shortfall of 2 (two) months 17 (seventeen) days in the notice period for Voluntary Retirement and relieved him from the University service on the afternoon of 29.02.2016 to join University of Swaziland as Coordinator (Academic) .

Item No.5: Estt. – Prof.Shakeela Khanam, Professor of Hindi – Reporting back to University after completion of deputation period of 01 (one) year at Maulana Azad National Urdu University, Hyderabad – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting Prof.Shakeela Khanam, Professor of Hindi to join duty in Dr.B.R.Ambedkar Open University on 11-09-2015 AN after completion of deputation period of 01 (one) year and relief from Maulana Azad National Urdu University, Hyderabad.

Item No.6: Dr.B.R.Ambedkar Open University – Revision of Pay Scales, 2015 to the Non-Teaching Staff of the Universities - Ratification – Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in extending the Revised Pay Scales 2015 to the Regular Non-Teaching Staff of the University as per the G.Os mentioned in the Agenda.

Sl. No	Govt. Orders No. with Date	Particulars
1	G.O.Ms.No.102, Finance (HRM.IV) Department dated 23.07.2015	Revision of Pay Scales 2015 to the Non-Teaching Staff of the Universities
2	G.O.Ms.No.26, Finance (HRM.IV) Department, dated 18-03-2015	Dearness Allowance
3	G.O.Ms.No.27, Finance (HRM.IV) Department, dated 18-03-2015	House Rent Allowance
4	G.O.Ms.No.28, Finance (HRM.IV) Department, dated 18-03-2015.	CCA
5	G.O.Ms.No.38, Finance (HRM.IV) Department, dated 15-04-2015.	Implementation of AAS

Further, resolved that the Vice-Chancellor is authorized to implement, G.Os issued, if any, like D.A, H.R.A, etc., by the Government with regard to RPS, 2015 for the benefit of the employees of the University including pensioners and family pensioners.

Item No.7: MBA (HHCM) Programme – Renewal of MOU with AHERF – Ratification – Req – Reg.

Resolution: Resolved to place the matter in the next Executive Council Meeting.

Item No.8: Dept. of Business Management – Proposal to offer 2 year MBA Programme in the place of 3 Year Programme from the Academic Year 2017-18- Req- Reg.

Resolution: Resolved to consider and approve the proposal of the Department of Business Management to offer Two Year MBA Programme (Semester-System) in the place of the present Three Year Programme from 2017-18 Academic Year.

The meeting ended with thanks to the Chair.

MINUTES OF THE 169th MEETING OF THE EXECUTIVE COUNCIL HELD AT 11.30 A.M. ON 12-05-2016 IN THE CHAMBERS OF I/c. VICE-CHANCELLOR, DR.B.R.AMBEDKAR OPEN UNIVERSITY AND SPECIAL CHIEF SECRETARY TO GOVERNMENT, HIGHER EDUCATION DEPARTMENT, GOVERNMENT OF TELANGANA, TELANGANA SECRETARIAT, HYDERABAD.

MEMBERS PRESENT:

5. **Smt.Ranjeev R.Acharya, IAS,**
Special Chief Secretary to Government,
Higher Education Department
Government of Telangana &
Vice-Chancellor I/c.
Dr.B.R.Ambedkar Open University
Hyderabad.

Chairman & Member

2. **Sri. Navin Mittal, IAS,**
Secretary to Government,
Finance Department (IF),
Government of Telangana,
Hyderabad.

Member

3. **Smt. Vani Prasad, IAS,**
Commissioner of Collegiate Education,
Government of Telangana,
Nampally, Hyderabad.

Member

4. **Prof.C.Venkataiah,**
Registrar & Finance Officer (FAC)
Dr. B.R.Ambedkar Open University,
Jubilee Hills, Hyderabad.

Secretary to the Executive Council

Item No.1: 152nd Finance Committee items.

The agenda items of the Finance Committee Meeting held on 12-05-2016 at 11.30 a.m. in the Chambers of the I/c Vice-Chancellor and Special Chief Secretary to Government, Higher Education Department are placed before the Executive Council.

Item No.1.1: Dr.BRAOU- Finance Branch - Budget Estimates for the Financial Year 2016-17 & Revised Estimates for the Financial Year 2015-16- Reg.

Resolution: Resolved to consider and approve the Budget Estimates for the Financial Year 2016-17 & Revised Estimates for the Financial Year 2015-16 of the University as recommended by the 152nd Finance Committee Meeting held on 12-05-2016.

Item No.1.2: Dr.BRAOU- Examinations Branch– Sanction of Expenditure for UG Spell-II Examinations – January/February-2016 at Dr.BRAOU Study Centres-Reg.

Resolution: Resolved to consider and sanction of expenditure of Rs.30,69,128/- (Rupees Thirty Lakhs Sixty Nine Thousand One Hundred and Twenty Eighty only) including hiring charges of furniture relating to UG Spell-II Examinations conducted during the month of January/February-2016 at 74 Dr.BRAOU Study Centres as recommended by the 152nd Finance Committee Meeting held on 12-05-2016.

Item No.1.3: Dr.BRAOU- Examinations Branch– Sanction of Advances for spot Valuation of UG Spell - II - January/February-2016 III/II/I year Examinations and PG/MBA/M.Ed./B.Ed./ MLISC/ BLISC/ Diplomas - Spell-I Examinations - January/February-2016- Reg.

Resolution: Resolved to peruse the information given in tabular form regarding payments through ECS and Non ECS in Examination Branch as recommended by the 152nd Finance Committee Meeting held on 12-05-2016.

Item No.1.4: Dr. BRAOU – Examinations Branch– Sanction of Expenditure for PG/MBA/Diplomas Spell-I Examinations – January / February-2016 at Dr.BRAOU Study Centres - Reg.

Resolution: Resolved to consider and sanction of expenditure of Rs.9,66,357/- (Rupees Nine Lakhs Sixty Six Thousand Three Hundred and Fifty Seven only) including hiring charges of furniture relating to Spell-I examinations of PG/MBA/Diplomas conducted during the month of January/February, 2016 at 23 Dr.BRAOU Study Centres as recommended by the 152nd Finance Committee Meeting held on 12-05-2016.

Item No.1.5: Dr.BRAOU- Administration Branch – Extension of Revised Pay Scales, 2015 to the 26 employees regularized by the University in the year 2001 as per G.O.Ms.No.212, dated: 22-04-1994-Reg.

Resolution: Resolved to address a letter to the Government as recommended by the 152nd Finance Committee Meeting held on 12-05-2016.

Item No.2: Dr. BRAOU – Development Cell – Sanction of Development Grant by UGC for the Financial Year 2015-16 – Undertaking submitted to the UGC – Request for Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Registrar by signing the undertaking submitted by the University to the UGC for the utilization of Development Grant for the year 2015-2016.

Further, resolved to address a letter to the University Grants Commission to accord permission to utilize the unspent balance of Development Grant under different heads at the end of the Financial Year 2015-16 during the Financial Year 2016-17.

Item No.3: MBA (HHCM) Programme – Renewal of MOU with AHERF – Ratification Req – Reg.

Resolution: Resolved to ratify the action taken by the Registrar of the University for having renewed the MOU with Apollo Hospitals Educational & Research Foundation to

continue the MBA (HHCM) programme for a period of three more academic years, i.e., 2015-2016, 2016-2017 and 2017-2018 under the same terms and conditions, laid down in the MOU.

Item No.4: Estt. – Appointment of Registrar – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Prof. C.Venkataiah, Professor of Public Administration and Director, GRADE as Registrar of Dr. B. R. Ambedkar Open University with effect from 05-05-2016 FN until further orders and to hold FAC of the post of Finance Officer till a substitute is posted.

Further, resolved to constitute a Selection Committee with the following to fix the qualifications and procedure to be followed for appointment of the Registrar of the University as per the provisions laid down in the University Act and to recommend a name to the Executive Council for appointment to the post of Registrar.

(1)	Vice-Chancellor	-	Chairman
(2)	Secretary to Government (IF), Finance Department, Government of Telangana	-	Member
(3)	Chairman, Telangana State Council for Higher Education	-	Member

Item No.5: Estt. – Sanction of lien to Dr. M.T.V Nagaraju, Assistant Professor of Education – For Appointment as Associate Professor of Education in Indira Gandhi National Tribal University, Amarkantak, Madhya Pradesh – Sanction of Lien – Req- Reg.

Resoloution: Resolved to approve the proposal for sanction of lien for a period of 01 (one) year to Dr.M.T.V. Nagaraju, Assistant Professor of Education from the date of his relief in this University to join as Associate Professor of Education at Indira Gandhi National Tribal University, Amarkanta, Madhya Pradesh, subject to payment of leave salary and pension contribution as per the University Rules for the lien period.

TABLE AGENDA:

Item No.6: SSB – 125th Birth Anniversary Celebrations of Dr. B. R. Ambedkar – Enrollment of One Lakh SC/ST dropouts for making them graduates - Permission to approach the Government of Telangana for Financial Assistance to offer Free Education one lakh SC/ST students in the next five years as a special Drive – Reg.

Resolution: Resolved to address a letter to the Government for Financial Assistance for making one lakh SC/STs dropouts as graduates in the next five years from Dr. B. R. Ambedkar Open University during the 125th Birth Anniversary Celebrations of Dr. B. R. Ambedkar, requesting to release the tuition fee and examination fee as per the existing norms.

Item No. 7: Estt., - Nominee of Executive Council for constitution of Search Committee for appointment of Vice-Chancellor – Reg.

Resolution: Resolved to nominate **Prof.Jayaprakash Rao**, Former Chairman, APCHE as member of the Executive Council of the University for constitution of Search Committee by the Government for appointment of Vice-Chancellor to Dr.B.R.Ambedkar Open University.

Further resolved to communicate the same to the Government.

The Members of the Executive Council suggested

1. To review the Fee Structure from the Academic Year 2017-18.
2. To place/upload the course material of the University in the University Website and provide a soft copy of the relevant material to the student.
3. The students should be given an option to have or not to have printed course material from the University and based on that the Tuition Fee charges can be reduced if he opts not to take the printed course material.
4. To conduct a Survey to get feedback on the telecasting of lessons through Doordarshan regarding the timing and usefulness to the students.
5. To explore the possibility of employing new technologies wherever necessary to reach maximum number of students frequently at their convenience regarding various services provided by the University. The University can take advice of TS Technology Services in this regard.

To study all the aforesaid issues, a Committee may be constituted and the report shall be placed before the next Executive Council for consideration.

The meeting ended with thanks to the Chair.

MINUTES OF THE MEETING OF THE 170th EXECUTIVE COUNCIL HELD ON 28-09-2016 AT 11.30 A.M. IN THE CHAMBERS OF THE SPECIAL CHIEF SECRETARY TO GOVERNMENT, HIGHER EDUCATION DEPARTMENT, GOVERNMENT OF TELANGANA, TELANGANA SECRETARIAT, HYDERABAD

1.	Prof.K.Seetharama Rao Vice-Chancellor Dr.B.R.Ambedkar Open University Hyderabad.	Chairman
2.	Smt. Ranjeev R. Acharya, I.A.S. Special Chief Secretary to Government Education Department Government of Telangana Telangana Secretariat Hyderabad.	Member
3.	Sri. Navin Mittal, I.A.S. Secretary to Government (IF) Finance Department Government of Telangana, Telangana Secretariat Hyderabad.	Member
4.	Sri T.Vijaya Kumar, I.A.S. Commissioner of Collegiate Education I/c. Government of Telangana Nampally, Hyderabad.	Member
5.	Prof. C.Venkataiah Registrar Dr.B.R.Ambedkar Open University Hyderabad.	Secretary to the Executive Council

At the outset, the Vice-Chancellor of the University has welcomed the Executive Council Members Smt.Ranjeev R.Acharya, IAS Special Chief Secretary to Government, Education Department, Sri Naveen Mittal, IAS Secretary to Government (IF), Finance Department and Sri T.Vijaya Kumar, IAS, Commissioner of Collegiate Education I/c, Government of Telangana.

Item No.1 (a): Executive Council – Confirmation of Minutes of 168th& 169th Meetings of the Executive Council held on 30-04-2016 and 12-05-2016 respectively.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed and suggested to work out on webhosting of course material, making use of YouTube's and Mobile apps.

Item No. 2: 153rd Finance Committee Items:

Item No.2.1: Dr.BRAOU- Material Production Branch- Despatch of course material of all the courses offered by the University –Express Postal Parcel Service (EPPS)-Reg.

Resolution: Resolved to ratify the action taken by the then Vice-Chancellor in according Administrative and Financial sanction for Rs.30,07,622/- (Rupees Thirty Lakhs Seven Thousand Six Hundred and Twenty Two Only) for despatch of Course Material to the students enrolled, through Express Postal Parcel Service (EPPS) Department of Posts (Government of India) for the academic year 2015-16 and to meet the expenditure from the Budget Head of Account No.514 Postage & Telegraphs (1) Admn. (C) Other Expenses of the year 2016-17 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.2: Dr.BRAOU- Material Production Branch– Purchase of different types of Envelopes, Covers & Clothlined Covers for the year 2015-16-Reg.

Resolution : Resolved to ratify the action taken by the then Vice-Chancellor in according Financial sanction for Rs.2,50,411/- (Rupees Two Lakhs Fifty Thousand Four Hundred and Eleven Only) towards purchase of different types of Envelopes, Covers & Cloth lined Covers for the year 2015-16, from M/s.S.K.Paper Product, Hyderabad (L1) by meeting the expenditure from the Budget Head of Account No.-547 Stationery of 2015-16 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.3: Dr.BRAOU- Material Production Branch – Annual Maintenance Contract (AMC) for Scanners Model No.Canon DR-X10C – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for Rs.2,67,904/- (Rupees Two Lakhs Sixty Seven Thousand Nine Hundred and Four Only) inclusive of 15% service tax for the Annual Maintenance Contract (AMC) for the period from 04-08-2016 to 03-08-2017 by entrusting to M/s.Indoteq Office Automation Systems, Hyderabad who is the authorized supplier and service partner of Canon Document Scanner, Model No.DR-X 10C duly meeting the expenditure from the Budget Head of Account 4-Material Production (620)-Maintenance of Machinery & Office Equipment from the Budget Estimates of 2016-17 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.4: Dr. BRAOU – Material Production Branch– Purchase of Antivirus Licenses with End Point Security (Client Server with Web Filtering and Device Control, Device Tracking) -Reg.

Resolution: Resolved to ratify the action taken by the then Vice-Chancellor in according financial sanction for Rs.3,15,700/- (Rupees Three Lakhs Fifteen Thousand and Seven Hundred Only) including all taxes and transportation, towards purchase of 405 Nos. Antivirus licenses (400 Nos.) with end point security (Client Server with Web filtering and device control, device tracking and 5 licenses for independent servers) for three years from 11-07-2015 to 10-07-2018, by paying for two years to M/s. Prenex Systems, Hyderabad (L1), duly meeting the expenditure from Budget Head of Account No.620-Maintenance of Computers for the year 2015-16 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.5: Dr.BRAOU- Examinations Branch – Ratification of advance for conducting UG I/II/III year – Spell-I (June/July-2016) and PG/MBA/B.Ed./M.Ed./MBA-HHCM Spell-II-2016 (May-June Exams) - Observer TA/DA Bills – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor for having accorded approval for an amount of Rs.2,33,02,530/- (Rupees Two Crores Thirty Three Lakhs Two Thousand Five Hundred and Thirty Only) towards payment of TA/DA/Remuneration to the observers, Spot Valuations, Flying Squads, Hiring of Vehicles and other expenses related to examinations work as per

University Norms for UG I/II/III year Spell-I-2016 (June/July) and MBA/B.Ed./M.Ed./MBA HHCM)-spell-II -2016 (May-June) as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.6: Dr.BRAOU- Material Production Branch – Printing and Supplying of study material of UG/PG/PG Diplomas and other Programmes for the academic year 2016-17-Reg.

Resolution : Resolved to consider and approve for Rs.42,39,927/- (Rupees Forty Two Lakhs Thirty Nine Thousand Nine Hundred and Twenty Seven Only) (i.e., Rs.36,18,917/- for Re-printing + Rs.6,21,010/- for New Printing) inclusive of all taxes and transportation charges towards printing and supply of study material of UG/PG/PG Diploma programmes etc., for the academic year 2016-17 by entrusting the work at L1 rates or at University rates whichever is less to all the printers who have participated in the tender. The expenditure will be met from Budgetary Head of Account:633 - Printing of Course Material as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Further, it was suggested to relook at some of the items like DTP charges, fixed during 1997, which are found to be at higher side at present rates.

Item No.2.7: Dr.BRAOU- Material Production Branch – Purchase of 60 GSM White Printing Paper (Reel/Sheet) from M/s.Hindustan Newsprint Limited, (A subsidiary of Hindustan Paper Corporation Limited, Government of India Enterprise) – Reg.

Resolution: Resolved to consider and accord sanction for Rs.2,94,02,500/- (Rupees Two Crores Ninety Four Lakhs Two Thousand and Five Hundred Only) (Reel 450 Metric Tons X Rs.58,700=Rs.2,64,15,000/- and Sheet 50 Tons X Rs.59,750/- =Rs.29,87,500) towards purchase of 500 Metric Tons of Reels White Printing Paper (Reel/Sheet), from M/s. Hindustan Newsprint Limited, (A subsidiary of Hindustan Paper Corporation Limited., Government of India Enterprise) inclusive of all landing charges at Dr. B.R. Ambedkar Open University (Dr. BRAOU) campus godowns as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

The expenditure may be met from the Budget Head of Account Number- 631 Cost of Paper for the year 2016-17.

Item No.2.8: Dr.BRAOU- Material Production Branch – Annual Maintenance Contract (AMC) for Computer Systems, Printers & Scanners, UPS, Projectors, Servers, Network Items, Laptops C.C. Cameras, Fire Alarms & Hardware Configuration details etc., for the year 2016-17.-Reg.

Resolution: Resolved to consider and accord sanction for Rs.8,03,850/- (Rupees Eight Lakhs Three Thousand Eight Hundred and Fifty Only) inclusive of all taxes for entrusting Annual Maintenance Contract (AMC) of Computer Systems, Printers & Scanners, UPS, Projectors, Servers, Network Items, Laptops, C.C. Cameras & Fire Alarms for the year **2016-17to** M/s. Cache Technology, Hyderabad (L1) for a period of one year i.e. from the date of issue orders. The expenditure may be met from the Budget Head Account Number 11-Computer Centre 620-Maintenance of Computers for the year 2016-17 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Further, suggested to take advice from Sri Vijay Kumar, IAS & Member Executive Council as Commissioner In-charge Collegiate Commission to plan for the Client Server Systems.

Item No.2.9: Dr.BRAOU- Material Production Branch – Annual Maintenance Contract (AMC)- 06 Nos. (Six) Lipi Line Matrix Printers – Reg.

Resolution: Resolved to consider and accord sanction for an amount of Rs.3,30,000/- (Rupees Three Lakhs Thirty Thousand Only) inclusive of all taxes to entrust the Annual Maintenance Contract (AMC) of 06 (Six) Lipi Line Matrix Printers for a period of 01 (one) year from the date of issuing orders to M/s.Lipi Data Systems Limited, Secunderabad. The above expenditure may be met from the Head of Account Number 11) Computers (620) Maintenance of Computers of the year 2016-17 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.10: Dr.BRAOU- Administration Branch – Enhancement of reimbursement of education tuition fee from Rs.1000/- to Rs.2500/- to regular Non-Gazetted and Class-IV employees –Adoption of G.O.Ms.No.27, School Education (GENL) Department, dated:24-09-2015-Reg.

Resolution: Resolved to consider for adoption of G.O.Ms.No.27, School Education (GENL) Department, dated:24-09-2015 issued by the Government of Telangana for enhancement and re-imbursement of education tuition fee from Rs.1000/- to Rs.2500/- per annum per child upto two children for the benefit of Non-Gazetted and Class-IV employees of this University from the Academic Year 2015-16 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.11: Dr.BRAOU- Administration Branch– Enhancement of Gratis to Time Scale Employees – Reg.

Resolution: Resolved to consider for enhancement of gratis to the Time Scale Employees from the existing ceiling of Rs.3.5 Lakhs to Rs.5.0 Lakhs with prospective effect i.e., from 01-10-2016 for those who have completed more than twenty years of service in the University and to accord permission to pay the Gratis at the time of retirement / death as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.12: Dr.BRAOU- Student Services Branch – Establishment of new Programme Centres from the academic year 2015-16-Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for the establishment of one new Programme Centre of B.Ed. at DVM College of Education, Nalgonda (Code-908) and conversion of three M.Ed. Programme Centers into B.Ed. Programme Centers viz., (1) Browns College of Education, Khammam (Code-907), (2) Annamacharya College of Education, Rajampeta, Kadapa (Code-909) and (3) M.R. College of Education, Vizianagaram (Code-910) from the academic year 2015-16 and to shift the Programme Centre of B.Ed. (SE) for Hearing Impaired from Helen Keller's Training College for Teacher's of the Deaf, Kadapa to College of Education, Andhra University, Visakhapatnam (Code-946) converting as Visually

Impaired from the academic year 2016-17, and also to accord financial sanction for Rs.3,46,800/-(Rupees Three Lakhs Forty Six Thousand Eight Hundred Only) to the newly established Programme Centre for B.Ed as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.13: Dr.BRAOU- Administration Branch – Revised Pay Scales, 2015 – Enhancement of Special Pay to Drivers and Obsequies charges – Adoption of G.O's –Reg.

Resolution: Resolved to consider for adoption of G.O.Ms.No.79 Finance (HRM.IV) Department, dated:14-05-2015 and G.O.Ms.No.122 General Administration (Services Welfare) Department, dated:11-04-2016 for the benefit of the University Employees w.e.f. the dates mentioned in the G.O.s as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.14: Dr.BRAOU- Administration Branch – Sanction of Telangana Increment to the Teaching & Non-Teaching employees of the University declared on the eve of formation of Telangana State –Reg.

Resolution: Resolved to defer for adoption of G.O Ms.No.23, Finance (HRM-III) Department, dated:13-08-2014, till such time a decision is taken on Tenth Scheduled Institutions as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.15: Dr.BRAOU- Administration Branch– Sri Ch.Shekaraiah, Driver (Appointed during the year January, 2001) and relieved from the University service on the afternoon of 31-08-2016 on attaining the age of Superannuation i.e. 58 years – Proposal for sanction of Pensionary benefits. – Reg.

Resolution: Resolved to consider for payment of Gratis that is being extended to the Time Scale employees, on proportionate to the service rendered, to Sri Ch.Sekharaiah, Driver (Retd.) w.e.f. 01-09-2016 to avoid hardship to his family on humanitarian grounds as a temporary measure till a decision is taken by the Government on ratification of service regularisation or to wait till a decision is taken by the Government as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.16: Dr.BRAOU- Examinations Branch– Charges for question paper printing of UG/PG/Diploma exams of the period Nov/Dec-2014 and UG Exams of April/May-2015 and PG/Diploma Exams of May/June-2015 – Reg.

Resolution: Resolved to consider the payment of Confidential Printing Charges after deducting Rs.10,00,000/- (Rupees Ten Lakhs Only) which is found excess from two bills of Rs.25,35,419/- (Rupees Twenty Five Lakhs Thirty Five Thousand Four Hundred and Nineteen Only) and Rs.40,47,029/- (Rupees Forty Lakhs Forty Seven Thousand and Twenty Nine Only) for printing the question papers of UG Spell-II and PG/Diplomas Spell-I, total amounting to Rs.65,82,448/- (Rupees Sixty Five Lakhs Eighty Two Thousand Four Hundred and Forty Eight Only) covering the cost of the question papers printed for UG Spell-I April/May-2015 and PG/Diplomas Spell-II June/July-2015 to the printer as the bill amounts were raised in accordance with the rates approved during that period as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.17: Dr.BRAOU- Finance Branch–Annual Accounts for the Financial Years 2013-14 & 2014-15 – Reg.

Resolution: Resolved to clarify the doubts raised on some of the items and recheck the correctness and place it before the next Executive Council along with the Annual Accounts for the Financial Year 2015-2016 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.18: Dr.BRAOU- Administration Branch – Extension of RPS, 2015 to the Time Scale Employees who are drawing RPS-2010-Reg.

Resolution: Resolved to defer for extension RPS, 2015 to the Time Scale employees for the present till such time a policy is framed by the Government as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.19: Dr.BRAOU- Administration Branch – Extension of Revised Pay Scales-2015 to the 18 employees regularized by the University during the year 2001 – Reg.

Resolution: Resolved to write to Government with a detailed note as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.20: Dr.BRAOU- Library Branch – Payment of subscription for Print & Electronic Journals for the academic year 2015-16 – Reg.

Resolution: Resolved to consider for payment of subscription towards Print Journals amounting to Rs.13,00,000/- (Rupees Thirteen Lakhs Only) with M/s.Globe Subscription Agency, Hyderabad and the amount of money for subscription for Electronic Journals is about Rs.9,00,000/- (Rupees Nine Lakhs Only) to M/s.Cambridge University Press, Cambridge, M/s.Emerals Group Publishing Limited, England, M/s.Nature Publishing Group, London, M/s.JSTOR, New York and one Database – PACE (Prowess Application for Credit Evaluation) as shown in Annexure-I, II & III, for the Financial Year 2015-16 as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.2.21: Dr.BRAOU- Academic Branch – 1) Conduct of PG-Psychology II Year Practical Classes & Examinations – Rates of Remuneration to Resource Persons/Counselors & Supporting Staff. 2) Payment of remuneration to Course Writers, Editors etc of Courses IX & X of PG Psychology (II Year) – Reg.

Resolution: (1) Resolved to conduct PG II Year Psychology practical classes and examinations by following the same rates of remuneration to Counsellors/Resource Persons and supporting staff as approved in respect of PG I Year Psychology practical classes and examinations at Dr.BRAOU Campus and Study Centers.

(2)Resolved for payment of remuneration to Course Writers, Editors (except internal teachers or Academic Counsellors) and DTP charges of two courses of M.Sc. Psychology II year, namely Course-IX (Research Methodology) and Course-X (Psychometry and Psychological Testing – Practicals) from the University funds. The total amount to be paid for two courses is Rs.1,95,495/- (Rupees One Lakh Ninety Five Thousand Four Hundred and Ninety Five Only) as recommended by the 153rd Finance Committee Meeting held on 28-09-2016.

Item No.3: Estt. - Appointment of Prof.K.Seetharama Rao, Professor of Public Administration and Human Resource Management (Retired), Kakatiya

University, Warangal as Vice-Chancellor of Dr.B.R.Ambedkar Open University – Communication of information - Reg.

Resolution: The Members of the Executive Council noted the information.

Item No.4: Estt. – Appointment of Incharge Director (AVPRC) (Statutory Position) until further orders – Ratification - Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Prof. S.V.Rajashekhar Reddy, Director (Academic) as Incharge, AVPRC until further orders from the afternoon of 31.08.2016.

ItemNo. 5: Estt., - Appointment of Deputy Registrars, Assistant Registrars and Public Relations Officer by promotion – Ratification - Reg..

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in promoting the candidates both clear and consequential vacancies duly conducting interviews, as Deputy Registrars, Assistant Registrars and Public Relations Officer from the feeder category i.e., Assistant Registrar, Superintendent and Asst. Public Relations Officer respectively as mentioned in the agenda note.

Item No.6: Estt.- Relieving of Dr.(Mrs.) G.Sujatha, Professor & Head, University Library from the University pending final disposal of the case to assume charge as a Member of Andhra Pradesh Public Service Commission-Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in relieving Dr.(Mrs.) G.Sujatha, Professor & Head, University Library pending final disposal of the case, to join as a Member of Andhra Pradesh Public Service Commission.

Item No.7: **SSB – Proposal for Special Readmission to the students of U.G / P.G / Diploma Courses who could not complete the courses within the prescribed period – Consideration – Reg.**

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in giving permission for special readmission to the students of U.G. to those who took admission from the Academic year 2001-02 and the students of P.G. from 2006-07 and to the students of Diplomas who took admission from 2011-12 by charging an additional fee of Rs.1,000/- over and above the normal fee.

Further, resolved in according special readmission to the U.G. Students who could not complete their study from the Academic Year 1995-96 by charging an additional fee of Rs.1,000/- over and above the normal fee and to the students of P.G. from 2003-04 and for the students of Diplomas from 2008-09 as a onetime measure by charging an additional fee of Rs.1,000/- over and above the normal fee and permit them to write the left out papers in two chances.

Item No. 8: Estt., - Recognition of Dr.B.R.Ambedkar Open University Employees' Association Telangana – Reg.

Resolution: The matter was deferred to place it in the next meeting with full details as per the norms stipulated in the Statutes of the University.

Further, the representation given by the Dr.B.R.Ambedkar Open University Telangana Udyogula Sangham was also come for discussion. The Executive Council has suggested to inform the representatives of Two Associations to have only one Association on arriving at consensus. The proposed separate Association loses its existence on bifurcation of the University (as the University figures in Tenth Schedule) since separate Associations representing different cadres already exists in the University.

TABLE AGENDA:

Item No. 9: Estt. - Appointment of Statutory Positions as per Statute 24 (2) of Dr.BRAOU-Reg

Resolution: Resolved to authorize the Vice-Chancellor to appoint Statutory and non-statutory positions as per Statute 24 (2) of Dr.B.R.Ambedkar Open University and place it before the next Executive Council Meeting for ratification.

The Meeting ended with thanks to the Chair.

MINUTES OF THE MEETING OF THE 171st EXECUTIVE COUNCIL HELD ON 08-02-2017 AT 02.00 P.M. IN THE EXECUTIVE COUNCIL HALL, DR.B.R.AMBEDKR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

1.	Prof.K.Seetharama Rao Vice-Chancellor Dr.B.R.Ambedkar Open University Hyderabad.	Chairman
2.	Smt. Ranjeev R. Acharya, I.A.S. Special Chief Secretary to Government Education Department Government of Telangana, Telangana Secretariat Hyderabad.	Member
3.	Sri Sandeep K.Sultania, I.A.S. Secretary to Government (IF) Finance Department Government of Telangana, Telangana Secretariat Hyderabad.	Member
4.	Smt.A.Vani Prasad, I.A.S. Commissioner of Collegiate Education Government of Telangana Nampally, Hyderabad.	Member
5.	Prof. C.Venkataiah Registrar Dr.B.R.Ambedkar Open University Hyderabad.	Secretary to the Executive Council

At the outset, the Vice-Chancellor of the University has welcomed the Executive Council Members Smt.Ranjeev R.Acharya, IAS Special Chief Secretary to Government, Education Department, Sri Sandeep K.Sultania, IAS, Secretary to Government(IF), Finance Department and Smt.A.Vani Prasad, IAS, Commissioner of Collegiate Education, Government of Telangana.

Item No.1 (a): Executive Council – Confirmation of Minutes of 170th Meeting of the Executive Council held on 28-09-2016 .

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed and suggested to work out on webhosting of course material, making use of YouTube's and Mobile apps.

Item No. 2: 154th Finance Committee Items:

Item No.2.1: Dr. BRAOU - Material Production Branch – Purchase of General Stationery items for the year 2016-17 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting to purchase of General and Computer Stationery Items for the year 2016-17, as shown in the agenda note, at a total cost of Rs.19,67,004-60Ps. (Rupees

Nineteen Lakhs Sixty Seven Thousand Four and Sixty Paise only) as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Further, resolved to consider procuring such items, if any, from the Self-help Groups, Prisoners, Telangana Skills and Knowledge Centre (TSKC) as a gesture of encouragement while purchasing such items in future.

Item No.2.2: Dr. BRAOU - Material Production Branch- Purchase of Color Printer, Printers (Black & White), Laptop, I pad, Fax Machine, Public Address System and Washing Machine – Reg.

Resolution: Resolved to ratify the action taken by the Vice Chancellor in according sanction for purchase of the items as mentioned in the agenda note for Rs.3,96,233/- (Rupees Three Lakhs Ninety Six Thousand Two Hundred and Thirty Three only) including all taxes and transportation duly meeting the expenditure from B - Capital (20) Others (703) Machinery and Equipment for the year 2016-17 as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.2.3: Dr. BRAOU- Material Production Branch – Purchase of different types of Printed Envelopes, Covers & Cloth lined Covers (with printing) for the year 2016-17 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for purchase of different types of Envelopes, Covers & Cloth lined Covers (with printing) from M/s.SK Paper Product, Hyderabad (L₁) at a total cost of Rs.2,27,345/- (Rupees Two Lakhs Twenty Seven Thousand Three Hundred and Forty Five only) inclusive of all taxes and transportation duly meeting the expenditure from the Head of Account 547 Stationery as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

In the course of discussion it was also suggested to explore the methods / modes to dispense with the practice of sending the material by post and transport and examine the possibility of hosting the entire material on web and to consider for web hosting.

Item No.2.4: Dr. BRAOU - Material Production Branch – Purchase of DVC Pro66 M Video Tapes – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission to purchase 400 Nos. DVC PRO66 M Video Tapes, from M/s.Ferrari Video, Hyderabad (L₁) at a total cost of Rs.1,86,000/- [Rupees One Lakh Eighty Six Thousands only] including all taxes and transportation

duly meeting the expenditure from Head of Account (7) AVPRC Other Expenses, 641-Audio/Video tapes for the year 2016-17 as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Further, the members suggested to explore the possibilities of optimum utilization of Mana TV Channel and tie-up with Mana TV Channel for the telecast of Lessons.

Item No.2.5: Dr. BRAOU - Material Production Branch - Annual Maintenance Contract (AMC) for Computers, Systems, Servers, Work Stations, Printers, UPS's, Network and its Allied Equipment – M/s Hitachi Systems Micro Clinic (P) Limited -Extension of services for ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for payment of AMC charges of Computer and Allied Equipment for Rs.3,49,178/- (Rupees Three Lakhs Forty Nine Thousands One Hundred and Seventy Eight only) inclusive of all taxes to M/s. Hitachi System Micro Clinic (P) Ltd., Hyderabad on the existing terms and conditions for the period from 01-07-2015 to 03-11-2016, duly meeting the expenditure under the Head of Account 11 Computer Centre-620 Maintenance of the Computers for the year 2016-17 as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.2.6: Dr. BRAOU - Material Production Branch - Transportation of course material and other materials to all Study Centres located across Andhra Pradesh and Telangana states for the Academic Year 2016-17 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for transportation of course material to the Study Centres located in two states i.e., Andhra Pradesh and Telangana at a total cost of Rs.12,80,716/- [Rupees Twelve Lakhs Eighty Thousand Seven Hundred and Sixteen only] including POD (proof of delivery) charges for the Academic Year 2016-17 and to entrust the job to M/s. Navata Road Transport,

Hyderabad. as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Further, suggested to send all the study material to the respective study centres so as to make the learners to visit the Study Centres.

Item No.2.7: Dr. BRAOU - Computer Centre – Payments of Co-location Charges for BRAOU Servers located in STPI data Centre – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for payment of Rs. 2,31,689/- (Rupees Two Lakh Thirty One Thousand Six Hundred and Eighty Nine only) towards co-location and additional bandwidth usage charges to STPI for the period 01-07-2016 to 30-09-2016 and 01-10-2016 to 31-12-2016 and additional bandwidth usage charges from April, 2016 to July, 2016 from the Head of Account 11 Computer Centre (c) 620 - Maintenance of Computers as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.2.8: Dr. BRAOU- Administration Branch- Sanction of Telangana Increment to the Teaching & Non-Teaching Employees of the University on the eve of formation of Telangana State - Reg

Resolution: The decision taken by the Vice-Chancellor has not been ratified. Further, it is suggested to refer the matter to the Government for further directions, as the matter pertains to the Tenth Schedule Institutions as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.2.9: Dr.BRAOU- Administration Branch – Renewal of Medical Insurance Policy with M/s. The New India Assurance Company Limited for the Calendar Year 2017- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for payment of an amount of **Rs.72,45,000/-** (Rupees Seventy Two Lakhs Forty Five Thousand only) inclusive of ST @ 15% towards the renewal of Medical Insurance Policy for the Calendar Year 2017 to all the regular and time scale employees of the University as against the Medical Allowance amount of **Rs.39,50,000/-** (Rs.10,000/- x 353 = Rs.35,30,000/- for the Regular Employees plus Rs.5,000 x 84 = Rs.4,20,000/- for the Time Scale Employees) with a condition that the excess amount of **Rs.32,95,000/-** (i.e., Rs.72,45,000 – Rs.39,50,000) paid by the University over and above the eligible

amount viz., Rs.10,000/- for Regular Employees and Rs.5,000/- for Time Scale Employees, (i.e., actual premium amount **MINUS** Medical Insurance Premium) should be recovered from the employees' salary in 02 (two) equal monthly installments i.e., in February and March, 2017. Further, when the Medical Insurance premium payable is less than the medical allowance, the difference amount shall not be paid to the employees hereafter as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.2.10: Dr. BRAOU -Student Services Branch – Sanction of advances to P.G. Study Centres to conduct of M.Sc. I & II Year Science Practicals in Botany, Chemistry, Environmental Science, Physics & Zoology for the Academic Year 2015-16 – Ratification –Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for an amount of Rs.16,29,647/- (Rupees Sixteen Lakhs Twenty Nine Thousand Six Hundred and Forty Seven only) towards conduct of Science Practicals of M.Sc. Programmes of I & II Year Botany, Chemistry, Environmental Science, Physics & Zoology in Hyderabad and Warangal Study Centres for the Academic Year 2015-16, as detailed in the agenda and to meet the expenditure from the budget allocation for the year 2016-17 as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

In the course of discussions, it was also suggested to shift all the Study Centres located in private colleges to Government Degree / Junior Colleges so as to ensure more accountability.

Item No.2.11: Dr.BRAOU –Engineering - Construction of Administrative and Academic Buildings during 1991-1995 at the University Campus – Filing of suit before the Hon'ble High Court – CCCA.No.201 of 2016 against O.S. No.1625 /1996 – Deposit of 50% of the Decretal amount of Rs.1,03,08,787/- for Consideration.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for an amount of Rs.1,03,08,787/- (Rupees One Crore Three Lakhs eight thousand seven hundred and eighty seven only) towards deposit of 50% of the decretal amount as per the details mentioned in the note, to comply with the Orders of the Hon'ble High Court of Judicature in CCCA MP No.693 of 2016 in CCCA No.201 of 2016 against O.S.

No.1625/1996 filed by the M/S SAB Industries Limited, Chandigarh in the work of construction of Administrative and Academic buildings at the University Campus duly meeting the expenditure from the Head of account 10(B) 713 Buildings as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.2.12: Dr. BRAOU – Engineering. - Supply, Installation, Testing and Commissioning of single phase 30KVA Diesel Generator set with Automatic panel at the Vice-Chancellor's Lodge at University Campus-Tender for Consideration.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction in approving the lowest tender of M/S Genesis Poweronics India Pvt. Ltd., Hyderabad for a tender contract value of Rs.4,30,000/- for the work of providing 30KVA Diesel Generator Set with automatic panel at the Vice Chancellor's Lodge in the University Campus as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.2.13: Dr. BRAOU – Engineering – Construction Works taken up by CPWD as deposit work – a) Centre for Learner Services b) Vocational Training Centre c) Physics Labs – Final workslip and Balance payment for consideration.

Resolution: Resolved that the University Engineer shall prepare a final workslip, duly mentioning the savings earned and provision of escalation if any, and balance payment as per the MoU / Agreement and payment shall be made accordingly as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.2.14: Dr.BRAOU – Engineering - Supply, Installation, Testing and Commissioning of 15. Ton Air Conditioning Plant duly utilizing the existing duct arrangements for the AVP&RC studios at the University Campus - Tender for Consideration.

Resolution: Resolved to accord Administrative and Financial sanction for the estimate contract value of Rs.12,08,505/- (Rupees Twelve Lakhs Eight Thousand Five Hundred and Five only)@4.12% excess over the Estimate Contract Value of Rs.12,08,505/- (Rupees Twelve Lakhs Eight Thousand Five Hundred and Five only) for the work of Supply, Installation, Testing and Commissioning of 15. Ton Air Conditioning Plant duly utilising the existing duct arrangements for the AVP&RC studios at the University Campus as recommended by the 154th Finance Committee Meeting held on 08-02-2017 .

Item No.15: Dr. BRAOU - Engineering – Renovation and redesigning of Computer Centre in Administrative Building-Detailed estimates for Rs.8.50 lakhs for consideration.

Resolution: Resolved to consider administrative approval for Renovation and Redesigning of Computer Centre in Administrative Building in the University Campus at an estimated amount of Rs.8.50 lakhs for the work as recommended by the 154th Finance Committee Meeting held on 08-02-2017 .

Item No.16: Dr. BRAOU –Engineering - Providing Security arrangements at the University Campus – Tenders for consideration – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for appointing the Security Agency M/s Colombia Security Services, Hyderabad for providing Security arrangements at the University Campus as per the details mentioned in the note for an amount of Rs.48,79,353/- per annum for a period of one year from 09-12-2016 as recommended by the Tender Committee and as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Further the members of the committee suggested that attendance particulars by way of Bio-Metric shall be maintained for the security persons.

Item No.2.17: Dr. BRAOU - Administration Branch - Extension of RPS, 2015 to the Time Scale Employees who are drawing RPS 2010 – Consideration –Reg.

Resolution: The issue was discussed and the Members suggested to wait till the receipt of the orders from the Government in the matter.

Item No.2.18: Dr. BRAOU- Administration Branch – Proposal for purchase of 01 (One) New Vehicle for the University – Reg.

Resolution: Resolved to address a letter to the Government for its approval.

Item No.2.19: Dr. BRAOU- FinanceBranch – Enhancement of expenditure limits for sanction by the Vice-Chancellor – Reg.

Resolution: Resolved to consider the enhancement of the expenditure limits for sanction by the Vice-Chancellor as proposed in the agenda item as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Sl.No.	Subject	Existing	Proposed
1.	Purchase of Consumables and miscellaneous items of expenditure	Rs.1,50,000	Rs.3,00,000/-
2.	Maintenance of vehicles, Furniture, equipment, Computers, other electronic		

items, Maintenance of roads, buildings etc.	Rs.1,50,000/-	Rs.3,00,000/-
3. Purchase of Non-recurring items such as machinery, Furniture, equipment etc.	Rs.3,00,000/-	Rs.5,00,000/-
4. Hospitality expenses to visiting dignitaries for official meetings on each occasion.	Rs. 10,000/-	Rs. 20,000/-

Item No.2.20: Dr. BRAOU- Student Services Branch – Proposal for enhancement of tuition fee of U.G./P.G./Diploma/Certificate Courses/Science Practical offered by the University from the Academic Year 2017-18 –Consideration – Reg.

Resolution: Resolved to place the matter before the next meeting along with budget proposals with details of receipt of tuition fee and expenditure with justification for taking a decision.

Item No.2.21: Dr.BRAOU- Student Service Branch - Exemption of re-admission fee to SC/ST students (2005 to 2007) on the occasion of 125th birthday celebrations of Dr. Bheem Rao Ambedkar – to enable them to complete the programme in Spell-I and Spell - II of 2017 – Reg.

Resolution: Resolved to consider for exempting re-admission fee of **Rs.4,67,21,650/-** (Rupees Four Crores Sixty Seven Lakhs Twenty One Thousand Six Hundred and Fifty only) for students of SC/ST category belonging to 2005, 2006 and 2007 batches who have backlog papers to enable them to complete their programme in the ensuing Spell-I (April/May 2017 & Spell-II (Nov/Dec.2017) examinations, on payment of requisite examination fee on the occasion of 125th Birthday Celebrations of Dr. Bheem Rao Ambedkar as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

TABLE AGENDA

Item No.2.22: Dr.BRAOU - Engineering - Construction of Examination Branch Building at the University Campus - Executive Council approval for Rs.745.00 Lakhs - Revised Estimate for Rs.945.00 Lakhs due to Change of location for consideration.

Resolution: Resolved for Administrative approval and suggested to prepare the actual requirement and submit for approval of the Committee as recommended by the 154th Finance Committee Meeting held on 08-02-2017.

Item No.3: Estt. - Administration Branch - Appointment of Statutory and Non-Statutory Positions of the University- For information - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing the following University Teachers to the Statutory and Non-statutory Positions of the University for a period of ONE YEAR from the date of assuming charge.

STATUTORY POSITIONS			
Sl. No.	Name of the Teacher & Designation	Appointed as	Date of assuming charge
01	Prof.S.V.Rajasekhar Reddy Professor of Geology	Director (Academic)	31.10.2016
02	Dr.G.LaxmaReddy Joint Director	Director (Student Services)	24.10.2016
03	Prof.E.Sudha Rani Professor of History	Director (CSTD)	24.10.2016
04	Sri G.Malla Reddy Associate Professor of Commerce	Officer Incharge, Material Production	31.10.2016
05	Dr.P.Krishna Rao Joint Director (SS)	Director (AVPRC)	31.10.2016
06	Prof.Pushpa Chakrapani Professor of Physics	Director, GRADE	27.10.2016
07	Prof.C.Venkataiah Professor of Public Administration	Registrar	31.10.2016
NON-STATUTORY POSITIONS			
08	Prof. Y.S.Kiranmayi Professor of Business Management	Director, CIQA & UGC -DEB Affairs	04.11.2016
09	Dr.V.Santhosh Reddy Joint Director (SS)	Director, Skill Development & Career Planning	09.12.2016
10	Prof.V.Srinivas Professor of Mathematics	Computer Centre, Incharge	24.10.2016
11	Dr.A.Venkatram Narsimha Reddy Assistant Professor of Public Administration	Incharge Controller of Examinations	09.12.2016
12	Prof.S.V.Rajashekhar Reddy Professor of Geology & Director (Academic)	Library, Incharge	31.10.2016
13	Dr.G.Saroja Assistant Professor of Library & Information Science	Women's Cell, Incharge	24.10.2016
14	Dr.Banoth Lal Deputy Director (SS)	Liaison Officer, SC/ST Cell	28.11.2016

Item No.4: Estt. – Administration Branch - Appointment of Finance Officer In-charge until further orders -Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Sri M.Venkata Rao, Deputy Registrar as Finance Officer Incharge of Dr.B.R.Ambedkar Open University with effect from 17.10.2016 FN until further orders or till a full time Finance Officer is posted by the Government.

ItemNo. 5: Examinations - Proposal to conduct 21st Convocation during April, 2017 - Reg.

Resolution: 1. Resolved to consider the proposal to conduct the Twenty First Convocation of Dr. B. R. Ambedkar Open University, Hyderabad in the **third or fourth week of April, 2017** for conferring Degrees/Diplomas/Certificates on the candidates who have been declared eligible for award of various degrees such as Ph.D/ M.Phil /P.G./U.G. Degree / Diploma and Certificate Courses for the period from May, 2012 to December, 2016.

2. Further, resolved to authorize the Vice-Chancellor to suggest a list of eminent persons, to be forwarded to the Hon'ble Chancellor, so as to facilitate Hon'ble Chancellor to select one of them to be invited as chief guest to deliver the convocation address.

Item No.6: Dr. BRAOU – CIQA &UGC-DEB - Sanction of Development Grant by UGC for the Financial Year 2016-17 - Undertaking Submitted to the UGC - Request for Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Registrar for having signed the undertaking, to be submitted to the University Grants Commission, on behalf of the University, duly adhering to the terms and conditions as laid down by the UGC for the utilization of Development Grant for the year 2016-17. Further, it is also requested to authorize the Vice-Chancellor to accord permission to submit the undertaking every year in anticipation of ratification of the same by the Finance Committee / Executive Council as per the terms and conditions as laid down by the DEB (UGC).
Further, suggested to pursue with the Distance Education Bureau - University Grants Commission for more funds.

Item No.7: Dr.BRAOU -Academic Branch – Implementation of CBCS at Under Graduate Level from the Academic Year 2017-18 - Permission to develop the Course Material - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor, for introduction of Choice Based Credit System at UG level from the academic year 2017-18

and to work out the course structure of respective Departments. Further, suggested to plan for introduction of vocational and Skill based courses.

Item No. 8: Estt. - Administration Branch - Adoption of G.O. Ms.No.738, General Administration (SER.B) Department, dated 22.12.2008 and Amendment to the Dr.BRAOU Service Rules - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in adopting the G.O. Ms.No.738 , General Administration (SER.B) Department, dated 22.12.2008, for awarding promotions to the post of Junior Assistant - cum - Typists by maintaining the ratio in order of rotation as mentioned in the agenda note from the feeder category of Record Assistants & other equivalent categories and Office Subordinates & other equivalent categories in the ratio of 1:2:7 respectively and accord permission to amend the Dr.BRAOU Service Rules for the post of Junior Assistant-cum-Typists.

The meeting ended with thanks to the Chair.

MINUTES OF THE MEETING OF THE 172ND EXECUTIVE COUNCIL HELD ON 28-06-2017 AT 11.30 A.M. IN THE CHAMBERS OF THE SPECIAL CHIEF SECRETARY TO GOVERNMENT, EDUCATION DEPARTMENT, ROOM NO.117A, D-BLOCK, GROUND FLOOR, TELANGANA SECRETARIAT, HYDERABAD.

1. Prof.K.Seetharama Rao Vice-Chancellor Dr.B.R.Ambedkar Open University Hyderabad.	Chairman
2. Smt. Ranjeev R. Acharya, I.A.S. Special Chief Secretary to Government Education Department Government of Telangana, Telangana Secretariat Hyderabad.	Member
3. Sri Sandeep K.Sultania, I.A.S. Secretary to Government (IF) Finance Department Government of Telangana, Telangana Secretariat Hyderabad.	Member
4. Smt.A.Vani Prasad, I.A.S.	Member

Commissioner of Collegiate Education I/c.
Government of Telangana
Nampally, Hyderabad.

5. **Prof. C.Venkataiah** **Secretary to the Executive Council**
Registrar
Dr.B.R.Ambedkar Open University
Hyderabad.

At the outset, the Vice-Chancellor of the University has welcomed the Executive Council Members Smt.Ranjeev R.Acharya, IAS Special Chief Secretary to Government, Education Department, Sri Sandeep K.Sultania, IAS, Secretary to Government(IF), Finance Department and Smt.A.Vani Prasad, IAS, Commissioner of Collegiate Education, Government of Telangana.

Item No.1 (a): Executive Council – Confirmation of Minutes of 171st Meeting of the Executive Council held on 08-02-2017.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed and suggested to work out on webhosting of course material, making use of YouTube's and Mobile apps.

Item No. 2: 155th Finance Committee Items:

Item No.2.1: Dr. BRAOU- Academic Branch– Introducing Practical training for learners of B.Sc Mathematics programmes on par with other Science Subjects as per the recommendations of UGC and Telangana State Council of Higher Education (TSCHE) – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for the introduction of practical training to the Students of UG Mathematics Programme as per the Rules and Regulations as suggested by UGC & TSCHE as mentioned in the agenda note as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.2: Dr. BRAOU- Material Production Branch- Purchase of Microsoft Licenses – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for the purchase of Microsoft Licenses from M/s. K.T. Technologies, Secunderabad, an authorized Academic reseller for Microsoft Products in India at a total cost of Rs.28,71,974/- (Rupees Twenty Eight Lakhs, Seventy One Thousand, Nine Hundred and Seventy Four only) duly meeting the expenditure from Budget Head of Account No. (11), Computer Centre, (C) Other Expenses, 620 – Maintenance of Computers for the year 2016-17 as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.3: Dr. BRAOU- Engineering Branch – Painting to the external walls of the Library building – Administrative approval for estimated amount of Rs.7.67 Lakhs –Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according sanction to take up the work of providing Painting to the External walls of the Library building for the estimated amount of Rs.7.67 Lakhs as recommended by the Works Committee as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.4: Dr. BRAOU- Student Services Branch – Introducing PG Programme at Central Prisons form the Academic Year, 2017-18 – Consideration – Reg.

Resolution: Resolved to consider and approve the proposal to introduce M.Sc. (Psychology) Programme at Central Prison, Cherlapally (SC-031), and M.A. (Sociology) Programme at Central Prisons, Kadapa (SC-166) and Warangal (SC-117) from the Academic Year, 2017-18 and also to consider to dispense with the payment of the maintenance charges, honorarium to the Superintendents, and remuneration to the sweeper, scavenger and watchman (part time) from the year 2016-17 as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.5: Dr. BRAOU- Administration Branch – Extension of RPS, 2015 to the Time Scale Employees who are drawing RPS 2010 – Consideration – Reg.

Resolution: Resolved to address a letter to the Government requesting to expedite the matter sympathetically keeping in view of the long pending demand of the Time Scale employees as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.6: Dr. BRAOU- Administration Branch – Estt. Enhancement of Annual Grant to the Teaching and Non-Teaching Employees Associations – Consideration – Reg.

Resolution: Resolved to consider the proposal for enhancement of Annual Grant to all the Dr. BRAOU Teaching and Non-Teaching Employee's Associations as mentioned below from the Financial Year, 2017-18 onwards to meet the expenditure in connection with the welfare activities of the employees by the Associations. The additional expenditure will be met from the University Funds only as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Sl.	Name of the Association	Present Annual Grant in	Enhanced Annual Grant from the Financial Year 2017-

No		Rs.	18 in Rs.
1.	Dr. BRAOU Faculty Teachers Association	2,000/-	5,000/-
2.	Dr. BRAOU Teaching Staff Association	2,500/-	5,000/-
3.	Dr. BRAOU Non-Teaching Employees Association	6,000/-	12,000/-
4	Dr. BRAOU Administrative Officers Association	1,500/-	3,000/-
5	Dr. BRAOU Technical Officers & Staff Association	2,000/-	5,000/-

Item No.2.7: Dr. BRAOU- Finance Branch – Employees Welfare Fund Scheme – Enhancement of Loan amount from Rs.20,000/- to Rs.1,00,000/- Consideration – Reg.

Resolution: Resolved to consider the proposal for enhancement of Employees Welfare Fund Loan amount from Rs.20,000/- to Rs.1,00,000/- with effect from 01-7-2017 charging the 8.5% rate of interest by raising the employees subscription from Rs.200/- to Rs.1,000/- per annum for the benefit of the employees to meet the expenditure relating to marriage, education and sickness of self and family members of the employees without any change of other rules and regulations of the Fund as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.8: Dr. BRAOU- Administration Branch- Appointment of Sri S. Ravi Kumar, Advocate as Incharge Standing Counsel for Dr. B.R. Ambedkar Open University by the Government - Consideration – Reg.

Resolution: Resolved to consider the proposal for utilizing the services of In-charge Standing Counsel to Dr. BRAOU viz., Sri S. Ravi Kumar till a permanent Standing Counsel is appointed by the Government duly making a retainer fee of Rs.5000/- per month, since he is the In-charge Standing Counsel and also to retain the former Standing Counsel to Dr. BRAOU viz., Sri M. Ratna Reddy, as Legal Advisor of the University with the usual payment of legal fees of Rs.5000/- per month as detailed in the Agenda Note with

prospective effect as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.9: Dr. BRAOU- Administration Branch- Enhancement of Medical Allowance to meet the additional premium by the University employees from calendar year 2018 - Consideration – Reg.

Resolution: Resolved to consider the proposal for enhancement of medical allowance from Rs.10,000/- to Rs.15,000/- to Regular Employees and from Rs.5,000/- to 7,500/- to Time Scale Employees per annum from the Calendar Year 2018 onwards keeping in view of the payment of heavy premium amount towards medical insurance policies by the University employees. The additional amount will be met from the internal resources of the University as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.10: Dr. BRAOU- Administration Branch- Disposal of 3(Three) old vehicles and purchase of 2 (Two) New vehicles for official use of the University – Consideration – Reg.

Resolution: Resolved to consider the proposal for disposal of 3 (three) old vehicles as mentioned at Sl.Nos.1 to 3 and permission to address a letter to Government with regard to purchase of 2 (Two) new vehicles viz., Innova (Diesel) and Bolero (Diesel) for official use of the University as detailed in the agenda note as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.11: Dr. BRAOU- Student Services Branch – Implementation of CBCS at U.G. level – Fixing of Counselling Hours / practical training classes and Enhancement of Remuneration to Academic Counsellors – Consideration – Reg.

Resolution: Resolved to consider the approval for the provision of student support services under CBCS: arrangement of counseling classes at the rate of 12 hours to a course of 4/5 credits, 8 hours to a credit course of 3 credits and 6 hours to a course of 2 credits; conduct of science practical's to each course at the rate of 24 hours as laboratory experience and 6 hours as video support; enhancement of remuneration to the Academic counselors from Rs.250 to Rs.400 for a session of two hours from the Academic year 2017-18; allowing a maximum period of 6

years to the students to be admitted into U.G. programmes from 2017-18 to complete the degree and in the event of their inability to complete the programme, giving three more years of time under re-admission scheme subject to payment of requisite fee; permitting to supply course material to the students who are already on roll in UG II and III years for the minimum period of study i.e. three years and allowing them to appear for the examinations with the old syllabus for three more years after the minimum duration of the programme and in the event of their failure to complete all the courses within 6 years, permitting such of them to appear for 3 more years with new syllabus and ratification to the committee report on CBCS to which the Vice-Chancellor has already given approval as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.12: Dr. BRAOU- Material Production Branch- Purchase of 537 Metric Tons of 60 GSM White Printing Paper (Web-reel/Sheet) from M/s. Hindustan Newsprint Limited (A subsidiary of Hindustan Paper Corporation Limited, Government of India Enterprise), Kottayam, Kerala – Consideration – Reg.

Resolution: Resolved to accord permission for purchase of **537** Metric Tons of 60 GSM White Printing Paper (Web-reel/Sheet) @Rs.62,000/- per Metric Ton from M/s. Hindustan Newsprint Limited [Web-reel **510 Metric Tons x Rs.62,000/- = Rs.3,16,20,000/-** and **Sheet 27 Tons X Rs.62,000/- = Rs.16,74,000/-**] with a total cost of **Rs.3,32,94,000/-** **(Rupees Three Crores, Thirty Two Lakhs and Ninety Four Thousand only)** inclusive of all taxes at door delivery price at Dr. B.R. Ambedkar Open University Campus Godowns from M/s. Hindustan Newsprint Limited [A subsidiary of Hindustan Paper Corporation Ltd., Govt. of India Enterprise], Kottayam, Kerala State for the year 2017-18. The expenditure is to be met from the Budget Head of Account Number – 631: Cost of Paper for the year 2017-18 as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.13: Dr. BRAOU- Material Production Branch- Revision of University printing rates for printing and supply of Course Material and other job work from the Academic Year, 2017-18 onwards – consideration – Reg.

Resolution: Resolved to permit the University to go for e-Tender. Based on the rates quoted by the **L1** Tenderer and after negotiations the University on comparison of the rates with other institutions may fix the rates of printing and supply of course material and other job works as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

ItemNo.2.14: Dr. BRAOU- UGC – DEB Affairs – Participation of Prof. K. Seetharama Rao, Vice-Chancellor of Dr. BRAOU, Hyderabad to attend Roundtable of Executive Heads of Open Universities on 16th October, 2017 and World Conference on “Online Learning : Teaching in the Digital Age- Re thinking Teaching & Learning” during 17th to 19th October, 2017 at Toronto, Canada – Approval – Consideration – Reg.

Resolution: Resolved to address a letter to the Government for further necessary approvals as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.15: Dr. BRAOU- Engineering Branch – Renovation and redesigning of Computer Centre in Administrative building at the University Campus, Dr.BRAOU, Hyderabad – Lowest tender of M/s.Venkatasai Constructions, Hyderabad for Rs.7,48,472 – Consideration – Reg.

Resolution: Resolved to approve the lowest tender of M/s. Venkatasai Constructions, Hyderabad for the work of Renovation and redesigning of Computer Centre in Administrative building at the University Campus for a tender value of Rs.7,48,472/-(Rupees Seven Lakhs, Forty Eight Thousand, Four Hundred and Seventy Two only) which works out to (-)12.50% less than the Estimate Contract Value (ECV) i.e., Rs.8,55,397/- (Rupees Eight Lakhs, Fifty Five Thousand, Three Hundred and Ninety Seven only) as recommended by the Works Committee as recommended by the 155th Finance Committee Meeting held on 28-06-2017 .

Item No.2.16: Dr. BRAOU- Examinations Branch – Enhancement of Remuneration for UG & PG Spot Valuation & Enhancement of Examination Fee – Consideration – Reg.

Resolution: Resolved to consider the proposal of enhancement of remuneration for spot valuation of UG and PG courses offered by the University, on par with the Osmania University rates as detailed below as recommended by the 155th Finance Committee Meeting held on 28-06-2017:

Sl.No	Particulars	Existing rates Rs.	Enhanced Rates Rs.
1.	UG Script valuation	12/- per script	15/- Per script
2.	PG Script valuation	14/- per script	17/- Per script

Item No.2.17: Dr. BRAOU- Engineering Branch – Supply, Installation, Testing and Commissioning of 8 Passenger lift at Administrative building of the University Campus – Administrative approval for the detailed estimate for Rs.13.43 Lakhs - Consideration – Reg.

Resolution: Resolved to accord administrative approval for an estimated amount of Rs.13,43,000/- (Rupees Thirteen Lakhs and Forty Three Thousand only) for the Supply, Installation, Testing and Commissioning of **8** Passenger lifts with Stainless Steel Swing doors, fully automatic with front glass open at Administrative building of the University Campus and to call for e-Tenders during the year 2017-18 as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Members have also suggested to take utmost care with regard to Warranty, Guarantees and others service conditions in addition to the **L1** rates while issuing the Purchase Order.

Item No.2.18: Dr. BRAOU- Engineering Branch – Construction Works taken up by CPWD as deposit work – a) Centre for Learner Services b) Vocational Training Centre c) Physics Labs – Final Work Slip and Balance payment of Rs.20.70 Lakhs - Consideration – Reg.

Resolution: Resolved that a detailed final work slip be prepared and circulated among the members with justification to obtain permission for payment as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.19: Dr. BRAOU- Engineering Branch – Construction of Examination Branch Building at the University Campus – Administrative approval for the detailed Estimates for Rs.915.00 Lakhs – Consideration - Reg.

Resolution: Resolved to accord administrative approval for the construction of the Examination building with an estimated cost of Rs.915.00 Lakhs (Rupees Nine Crores and Fifteen Lakhs only) at the University Campus duly calling e-tenders during the year 2017-18 as recommended by the Works Committee as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.20: Dr. BRAOU- Engineering Branch – Providing Interior Works, Air conditioning and Furniture to Multipurpose Auditorium in CSTD Block at University Campus with an estimated amount of Rs.58.00 Lakhs - Consideration – Reg.

Resolution: Resolved to accord administrative approval for the estimated amount of Rs.58.00 Lakhs for providing Interior works, Air conditioning and Furniture to Multipurpose Auditorium in CSTD Block at the University Campus by calling e-tenders as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.21.: Dr. BRAOU- Engineering Branch – Providing interior works and Furniture to Computer lab-cum-class room in CSTD Block at University Campus for Rs.15.00 Lakhs – Consideration – Reg.

Resolution: Resolved to accord administrative approval for the estimated amount of Rs.15.00 Lakhs for providing Interior works and Furniture to Computer lab cum Class room in CSTD Block at University Campus for consideration by calling e-tenders as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.22: Dr. BRAOU- Engineering Branch – Formation of Cement Concrete Road at CSTD Block in the University Campus with an estimated amount of Rs.11.00 Lakhs - Consideration – Reg.

Resolution: Resolved to accord administrative approval for the estimated amount of Rs.11.00 Lakhs for formation of CC Road at CSTD Block at University Campus as recommended by Works Committee by following the prescribed procedure i.e. e-tenders for such works as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.23: Dr. BRAOU- Engineering Branch – Internal painting for Entrance Foyer area of Auditorium at Academic building with an estimated amount of Rs.7.00 Lakhs – Consideration – Reg.

Resolution: Resolved to accord administrative approval for the estimated amount of Rs.7.00 Lakhs for Painting of Entrance Foyer area of the Auditorium at the Academic Building in the University Campus as recommended by the Works Committee by following the prescribed procedure for such works as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.2.24: Dr. BRAOU- Engineering Branch – Providing Cement Concrete pavement at new Warehouse (Material Production) and in front of the Vice-Chancellor Lodge at the University Campus – Administrative approval for estimate for Rs.20.25 Lakhs – Consideration – Reg.

Resolution: Resolved to accord administrative approval for the detailed estimate amounting to Rs.20.25 Lakhs for providing Cement Concrete pavement at the new Warehouse (Material Production) and in front of the Vice-Chancellor's Lodge at the University Campus and to take up the above work duly calling e-tenders during the year 2017-18 by following the prescribed procedure for such works as recommended by the 155th Finance Committee Meeting held on 28-06-2017.

Item No.3: Estt. - Appointment of Director, Academic for a period of One year-Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Prof.Y.S.Kiranmayi, Professor of Business Management as Director (Academic) and Incharge, Library of the University for a period of 01 (one) year from the date of assuming charge i.e., on the afternoon of 31-03-2017.

Item No.4: Estt.- Appointment of Officer In-charge, UGC-DEB Affairs and Campus Development (UGC-DEB & CD) for a period of one year – Ratification-Reg.

Resolution: 1. Resolved to ratify the action taken by the Vice-Chancellor in entrusting the Campus Development activities to the Incharge, UGC-DEB Affairs calling it as UGC-DEB and CD.

2. Resolved to ratify the action taken by the Vice-Chancellor in appointing Dr.Banothlal, Deputy Director (SS) and Liaison Officer, SC/ST Cell as Officer In-charge, UGC-DEB Affairs and Campus Development for a period of 01 (one) year from the date of assuming charge i.e., on the afternoon of 13-04-2017.

Item No.5: Estt. – Dr.M.T.V.Nagaraju, Assistant Professor of Education on lien to IGNTU, Madhya Pradesh – Extension of Lien for further Period of One year i.e., from 24-05-2017 to 23-05-2018 – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in extending the Lien for a further period of 01 (one) year i.e., from 24-05-2017 to 23-05-2018 to Dr.M.T.V.Nagaraju, Assistant Professor of Education who is working as Associate Professor of Education at Indira Gandhi National Tribal University, Amarkantak, Madhya Pradesh as per the terms and conditions of Dr.BRAOU Service Rules.

Item No.6: Estt. – Declaration of the 1st Spell Vacation to Teachers for the Calendar year 2017 in two Spells – Ratification - Reg.

Resolution: Resolved to ratify the action by the Vice-Chancellor for declaring the first spell of vacation by splitting it into two spells, i.e., 04 (four) weeks from 6th May, 2017 to 2nd June, 2017 and the remaining 02 (two) weeks during October, 2017 combining with the Dasara Vacation.

Item No.7: Estt.- Merging of Centre for Internal Quality Assurance (CIQA) in GRADE – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor to merge the Centre for Internal Quality Assurance (CIQA) with the GRADE on Administrative grounds w.e.f., 13-04-2017.

Item No.8: Academic - Introducing Choice Based Credit System for BLISc Programme from the Academic Year, 2017-18 – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for the introduction of Choice Based Credit System for BLISc Programme from the Academic Year, 2017-18.

Item No.9: Estt. - Filling up the vacant post of Deputy Executive Engineer by Promotion from the internal eligible Assistant Executive Engineers – Restoration of Resolution of 162nd Executive Council Meeting – Reg.

Resolution: Resolved to consider for restoration of resolution of the 162nd Executive Council Meeting dated 22-03-2013 for filling up of the post of Deputy Executive Engineer by Promotion from the eligible internal Assistant Executive Engineers as detailed hereunder:

Amendment in Dr.BRAOU Service Rules
(2) Appointment: (ii)(b)Class-I Category Sl.No.12

Deputy Executive Engineer (Civil)

By Direct Recruitment

OR

By Promotion from the category of Assistant Executive Engineer (Civil)

Item No.10: Examinations – Representation of Ms.K.V.Madhavi, Admn. No. 02112260919 to confer Gold Medal in M.Sc.Zoology for the Academic Year, 2013-14 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor to consider and award the Gold Medal “*State Bank of Hyderabad Gold Medal to the Student who got highest marks in M.Sc. Zoology who secured the highest aggregate marks with a minimum of First Division in M.Sc. Zoology Programme by passing all the subjects in one attempt within the minimum period prescribed by the University for the completion of the programme*” to Ms.K.V.Madhavi, who got highest marks in M.Sc. Zoology for the Academic Year, 2013-2014.

TABLE AGENDA:

Item No.1. Recognition of Dr.BRAOU Employees’ Association Telangana – Reg.

Resolution: The Executive Council resolved that the University comes under Tenth Schedule Institutions and suggested to place it before the Executive Council after bifurcation of the University for approval.

The meeting ended with thanks to the Chair.

Sd/-

REGISTRAR

MINUTES OF THE MEETING OF THE 173rd EXECUTIVE COUNCIL HELD ON 23-01-2018 AT 11.30 A.M. IN THE EXECUTIVE COUNCIL HALL, DR.B.R.AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.

1.	Prof.K.Seetharama Rao Vice-Chancellor Dr.B.R.Ambedkar Open University Hyderabad.	Chairman
2.	Smt. Ranjeev R. Acharya, I.A.S. Special Chief Secretary to Government Education Department Government of Telangana, Telangana Secretariat Hyderabad.	Member
3.	The Principal Secretary to Government Finance Department Government of Telangana, Telangana Secretariat Hyderabad.	Member
4.	Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education. Government of Telangana Nampally, Hyderabad.	Member
5.	Prof. C.Venkataiah Registrar Dr.B.R.Ambedkar Open University Hyderabad.	Secretary to the Executive Council

At the outset, the Vice-Chancellor of the University welcomed the Executive Council Members Smt. Ranjeev R.Acharya, IAS Special Chief Secretary to Government, Education Department and Sri Navin Mittal, IAS, Commissioner of Collegiate & Technical Education, Government of Telangana. The Executive Council unanimously placed on record its appreciation of the services rendered and advice provided by Sri Sandeep K. Sultania, IAS, Secretary to Government, Finance Department.

Item No.1 (a): Executive Council – Confirmation of Minutes of 172nd Meeting of the Executive Council held on 28-06-2017.

Resolution: Confirmed.

- (b): Matters arising out of the above.
- Resolution:** Reviewed and suggested to work out on webhosting of course material, making use of YouTube's and Mobile apps.

Item No. 2: 156th Finance Committee Items:

Item No.2.1: Dr. BRAOU - Material Production Branch – Purchase of Jute Gunny Bags

for the Academic Year, 2017-18 – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for purchase of 9,000 (Nine Thousand Nos.) Jute Gunny Bags of size 30" x 48" 100 K.G. Capacity (One time used other than Poultry/Cattle feed) from M/s S.K. Paper Product, Hyderabad (L₁) at a total cost of Rs.3,28,500/- (Rupees Three Lakhs, Twenty Eight Thousand and Five Hundred only) inclusive of GST and transportation for dispatching of Course Material of various programmers offered by the University to the Study Centres located in the States of Andhra Pradesh & Telangana for the Academic Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Further in the course of discussions the Members suggested that the University may assess the annual requirement of all the items and publish it as a single Notification.

The Members suggested that in case of immediate need to acquire items involving heavy expenditure approval of the Members of the Executive Council must be obtained by circulation.

Item No.2.2: Dr. BRAOU- Material Production Branch – Printing and Supply of UG I year 1st Semester Course Material under CBCS System for the Academic Year, 2017-18 – Ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for Rs.23,80,637/- (Rupees Twenty Three Lakhs, Eighty Thousand Six Hundred and Thirty Seven only) (i.e., Rs.18,01,085/- towards printing charges + Rs.5,79,552/- towards lamination charges) inclusive of all taxes and transportation charges towards printing and supply of Course Material of UG I year 1st Semester New Course Material of the University for the Academic Year, 2017-18, by allotting the printing work at L₁ rates or at University rates, whichever are less, among all the printers who have participated in the tender. The expenditure will be met

from budgetary Head of A/c.633-Printing of Course Material as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.3: Dr. BRAOU-Material Production Branch -Purchase of Title Card of 140 GSM White (MF) 37.3 Kgs for the Year, 2017-18 – Ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for Rs.18,72,000/- (Rupees Eighteen Lakhs and Seventy Two Thousand only) for the purchase of 26 Metric Tons of Title Card of 140 GSM White (MF) 37.3 Kgs. i.e. [26 Metric Tons x Rs.72,000/- = Rs.18,72,000/-] inclusive of GST and transportation for the Year, 2017-18, from the M/s. Jupiter Commercial Products, Secunderabad [L₁], by meeting the expenditure from Head of Account 631: Cost of Paper for the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No. 2.4: Dr. BRAOU- Material Production Branch - Purchase of General& Computer Stationery items for the Year, 2017-18 – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for the purchase of General & Computer Stationery items for the Year, 2017-18 at a total cost of Rs.12,90,768/- (Rupees Twelve Lakhs, Ninety Thousand, Seven Hundred and Sixty Eight only)including GST and transportation by meeting the expenditure from Budget Head of Account 547-Stationery for the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Further, the Members suggested to adhere to e-procurement procedures in all the purchases by the University.

Item No.2.5: Dr. BRAOU- Material Production Branch – Printing and Supply of the course material for II & III years UG/PG/PG Diploma/Certificate Programmers offered by the University for the Academic Year, 2017-18 – Ratification -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for Rs.28,37,366-00 (Rupees Twenty Eight Lakhs, Thirty Seven Thousand, Three Hundred and Sixty Six only) inclusive of all taxes and transportation charges towards printing and supply of Course Material of II & III Years U.G / PG / PG Diploma / Certificate programmes etc., for the Academic Year, 2017-18 to meet the requirements by entrusting the work at L₁ rates or at University rates, whichever are less, among all the printers who have participated in the tender. The expenditure will be met from budgetary Head of A/c. 633- Printing of Course Material as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

In case when the L₁ is not in a position to supply the entire quantity of material within the stipulated period, order may be placed proportionately with L₁ rates to the other tenderers who are willing to supply.

Item No.2.6: Dr. BRAOU- Material Production Branch - Printing and Supply of Pre- Printed Examination Material (i.e., Main Answer Booklets) for UG / PG Examinations to be held during 2017 & 2018 – Ratification -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for an amount of Rs.62,85,000/- (Rupees Sixty Two Lakhs and Eighty Five Thousand only) inclusive of GST and transportation i.e., (Rs.4.19ps. per each Main Answer Booklet x 15,00,000 Nos. = Rs.62,85,000/-) for printing and supply of 15,00,000 pre-printed ICR/OMR Main Answer Booklets and to entrust the job work to M/s OSSV Secure Print (P) Ltd.,(L₁) @ Rs.4.19ps. each inclusive of GST and transportation, for UG/PG Spell-II in the year 2017 and Spell-I Examinations to be conducted in the Year 2018. The above expenditure may be met from the Head of Account: 09-Examination Branch, 547-Technology Enabled Exam Material as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.7: Dr. BRAOU- Material Production Branch – Transportation of Course Material and other material to all Study Centres located in Andhra Pradesh and Telangana States for the Academic Year, 2017-18- Ratification – Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for Rs.19,91,453/- [Rupees Nineteen Lakhs, Ninety One Thousand, Four Hundred and Fifty Three only] inclusive of GST and to entrust the job of transportation of Course Material to all Dr.BRAOU Study Centres of UG I year, II year and Regional Co-Ordination Centres (RCC), Women and Twin Cities Study Centres of UG III year and all PG Study Centres of PG I year programmers for the Academic Year, 2017-18 located in the two States viz., Andhra Pradesh and Telangana to M/s. Navata Road Transport, Hyderabad. The payment will be made as per actual as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.8: Dr. BRAOU- Engineering – Formation of Road to CSTD Block at the University Campus -Work allotment - Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for the lowest tender of M/s. Venkatasai Constructions, Hyderabad for a Tender Contract Value (TCV) of Rs.9,11,449/- (Rupees Nine Lakhs, Eleven Thousand, Four Hundred and Forty Nine only) @ (-)12.65% less than the sanctioned estimate for the work of laying CC Road to CSTD Block at the University Campus as recommended by the Works Committee, duly meeting the expenditure from the Development Grant sanctioned by the State Government allocated under head of a/c 10 (B) 724-“Roads” during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.9: Dr.BRAOU- Engineering Branch - Providing Cement Concrete Pavement in between Material House and in front of Vice-Chancellor’s Lodge at the University Campus- Work allotment- Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for the lowest tender of M/s. Venkatasai Constructions, Hyderabad for a Tender Contract Value (TCV) Of Rs.15,79,950/- (Rupees Fifteen Lakhs, Seventy Nine Thousand, Nine Hundred and Fifty only) @(-)6.80% less than the sanctioned Estimate Contract Value (ECV)for the work of Providing Cement Concrete Pavement in between Material House and in front of Vice-Chancellor's Lodge at the University Campus as recommended by the Works Committee, duly meeting the expenditure from the Development Grant sanctioned by the State Government allocated under head of a/c 10 (B) 724-"Roads" during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.10: Dr. BRAOU- Engineering Branch - Development of Multipurpose Auditorium in CSTD Block at the University Campus- Work allotment-Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permissionfor the lowest tender of M/S Dhanasree Enterprises, Hyderabad for a Tender Contract Value (TCV) of Rs.38,53,512/- (Rupees Thirty Eight Lakhs, Fifty Three Thousand, Five Hundred and Twelve only) for the work of Development of Multipurpose Auditorium in CSTD Block at the University Campus as recommended by the Works Committee, duly meeting the expenditure from the Development Grant sanctioned by the State Government allocated under head of a/c 10 (B) 713- "Buildings" during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018 .

Item No.2.11: Dr.BRAOU- Engineering Branch - Providing Interiors and Furniture to Computer Lab-cum-class room in CSTD Block at the University Campus –work allotment – Ratification- Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for the lowest tender of M/s. Venkatasai Constructions, Hyderabad for a Tender Contract Value (TCV) of Rs.10,79,030/- (Rupees

Ten Lakhs, Seventy Nine Thousand and Thirty only) for the work of Providing Interiors and Furniture to Computer Lab-cum-class room in CSTD Block at the University Campus as recommended by the Works Committee, duly meeting the expenditure from the Development Grant sanctioned by the State Government allocated under head of a/c 10 (B) 713- “Buildings” during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018 .

Item No.2.12: Dr. BRAOU- Engineering Branch - SITC of 8 Passenger lift with Stainless Steel fully automatic swing doors and front glass open replacing the existing Kone lift in Administrative building at the University Campus - Work allotment- Ratification – Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for the lowest tender of M/S Infra Elevator India Pvt. Ltd. for a Tender Contract Value of Rs.13,45,860/- (Rupees Thirteen Lakhs, Forty Five Thousand, Eight Hundred and Sixty only) for the work of SITC of 8 Passenger lift in Administrative building at the University Campus as recommended by the Works Committee, duly meeting the expenditure from the Development Grant allocated under head of a/c 10 (B) 713-“ Buildings” during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.13: Dr.BRAOU - Engineering Branch -Construction of Examination Branch Building at the University Campus – Work allotment - Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for the lowest tender of Sri G. Venugopal, Hyderabad for a tender contract value (TCV) of Rs.6,22,75,220/- (Rupees Six Crores, Twenty Two Lakhs, Seventy Five Thousand, Two Hundred and Twenty only) @ (-) 18.81% less than the sanctioned estimate contract value (ECV) for the work of construction of Examination Building at the University Campus as recommended by the Works Committee, duly meeting the

expenditure from the Development Grant allocated under head of a/c 10 (B) 713-“ Buildings” during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018 .

Item No.2.14: Dr. BRAOU –Administration- Renewal of Medical Insurance Policy with M/s. The New India Assurance Company Limited for the Calendar Year 2018 - Ratification -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for payment of **Rs.80,15,150/-** (Rupees Eighty Lakhs, Fifteen Thousand, One Hundred and Fifty only) inclusive of GST@18% towards the renewal of Medical Insurance Policy for the Calendar Year, 2018, to all the Regular and Time Scale employees of the University, as against the Medical Allowance amount of **Rs.54,00,000/-** (Rs.15,000 x 321 = Rs.48,15,000/- for the Regular Employees plus Rs.7,500 x 78 = Rs.5,85,000/- for the Time Scale Employees) with a condition that the excess amount of **Rs.26,15,150/-** (i.e. Rs.80,15,150 – Rs.54,00,000) paid by the University over and above the eligibility amount viz., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees (i.e., actual premium amount **MINUS** Medical Insurance Premium) shall be recovered from the employees’ salary in 02 (two) equal monthly installments i.e., February and March, 2018. Further, if the Medical Insurance premium is less than the Medical Allowance, the difference amount will not be paid to the employees as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.15: Dr.BRAOU – Engineering Branch - Providing Security arrangements at the University Campus- Extension of Services of the Agency - Ratification- Reg

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission for extending the services of the agency M/s. Colombia Security Services, Hyderabad for providing Security arrangements at the University campus as per the details mentioned in the note for an amount Rs.50,28,588/- per annum including GST for a further period of one year from 09-12-2017 to 08-12-2018, duly meeting the expenditure from the Development Grant allocated under head of a/c 10 (C) 664 -“Security

Services” during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018 .

Further, resolved to pay salary to this staff as per the biometric attendance only.

Item No.2.16: Dr.BRAOU -Development Cell- Refund of unspent amount of Development Grant sanctioned by the UGC for the year 2015-16 Rs.1, 22,92,243/- Consideration - Reg.

Resolution: Resolved to wait till a reply is received from the UGC regarding the details of the disallowed bills and also suggested to pursue the matter with UGC for settlement of the Bills and for sanction of the Grant as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.17: Dr. BRAOU- Grade- Proposal to organize an International Conference – Consideration - Reg.

Resolution: Resolved to consider the proposal and accord administrative approval to organize an International Conference in Open Distance Education and also provide matching grant of Rs.10 Lakhs to meet the expenditure to organize the Conference as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

ItemNo.2.18: Dr. BRAOU– UGC-DEB Affairs – Reimbursement of additional amount incurred by Prof. K. Seetharama Rao, Vice-Chancellor, at the time of his participation in the World Conference on “Online Learning : Teaching in the Digital Age Re thinking Teaching & Learning” from 17 to 19th October, 2017at Toronto, Canada –Consideration – Reg.

Resolution: Resolved to consider for reimbursement of the excess expenditure incurred by the Vice-Chancellor for an amount of Rs.48,748/- (Rupees Forty Eight Thousand, Seven Hundred and Forty Eight only) in connection with his visit to participate in ICDE Conference, Toronto, Canada, during October, 2017 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.19: Dr. BRAOU – COE – Proposal for Renewal of Agreement with Confidential Printer - Consideration -Reg.

Resolution: Resolved to consider to accord permission for Controller of Examinations to renew the Agreement with Confidential Printer “B” for two more years i.e., from 05-01-2018 to 04-01-2020 as per the existing rates, terms and conditions, besides authorizing the above said official to place work order accordingly as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.20: Dr. BRAOU- Engineering Branch - Proposal for installation of 300 KW Solar roof top plant at the Administrative Building in the University Campus-Consideration-Reg.

Resolution: Resolved to consider administrative approval for the estimated amount of Rs.186.37 lakhs (Rupees One Crore, Eighty Six Lakhs and Thirty Seven Thousand only) and to take up the execution of the work of supply and installation of 300 KW Solar roof top plant at the Administrative Building in the University Campus through the agency M/S Telangana State Renewable Development Corp Ltd., (TSREDCO), Hyderabad, duly meeting the expenditure from the Development Grant allocated under head of a/c 10 (B) 713-“Buildings” during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.2.21: Dr. BRAOU- Engineering Branch - Renovation of Guest House at University Campus - Administrative approval for the estimate amounting to Rs.20.00 Lakhs – Consideration- reg.

Resolution: Resolved to consider and accord approval for the estimated amount of Rs.20.00 Lakhs for the Renovation of the Guest House at the University Campus as recommended by the Works Committee, and to accord permission to call for e-Tenders for execution of the work, duly meeting the expenditure from the University Funds allocated under head of a/c 10 (B) 713 -“Buildings” during the Year, 2017-18 as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

ItemNo.2.22: Dr. BRAOU - SSB - Proposal for enhancement of remuneration to the staff involved in conducting Science Practicals of U.G./P.G.

Programmers offered by the University including Academic Counselors of PG/PG Dip./Certificate Courses offered by the University- Consideration -Reg.

Resolution: Resolved to consider the proposal for enhancement of remuneration to the staff involved in conducting the Science Practicals of U.G/ P.G Programmes including Academic Counsellors of PG/PG Dip./ Certificate Courses offered by the University, as proposed in the Agenda item. The expenditure to be met from the additional amount generated from the Tuition Fee enhanced as recommended by the 156th Finance Committee Meeting held on 23-01-2018.

Item No.3: Dr.BRAOU – Estt. – Institution of two Gold Medals - Reg.

Resolution: Resolved to accept the proposal for institution of Gold Medal in the name of “**THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA**”, and also the institution of Gold Medal by Smt. K.Raja Rani in the name of “**KARNATI MANGAMMA BHADRAIAH MEMORIAL GOLD MEDAL**” from the ensuing Convocation of the University.

Item No.4: Dr.BRAOU - Administration - Change of position as Director, UGC-DEB Affairs & Campus Development instead of Officer In-charge, UGC-DEB Affairs & CD – Reg.

Resolution: Resolved to approve the proposal to use the nomenclature as per the designation of the teacher who holds the position. Teachers of Professor cadre be designated as Director UGC-DEB Affairs & CD and the cadres below it as Officer In-charge, UGC-DEB Affairs & Campus Development.

Item No.5: Dr.BRAOU - Estt., - Appointment of Deputy Registrar, Assistant Registrars and Deputy Executive Engineer by promotion – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in having promoted the candidates mentioned in the agenda note as Deputy Registrar, Assistant Registrars and Deputy Executive Engineer from the feeder categories.

Further the members of the Executive Council suggested to seek their prior permission by circulation for issue of such Promotion orders hereafter.

Item No.6: **Dr.BRAOU** - Administration – Deputation of Smt.S.Saritha, Stenographer (JAC) to University of Hyderabad, Gachibowli, Hyderabad to work as Personal Assistant - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting to depute Smt. S. Saritha, Stenographer, (JAC) to serve as Personal Assistant in the University of Hyderabad, Gachibowli, Hyderabad for a period of one year from the date of her relief from the University (i.e., 10-07-2017 F.N.) on the usual terms and conditions of foreign service of the University subject to payment of Leave Salary and Pension Contribution (LSPC) / Contributory Pension (CPS) by the University of Hyderabad for the period of her deputation as per Dr. BRAOU Service Rules.

Item No.7: **Dr.BRAOU** - Estt. – Career Advancement Scheme – 2017 – Recommendations of the Selection Committee for upward movement of AGP from Rs.7000/- to Rs.8000/- and Rs.6000/- to Rs.7000/- respectively – Reg.

Resolution: Resolved to approve the recommendations of the Selection Committee for the grant of Annual Grade Pay (AGP) from Rs.7000/- to Rs.8000/- and Rs.6000/- to Rs.7000/- respectively to the Assistant Professors/Assistant Directors (SS) as mentioned in the agenda note from the date of their eligibility and on fulfilling the conditions stipulated under Career Advancement Scheme as per the G.O.Ms.No.14, Higher Education (UE-II) Department, dt.20-02-2010, except to Dr.A.Renuka , Assistant Director and Dr.G.Yellaiah, Assistant Director because they did not full fill the conditions laid down in the G.O. as on the date of Interview.

Item No.8: **Dr.BRAOU - Administraion** - Sri N. Damodarabbai, System Engineer who is on deputation as Director (IT) in the Finance Department, Government of A.P. – Repatriated to the parent organization – Information – Reg.

Resolution: Noted the repatriation of the services of Sri.N. Damodarabbai, System Engineer to the University w.e.f.18-10-2017 F.N. from the Government of Andhra Pradesh.

Item No.9: Dr.BRAOU - Administration - Waiving the condition laid down in the Appointment Orders of Sri G. Malla Reddy, Asst. Professor of Commerce during 1988 that he should acquire Ph.D. within 08 years from the date of his appointment – Reg.

Resolution: Resolved that relevant G.Os about such waiver should be placed in the next Executive Council for consideration.

Item No.10: Dr. BRAOU - Academic Branch – Faculty of Science -Establishment of Department of Computer Science – Reg.

Resolution: Resolved to approve the offering Computer Applications as one of the optionals in Undergraduate Programme, from the Academic Year 2018-19, under CBCS Pattern under Applied Sciences Department as listed in the Faculty of Technology in the Dr.BRAOU Act 1982 as amended from time to time. Also resolved to permit shifting the Department of Applied Sciences from the Faculty of Technology to Faculty of Sciences.

Further, resolved to take the services of one Senior and one Junior Academic Consultant for framing the syllabus for this Course of Computer Applications at Undergraduate level under CBCS and to prepare the Study Material and address the Government to accord for permission.

Item No.11: Dr.BRAOU - Academic Branch, Faculty of Science, and Department of Chemistry - Offering B.Sc. with Chemistry, Pharmaceutical Chemistry and Pharmaceutical Technology in English Medium to the employees of M/s. Granules India Limited, Hyderabad - Reg.

Resolution: Resolved to approve offering B.Sc. (Industrial Chemistry) with Chemistry, Pharmaceutical Chemistry and Pharmaceutical Technology in English Medium, from the Department of Chemistry and permitting candidates to take admission under sponsored / Non-sponsored category as per the admission procedure of the University.

Item No.12: DR.BRAOU - Examinations - Proposal to conduct 22nd Convocation during April, 2018 – Reg.

Resolution: Resolved to approve the proposal of conducting 22nd Convocation of the University, tentatively during April, 2018 to confer various degrees/

diplomas/ certificates to the candidates who have been declared as eligible from March, 2017 to February, 2018 and to enhance the present Convocation Certificate Fee from Rs. 300/- to Rs. 400/- at the time of the Convocation and Rs.400/- to Rs.500/- after the conclusion of the Convocation (Degree in absentia) to enable the University to introduce Certificates with additional security features and which do not tear.

Item No. 13: Examinations - Proposal to introduce digital onscreen evaluation system, on a Pilot basis, for PG programmes in the first phase and extend it to other programmes after its Assessment – Reg.

Resolution: Resolved to approve 'in principle' introducing Digital Onscreen Evaluation System on a pilot project basis, in the first instance for the PG Programmes from 2018 onwards duly following the procedures.

Further, resolved to work-out the feasibility to extend the same to other programmes after assessing this pilot project and place the matter before the next Executive Council Meeting.

Item No.14: Material Production Branch – Printing and supply of High Density Poly Ethelene (HDPE) Non-Tearable Certificates for Provisional - cum - Consolidated Marks Memos and Degree Certificates for UG, PG, PG Diploma and all other programmes offered by the University from the Academic Year 2017-18 onwards – Reg.

Resolution: Resolved to approve the issue of High Density Poly Ethelene with spun bonded fibre non-tearable Certificates with more security features on 105 GSM paper on a Single format of A4 size for the Provisional-cum-Consolidated Marks Memos and Degree Certificates for UG, PG, PG Diploma and all other Programmes offered by the University, from the Academic Year 2017-18 onwards.

Item No.15: Academic Branch - Replacement of the subject titled "Mass Communication and Public Relations" with "Journalism" at UG level under CBCS mode from the Academic Year 2017-18 – Establishing a new department as 'Department of Journalism and Mass Communication' - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in introducing the subject "Journalism" in place of "Mass Communication and Public

Relations (MCPR)" at UG level under CBCS mode from the Academic Year 2017-18, provided it is as per the UGC guidelines.

It is further resolved to approve to shift the Department of Mass Communication and Journalism as indicated in the Dr.BRAOU Act 1982 as amended from time to time, now under Audio Visual Aids and Mass Media Faculty to Social Science Faculty. Resolved to change the nomenclature of the Department as Journalism and Mass Communication (JMC) instead of Mass Communication and Journalism for PG Programme and also to launch MA (Journalism and Mass Communication) on receipt of approval from UGC-DEB.

Item No.16: Administration – Adoption of G.O.Ms.No.34, Higher Education (UE) Department, dated: 25.11.2017 for filling up vacancies under Administrative Control of the Higher Education Department – Reg.

Resolution: Resolved that as per the G.O.Ms.No.34, Higher Education (UE) Department, dated: 25.11.2017, teaching vacancies will be filled up duly following the rule of reservation and roster points scrupulously. Further, resolved to accord permission to issue Notification for the recruitment accordingly. The changes to G.O.Ms.No.34 i.e., (03) three Associate Professors at the rate of one each allowed in Political Science, Telugu and Chemistry to be modified to Assistant Professors and also to utilize one out of the two Assistant Professors permitted under Commerce and Management for Economics, as per the requirement in the Departments and address the Government for modification of G.O.Ms.No.34 accordingly. The Notification will be issued after amending G.O.Ms.No.34 is received from the Government.

TABLE AGENDA:

Item No.1. Under Any other item with the permission of the Chair - Resolved to implement G.O.Ms.No.2, Higher Education (UE) Department, dated 19-01-2018 about uniform Guidelines for the recruitment of various Teaching posts in the Universities.

Further, resolved to approve the University entering into an MoU for National Academic Depository (NAD) with one of the service providers referred by the Government of India for safe custody of all student Certificates in the Depository. In the MoU, the issue of confidentiality and negotiations of rates must be finalised by the Vice-Chancellor with due advice of legal and technical expert.

Item No.2. Estt. - Extension of tenure of Statutory and Non-Statutory Positions until further Orders - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in extending the term of Statutory Positions until further orders. It is also resolved to make appointments to the Statutory positions as per the provisions of the Dr.BRAOU Act.

The meeting ended with Thanks to the Chair.

CHANCELLOR

REGISTRAR

VICE-

MINUTES OF THE MEETING OF THE 174th EXECUTIVE COUNCIL HELD ON 02-08-2018 AT 11.30 A.M. IN THE EXECUTIVE COUNCIL HALL, DR.B.R.AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.

1.	Prof.K.Seetharama Rao Vice-Chancellor Dr.B.R.Ambedkar Open University Hyderabad.	Chairman
2.	Smt. Ranjeev R. Acharya, I.A.S. Special Chief Secretary to Government Education Department Government of Telangana, Telangana Secretariat Hyderabad.	Member
3.	Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education. Government of Telangana Nampally, Hyderabad.	Member
4.	Smt.D.Vijaya Kumari Joint Secretary Finance Department Government of Telangana, Telangana Secretariat, Hyderabad.	Member
5.	Prof. C.Venkataiah Registrar Dr.B.R.Ambedkar Open University Hyderabad.	Secretary to the Executive Council

At the outset, the Vice-Chancellor of the University welcomed the Executive Council Members Smt. Ranjeev R.Acharya, IAS Special Chief Secretary to Government, Education Department, Sri Navin Mittal, IAS, Commissioner of Collegiate & Technical Education, and D.Vijaya Kumari, Joint Secretary, Finance Department, Government of Telangana

Item No.1 (a): Executive Council – Confirmation of Minutes of 173rd Meeting of the Executive Council held on 23-01-2018.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed and suggested to work out on webhosting of course material, making use of YouTube's and Mobile apps.

Item No. 2: 157th Finance Committee Items:

Item No.2.1: Material Production Branch - Purchase of INNOVA Crysta 2.4 Z – Pearl White Colour – Diesel Engine Version – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for a total amount of Rs.23,51,834/- (Rupees Twenty Three Lakh Fifty One Thousand Eight Hundred and Thirty Four only) towards purchase of Innova Crysta 2.4 Z Package: 7 Seater (Diesel), Pearl White colour vehicle i.e. (Basic Vehicle price Rs.19,55,161/- to M/s.TOYOTA Kirloskar Motor Pvt. Ltd, Bangalore, Insurance Rs.65,000/-, Registration Rs.4,000/-, Accessories Rs.53,950 totalling to RS.1,22,950/- to M/s.Harsha Automotive Pvt. Ltd., Hyderabad and Life Tax Rs.2,73,723/- to State Road Transportation Authority (SRTA), Hyderabad) inclusive of GST for official use of Vice-Chancellor from the M/s.Harsha Automotive Pvt. Ltd., Hyderabad, duly meeting the expenditure Rs.20,00,000 Budget Head of Account (B) Capital 20) Others 701) Vehicles and the balance amount of Rs.3,51,834 from Head of Account B) Capital 20) Others 703) Machinery & Equipment for the year 2017-18 as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.2: Material Production Branch – Purchase of Microsoft Licenses – For Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for the purchase of Microsoft Licenses from M/s. K. T. Technologies, Secunderabad, an authorised Academic reseller for Microsoft Products in India at a total cost of Rs.5,51,720/- (Rupees Five Lakhs Fifty One Thousand Seven Hundred and Twenty only) duly meeting the expenditure from Budget Head of Account No.(11), Computer Centre, (C) Other Expenses, 620 - Maintenance of Computers for the year 2018-19as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Further, it is suggested to explore the possibilities of conversion to “Office 365”.

Item No.2.3: Material Production Branch – Purchase of Additional 200 (two hundred) MTs Web-Reel for the Year 2017-18 – for Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.1,24,00,000/- (Rupees One Crore TwentyFour Lakh only)forthe purchase of additional 200(Two Hundred) Metric Tons of 60 GSM White PrintingPaper in 86 cms. Width 14.91 kg. Web-Reel paper for the year 2017-18and 2018-19 at the previous rate of Rs.62,000/-,from M/s.Hindustan Newsprint Limited, Kottayam, Kerala (A Government of India Enterprise) in addition to 537 Metric Tons of paper purchased for the year 2017-18, by meeting the expenditure from HeadofAccount 04: Material Production 631: Cost of Paper during the financial year 2018-19as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.4: Material Production Branch – Printing and Supply of ICR/OMR Main Answer Booklets of New pattern 18 pages and 26 pages for UG I year 2nd Semester Examinations to be held during 2018 – Reg.

Resolution: Resolved to approve the proposal for a total amount of Rs.13,39,635/- (i.e.,Rs.6,25,240 + Rs.7,14,395/-)(Rupees Thirteen Lakhs Thirty Nine Thousand Six Hundred and Thirty Five only) inclusive of all taxes and transportation for printing and supply of 2,15,600 Main Answer Booklets of New Pattern 18 pages (16 inner pages + 2 ICR/OMR Sheet) @ Rs.2.90 Ps each booklet and 1,70,500 Main Answer Booklets of New Pattern 26 pages (24 inner pages + 2 ICR/OMR Sheet) @ Rs.4.19 ps. each booklet to be used for UG I year 2nd Semester Examinations, 2018 for the Academic Year 2017-18 and to entrust the printing work to M/s OSSV Secure Print (P) Ltd., Medchal (**L1**). The expenditure will be met from budgetary Head of A/c: 09-Examinations, 547-Technology enabled Computer Stationery for the financial years 2018-19as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.5: Material Production Branch -Purchase of Title Card of 140 GSM White (MF) 37.3 Kgs for the year 2016-17 – for Ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.3,19,995/- [05 Metric Tons x Rs.63,999/- = Rs.3,19,995/-] (Rupees Three Lakh Nineteen Thousand Nine Hundred and Ninety Five Only) inclusive of all taxes and transportation for the purchase of 05 Metric Tons of Title Card of 140 GSM White (MF) 37.3 Kgs., for the year 2016-17 from the M/s.Garima Traders Pvt., Ltd., Hyderabad, by meeting the expenditure from Head of Account 631: Cost of Paper for the Year 2016-17as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.6: Material Production Branch -Purchase of Title Card of 140 GSM White (MF) 37.3 Kgs for the year 2017-18 – for Ratification- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.14,40,000/- (Rupees Fourteen Lakh Forty Thousand only) for the purchase of additional 20 (Twenty) Metric tons of Title Card 140 GSM White (MF) Title Card 37.3 Kgs. in sheets of size 58.5 x 91 cms at the existing (L₁)rate of Rs.72,000/- from M/s. Jupiter CommercialProducts, Secunderabad in addition 26 Metric Tons of Title Card purchased for the Academic Year 2017-18, by meeting the expenditure from the un-utilized funds available in Material Production for the year 2017-18 as recommended by the 157th Finance CommitteeMeeting held on 02-08-2018.

Item No.2.7: Material Production Branch -Printing and Supply of High Density Poly Etheline (HDPE) with Spun Bonded Fibre Non-Tearable Pre-printed Certificates with security features - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor, in according sanction for Rs.11,25,000/- (Rupees Eleven Lakhs Twenty Five Thousand only) inclusive of GST and transportation for Printing & Supply of High Density Poly Etheline (HDPE) with Spun Bonded Fibre Non-tearable pre-printed certificates with security features for Provisional-cum-Consolidated Marks Memorandum Certificates for Rs.6,75,000/- (30,000 Nos. x Rs.22.50 ps.) and Original Degree Certificates for Rs.4,50,000/- (20,000 Nos. x Rs.22.50 ps.) on 110 GSM (1085 D) instead of 105 GSM paper A4 size in single format for UG, PG, PG Diploma and all other programmes from the Academic Year 2017-18 onwards from M/s.Hitech Print Systems, Hyderabad [L₁]as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.8: Material Production Branch – Printing and supply of UG 1st year 2nd Semester Course Material under CBCS System for the Academic Year 2017-18 – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for Rs. 24,97,030/- (Rupees Twenty Four Lakhs Ninety Seven Thousand and Thirty only) towards printing and supply of course material of UG I year 2nd Semester New Course Material for the Academic Year 2017-18 by allotting the printing work at university approved rates among the printers who have registered with the university. The expenditure will be met from the budgetary Head of A/c.633-Printing of Course Material during financial year 2018-19as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Further, it is suggested to use the e-material in addition to print material from the academic year 2019-2020 onwards. It is also suggested to explore the possibilities of “Web Hosting” the e-course material in addition to print material for the year 2017-18 to see the response from the students.

Item No.2.9: Examinations Branch– Transportation of Main Answer Booklets and Other Printed Materials to All the RCC’s and Study Centres in Telangana and Andhra Pradesh – M/s Navatha Road Transport, Hyd. – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor in according sanction of Rs.5,00,000/- (Rupees Five lakhs only) for transportation of Main Answer Booklets and Other printed materials to Dr. BRAOU Study Centers by M/s NAVATHA ROAD TRANSPORT, HYDERABAD, as per Tender Schedule under the Budget Head Of Account “1.Administration – 514 –Postage and Telegraph” for the financial year 2018-19 as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Further, it is suggested to track the distribution of study material from the Study Centres to students.

Item No.2.10:Examinations Branch – Enhancement of Remuneration to Chief Examinersfor Spot Valuation – UG and PG Courses – Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor for enhancement of remuneration to Chief Examiners from Rs.600/- to Rs. 700/- per day for UG spot valuation held in May / June-2018as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Further, to consider administrative and financial sanction for payment of Rs. 700/- per day remuneration to Chief Examiners for UG spot valuation in future.

Item No.2.11: STML- Academic Branch - Faculty of Science – Establishment of Department of Statistics and offering Statistics as one of the optional at U.G. Level – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor having approved the establishment of The Department of Statistics and offering Statistics as one of the optionals from 2018-19 along with Academic Regulations and rates of remuneration similar to that of U.G. Mathematics course as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Further, the Committee suggested that the Department of Statistics may be placed under the department of mathematics calling it as “Department of Mathematics and Statistics” for the present and to evolve a two tier approach at a later stage based on the demand of the proposed new course.

ItemNo.2.12: **STML-** Academic Branch - Faculty of Science – Academic regulations – B.Sc. Industrial Chemistry – Reg.

Resolution: Resolved to defer B.Sc., Industrial Chemistry Programme as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.13: **STML-** Academic Branch- Faculty of Science – Academic regulations for the optional subject Computer Applications (U.G.) – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor having approved the academic regulations along with rates of remuneration for the optional subject Computer Applications at undergraduate level on the lines of other practical subjects as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Further, the Committee suggested to offer the same as “Computer Science” in case of B.Sc., combinations. It is also suggested to address a letter to the Government for creation of department and required staff and also suggested to locate the subject under the “Department of Mathematics” for the time being.

Item No.2.14: **Academic Branch** – M.Phil/ Ph.D. Programmes – Approval for Fee Structure – Reg.

Resolution: Resolved to direct the University to submit a detailed note and comparative statement duly mentioning the points / areas of differences and similarities between the “UGC Regulations” and TSCHE” Committee Resolution / Report on uniform procedures for admission into M.Phil/ Ph.D Programme for further necessary action (Report enclosed).

As resolved by the Finance Committee a brief note has been submitted to the “Special Chief Secretary to Government, Higher Education Department” on 13-08-2018. On submission of the same, it was further suggested to address a letter to the “TSCHE” duly indicating the points of disparities if any from the University Grants Commission (UGC) Approved Regulations 2016 and 2017.

Further, it was suggested to take up M.Phil/ Ph.D programmes duly admitting NET / SET qualified candidates in the 1st phase and conduct Entrance Exam for the left over vacancies if any, duly following the Rosteras recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.15`UGC-DEB Affairs – Reimbursement of Excess Expenditure to Prof.K. Seetharama Rao, Vice-Chancellor, towards foreign trip (Kaulalampur, Thailand, Malaysia) from 10th to 16th May, 2018 – Approval – Reg.

Resolution: Resolved to approve the reimbursement of the excess expenditure incurred by the Vice-Chancellor for an amount of Rs.33,402/- (Rupees thirty three thousand four hundred and two only) in connection with his visit to take part in STOU (Thailand) and WOU (Malaysia) from 10-05-2018 to 16-05-2018 as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.16: Material Production Branch – Purchase of 712 Metric Tons of 60 GSM White Printing Paper Web Reel/Sheet from M/s. Hindustan Newsprint Limited, (A subsidiary of Hindustan Paper Corporation Limited, Government of India Enterprise) Kottayam, Kerala- For consideration - Reg.

Resolution: Resolved to accord sanction for Rs.5,16,20,000/- (Rupees Five Crore Sixteen Lakh and Twenty Thousand only) for the purchase of 712 Metric Tons of 60 GSM White Printing Paper in 86 cms. Width 14.91 kg. Web-Reel/Sheet paper i.e. (612 Ts Web-Reel and 100 MTs Sheet) at the rate of Rs.72,500/- for the year 2018-19 from M/s.Hindustan Newsprint Limited, Kottayam, Kerala [A subsidiary of Hindustan Paper Corporation Ltd., Govt. of India Enterprise], by meeting the expenditure from Head of Account (04) Material Production (C) Other Expenses 631: Cost of Paper during the Financial Year 2018-19 as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.17: Material Production Branch – Purchase of 500 Nos. Wooden pallets for use in the Study Material House (SMH) of Material Production Branch – Reg.

Resolution: Resolved to accord sanction for a total amount of Rs.12,02,500/- (Rupees Twelve Lakh Two Thousand and Five Hundred only) for the purchase of 500 Wooden Pallets at a rate of Rs.2,405/- each from M/s.Vandana Timbers, Hyderabad (L1) to keep UG/PG Course Material properly on the Heavy Duty Racks and also on the floor in Study Material House, Material Production Branch, by meeting the expenditure from Head of Account (4) Material Production (627) Maintenance of Furniture and Fixtures during the financial year 2018-19as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.18: Engineering Branch – Formation of Cement Concrete Road to CSTD Block at the University Campus, Jubilee Hills – Revised Works Slip for consideration.

Resolution: Resolved to accord revised Administrative approval for the detailed estimate amounting to Rs.15,70,779/- in view of the details mentioned in the agenda note for the work of Formation of Cement Concrete Road to CSTD Block at the University Campus as recommended by the Works Committee as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Further, the Committee directed the University to submit the progress of various works taken up under “Development Grant”.

Accordingly a detailed note on the progress of the works taken up under the “Development Grant” sanction by the Government of Telangana to the University for the year 2017-18 was submitted to the “Special Chief Secretary to Government, Higher Education Department, Government of Telangana on 13-08-2018.

The Special Chief Secretary to Government, Higher Education Department, Government of Telangana further directed to place a detailed note on Spill Over works and the Purchases made prior to 2017-18 duly indicating the details of “Administrative Sanction, Technical Sanction,

Tenders, Date of Commencement of the Work / Date of Purchase, Source of Fund (University Fund / Government Fund) Amount spent so far, Balance of Bills Pending, Status of the Work etc., to have a complete picture on the physical and Financial Progress of the Works / Purchase made in the University in the next Finance Committee / Executive Council Meeting.

Item No.2.19: Engineering Branch – Renovation of Guest House in the University Campus – Tenders for Consideration.

Resolution: Resolved to accord approval for the tender of M/s. Venkata Sai Constructions, Hyderabad for a Tender Contract Value (TCV) Rs.16,37,890/-which stands at (-)18% less than the Estimate contract Value (ECV) of Rs.17,80,315/- for the work of Renovation of Guest House in the University Campus as recommended by the works committee as recommended by the 157th Finance Committee Meeting held on 02-08-2018

Item No.2.20: Engineering Branch - Painting and damp proofing treatment for Foyer Area of Bhavanam Venkatram Auditorium at Academic Building in the University Campus – Tenders for consideration.

Resolution: Resolved to approve the tender of M/s. Venkatasai Constructions, Hyderabad for a Tender Contract Value (TCV) Rs.3,58,974/- which stands at (-)25.30% less than the Estimate Contract Value (ECV) of Rs.4,80,554/- for the work of Painting and damp proofing treatment for Foyer area of Bhavanam Venkatram Auditorium at Academic Building in the University Campus as recommended by the Works Committee as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.21: Engineering Branch - Construction of Dining Hall over the CSTD Block at the University Campus – Detailed Estimate for Rs.15.90 Lakhs for consideration.

Resolution: Resolved to accord administrative approval for the detailed estimate amounting to Rs.15,90,000/- for the work of Construction of Dining Hall over the CSTD Block at the University Campus and to call for e-Tenders

during the year 2018-19 as recommended by the Works Committee as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.22:Engineering Branch - Providing Housekeeping Services, general cleaning and maintenance of University Buildings and Roads in the University Campus, Jubilee Hills – Engaging unskilled workers on outsourcing basis – For consideration.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for the enhancement of the wages of the unskilled workers and other categories as per the details mentioned in the agenda note with financial commitment of Rs.2,39,925/- per month duly meeting the expenditure from head of a/c 10@ 661 Maintenance of buildings during the year 2018-19 as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Sl. No.	Category	No. of workers	Existing remuneration Rs.	Proposed remuneration Rs.	Financial commitment per month
(1)	(2)	(3)	(4)	(5)	(6)
I General Maintenance					
1	Female Sweepers	20 Nos	Rs.5,000/- p.m.	Rs.7,000/- p.m.	1,40,000/-
2	Male Sweepers	2 Nos	Rs.5,000/- p.m.	Rs.7,000/- p.m.	14,000/-
3	Sanitary Worker	2 Nos	Rs.5,000/- p.m.	Rs.7,000/- p.m.	14,000/-
II Garden Maintenance					
1	Gardener	1 No	Rs.6,760/- p.m.	Rs.7,500/- p.m.	7,500/-
2	Man Mazdoor	2 Nos	Rs.5,590/- p.m.	Rs.7,000/- p.m.	14,000/-
3	Women Mazdoor	3 Nos	Rs.5,590/- p.m.	Rs.7,000/- p.m.	21,000/-
III Electrical Maintenance					
1	Electrician	1 No	Rs.7,800/- p.m.	Rs.9,000/- p.m.	9,000/-
IV VC Lodge					
1	Cook	1 No	Rs.9,000/- p.m.	Rs.9,000/- p.m.	9,000/-
		32 Nos		Total	2,28,500/-
				Service Tax @5%	11,425/-
				Grand Total	2,39,925/-

Item No.2.23:Examinations Branch - Proposals to collect the fee through On-line for Various Certificates - Reg.

Resolution: Resolved to accord permission to collect the fee from the students' through On-line for issuing of various certificates by the Examination Branch as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.24: Library – Payment of Subscription for Print & Electronic Journals for the academic year 2018-19 – Reg.

Resolution; Resolved to consider for payment of subscription towards Print & Electronic Journals amounting to Rs.10,00,000 (Rupees Ten Lakhs only) for the Financial Year 2018-19 as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.25:Admn. - Proposal for extension of Gratis to the time scale employees opting for Voluntary Retirement on completion of 25 years of service in the University from the Daily Wage Employees Welfare Fund – Reg.

Resolution: Resolved to consider for payment of Gratis to the Time Scale employees those who opt for voluntarily retirement either on medical grounds or on family affairs upon completion of 25 years of service in the University by meeting the amount from Daily Wage Employees Welfare Fundas recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.26: Admn. - Proposal for extension of Marriage Advance to the Time Scale Employees of the University – Reg.

Resolution: Resolved to defer the item as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.27: Admn. – Sanction of Additional Increment at the time of moving from oneGrade Pay to another AGP under CAS - Reg.

Resolution: Resolved to defer the item for want of required informationas recommended by the 157th Finance Committee Meeting held on 02-08-2018.

Item No.2.28:Admn. – Contributory Pension Scheme – Extension of ‘Retirement Gratuity and Death Gratuity’ to the employees covered by Contributory Pension Scheme (National Pension Scheme) - Adoption of G.O.Ms.No.60, Finance (HRM.V) Department, dated:23-05-2018 – Reg.

Resolution: Resolved to consider the adoption of G.O.Ms.No.60, Finance (HRM.V) Department, dated 23-05-2018 for the benefit of the employees who were joined in the University on or after 01-09-2004 under Contributory

Pension Scheme / (National Pension Scheme) as recommended by the 157th Finance Committee Meeting held on 02-08-2018.

“Finally, the Committee has once again reiterated that in case of emergency the approval of the items to be placed before Finance Committee / Executive Council Meeting may be taken by circulation among the members of the Finance Committee / Executive Council without resorting to ratification”.

Item No.3: Admn. – Appointment of Finance Officer – Intimation – Reg.

Resolution: Noted.

Item NO.4: Admn. – Appointment of Director, Student Services (Statutory Position) and Director, Centre for Skill Development & Career Planning (CSD&CP) (Non-statutory Position) – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Dr.P.Krishna Rao, Joint Director(SS) as Director, Student Services (Statutory Position) and Dr.G.Laxma Reddy, Joint Director (SS) as Director, Centre for Skill Development & Career Planning (CSD&CP) (Non-Statutory Position) for a period of one year from 21.06.2018.

Item No.5 : Admn. - Termination of the services of Dr.M.T.V.Nagaraju, Assistant Professor of Education - Not reporting to duty on completion of Lien period –Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission to terminate the services of Dr.M.T.V.Nagaraju, Assistant Professor of Education, in view of his not reporting to duty on completion of lien period, treating as deemed to have been resigned from the University as per the Service Rules with effect from 24.05.2018 A.N.

Item No.6: Admn. – Declaration of the 1st Spell of Vacation to the Teachers for the Calendar year 2018 – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in declaring the 1st spell of vacation for the year 2018 by splitting it into two spells, i.e., 03 (Three) weeks from 11th May, 2018 to 31st May, 2018 and the remaining 03 (Three) weeks during October, 2018 i.e., from 01st October, 2018 to 21st October, 2018.

Item No. 7: Admn. – Ratification for Establishment of Centre for Skill Development and Career Planning and to Consider to start Short Term Programmes – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for establishment of Centre for Skill Development and Career Planning (CSDCP) and directed to prepare a detailed action plan about the Skill based courses to be introduced and place it before the next Executive Council Meeting for consideration covering aspects like approval of UGC, if required; staff required; whether it will be self-financed etc.

Item No.8: Admn. - Promotion of Record Assistants as JACTs – Reg.

Resolution: Resolved and directed the University to prepare a detailed note about the cadrewise strength of each category (i.e., Record Assistants, Drivers, Roneo Operators, Office Subordinate and equivalent cadres) and the eligible candidates to take a decision in the matter in circulation.

Item No.9: Admn.-Medical Insurance – Re-imbursement of medical expenses for major ailments – Reg.

Resolution: Deferred for want of required information.

Item No.10: Admn. – Working at Study Centres for five(05) Years by the Assistant Professors to be recruited - To include the condition in the notification - Reg.

Resolution: Resolved to consider the proposal of utilising the services of the teachers recruited henceforth as interchangeable i.e., either in the Faculty or at the Study Centres/Student Support Services depending on the requirement of the University by putting a condition of working at Study Centres at least for a minimum period of five (05) years before moving to the Grade Pay of Rs.9,000/- failing which the teacher would not be eligible for promotion as Associate Professor and further directed to incorporate the same in the University Service Rules, and refer to the Government for final approval.

Item No.11: Admn. – Amendment of Qualifications for the post of JACT/ Steno (JAC) to Part-II:Special Rules under Branch-III:Ministerial of Dr.BRAOU Service Rules– Reg.

Resolution: Suggested to obtain the amendments recently made by JNTU, Hyderabad, and prepare a fresh note and place the matter before the next Executive Council Meeting.

Item No.12: Admn.- Filling up of the post of System Engineer by Direct Recruitment – Reg.

Resolution: Resolved to write to the Government for notification duly mentioning the facts.

Item No.13: Admn. - PIL No.202 of 2018 & CC No.8510 of 2015 -Appearance by the then Telangana State Advocate General - Payment of Legal fees for Rs.23.50 Lakhs - Reg.

Resolution: Resolved to negotiate the rates with the Advocate General and work out the amount and place in the next Executive Council Meeting for approval.

Item No.14: Admn.- Maintenance of teaching posts as per the guidelines of UGC-DEB - Request for permission to fill the vacant teaching posts – Reg.

Resolutions: Resolved to address a letter to the Government explaining the specific circumstances and requirements of UGC.

Item No.15: Admn. – Appointment of Deputy Registrar by Promotion – Reg.

Resolution: Resolved to approve the recommendations of the Selection Committee held on 25-06-2018 for appointment of Sri A. Mohan, Assistant Registrar as Deputy Registrar by promotion.

TABLE AGENDAS:

Item No.1: Administration - Appointment of Officer In-charge, AVPRC of Dr.BRAOU – Ratification - Reg.

Resolution: Resoled to ratify the action taken by the Vice-Chancellor in appointing Dr.Vaddanam Srinivasa Rao, Assistant Professor of History & Additional Controller of Examinations as Officer Incharge, AVPRC in addition to his normal duties as Assistant Professor of History for a period of one year from the date of issue of the orders.

Item No.2: GRADE - Approval for the Proposal of Institutional OER Policy & creating OER Repository - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according Administrative and Financial sanction for launching the Institutional OER Policy and to print the OER Policy document along with the book titled “Higher Education and Open Distance Learning Trajectory in India: Reflections of an insider”.

Item No.3: Administration - Waiving the condition laid down in the Appointment Orders of SriG. Malla Reddy, Asst. Professor of Commerce (presently working as Associate Professor of Commerce) appointed in 1988 that he shouldacquire Ph.D. within 8years fromthedata of his appointment-Submission of Government Orders - Reg.

Resolution: Resolved to waive the condition of acquiring Ph.D. laid down in the appointment order of Sri G.Malla Reddy, Assistant Professor, as one time measure, in the light of Memorandum No,101-UE2/89-8 Education, dated 24-07-1989 issued by Government of Andhra Pradesh, Education (UE) Department and G.O.Ms.No.520, dated 15-12-1988, as it was not an essential condition for the appointment of Assistant Professors at that time and also keeping in mind his impending retirement in June 2020.

This shall not be considered as a precedent for others, in future.

Meeting ended with thanks to the chair.

REGISTRAR

MINUTES OF THE MEETING OF THE 175th EXECUTIVE COUNCIL HELD ON 22-11-2018 AT 03.00P.M. IN THE CONFERENCE HALL, FINANCE DEPARTMENT, TELANGANA SECRETARIAT, HYDERABAD.

1.	Prof.K.Seetharama Rao Vice-Chancellor Dr.B.R.Ambedkar Open University Hyderabad.	Chairman
2.	Sri Ajay Misra, I.A.S. Special Chief Secretary to Government Education Department FAC Government of Telangana Telangana Secretariat, Hyderabad.	Member
3.	Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education. Government of Telangana Nampally, Hyderabad.	Member
4.	Smt.K.Chandrakala Deputy Secretary Finance Department Government of Telangana, Telangana Secretariat, Hyderabad.	Member
5.	Prof. C.Venkataiah Registrar Dr.B.R.Ambedkar Open University Hyderabad.	Secretary to the Executive Council

At the outset, the Vice-Chancellor of the University welcomed the Executive Council Members Sri Ajay Misra, I.A.S, Special Chief Secretary to Government, Education Department FAC, Sri Navin Mittal, IAS, Commissioner of Collegiate & Technical Education, and Smt.K.Chandrakala, Deputy Secretary, Finance Department, Government of Telangana

Item No.1 (a): Executive Council – Confirmation of Minutes of 174TH Meeting of the Executive Council held on 02-08-2018.

Resolution: Confirmed.

(b): Matters arising out of the above.

Resolution: Reviewed and suggested to work out on webhosting of course material, making use of YouTube's and Mobile apps.

Item No. 2: 158th Finance Committee Items:

Item No.2.1: MPB - Purchase of 20 Metric Tons of Title Card of 140 GSM White (MF) 37.3 Kgs. in sheets of 58.5 x 91 cms. size from M/s. Jupiter Commercial Products, Secunderabad for the year 2018-19 – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according sanction for Rs.15,84,000/- (Rupees Fifteen Lakhs and Eighty Four Thousand only) for the purchase of 20 Metric Tons of Title Card of 140 GSM White (MF) 37.3 Kgs. in sheets of 58.5 x 91 cms size i.e. [20 Metric Tons x Rs.79,200/- = Rs.15,84,000/-] inclusive of GST and transportation for the year 2018-19, from the M/s.Jupiter Commercial Products, Secunderabad [L1], by meeting the expenditure from Head of Account 04: Material Production 631: Cost of Paper for the year 2018-19 as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

During the course of discussions, the Committee also observed that since only two firms have participated in the tender process and therefore it is recommended to put efforts to get participation of the more firms in future to get better competitive price.

Item No.2.2: MPB – Printing and Supply of B.Ed (SE) III, IV & V Semester course material of both English & Telugu Media for the Academic Year 2018-19 – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for Rs.15,71,570/- (Rupees Fifteen Lakhs Seventy One

Thousand Five Hundred and Seventy only) inclusive of all taxes and transportation charges at university approved rates for printing and supply of B.Ed (SE) III, IV & V Semester course material of both English & Telugu Media for the Academic Year 2018-19 by allotting the printing work among the printers who have Registered with the University. The expenditure will be met from budgetary Head of A/c.633-Printing of Course Material for the year 2018-19 as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Item No.2.3: MPB - Purchase of Computers & Allied Equipments (i.e. Laptops, Computers, Printers and UPSs) – Consideration – Reg.

Resolution: Resolved to approve the proposal for procurement of Laptops, Computers, Printers and UPSs as mentioned below for use in Main Computer Centre, CSTD Computer Lab and other branches of the university at a total cost of Rs.27,60,000/- (Rupees Twenty Seven Thousand and Sixty Thousand only) approximately and to go for e-tender for the same. The expenditure may be met from the Head of Account B) Capital 20) Others 703) Machinery & Equipment and 705) Computerization Operations for the Financial Year 2018-19 as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Sl.No.	Description	Quantity	Unit Rate	Total Amount
1.	Computers with latest configuration	12	50,000	6,00,000
2.	Laptops	40	40,000	16,00,000
3.	Computers	12	39,000	4,68,000
4.	Xerox-Scanner-cum-printer	1	20,000	20,000
5.	UPS's (500VA/600VA) 12 Volts	18	4,000	72,000

Grand Total→ 27,60,000

Further, the Committee suggested exploring the possibilities of purchase of said items on “Buy Back Policy”

Item No.2.4: MPB - Purchase of General & Computer Stationery items for the Financial Year 2018-19 - Consideration - Reg

Resolution: Resolved to approve the administrative and financial sanction for purchase of General & Computer Stationery items for the year 2018-19 @ L1 rates from the following firms at a total cost of **Rs.15,45,864/- (Rupees Fifteen Lakhs Forty Five Thousand Eight Hundred and Sixty Four only)** including GST and transportation by meeting the expenditure from the Head of Account 4) Material Production Branch, 547-Stationery for the Financial Year 2018-19 as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Sl. No	NAME OF THE FIRM	Total No. of items (@ L ₁ rates)	Total Amount Rs.
1	M/s.Shri Sai Ram Enterprises, Hyd.	20 items	1,89,336/-
2	M/s.Balaji Enterprises, Hyderabad	56 items	7,49,271/-
3	M/s.Unique Image (P) India, Hyd.	07 items	4,70,287/-
4	M/s.Pridhvi Mobitek, Hyderabad	02 items	1,36,970/-
	TOTAL ITEMS & RUPEES→	85 items	15,45,864/-

The Committee further suggested to purchase such items below Rs.1,00,000/- from open market if the rates are less than the rates quoted by the tenderers/firms.

Item No.2.5: MPB – Printing and Supply of Course Material of UG II year (CBCS) 3rd Semester for the Academic Year 2018-19 – Consideration - Reg.

Resolution: Resolved to approve the proposal for Rs.26,66,589/- (Rupees Twenty Six Lakhs Sixty Six Thousand Five Hundred and Eighty Nine only) towards printing charges as per the university approved rates for printing of U.G. II

Year 3rd Semester course material under CBCS for the Academic Year 2018-19 inclusive of all taxes and transportation charges to meet the requirements by entrusting the work among the Registered printers. The expenditure will be met from budgetary Head of A/c.633-Printing of Course Material for the year 2018-19 as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Item No.2.6: MPB – Printing and Supply of Course Material of P.G./MBA/M.Sc./MLISC/
P.G.Diploma/ Certificate courses for the Academic Year 2018-19
– Consideration - Reg.

Resolution:Resolved to ratify the action taken by Vice-Chancellor for sanctioning of Rs.11,61,230/- (Rupees Eleven Lakhs Sixty One Thousand Two Hundred and Thirty only) towards printing charges at the university approved rates and permitting the OMP to issues Job Orders for printing of PG/MBA/M.Sc./MLISc./PG Diploma/Certificate course material for the Academic Year 2018-19 inclusive of all taxes and transportation charges to meet the requirements by entrusting the work among the Registered printers. The expenditure will be met from the budgetary Head of A/c. 633-Printing of Course Material for the year 2018-19 as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Further, the Committee also suggested to make the E-course content available to the students through their e-mail or web hosting and to collect an additional fee from the students who opt for print-material.

Item No.2.7: MPB-Purchase of different types of Printed Envelops, Covers & Cloth lined Covers (With printing) from M/s.S.K. Paper Products, Hyderabad for the Financial Year 2018-19 – Consideration - Reg.

Resolution: Resolved to approve the proposal for administrative and financial sanction for **Rs.4,89,654/-** (Rupees Four Lakhs Eighty Nine Thousand Six Hundred and Fifty Four only) inclusive of GST and transportation towards purchase of different sizes of covers as shown in the Table from **M/s.S.K.Paper Product, Hyderabad (L₁)**, by meeting the expenditure from the Head of Account 04) Material Production C) Other Expenses 547) Stationery for the financial year 2018-19 as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

SL. No.	DESCRIPTION	Cover Size	GSM	QTY.	UNIT RATE	TOTAL AMOUNT
					Rs. Ps	Rs. Ps.
1	White covers with printing	28x13 cms	100	55,700	0.92	51,244
2	White window covers with printing	28x12 cms	100	10,200	1.05	10,710
3	Craft Brown covers with printing	31x27 cms	100	10,000	1.10	11,000
4	Brown Clothlined covers with printing	12"x16"x1"	100	14,500	4.82	69,890
5	Brown Clothlined covers with printing	12"x16"x2"	100	35,000	4.96	1,73,600
6	Brown Clothlined covers with printing	12"x16"x3"	100	17,000	5.20	88,400
7	Brown Clothlined covers with printing	54x40 cms.	100	3,000	10.80	32,400
8	Brown clothlined covers with printing, A4 Size	31x27 cms	100	1,000	3.00	3,000
9	White covers without printing	28x13 cms	100	3,000	0.92	2,760
10	Craft Brown Covers (Window)with printing	33x25 cms	100	30,000	1.15	34,500
11	Brown Covers [Clothlined (saree)] with printing	40x30 cms	100	3,000	4.05	12,150
Total Amount➔						4,89,654

Item No.2.8: MPB – Study Material House (SMH) – Packing of Course Material for transportation to the Study Centres - Payment of Remuneration to Office Sub-ordinate staff working at SMH – Consideration - Reg.

Resolution: Resolved to approve the payment of remuneration to the Office Sub-ordinate staff working in Study Material House (SMH) at the University Head Quarters amounting to Rs.73,635/- (Rupees Seventy Three Thousand Six Hundred and Thirty Five only) @ Rs.1.50, which was approved in the year 2007 for packing of U.G. II Semester Course Material for the Academic Year 2017-18. Further, to authorize the Vice-Chancellor to make future payments at the approved rate of Rs.1.50 per student for packing of U.G. Semester-wise Course material under CBCS as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Further, it was suggested to print both I & II, III & IV and V & VI semesters material together to save University money and also to enable the students to have one semesters material available in advance as collection of Tuition fee is made annual basis instead of semester wise.

Item No.2.9: Material Production Branch–Transportation of course material and other materials to all Study Centres located in Andhra Pradesh and Telangana states for the Academic Year 2018-19 - For Consideration - Reg.

Resolution: Resolved to prepare a comparative statement of rates of Transport Company and that of Postal Department for similar activities and to place it before the EC/FC by circulation for taking decision as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Item No.2.10: Estt. – Sanction of Additional Increment at the time of moving from one moving from one Grade Pay to another AGP under CAS - Reg.

Resolution: Deferred

Item No.2.11: Administration - Medical Insurance – Re-imbursement of medical expenses for major ailments – Reg.

Resolution: Deferred

ItemNo.2.12: Dr. BRAOU – Construction Works taken up by CPWD as deposit work –
a) Centre for Learner Services b) Vocational Training Centre c) Physics

Labs – Final Work slip and Balance payment for consideration.

Resolution: Resolved to approve the proposal for releasing the balance amount of Rs.20.70 lakhs to CPWD for the works as per the details mentioned in the Agenda note, for the works executed by the CPWD as per MoU/agreement entered into by the University as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Item No.2.13: MPB – Printing and Supply of Course Material of UG I year 1st Semester & III year for the Academic Year 2018-19 – Ratification - Reg.
(Table Agenda)

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for Rs.23,97,297 (Rupees Twenty Three Lakhs Ninety Seven Thousand Two Hundred and Ninety Seven only) (i.e., Rs.11,84,002/-+Rs. 12,13,295/-) towards printing charges for reprinting of U.G. I Year First Semester and UG III year course material for the Academic Year 2018-19 inclusive of all taxes and transportation at the university approved rates. The expenditure will be met from budgetary Head of A/c.633-Printing of Course Material as recommended by the 158th Finance Committee Meeting held on 22-11-2018.

Further, the Committee recommended to enclose a list of printer wise allotment of study material printing and suggested to allocate the work uniformly among all the registered printers.

Item No.3: Admn. - Converting the services of Time Scale Office Subordinates to Time Scale JACTs on acquiring the requisite qualifications – Reg.

Resolution: Resolved to consider the conversion of the services of two Time Scale officeSubordinates into Time Scale JACTs on their request.

Further, resolved that the Vice-Chancellor is authorized to consider such requests henceforth.

Item NO.4: Admn. – Amendment of Qualifications for the post of JACT/ Steno (JAC) to Part-II:Special Rules under Branch-III:Ministerialof Dr.BRAOU Service Rules– Reg.

Resolution: Resolved to approve the proposed qualifications for the post of Junior Assistant-cum-Typist / Stenographer (JAC) by making necessary amendments to the Dr.BRAOU Service Rulesas mentioned in the agenda note.

Existing Qualifications as per Part-II: Special Rules under Branch - III: Ministerial	Proposed qualifications for amendment to Part – II : Special Rules under Branch - III: Ministerial
<u>JUNIOR ASSISTANT-CUM-TYPIST</u> By Direct Recruitment <u>Essential:</u> 1. A University Degree in Arts / Science / Commerce 2. A pass in Typewriting (English) Lower Grade Exam conducted by the Andhra Pradesh State Board of Technical Education thereto. <u>Desirable:</u> 1. A pass in Typewriting (Telugu) Lower Grade conducted by Andhra Pradesh State Board of Technical Education. 2. A Diploma Level certificate in computer course. Age : Not more than 34 years. NOTE: Preference will be given in case of internal candidates who full fill the eligibility criteria.	<u>JUNIOR ASSISTANT-CUM-TYPIST</u> By Direct Recruitment <u>Essential:</u> 1. A University Degree in Arts/ Science / Commerce. 2. A Certificate on Computer course (MS Office) issued by State Board of Technical Education & Training (SBTE&T) or Central Government recognized Institutions. <u>Desirable</u> 3. A pass in Typewriting (English /Telugu) Lower Grade exam conducted by the Telangana / Andhra Pradesh State Board of Technical Education thereto. 4. No typing allowance. <u>METHOD OF DIRECT RECRUITMENT:</u> 1. Written Test - 30 Marks 2. Speed Test on Computer @ 40 WPM for 10 Minutes - 25 Marks 3. Script Typing Test on Computer (Statement, Letter, G.O. etc.,) - 25 Marks 4. Interview - 20 Marks Age : Not more than 34 years. <u>BY PROMOTION:</u> For promotion to the internal candidates: 1. A University Degree in Arts/ Science / Commerce. 2. A Certificate on Computer course (MS Office) issued by State Board of Technical Education & Training (SBTE&T) or Central Government recognized Institutions. <u>Desirable:</u> 3. A pass in Typewriting (English/Telugu) Lower Grade Exam conducted by the Telangana / Andhra Pradesh State Board of Technical Education thereto. 4. No typing allowance.

STENOGRAPHER (JAC CADRE)

By Direct Recruitment

Essential:

1. A University Degree in Arts / Science / Commerce
2. A pass in Typewriting (English) and

STENOGRAPHER (JAC CADRE)

By Direct Recruitment

Essential:

1. A University Degree in Arts / Science / Commerce.

Shorthand (English) Lower Grade Exam conducted by the Andhra Pradesh State Board of Technical Education or equivalent exam thereto.

Desirable: A Diploma Level Certificate in Computer course.

Age : Not more than 34 years

2. A Certificate on Computer course (MS Office) issued by State Board of Technical Education&Training (SBTE&T) or Central Government recognized Institutions.

3. A pass in Typewriting (English) and Shorthand (English) Lower Grade Exam conducted by the Telangana /Andhra Pradesh State Board of Technical Education or equivalent exam thereto.

Age : Not more than 34 years

METHOD OF DIRECT RECRUITMENT:

1. Written Test - 30 Marks
2. Dictation @ 80 WPM for 05 Minutes to be typed within 20 minutes. - 25 Marks
3. Script Typing Test on Computer (Statement, Letter, G.O. etc.,) - 25 Marks
4. Interview - 20 Marks

Meeting ended with thanks to the chair.

REGISTRAR

MINUTES OF THE MEETING OF THE 176th EXECUTIVE COUNCIL HELD ON 22-03-2019 AT 11.30 A.M. IN THE CONFERENCE HALL, FINANCE DEPARTMENT, TELANGANA SECRETARIAT, HYDERABAD.

Members Present :

(1) Prof. K. Seetharama Rao Vice-Chancellor Dr.B.R.Ambedkar Open University Jubilee Hills, Hyderabad.	-	Chairman
(2) Dr.B.Janardhan Reddy, IAS Secretary to Government Education Department Government of Telangana	-	Member

Hyderabad.

- (3) **Sri Navin Mittal, I.A.S.** - Member
Commissioner of Collegiate &
Technical Education,
Government of Telangana,
Nampally, Hyderabad.
- (4) **Smt. K.Chandrakala** - Member
Deputy Secretary to Government
Finance Department,
Government of Telangana,
Telangana Secretariat, Hyderabad.
- (5) **Prof. C.Venkataiah** -Secretary to Executive Council
Registrar
Dr. B.R. Ambedkar Open University
Jubilee Hills, Hyderabad.

At the outset, the Vice-Chancellor of the University welcomed the Executive Council Members Dr.B.Janardhan Reddy, I.A.S, Secretary to Government, Education Department, Sri Navin Mittal, IAS, Commissioner of Collegiate & Technical Education, and Smt.K.Chandrakala, Deputy Secretary, Finance Department, Government of Telangana.

Item No.1 (a): Executive Council – Confirmation of Minutes of 175TH Meeting of the Executive Council held on 22-11-2018.

Resolution: Confirmed.

Item No.2: 152nd Finance Committee items.

The agenda items of the Finance Committee Meeting held on 22-03-2019 at 11.30 A.M. in the Conference Hall, Finance Department, Telangana Secretariat, Hyderabad are placed before the Executive Council.

Item No.2.1: Dr.BRAOU – Finance Branch – Submission of Annual Accounts of the University for the Financial Year 2017-18 - Reg.

Resolution: Resolved to consider and approve the Annual Accounts for the Financial Year 2017-18 as recommended by the 159th Finance Committee Meeting held on 22-03-2019.

Item No.2.2: Dr.BRAOU – Finance Branch – Submission of Budget Estimates for the Financial Year 2019-20 and Revised Budget Estimates for the Financial Year 2018-19 - Reg.

Resolution: Resolved to consider and approve the Budget Estimates for the Financial Year 2019-20 and Revised Budget Estimates for the Financial Year 2018-19 as recommended by the 159th Finance Committee Meeting held on 22-03-2019.

Item No.2.3: Dr. BRAOU – Examination Branch – Digital Onscreen Evaluation

System – Extending to all other Programmes – Permission –
Ratification and Consideration - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in having given the approval for Digital Onscreen Evaluation of UG. I Year, Second Semester and PG. Spell-I examinations work entrusted to M/s. Magnetic Infotech Ltd. and also to consider and approve the proposal of extending Digital Onscreen Evaluation System to all the programmes offered by the University henceforth by way of outsourcing it with Magnetic Infotech Limited, Hyderabad, for the process of digitisation as per the price given below as recommended by the 159th Finance Committee Meeting held on 22-03-2019.

Sl. No	Items of Work	Rate Per Answer Script
1	I/O operation, Scanning and Digitization, Evaluation software and database management (28 Pages Answer Script) (0.47 ps. per page inclusive of GST)	Rs.13.20

* If the number of pages in answer book let is more than 28, then the rate per answer booklet would increase and if it is less decrease proportionately

** Further if GST is exempted, tax will not be paid, and the rate shall be Rs.0.40 ps. per page i.e. Rs.11.20 ps. per script of 28 pages.

Further to consider using the Govt. Degree College Computer Labs as Evaluation centres with the active support and help of Commissioner of Collegiate Education on payment of nominal charges.

As regards Server, the University may be permitted to take the same from State Data Service Centre. Permission may also be accorded to procure Bio-Metric equipment either on outright basis or on rental basis from TSTS and also hiring the technical manpower required on a man day basis rather than on script basis.

Item No.2.4: Dr. BRAOU - Material Production Branch - Purchase of General & Computer Stationery items for the Financial Year 2018-19 – Allotting items to firms (L₁) at rates by oversight - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for revised allocation of stationery items to M/s. Sri Sai Ram Enterprises from 20 to 37 items and M/s. Balaji Enterprises from 56 items to 39 items as shown below at L₁ rates without any change in the amount of Rs.15,45,864 (Rupees Fifteen Lakhs Forty Five Thousand Eight Hundred and Sixty Four only) and in the stationery items as approved by the 158th FC/175th EC Meeting held on 22-11-2018. The revised allocation of items to the firms as follows as recommended by the 159th Finance Committee Meeting held on 22-03-2019.

Sl. No.	NAME OF THE FIRM	Total No. of items (@ L ₁ rates)	Total Amount Rs.
1	M/s.Shri Sai Ram Enterprises, Hyderabad	37 items	5,48,003
2	M/s.Balaji Enterprises, Hyderabad	39 items	3,90,604
3	M/s.Unique Image (P) India, Hyderabad	07 items	4,70,287
4	M/s.Pridhvi Mobitek, Hyderabad	02 items	1,36,970
	TOTAL ITEMS & RUPEES→	85 items	15,45,864

Item No.2.5: Dr. BRAOU – Material Production Branch – Transportation of Course Material and other materials to all the Study Centres located in Andhra Pradesh and Telangana States for the Academic Year 2018-19 – For consideration - Reg.

Resolution: Resolved to defer the item for want of further information justifying the work entrusted to M/s. Navata Road Transport, Hyderabad in despatching the course material to Study Centres inspite of higher rates when compared to Postal Department as recommended by the 159th Finance Committee Meeting held on 22-03-2019.

*** Finally**

- (i) The Committee once again reiterated not to resort to “Ratifications”. In case of any Emergency the items may be circulated among the EC/FC members for consideration.
- (ii) The committee members have also suggested to have all PG programmes which are now being offered in Telugu Medium to be offered in English Medium also.

- (iii) It was also suggested to make the study material available to the students in the University Website in the downloadable form with a password.
- (iv) Further the members have suggested to introduce online courses in future
- Item No.3: Estt. – Extension of the services of Smt.N.Hema Bhanu, Finance Officer for one more year w.e.f. 31.03.2019 - Consideration - Reg.
- Resolution: Resolved to consider the extension of the term of appointment of Smt.N.Hema Bhanu, Finance Officer, Dr.B.R.Ambedkar Open University for a further period of one year w.e.f. 31.03.2019 on the existing terms and conditions.
- Further, it was suggested to place all other items of FC/EC which were not taken up due to paucity of time in the next FC/EC Meeting.
- Meeting ended with thanks to the chair.

REGISTRAR

MINUTES OF THE MEETING OF THE 177TH EXECUTIVE COUNCIL HELD ON 02-05-2019 AT 03.30 PM IN THE EXECUTIVE COUNCIL HALL, DR.B.R.AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.

Members Present :

(6) Prof. K. Seetharama Rao Vice-Chancellor Dr.B.R.Ambedkar Open University Jubilee Hills, Hyderabad.	-	Chairman
(7) Dr.B.Janardhan Reddy, IAS Secretary to Government Education Department Government of Telangana Hyderabad.	-	Member
(8) Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education, Government of Telangana, Nampally, Hyderabad.	-	Member
(9) Smt. K.Chandrakala Deputy Secretary to Government Finance Department, Government of Telangana, Telangana Secretariat, Hyderabad.	-	Member
(10) Prof. C.Venkataiah Dr. B.R. Ambedkar Open University Jubilee Hills, Hyderabad.	-	Secretary to Executive Council Registrar

At the outset, the Vice-Chancellor of the University welcomed the Executive Council Members Dr.B.Janardhan Reddy, I.A.S, Secretary to Government, Education Department, Sri Navin Mittal, IAS, Commissioner of Collegiate & Technical Education, and Smt.K.Chandrakala, Deputy Secretary, Finance Department, Government of Telangana.

Item No.1 (a): Executive Council – Confirmation of Minutes of 176TH Meeting of the Executive Council held on 22-03-2019.

Resolution: Confirmed.

Item No.2: 160th Finance Committee items.

The agenda items of the 160th Finance Committee Meeting held on 02-05-2019 at 03.30 P.M. in the Executive Council Hall, Dr.BRAOU, Hyderabad.

Item No.2.1: Dr. BRAOU - Administration Branch -- Renewal of Medical Insurance Policy with M/s. The New India Assurance Company Limited for the Calendar Year 2019 - For Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for having accorded permission for making payment of **Rs.84,96,000/-** (Rupees Eighty Four Lakhs Ninety Six Thousand only) inclusive of GST@18% towards the renewal of Medical Insurance Policy for the Calendar Year 2019 to all the regular and time scale employees of the University as against the eligible Medical Allowance amount of **Rs.45,30,371/-** (Rupees Forty Five Lakhs Thirty Thousand Three Hundred and Seventy One only) with a condition that the excess amount of **(Rs.39,65,629/-** (i.e.Rs.84,96,000 – Rs.45,30,371/-) paid by the University over and above the eligibility amount i.e., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees (actual premium amount **MINUS** Medical Insurance Premium) recovered from the employees' salary in 02 (two) equal monthly installments i.e., March and April, 2019 as recommended by the 160th Finance Committee Meeting held on 02-05-2019.

Item No.2.2: Dr. BRAOU - Material Production Branch – Printing and Supply of 16/24/28 pages of Main Answer Booklets and Pre-printed Variable Data Stickers for Digital Onscreen Evaluation – For Ratification – Reg.

Resolution: Resolved to defer the item and further directed to place it for circulation among the FC members after re-drafting the agenda note as

recommended by the 160th Finance Committee Meeting held on 02-05-2019.

Item No.2.3: Dr. BRAOU - Material Production Branch – Printing and Supply of I Year 2nd Semester – (Re-printing) for the Academic Year 2018-19 – Ratification – Reg.

Resolution: Resolved to defer the item and further directed to place it for circulation among the FC members after re-drafting the agenda note as recommended by the 160th Finance Committee Meeting held on 02-05-2019.

Item No.2.4: Dr. BRAOU- Material Production Branch - Purchase of 05 (Five) Nos. Work Stations – Model Lenovo P330 Think Station from M/s. Hitachi Systems Micro Clinic Pvt. Ltd. – For Ratification – Reg.

Resolution: Resolved to defer the item and directed to cancel the Purchase Order already served and to issue fresh Purchase Order only after approval of the item by the F.C. through circulation as recommended by the 160th Finance Committee Meeting held on 02-05-2019.

Item No.2.5: Dr. BRAOU – Material Production Branch – Transportation of Course Material and other materials to all the Study Centres located in Andhra Pradesh and Telangana States for the Academic Year 2018-19 through Logistics post – For ratification - Reg.

Resolution: Resolved to pay on par with the postal department rates for the balance of amount to be paid to the M/s. Navata Road Transport, Hyderabad towards transport charges and ratify the action taken by the Vice-chancellor for sending the course material through Logistics Post, Postal Department, Government of India from 01-04-2019 onwards as per the rates quoted by them. This expenditure may be met from the budget Head of Account 4) Material Production Branch C) Other Expenses, 635) Transportation of course material as recommended by the 160th Executive Council Meeting held on 02-05-2019.

Item No.2.6: Dr. BRAOU - Academic Branch – Offering MBA (HHCM) Program through Distance Mode in collaboration with AHERF and KIMS – Shifting to Credit System – Ratification - Reg.

Resolution: Resolved to ratify the decision of the Vice-Chancellor to enter into an MOU with AHERF and KIMS to offer Master of Business Administration (Hospital & Health Care Management) Programme from the academic year 2019-20 through distance mode and also to increase the tuition fee and the number of seats as proposed. Further, it is also requested to accord permission to introduce 'Credit System' in the place of the existing 'Marks System' for MBA (HHCM) Programme as recommended by the 160th Finance Committee Meeting held on 02-05-2019.

Item No.2.7: Dr. BRAOU - Administration Branch – Enhancement of Gratis to Time Scale Employees – For Consideration – Reg.

Resolution: Resolved to defer the item as recommended by the 160th Finance Committee Meeting held on 02-05-2019.

Item No.2.8: Dr. BRAOU – Administration Branch – Sanction of Additional Increment at the time of moving from one Grade Pay to another AGP under CAS – For Consideration – Reg.

Resolution: Resolved to consider the request of Faculty Teachers Association for sanction of an additional increment of 3% at the time of moving from one Grade Pay to another under CAS Promotions as allowed in Sister Universities like Osmania University and Kakatiya University as recommended by the 160th Finance Committee Meeting held on 02-05-2019.

Further the FC members recommended to pay the monetary benefits w.e.f., the date of the approval of the minutes of the 160th FC Meeting.

Item No.03: Administration - Extension of the term of appointment of Statutory and Non-statutory Positions of the University - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in extending the term of appointment of Teachers to the Statutory and Non-statutory Positions of the University until further orders with effect from the dates mentioned against their names in the Agenda.

Further, the members suggested that in future if the term of any Statutory or Non-Statutory position has to be extended, the orders may be given as three months from the date of issue of orders or until the next Executive Council Meeting whichever is earlier instead of until further orders.

Item No.4: Administration - Amendment to Dr.BRAOU Service Rules for the post of Record Assistant – Reg.

Resolution: Resolved to consider the proposal of amendment to the cadre of Record Assistant in Dr.BRAOU Service Rules under Part-II: Special Rules vide Branch-V: Miscellaneous as detailed below:

Present Qualifications	Proposed Amendment
By Direct Recruitment:	By Direct Recruitment:
	Essential:
Essential:	Pass in Intermediate Examinations
Pass in Intermediate Examinations	Desirable:
	Knowledge of Typewriting & Computer
	Age: Not more than 34 years
Desirable:	
Knowledge of Typewriting	By Promotion:
Age: Not more than 34 years	(From among the qualified Office sub-ordinates and its equivalent categories).
	Essential:
	Pass in Intermediate Examinations
	Desirable:
	Knowledge of Typing on Computer

NOTE: 1.The ratio between promotees and direct recruitees to the post of Record Assistants shall be 1 : 1.

2. The qualifications for promotion in any case shall not be relaxed

Item No.5: **Admn.** – Career Advancement Scheme – Award of AGP from Rs.7000/- to Rs.8000/- and Rs.6000/- to Rs.7000/- and Recommendations of the Selection Committee for promotions from the cadre of Associate Professor to Professor and Assistant Professor to Associate Professor respectively – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission to issue orders for upward movement from Rs.7000/- to Rs.8000/- and Rs.6000/- to Rs.7000/- under CAS.

Further, suggested to place such kind of decisions before the Executive Council for consideration instead of placing it for ratification.

It is also resolved to consider the recommendations of the Selection Committee for promotion under CAS from the cadre of Associate Professor to Professor and Assistant Professor to Associate Professor respectively to the teachers mentioned in the Agenda at Sl.No.01 to 04 by allowing both “cadre and monetary benefit” from the date of their eligibility. The condition of allowing both cadre and monetary benefit from the date of eligibility is prospective.

Item No.6: **Dr.BRAOU – UGC-DEB Affairs** – Prof.Pushpa Chakrapani, Director, GRADE, visiting Korea National Open University as Visiting Scholar for 2019 - Sanction of On Duty without any financial commitment – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting Prof. Pushpa Chakrapani to attend AAOU Fellowship Programme at Korea National Open University, Korea by treating the period of her absence from 14-04-2019 to 27-04-2019 as “ON OTHER DUTY” (including journey period) without any financial commitment on the part of the University.

Further, it is also suggested to take prior approval duly placing it before the Executive Council.

Item No.7: **Administration** – Estt.. – Institution of Gold Medal - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in accepting the proposal of Dr. Jaideep Kumar Amritraj for institution of Gold Medal in the name of “**SHEELAM CHARLES AMRITRAJMEMORIAL GOLD MEDAL**” and award of Gold Medal from the 23rd Convocation of the University.

Item No.8: Centre for Skill Development and Career Planning (CSD & CP) – Furnishing of Action Plan for introduction of Skill Development Programmes in the University – Reg.

Resolution: Resolved to consider the action plan submitted by the University as detailed below:-

Resolved to consider for entering into an MoU with Maharashtra Knowledge Corporation Limited (MKCL) and the Vice-Chancellor is authorized to take further necessary steps to launch the Programmes after working out Modalities by the Sub-Committee.

Further, resolved to consider to enter into an MoU with National Academy of Construction (NAC) for the courses as proposed by the NAC by encouraging the students to join the Courses.

Item No.9: Administration - Permission to fill the vacant post of System Engineer – UGC Pay Scales 2006 @Rs.37400-67000 +9000(AGP).

Resolution: Resolved to consider the following proposal for amendment to the recruitment procedure to the post of System Engineer and incorporate the same in Dr.BRAOU Service Rules.

Existing Rule as per Dr.BRAOU Service Rules	Proposed amendment in Dr.BRAOU Service Rules
(2) Appointment : Part-II: vide Branch : IV - Technical – Class –I category System Engineer By Direct Recruitment	(2) Appointment Part-II: vide Branch : IV - Technical – Class –I category By Direct Recruitment OR By Promotion From the category of Programmer <i>(The qualifications prescribed for the post shall not be relaxed under any circumstances)</i>

Further it is suggested to consider the only First Class Degree holders.

In case of candidates belonging to SC/ST a relaxation of 5% is permitted.

Item No.10: Administration – Sri P.Manohar Raju, JACT – Request to consider for reducing the period of suspension – Reg.

Resolution: Resolved to reject the proposal.

Item No.11: Administration – Permission to avail five (05) days extra Casual Leave in addition to the existing Casual Leaves to all the Women employees working in the State – Adoption of G.O.Ms.No.142, Finance (HRM-III) Department, dated:01-09-2018 - Reg.

Resolution: Resolved to consider the adoption of G.O.Ms.No.142, Finance (HRM-III) Department, dated: 01-09-2018 for the benefit of all Women employees working in the University.

Item No.12: Dr.BRAOU – Finance Branch – House Building Advance – Implementation of Life Insurance Scheme – Linking to HBA to the Insurance – Reg.

Resolution: To consider the proposal to make it compulsory for all the loanees for a Life Insurance policy like “Saral Shield” from SBI Life Insurance or from any Govt. Insurance Company which protects the life of the employee and the HBA, for an amount not less than the amount of House Building Advance and the interest thereon for the entire period of recovery at his/her own cost.

Item No.13: AcademicBranch - Introduction of Geography as one of the optional at U.G. Level in the Faculty of Social Sciences – Reg.

Resolution: Resolved to consider the introduction of Geography as one of the subjects at Under Graduate level in both English and Telugu medium from the Academic Year 2019-20 duly following the prescribed procedure.

TABLE AGENDAS:

Item No.1: Centre for Skill Development and Career Planning (CSDCP) – Entering into an MoU with Army Ordinance Corps Centre, Ministry of Defence, Government of India, Secunderabad for Recognition & Certification of their Courses – Reg.

Resolution: Resolved to consider entering into an MoU for three (03) years with the Army Ordinance Corps Centre, Secunderabad for recognition of their courses and to award course completion certificate.

Item No.2: Administration Branch – Dr.C.Raja Mouli, Professor of Evaluation-Placed under suspension of University service w.e.f.30-04-2019 – For ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in placing Dr.C.Raja Mouli, Professor of Evaluation under suspension w.e.f. 30-04-

2019, pending detailed enquiry in the matter as per the Rule-5(a) of Part-V of Dr.BRAOU Service Rules.

Further, suggested to appoint the Enquiry Committee and conclude the proceedings at the earliest.

Item No.3: Administration Branch - Financial embezzlement to the tune of Rs.46,46,842/- by Mr.Y.V.Rajeswara Rao, Data Entry Operator working in the Finance Branch – Information - Reg.

Resolution: Resolved to conduct Final Enquiry with one Man Committee {Sri Lakshmi Narayana, IAS (Retd.)} and complete the enquiry at the earliest and take necessary action as per the report of the Committee by following due procedure.

Also suggested to write to Government for attachment of the properties of the delinquent employees.

Further suggested to collect the e-mail address of all the employees of the University / Pensioners immediately and maintain a record of the same.

In the course of discussion it is also suggested by the members to digitize the Study Material and offer all P.G.Courses in English Medium also to cater to the changing needs of the Student Community.

“Finally, the Committee has once again reiterated that in case of emergency the approval of the items to be placed before Executive Council / Finance Committee Meeting may be taken by circulation among the members of the Executive Council / Finance Committee Meeting without resorting to ratification”.

Meeting ended with thanks to the Chair.

REGISTRAR

VICE-CHANCELLOR

MINUTES OF THE 181st EXECUTIVE COUNCIL MEETING HELD ON 30-06-2021 AT 5.00 P.M. IN THE STML BUILDING, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

Members Present:

Sl. No.	Member Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Sri Sandeep Kumar Sultania, I.A.S (FAC) Secretary to Government Education Department Government of Telangana, Hyderabad.	Member
3	Sri K. Ramakrishna Rao, I.A.S. Principal Secretary to Government Finance Department Government of Telangana, Hyderabad.	Member
4	Sri Navin Mittal, I.A.S., Commissioner of Collegiate & Technical Education, Government of Telangana, Nampally, Hyderabad.	Member
5	Prof. D. Ravinder Vice-Chancellor, Osmania University, Hyderabad.	Member
6	Dr. Banoth Lal Director (Student Services), Dr.BRAOU., Hyderabad.	Member
7	Dr.V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent of SDEH, Hyderabad.	Member
8	Sri R.Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla, Rajanna, Sircilla Dist.	Member
10	Dr. G.Laxma Reddy Registrar I/c. Dr. B.R. Ambedkar Open University Hyderabad.	Secretary to Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 180th Meeting of the Executive Council held on 23-08-2019.

Resolution: Confirmed.

Item No. 2: 163rd Finance Committee items.

The agenda items of the 163rd Finance Committee Meeting held on 30-06-2021 at 05.00 P.M. in the STML Building, Dr. B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Item No.2.1: Dr. BRAOU – Material Production Branch – Printing and Supply of combined Course Material of UG (CBCS) I year 1st and 2nd Semesters for the Academic Year 2019-20 – Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor for printing and supply of the combined course material of UG (CBCS) I year both 1st and 2nd semesters at an approximate estimated expenditure of Rs.25,71,454/- (Rupees Twenty Five Lakhs Seventy One Thousand Four Hundred and Fifty Four only) at the university approved printing rates inclusive of all taxes and transportation by the empanelled printers with the University for the Academic Year 2019-20. The expenditure was met from budgetary Head of A/c.633-Printing of Course Material for the year 2019-20 as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No. 2.2: Dr. BRAOU – Material Production Branch – Printing and Supply of UG II year (CBCS) 3rd Semester Course Material for the Academic Year 2019-20 and 4th Semester Course Material for the Academic Years 2018-19 & 2019-20 – Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor for printing and supply of U.G. (CBCS) II Year 3rd Semester course material for the Academic Year 2019-20 and 4th Semester course material for the Academic Years 2018-19 & 2019-20 at an approximate estimated total expenditure for Rs.54,59,001 (Rupees Fifty Four Lakhs Fifty Nine Thousand and One only) i.e., Rs.12,11,527/- towards printing charges for U.G. (CBCS) II Year 3rd Semester for the Academic Year 2019-20 and Rs.42,47,474/- for II Year 4th Semester course material for the Academic Years 2018-19 & 2019-20 at the university approved printing rates inclusive of all taxes and transportation charges by the empanelled printers with the University. The expenditure was met from budgetary Head of A/c.633-Printing of Course Material for an amount of Rs. 23,91,447/- and Head of A/c.631- Cost of Paper for an amount of Rs.30,67,554/- for the year 2019-20 as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No. 2.3: Dr. BRAOU – Material Production Branch – Printing of Course Material of UG III year 5th and 6th Semesters for the Academic Year 2019-20- Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor for printing and supply of U.G. (CBCS) III Year 5th and 6th Semester course material for the Academic Year 2019-20 at an approximate estimated total expenditure for Rs. 43,05,030/- (Rupees Forty Three Lakhs Five Thousand and Thirty only)(i.e., Rs.21,52,515 + Rs.21,52,515 = 43,05,030/-) at the university approved printing rates inclusive of all taxes and transportation charges by the empanelled printers with the University. The expenditure was met from budgetary Head of A/c.633 - Printing of Course Material for the year 2019-20 as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.4: Dr. BRAOU – Material Production Branch – Printing and Supply of M.A./M.Com/MBA/M.Sc./BLiSc/M.LiSc/P.G.Diploma/Certificate Programmes Course Material for the Academic Year 2019-20 – Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor for printing and supply of M.A./M.Com/MBA/M.Sc./ BLiSc/M.LiSc/P.G. Diploma/ Certificate Programmes Course Material for the Academic Year 2019-20 at an approximate estimated expenditure of Rs.21,29,281/- (Rupees Twenty One Lakhs Twenty Nine Thousand Two Hundred and Eighty One only) at the university approved printing rates inclusive of all taxes and transportation charges by the empanelled printers with the University. The expenditure was met from budgetary Head of A/c.631- Cost of Paper for the year 2019-2020 as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.5: Dr. BRAOU – Material Production Branch – Purchase of General & Computer Stationery items in the year 2019-20 – Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor for purchase of General and Computer Stationery items for the year 2019-20 at a total cost of **Rs.10,89,534-00Ps.**(Rupees Ten Lakhs Eighty Nine Thousand Five Hundred and Thirty Four Only) including GST and Transportation. The expenditure met from the Budget Head of Account 04 - Material Production Branch, 547 - Stationery for the year financial year 2019-2020 as recommended by the 163rd Finance Committee held on 30-06-2021. The details are:

Sl. No.	Name of the firm	Total No. of Items Stationery	No. of Items Procured from each firm	Total Amount by each Firm	
		[L1]	[L1 Rate]	Rs.	Ps.
1.	M/s.Shri Sai Ram Enterprises, Hyderabad	39 Items	29 Items	3,93,984-00	
2.	M/s.Balaji Enterprises, Hyderabad	46 Items	39 Items	3,55,600-00	
3.	M/s.Dilshad Data Forms, Hyderabad	07 Items	03 Items	2,82,650-00	
4.	M/s. PridhviMobitek, Hyderabad	03 Items	02 items	57,300-00	
		Total Items & Amount→	95 Items	73 Items	10,89,534-00

Item No.2.6: Dr. BRAOU- Material Production Branch – Purchase of Two (02) Nos. of application & Database Servers in the year 2019-20 – Ratification – Reg.

Resolution : Resolved to consider to ratify the action taken by the Vice-Chancellor towards Purchase of Two (02) Nos. Application & Database Servers at a total cost of **Rs.18,34,788/- (Rupees Eighteen Lakhs Thirty Four Thousand Seven Hundred and Eighty Five only)** inclusive of all taxes from M/s. Gowra Bits and Bytes Pvt. Ltd., Hyderabad as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.7: Dr. BRAOU – Finance Branch – Strengthening of Pension Fund – Transfer of amount for Rs.11,56,71,196/- (Rupees Eleven Crores Fifty Six Lakhs Seventy One Thousand One Hundred Ninety Six only) from Student Welfare Fund to

Pension Fund for the purpose of investments in the Pension Fund – Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor in transferring 16 FDRs amounting to **Rs.11,56,71,196/-** (Eleven Crores Fifty Six Lakhs Seventy One Thousand One Hundred Ninety Six Only) from Student Welfare Fund (Endowments Account No. : 52003000115) to Pension Fund Account (A/c No. : 62373755069) for the purpose of Investments and to meet the expenditure on Pension payments from the interest accrued on the said Investments.

(Amount in Rs.)

Further resolved

TRANSFER OF FDRs FROM STUDENT WELFARE FUND TO PENSION FUND					
Sl.No	FDR A/C no	Date of Maturity	Principal	Maturity Value	Interest
1	37811742450	10-07-2020	7477238	80,14,545	537307
2	37811743985	11-07-2020	3258732	34,92,901	234169
3	37811751838	12-07-2020	8545414	91,59,479	614065
4	37811753416	13-07-2020	2190555	23,47,966	157411
5	37815377139	14-07-2020	9613591	1,03,04,414	690823
6	37815378188	15-07-2020	1300081	13,93,504	93423
7	37815380506	15-07-2020	3107753	33,31,073	223320
8	38627503819	19-07-2020	9623051	1,03,14,554	691503
9	38627504358	20-07-2020	9623051	1,03,14,554	691503
10	38627504700	21-07-2020	9623051	1,03,14,554	691503
11	38627505170	22-07-2020	9623051	1,03,14,554	691503
12	38627625454	23-07-2020	9623051	1,03,14,554	691503
13	38627477232	24-07-2020	9623051	1,03,14,554	691503
14	38628090810	24-07-2020	3936414	42,19,281	282867
15	37835801077	25-07-2020	8011326	85,87,012	575686
16	37835804487	26-07-2020	2737018	29,33,697	196679
Total			10,79,16,428	11,56,71,196	77,54,768

to transfer the remaining 18 FDRs of Student Welfare Fund for the financial year 2020-21 amounting to Rs. 12,25,37,161 (Rupees Twelve crores Twenty Five lakhs Thirty Seven Thousand One hundred and Sixty One only) along with interest if any to the General Fund (Corpus Fund which was created for the long term needs of the University) and to close the Student Welfare Fund investments.

Student Welfare Funds for the financial year 2020-21.

(Amount in Rs.)

Sl.No.	FDR No.	Maturity Date	Principal	Maturity Value	Interest
1	62430770229	12.08.2020	398591	426394	27803
2	62432863556	26.08.2020	1332946	1424522	91576
3	38729517431	26.08.2020	9623051	10284176	661125
4	38729518082	27.08.2020	9623051	10284176	661125
5	62361609179	28.08.2020	896056	957617	61561
6	38729519121	28.08.2020	9623051	10284176	661125
7	38729519937	29.08.2020	9623051	10284176	661125

8	38729520534	30.08.2020	9623051	10284176	661125
9	38729520942	31.08.2020	9623051	10284176	661125
10	38729521345	31.08.2020	3966750	4239275	272525
11	38744768317	01.09.2020	9623051	10284176	661125
12	38744768634	02.09.2020	9623051	10284176	661125
13	38744768770	03.09.2020	9623051	10284176	661125
14	38744768883	04.09.2020	9623051	10284176	661125
15	38744769070	04.09.2020	2644500	2826183	181683
16	37143688160	05.09.2020	5285243	5648351	363108
17	62449482006	19.12.2020	251097	267162	16065
18	62334580401	28.02.2021	3680075	3905897	225822
			114685768	122537161	7851393

It is also resolved to create a new fund with new nomenclature to carry out the Student Welfare activities by earmarking Rs.1/- (one rupees) from the tuition fee collected from each student from the academic year 2021-22 onwards and to direct Director, Student Services to form the guidelines and modalities of the fund and its utilization as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.8: Dr. BRAOU – Finance Branch – General Provident Fund (GPF) – Reduction of interest rate to 6% per annum w.e.f. 01-07-2019 on the accumulations at the credit of the subscribers – Ratification.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor in according permission to pay interest @6% w.e.f. July 2019 on the deposits accumulated in the GPF account of the employees/subscribers in order to safeguard the GPF fund in paying the final settlement up to the last employee's superannuation under this Scheme and to avoid financial burden on the exchequer of the University as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.9: Dr. BRAOU – Academic Branch – MBA (HHCM) Programme – Proposal to assign course material customization work on Turnkey Project Basis for common courses and to pay honorarium – Ratification – Reg.

Resolution: Resolved to consider to ratify the decision taken by the then Vice-Chancellor to permit the Department to customize the course material of General MBA Programme to suit the requirements of MBA (HHCM) Programme by assigning the task to expert on “**Turnkey Project**” basis and pay honorarium as mentioned below as recommended by the 163rd Finance Committee held on 30-06-2021.

- a) For Five (5) Credit Courses Rs.50,000/- per course
- b) For Four (4) Credit Courses: Rs.40,000/- per course
- c) For Three (3) Credit Courses Rs.30,000/- per course

Item No.2.10: Dr. BRAOU – Student Services Branch – Shifting/Merging the Study Centres located in Junior Colleges/Private Colleges to Govt. Degree Colleges/Govt. Aided Degree Colleges as per the UGC DEB Policy, 2017, New Delhi – Reporting – Reg..

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor in shifting of all the Study Centres which are located in Junior colleges and Private Degree colleges to Govt. Degree Colleges/ Govt Aided Degree colleges as per UGC /DEB vide F-No 2-4/2015 (DEB-III), New Delhi dated 23-06-2017 and merging of some of the study centres where the strength is very less with the nearby study centres which are located in Govt. Degree Colleges in both the states of Telangana and Andhra Pradesh as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.11: Dr. BRAOU – Student Services Branch – Under Graduate Programme Establishment of new Study Center in Ghamshiraopet, RajannaSircilla Dist., Telangana from the academic year 2020-21 – Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the then Vice-Chancellor for establishment of new Study Centre at **Govt. Degree College (code -230), Ghambhiraopet, RajannaSircilla** district from the academic year 2020-21 and accord permission for the financial commitment of Rs.3,87,200/- (Rupees Three lakh Eighty-seven thousand Two hundred only) to the Study Centre towards non-recurring and recurring expenditure as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.12: Dr. BRAOU – Examination Branch – Digital Onscreen Evaluation System – Ratification and Permission to extend the period of agreement – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor in giving approval for the Digital Onscreen Evaluation of various examinations of all programmes entrusted to M/s. Magnetic Infotech Ltd. From 24-11-2019 to 31-08-2020 with earlier price and also to consider and approve the proposal to extend the services of M/s Magnetic Infotech Limited, Hyderabad for Digital Onscreen Evaluation activities from 01-09-2020 to 30-11-2022 with existing rate, terms and conditions. The existing price is as fallows as recommended by the 163rd Finance Committee held on 30-06-2021.

Sl.No.	Items of Work	Rate Per Answer Script
1	I/O operation, Scanning and Digitization, Evaluation software and database management (24 Pages Answer Script) (0.40 ps. per page)	Rs.9.60

* If the number of pages in answer book let is more than 24, then the rate per answer booklet would increase and if it is less decrease proportionately.

Item No.2.13: Examinations Branch – Proposal for renewal of agreement with confidential printer – Consideration – Reg.

Resolution: Resolved to consider to and approve the proposal of Controller of Examinations to renew the agreement with Confidential Printer “B” for two more years i.e. 05-1-2020 to 04-01-2022 as per the existing rates, terms and conditions besides authorizing the above said official to place work order accordingly as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.14: Dr. BRAOU – Examinations Branch – Proposals for enhancement of Examinations Registration Fees for Theory & Practicals to all UG, PG, PG Diplomas, B.LiSc., B.E., B.Ed (SE) and other Certificate Programmes offered by the University and also fees for issuing the Xerox copies of Answer Scripts to the Students, Re-valuation of UG, B.LiSc., B.Ed. & B.Ed(SE) certificate Genuineness and Certificate of Transcripts from the Students Proposals for consideration – Reg.

Resolution: Resolved to consider to and approve the proposals for enhancement of fee at
Sl. No.(1)Examinations Registration fee for UG Programmes
(2)ExaminationsRegistrationfeeforPG,PGDiplomas,BLISc.,B.Ed.,B.Ed.(SE)ando
therCertificateProgrammes**(5)**FeeforCertificateofGenuinenessand**(6)**FeeforCer
tificateofTranscriptsas proposed by Controller of Examinations. In case of
Sl.No.(3) Fee for Issuing the Xerox copies of Answer Scripts to the students **it is resolved to continue the existing fee i.e. Rs.500/-** as against the proposal of COE for Rs.1000/-. The fee for revaluation of UG,BLISc.,B.Ed&B.Ed (Spl) at **Sl.No.(4) it is enhanced from Rs. 250/- to Rs.1000/-**with immediate effect.

It is further resolved to adopt digital services for issuing copies of Answer Scripts to the students in future as recommended by the 163rd Finance Committee held on 30-06-2021.

Resolved to approve the following enhanced rates.

Sl. No.	Descriptions	Existing fee per each paper	Enhancement of Proposed rate per each paper
1	Examinations Registration fee for UG Programmes	100/-	150/-
2	Examinations Registration fee for PG,PG Diplomas, BLISc.,B.Ed.,B.Ed.(SE) and other Certificate Programmes.	150/-	200/-
3	Fee for Issuing the Xerox copies of Answer Scripts to the students	500/-	500/-
4	Fee for Re-Valuation of UG, BLISc., B.Ed. & B.Ed.(SE)	250/-	1000/-
5	Fee for Certificate of Genuineness	200/-	500/-
6	Fee for Certificate of Transcripts	200/-	500/-

Item No.2.15:Dr. BRAOU – Material Production Branch – Printing and Supply 10,00,000 Nos. Main Answer Booklets of 16 pages for Digital Onscreen Evaluation for the year 2021-22 – Consideration – Reg.

Resolution: Resolved to consider to for printing and supply of 10,00,000 Nos. Pre- printed Main Answer Booklets of 16 pages(14+2 title) for digital onscreen evaluation for the year 2021-22 for Rs.32,60,000/- (Rupees Thirty Two Lakhs Sixty Thousand only) @ L1 rate of Rs.3.26ps each booklet inclusive of 12% GST and transportation as per the specifications given by the university by M/s Universal Print Systems, Vijayawada (A.P)(L₁) with Serial Nos. **29,90,001 to 39,90,000**. The expenditure may be met from the Head of Account: **09-Examinations (C) Other Expenses 547- Technology Enabled Exam Material for the year 2021-22** as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.16 Dr. BRAOU – Material Production Branch – Printing and Supply 10,00,000 Nos. Main Answer Booklets of 24 pages for Digital Onscreen Evaluation for the year 2021-22 – Consideration – Reg.

Resolution: Resolved to consider for printing and supply of 10,00,000 Nos. Pre- printed Main Answer Booklets of 24 pages(22+2 title) for digital onscreen evaluation for the year 2021-22 for Rs.49,50,000/- (Rupees Forty Nine Lakhs Fifty Thousand only) @ L1 rate of Rs.4.95ps each booklet inclusive of 12% GST and transportation as per the specifications given by the university by M/s Universal Print Systems, Vijayawada (A.P)(L₁) with Serial Nos. **35,20,001 to 45,20,000**. The expenditure may be met from the Head of Account:**09-Examinations (C) Other Expenses 547- Technology Enabled Exam Material for the year 2021-22** as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.17: Dr. BRAOU – Material Production Branch – Printing and Supply of Pre-printed variable data stickers for Digital Online Screen Evaluation for the year 2021-22 – Reg.

Resolution: Resolved to consider for printing and supply of 20,00,000 Nos. Pre-printed variable data stickers for digital onscreen evaluation for the year 2021-22 for Rs.8,40,000/- (Rupees Eight Lakhs Forty Thousand only) @ L1 rate of Rs.0.42ps each sticker inclusive of 18% GST and transportation by M/s Bhagyalaxmi Printers, Hyderabad (T.S)(L₂). The expenditure may be met from the Head of Account: **09-Examinations (C) Other Expenses 547- Technology Enabled Exam Material for the year 2021-22** as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.18: Dr. BRAOU – Material Production Branch - Printing of UG/PG/PG Diplomas/B.Ed./B.Ed(SE) Course Material for the Academic Year 2020-21 – Consideration – Reg.

Resolution: Resolved to consider an approximate amount of **Rs.4,59,90,144/-** (Rupees Four Crores Fifty Nine Lakhs Ninety Thousand One Hundred and Forty Four only) towards printing of 667 titles of the university course material for the Academic Year 2020-21 with required paper and title card to be purchased by

the printer with CTP rates as per the specification given by the university with approval of L1 printers i.e., (1) M/s Kanakadurga Printers (2) M/s Mahalakshmi Graphics (3) M/s Bharathi Art Printers and issuing job orders to the remaining eligible 9 tenderers (1) M/s. Kakatiya Printers (2) M/s. Ajanta Art Printers (3) M/s. Kohinoor Printers (4) M/s. Karshak Print Solutions (P) Ltd. (5) M/s. Shivani Web Offset Printers (6) M/s. Deccan Press (7) M/s. Vecon Printers (P) Ltd. (8) M/s. S.A.Printers (9) M/s. Nava Telangana Printers (P) Ltd., who have accepted to perform the printing work on L1 rate which is inclusive of GST and transportation to speedup and simplify the printing work to get the material within the short period. The validity of the tender is one year from the date of execution of agreement with the university. The expenditure may be met from the **Head of A/c: 04- Material Production, 633 – Printing of Course Material for the year 2021-22** as recommended by the 163rd Finance Committee held on 30-06-2021 as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.19: Dr. BRAOU – Student Services Branch – Collecting additional service charges of Rs.300/- for supply of printed course material from the students of UG I year from the academic year 2021-2022 – Consideration - Reg.

Resolution: Resolved to consider and approve for charging Rs.500/- as additional charge for all UG I year students who exercise their option to have printed course material starting from the academic year 2021-22 and applicable to subsequent admission to Degree II and III year as suggested by the Finance Committee in its 161st meeting held on 15-07-2019. Further, resolved to collect Rs.300/- only towards the additional service charges from the students who opt for print material for the Academic year 2021-22 duly giving discount of Rs.200/- as Covid relief and collect Rs.500/- from academic year 2022-23 onwards as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.20: Dr. BRAOU – Student Services Branch – Payment of special incentive for Non-teaching (part-time) staff of Study Centre for increasing admission for UG I year and PG I year beyond 150 admissions from the academic year 2021-22 – Consideration - Reg.

Resolution: Resolved to consider and approve the proposal of payment of special incentive to non-teaching (Part-time) staff working at Study Centres @ Rs.50/- for every additional candidate admitted to UG I year programme and PG I year programme beyond 150 admissions or three (3) years average admission of that particular study centre whichever is higher from the academic year 2021-22 as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.21: Dr. BRAOU – Student Services Branch – Discontinue of Eligibility Test conducted by Dr.B.R.Ambedkar Open University from the academic year 2021-22 – Consideration - Reg.

Resolution: Resolved to consider and approve the issue of discontinuing the conduct of Eligibility Test by the University which is conducted every year for the non-formal students, for the time being from the academic year 2021-22

and complying with ODL Regulations of 2017 and 2020 by adopting 10+2 or its equivalent as minimum qualifications for admissions to B.A./B.Com./B.Sc. Programmes from the academic year 2021-2022, to explore ways to give admission to non-formal stream of students who come from disadvantaged and marginalised sections by pursuing the matter at UGC level as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.2.22: Dr.BRAOU – UGC – DEB Affairs & CD – Opening of a separate Bank Account to get funds from “ICSSR” & Ministry of Human Resources Department – Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor in according permission to open a new bank account in the name of “Registrar, Dr.BRAOU, ICSSR-0877” for receipt of ICSSR funds as recommended by the 163rd Finance Committee held on 30-06-2021.

TABLE AGENDA

Item No.1: Material Production Branch – Transportation of UG and PG course material to the Study Centres located in both the states of Telangana and Andhra Pradesh by “TSRTC” cargo services for the Academic year 2020-21 – Ratification – Reg.

Resolution: Resolved to consider to ratify the action taken by the Vice-Chancellor in according permission to transport the UG/PG Course Material for the academic year 2020-21 through TSRTC cargo services to the study centres of both the states of Andhra Pradesh and Telangana at an approximate estimated expenditure of Rs.15,70,000/- (Rupees Fifteen Lakhs Seventy Thousand only) the expenditure will be met from the budgetary head of A/c 635-Transportation of course material for the financial year 2021-22 as recommended by the 163rd Finance Committee held on 30-06-2021.

Item No.3: Administration - Renewal of Medical Insurance Policy with M/s. The New India Assurance Company Limited for the Calendar Year 2021 – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according both administrative and financial sanction for payment of **Rs.90,18,144/-** (Rupees Ninety Lakhs Eighteen Thousand One Hundred and Forty Four only) inclusive of GST @18% to M/s. The New India Assurance Company Ltd., towards the renewal of Medical Insurance Policy for the Calendar Year 2021 to all the Regular and Time Scale employees of the University as against the eligible Medical Allowance amount of **Rs.37,27,500/-** (Rupees Thirty Seven Lakhs Twenty Seven Thousand and Five Hundred only) with a condition that the excess amount of **Rs.52,90,644/-** (i.e., Rs.90,18,144 – Rs.37,27,500/-) paid by the University over and above the eligibility amount viz., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees (i.e., actual premium amount MINUS medical insurance premium) to be recovered from

the employees' salary in 04 (four) equal monthly instalments i.e., from April to July, 2021.

Item No.4: Administration – Appointment of Statutory Position and Non-statutory Position Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing the Teachers to different Statutory and Non-Statutory Positions as mentioned above, and considered to authorize the Vice-Chancellor to continue the same team till 31-12-2021 or until further orders whichever is earlier to enable the Vice-Chancellor to constitute his own tenure based team.

Item No.05: Administration- Institution of Gold Medal – Ratification -Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in accepting the proposal of “**SMT. & SRI KOPPURAPU INDIRA DEVI KRISHNA REDDY MEMORIAL GOLD MEDAL**” and award the Gold Medal in the 24th Convocation of the University.

Item No.06: SSB - Special Re-admission as a special case for the students of UG and PG whose maximum Period of admission and Readmission has expired - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in providing special re-admission facility to students of UG from 2001-02 to 2006-07, and for the students of PG from 2010-11 to 2011-12 to complete their backlog papers in two attempts i.e., II spell of examinations in Nov/Dec 2019 and I spell of examinations in April/May 2020 on payment of prescribed fee.

Item No.07: Administration – Extension of the deputation of Smt.N.Hema Bhanu, Finance Officer until 30.09.2021 - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor in retaining the services of Smt. N. Hema Bhanu as Finance Officer, Dr. B.R. Ambedkar Open University, Hyderabad duly considering the G.O.Rt.No.938, Finance (Admn.II) Department, dated: 04.06.2021 until 30th September, 2021 on usual foreign service terms and conditions.

Further, resolved to continue the services of Smt. N. Hema Bhanu as Finance Officer, Dr. B.R. Ambedkar Open University, Hyderabad for a further period of one year w.e.f. 01-10-2021 and address a letter to the Government to extend her services under intimation to her parent department.

Item No.08: Administration - Appointment of Prof.K.Seetharama Rao, Professor of Public Administration and Human Resource Management (Retired), Kakatiya University, Warangal as Vice-Chancellor, Dr.B.R.Ambedkar Open University - Reporting – Reg.

Resolution: Resolved to report the joining of Prof. K. Seetharama Rao, Vice-Chancellor to the Executive Council for information.

Item No.09: Administration – Prof.Ghanta Chakrapani, Professor of Sociology – Joined in the University on the afternoon of 18.12.2020 on completion of the term of 06 years (as a special case) – Reporting - Reg.

Resolution: Resolved to report the joining of Prof. Ghanta Chakrapani, Professor of Sociology to the Executive Council for information.

Item No.10: GRADE & CIQA-Approval for applying for the accreditation of NAAC - Consideration - Reg.

Resolution: Resolved to consider and approve administrative sanction and expedite to initiate the process of NAAC accreditation by constituting different Committees for assigning works to the Staff and Faculty members and to organize training programmes to the staff and faculty members.

Item No.11: Administration -Establishment of CENTRE FOR ONLINE EDUCATION AND LEARNING (COEL) to enhance and enrich learning experiences of the students – Consideration – Reg.

Resolution: Resolved to consider and approved the establishment of CENTRE FOR ONLINE EDUCATION AND LEARNING (COEL) by the University to enhance and enrich learning experiences of the students.

Further, the Executive Council resolved to authorize the Vice-Chancellor to develop and to adopt the MOOCs courses.

Item No.12: Administration - Compassionate appointment to Ms. B.Chaithanya, D/o Late B.Jayashankar, Office Subordinate – Consideration - Reg

Resolution: Resolved to consider the appointment of Ms. B.Chaitanya D/o Late B.Jayashankar as Office Subordinate on Compassionate grounds as the candidate has fulfilled the conditions laid down in the G.O's specified for compassionate appointment duly obtaining line of approval from the Government of Andhra Pradesh.

Item No.13: Administration Branch – Adoption of Government Orders in implementing the Adhoc Rules for reducing the stipulation of minimum service for promotion to next higher category – Consideration – Reg.

Resolution: Resolved to consider and adopt the adhoc rules issued by the Government of Telangana at its G.O.Ms.No.3, General Administration (Ser.A) Department, dated:11-01-2021 duly amending the Dr.BRAOU Service Rules under Part-II:Special Rules, vide Branch-II: Administration vide (ii) under Qualification by reducing the required service from 03 (three) years to 02 (two) years in respect of promotion to the cadre of Deputy Registrar from the feeder category of Assistant Registrar for only to the current panel year i.e., 2020-21 which shall be in force till 31-08-2021.

Item No.14: Administration – Appointment of Sri D.Ramakrishna, Advocate as Legal Advisor for Dr.B.R.Ambedkar Open University in place of Late M.Ratna Reddy, Advocate – Consideration – Reg.

Resolution: Resolved to consider for utilization of the services of Sri D.Ramakrishna, Advocate as Legal Advisor to Dr.B.R.Ambedkar Open University with the usual payment of legal fees as detailed in the Agenda Note.

Item No.15: SSB - Special Readmission on the occasion of the celebration of 'Atma Nirbhar Bharath' by the Nation for the students of UG, PG, PG Diploma, BLISC/MLISC, whose maximum Period of admission and Readmission has expired – Consideration - Reg.

Resolution : Resolved to consider the university in providing special Readmission facility to students of UG from 1999-2000 to 2011-12, to clear their backlog papers and for the students of PG from 2005-06 to 2014-15 and PG diploma students and BLISC/MLISC students from 2010-11 to 2017-18 to complete their backlog papers in three attempts i.e., II spell of examinations in Nov/Dec 2021 and I spell of examinations in April/May 2022 and II spell of examinations in Nov/Dec 2022, on payment of prescribed fee.

Item No.16: Administration – Dr.C.Raja Mouli, Professor of Evaluation (Retired) – Submission of Report of the External Enquiry Committee – Final course of action in awarding penalties – Consideration – Reg.

Resolution: Resolved to award punishment to Dr.C.Raja Mouli, Professor of Evaluation (Retired) @ 10% cut in Gross Pension (Service Pension) for life time.

ItemNo.17: Administration - Activity based / Turnkey based remuneration to staff Consideration – Reg.

Resolution: Resolved to consider to constitute a Committee with the following Members to review the activity based / turnkey based remuneration to Non-Teaching staff and Report of the Committee be placed in the next Meeting of the Executive Council.

1. Sri R.Shailesh Reddy, CEO, TSAT, Hyderabad
2. Finance Officer, Dr.BRAOU, Hyderabad
3. One Member to be nominated from the Commissioner of Collegiate Education/Higher Education Department.

Item No.18:Administration – Proposal for utilizing the services of retired Professors – Consideration – Reg.

Resolution: Resolved to appoint up to 10 Nos. Adjunct Professors with the existing rates of remuneration to develop "Revenue generating / New programmes".

Further, resolved to constitute a Committee with the following members to recommend the number of Adjunct Professors to be engaged as per the requirement and to frame the guidelines and modalities for system improvement in the University as a part of NAAC initiatives.

1. Vice-Chancellor, Dr.BRAOU, Hyderabad.
2. Vice-Chancellor, Osmania University, Hyderabad
3. Vice-Chairman of Telangana State Council of Higher Education, Hyd.

Meeting ended with thanks to the Chair.

REGISTRAR

VICE-CHANCELLOR

MINUTES OF THE MEETING OF THE 182nd EXECUTIVE COUNCIL HELD ON 04-02-2022 AT 11.30 A.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

Members Present:

Sl. No.	Member Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Sri Sandeep Kumar Sultania, I.A.S. (FAC) Secretary to Government Education Department Government of Telangana, Hyderabad.	Member
3	Sri K. Ramakrishna Rao, I.A.S. Special Chief Secretary to Government Finance Department Government of Telangana, Hyderabad.	Member
4	Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education, Government of Telangana, Nampally, Hyderabad.	Member
5	Prof. D. Ravinder Vice-Chancellor, Osmania University, Hyderabad.	Member
6	Dr. Banoth Lal Director (Student Services), Dr.BRAOU., Hyderabad.	Member
7	Dr.V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent of SDEH, Hyderabad.	Member
8	Sri R. Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla, Rajanna, Sircilla Dist.	Member
10	Dr. G. Laxma Reddy Registrar Dr. B.R. Ambedkar Open University, Hyd.	Secretary to Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 181st Meeting of the Executive Council held on 30-06-2021.

Resolution: Confirmed.

Item No.2: 164th Finance Committee items.

The agenda items of the Finance Committee Meeting held on 04-02-2022 at 11.30 A.M. in the Executive Council Hall, Dr. B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Item No.2.1: Material Production Branch - Purchase of 26 Nos. of Dell Make 11th Generation i5 Laptops and 01 No. of Dell Make 11th Generation i7 Laptop- Ratification –Reg.

Resolution.2.1: Resolved to ratify the action taken by the Vice-Chancellor for Purchase of 26 Nos. Of Dell Make 11th Generation i5 Laptops for CSTD Training Lab & Heads of Branches of Rs. 18,07,286/- (Rupees Eighteen Lakhs Seven Thousand Two Hundred and Eighty six only) and 01 No. of Dell Make 11th Generation i7 Laptop of Rs.1,13,162/- (Rupees One Lakh Thirteen Thousand One Hundred and Sixty Two Only) for the use of Vice-Chancellor at a total cost of Rs.19,20,448/- (Rupees Nineteen lakhs Twenty Thousand Four Hundred Forty Eight only) inclusive of 18% GST, installation & transportation as specification given by the System Engineer From M/s. SVS Technologies, Hyderabad (L1). This Expenditure met from Head of Accounts: 06-CSTD, 20-Other Expenses, 557-Staff Training Programmes for the year 2021-22 as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.2: Material Production Branch – Purchase of General & Computer Stationery items in the year 2021-22 – Ratification – Reg.

Resolution.2.2: Resolved to ratify the action taken by the Vice-Chancellor for the purchase of General and Computer Stationery items for the year 2021-22 at a total cost of Rs.15,08,794/- (Rupees Fifteen Lakhs Eight Thousand Seven Hundred and Ninety four only) including GST and Transportation. The expenditure met from Head of Accounts (4) Material Production Branch, 631 – Cost of paper for the Year 2021-22 duly re-appropriate the budget during the Financial Year 2021-22. Further resolved to instruct DMP to Opt e-procurement for future purchase of General and Computer Stationery items as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.3: Student Services Branch - Enhancement of fee for Transfer Certificate and change of name as per Gazette notification Procedure – Ratification - Regarding.

Resolution.2.3: Resolved to ratify the action taken by the Vice-Chancellor in enhancing the fee for 1) Transfer certificate from Rs.100/- to Rs.300, (2) for duplicate Transfer Certificate – from Rs. 100/- to Rs.400/- for (3) change of name as per gazette notification – from Rs.100/- to Rs.200/- as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.4: Administration Branch – Renewal of Medical Insurance Policy with M/s. The New India Assurance Company Limited for the Calendar Year 2022 – Ratification – Reg.

Resolution.2.4: Resolved to consider to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for payment of Rs.88,91,207/- (Rupees Eighty Eight Lakhs Ninety One Thousand Two Hundred and Seven Only) inclusive of GST@18% to M/s. The New India Assurance Company Ltd., towards the renewal of Medical Insurance Policy for the Calendar year 2022 to all the Regular and Time Scale employees of the University as against the eligible Medical Allowance amount of Rs.36,37,500/- (Rupees Thirty Six Lakhs Thirty Seven Thousand Five Hundred Only) with a condition that the excess amount of Rs.52,53,707/- (i.e., Rs. 88,91,207 –Rs.36,37,500/-) paid by the University over and above the eligibility amount viz., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees (i.e., actual premium amount MINUS medical insurance premium) recovered from the employee's salary in 04 (four) equal monthly instalments i.e., March, April, May & June 2022 as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.5: Administration Branch – Adoption of G.O.Ms.No.60, Finance (HRM – VII) Department, dated: 11-06-2021 & G.O.Ms.No.63, Finance (HRM –VII) Department, dated 15-06-2021 for revision of remuneration to the Contract

and out sourcing employees in Government Departments – Ratification – Reg.

Resolution.2.5: Resolved to constitute an “Executive Council Sub – Committee” with the following member to review the implementation of G.O.Ms.No.60, Finance (HRM-VII) Department, dated: 11-06-2021 & G.O.Ms.No.63, Finance (HRM –VII) Department, dated 15-06-2021 Government of Telangana for revision of remuneration to the Contract and Out sourcing Employees of the University and to work out the detailed modalities related to the matter as recommended by the 164th Finance Committee held on 04-02-2022.

Composition of the Committee:

Chairman: Vice-Chancellor, Dr.BRAOU, Hyderabad.

Members:

- 1) Sri Navin Mittal, I.A.S.**
Commissioner of Collegiate & Technical Education,
Government of Telangana, Nampally, Hyderabad.
- 2) Prof D. Ravinder**
Vice- Chancellor
Osmania University, Hyderabad.
- 3) Dr. G. Laxma Reddy**
Registrar
Dr.B.R.Ambedkar Open University, Hyderabad.
- 4) Sri R. Shailesh Reddy**
CEO, T-SAT, Hyderabad.

Item No.2.6: Administration Branch – Adoption of G.O.Rt.No.225, Higher Education (UE) Department, dated: 22-11-2021 for extension of Revised Pay Scale, 2020 to Time–Scale Non–teaching employees – Ratification – Reg.

Resolution.2.6: Resolved to ratify the action taken by the Vice-Chancellor in adopting G.O.Rt.No.225, Higher Education (UE) Department, dated: 22-11-2021 for extending RPS-2020 to the Time Scale Employees of the University and according both administrative and financial sanction for payment of salaries to the Time Scale Employees of the University in RPS-2020.The expenditure will met from the internal sources of the University w.e.f.01-06-2021 as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.7: UGC/DEB - Utilizing the services of retired Professors -Ratification – Reg.

Resolution.2.7: Resolved to ratify the action taken by the Vice-Chancellor in appointing 10 Nos. of Adjunct Professors (09 in the cadre of Professor/ Professor scale

and 01 number in the cadre of Associate Professor) and to pay the remuneration of Rs.50,000/- (Rupees fifty Thousand only) per month to each Professor (Retired) and Rs.45,000/- (Rupees Forty Five Thousand Only) to the Associate Professors (Retired) as per the Executive Council Committee recommendations as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.8: Material Production Branch – Purchase of 10 Nos. of Dell Make 11th Generation i5 Laptop for improvement of IT infrastructure of the Library - Consideration – Reg.

Resolution.2.8: Resolved to approve the proposal for purchase of 10 Nos. of Dell Make 11th Generation I5 Laptops for improvement of IT infrastructure of the library at a total cost of Rs.6,95,110/- (Rupees Six Lakhs Ninety Five Thousand One Hundred and Ten Only) inclusive of 18% GST, installation & transportation as specification given by the System Engineer from M/s. SVS Technologies, Hyderabad (L1). The above Expenditure is met from 08- Library, C-Others, 648-Books Incl. of Journals, B-Technology Infrastructure for the year 2021-22 as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.9: Material Production Branch – Printing of UG/PG/PG Diplomas / Certificate Course Material for the Academic year 2021–22 – Consideration – Reg.

Resolution.2.9: Resolved to approve the proposal for an approximate amount of Rs.2,21,51,374/- (Rupees Two Crores Twenty One Lakhs Fifty One Thousand Three Hundred and Seventy Four Only) for Printing of UG/PG/PG Diplomas / Certificate Program course material for the Academic year 2021 – 22 (Rs.2,15,75,999 for 378 books with the approved e-tender printing rates with the required text printing paper and title card to be purchased by the printer on CTP process inclusive of GST, transportation etc., and for Rs.5,75,375/- for 12 books i.e., 9 books to be printed on web reel paper and 3 books to be printed on sheet paper supplied by the university with the university approved printing rates) to meet the urgent need of dispatch of course material to the students of all study centres of both the States who opted for offline course material. The tender validity period is one year from the date of agreement with the university by the printers i.e., from July, 2021 to July, 2022. The expenditure may be debited to the Head of Accounts: 04- Material Production, 633 – Printing of Course Material for the financial years 2021-22 & 2022-23 as and when the bills received from the printers as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.10: Material Production Branch – Transportation of UG I,II&III Years for all 6 Semesters, PG I year course Material and other Printed Material to the 76 Nos. of Study centres located in the state Andhra Pradesh – Consideration – Reg.

Resolution.2.10: Resolved to approve the proposal of transportation of course material and accord administrative and financial sanction of Rs. 10,56,938.80/- (Rupees

Ten Lakhs Fifty Six Thousand Nine Hundred Thirty Eight and Eighty Paise Only) towards transportation of UG I,II & III Years for all semesters, PG I Year course material and other Printed material of Dr.BRAOU all Study Centres and Regional Co-ordination Centres located in the State of Andhra Pradesh for the Academic Year 2021-22 and to entrust the job of transportation of course material to M/s. Navata Road Transport, Hyderabad (L1). This expenditure may be met from the Budget Head of Account (4) Material Production Branch, C) Other Expenses-635) Transportation of course material. The payment will be met in the financial year 2021-22 and 2022-23 as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.11: UGC-DEB – Fixing of remuneration to the Contract Faculty /Part -Time Teachers - Adoption of G.O.Ms.No.11, Higher Education (UE) Department, dated: 18-04-2018-Reg.

Resolution2.11: Resolved to approve for administrative and financial sanction to pay the remuneration prospectively as per the rates prescribed in the G.O.Ms.No.11, Higher Education (UE) Department, dated: 18-04-2018 issued by the Government of Telangana to the following categories of Assistant Professors (Contract) based on their qualification as recommended by the 164th Finance Committee held on 04-02-2022:

A. For those who are having Ph.D./NET/SLET	:Rs.43, 470/-
B. For those without Ph.D./NET/SLET	:Rs.37, 800/-

Item No.2.12: Finance Branch- Approval of audited Annual Accounts of the University for the Financial Year 2020-21 –Reg.

Resolutio.2.12: Resolved to approve the verified and audited Annual Accounts of the University for the F.Y. 2020-21 by the State Audit Department of Dr. B.R.Ambedkar Open University, Hyderabad as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.13: Administration Branch – Enhancement of Gratis to Time Scale employees – Reg.

Resolution.2.13: Resolved to **defer** the proposal of the enhancement of Gratis to the Time Scale Employees from the existing ceiling of Rs.5,00,000/- (Rupees Five Lakhs Only) to Rs.7,50,000/- (Rupees Seven Lakhs Fifty Thousand Only) for those who have completed more than twenty eight years of service in the University as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.14: Administration Branch – Activity based / Turnkey based remuneration to staff – Recommendations of the Expert Committee - Consideration – Reg.

Resolution.2.14: Resolved to approve the payment of Remuneration to the staff to be engaged on Piece Rate System/ Turnkey based at the rates recommended by the Expert Committee except for the DPOs/DEOs whose remuneration is reduced from proposed Rs.1000/- per day to Rs.800/- per day as recommended by the 164th Finance Committee held on 04-02-2022.

Sl. No.	Nature of the Activity	Cadre	Remuneration Per day	No. of Persons required	No. of days in month	No. of months in a year	Total No. of working days	Total remuneration in a year
1 **	Preparation of budget	Asst. Registrar/ Dy. Registrars	1500/-	1	15	02	02 x 15 =30	1 x 30 x 1500 = 45,000-00
2 **	Preparation of Annual Accounts	Asst. Registrar/ Dy. Registrars	1500/-	1	15	02	02 x 15 = 30	1 x 30 x 1500 = 45,000-00
3 **	a Computer Services	Programmer / System Engineer 5 years experience	2000/-	4	10	12	10 x 12 =120	4x120 x 2000 = 9,60,000-00
	b * Computer and other services	DEOs/DPOs	800/-	10	10	12	10 x 12= 120	10 x 120x 800 = 9,60,000-00
4 **	Legal issues/ RTI/other administrative services	Dy. Registrar /Asst. Registrar/ Practicing Advocate	1500/-	2	10	12	10 x 12= 120	2 x 120 x 1500 = 3,60,000-00
					TOTAL AMOUNT			23,70,000-00

Item No.2.15: **Administration branch** – Extension of Revised Pay Scales, 2020 to the 14 employees regularized by the University in the year 2001 as per G.O.Ms. No. 212, Finance & Planning (FW.PC-III) Department, dated: 22-04-1994 – Reg.

Resolution.2.15: Resolved to constitute an “Executive Council Sub Committee” with the following members to assess the feasibility of extension of RPS 2020 to the 14 employees who were regularized by the University in the year 2001 as per G.O.Ms. No. 212, Finance & Planning (FW.PC-III) Department, dated: 22.04.1994.

Composition of the Committee:

Chairman: Vice–Chancellor, Dr. BRAOU, Hyderabad.

Members:

1) Sri Navin Mittal, I.A.S.,
Commissioner of Collegiate & Technical Education,
Government of Telangana,
Nampally, Hyderabad.

2) Prof. D. Ravinder
Vice- Chancellor
Osmania University,
Hyderabad.

3) Dr. G. Laxma Reddy
Registrar
Dr.B.R.Ambedkar Open University
Hyderabad.

4) Sri R.Shailesh Reddy
CEO, T-SAT, Hyderabad.

Item No.2.16 Student Services Branch – Change of Nomenclature from Study Centre to Learner Support Centre and Regional Co-ordination Centre to Regional Centre - Ratification - Reg.

Resolution.2.16: Resolved to ratify the action taken by the Vice-Chancellor in changing the nomenclature of Regional Coordination Centre to “**Regional Centre**” and Study Centre to “**Learner Support Centre**” from the Academic Year 2021-22, and to accord permission for the financial commitment of Rs.5,40,000/-(Rupees Five Lakhs Forty Thousand Only) at the rate of Rs.3000/- to each centre for 180 Centres in both the States of Telangana and Andhra Pradesh towards payment for painting and writing the new boards with the name of Regional Centre / Learners Support Centre as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.17: Student Services Branch – Establishment of a new Study Centre from the Academic Year 2022-23 – Consideration - Reg.

Resolution2.17: Resolved to approve of the establishment of an exclusive Study Centre for the welfare of serving/retired army personnel and their families as per the University norms duly taking into consideration the recommendations of the committee constituted by the University on the reorganization of Study Centres in the state and Transfer all the Regular and Time Scale Employees working in the Study Centres to “Head Office” immediately as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.2.18: Student Services Branch – Enhancement of Tuition fee of the Academic Programmes offered by the University from the Academic Year 2022–23 – Reg.

Resolution.2.18: Resolved to approve the enhancement of the various rates of Tuition fee and Practicals fee for U.G., P.G., P.G. Diplomas and Certificate Programmes except B.Ed. and Special B.Ed. as detailed below to be implemented from 01.04.2022. The Re-admission fee will be enhanced in proportion to the enhancement of the Tuition fee of the above said programmes as recommended by the 164th Finance Committee held on 04-02-2022.

ANNEXURE - I

STATEMENT SHOWING THE PROPOSED ENHANCEMENT OF TUITION FEE W.E.F. 01-04-2022

Under Graduate Programmes

S.No	Name of the Programme		W.E.F. 01-04-2017 Existing Tuition Fee in Rs. Ps.	Proposed (20%) tuition fee Enhancement in Rs. Ps.	Remarks
1	UG-B.A.	I Year	2,150.00	2,700.00	2500+200 Registration Fee.
		II Year	2,000.00	2,500.00	
		III Year	2,000.00	2,500.00	
2	UG- B.COM	I Year	2,150.00	2,700.00	2500+200 Registration Fee.
		II Year	2,000.00	2,500.00	
		III Year	2,000.00	2,500.00	

3	UG- B.SC.	I Year	2,150.00	2,700.00	2500+200 Registration Fee
		II Year	2,000.00	2,500.00	
		III Year	2,000.00	2,500.00	
4	UG- B.SC.	Science Practicals Fee for each subject per annum	1,200.00	1,600.00	800 per semester subject.
5	UG- Computer Applications	Practicals Per annum	3,000.00	4000.00	Rs.2000/- per semester
6	UG- Maths & Statistics	Practicals Per annum	600.00	800.00	

Post Graduate Programmes

S.No	Name of the Programme		W.E.F. 01-04-2017 Existing Tuition Fee in Rs. Ps.	Proposed (20%) tuition fee Enhancement in Rs. Ps.	Remarks
1	Master of Arts M.A. (History)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
2	Master of Arts M.A. (Economics)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
3	Master of Arts M.A.(Political Science)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
4	Master of Arts M.A.(Public Administration)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
5	Master of Arts M.A.(Journalism & Mass Communication)	I Year	6,200.00	7,800.00	7500+300 Registration Fee
		II year	6,000.00	7,500.00	
5	Master of Arts M.A.(Sociology)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
6	Master of Arts M.A.(English)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
7	Master of Arts M.A.(Telugu)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
8	Master of Arts M.A.(Hindi)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
9	Master of Arts M.A.(Urdu)	I Year	4,400.00	5,300.00	5000+300 Registration Fee
		II Year	4,200.00	5,000.00	
10	Master of Commerce (M.Com.)	I Year	5,000.00	7,800.00	7500+300 Registration Fee
		II Year	4,800.00	7,500.00	

11	Master of Sciences M.Sc.(Mathematics)	I Year	4,700.00	7,800.00	7500+300 Registration Fee
		II Year	4,200.00	7,500.00	
12	Master of Sciences M.Sc.(Applied Mathematics)	I Year	4,700.00	7,800.00	7500+300 Registration Fee
		II Year	4,200.00	7,500.00	
13	M.Sc (Botany)	I Year	12,600.00	15,300.00	15000+300 Registration Fee
		II Year	12,000.00	15,000.00	
14	M.Sc (Chemistry)	I Year	15,000.00	18,300.00	18000+300 Registration Fee
		II Year	14,400.00	18,000.00	
15	M.Sc (Environmental Sciences)	I Year	12,600.00	15,300.00	15000+300 Registration Fee
		II Year	12,000.00	15,000.00	
16	M.Sc (Physics)	I Year	12,600.00	15,300.00	15000+300 Registration Fee
		II Year	12,000.00	15,000.00	
17	M.Sc (Zoology)	I Year	12,600.00	15,300.00	15000+300 Registration Fee
		II Year	12,000.00	15,000.00	
18	M.Sc (Psychology)	I Year	7,400.00	15,300.00	15000+300 Registration Fee
		II Year	7,200.00	15,000.00	
19	M.Sc. Botany , Environmental Sciences, Physics, Zoology	I Yr& II Yr Practicals	3,600.00	4,600.00	1150 per Paper
20	M.Sc Chemistry	I Yr& II Yr Practicals	4,800.00	6,200.00	1550 per Paper
21	M.Sc. Psychology Practicals	I Yr& II Yr Practicals	1,500.00	1,900.00	
22	Master's Degree in Library & Information Science (MLISc)	MLISC	6,900.00	10,300.00	10000+300 Registration Fee
23	Bachelor Degree in Library & Information Science(BLISc)	BLISC	3,200.00	5,300.00	5000+300 Registration Fee
24	Master's Degree in Business Administration (MBA)	I Year	7,000.00	15,300.00	15000+300 Registration Fee
		II Year	6,600.00	15,000.00	

P.G. Diploma & Certificate Programmes

Sl. No	Name of the Programme		W.E.F. 01-04-2017 Existing Tuition Fee in Rs. Ps.	Proposed (30%) tuition fee Enhancement in Rs. Ps.	Remarks
1	P.G. Diploma in Marketing Management(PGDMM)	PGDMM	3,200.00	5,200.00	5000+200 Registration Fee

2	P.G. Diploma in Business Finance(PGDBF)	PGDBF	3,200.00	5,200.00	5000+200 Registration Fee
3	P.G. Diploma in Environmental Studies(PGDES)	PGDES	3,200.00	5,200.00	5000+200 Registration Fee

4	P.G. Diploma in Writing for Mass Media in Telugu(PGDWMT)	PGDWMT	3,200.00	5,200.00	5000+200 Registration Fee
5	P.G. Diploma in Human Rights(PGDHR)	PGDHR	2,500.00	4,000.00	3800+200 Registration Fee
6	P.G. Diploma in Women's Studies(PGDWS)	PGDWS	2,500.00	4,000.00	3800+200 Registration Fee
7	Certificate Program in Food & Nutrition(CPFN)	CPFN	1,000.00	1,600.00	1500+ Registration Fee 100/-
8	PG Dip.in Culture and Heritage Tourism(PGDCHT)	PGDHT	3,800.00	5,200.00	5000+ Registration Fee 200/-
9	Certificate Programme in N.G.O. Management	CPNGOM	1,500.00	2,100.00	2000+ Registration Fee 100/-
10	Certificate Programme in Early Childhood Care & Education(CECE)	CP CECE	4,200.00	5,400.00	5100+300 Registration Fee
11	Certificate Programme in Literacy and Community Development (CPLCD)	CPLCD	1,500.00	2,100.00	2000+ Registration Fee 100/-

Item No.2.19: Examination Branch - Proposal for enhancement of Fee for various Certificates issued by the University - With effect from 01-02-2022 – Reg.

Resolution2.19: Resolved to approve the enhancement of fee for various Certificates issued by the University as detailed below and to implement the enhanced fee for various certificate of the University with effect from 01-02-2022 as recommended by the 164th Finance Committee held on 04-02-2022.

Sl.No.	DETAILS OF THE COURSE WISE CERTIFICATES	Existing Rates	Proposed Rates
01	UNDER GRADUATE COURSE - B.A, B.Com, & B.Sc.		
i	PC-CUM-CMM [Passed within 3 Academic Years]	200	400
	Migration Certificate [Passed within 3 Academic Years]	100	200
ii	PC-CUM-CMM [Passed within 3 to 6 Academic Years]	300	800
	Migration Certificate [Passed within 3 to 6 Academic Years]	100	200
iii	PC-CUM-CMM [Passed within 6 Years - Below 9 Academic Years]	400	1000
	Migration Certificate [Passed within 6 Years - Below 9 Academic Years]	100	200
iv	PC-CUM-CMM [Passed after 9 Academic Years & Re-Admission]	600	1500

	Migration Certificate [Passed after 9 Academic Years & Re-Admission]	100	200
02	P G [2 YEARS COURSE]		
i	PC-CUM-CMM-Migration [Passed within Prescribed Period]	300	600
	Migration Certificate [Passed within Prescribed Period]	100	200
ii	PC-CUM-CMM-Migration [Passed after 2 Years Below 4 Academic Years]	500	1000
	Migration Certificate [Passed after 2 Years Below 4 Academic Years]	100	200
iii	PC-CUM-CMM-Migration [Passed after 4 to 6 Years and Re-Admission]	500	1500
	Migration Certificate [Passed after 4 to 6 Years and Re-Admission]	100	200
03	PG DIPLOMAS - 1 YEAR COURSE & CERTIFICATE COURSES [6 MONTHS]		
i	PC-CUM-CMM-Migration [Passed within Prescribed Period]	300	400
	Migration Certificate [Passed within Prescribed Period]	100	200
ii	PC-CUM-CMM-Migration [Passed after 2 Years Below 4 Academic Years]	500	700
	Migration Certificate [Passed after 2 Years Below 4 Academic Years]	100	200
04	B.Ed/B.Ed [SE] & M.Ed. [2 YEARS COURSE]		
i	PC-CUM-CMM-Migration [Passed within Prescribed Period]	400	1000
	Migration Certificate [Passed within Prescribed Period]	100	200
ii	PC-CUM-CMM-Migration [Passed after 2 Years Below 4 Academic Years]	600	1200
	Migration Certificate [Passed after 2 Years Below 4 Academic Years]	100	200
iii	PC-CUM-CMM-Migration [Passed after 4 to 6 Years and Re-Admission]	800	1500
	Migration [Passed after 4 to 6 Academic Years and Re-Admission]	100	200
05	M. B. A. [3 YEARS COURSE]		
i	PC-CUM-CMM [Passed within Prescribed Period]	400	800
	Migration Certificate [Passed within Prescribed Period]	100	200
ii	PC-CUM-CMM [Passed after 3 Years Below 6 Academic Years]	600	1000
	Migration Certificate [Passed after 3 Years Below 6 Academic Years]	100	200
iii	PC-CUM-CMM [Passed after 6 to 9 Academic Years and Re-Admission]	800	1500
	Migration Certificate [Passed after 6 to 9 Years and Re-Admission]	100	200
06	OTHER CERTIFICATES		
i	Duplicate Marks Memo [For all Courses]	50	200
07	M.Phil/Ph.D CERTIFICATES		
i	Provisional Certificate	300	600
	Migration Certificate	100	200
ii	Original Degree Certificate	500	1000
08	DEGREE IN-ABSENTIA [FOR ALL COURSES]		
i	Original Degree Certificate [Before Convocation]	500	1000
ii	Original Degree Certificate [At the Time of Convocation]	300	500
iii	Original Degree Certificate [After Convocation]	400	600
09	TATKAL SERVICES [FOR ALL COURSES]		
i	Original Degree Certificates will be issued within 20 working days	2000	3000
10	DUPLICATE CERTIFICATES - For all Courses	0	1000
11	CHANGE OF NAME - Certificates for all Courses [As per The Gazette Publication]	0	1000
12	NAME CORRECTION - On any Certificates - For all Courses	0	1000

Item No.2.20: Examination Branch – Proposal for approval of confidential printers and rates – Reg.

Resolution.2.20: Resolved to approve the Confidential Printers (Printer – B who quoted the lowest rate is at L-1) as per the Negotiated Rates for confidential printers and further to authorize the Controller of Examinations to enter in to an agreement from 05-01-2022 to 04-01-2024 for the period of two years with printers – B (L-1) for confidential printing mentioned below item and place work order accordingly. It is further resolved to instruct COE, Dr.BRAOU to Opt for E-Procurement platform in selection of Confidential Printer in future as recommended by the 164th Finance Committee held on 04-02-2022.

**FINAL RATES ALONG WITH L - 1 RATES AND PREVIOUS RATES FOR
PRINTING OF CONFIDENTIAL MATERIAL**

Sl. No.	Specifications	Old Rates	Rates quoted by L-1 (printer-B)	Rates after Negotiations
1	2	3	4	5
1	Composing of Telugu, English, Urdu and English combined with Telugu, Mathematics, Physics, Chemistry and other optional subjects per page with proof reading	120.00	140.00	135.00
2.	Printing up to 200 copies / per page	5 Paisa	6 Paisa	6 Paisa
	Up to 500 copies / per page	5 Paisa	6 Paisa	6 Paisa
	Up to 1000 copies / per page	5 Paisa	6 Paisa	6 Paisa
	Up to 5000 copies / per page	5 Paisa	6 Paisa	6 Paisa
	Up to 10000 copies / per page	5 Paisa	5.5 Paisa	5 Paisa
	Up to 50000 copies / per page	4.5 Paisa	5.5 Paisa	5 Paisa
	More than 50,000 copies / per page (MINIMUM MULTIPLES OF 2 PAGES)	4 Paisa	5 Paisa	4.5 Paisa
3.	Cost of cloth-lined envelope duly printed and sealed	10.00	10.00	10.00
4.	Cartons for packing duly covered with Hessain Cloth and bound by strips	90.00	96.00	95.00
5.	Cost of good quality paper (60 GSM cream over) per 1000 leaves. (Actual Price & 5% Wastage) A. Grade Paper Mill (Approx.) B. Grade Paper Mill (Approx.)	300.00	350.00 315.00	Market rate plus 5% wastage 345.00 310.00
6.	Forwarding charges (inclusive of freight, loading, unloading cartage, coolage and on the way expenses Per 6 ton vehicle / per 3 ton vehicle	Actuals 22,000 15,000	Actuals Approx. 24,000/ 15,000	Actuals Approx. 24,000/ 15,000
7.	Binding charges (includes counting, inserting, sealing, labelling) a) Per copy up to 4 pages b) Per copy for more than 4 pages and below 8 pages c) Per copy for more than 8 pages and below 16 pages	0.45 1.00 1.50	0.50 1.00 2.00	0.50 1.00 1.75

	d) Per copy for more than 16 pages and below 24 pages	2.00	2.50	2.25
	e) Per copy for more than 24 pages and below 32 pages	3.00	3.50	3.00
	f) Per copy for more than 32 pages and below 48 pages	3.20	3.75	3.00
	g) Per copy for more than 48 pages and below 54 pages	4.00	4.50	4.00
8.	Centre-wise sorting and packing	100.00	110.00	105.00
9.	Plastic Bag (per bag)	6.50	7.50	7.00
10.	Processing charges i.e. Artwork, Positive, Negative and Plate making per page	75.00	85.00	80.00
11.	Secrecy Charges	20%	18%	18%

Item No.2.21: Engineering Branch - Construction of Administrative and Academic Buildings at the University Campus - Decree in Money Suit - Disposing of the Appeal No.201 of 2016 by the Hon'ble High Court for the State of Telangana, reducing the rate of interest from 24% to 12% per annum on the principal amount of Rs.1,28,77,250/- (Rupees One Crore Twenty Eight Lakhs Seventy Seven Thousand Two Hundred and Fifty only) duly modified the Judgement and decree passed by the Trial Court in O.S.No.1625/1996 – for consideration – Consideration – Reg.

Resolution.2.21: Resolved to approve the balance payment of Rs.3,80,28,259/- (Rupees Three Crores Eighty Lakhs Twenty Eight Thousand Two Hundred and Fifty Nine only) calculated at interest rate 12% per annum on Principal amount of Rs.1,28,77,250/- (Rupees One Crore Twenty Eight Lakhs Seventy Seven Thousand Two Hundred and Fifty only) for a period of 26 Years 09 Months from March,1995 to November,2021 duly deducting Rs.1,03,08,787/- (Rupees One Crore Three Lakhs Eight Thousand Seven Hundred and Eighty Seven only) already paid in February, 2017 as per the order and decree of the Division Bench, Hon'ble High Court for the State of Telangana at Hyderabad as recommended by the 164th Finance Committee held on 04-02-2022.

Item No.3: Administration – Institution of Gold Medal – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in accepting the proposal of Smt. Kandaswamy Manjula for institution of Gold Medal in the name of “**SABHA RAMANA GOLD MEDAL**” award the Gold Medal from the 24th Convocation of the University. It is further, resolved to nominate a Committee to rationalise the Gold Medals and place the committee recommendations before the next Executive Council for further necessary action.

Item No.4: **Administration** – Appointment of Incharge Registrar of the University - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Dr.A.Venkataram Narsimha Reddy, Assistant Professor of Public Administration as Incharge Registrar of the University during the period of absence of the Registrar i.e., from 01.12.2021 to 30.12.2021.

Item No.5: **Administration** – Appointment of Statutory and Non-Statutory Position of the University - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing the below mentioned Teachers to the Statutory and Non-Statutory Position of the University for the period of one year or until further orders at Sl. No. 1 & 2 and for until further orders or her date of retirement whichever is earlier at Sl.No.3 from the dates mentioned against their names in the table.

Sl.No.	Name of the Teacher & Designation	Appointed as	With effect from
1	Dr. Gunti Ravinder Associate Professor of Political Science	Officer Incharge, AVPRC	24.07.2021 A.N.
2	Dr. Rabindranath Solomon Assistant Professor of Commerce	Officer Incharge, (CSD&CP)	24.07.2021 A.N.
3	Dr. G.Saroja Associate Professor of Library and Information Science	Officer Incharge, Centre for Online Learning	24.07.2021 A.N.

Item No.6: **UGC-DEB** – Change of nomenclature from Academic Associates to Assistant Professor (Contract) - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in changing the Nomenclature from Academic Associates to Assistant Professors (Contract).

Item No.7: **Administration**– Extension of the term of Lien to Dr.L.Vijaya Krishna Reddy, Deputy Director (SS) (Associate Professor Cadre) as Registrar, Vikrama Simhapuri University, Nellore – Consideration - Reg.

Resolution: Resolved to consider to extend the term of Lien to Dr. L. Vijaya Krishna Reddy as Registrar Vikrama Simhapuri University, Nellore for a period of 03 months 15 days only with effect from 17.03.2022 (i.e. up to 30-06-2022) subject to payment of Leave Salary and CPS contribution as per the University Rules in vogue.

Item No.8: **AVPRC** – Up-gradation of AVP&RC as EMR&RC – Consideration - Reg.
Resolution: Resolved to approve for change of the nomenclature of the AVP&RC as Electronic Media Resources and Research Centre (EMR&RC) and equipping with all modern facilities to match the changing needs of the present-day edu-media / edu-tech.

Item No.9: **Academic** – Relaxing the condition of Economics as one of the subjects in the Bachelor's Degree for taking admission into M.A. Economics - Consideration - Reg.

Resolution: Resolved to approve in relaxing the stipulation of pre-condition of Economics as being one of the subjects at Bachelor's Degree level for getting admission into M.A. Economics Programme offered by the University.

Item No.10: **Administration** – Re-Constitution of Finance Committee – Consideration – Reg.

Resolution: Resolved to approve to re-constitute the Finance Committee of the University as per the University Act, and recommended the following members.

Composition of the Finance Committee.

1. Vice-Chancellor, Dr.BRAOU, Hyderabad	-	Chairman
2. Special Chief Secretary to Government Finance Department, Government of Telangana, Hyderabad	-	Member
3. Sri Navin Mittal, IAS Commissioner of Collegiate Education & Technical Education, Government of Telangana Nampally, Hyderabad	-	Member
4. Sri R. Shailesh Reddy, CEO, TSAT, Hyderabad	-	Member
5. Finance Officer, Dr. BRAOU, Hyderabad	-	Convenor

Meeting ended with thanks to the Chair.

REGISTRAR

VICE-CHANCELLOR

MINUTES OF THE MEETING OF THE 183rd EXECUTIVE COUNCIL HELD ON 30-03-2022 AT 02.30 P.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD.

Members Present:

Sl. No.	Member Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Sri Sandeep Kumar Sultania, I.A.S. (FAC) Secretary to Government Education Department Government of Telangana, Hyderabad.	Member
3	Sri K. Ramakrishna Rao, I.A.S. Special Chief Secretary to Government Finance Department Government of Telangana, Hyderabad.	Member
4	Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education, Government of Telangana, Nampally, Hyderabad.	Member
5	Prof. D. Ravinder Vice-Chancellor, Osmania University, Hyderabad.	Member
6	Dr. Banoth Lal Director (Student Services), Dr.BRAOU., Hyderabad.	Member
7	Dr.V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent of SDEH, Hyderabad.	Member
8	Sri R. Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla, Rajanna, Sircilla Dist.	Member
10	Dr. G. Laxma Reddy Registrar Dr. B.R. Ambedkar Open University, Hyd.	

		Secretary to Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 182nd Meeting of the Executive Council held on 04-02-2022.

Resolution: Confirmed.

Item No.2: 165th Finance Committee items.

The agenda items of the Finance Committee Meeting held on 30-03-2022 at 02.00 P.M. in the Executive Council Hall, Dr. B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Item No.2.1: Dr. BRAOU - Proposed Campus Development works with regard to improvements to physical infrastructure of the Campus in connection with NAAC preparations during the year 2022-23 – Administrative approval for details estimates for Rs.263.31 lakhs for consideration – Reg.

Resolution.2.1 :Resolved to approve and accorded Administrative sanction for an amount of Rs. 236.31 lakhs for the following campus development works and to call for “e – Tenders” during the year 2022–23 as recommended by the 165th Finance Committee held on 30-03-2022.

1. External and Internal painting works	Estimated amount (Rs. In lakhs)
a) Administrative Building	- 60.00
b) Academic Building	- 32.75
c) STML Building	- 19.00
d) Study Material House	- 12.20
e) Library (internal) & Learner Service Centre (external)	- 12.40
2. Roads	
a) B.T. Carpet 25mm thick to the internal Road from the entrance gate	- 20.36
b) Approach road with CC pavement to the new Examination Building	- 19.80
3. Supply , IT & C Lift in:	
a) Academic Building	- 15.75
b) New Examination Building (1.0 Ton. Capacity)	- 19.40
c) Library & EMEEEC (Modernisation)	- 6.50
4. Interior Works: (through M/s Golconda TSHDC Ltd.)	
a) Renovation of Computer Centre	- 12.40
b) Improvements in V.C. Office	- 5.75
	<u>Total Rs. 236.31 Lakhs</u>

(Rupees two crores thirty six lakhs and thirty one thousand only)

Item No.2.2:Dr. BRAOU - Strengthening of Pension Fund – Transfer of Funds from Campus Development Fund (Investments) to Pension Fund for the purpose of Investments 12 FDRs worth Rs.10,30,86,457/- (Rupees Ten Crores Thirty Lakhs Eighty Six Thousand Four Hundred and Fifty Seven only) – Reg.

Resolution.2.2: Resolved to approve the proposal of transferring Rs. 10, 30, 86,457/- **(Rupees Ten Crores Thirty Lakhs Eighty Six Thousand Four Hundred and Fifty Seven Only)** from the Campus Development Fund (A/c No. 52003000206) to Pension Fund (A/c No. 62373755069) for investment and to utilize the interest accrued on the said investments for meeting the recurring expenditure of monthly pensions. Further, to shift the “Gratuity” component for payment from Pension Account (A/c No.62373755069) to General Account (No.52003000206) w.e.f. the F.Y.2022-23 the Campus Development Fund FDRs be transferred to Pension Fund as recommended by the 165th Finance Committee held on 30-03-2022.

Sl. No.	FDR A/c No.	Date of Deposit	Date of Maturity	Principal Rs.	Maturity Value Rs.	Interest Rs.	Int.%
1	39524291939	20.07.2021	20.07.2022	7893047	8295161	402114	5.00%
2	39523289238	20.07.2021	20.07.2022	3697464	3885833	188369	5.00%
3	39523289396	22.07.2021	22.07.2022	9635623	10126513	490890	5.00%
4	39523289476	23.07.2021	23.07.2022	2442657	2567099	124442	5.00%
5	62429226691	31.07.2021	31.07.2022	7526028	7909444	383416	5.00%
6	62429225575	31.07.2021	31.07.2022	10278791	10802447	523656	5.00%
7	62428834281	31.07.2021	31.07.2022	2468506	2594265	125759	5.00%
8	38674543619	05.08.2021	05.08.2022	10829430	11381139	551709	5.00%
9	38674543675	06.08.2021	06.08.2022	10829430	11381139	551709	5.00%
10	38674543777	07.08.2021	07.08.2022	10829430	11381139	551709	5.00%
11	38674543857	08.08.2021	08.08.2022	10829430	11381139	551709	5.00%
12	38677898401	09.08.2021	09.08.2022	10829430	11381139	551709	5.00%
			Total Rs.	98089266	103086457	4997191	

Item No.2.3:Dr. BRAOU - To consider and approve the Budget estimate 2022 – 2023 and Revised estimations 2021 – 2022 of the University .(copy enclosed)

Resolution.2.3: Resolved to approve the Budget Estimates 2022–2023 and Revised Estimations 2021–2022 of the University. (Copy enclosed) as recommended by the 165th Finance Committee held on 30-03-2022.

**BUDGET ESTIMATES 2022 -2023
ABSTRACT OF OPENING AND CLOSING BALANCES**

(Rupees in Lakhs)

	HEAD OF ACCOUNT	Annual Accounts 2020 -21	B E 2021 – 22	R E 2021 – 22	B E 2022 - 23
	Opening Balance	2528.65	2218.18	3019.11	2357.61
	Receipts	6955.97	9787.47	8695.59	12794.27
	Total	9484.62	12005.65	11714.70	15151.88
	Payments	6465.51	11784.18	9357.09	15108.15
	Closing Balance	3019.11	221.47	2357.61	43.73

Item No.3: Administration – Amendment to Dr.BRAOU Service Rules, under Part-II: Special Rules, vide Branch-I:Teachers for 6 (ii) to the cadre of Assistant Professors – Consideration - Reg.

Resolution.3: Resolved to authorize the Vice-Chancellor to deploy the Assistant Directors / Deputy Directors working in the Regional Centres to work either in Learner Support Services or any other branches of the University to make use of their services more effectively.

Further, resolved to authorizing the Vice-Chancellor to make future appointments only in the cadre of Assistant Professors and mandating them to work at least for 05 (five) years in the Regional Centres or Learner Support Services and to transfer them to Head Quarters to work in the relevant academic departments or branches of Learner Support Services.

Item No.4: Estt., - Creation of Promotion channel for the Technical staff – Consideration – Reg.

Resolution.4: Resolved to making the positions dynamic in regard to technical positions, the Vice-Chancellor may be authorized to constitute a Executive Council Sub-Committee with persons of experience and expertise, in order to work out

corresponding scales / positions to work out percentages in terms of their number for promotional avenues and also for tagging to the existing higher positions on acquiring relevant qualifications.

Further, resolved to place the recommendations of the Committee before the next Executive Council for further necessary action in the matter.

Meeting ended with thanks to the chair.

REGISTRAR

VICE-CHANCELLOR

MINUTES OF THE MEETING OF THE 184th EXECUTIVE COUNCIL HELD ON 28-05-2022 AT 10.30 A.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

Sl. No.	Member Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Smt. V. Karuna, I.A.S. Secretary to Government Education Department Government of Telangana, Hyderabad.	Member

3	Smt. B.S.P. Jyothi Assistant Secretary to Government Finance Department Government of Telangana, Hyderabad.	Member
4	Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education, Government of Telangana, Nampally, Hyderabad.	Member
5	I/c Vice-Chancellor, Osmania University, Hyderabad.	Member
6	Dr. Banoth Lal Director (Student Services), Dr.BRAOU., Hyderabad.	Member
7	Dr.V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent of SDEH, Hyderabad.	Member
8	Sri R. Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla, Rajanna, Sircilla Dist.	Member
10	Dr. A.Venkatram Narsimha Reddy Registrar I/c Dr. B.R. Ambedkar Open University, Hyd.	Secretary to Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 183rd Meeting of the Executive Council held on 30-03-2022.

Resolution: Confirmed.

Item No.2: 166th Finance Committee items.

The agenda items of the Finance Committee Meeting held on 28-05-2022 at 10.30 A.M. in the Executive Council Hall, Dr. B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Item No.2:1: Administration – Deputing of Prof.K.Seetharama Rao, Vice-Chancellor to participate in the Pan – Commonwealth Forum on Open Learning (PCF – 10) from 14-09-2022 to 16-09-2022 at Calgary, Canada – Approval – Reg.

Resolution: Resolved to accord permission for deputing Prof. K. Seetharama Rao, Vice-Chancellor to participate in the Tenth Pan-Commonwealth Forum on Open Learning (PCF-10) from 14-09-2022 to 16-09-2022 at Calgary, Canada and to leave the Country on 09-09-2022 and come back to resume his duty on 10-10-2022 and also by treating his period of absence from 09-09-2022 to

09-10-2022 of which, journey period (two days onward journey and two days return journey) and the conference period (03 days) total for 07 days as ON DUTY and the rest of the period (total 24 days) as ON LEAVE duly requesting the Higher Education Department, Government of Telangana to make In-charge arrangements for the above period.

Further, resolved to accord Administrative and Financial sanction for Rs. 3,14,050/- (Rupees : Three Lakhs Fourteen Thousand and Fifty Only/-). towards Vice –Chancellor’s International tour expenses and to meet the Expenditure from the HOA “1-b-511” of Administration in B.E 2022-2023 as show below.

1) Registration Charges	-	36,850
2) Air Travel Charges from Hyderabad to Calgary, Canada and back.	-	1,10,000
3) Accommodation Charges	-	77,200
4) Perdiem for 07 days (as DA)	-	60,000
5) Local Transport (form Airport to Conference Hall & other)	-	<u>30,000</u>
		<u>3,14,050</u>

Further, resolved to accord permission to release full amount of the “Registration charges” and “Air Travel fare “from Hyderabad to Calgary, Canada and back, based on the actual charges. In case of Accommodation, Perdiem and Local Transport it is resolved to release 90% of the sanction amount i.e Rs. 1,64,200/- (Rupees One Lakh Sixty Four Thousand and Two Hundred Only /-) as advance as recommended by the 166th Finance Committee held on 28-05-2022.

Item No.2:2: Dr. BRAOU - DMP - The Purchase of Computers & Allied Equipment the Telangana State Technology Services Ltd., (TSTS) – Reg.

Resolution: Resolved to consider to obtain quotations from two more Government entities,Viz (1) SETWIN (Society for Employment Promotion and Training in Twin CITIES) Dept. of Youth Services, Govt. of Telangana and (2) HACA (The Hyderabad Agricultural co –operative Association Ltd. and Govt. of India in addition to TSTS Ltd, to get competitive price for the procurement of “Computers and its allied equipment’s” as detailed in the Agenda Note. It is further resolved to place the comparative statement of rates quoted by the above three firms before Purchase Committee for finalization of the Agency for procurement of the aforesaid items as recommended by the 166th Finance Committee held on 28-05-2022.

ITEM No.3: Administration – CAS Promotion for Associate Professor / Assistant Professor / Assistant Directors for promotion to the post of Professor / Associate Professor / Deputy Director under Career Advancement Scheme – Recommendations of the Selection Committee. – Reg.

RESOLUTION: Resolved to approve the recommendations of the Selection Committee for election to the posts of Professors, Associate Professors and Deputy Directors (SS) by Promotion under Career Advancement Scheme (CAS) and permit the University to pay as per the Levels mentioned against their names to the respective cadres from the date of their eligibility as per G.O.Ms.No.15 as detailed hereunder:

Sl. No	Name of the Teacher & Designation	Academic Level From	Academic Level To	Date of Eligibility
01.	Dr.V.Srinivasa Rao, Associate Professor of History	13 A	14	30.08.2021
02.	Dr.G.Ravinder, Associate Professor of Political Science	13 A	14	19.12.2021
03.	Dr.G.Saroja, Associate Professor of Library and Information Science	13 A	14	14.09.2021
04.	Dr.Pallavi Kabde, Assistant Professor of Public Administration	12	13 A	30.08.2020
05.	Dr.A.V.R.N.Reddy, Assistant Professor of Public Administration	12	13 A	11.07.2020
06.	Dr.G.Lakshmi, Assistant Professor of Political Science	12	13 A	15.07.2020
07.	Dr.Chandrakala, Assistant Professor of Education	12	13 A	26.08.2020
08.	Dr.Mary Sunanda, Assistant Professor of Education	12	13 A	26.08.2020
09.	Dr.A.Kishore Kumar Reddy, Assistant Professor of English	12	13 A	14.07.2021
10.	Dr.Rabindranath Solomon, Assistant Professor of Commerce	12	13 A	21.07.2021
11.	Dr.A.Renuka Devi, Assistant Director (SS)	12	13 A	15.03.2021
12.	Dr.E.Rajender Reddy, Assistant Director (SS)	12	13 A	21.03.2021
13.	Dr.V.V.Kanaka Durga, Assistant Director (SS)	12	13 A	16.09.2021
14.	Dr.P.Venkata Ramana, Assistant Professor of Sociology	12	13 A	16.02.2022
15.	Dr.B.Srinivas, Assistant Professor of Sociology	12	13 A	16.02.2022
16.	Dr.N.Rajani, Assistant Professor of Telugu	12	13 A	16.02.2022
17.	Dr.G.Dayakar, Assistant Professor of History	12	13 A	16.02.2022
18.	Dr.K.Sridevi, Assistant Professor of Mathematics	12	13 A	17.02.2022

ITEM NO. 04: **Material Production – Printing of competitive examination study material with the existing UG & PG course material of Dr.BRAOU – Consideration – Reg.**

RESOLUTION: Resolved to accord administrative and financial approval for printing of competitive examinations study material in Telugu and English (each 04 volumes) and keep them available to the candidates who are appearing for competitive examinations duly meeting the initial printing cost to be incurred by the University from its financial resources on the condition of re-imbursing the same from sale proceeds of Competitive Examinations Material.

Further, resolved that the nomenclature of “Director, Material Production” to be changed as “Directorate of Materials and Publications”.

ITEM NO. 05: **Administration – Career Advancement Scheme – Recommendations of the Scrutiny-cum-Evaluation Committee for upward movement of AGP from Rs.7000/- to Rs.8000/- – Ratification - Reg.**

RESOLUTION: Resolved to ratify the action taken by the Vice-Chancellor for implementing the recommendations of the Screening-cum-Evaluation Committee for upward

movement of AGP Rs.7,000 to Rs.8,000 to the following Assistant Professor/Assistant Director (SS) from the date of their eligibility under Career Advancement Scheme.

Sl. No	Name of the Teacher	Designation	Date of Eligibility
01	Dr. K.Krishna Reddy	Asst. Prof. of Economics	17.09.2019
02	Dr.M.Ajantha Kumar	Asst. Director (SS)	26.08.2020

ITEM No.06: Administration – Appointment of Registrar I/c of the University - Ratification - Reg.

RESOLUTION: Resolved to ratify the action taken by the Vice-Chancellor in appointing Dr.A.Venkatram Narsimha Reddy, Assistant Professor of Public Administration as Registrar I/c of the University for a period of 03 (three) months with effect from 23.04.2022.

ITEM NO. 07: Administration– Appointment of Controller of Examinations I/c of the University - Ratification - Reg.

RESOLUTION: Resolved to ratify the action taken by the Vice-Chancellor in appointing Dr.P.Venkata Ramana, Assistant Professor of Sociology as Controller of Examinations I/c of the University for a period of 03 (three) months with effect from the date of issue of orders i.e., from 26.04.2022.

ITEM NO. 08: Administration - Amendment to Dr.BRAOU Service Rules under Part-II:Special Rules, vide Branch-V:Technical for the post of Technician (Audio-Video) – Reg.

RESOLUTION: Resolved to approve for amending the Dr.BRAOU Service Rules under Part-II: Special Rules, vide Branch-IV: Technical to Sl.No.10 duly adding a Degree Certificate in addition to the existing essential qualifications prescribed for promotion to the post of Technician (A/V) from the feeder category of Helper (A/V) as detailed hereunder:

Existing Rule as per DR.BRAOU Service Rule	Proposed Amendment in Dr.BRAOU Service Rules
<u>Technician by promotion</u> Two years certificate course from a Recognized Industrial Training Institute	<u>Technician by promotion</u> Two years certificate course from a Recognized Industrial Training

or from similar Institutions of Central and State Government in T.V. Servicing/Electrical Wiring/Air Conditioning and Refrigeration <u>Experience:</u> Two years experience in the category of Helper in Audio Video Production and Research Centre of Dr.B.R.Ambedkar Open University.	Institute or from similar Institutions of Central and State Government in T.V. Servicing/Electrical Wiring/Air Conditioning and Refrigeration OR Any Degree from a Recognized University <u>Experience:</u> Two years experience in the category of Helper in Audio Video Production and Research Centre of Dr.B.R.Ambedkar Open University.

ITEM NO. 09: Administration – Revision of remuneration to Contract and Outsourcing employees working in the University– Recommendations of the Executive Council Sub-Committee – Reg.

RESOLUTION: Resolved to approve the recommendations of the E.C. Sub-Committee in revision for payment of remuneration to the following Contract and Outsourcing employees working in the University as allocated category wise taking into consideration of the financial position of the University.

Sl No	Cadres as per G.O.Ms.No.14 dt.19-02-2016	Cadres working in the University	Amount per Month(Rs)
	<u>CATEGORY-I</u> - Office Subordinate - Watchman - Mali - Kamati - Cook - Cycle Orderly - Chowkidar - Lab Attender - Dafedar - Jamedar - Roneo/Xerox Operator - Record Assistant - Sharoff/Cashier - Lift Operator All other categories of services similar to posts carrying the scale of pay in RPS-2010 Rs.6700-20110, Rs.6900-20680, Rs.7100-21250 Rs.7520-22430 and Rs.7740-23040	<u>CATEGORY-I</u> - Office Subordinate - Sweeper - Sanitation Worker - Gardner - Cook - Man Mazdoor - Woman Mazdoor	15,600/-
	<u>CATEGORY-II</u> - Driver - Junior Assistant - Junior Steno - Typist	<u>CATEGORY-II</u> - Junior Assistant - Data Entry Operator - Driver	19,500/-

5. Telephone Operator 6. Store Keeper 7. Photographer 8. Electrician 9. Mechanic 10. Fitter 11. Lab Assistant 12. Cinema/Film/Audio Visual/Data Entry Operator 13. Supervisor 14. Librarian 15. Manager All other categories of services similar to the posts carrying the scale of pay in RPS-2010: Rs.7960-23650, Rs.8440-24050, Rs.9200-27000, Rs.9460-27700 and Rs.10020-29200.		
<u>CATEGORY-III</u> 1. Senior Assistant 2. Senior Steno 3. Senior Accountant 4. Translator 5. Computer Operator/DPO All other categories of services similar to posts carrying the scale of pay in RPS-2010 Rs.10900-31550, Rs.11530-33200, Rs.11860-34050, Rs.12550-35800, Rs.12910-36700 and 13660-38570	<u>CATEGORY-III</u> 1. Computer Programming Assistant & equivalent cadres 2. Data Processing Officer	22,750/-

Further, resolved that the workers mentioned in the Category-1 into 02 (two) categories viz., House Keeping Services (Internal & External) and Landscaping Garden Maintenance Service duly placing the Sweepers & Sanitation Workers under House Keeping Service, Gardeners & Man/Woman Mazdoor under Landscaping Garden Maintenance Services and to pay the wages in accordance with the coverage of the area by fixing the remuneration as per square feet duly following the procedures.

ITEM NO. 10 : Administration– Creation of promotion channel for certain cadres of the Technical staff - Recommendations of the Executive Council Sub-Committee - Amendment to Dr.BRAOU Service Rules, under Part-II:Special Rules, vide Branch- III: Ministerial for 2 (1) to add Data Entry Operator from Branch-IV: Technical as feeder category to Senior Assistant – Consideration - Reg.

RESOLUTION: Resolved to approve the recommendations of the Executive Council Sub-Committee in amending the Dr.BRAOU Service Rules duly adding the post of Data Entry Operator from Part-II: Special Rules, vide Branch IV-Technical under Class-II vide Sl.No.15 to Part-II: Special Rules under Branch-III: Ministerial as the feeder category for promotion to that of Senior Assistant duly observing the other conditions necessary for promotions and making necessary amendments to the Dr.BRAOU Service Rules.

The meeting ended with thanks to the chair.

REGISTRAR

VICE-CHANCELLOR

**MINUTES OF THE MEETING OF THE 185th SPECIAL EXECUTIVE COUNCIL
HELD ON 12-07-2022 AT 03.00 P.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R.
AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD –
500 033.**

Sl. No.	Member Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Smt. V. Karuna, I.A.S. Secretary to Government Education Department Government of Telangana, Hyderabad.	Member
3	Sri K. Ramakrishna Rao, I.A.S. Special Chief Secretary to Government Finance Department, Government of Telangana, Hyderabad.	Member
4	Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education, Government of Telangana, Nampally, Hyderabad.	Member
5	Prof. D. Ravinder Vice-Chancellor, Osmania University, Hyderabad.	Member
6	Dr. Banoth Lal Director (LSSD), Dr.BRAOU., Hyderabad.	Member

7	Dr.V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent of SDEH, Hyderabad.	Member
8	Sri R. Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla, Rajanna, Sircilla Dist.	Member
10	Dr. A.Venkatram Narsimha Reddy Registrar, Dr. B.R. Ambedkar Open University, Hyd.	Secretary to Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 184th Meeting of the Executive Council held on 28-05-2022.

Resolution: Confirmed.

Item No.2: **167th Finance Committee items.**

The agenda items of the Finance Committee Meeting held on 12-07-2022 at 03.00 P.M. in the Executive Council Hall, Dr. B.R. Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Item No.2.1: MPB –Development of Software for University Inventory Management Mobile App, & Development of University Website System, - Consideration - Reg.

Resolution: Resolved to approve administrative and financial sanction to get the software developed for the University Inventory Management System, Mobile App, & Development of University Website at a total cost of **Rs.84,78,410/- (Rupees Eighty Four Lakhs Seventy Eight Thousand Four Hundred and Ten Only)** inclusive of development, cloud charges and Annual Maintenance Charges (AMC) for the period of (05) five years, plus payment of 18% GST (Extra at the prevailing rates at the time of actual billing) for entrusting the said work to **M/s.Indian Telephone Industries Ltd., (Govt. of India Undertaking Organization)** by meeting the expenditure from Head of Account:11-Computer Centre, C-Other Expenses, 620-Maintenance of Computers.

Module	'A' Development Expenses Rs. Ps.	'B' Other Charges Rs. Ps.	
Inventory Course Material	9,45,000-00	SSL Charges for (05) Five Years	1,65,000-00
General Inventory	14,27,000-00	Training Cost	24,000-00
CMS Web site	7,65,000-00	Free	-
Mobile App	12,45,000-00	Publishing Charges	6,750-00
'A' Total Amount Rs.	43,82,000-00	Total Amount Rs.	1,95,750-00
'B' Other Charges Rs.	1,95,750-00		
(A+B)Total Amount for Development & Other Charges Rs.	45,77,750-00		
'C' Annual Maintenance Contract and Clouds Charges			
1 st Year Clouds Charges	2 nd Year Clouds Charges	3 rd Year Clouds Charges	4 th Year Clouds Charges
			5 th Year Clouds Charges

& AMC Rs. Ps.	& AMC 12% Rs. Ps.	& AMC 17% Rs. Ps.	& AMC 17% Rs. Ps.	& AMC 17% Rs. Ps.
Free	2,85,000-00 + 5,25,840-00	2,85,000-00 + 7,44,940-00	2,85,000-00 + 7,44,940-00	2,85,000-00 + 7,44,940-00
Free	8,10,840-00	10,29,940-00	10,29,940-00	10,29,940-00
Free	2,02,710-00 x 4 Quarters	2,57,485-00 x 4 Quarters	2,57,485-00 x 4 Quarters	2,57,485-00 x 4 Quarters
'C' Total Annual Maintenance Contract Charges & Clouds Charges for 5 years of Rs.			Rs.39,00,660-00Ps.	
Grand Total Exclusive of 18% GST charges extra at the prevailing rates at the time of actual billing (A+B+C) Rs.			Rs.84,78,410-00Ps.	

Further, resolved to adopt some of the Software Modules suitable to the University from out of the '19' software modules already executed in Osmania University in addition to the above 03 (three) modules as recommended by the 167th Finance Committee held on 12-07-2022.

Item No.3:Administration – Appointment of Statutory and Non-Statutory Positions of the University - Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing the following Teachers to the Statutory and Non-Statutory positions of the University for a period of ONE year for Sl.No.04 and for others until further orders from the dates mentioned against their names.

Sl. No.	Name of the Teacher & Designation	Appointed as	With effect from
01	Prof.G.Pushpa Chakrapani Professor of Physics & Dean, Faculty of Sciences	Director, Centre for Online Education and Learning (COEL)	02.07.2022
02	Dr.Gunti Ravinder Professor of Political Science	Director, EMR & RC	10.06.2022
03	Dr.V.Srinivasa Rao Professor of History	Director, Material Production	10.06.2022
04	Dr.A.Venkatram Narsimha Reddy Associate Professor of Public Administration	Registrar	08.07.2022
05	Dr.Pallavi Kabde Associate Professor of Public Administration	Officer Incharge, UGC-DEB Affairs	08.07.2022
06	Dr.L.Vijaya Krishna Reddy Deputy Director (SS)	Officer Incharge, Learner Support Services Division	08.07.2022
07	Prof.Shakeela Khanam Professor of Hindi	Incharge, Library	08.07.2022

08	Dr.Banoth Lal Joint Director (SS)	Dean, Student Affairs & Campus Development	08.07.2022

Item No.4: Examinations Branch – 24th Convocation scheduled to be held on 06-08-2022 – Award of Gold Medals and Book Prizes – Consideration – Reg.

Resolution: Resolved to approve the names of the Meritorious Students who are eligible for award of 127 Gold Medals and 13 Book Prizes for UG Programmes for the Academic Years 2016, 2017, 2018 and for PG Programmes for the Academic Years 2016, 2017, 2018 & 2019, to be presented at Twenty Fourth Convocation of the University to be held on 06-08-2022 at 11.00 am.

Item No.5: Administration – Establishment of “Research and Development Centre – Consideration – Reg.

Resolution: Resolved to approve for establishment of GRCR&D by clubbing the formerly GRADE activities with the activities of the R&D Centre as mandated by the UGC duly separating the CIQA from the existing GRADE and to make it as an independent unit, like any other branches of the University.

Item No.6:Administration – Establishment of Directorate of Centre for Online Education & Learning (COEL) – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in establishing the “Centre for Online Education & Learning” (COEL) and appointing Prof.Pushpa Chakrapani as its Director in addition to her responsibilities as Dean, Faculty of Science.

Item No.7: Administration– Dr.L.Vijaya Krishna Reddy, Deputy Director (SS) – Joined in the University on the afternoon of 30.06.2022 on completion of the term of 02 years 03 months 15 days – Reporting - Reg.

Resolution: Resolved to reported to the Executive Council for information about the sanction of Lien to Dr.L.Vijaya Krishna Reddy, Deputy Director (SS) for a period of 02 years 03 months 15 days in 03 (three) spells as Registrar at Vikrama Simhapuri University, Nellore and he was repatriated and reported to duty on 30-06-2022 A.N.

Item No.8:Administration – Financial embezzlement to the tune of Rs.18,14,550/-by Mr.S.Vijay, Data Entry Operator on Outsourcing in Student Services Branch – Information – Reg.

Resolution: Resolved to noted that the removal of Mr.S.Vijay, Data Entry Operator on outsourcing basis and booking of Criminal Case against him.

Further, resolved to consider the Report of the Preliminary Enquiry Committee duly constituting an External Enquiry Committee by issuing Articles of Charge on the persons responsible.

Further, resolved and directed the Registrar to address the Collector concerned for recovery of the defalcated amount from Mr.S.Vijay, DEO through “Revenue Recovery Act”.

Meeting ended with thanks to the chair.

REGISTRAR

VICE-CHANCELLOR

MINUTES OF THE MEETING OF THE 186th EXECUTIVE COUNCIL HELD ON 11-11-2022 AT 03.00 P.M. IN THE RUSA RESOURCE CENTRE, NAMPALLY, HYDERABAD – 500 033.

Sl. No.	Member Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Smt. V. Karuna, I.A.S. Secretary to Government Higher Education Department Government of Telangana, Hyderabad.	Member
3	Sri K. Ramakrishna Rao, I.A.S. Special Chief Secretary to Government Finance Department, Government of Telangana, Hyderabad.	Member
4	Sri Navin Mittal, I.A.S. Commissioner of Collegiate & Technical Education, Government of Telangana, Nampally, Hyderabad.	Member
5	Prof. D. Ravinder Vice-Chancellor, Osmania University, Hyderabad.	Member
6	Dr. Banoth Lal Joint Director (LSSD), Dean, Student Affairs & CD, Dr.BRAOU., Hyderabad.	Member
7	Dr.V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent of SDEH, Hyderabad.	Member
8	Sri R. Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla, Rajanna, Sircilla Dist.	Member
10	Dr. A.Venkatram Narsimha Reddy Registrar, Dr. B.R. Ambedkar Open University, Hyd.	Secretary to Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 185th Meeting of the Executive Council held on 12-07-2022.

Resolution: Confirmed.

Item No.2: 168th Finance Committee items.

The agenda items of the Finance Committee Meeting held on 11-11-2022 at 03.00 P.M. in the RUSA Resource Centre, Nampally, Hyderabad.

Item No.2.1: Dr. BRAOU – Academic - Dept. of Business Management – Permission to offer four new P.G. Diploma Programmes from the academic year 2022 –2023 – Consideration - Reg.

Resolution: Resolved to recommend to the Executive Council to consider and approve the following proposals of the Department of Business Management:

- (a) To offer four new P. G. Diploma Programmes, viz., P G Diploma in Financial Management (PGDBF); P G Diploma in Marketing Management (PGDMM); PG Diploma in Human Resource Management (PGDHRM); and P G Diploma in Operations Management (PGDOM) programmes from the Academic Year 2022-23;
- (b) To offer the Programmes through Semester-Mode and also with Credit-System;
- (c) To use the in-house course materials developed by the Department for the General MBA Programme to offer the proposed PG Diploma Programmes, after incorporating the minor corrections required;
- (d) Minimum duration of each Programme is One (01) academic year and the maximum duration is Two (02) Academic Years and readmission may be permitted as per the norms of the University;
- (e) Collect an amount of Rs. 8000/- (Rupees Eight Thousand only) towards Tuition Fee, payable in a single installment at the time of admission;
- (f) To extend admission to the candidates completed Chartered Accountancy / Cost Accountancy / Company Secretary also, as it is followed by the Indira Gandhi National Open University (IGNOU), in addition to the normal eligibility criteria followed by Dr. BRAOU to admit candidates into the PG Diploma Programmes;
- (g) To pay @ Rs.10/- per page for the preparation of CRCs (Normally DTP charges are paid @ Rs.40 / 45 per page for problem-oriented and non-problem oriented courses respectively);
- (h) To provide the course material to the students in a printed form only if the enrolment into each Programme exceeds One Hundred (100); Otherwise, that is, if the enrolment is less than 100, permission may be accorded to upload the course material in the University Website. Students may access the material through UID or Password assigned by the University;
- (i) To suspend the existing two P G Diploma Programmes, viz., P G Diploma in Marketing Management (PGDMM) and P G Diploma in Business Finance (PGDBF), by following the rules and regulations of the University, after launching the proposed four P G Diploma Programmes.

FINANCE OFFICER

Resolution 2.1: Resolved to approve the following proposals of the Department of Business Management as recommended by the 168th Finance Committee Meeting held on 11-11-2022:

- (a) To offer four new P. G. Diploma Programmes, viz., P G Diploma in Financial Management (PGDBF); P G Diploma in Marketing Management (PGDMM); PG Diploma in Human Resource Management (PGDHRM); and P G Diploma in Operations Management (PGDOM) programmes from the Academic Year 2022-23;
- (b) To offer the Programmes through Semester-Mode and also with Credit-System;
- (c) To use the in-house course materials developed by the Department for the General MBA Programme to offer the proposed PG Diploma Programmes, after incorporating the minor corrections required;
- (d) Minimum duration of each Programme is One (01) academic year and the maximum duration is Two (02) academic years and readmission may be permitted as per the norms of the University;
- (e) Collect an amount of Rs. 8000/- (Rupees Eight Thousand only) towards Tuition Fee, payable in a single installment at the time of admission;
- (f) To extend admission to the candidates completed Chartered Accountancy / Cost Accountancy / Company Secretary also, as it is followed by the Indira Gandhi National Open University (IGNOU), in addition to the normal eligibility criteria followed by Dr. BRAOU to admit candidates into the PG Diploma Programmes;
- (g) To pay @ Rs.10/- per page for the preparation of CRCs (Normally DTP charges are paid @ Rs.40 / 45 per page for problem-oriented and non-problem oriented courses respectively);
- (h) To provide the course material to the students in a printed form only if the enrolment into each Programme exceeds One Hundred (100); Otherwise, that is, if the enrolment is less than 100, permission may be accorded to upload the course material in the University Website. Students may access the material through UID or Password assigned by the University;
- (i) To suspend the existing two P G Diploma Programmes, viz., P G Diploma in Marketing Management (PGDMM) and P G Diploma in Business Finance (PGDBF), by following the rules and regulations of the University, after launching the proposed four P G Diploma Programmes.

REGISTRAR

Item No.2.2: Dr. BRAOU - Administration- Estt. - Settlement of additional Expenditure of Rs. 2,36,746/- incurred by Prof. K. Seetharama Rao, Vice – Chancellor at the time of participation at the Pan – Commonwealth Forum on Open Learning (PCF – 10) from 14-09-2022 to 16-09-2022 at Calgary, Canada – Consideration – Reg.

Resolution: Resolved to recommend to the Executive Council to consider and approve the excess of expenditure incurred over and above the sanctioned amount i.e., Rs.2,36,746/- (Rupees Two Lakhs Thirty Six Thousand Seven Hundred and Forty Six only) as detailed below by the Vice-Chancellor during his participation in the Tenth Pan-Commonwealth Forum on Open Learning from 14-09-2022 to 16-09-2022 at Calgary, Canada.

Sl. No.	Particulars	Actual Incurred Rs.	Advanced Rs.	Difference Rs.
1	Registration charges	37,500	36,850	650
2	Air travel charges from Hyderabad to Calgary, Canada & back	3,19,500	1,10,000	2,09,500
3	Accommodation charges	1,20,000	77,200	42,800
4	Peredim for 7 days	57,610	60,000	(-) 2,390
5	Local transport conveyance	16,186	30,000	(-) 13,814
TOTAL		5,50,796/-	3,14,050/-	2,36,746/-

FINANCE OFFICER

Resolution.2.2: Resolved to approve the excess of expenditure incurred over and above the sanctioned amount i.e., Rs.2,36,746/- (Rupees Two Lakhs Thirty Six Thousand Seven Hundred and Forty Six only) as detailed below by the Vice-Chancellor during his participation in the Tenth Pan-Commonwealth Forum on Open Learning from 14-09-2022 to 16-09-2022 at Calgary, Canada as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

Sl. No.	Particulars	Actual Incurred Rs.	Advanced Rs.	Difference Rs.
1	Registration charges	37,500	36,850	650
2	Air travel charges from Hyderabad to Calgary, Canada & back	3,19,500	1,10,000	2,09,500
3	Accommodation charges	1,20,000	77,200	42,800
4	Peredim for 7 days	57,610	60,000	(-) 2,390
5	Local transport conveyance	16,186	30,000	(-) 13,814
TOTAL		5,50,796/-	3,14,050/-	2,36,746/-

REGISTRAR

Item No.2.3: Dr. BRAOU- Administration – Estt., - Enhancement of Gratis to Time Scale employees - Consideration – Reg.

Resolution: Resolved to recommend to the Executive Council to defer the enhancement of Gratis to the Time Scale Employees from the existing ceiling of Rs.5,00,000/- (Rupees Five Lakhs Only) to Rs.7,50,000/- (Rupees Seven Lakhs Fifty Thousand Only) for those who have completed more than twenty years of service in the University and to accord permission to pay the Gratis at the time of retirement / death.

FINANCE OFFICER

Resolution.2.3: Resolved to **defer** the enhancement of Gratis to the Time Scale Employees from the existing ceiling of Rs.5,00,000/- (Rupees Five Lakhs Only) to Rs.7,50,000/- (Rupees Seven Lakhs Fifty Thousand Only) for those who have completed more than twenty years of service in the University and to accord permission to pay the Gratis at the time of retirement / death as recommended by the 168th Finance Committee Meeting held on 11-11-2022 .

REGISTRAR

Item No.2.4: Dr. BRAOU- Administration - Enhancement of Medical Allowance to meet the additional premium by the University employees from the calendar year 2023 – Consideration - Reg.

Resolution: Resolved to recommend to the Executive Council “*that the details of Medical Allowance being implemented in other Universities in the State shall be produced before the next Finance Committee for taking a decision on the proposal* for enhancement of medical allowance from Rs.15,000/- to Rs.30,000/- to Regular Employees and from Rs.7,500/- to 15,000/- to Time Scale Employees per annum from the Calendar Year 2023 onwards keeping in view of the payment of heavy premium amount towards medical insurance policies by the University employees.”

FINANCE OFFICER

Resolution.2.4: Resolved to approve “*that the details of Medical Allowance being implemented in other Universities in the state shall be produced before the next Finance Committee for taking a decision on the proposal* for enhancement of medical allowance from Rs.15,000/- to Rs.30,000/- to Regular Employees and from Rs.7,500/- to 15,000/- to Time Scale Employees per annum from the Calendar Year 2023 onwards keeping in view of the payment of heavy premium amount towards medical insurance policies by the University employees” as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

REGISTRAR

Item No.2.5: Dr. BRAOU- Finance Branch – Approval of Annual Accounts for the Financial Year 2021 – 22 - Consideration – Reg.

Resolution: Resolved to recommend to the Executive Council to consider and approve the Annual Accounts of Dr.B.R.Ambedkar Open University, Hyderabad, for the Financial Year 2021 – 22.

ANNUAL ACCOUNTS 2021-22
ABSTRACT OF OPENING AND CLOSING BALANCE

	HEAD OF ACCOUNT	REVISED ESTIMATE 2021-22	ANNUAL ACCOUNT 2021-22
	OPENING BALANCE	Rs.30,19,11,000.00	Rs.30,19,11,354.61
	RECEIPTS	Rs.86,95,59,000.00	Rs.96,42,15,106.91
	TOTAL	Rs.1,17,14,70,000.00	Rs.1,26,61,26,461.52
	PAYMENTS	Rs.93,57,09,000.00	Rs.75,55,11,375.70
	CLOSING BALANCE	Rs.23,57,61,000.00	Rs.51,06,15,085.82

FINANCE OFFICER

Resolution.2.5: Resolved to approve the Annual Accounts of Dr.B.R.Ambedkar Open University, Hyderabad, for the Financial Year 2021 – 22 as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

ANNUAL ACCOUNTS 2021-22
ABSTRACT OF OPENING AND CLOSING BALANCE

	HEAD OF ACCOUNT	REVISED ESTIMATE 2021-22	ANNUAL ACCOUNT 2021-22
	OPENING BALANCE	Rs.30,19,11,000.00	Rs.30,19,11,354.61
	RECEIPTS	Rs.86,95,59,000.00	Rs.96,42,15,106.91
	TOTAL	Rs.1,17,14,70,000.00	Rs.1,26,61,26,461.52
	PAYMENTS	Rs.93,57,09,000.00	Rs.75,55,11,375.70
	CLOSING BALANCE	Rs.23,57,61,000.00	Rs.51,06,15,085.82

REGISTRAR

Item No.2.6: Dr. BRAOU- Finance Branch – Employees Welfare Fund (EWF) Request of Time – Scale Employees Union (TSEU) - Extension of the scheme to Time – Scale Employees – Sanction of Loan amount Rs: 1,00,000/- Consideration - Reg.

Resolution: Resolved to recommend to the Executive Council to consider and approve the proposal of extension of “Employees Welfare Fund Scheme” to the Time-Scale Employees and to sanction an amount of Rs.1,00,000/-(Rupees one lakh only) towards loan from the current FY2022-23 and also to collect an annual subscription of Rs.1000/- (Rupees one thousand only) to meet the expenditure related to marriage, education and sickness of self and family members of the employees with the existing rules and regulations of the Fund.

FINANCE OFFICER

Resolution.2.6: Resolved to approve the extension of “Employees Welfare Fund Scheme” to the Time-Scale Employees and to sanction an amount of Rs.1,00,000/-(Rupees one lakh only) towards loan from the current FY 2022-23 and also to collect an annual subscription of Rs.1000/- (Rupees one thousand only) to meet the expenditure related to marriage, education and sickness of self and family members of the employees with the existing rules and regulations of the fund as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

REGISTRAR

Item No.2.7: Dr. BRAOU- Finance Branch - Employees Welfare Fund Scheme - Enhancement of Loan amount from Rs. 1,00,000/- to Rs.2,00,000/- Consideration - Reg.

Resolution: Resolved to recommend to the Executive Council to consider and approve the proposal for enhancement of Employees Welfare Fund Loan amount from Rs.1,00,000/- to Rs.2,00,000/- with effect from FY 2022-23 and to raise the employees annual subscription from Rs.1,000/- to Rs.2,000/- for the benefit of the employees to meet the expenditure related to marriage, education and sickness of self and family members of the employees without any change of other rules and regulations of the Fund.

FINANCE OFFICER

Resolution.2.7: Resolved to approve the enhancement of Employees Welfare Fund Loan amount from Rs.1,00,000/- to Rs.2,00,000/- with effect from FY 2022-23 and to raise the employees annual subscription from Rs.1,000/- to Rs.2,000/- for the benefit of the employees to meet the expenditure related to marriage, education and sickness of self and family members of the employees without any change of other rules and regulations of the Fund as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

REGISTRAR

Item No.2.8: Dr. BRAOU- DMP - University Local Area Network (LAN) – Replacements of Existing Lan – Proposal for new equipment (Campus LAN through Telangana State Technology Services Ltd., (TSTSL) – Consideration – Reg.

Resolution: Resolved to recommend to the Executive Council to consider and approve the proposal and accorded administrative and financial sanction for replacement of the existing LAN equipments and expansion of LAN & Wi-Fi coverage in the university campus buildings by utilizing the services of M/s.Telangana State Technology Services Ltd.,(TSTSL) duly meeting the expenditure of Rs.2,02,26,756/-(Rupees Two crores Two Lakhs Twenty Six Thousand Seven Hundred and Fifty Six Only) inclusive of 5% of TSTSL Service Charges and 18% of GST approximately, as per the rough estimation submitted through Proforma Invoice No.2321/HWP2/2022-23, Dt:15-10-2022 by transferring the 90% of funds as an advance as mentioned in G.O.Ms.No.45 Finance & Planning (Plg.Wing:20) Department, Dt:09-07-1990 i.e., Rs.1,82,04,080/-(Rupees One Crore Eighty Two Lakhs Four Thousand and Eighty Only) and balance 10% of bill amount will be paid after submission of actual billing. The above expenditure may be met from the Head of Account: 11-Computer Centre, 620-Maintenance of Computers for the Financial Year 2022-23.

FINANCE OFFICER

Resolution.2.8: Resolved to approve and accorded administrative and financial sanction for replacement of the existing LAN equipments and expansion of LAN & Wi-Fi coverage in the university campus buildings by utilizing the services of M/s.Telangana State Technology Services Ltd.,(TSTSL) duly meeting the expenditure of Rs.2,02,26,756/-(Rupees Two crores Two Lakhs Twenty Six Thousand Seven Hundred and Fifty Six Only) Inclusive of 5% of TSTSL Service Charges and 18% of GST approximately, as per the rough estimation submitted through Proforma Invoice No.2321/HWP2/2022-23, Dt:15-10-2022 by transferring the 90% of funds as an advance as mentioned in G.O.Ms.No.45 Finance & Planning (Plg.Wing:20) Department, Dt:09-07-1990 i.e., Rs.1,82,04,080/-(Rupees One Crore Eighty Two Lakhs Four Thousand and Eighty Only) and balance 10% of bill amount will be paid after submission of actual billing. The above expenditure may be met from the Head of Account: 11-Computer Centre, 620-Maintenance of Computers for the Financial Year 2022-23 as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

REGISTRAR

Item No.2.9: Dr. BRAOU- DMP – Dispatch of course material to the students of UG/PG/PG Diplomas through Business Parcel service - Re-appropriation of funds – Ratification & Consideration - Reg.

Resolution: Resolved to recommend to the Executive Council

- (a) To consider and approve to entrust the transportation of course material to Business Parcels Postal Department at an estimated cost of Rs 1.90 crores for the Academic Year 2022-2023, duly meeting the expenditure from the Head of Account 01)-Admin 514-Postage and Telegraph and 635-Transportation of course material for an amount of Rs. 65 lakhs and the remaining amount of Rs 1.25 crore from Head of Account-(02) Academic 566- Development of course material by Re-appropriation during the Financial Year 2022 – 2023.
- (b) To consider and approve the proposal for charging Rs.500/-towards service charges for providing printed course material from the students of PG I&II year, PG Diplomas, Certificate courses from next Financial Year i.e. 2023-2024 who opt for printed course material in addition to Regular tuition fee on par with UG students.
- (c) To Ratify the action taken by the Vice-chancellor in according permission to transport the course material directly to the door steps of the students through Business Parcels Postal Department during the Financial Year 2022-23 to the extent of Rs.16,23,601.50 Ps. duly meeting the expenditure from the Head of Account 01)-Admin 514-Postage and Telegraph.

FINANCE OFFICER

Resolution.2.9: Resolved to approve the following proposals as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

- (a) Resolved to approve to entrust the transportation of course material to Business Parcels Postal Department at an estimated cost of Rs 1.90 crores for the Academic Year 2022-2023, duly meeting the expenditure from the Head of Account 01)-Admin 514-Postage and Telegraph and 635-Transportation of course material for an amount of Rs. 65 lakhs and the remaining amount of Rs 1.25 crore from Head of Account-(02) Academic 566- Development of course material by Re-appropriation during the Financial Year 2022 – 2023.
- (b) Resolved to approve the proposal for charging Rs.500/-towards service charges for providing printed course material from the students of PG I&II year PG Diplomas, Certificate courses from next Financial Year i.e. 2023-2024 who opt for printed course material in addition to Regular tuition fee on par with UG students.
- (c) Resolved to Ratify the action taken by the Vice-chancellor in according permission to transport the course material directly to the door steps the students through Business Parcels Postal Department during the Financial Year 2022-23 to the extent of Rs.16,23,601.50Ps. duly meeting the expenditure from the Head of Account 01)-Admin 514-Postage and Telegraph.

REGISTRAR

Item No.2.10:Dr. BRAOU- DMP – Purchase of General & Computer Stationery items for the year 2022 – 23 – Ratification – Reg.

Resolution: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor for purchase of General and Computer Stationery items for the year 2022-23 at a total cost of Rs.4,95,264/- (Rupees Four Lakhs Ninety Five Thousand Two Hundred and Sixty Four Only) including GST and Transportation from four firms. The expenditure met from the Budget Head of Account: 04-Material Production, (c) Other Expenses, 547-Stationery for the Financial Year 2022-23. The details of firms along with number of items are stated below:

Sl.No.	Name of the firm	No. of Stationery Items Procured in the year 2021-22 [L1]	No. of Stationery Items Procured in the year 2022-23 [L1]	Total Amount for proposed to Purchase Incl. of GST Rs. Ps.
1.	M/s.Shri Sai Ram Enterprises, Hyderabad	61 Items	16 Items	1,92,070.00
2.	M/s.Balaji Enterprises, Hyderabad	22 Items	02 Items	23,844.00
3.	M/s.Sahasra Sai Enterprises, Hyderabad	27 Items	05 Items	71,350.00
4.	M/s.PridhviMobitek, Hyderabad	02 Items	0 items	0-00
5.	M/s.TSTPCLtd.,Hyderabad	0 Items	01 item	2,08,000.00
	Total Items & Amount➡	112 Items	24 Items	4,95,264-00

FINANCE OFFICER

Resolution.2.10: Resolved to ratify the action taken by the Vice-Chancellor for purchase of General and Computer Stationery items for the year 2022-23 at a total cost of Rs.4,95,264/- (Rupees Four Lakhs Ninety Five Thousand Two Hundred and Sixty Four Only) including GST and Transportation from four firms. The expenditure met from the Budget Head of Account: 04-Material Production, (c) Other Expenses, 547-Stationery for the Financial Year 2022-23. The details of firms along with number of items are stated below as recommended by the 168th Finance Committee Meeting held on 11-11-2022:

Sl.No.	Name of the firm	No. of Stationery Items Procured in the year 2021-22 [L1]	No. of Stationery Items Procured in the year 2022-23 [L1]	Total Amount for proposed to Purchase Incl. of GST Rs. Ps.
1.	M/s.Shri Sai Ram Enterprises, Hyderabad	61 Items	16 Items	1,92,070.00
2.	M/s.Balaji Enterprises, Hyderabad	22 Items	02 Items	23,844.00
3.	M/s.Sahasra Sai Enterprises, Hyderabad	27 Items	05 Items	71,350.00
4.	M/s.PridhviMobitek, Hyderabad	02 Items	0 items	0-00
5.	M/s.TSTPCLtd.,Hyderabad	0 Items	01 item	2,08,000.00
	Total Items & Amount➡	112 Items	24 Items	4,95,264-00

REGISTRAR

Item No.2.11: Dr. BRAOU- DMP – Print and Supply of different sizes of cloth lined covers
– Dispatch of Textbooks in Study Material House (SMH) – Ratification –
Reg.

Resolution: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according financial sanction of Rs.7,70,000 (Rupees Seven Lakhs and Seventy Thousand Only) towards the print and supply of different sizes of cloth-lined covers for use in the Study Material House (SMH) for dispatch of textbooks to the students in time by M/s. Jupiter Commercial Products, Hyderabad (L1), by meeting the expenditure from the Budget Head of Account 04- Material Production, 547- Stationery for the year 2022-23.
Further, resolved to instruct DMP to opt for e – procurement for the purchases exceeding Rs: 1 Lakh.

FINANCE OFFICER

Resolution.2.11: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction of Rs.7,70,000 (Rupees Seven Lakhs and Seventy Thousand Only) towards the print and supply of different sizes of cloth-lined covers for use in the Study Material House (SMH) for dispatch of textbooks to the students in time by M/s. Jupiter Commercial Products, Hyderabad (L1), by meeting the expenditure from Budget Head of Account 04- Material Production, 547- Stationery for the year 2022-23. ***Further, resolved to instruct DMP to opt for e – procurement for the purchases exceeding Rs: 1 Lakh as recommended by the 168th Finance Committee Meeting held on 11-11-2022.***

REGISTRAR

Item No.2.12:Dr. BRAOU- DMP – Purchase of Computers & Allied Equipment through Society for Employment Promotion and Training in Twin Cities, Dept. Of Youth Services (SETWIN) and HACA (The Hyderabad Agricultural Co – Operative Association Limited) – Ratification – Reg.

Resolution: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor towards purchase of Computer and allied equipments for aforesaid items at a total cost of Rs.1,68,26,660.52 (Rupees One Crore Sixty Eight Lakhs Twenty Six Thousand Six Hundred Sixty and Fifty Two Paisa only) from SETWIN (Society for Employment Promotion and Training in Twin Cities), Dept. Of Youth Services, Govt. of Telangana, Hyderabad (L₁) and HACA (The Hyderabad Agriculture Co-Operative Association Ltd.)(L₁), Hyderabad inclusive of GST, installation and transportation, by meeting the expenditure from the Head of Account 11-Computer Centre, 620-Maintenance of Computers.

FINANCE OFFICER

Resolution.2.12: Resolved to ratify the action taken by the Vice-Chancellor towards purchase of Computer and allied equipments for aforesaid items at a total cost of Rs.1,68,26,660.52 (Rupees One Crore Sixty Eight Lakhs Twenty Six Thousand Six Hundred Sixty and Fifty Two Paisa only) from SETWIN (Society for Employment Promotion and Training in Twin Cities), Dept. of Youth Services, Govt. of Telangana, Hyderabad (L₁) and HACA (The Hyderabad Agriculture Co-Operative Association Ltd.)(L₁), Hyderabad inclusive of GST, installation and transportation, by meeting the expenditure from the Head of Account 11-Computer Centre, 620-Maintenance of Computers as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

REGISTRAR

Item No.2.13: Dr. BRAOU- DMP – Purchase of 176 Nos. of Smart Phones for Study Centres of Telangana State and Andhra Pradesh - Ratification – Reg.

Resolution: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor for purchase of 176 Nos. (One Hundred and Seventy Six) of Redmi Model 10A Smart phones with 4GB RAM, 64GB Internal Memory, 6.5” HD+ Display, Dual SIM, 5000mah Battery with 10w Charger in box inclusive of ADLD for use in the Learner Support Centres and Regional Centres of Andhra Pradesh and Telangana State from M/s. Kendriya Bhandar (A Unit of Central Government Undertaking)(L₁)@Rs.9,998/- each Inclusive of ADLD & GST (18%) and Shipping charges at a total cost of Rs.17,59,648/-(Rupees Seventeen Lakhs Fifty Nine Thousand Six Hundred and Forty Eight Only) to be provided the same to the Study Centres for use of admission registration, intimation of nominal rolls, examination registration and intimation of exam dates and results, student services like fee payment intimation and linking these smart phones with the laptops of the Heads of the Branches of the university for the smooth function of Learner Support Centres located in both the States of Telangana and Andhra Pradesh.

FINANCE OFFICER

Resolution.2.13: Resolved to ratify the action taken by the Vice-Chancellor for purchase of 176 Nos. (One Hundred and Seventy Six) of Redmi Model 10A Smart phones with 4GB RAM, 64GB Internal Memory, 6.5” HD+ Display, Dual SIM, 5000mah Battery with 10w Charger in box inclusive of ADLD for use in the Learner Support Centres and Regional Centres of Andhra Pradesh and Telangana State from M/s. Kendriya Bhandar (A Unit of Central Government Undertaking)(L₁)@Rs.9,998/- each inclusive of ADLD & GST (18%) and Shipping charges at a total cost of Rs.17,59,648/-(Rupees Seventeen Lakhs Fifty Nine Thousand Six Hundred and Forty Eight Only) to be provided the same to the Learner Support Centres for use of admission registration, intimation of nominal rolls, examination registration and intimation of exam dates and results, Student services like fee payment intimation and linking these smart phones with the laptops of the Heads of the Branches of the university for the smooth function of Learner Support Centres located in both the States of Telangana and Andhra Pradesh as recommended by the 168th Finance Committee Meeting held on 11-11-2022 .

REGISTRAR

Item No.2.14: Dr. BRAOU- Computer Centre – New Internet connection for EMR & RC Branch of Dr.BRAOU for live streaming of Lessons through You Tube – Ratification – Reg.

Resolution: Resolved to recommend to the Executive Council to **ratify** the action taken by the Vice-Chancellor for sanction of Rs.5,71,560/- (Rupees Five Lakhs Seventy One Thousand Five Hundred and Sixty only)towards the charges for 100 MBPS ILL leased line and for Fibre Modules for firewall and EMR&RC switch and fibre optic cable termination charges payable to BSNL duly meeting the said amount from HOA (11) Computer Centre 620 – Maintenance of Computers.

FINANCE OFFICER

Resolution.2.14: Resolved to ratify the action taken by the Vice-Chancellor for sanction of Rs.5,71,560/- (Rupees Five Lakhs Seventy One Thousand Five Hundred and Sixty only)towards the charges for 100 MBPS ILL leased line and for Fibre Modules for firewall and EMR&RC switch and fibre optic cable termination charges payable to BSNL duly meeting the said amount from HOA (11) Computer Centre 620 – Maintenance of Computers as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

REGISTRAR

Item No.2.15: Dr. BRAOU- LSSD – Learner Support Services Division – Under Graduate Programme – Establishment of New Learner Support Centres from the Academic Year 2022 – 23 – Ratification – Reg.

Resolution: It is resolved to recommend to the Executive Council to consider and ratify the action taken by the Vice-Chancellor for establishment of new 3 Learner Support Centre namely 1) AOC Centre (231), Secunderabad, 2) Govt. Degree College, Luxettipet(232), Mancheria Dist., Telangana State and 3) Y.S.R. Vivekananda Govt. Degree College, Vempally(233), Kadapa Dist. A.P.State from the Academic Year 2022-23 in according permission for the financial commitment of Rs.11,61,600/- (Rupees Eleven Lakh Sixty One Thousand and Six Hundred only) at the rate of Rs.3,87,200/- (Rupees Three Lakhs Eighty Seven Thousand and Two Hundred only) to each Learner Support Centre towards non-recurring and recurring expenditure involved in setting up and running each Learner Support Centres.

FINANCE OFFICER

Resolution.2.15: Resolved to ratify the action taken by the Vice-Chancellor for establishment of new 3 Learner Support Centre namely 1) AOC Centre (231), Secunderabad, 2) Govt. Degree College, Luxettipet(232), Mancheria Dist., Telangana State and 3) Y.S.R. Vivekananda Govt. Degree College, Vempally (233), Kadapa Dist. A.P.State from the Academic Year 2022-23 in according permission for the financial commitment of Rs.11,61,600/- (Rupees Eleven Lakhs Sixty One Thousand and Six Hundred only) at the rate of Rs.3,87,200/- (Rupees Three Lakhs Eighty Seven Thousand and Two Hundred only) to each Learner Support Centre towards non-recurring and recurring expenditure involved in setting up and running each Learner Support Centres as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

REGISTRAR

Item No.2.16: Dr. BRAOU - Engineering Branch - Proposed Campus Development works with regard to improvements to physical infrastructure of the Campus in connection with NAAC preparations during the year 2022 – 2023 – Financial sanction for the e-tendered works amounting to Rs: 532.08 lakhs for consideration and Ratification – Reg.

Resolution: Resolved to recommend to the Executive Council

- a) To ratify the action taken by the Vice-Chancellor in according approval for the tenders in respect of the Campus improvement works from S.Nos.1 to 3 and allocation of works at S.No.4 to M/s Golkonda Handicrafts Emporium, Hyderabad on nomination basis as per G.O.Rt.No.167, dated 23-05-2016, Govt. of Telangana in view of proposed NAAC visit as per the details shown in the agenda note duly meeting the expenditure from Head of Account 10(B) Construction of Buildings & Roads during the year 2022-23.

Sl. No.	Name of Work	Estimated amount (Rs. In lakhs)	ECV put to tender (Rs. in akhs)	Tender Contract Value (Rs. in lakhs)
1	External and Internal painting works			
a)	Administrative Building	60.00	59.98	40.79
b)	Academic Building	32.75	32.72	22.26
c)	STML Building	19.00	18.98	12.72
d)	Study Material House	12.20	12.18	8.17
e)	Library (internal) & Learner Service Centre (external)	12.40	12.40	9.09
2.	Roads			
a)	B.T. Carpet 25mm thick to the internal Road from the entrance gate	20.36	20.36	21.36
b)	Approach road with CC pavement to the new Examination Building	19.80	19.78	17.11
3	SITC Lift in			
a)	Academic Building	15.75	15.75	15.44
b)	New Examination Building (1.0 Ton. Capacity)	19.40	19.40	18.90
c)	Library & EMRRC (Modernisation)	6.50	6.49	7.00
4	Interior Works: (through M/s Golkonda TSHDC Ltd.)			
a)	Renovation of Computer Centre	12.40	-	12.40
b)	Improvements in V.C. Office	5.75	-	5.48
c)	Renovation of EC hall & VC ante room	12.27	-	11.01
d)	VC Office and Visitors lounge	15.71	-	14.65
e)	UPVC partitions, windows and doors in the entrance of Administrative building	13.70	-	13.39
f)	Renovation of Director Academic chambers in view of Convocation	4.09	-	3.96

	Total	282.08		233.73

b) To ratify the action taken by the Vice Chancellor in according Administrative sanction for the works at S.Nos.1 to 5 of the table below for calling e-tenders and to consider and approve to accord Administrative and Financial sanction for the following works for an amount of Rs.250.00 lakhs (Rupees two crores fifty lakhs only) and to ***meet the expenditure from the budget allocated for RCC buildings @ Rs.300 lakhs for the year 2022-23 from internal resources of the University.***

S. N.	Name of Work	Estimated amount (Rs. In lakhs)	ECV put to tender (Rs. in lakhs)	Tender Contract Value (Rs. in lakhs)
1.	Renovation of general toilets at Administrative building	56.00	53.96	55.61
2.	Renovation of General Toilets GF&FF (2 Gents + 2 Ladies) of Academic Building	9.75	9.66	9.55
3.	Providing Granite flooring and cladding at VIP entrance to VC's office at Administrative building	7.00	6.56	6.23
4.	Construction of General Toilets Block (New) near STML Building	9.35	9.27	-
5.	Renovation of General Toilets (2-Gents+2-Ladies) at EMR&RC Building and Toilet Block near connecting Steps to Academic Building	7.65	7.57	-
6.	Construction of common wash rooms near new Examination building	10.00	-	-
7.	Interior partitioning works for Student Counters in the new Examination building	20.00	-	-
8.	Laying of armoured LT cable for AC supply of BhavanamVenkatram Auditorium	14.00	-	-
9.	Preparation of exterior Digital Sign boards, Display hoardings, internal direction and sign boards in different buildings of the Campus	14.00	-	-
10.	Development of meeting hall for faculty meetings of Academic Directorate	6.00		
11.	Exterior and interior CC cameras for Security surveillance and Aadhar linked biometric time attendance system	15.25	-	-
12.	Interior Works: (through M/s Golconda TSHDC Ltd.)			
a)	Development of new CIQA office in 1 st floor of CSTD building	17.00	-	-
b)	Renovation of seminar hall including furniture and Air Conditioning in CSTD building	15.00	-	-
c)	Development of Lecture hall in Ground Floor of Academic building (Faculty room + synergy hall 1)	29.00	-	-
d)	Development of COEL and Skill Development directorates in the 2 nd floor of the main Administrative building	20.00	-	
		250.00		

FINANCE OFFICER

Resolution.2.16: Resolved to the action taken by the Vice-Chancellor as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

- a) To ratify the action taken by the Vice-Chancellor in according approval for the tenders in respect of the Campus improvement works from S.No.1 to 3 and allocation of works at S.No.4 to M/s Golkonda Handicrafts Emporium, Hyderabad on nomination basis as per G.O.Rt.No.167, dated 23-05-2016, Govt. of Telangana in view of proposed NAAC visit as per the details shown in the agenda note duly meeting the expenditure from Head of Account 10(B) Construction of Buildings & Roads during the year 2022-23.

Sl. No.	Name of Work	Estimated amount (Rs. In lakhs)	ECV put to tender (Rs. in akhs)	Tender Contract Value (Rs. in lakhs)
1	External and Internal painting works			
a)	Administrative Building	60.00	59.98	40.79
b)	Academic Building	32.75	32.72	22.26
c)	STML Building	19.00	18.98	12.72
d)	Study Material House	12.20	12.18	8.17
e)	Library (internal) & Learner Service Centre (external)	12.40	12.40	9.09
2.	Roads			
a)	B.T. Carpet 25mm thick to the internal Road from the entrance gate	20.36	20.36	21.36
b)	Approach road with CC pavement to the new Examination Building	19.80	19.78	17.11
3	SITC Lift in			
a)	Academic Building	15.75	15.75	15.44
b)	New Examination Building (1.0 Ton. Capacity)	19.40	19.40	18.90
c)	Library & EMRRC (Modernisation)	6.50	6.49	7.00
4	Interior Works: (through M/s Golconda TSHDC Ltd.)			
a)	Renovation of Computer Centre	12.40	-	12.40
b)	Improvements in V.C. Office	5.75	-	5.48
c)	Renovation of EC hall & VC ante room	12.27	-	11.01
d)	VC Office and Visitors lounge	15.71	-	14.65
e)	UPVC partitions, windows and doors in the entrance of Administrative building	13.70	-	13.39
f)	Renovation of Director Academic chambers in view of Convocation	4.09	-	3.96
	Total	282.08		233.73

b) Resolved to ratify the action taken by the Vice Chancellor in according Administrative sanction for the works at S.No.1 to 5 of the table below for calling e-tenders and to consider and approve to accord Administrative and Financial sanction for the following works for an amount of Rs.250.00 lakhs (Rupees two crores fifty lakhs only) and to *meet the expenditure from the budget allocated for RCC buildings @ Rs.300 lakhs for the year 2022-23 from internal resources of the University.*

S. N.	Name of Work	Estimated amount (Rs. In lakhs)	ECV put to tender (Rs. in lakhs)	Tender Contract Value (Rs. in lakhs)
1.	Renovation of general toilets at Administrative building	56.00	53.96	55.61
2.	Renovation of General Toilets GF&FF (2 Gents + 2 Ladies) of Academic Building	9.75	9.66	9.55
3.	Providing Granite flooring and cladding at VIP entrance to VC's office at Administrative building	7.00	6.56	6.23
4.	Construction of General Toilets Block (New) near STML Building	9.35	9.27	-
5.	Renovation of General Toilets (2-Gents+2-Ladies) at EMR&RC Building and Toilet Block near connecting Steps to Academic Building	7.65	7.57	-
6.	Construction of common wash rooms near new Examination building	10.00	-	-
7.	Interior partitioning works for Student Counters in the new Examination building	20.00	-	-
8.	Laying of armoured LT cable for AC supply of Bhavanam Venkatram Auditorium	14.00	-	-
9.	Preparation of exterior Digital Sign boards, Display hoardings, internal direction and sign boards in different buildings of the Campus	14.00	-	-
10.	Development of meeting hall for faculty meetings of Academic Directorate	6.00		
11.	Exterior and interior CC cameras for Security surveillance and Aadhar linked biometric time attendance system	15.25	-	-
12.	Interior Works: (through M/s Golconda TSHDC Ltd.)			
a)	Development of new CIQA office in 1 st floor of CSTD building	17.00	-	-
b)	Renovation of seminar hall including furniture and Air Conditioning in CSTD building	15.00	-	-
c)	Development of Lecture hall in Ground Floor of Academic building (Faculty room + synergy hall 1)	29.00	-	-
d)	Development of COEL and Skill Development directorates in the 2 nd floor	20.00	-	

	of the main Administrative building			
		250.00		

REGISTRAR

Item No.2.17: Dr. BRAOU- Engineering Branch - Providing Security arrangements in the University campus – Tenders for Ratification – Reg.

Resolution: Resolved to recommend to the Executive Council to ratify the action taken by the Vice – Chancellor in selection of the agency, M/s Sri Rajarajeswarai Security Services, Hyderabad for providing Security arrangements at the University campus as per the details mentioned below for an amount Rs.5,37,649/- (Rupees: Five Lakhs Thirty Seven Thousand Six Hundred and Forty Nine Only)per month including GST for a period of six months from 1st August, 2022 as observation period to evaluate the performance of the Security Agency, as recommended by the Tender Committee duly meeting the expenditure from Head of Account 10(C)664 – Security Services during the Financial Year 2022 – 2023.

Sl. No.	Component of Wage	Security Guards civilian (Un-skilled) without arms.	Security Supervisor (Ex-Servicemen)
1.	No. of Persons required	25 Nos.	3 Nos.
2.	a)Basic wages (in Rupees) per head	5000.00	7000.00
	b)VDA (in Rupees) per head	6784.00	6784.00
	a+b	11784.00	13784.00
3.	EPF @13% as per Ministry of Labour and Employment notification	1531.92	1791.92
4.	ESI @ 3.25%	382.98	447.98
5.	Gross (Sl.2+3+4) in Rupees	13698.90	16023.90
6.	Reliever charges 1/6 th	2283.15	2670.65
7.	Total per head (Sl.5+6) in Rupees	15982.05	18694.55
8.	Gross value per month (Sl.1x7)	399551.25	56083.65
9.	Service charges @0.000001%	0.0039955125	0.0005608365
10.	Amount per month	399551.2539	56083.6505
11.	GST @18%	71919.20	10095.05
12.	Total	471470.00	66179.00
	(A) + (B)	Rs.5,37,649.00	

FINANCE OFFICER

Resolution.2.17: Resolved to ratify the action taken by the Vice – Chancellor in selection of the agency, M/s Sri Rajarajeswarai Security Services, Hyderabad for providing Security arrangements at the University campus as per the details mentioned below for an amount Rs.5,37,649/- (Rupees: Five Lakhs Thirty Seven Thousand Six Hundred and Forty Nine Only)per month including GST for a period of six months from 1st August, 2022 as observation period to evaluate the performance of the Security Agency, as recommended by the Tender Committee duly meeting the expenditure from Head of Account 10(C)664 – Security Services during the Financial Year 2022-2023 as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

Sl. No.	Component of Wage	Security Guards civilian (Un-skilled) without arms.	Security Supervisor (Ex-Servicemen)
1.	No. of Persons required	25 Nos.	3 Nos.
2.	a)Basic wages (in Rupees) per head	5000.00	7000.00
	b)VDA (in Rupees) per head	6784.00	6784.00
	a+b	11784.00	13784.00
3.	EPF @13% as per Ministry of Labour and Employment notification	1531.92	1791.92
4.	ESI @ 3.25%	382.98	447.98
5.	Gross (Sl.2+3+4) in Rupees	13698.90	16023.90
6.	Reliever charges 1/6 th	2283.15	2670.65
7.	Total per head (Sl.5+6) in Rupees	15982.05	18694.55
8.	Gross value per month (Sl.1x7)	399551.25	56083.65
9.	Service charges @0.000001%	0.0039955125	0.0005608365
10.	Amount per month	399551.2539	56083.6505
11.	GST @18%	71919.20	10095.05
12.	Total	471470.00	66179.00
	(A) + (B)	Rs.5,37,649.00	

REGISTRAR

TABLE AGENDA

Table Agenda 01: Dr. BRAOU - Academic Branch –Department of Psychology – Strengthening of Laboratory – Financial sanction – Executive Council – Agenda item – Reg.

Resolution: Resolved to recommend to the Executive Council to consider and approve the strengthening of Psychology Laboratory and accorded financial sanction of Rs: 40 Lakhs towards computerization of laboratory, psychology tests, apparatuses and furniture etc.

1. Computerisation of Laboratory (30 Computer)

Computer Software. A.C. Installation Rs:25,00,000/-	}	HOA-11 Computer
		Centre
		620-Maintenance of Computers

2. Tests and Apparatus Rs:10,00,000/- HOA-601-2-Academic

3. Customized Tables and Chairs, Electrification etc., Rs: 5,00,000/- } Practical/Lab
Rs:40,00,000/- Equipments

The expenditure may be met from the Head of Account (HOA) 620 11 (Computer Centre) Maintenance of Computers and 601. 2. (Academic) – Practicals / Lab Equipments.

FINANCE OFFICER

Resolution: Resolved to approve the strengthening of Psychology Laboratory and accorded financial sanction of Rs: 40 Lakhs towards computerization of laboratory, psychology tests, apparatuses and furniture etc., as recommended by the 168th Finance Committee Meeting held on 11-11-2022.

1. Computerisation of Laboratory (30 Computer)

Computer Software. A.C. Installation Rs:25,00,000/-	}	HOA-11 Computer
		Centre
		620-Maintenance of Computers

2. Tests and Apparatus Rs:10,00,000/- HOA-601-2-Academic
}

3. Customized Tables and Chairs, Electrification etc., Rs: 5,00,000/- Practical/Lab

Rs:40,00,000/- Equipments

The expenditure may be met from the Head of Account (HOA) 620 11 (Computer Centre) Maintenance of Computers and 601. 2. (Academic) – Practicals / Lab Equipments.

REGISTRAR

Item No. 03:Administration – Career Advancement Scheme – Recommendations of the Committee – to work out the Modalities and other Academic Credits in the light of Performance Indicators as stipulated in the G.O.Ms.No.15, Higher Education (UE) Department, dated: 29.06.2019 – **Ratification** - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting for adoption of the CAS Application Form, Annual Self Assessment Form and Scrutiny-cum-Evaluation Report as recommended by the Committee as per G.O.Ms.No.15, dated: 29-06-2019.

REGISTRAR

Item No. 04: Administration – Extension of the deputation of Smt.N.Hema Bhanu, Finance Officer w.e.f. 01.10.2022 until further orders - **Ratification** - Reg.

Resolution:(i) Resolved to ratify the action taken by the Vice-Chancellor in extending the term of Smt. N. Hema Bhanu, Finance Officer from 01.10.2022 until further orders on usual foreign service terms and conditions.

(ii) Further, resolved to continue her as Finance Officer of Dr.B.R. Ambedkar Open University till such a time she get the posting orders from the parent department.

(iii) Resolved further to continue her till such a time a new Finance Officer is posted to Dr.B.R.Ambedkar Open University.

(iv) Resolved to continue her as Finance Officer till she completes the term of five years of service on usual Foreign Service terms & conditions, whichever is earlier. The administrative action will be initiated accordingly.

REGISTRAR

Item No.05: Administration – Appointment of Statutory Positions of the University - **Ratification** - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing the above Teachers to the Statutory Positions of the University for a period of one year from the date of assumption of charge, or until further orders whichever is earlier.

REGISTRAR

Item No.06: Administration – Appointment of Director (CIQA) and Director (GRCR & D) as additional charge - **Ratification** - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Prof.P.Madhusudhana Reddy, Professor and Head, Department of Geology as Director (CIQA) and Director (GRCR & D) as an additional charge until further orders from the date of assuming charge in addition to his normal duties as Professor of Geology.

REGISTRAR

Item No.07: Administration – Deputation and Repatriation of the services of Dr. Banothu Dharma, Deputy Director (SS) (Associate Professor Cadre) as Officer on Special Duty (OSD), Jawaharlal Nehru Technological University, Hyderabad - **Ratification** - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in deputing Dr.Banothu Dharma, Deputy Director (SS) (Associate Professor Cadre), Dr.B.R.Ambedkar Open University, Hyderabad for a period of 01 (One) year w.e.f. 16.12.2021 to enable him to join as Officer on Special Duty (OSD), Jawaharlal Nehru Technological University, Hyderabad, subject to payment of Leave Salary contribution as per University Rules.

Further, resolved to ratify the action taken by the University in repatriating the services of Dr. Banothu Dharma, Deputy Director (SS) forthwith on administrative grounds.

REGISTRAR

Item No.08: Administration – 24th Convocation – Conversion of Book Prize into Gold Medal – **Ratification** – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting to convert the existing “Dr.CVN Reddi Book Prize” into “Dr.C.V.Narasimha Reddi Memorial Gold Medal” to be awarded to the candidate who secured highest aggregate marks in one attempt in Mass Communication & Public Relations of U.G. Programme from the 24th Annual Convocation of the University held on 06-08-2022.

REGISTRAR

Item No.09: Academic - Department of Business Management – MBA (HHCM) Programme – Renewal of MoU with AHERF and KIMS – Entering new MoU with the Dar-Us-Salam Educational Trust – **Ratification** – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in permitting the Department of Business Management to renew MoU with the AHERF and KIMS, in addition to entering MoU with the Dar-Us-Salam Educational Trust (DET) to offer MBA (HHCM) Programme, for a period of 03 (three) Academic Years i.e., from 2022-23, 2023-24 and 2024-25.

REGISTRAR

Item No.10: Administration – Change of Nomenclature from **Director, Student Services Branch** as **Director, Learner Support Services** – Consideration -Reg.

Resolution: Resolved to approve to change the nomenclature from “**Student Services Branch**” to “**Learner Support Services Branch**” from the Academic Year 2022-23 as per UGC guidelines.

REGISTRAR

Item No.11: LSSD - online submission of assignments of all relevant programmes from the Academic Year 2022-23- Consideration - Reg.

Resolution: Resolved to approve the submission of scanned copies of assignments by the students of his/her own hand written and upload the same in to the university website from the Academic Year 2022-23 for the Programmes where assignments are mandatory.

REGISTRAR

Item No.12: Administration – Promotion to the post of Deputy Director (Production) – Consideration - Reg.

Resolution: Resolved to place the matter in the next meeting with all details duly amending the Service Rules of Dr. B.R. Ambedkar Open University basing on the service conditions.

REGISTRAR

Item No.13: Administration - Appointment of Producers through Internal Notification - Consideration – Reg.

Resolution: Resolved to address a letter to the Government in getting permission to issue Advertisement for filling up the post of Producer (Assistant Professor Cadre, UGC Scales) by direct recruitment.

REGISTRAR

Item No.14: Administration – Engaging the Non-Teaching retired persons on consolidated remuneration basis under Re-employment – Consideration – Reg.

Resolution: Resolved to make the positions dynamic in regard to certain Non-Teaching cadres, the Vice-Chancellor is authorized to engage the retired Non-Teaching employees of certain cadres on payment of consolidated remuneration till the completion of work related to NAAC or till completion of recruitment process by the Government.

REGISTRAR

MINUTES OF THE MEETING OF THE 187th EXECUTIVE COUNCIL HELD ON 21-03-2023 AT 11.00 A.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

Sl. No.	Members Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Smt. V. Karuna, I.A.S. Secretary to Government Higher Education Department Government of Telangana, Hyderabad.	Member
3	Smt. K. Chandrakala Deputy Secretary Finance Department, Government of Telangana, Telangana Secretariat, Hyderabad. Nominated by the Special Chief Secretary on his behalf to a Head the meeting.	Member
4	Dr. G. Yadagiri Regional Joint Director Commissioner of Collegiate Education, Hyderabad. Nominated by the Principal Secretary to Govt. Revenue Dept. CCLA & Commissioner of Collegiate, Intermediate & Technical Education, Government of Telangana on his behalf to a Head the meeting.	Member
5	Prof. D. Ravinder Vice-Chancellor, Osmania University, Hyderabad.	Member
6	Dr. Banoth Lal Joint Director (LSSB), Dean, Student Affairs & CD, Dr.BRAOU., Hyderabad.	Member
7	Dr.V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent of SDEH, Hyderabad.	Member
8	Sri R. Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla, Rajanna, Sircilla Dist.	Member
10	Dr. A.Venkatram Narsimha Reddy Registrar, Dr. B.R. Ambedkar Open University, Hyd.	Secretary to Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 186th Meeting of the Executive Council held on 11-11-2022.

Resolution: Confirmed.

Item No.2: **169th Finance Committee agenda items.**

The agenda items of the Finance Committee Meeting held on 21-03-2023 at 11.00 A.M. in the Executive Council Hall, Dr. B.R.Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Item No.2.1: Administration - Renewal of Medical Insurance Policy with M/s. The New India Assurance Company Limited for the Calendar Year 2023 – Ratification - Reg.

Resolution2.1: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for payment of **Rs.85,36,905/-** (Rupees Eighty Five Lakhs Thirty Six Thousand Nine hundred and Five only) inclusive of GST@18% towards the renewal of Medical Insurance Policy for the Calendar Year, 2023 to all the Regular and Time Scale employees of the University as against the eligible Medical Allowance amount of **Rs.35,70,000/-** (Rupees Thirty Five Lakhs and Seventy Thousand only) with a condition that the excess premium amount of **Rs.49,66,905/-** (Rupees Forty Nine Lakhs Sixty Six Thousand Nine Hundred and Five only) paid by the University over and above the eligibility amount viz., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees i.e., (actual premium amount MINUS Medical Allowance i.e., **Rs.85,36,905 – Rs. 35,70,000 = Rs.49,66,905/-**) will be recovered from the employees' salary in 04 (four) equal monthly instalments i.e., March, April, May & June 2023 as recommended by the 169th Finance Committee held on 21-03-2023.

Item No.2.2:Engineering Branch – Providing Housekeeping and landscaping garden maintenance services in the University campus – tenders for Ratification - Reg.

Resolution.2.2: Resolved to ratify the action taken by the Vice Chancellor in selection of the agency, M/s Krishna Constructions, Hyderabad for providing Housekeeping and landscaping garden maintenance services in the University campus as per the details mentioned in the note for an amount Rs.10,20,000/- per month including GST for a period of six months from 1st January, 2023 as observation period to evaluate the performance of the outsourcing agency, as recommended by the Tender Committee duly meeting the expenditure from head of a/c 10(C) 661 – Maintenance of buildings & Roads during the financial year 2022-2023/2023-24 as recommended by the 169th Finance Committee held on 21-03-2023.

Item No. 2.3: M&P – Print and Supply of different sizes of cloth lined covers use in Study Material House (SMH) for dispatch of Textbooks – Purchase from M/s. Jupiter commercial products – ratification – Reg.

Resolution.2.3: Resolved to ratify the action taken by the Vice-Chancellor in according the financial sanction of Rs.3,76,250 (Rupees Three Lakhs Seventy Six Thousand Two Hundred and Fifty Only) towards the print and supply of 40,000 Nos. of different sizes of cloth-lined covers for use in the Study Material House (SMH) for dispatch of textbooks to the students in time and follow the academic year by M/s. Jupiter Commercial Products, Hyderabad at the previous rates, by meeting the expenditure from Budget Head of Account 04) Material Production and 547) Stationery for the year 2022-23 as recommended by the 169th Finance Committee held on 21-03-2023.

Item No:2.4: Examination - Digitalization of Answer Scripts and Onscreen Evaluation System to all the Programmes offered by the University – entrusting work to M/s. Magnetic Infotech Pvt. Ltd. – Consideration – Reg.

Resolution.2.4: Resolved to approve the recommendation of the Committee in taking up the online submission and evaluation of student Assignment work as Pilot Project for one year and finalizing the rates quoted by the L1 firm viz., M/s. Magnetic Infotech Pvt. Ltd., and entrusting the work to M/s. Magnetic Infotech Pvt. Ltd., related to Scanning, Digitalization of Answer Scripts & On Screen Evaluation of Answer Scripts at the rates mentioned below which is inclusive of all taxes for a period of 03 (three) years from the date of entering into an agreement as recommended by the 169th Finance Committee held on 21-03-2023.

Sl. No	Nature of work	Rate per answer script quoted by the L1 firm
		M/s.Magnetic Infotech Pvt. Ltd.
01	Scanning, Digitization of Answer Scripts and Evaluation of Answer Scripts: Developing on-line attendance recording, Receiving the Answer Scripts from the University, Work flow management, Answer Scripts reconciliation with attendance. Scanning and Digitization of Answer Scripts using book scanner without cutting the spine, uploading the answer scripts images to evaluation centre. Evaluation of answer scripts using on-screen evaluation software, providing all the management control reports through dash board. Internet security and security certification by CERT-In certified auditors. Rate should be quoted for answer script of 24 pages [Per Page also] Note: University will pay for the answer books of 16 pages or 28 pages based on the per page rate from the above rate quoted. *Rate per page @ Rs.0.50 Ps.	12.00
a)	Receiving student assignment exam descriptive answer scripts online and providing evaluation software for evaluation	3.00
b)	Receiving student practical marks online	0.10 *
c)	Keeping the assessment records for certain period of time and easily accessible in the cloud, as required by the University	0.00
d)	Revaluation of answer scripts	0.00
e)	NR and Answer Script Sticker Data preparation per script	0.05
f)	Evaluation Server Charges and Parallel Server Charges	0.50 *
g)	Providing technical manpower at Help Line	0.05 *
h)	Biometric authentication of evaluator, either at Evaluation Centers or Work from home mode	0.01 *
i)	Receiving student attendance from examination centers online	0.00

NOTE: The * marked rates will be paid to the Firm in case if the University uses the services.

Item No:2.5: Examination -Conduct of admission Entrance Test by Computer Based Tests (CBT) through Online mode through TS Online -fixation of fee for the entrance exams and payment of Remuneration for the Paper setting, Translation & Moderation – Consideration – Reg.

Resolution.2.5: Resolved to approve to enter into an agreement with the TS Online to conduct Entrance Test by Computer Based Tests (CBT) through Online mode duly fixing the Entrance Test Examination Fee along with the payment of remuneration to paper setting, translation & moderation from the Academic Year 2022 – 2023 with rates as mentioned below as recommended by the 169th Finance Committee held on 21-03-2023.

(i) Payment of services charges to TS Online for rendering the service

Sl. No.	Module Details	Unit of Charge	Price (INR)
1.	Accepting applications on internet, processing applications, generating hall tickets, nominal rolls, results processing, merit list generation	Per registered candidate per session (irrespective of appearance at CBT)	Rs.349/- (inclusive of all charges)
2.	Digital assessment (CBT) – Common Entrance Test		
3.	Payment Gateway Integration on Website	APTOnline’s SMS gateway shall be exclusively integrated on application website.	
4.	SMS Gateway Integration on Website	APTOnline’s SMS gateway shall be exclusively integrated on application website.	
5.	Web counselling / admissions – IT solution	Rs.5,00,000/- inclusive of all charges (for 3 rounds of web counselling) per each Common Entrance Tests (CET)	
6.	Provision of scribe services	Rs.500/- per registered session per scribe irrespective of candidate’s attendance.	

(ii) Proposed Fee & Remuneration

Sl. No.	Programmes	Category	Entrance Test Fee	Paper Setting (per question in typed form)	Translation (per question in typed form)	Moderation (Per total set of question paper)
1	Ph.D.	General	1500-00	125-00	75-00	2000-00
		SC/ST/BC/ PwD (Person with Disability)	1000-00	---	---	---
2	MBA (Hospital & Health Care Management)	General	1500-00	125-00	75-00	2000-00
		SC/ST / PwD (Person with Disability)	1000-00	---	---	---
3	B.Ed. (General)	General	1000-00	125-00	75-00	2000-00
		SC/ST/ PwD (Person with Disability)	750-00	---	---	---
4	B.Ed., (Special Education)	General	1000-00	125-00	75-00	2000-00
		SC/ST/ PwD (Person with Disability)	750-00	---	---	---

Item No.2.6: Finance Branch - Approval of Budget estimates for the Financial Year 2023 – 24 and revised estimations for the Financial Year 2022 – 2023. – Consideration – Reg.

Resolution.2.6: Resolved to approve the Budget Estimates for the Financial Year 2023 – 24 and the Revised Estimates for the Financial Year 2022 – 23 as recommended by the 169th Finance Committee held on 21-03-2023.

(Rupees in Lakhs)

	HEAD OF ACCOUNT	Annual Accounts 2021-22	B E 2022-23	R E 2022-23	B E 2023-24
	OPENING BALANCE	3019.11	2357.61	5106.15	2627.62
	RECIPTS	9642.15	12794.27	11654.80	12942.46
	TOTAL	12661.26	15151.88	16760.95	15570.08
	PAYMENTS	7555.11	15108.15	14133.33	15508.61
	CLOSING BALANCE	5106.15	43.73	2627.62	61.47

Item No.03: **Administration** – Adoption of G.O.Ms.No.135, General Administration (Ser.B) Department, dated: 12-05-2014 and amendment of qualifications for the post of JACT to Part-II: Special Rules under Branch-III: Ministerial of Dr.BRAOU Service Rules – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in entrusting the selection of the candidates to the Non-Teaching Group-IV 26 vacancies identified by the University to the Telangana State Public Service Commission duly implementing the qualifications prescribed by the State Government, vide G.O.Ms.No.135, General Administration (Ser.B) Department, dated: 12-05-2014 in amending the existing qualifications prescribed (for direct recruitment) for the post of Junior Assistant to Part-II:Special Rules under Branch-III:Ministerial of Dr.BRAOU Service Rules as detailed hereunder:

Existing Qualifications as per Part-II: Special Rules under Branch - III: Ministerial	Proposed qualifications for amendment to Part – II : Special Rules under Branch - III: Ministerial
<u>JUNIOR ASSISTANT-CUM-TYPIST</u> By Direct Recruitment <u>Essential:</u> 1. A University Degree in Arts/ Science / Commerce. 2. A Certificate on Computer course (MS Office) issued by State Board of Technical Education & Training (SBTE&T) or Central Government recognized Institutions. <u>Desirable</u> 3. A pass in Typewriting (English /Telugu) Lower Grade exam conducted by the Telangana / Andhra Pradesh State Board of Technical Education thereto. 4. No typing allowance. <u>METHOD OF DIRECT RECRUITMENT:</u> 5. Written Test - 30 Marks 6. Speed Test on Computer @ 40 WPM for 10 Minutes - 25 Marks 7. Script Typing Test on Computer (Statement, Letter, G.O. etc.,) - 25 Marks 8. Interview - 20 Marks Age : Not more than 34 years. <u>BY PROMOTION:</u> For promotion to the internal candidates: (from among qualified Drivers (LV)/Record Assistant/Office Attenders or equivalent categories) 1. A University degree in Arts/ Science/ Commerce. 2. A Certificate on Computer course (MS Office) issued by State Board of Technical Education & Training (SBTE&T) or Central Government recognized Institutions. <u>Desirable:</u> 3. A pass in Typewriting (English/Telugu) Lower Grade Exam conducted by the Telangana / Andhra Pradesh State Board of Technical Education thereto. 4. No typing allowance.	<u>JUNIOR ASSISTANT</u> By Direct Recruitment Must hold a Bachelor's Degree of any Recognised University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification. Age – Upper age limit – 44 years. <u>JUNIOR ASSISTANT</u> By Promotion: (from among qualified Drivers (LV)/Record Assistant/Office Attenders or equivalent categories) Must hold a Bachelor's Degree of any Recognised University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification.

Item No.04: Administration - Extension of services to Adjunct Professors – Ratification - Reg.

Resolution: Resolved to ratify the action taken by the Vice-chancellor in extending the services of 08 Nos. (Eight) Adjunct Professors/Adjunct Faculty (07 in the cadre of Professor and 01 No. in the cadre of Associate Professor) and to pay the remuneration for Rs.50,000/- (Rupees Fifty Thousand only) per month to each Professor (Retired) and Rs.45,000/- (Rupees Forty Five Thousand only) to the Associate Professors (Retired) for a further period of 01 (one) year with effect from the dates mentioned in the table.

Sl. No.	Name	Designation	Subject	Period		Remuneration per month Rs.
				From	To	
1	2	3	4	5	6	7
1	Prof. C. Venkataiah	Adjunct Professor	Pub. Admn.	11-01-2023	10-01-2024	50,000/-
2	Prof. Y.S. Kiranmayi	Adjunct Professor	Commerce	11-01-2023	10-01-2024	50,000/-
3	Prof. D. Janardhana Reddy	Adjunct Professor	Psychology	11-01-2023	10-01-2024	50,000/-
4	Prof. V. Sathi Reddy	Adjunct Professor	Journalism	11-01-2023	10-01-2024	50,000/-
5	Prof. S. Radha Krishna	Adjunct Professor	Economics	11-01-2023	10-01-2024	50,000/-
6	Prof. Ghanta Ramesh	Adjunct Professor	Education	11-01-2023	10-01-2024	50,000/-
7	Prof. C. Pushpa Ramakrishna	Adjunct Professor	English	11-01-2023	10-01-2024	50,000/-
8	Dr. P. Padmanabha Rao	Adjunct Faculty	Geography	11-01-2023	10-01-2024	45,000/-

Item No.05: Administration – CAS Promotions from Professors to the post of Senior Professors – Recommendations of the Interaction Committee – Reg.

Resolution: Resolved to approve the recommendations of the Interaction Committee for selection to the posts of Senior Professor in various subjects by Promotion under Career Advancement Scheme (CAS) by allowing the pay in the respective cadres from that of minimum period of eligibility as per Clause 6.3 (VI) (i) of UGC Regulations and as per G.O.Ms.No.15, Higher Education (UE) Department, dated: 29.06.2019 as detailed hereunder:

Sl. No	Name of the Teacher & Designation	Academic Level From	Academic Level To	Date of Eligibility
1	Prof.E.Sudha Rani, Professor of History	14	15	04-07-2017
2	Prof.P.Madhusudhana Reddy, Professor of Geology	14	15	17-03-2023
3	Prof.Shakeela Khanam, Professor of Hindi	14	15	Denied
4	Prof.Ghanta Chakrapani, Professor of Sociology	14	15	17-08-2019
5	Prof.G.Pushpa Chakrapani, Professor of Physics	14	15	28-12-2022

Item No.06:Administration – CAS Promotions from Assistant Professor / Deputy Directors (SS) to the post of Associate Professor / Joint Director (SS) under Career Advancement Scheme – Recommendations of the Selection Committee – Reg.

Resolution: Resolved to approve the recommendations of the Selection Committee for selection to the posts of Associate Professor and Joint Directors (SS) (Prof. Cadre) by promotion under Career Advancement Scheme (CAS) by allowing the pay in the respective cadres from that of minimum period of eligibility as per Clause 6.3 (VI) (i) of UGC Regulations and as per G.O.Ms.No.15, Higher Education (UE) Department, dated: 29.06.2019 as detailed hereunder:

Sl. No	Name of the Teacher & Designation	Academic Level From	Academic Level To	Date of Eligibility
1	Dr.K.Krishna Reddy, Assistant Professor of Economics	12	13 A	17-09-2022
2	Dr.L. Vijaya Krishna Reddy, Dy Director (SS)	13 A	14	21-06-2022
3	Dr.D.Sammaiah, Deputy Director (SS)	13 A	14	25-06-2022
4	Dr.A. Rama Devi, Deputy Director (SS)	13 A	14	25-06-2022
5	Dr. Banothu Dharma, Deputy Director (SS)	13 A	14	25-06-2022
6	Dr. Y.Venkateswarlu, Deputy Director (SS)	13 A	14	10-07-2022

Item No.07: Academic - Department of Psychology - Introduction of Diploma in Psychological Counselling from the Academic Year 2023-24 – Consideration – Reg.

Resolution: Resolved to approve to launch of one year Diploma in Psychological Counselling in English Medium from the Academic Year 2023-24 duly following the prescribed procedure.

Item No.08:Administration – Technical – Extension of Career Advancement Scheme to certain technical cadres drawing UGC Pay Scales, 2016 - Consideration – Reg.

Resolution: Resolved to place the matter in the next meeting with all details as per the Service Rules of Dr. B.R. Ambedkar Open University basing on the service conditions.

Item No.09:Academic - Department of Journalism and Mass Communication - Introduction of Diploma in Digital Journalism from the Academic Year 2024-25 - Consideration - Reg.

Resolution: Resolved to approve to launch one year Diploma in Digital Journalism in English Medium from the Academic Year 2024-25 duly following the latest guidelines.

REGISTRAR

V.C.

MINUTES OF THE MEETING OF THE 188th EXECUTIVE COUNCIL HELD ON 10-07-2023 AT 11.00 A.M. IN THE EXECUTIVE COUNCIL HALL, Dr. B.R. AMBEDKAR OPEN UNIVERSITY, ROAD NO.46, JUBILEE HILLS, HYDERABAD – 500 033.

Sl. No.	Members Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Smt. V. Karuna, I.A.S. Secretary to Government Higher Education Department Government of Telangana, Hyderabad.	Member
3	Sri K. Ramakrishna Rao, I.A.S. Special Chief Secretary to Government Finance Department, Government of Telangana, Hyderabad.	Member
4	Smt. V. Karuna, I.A.S., Secretary to Government Education Department & Commissioner (FAC) Collegiate & Technical Education, Government of Telangana, Hyderabad.	Member
5	Prof. D. Ravinder Vice-Chancellor Osmania University Hyderabad.	Member
6	Dr. Banoth Lal Joint Director (LSSB) Dean, Student Affairs & Campus Development Dr.BRAOU, Hyderabad.	Member
7	Dr. V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent, SDEH Hyderabad.	Member
8	Sri R. Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla Rajanna Sircilla Dist.	Member
10	Dr. A. Venkatram Narsimha Reddy Registrar Dr. B.R. Ambedkar Open University	Secretary to Executive Council

	Hyderabad.	

Item No.1 (a): Executive Council – Confirmation of Minutes of 187th Meeting of the Executive Council held on 21-03-2023.

Resolution: Confirmed.

Item No.2: **170th Finance Committee agenda items.**

The agenda items of the Finance Committee Meeting held on 10-07-2023 at 11.00 A.M. in the Executive Council Hall, Dr. B.R.Ambedkar Open University, Road No.46, Jubilee Hills, Hyderabad.

Item No.2.1: M&P – Purchase of Eight (08) Seater Capacity Electric Vehicle (EV) (Golf Cart Model) for internal transportation of students and staff within campus in view of NAAC criteria – Ratification - Reg.

Resolution.2.1: Resolved to ratify the action taken by the Vice-Chancellor in purchasing the Eight (08) Seater Capacity Electric Vehicle battery operated (Golf Cart Model) Make: **Maini 8-Seater Buggy** from **M/s. Liron Solutions, Bangalore (L1)** at a total cost of Rs.6,03,750/- (Rupees Six Lakhs Three Thousand Seven Hundred and Fifty only) for internal transportation for the students and staff within the campus of BRAOU in view of NAAC criteria which includes wind screen, canopy battery set, and battery charger, colour: standard off white, canopy-white seats black, 5% GST, and transportation/delivery duly meeting the above expenditure from the Head of Account B-Capital, 20-Other expenses, 701-Vehicles for the Financial Year 2023-2024 as recommended by the 170th Finance Committee held on 10-07-2023.

ItemNo:2.2: Engineering Branch – Exterior and interior CC cameras for Security surveillance in the University Campus - Administrative and Financial sanction - Ratification - Reg.

Resolution.2.2: Resolved to ratify the action taken by the Vice Chancellor in according Administrative and Financial sanction for the work of Exterior and Interior CC cameras for security surveillance at the University Campus for a total amount of Rs.29,13,000/- (Rupees twenty nine lakhs thirteen thousand only) (Rs.15.25 lakhs +Rs.13.88 lakhs) in execution through M/s Telangana State Technology Services Ltd., Hyderabad including the extension work for Rs.13,88,000/- (Rupees thirteen lakhs eighty eight thousand only) @ the rates already approved by the Works Committee as recommended by the 170th Finance Committee held on 10-07-2023.

Item No:2.3: Engineering Branch – Supply, Installation, Testing and Commissioning (SITC) of addressable fire alarm system at new Examinations building in the University Campus – Lowest tender of M/s Kesava Scientifics & Technologies, Hyderabad for Rs. 9,24,128/- Ratification - Reg.

Resolution.2.3: Resolved to ratify the action taken by the Vice-Chancellor in approving the lowest tender of M/s Kesava Scientifics & Technologies, Hyderabad for the work of SITC of addressable fire alarm system at new Examinations building in the University Campus for a Tender Value of Rs.9,24,128/- (Rupees: Nine Lakhs Twenty Four Thousand One Hundred and Twenty Eight Only) which works out

to (-)6.59% less than the Estimate Contract Value (ECV) i.e., Rs.9,89,356/- (Rupees: Nine Lakhs Eighty Nine Thousand Three Hundred and Fifty Six only) as recommended by the Works Committee as recommended by the 170th Finance Committee held on 10-07-2023.

Item No:2.4: M&P -Printing and Supply of In-House Pre-Printed Non-Tearable & Tearable Certificates with Variable Data printing for UG, PG, PG Diploma and all other courses including Data Application and Digital QR Code Generation with All Required Software for a period of Three Academic Years along with Man Power, Required Machinery & Equipment - Ratification - Reg.

Resolution.2.4: Resolved to ratify the action taken by the Vice-Chancellor for printing and supply of In-house printing along with pre-printed Non-Tearable and Tearable Certificates at a total cost of **Rs.69,62,000/- (Rupees Sixty Nine Lakhs Sixty Two Thousand only)for each Academic Year** inclusive of 18% GST, software, data application, digital QR code generation, AMC, variable data printing, man power along with required machinery and equipment **from the M/s.V.M.Technologies, Hyderabad (L1)** i.e., Original Degree, Provisional Cum-Consolidated Marks Certificates for UG,PG,PG Diploma and all other courses in SYNTHETIC POLYPORPYLENE 225 MIRCONS 179 GSM Non-tearable Certificates with security features and software **at a total cost ofRs.51,92,000/- (Rupees Fifty One Lakh Ninety Two Thousand only) inclusive of 18% GST and transportation for each Academic Year@Rs.47.20ps. per certificate for the period of three Academic Years validity** and Transfer Certificate/Migration Certificate / Bonafide Certificate, Year Certificates/ Semester with Memos/Semester Memos Certificates for UG,PG, PG Diploma and all other courses on Parchment paper 110 GSM tearable Certificates with security features and software **at a total cost ofRs.17,70,000/- (Rupees Seventeen Lakhs Seventy Thousand only)inclusive of 18% GST and transportation for each Academic Year @ Rs.11.80ps. per certificate.** The above expenditure was met from the Head of Account:09- Examinations, C- Other Expenses, 547- Technology Enabled Exam Material for the Financial year 2023-24 as recommended by the 170th Finance Committee held on 10-07-2023 as detailed here under:

Sl. No.	Description	Annual Quantity	Unit Price Incl. of GST Rs. PS.	Total Amount Incl. of GST Rs. PS.
1.	In-house pre-printed certificates with variable data printing original degree, provisional cum-consolidated marks certificates for UG,PG,PG Diploma and all other courses SYNTHETIC POLYPORPYLENE 225 MIRCONS 179 GSM Non-tearable with security features and software & AMC as per the specifications mentioned in tender form	1,10,000	47.20	51,92,000-00
2.	In-house pre-printed with variable data printing printed Transfer certificate/ Migration certificate / Bonafide certificate, year certificates/ Semester with memos/Semester memos certificates for UG,PG, PG diploma and all other courses Parchment paper 110 GSM tearablecertificarte	1,50,000	11.80	17,70,000-00

	with security features and software & AMC as per the specifications mentioned in tender form.			
		Grand Total GST 18% of Rs.	Incl. of	69,62,000-00

Item No.2.5:Engineering Branch – Supply, Installation, Testing and Commissioning (SITC) of e-Podium interactive display screen, i-cam etc., for newly development Digital Class room at CSTD building in the University Campus, Dr.BRAOU, Hyderabad – Lowest tender of M/s Atluri & Co., Hyderabad for Rs.9,95,230/- **Ratification - Reg.**

Resolution2.5: Resolved to ratify the action taken by the Vice Chancellor in approving the lowest tender of M/s Atluri& Co., Hyderabad for the work of SITC of e-Podium interactive display screen, i-cam etc., for the newly developed Digital Class Room at CSTD Building in the University Campus for a Tender Value of Rs.9,95,230/- (Rupees: Nine Lakhs Ninety Five Thousand Two Hundred and Thirty only) which works out to (+) 4.761% excess over the Estimate Contract Value (ECV) i.e., Rs.9,50,000/- as recommended by the Works Committee as recommended by the 170th Finance Committee held on 10-07-2023.

Item No.2.6: Engineering Branch – Supply, Installation, Testing and Commissioning (SITC) of Conference system at CIQA, Seminar Hall at CSTD building and Conference system for e-class room at STML building in the University Campus – Lowest tender of M/s Atluri & Co., Hyderabad for Rs.17,23,854/- - **Ratification - Reg.**

Resolution.2.6: Resolved to ratify the action taken by the Vice Chancellor in approving the lowest tender of M/s Atluri & Co., Hyderabad for the work of SITC of Conference System at CIQA, Seminar Hall at CSTD Building and Conference System of Model CCS 1000 Bosch make work for e-class room at STML Building in the University Campus for a Tender Value of Rs.17,23,854/- (Rupees: Seventeen Lakhs Twenty Three Thousand Eight Hundred and Fifty Four Only) which works out to (-)3.174% less than the Estimate Contract Value (ECV) i.e., Rs.17,80,365/- as recommended by the Works Committee as rerecommended by the Finance Committee held on 10-07-2023.

Item No.2.7: Engineering Branch – Supply, Installation, Testing and Commissioning (SITC) of Cassette and Split type Air Conditioners at various branches in the University Campus, Dr.BRAOU, Hyderabad – Lowest tender of M/s V V Vision Tech, Hyderabad - **For Ratification – Reg.**

Resolution.2.7:Resolved to ratify the action taken by the Vice Chancellor in approving the lowest tender of M/s V V Vision Tech, Hyderabad for the work of SITC of Cassette and Split type Air Conditioners at various branches in the University Campus for a Tender Value of Rs.21,28,000/- (Rupees: Twenty One Lakhs

Twenty Eight Thousand Only) which works out to (-)12.64% less than the sanctioned Estimate amount of Rs.24,36,000/- (Rupees: Twenty Four Lakhs Thirty Six Thousand Only) as recommended by the Works Committee and the additional No. of AC units for an amount of Rs.11,54,094/- (Rupees: Eleven Lakhs Fifty Four Thousand and Ninety Four Only) at the same rates of the agreement already approved by the University as recommended by the Finance Committee held on 10-07-2023.

Item No.2.8: Academic– Proposal for revision of Rates of Remuneration for Course Development Activities - **Consideration – Reg.**

Resolution.2.8: Resolved to approve the proposal made by the Director (Academic) for new rates of remuneration payable to various academic activities of Dr. BRAOU related to Course Development as shown in the statement below as recommended by the 170th Finance Committee held on 10-07-2023.

Statement showing the details of Enhanced Remuneration Rates.

Sl. No	Activities	Existing Rates (Rs.)	Proposed Rates (Rs.)
	Development of Course Material		
I	Writing of Units (Per Unit)		
1.	Professional Courses		
a	Post Graduate	5500	7000
b	Under Graduate	4500	6000
2.	Non-Professional (General) Courses		
a	Post Graduate (including P.G Diplomas)	4500	6000
b	Under Graduate (including Diplomas)	3500	5000
c	Certificate Programmes	2500	3000
d	Science Practical Manuals (UG&PG)	2000	2500
3.	E-Content Development		
a	Post Graduate	6000	6000
b	Under Graduate	5000	5000
II	Editing		
1.	Professional Courses		
a	Post Graduate	2750 per unit subject to a maximum of Rs. 50,000	3000 per unit subject to a maximum of Rs. 50,000
b	Under Graduate	2250 per unit subject to a maximum of Rs. 40,000	2500 per unit subject to a maximum of Rs. 40,000
2.	Non-Professional (General) Courses		
a	Post Graduate (including P.G Diplomas)	2250 per unit subject to a maximum of Rs. 40,000	2250 per unit subject to a maximum of Rs.50000
b	Under Graduate (including Diplomas)	1750 per unit subject to a	2500 per unit subject

		maximum of Rs. 30,000	to a maximum of Rs. 40000
c	Certificate Programmes	1250 per unit subject to a maximum of Rs. 15,000	1500 per unit subject to a maximum of Rs. 20000
d	Science Practical Manuals (UG&PG)	1000 per unit subject to a maximum of Rs. 15,000	1250 per unit subject to a maximum of Rs.20000
III	Translation (Per Unit)		
1.	Professional Courses		
a	Post Graduate	2750	4000
b	Under Graduate	2250	3000
2.	Non-Professional Courses		
a	Post Graduate (including P.G Diplomas)	2250	3500
b	Under Graduate	2250	3500
3.	Non-Professional Courses		
a	Post Graduate (including P.G Diplomas)	2250	3500
b	Under Graduate (including Diplomas)	1750	2500
c	Certificate Programmes	1250	2000
d	Science Practical Manuals (UG&PG)	1000	1500
IV	Vetting/ Language Editing of Translated Unit (per unit)	¼ of course writing	¼ of course writing
V	Substantial Revision (Per Unit)	½ of course writing	½ of course writing
VI	Word Processing (per page)	Rs.	Rs.
a	Normal	20	25
b	Maths/ Matter with equations / T/H/U	25	30
c	CRC preparation charges (per page) including word processing	T 45 E 50	60 50
d	CRC preparation charges (per page) (Maths/matter with equations/ T/H/U) including word processing	50	65
e	Proof Reading (per page)	10	20
VII	Development of Audio/Visual material		
a	Tele lesson & Teleconference (per expert)	2000	3000
b	Audio lesson/ Radio lesson	1000	2000
c	Local conveyance per resource person	500	1000
d	Hospitality per resource person	50	150
VIII	Miscellaneous		
1	Special/ Guest Lecture / Workshops / Staff Training Sessions (per session of 1½ hrs.)	2500	4000
2	Sitting fee for Expert Committee Meeting / Advisory Committee /Course Writing Committee / Course Revision Committee / Seminars / Conferences and other Academic Committees	2000	4000
3	Local Conveyance for the above activities for expert, including internal experts on holidays	500	1000
4	International Seminars / Conferences Evaluation of Papers	1000	2500

IX	Hospitality		
a	Working Lunch	150	300
b	Tea & Snacks (1) One time	50	75
c	Tea & Snacks (2) Two times	100	150

These rates are to be implemented from the date of approval of Finance Committee/ Executive Council of the University.

Item No.2.9: Academic – Proposal for Revision and Re-structuring of all P.G. Programmes - P.G. Course Development Guidelines as per UGC Curriculum - **Consideration – Reg.**

Resolution.2.9: Resolved to approve the proposal for Revision, Re-structuring and Semesterisation of all the P.G Programmes in English Medium along with Telugu Medium at Dr. B. R. Ambedkar Open University. The Financial Expenditure will be met from the approved Budget for the Financial Year 2023-2024 under the Head of Account (566) Development of Course Material as recommended by the 170th Finance Committee held on 10-07-2023.

Item No.2.10: M&P - Revision of Financial Limits prescribed in procedure for purchase of Machinery and Equipment, Purchase of Stores and other Misc. Items by calling e-Procurement Tender/Open Tender/Limited Tender / Single Tender – **Consideration – Reg.**

Resolution.2.10: Resolved to approve the proposal to restore the prescribed Purchase Procedure as per Resolution of the 146th Finance Committee Meeting and 163rd Executive Council Meeting dated:06-06-2013, and to adopt the G.O.Ms.41, Finance (WP) Department dated:17-11-2014, by keeping e-procurement platform in abeyance as per G.O.Ms.No.02, Finance (works & projects – F7) Department dated: 03-02-2014 for the purchases exceeding Rs.1.00 Lakh. (Rupees: One Lakh Only) as recommended by the 170th Finance Committee held on 10-07-2023. The details are as follows:

Sl. No.	Particulars	Limit
1	Invitation of tenders by public advertisement (Open Tender System / E-Procurement System)	When purchases value exceeds Rs.5,00,000/-
2	Invitation of quotations from a minimum number of 5 firms (Limited Tender System)	When the estimated value of the order to be given is more than Rs.25,000/- and less than Rs.5,00,000/-
3	Single Quotation	When the purchase value less than

		Rs.25,000/-

Item No.2.11: Finance Branch – Transfer of Funds – Transfer 40 (Forty) FDR Instruments from Campus Development Fund to General Account and Pension Fund – **For Consideration – Reg.**

Resolution.2.11: Resolved to approve the transfer of FDRs from Campus Development Fund from Sl.No.01 to 15 worth of (1) Rs.15,82,67,148/- (Rupees Fifteen Crores Eighty Two Lakhs Sixty Seven Thousand One Hundred and Forty Eighty only) to the Pension Fund Account No.62373755069 and from Sl.No.16 to 40 worth of (2) Rs.19,80,52,710/- (Rupees Nineteen Crores Eighty Lakhs Fifty Two Thousand Seven Hundred and Ten only) to the General Fund Account No.52003000206 totalling worth of Rupees (1+2) for 40 FDRs of Rs.35,63,19,858/- and the remaining C.D.F FDRs from Sl.No.41 to 97 worth of Rs.39,75,07,021/- (Rupees Thirty Nine Crores Seventy Five Lakhs Seven Thousand and Twenty One only) are under the Closing Balance of Campus Development Fund as recommended by the 170th Finance Committee held on 10-07-2023.

Item No.2.12: Engineering Branch – Erection of 15', tall full statue of Dr.B.R.Ambedkar at rock lighting area in front of the main entrance gate of the University campus – Detailed estimate for Rs.45,00,000/- (For Rupees Forty five lakhs) - **Consideration – Reg.**

Resolution.2.12: Resolved to approve the Administrative and Financial sanction for the estimated amount of Rs.45,00,000/- (Rupees Forty Five Lakhs only) for erection of 15' tall full Bronze Statue of Dr.B.R.Ambedkar at rock lighting area in front of the main entrance gate in the University Campus duly meeting the expenditure from the regular grants received from the Government.

Further, during the discussions, the Members have opined to develop the reading rooms in the University Campus to the Dr.BRAOU students and also to the needy people with the financial help from the Government of Telangana as recommended by the 170th Finance Committee held on 10-07-2023.

Item No.2.13: Engineering Branch – Supply and erection of 10 mtrs octagonal poles from books godown to new Examination building including LT bunch cable for distribution of electrical load and also to develop illumination levels for the existing roads in the University Campus – Detailed Estimate for Rs.6.30 Lakhs - **Consideration – Reg.**

Resolution.2.13: Resolved to approve the Administrative and Financial sanction for the detailed estimate amounting to Rs.6,30,000/- (Rupees six lakhs thirty thousand only) for the work of supply and erection of 10 mtrs octagonal poles from books godown to new Examination building including LT bunch cable for distribution of electrical

load and also to develop illumination levels for the existing roads in the University Campus and to call for e-Tenders during the year 2023-24 as recommended by the 170th Finance Committee held on 10-07-2023.

Item No.2.14: Engineering Branch – Formation of Cement Concrete roads in the University Campus – Administrative and Financial approval for detailed estimates amounting to Rs.50 Lakhs - **Consideration – Reg.**

Resolution.2.14: Resolved to approve the Administrative and Financial sanction for the estimated amount of Rs.50.00 lakhs towards the Formation of Internal Cement Concrete Roads work in the University Campus as recommended by the Works Committee as recommended by the 170th Finance Committee held on 10-07-2023.

Item No.2.15: Engineering Branch – Flooring at plaza area in the Administrative building _ Administrative and Financial approval for detailed estimates amounting to Rs.65 Lakhs - **For Consideration – Reg.**

Resolution.2.15: Resolved to approve the Administrative and Financial sanction for the detailed estimate amount to Rs.65.00 lakhs for the work on Flooring at Open Plaza area of the Administrative Building in the University Campus as recommended by the Works Committee and to call for e-Tenders during the Financial Year 2023-24 as recommended by the 170th Finance Committee held on 10-07-2023.

Item No.2.16: Engineering Branch – Campus development works – Painting works in STML building, Study Material House and Library in the University campus – Revised Administrative and Financial approval - **Consideration – Reg.**

Resolution.2.16: Resolved to approve the Administrative and Financial sanction for an amount of Rs.26.35 lakhs for STML building; Rs.21.34 lakhs for Study Material House and Rs.16.00 lakhs for Library building respectively, as shown below as recommended by the Works Committee as recommended by the 170th Finance Committee held on 10-07-2023.

Sl. No.	Name of Work	Estimated amount (Rs. In lakhs)	Work Value as per actual execution (Rs. in lakhs)	Additional amount (Rs. in lakhs)	Remarks
1	2	3	4	5	6
	External and Internal painting works				
1.	STML Building	19.00	26.35	7.35	Additional areas of Guest house building included
2.	Study Material House	12.20	21.34	9.14	Exterior painting of Warehouse included
3.	Library (internal) & Learner Service Centre (external)	12.40	16.00	3.60	As per site requirements

Item No.2.17: Engineering Branch – SITC of 320 KVA diesel generators set including AMF panel in the University Campus – Administrative and Financial approval for the estimate amounting to Rs.29.00 Lakhs. - **Consideration – Reg.**

Resolution.2.17: Resolved to approve the Administrative and Financial sanction for the estimated amount of Rs.29.00 lakhs on SITC of 320 KVA diesel generator set including AMF panel in the University Campus as recommended by the Works Committee, and to call for e-Tenders for execution of the work as recommended by the 170th Finance Committee held on 10-07-2023.

Item No. 03:Administration – CAS Promotions under Career Advancement Scheme – Recommendations of the Screening-cum-Evaluation Committee - **Ratification** – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for awarding Selection Grade (Academic Level – 12) to the following teachers under Career Advancement Scheme (CAS) with effect from the date of their eligibility.

Sl. No	Name of the Teacher & Designation	Academic Level From	Academic Level To	Date of eligibility
01.	Dr. Prameela Kethavath Assistant Professor of Chemistry	11	12	05.09.2022
02.	Dr.G.Yellaiah Assistant Director (SS)	11	12	03.02.2023

Item No. 04: Administration – Appointment of Statutory Position of the University - **Ratification** - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in appointing Dr.L.Vijaya Krishna Reddy, Joint Director (SS) as Director, LSSB until further orders from the date of assuming charge i.e., on 10.04.2023.

Item No. 05: Administration – Extension of the term of Dr. A. Venkatram Narsimha Reddy as Registrar – **Ratification** - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor for extension of the term of Dr. A. Venkatram Narsimha Reddy as Registrar until further orders with effect from 03-07-2023.

Item No.06:Administration – CAS Promotion from Assistant Professor to the post of Associate Professor – Recommendations of the Selection Committee - Consideration – Reg.

Resolution: Resolved to approve the recommendations of the Selection Committee for selection to the post of Associate Professor of English by Promotion from the Academic Level – 12 to Academic Level – 13 A under Career Advancement Scheme (CAS) by allowing the pay in the respective cadre from that of minimum period of eligibility as per Clause 6.3 (VI) (i) of UGC Regulations and as per G.O.Ms.No.15, Higher Education (UE) Department, dated: 29.06.2019.

Item No.07: Administration – Change of nomenclature from Director, Academic to Directorate of Academics – Consideration – Reg.

Resolution: Resolved to approve to change the nomenclature of the **Academic Branch** to **Directorate of Academics**.

Item No.08:Academic – Faculty of Commerce – Change the name of the Faculty of Commerce as Faculty of Commerce and Business Management – Consideration - Reg.

Resolution: Resolved to approve to change the name of the Faculty of Commerce to Faculty of Commerce and Business Management.

Item No.09: Academic – Faculty of Commerce - Department of Business Management – MBA Programme - Minor Modification in the Program structure, Introduction of Credit System, Revival of Multiple-Exit and Second Specialization facilities and New Specializations in MBA – Consideration – Reg.

Resolution: Resolved to approve the following proposals of the Department of Business Management relating to the MBA Programme:

- (1) To effect minor modification in the MBA Programme to accommodate a new course on *Business Analytics for Decision-Making* with the revised structure from the Academic Year 2024-25;
- (2) To introduce Credit-System to MBA Programme from the Academic Year 2023-24 and award Letter Grade and Grade Point to the students who completed all the required formalities to get the MBA Degree awarded by the University;
- (3) To revive the Multiple-Exit Facility in the MBA Programme from the Academic Year 2023-24, i.e., Award of P.G. Diploma in Management to the learners who complete all the 12 courses in the 1st Year (both I and II Semesters) and earned a minimum of 25 Credits, **on their request**; and Award of MBA Degree to the learners who complete all the 25 courses in the 1st and 2nd Years (all Four Semesters) and earned a minimum of 50 Credits;
- (4) To revive the Second Specialization Facility in the MBA Program from the Academic Year 2023-24 as per the modalities to issue a Certificate to such students who did the Programme with second / another specialization;
- (5) To consider not to award Letter Grades and Grade Points to such students who availed both the facilities (Multiple-Exit and Second Specialization) as these are just additional / value-added facilities extended to them; and
- (6) To introduce new specialization areas in Retail Management from the Academic Year 2024-25 and the Real Estate Management in MBA Programme in the next phase.

Item No.10: Academic - Department of Business Management – Permission to conduct BRAOUMBA Entrance Test from the Academic Year 2023-24 – Consideration -Reg.

Resolution: Resolved to approve the following proposals of the Department of Business Management:

- 1) To conduct the BRAOUMBA Entrance Test from the academic year 2023-24 to admit the candidates into both general MBA and MBA (HHCM) Programs;
- 2) To admit the candidates qualified in both the ICET and the AOUMBAET into the MBA and MBA (HHCM) Programs;
- 3) To conduct the BRAOUMBAET through **ONLINE** mode on similar lines agreed upon to conduct Entrance Test for B.Ed., B.Ed (SE), and other programs at the identified RCs / LSCs;
- 4) To follow the norms of the University in vogue relating to the Registration Fee for Entrance Test, payment of honorarium to the paper setters, number of question paper sets to be prepared, and valuation of the OMR answer sheets;
- 5) To follow the entrance test question paper syllabus and pattern of MBA Entrance Test of CDE, Osmania University to conduct BRAOUMBAET. However, in order to establish parity with ICET, it is requested to permit the Department to assign Two (02) Marks to each question. Thus, the total number of marks of Entrance Test comes to 200 (100 questions x 2 marks per question);
- 6) To set the BRAOUMBAET question paper in both English and Telugu languages, as in the case of ICET;
- 7) To follow the norms of ICET relating to the eligibility criteria of the candidates to appear for the Entrance Test, declaration of result of the qualified candidates, etc.;
- 8) To admit the candidates qualified in both ICET and BRAOUMBAET into the general MBA Program as per the procedure in vogue;
- 9) To conduct admission counselling to admit the candidates qualified in both the ICET and BRAOUMBAET into the MBA (HHCM) Program (as the intake is limited for this program) without Group Discussion and Personal Interview and allot the candidates to the Program Centres as per the Rule of Reservation of the Telangana State; and
- 10) To conduct the BRAOUMBAET in the month of August every year.

Item No.11: Academic- Faculty of Social Science - Department of Political Science- Introduction of Diploma in International Relations from the Academic Year 2023-24 – Consideration – Reg.

Resolution: Resolved to approve for introduction of Diploma in International Relations in English medium from the Academic Year 2023-24 duly following the prescribed procedure.

Item No.12:Examinations – Used answer booklets of the candidates of all Examinations and old loose question papers - Period of preservation of records to be reduced from 01 year to 06 months – Consideration -Reg.

Resolution: Resolved to approve to preserve the used answer booklets of the candidates of all examinations, other than those involved in malpractices and old loose question papers up to 06 (six) months from the date of publication of results instead of earlier practice of keeping the used answer scripts for 01 (one) year.

Item No.13: Administration – Technical – Extension of Career Advancement Scheme to the cadre of Producer drawing UGC Pay Scales, 2016 - Consideration – Reg.

Resolution: Resolved to approve the request of the Dr. D. Udayani, Producer for promotion under CAS, as was done earlier in the cases of Dr.T.Krushna Rao and Dr.K.Damodaram who are promoted to Senior Scale, Selection Grade under CAS, as per the conditions stipulated in the G.O.Ms.No.15, Higher Education (UE) Department, dated: 29-06-2019 issued by the Government of Telangana, Hyderabad.

Item No.14: Administration - Appointment of vacant post(s) of Producer through Open Notification - Consideration – Reg.

Resolution: Resolved not to proceed for Open Notification, since the matter is under Common Recruitment Board (CRB) is pending with the Government.

Further, resolved to extend Additional Charge Allowance to the Production Assistant to whom the work is entrusted against vacant post(s) of Producer as per rules in vogue.

Item No.15: Administration – Disposal of Writ Appeal No.681 of 2009 in Writ Petition No.24952 of 2008 – For information – Reg.

Resolution: Resolved to approve to comply the orders dated: 14-10-2022 in toto of the Hon'ble High Court of Telangana, Hyderabad in Writ Appeal No.681 of 2009 in Writ Petition No. 24952 of 2008 duly treating the period of unauthorised absence for 163 days i.e., from 18-11-2008 to 29-04-2009 as “DIES-NON” for all the purposes (viz., increment, leave and pension) as per Dr.BRAOU Service Rules under Part-III, vide Rule No.25.

Item No.16: Administration - Permission to engage the Teaching personnel's on Contract basis for the University – Consideration - Reg.

Resolution: Resolved to approve to fill the vacant teaching posts of 36 on contract basis against the clear vacancy (i.e., sanctioned strength – working strength = 93-

57=36) to maintain the minimum strength of teachers as per the Regulations of the UGC for getting recognition from the UGC for all the courses offered by the University.

TABLE AGENDA ITEM

Item No.01: Administration - Appointment of Finance Officer (FAC) – Ratification – Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in according permission to Dr. A.Venkatram Narsimha Reddy, Associate Professor of Public Administration and Registrar to hold the Full Additional Charge as Finance Officer with effect from 01-04-2023 F.N. till the alternate arrangements are made.

REGISTRAR

V.C.

MINUTES OF THE MEETING OF THE 171st FINANCE COMMITTEE / 189th EXECUTIVE COUNCIL HELD ON 05-02-2024 AT 05.00 P.M. AT CONFERENCE HALL, TELANGANA STATE COUNCIL OF HIGHER EDUCATION, MASABTANK, HYDERABAD – 500 033.

Sl. No.	Members Present	
1	Prof. K. Seetharama Rao Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Sri K. Ramakrishna Rao, I.A.S. Special Chief Secretary to Government Finance Department, Government of Telangana, Hyderabad.	Member
3	Sri B. Venkatesham, I.A.S., Principal Secretary to Government Education Department Government of Telangana, Hyderabad.	Member
4	Sri B. Venkatesham, I.A.S., Commissioner (FAC) Collegiate & Technical Education, Government of Telangana, Hyderabad.	Member
5	Prof. D. Ravinder Vice-Chancellor Osmania University Hyderabad.	Member
6	Dr. Banoth Lal Joint Director (LSSB) Dean, Student Affairs & Campus Development Dr.BRAOU, Hyderabad.	Member
7	Dr. V. Rajalingam Professor of Ophthalmology Osmania Medical College Superintendent, SDEH Hyderabad.	Member
8	Sri R. Shailesh Reddy C.E.O., T-SAT., Hyderabad.	Member
9	Sri Diddi Srinivas Venkampet, Sircilla Rajanna Sircilla Dist.	Member

10	Dr. A. Venkatram Narsimha Reddy Registrar Dr. B.R. Ambedkar Open University Hyderabad.	Secretary to Executive Council

Item No.1 (a): Executive Council – Confirmation of Minutes of 188th Meeting of the Executive Council held on 10-07-2023.

Resolution: Confirmed.

Item No.2: **171st Finance Committee agenda items.**

The agenda items of the Finance Committee Meeting held on 05-02-2024 at 05.00 P.M. in the Conference Hall, Telangana State Council of Higher Education, Masabtank, Hyderabad.

Item No.2.1: Finance - Approval of Annual Accounts for the Financial Year 2022-23
– **Consideration** - Reg.

Resolution:2.1: Resolved to consider and approve the Annual Accounts of Dr.B.R.Ambedkar Open University, Hyderabad, for the Financial Year 2022-23.

Resolution:2.1: Resolved to approve Annual Accounts of Dr.B.R.Ambedkar Open University, Hyderabad, for the Financial Year 2022-23 as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2.2:Computer Centre – Outsourcing the automation of the SSS & Exam Data processing work to CGG – **Consideration** - Reg.

Resoltion.2.2: Resolved to consider and approve the proposal for **Outsourcing the Automation of the Student Support Services and Exam Data processing work to CGG** duly entering into an agreement with CGG for Automation of Learner Support Services and Examination Data Processing with the following transaction-based charges:

Rs.7/- (Rupees Seven only) excluding taxes per student applied for Entrance Test covering the scope defined in Module#1 of Functional Scope of this document. will be charged whenever the students pay the application fee.

Rs.15/- (Rupees Fifteen only) excluding taxes per student admitted covering the scope defined in Module#2 of Functional Scope of this document, will be charged whenever the students pay the tuition fee for the first Semester/Year.

Rs.27/- (Rupees Twenty Seven only) excluding taxes per student per semester covering the scope defined in Module#3 of Functional Scope of this document and will be charged whenever the students attempt for the first time in the semester.

Item No.2.2:Computer Centre – Outsourcing the automation of the SSS & Exam Data processing work to CGG – **Consideration** - Reg.

Resolution.2.2: Resolved to approve the **Outsourcing the Automation of the Student Support Services and Exam Data processing work to CGG** duly entering into an agreement with CGG for Automation of Learner Support Services and Examination Data Processing with the following transaction-based charges as recommended by the 171st Finance Committee held on 05-02-2024.

Rs.7/- (Rupees Seven only) excluding taxes per student applied for Entrance Test covering the scope defined in Module#1 of Functional Scope of this document. will be charged whenever the students pay the application fee.

Rs.15/- (Rupees Fifteen only) excluding taxes per student admitted covering the scope defined in Module#2 of Functional Scope of this document, will be charged whenever the students pay the tuition fee for the first Semester/Year.

Rs.27/- (Rupees Twenty Seven only) excluding taxes per student per semester covering the scope defined in Module#3 of Functional Scope of this document and will be charged whenever the students attempt for the first time in the semester.

Item No.2.3:Administration – Renewal of Medical Insurance Policy with M/s. The New India Assurance Company Limited for the Calendar Year 2024 – **Ratification** – Reg.

Resolution: 2.3: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for payment of **Rs.99,41,136/-** (Rupees Ninety Nine Lakhs Forty One Thousand One hundred and Thirty Six only) inclusive of GST@18% towards the renewal of Medical Insurance Policy for the Calendar Year, 2024 to all the Regular and Time Scale employees of the University as against the eligible Medical Allowance amount of **Rs.34,50,000/-** (Rupees Thirty Four Lakhs and Fifty Thousand only) with a condition that the excess premium amount of

Rs.64,91,136/- (Rupees Sixty Four Lakhs Ninety One Thousand One Hundred and Thirty Six only) paid by the University over and above the eligibility amount viz., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees i.e., (actual premium amount MINUS Medical Allowance i.e., **Rs.99,41,136 – Rs. 34,50,000 = Rs.64,91,136/-**) will be recovered from the employees' salary in 04 (four) equal monthly installments i.e., March, April, May & June 2024.

Resolution: 2.3: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for payment of **Rs.99,41,136/-** (Rupees Ninety Nine Lakhs Forty One Thousand One hundred and Thirty Six only) inclusive of GST@18% towards the renewal of Medical Insurance Policy for the Calendar Year, 2024 to all the Regular and Time Scale employees of the University as against the eligible Medical Allowance amount of **Rs.34,50,000/-** (Rupees Thirty Four Lakhs and Fifty Thousand only) with a condition that the excess premium amount of **Rs.64,91,136/-** (Rupees Sixty Four Lakhs Ninety One Thousand One Hundred and Thirty Six only) paid by the University over and above the eligibility amount viz., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees i.e., (actual premium amount MINUS Medical Allowance i.e., **Rs.99,41,136 – Rs. 34,50,000 = Rs.64,91,136/-**) will be recovered from the employees' salary in 04 (four) equal monthly installments i.e., March, April, May & June 2024 as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2.4:Administration – Institution of 03 Gold Medals – Ratification - Reg.

Resolution: 2.4: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in accepting for award of Gold Medals in the 25th Convocation of the University in the name and style as (1)“Smt. KUSUMBA REVATHI SEETHA RAMA RAO GOLD MEDAL” (2) “Smt. GHANTA JANANI & Sri MOGILAI AH MEMORIAL GOLD MEDAL” (3) “Dr. BANOTHU GOUTHAMI & Dr. BANOTHU DHARMA GOLD MEDAL”.

Resolution: 2.4: Resolved to ratify the action taken by the Vice-Chancellor in accepting for award of Gold Medals in the 25th Convocation of the University in the name and style as (1)“Smt. KUSUMBA REVATHI SEETHA RAMA RAO GOLD MEDAL” (2) “Smt. GHANTA JANANI & Sri MOGILAI AH MEMORIAL GOLD MEDAL” (3) “Dr. BANOTHU GOUTHAMI & Dr. BANOTHU DHARMA GOLD MEDAL”. as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2.5: DMP – Printing of University text books with paper and title card purchased by the printer with Computer-To-Plate (CTP) rates for the Academic Year 2023 -24 – Allotment of Printing work - **Ratification** - Reg.

Resolution. 2.5: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for **Rs.3,72,38,397/- (Rupees Three Crores Seventy Two Lakhs Thirty Eight Thousand Three Hundred and Ninety Seven only)** inclusive of cost of material, GST and transportation for printing of University Text Books (on text printing 60gsm white printing paper title 140gsm ms white card) for the Academic Year 2023-24. The expenditure may be met from the **Head of A/C: 04- Material Production 633- Printing of Course Material for the year 2023-24.**

Resolution. 2.5: Resolved to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for **Rs.3,72,38,397/- (Rupees Three Crores Seventy Two Lakhs Thirty Eight Thousand Three Hundred and Ninety Seven only)** inclusive of cost of material, GST and transportation for printing of University Text Books (on text printing 60gsm white printing paper title 140gsm ms white card) for the Academic Year 2023-24. The expenditure may be met from the **Head of A/C: 04- Material Production 633- Printing of Course Material for the year 2023-24** as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2.6:DMP - Printing and supply of Pre-printed Examination Main Answer Booklets of 16 pages for Digital Online Screen Evaluation for the Academic Year 2023-24 – **Ratification** -Reg.

Resolution:2.6: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according financial sanction for printing and supply 12,00,000 Nos. pre-printed Main Answer Booklets of 16 pages (14+2 title) for (60 gsm cream wove paper) digital onscreen evaluation for the Academic Year 2023-24 to M/s Universal Print Systems, Vijayawada (A.P) (**L1**) at a total cost of **Rs.50,76,000/- (Rupees Fifty Lakhs Seventy Six Thousand only)** @ L1 rate of Rs.4.23ps each booklet inclusive of cost of material, transportation and all as per the specifications given by the University. The expenditure may be met from the **Head of A/c: 09-Examinations (C) Other Expenses 547-Technology Enabled Exam Material** for the Academic Year 2023-24.

Resolution:2.6: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for printing and supply 12,00,000 Nos. pre-printed Main

Answer Booklets of 16 pages (14+2 title) for (60 gsm cream wove paper) digital onscreen evaluation for the Academic Year 2023-24 to M/s Universal Print Systems, Vijayawada (A.P) (L1) at a total cost of Rs.**50,76,000/- (Rupees Fifty Lakhs Seventy Six Thousand only)** @ L1 rate of Rs.4.23ps each booklet inclusive of cost of material, transportation and all as per the specifications given by the University. The expenditure may be met from the **Head of A/c: 09-Examinations (C) Other Expenses 547- Technology Enabled Exam Material** for the Academic Year 2023-24 as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2.7:DMP - Printing and supply of Pre-printed Examination Main Answer Booklets of 24 pages for Digital Online Screen Evaluation for the Academic Year 2023-24 – **Ratification** - Reg.

Resolution:2.7:Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according financial sanction for printing and supply of 22,00,000 Nos. pre-printed Main Answer Booklets of 24 pages (22+2 title) for digital onscreen evaluation for the Academic Year 2023-24 to M/s Universal Print Systems, Vijayawada (A.P) (L1) at a total cost of Rs.**1,39,26,000 (Rupees One Crore Thirty-Nine Lakhs Twenty-Six Thousand only)** @ L1 rate of Rs.6.33ps each booklet inclusive of cost of material, transportation and all as per the specifications given by the university. The expenditure may be met from the **Head of A/c: 09-Examinations (C) Other Expenses 547- Technology Enabled Exam Material** for the Academic Year 2023-24.

Resolution:2.7: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for printing and supply of 22,00,000 Nos. pre-printed Main Answer Booklets of 24 pages (22+2 title) for digital onscreen evaluation for the Academic Year 2023-24 to M/s Universal Print Systems, Vijayawada (A.P) (L1) at a total cost of Rs.**1,39,26,000 (Rupees One Crore Thirty-Nine Lakhs Twenty-Six Thousand only)** @ L1 rate of Rs.6.33ps each booklet inclusive of cost of material, transportation and all as per the specifications given by the university. The expenditure may be met from the **Head of A/c: 09-Examinations (C) Other Expenses 547- Technology Enabled Exam Material** for the Academic Year 2023-24 as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2.8:DMP - Printing and supply of pre-printed Variable Data Stickers for Digital Online Screen Evaluation for the Academic Year 2023-24 – **Ratification** - Reg.

Resolution.2.8: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according financial sanction for printing and supply of 34,00,000 Nos. pre-printed examination confidential material i.e., variable data stickers (on 80gsm chromo art paper releaser 90gsm) each year for digital onscreen evaluation for the Academic Year 2023-24 to M/s Sri Bhagya Laxmi Printers, Hyderabad (Telangana) at a total cost of **Rs.14,28,000 (Rupees Fourteen Lakhs Twenty Eight Thousand only) @** L1 rate of Rs.0.42ps each sticker inclusive of cost of material, 18% GST and transportation as per the specifications given by the university. The expenditure may be met from the **Head of A/c: 09-Examinations (C) Other Expenses 547- Technology Enabled Exam Material** for the Academic year 2023-24.

Resolution.2.8: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction for printing and supply of 34,00,000 Nos. pre-printed examination confidential material i.e., variable data stickers (on 80gsm chromo art paper releaser 90gsm) each year for digital onscreen evaluation for the Academic Year 2023-24 to M/s Sri Bhagya Laxmi Printers, Hyderabad (Telangana) at a total cost of **Rs.14,28,000 (Rupees Fourteen Lakhs Twenty Eight Thousand only) @** L1 rate of Rs.0.42ps each sticker inclusive of cost of material, 18% GST and transportation as per the specifications given by the university. The expenditure may be met from the **Head of A/c: 09-Examinations (C) Other Expenses 547- Technology Enabled Exam Material** for the Academic year 2023-24 as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2.9: DMP – Print and Supply of different sizes of cloth lined Brown Covers for use in Study Material House (SMH) for dispatch of Text books for the Academic Year 2023-24 – **Ratification** - Reg.

Resolution:2.9: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according financial sanction of Rs.7,86,300/- (Rupees Seven Lakhs Eighty Six Thousand and Three Hundred Only) towards the print and supply of 63,000 Nos. of different sizes of cloth-lined covers for use in the Study Material House (SMH) for dispatch of textbooks to the students on time to follow the Academic Year 2023-24 from M/s S.K.Paper Product, Hyderabad, by meeting the expenditure from Budget

Head of Account 04) Directorate of Materials and Publications 547)
Stationeryfor Academic Year 2023-24.

Sl. No.	Description	Cover size	GSM	Qty.	Unit Rate Rs. Ps.	Total amount Rs. Ps.
1.	Brown cloth line covers	12"x16"x1"	100	20,000	11.60	2,32,000.00
2.	Brown cloth line cover	12"x16"x2"	100	20,000	12.50	2,50,000.00
3.	Brown cloth line cover	12"x16"x3"	100	20,000	13.10	2,62,000.00
4.	Brown cloth line covers	12"x16"x4"	100	3,000	14.10	42,300.00
Total No. of covers and amount →				63,000		7,86,300.00

Resolution:2.9: Resolved to ratify the action taken by the Vice-Chancellor in according financial sanction of Rs.7,86,300/- (Rupees Seven Lakhs Eighty Six Thousand and Three Hundred Only) towards the print and supply of 63,000 Nos. of different sizes of cloth-lined covers for use in the Study Material House (SMH) for dispatch of textbooks to the students on time to follow the Academic Year 2023-24 from M/s S.K.Paper Product, Hyderabad, by meeting the expenditure from Budget Head of Account 04) Directorate of Materials and Publications 547) Stationeryfor Academic Year 2023-24 as recommended by the 171st Finance Committee held on 05-02-2024.

Sl. No.	Description	Cover size	GSM	Qty.	Unit Rate Rs. Ps.	Total amount Rs. Ps.
1.	Brown cloth line covers	12"x16"x1"	100	20,000	11.60	2,32,000.00
2.	Brown cloth line cover	12"x16"x2"	100	20,000	12.50	2,50,000.00
3.	Brown cloth line cover	12"x16"x3"	100	20,000	13.10	2,62,000.00
4.	Brown cloth line covers	12"x16"x4"	100	3,000	14.10	42,300.00
Total No. of covers and amount →				63,000		7,86,300.00

Item No.2.10:DMP - Purchase of General & Computer Stationery items for the Financial Year 2023-24 - **Ratification** - Reg.

Resolution:2.10: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according Financial sanction for purchase of General and Computer Stationery items for the Financial Year 2023-24 at a total cost of **Rs.12,83,618.50.Ps.(Rupees Twelve Lakhs Eighty Three Thousand Six Hundred Eighteen and Fifty Paia)** inclusive of GST and transportation at L₁ rates from the following three firms.

Sl. No.	Firm	No. of Items L1	No. of Items L1 to be purchased	Total Amount for Item to be purchased Rs. Ps.
1	M/s. Shri Sai Ram Enterprises	25	23	1,34,761.00
2	M/s. Balaji Enterprises	25	19	1,61,211.00
3	M/s. Sahasra Sai Enterprises	47	35	9,87,646.50
	Total	97	77	12,83,618.50

Resolution:2.10: Resolved to ratify the action taken by the Vice-Chancellor in according Financial sanction for purchase of General and Computer Stationery items for the Financial Year 2023-24 at a total cost of **Rs.12,83,618.50.Ps.(Rupees Twelve Lakhs Eighty Three Thousand Six Hundred Eighteen and Fifty Paia)** inclusive of GST and transportation at L₁ rates from the following three firms as recommended by the 171st Finance Committee held on 05-02-2024.

Sl. No.	Firm	No. of Items L1	No. of Items L1 to be purchased	Total Amount for Item to be purchased Rs. Ps.
1	M/s. Shri Sai Ram Enterprises	25	23	1,34,761.00
2	M/s. Balaji Enterprises	25	19	1,61,211.00
3	M/s. Sahasra Sai Enterprises	47	35	9,87,646.50
	Total	97	77	12,83,618.50

Item No.2.11:DMP - Purchase of Audio Video Equipment for EMR&RC Studio i.e., 01No. (ONE) unit Non-linear Audio Recording System, 02 Nos. (two) unit outdoor 60w led eng kit (cool light) for outdoor/indoor studio,01No. Aja ki Pro Go Portable Multichannel Recorder – For **Ratification** - Reg.

Resolution.2.11: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in transferring advance amount of **Rs.13,80,184/- (Rupees Thirteen Lakhs Eighty Thousand One Hundred and Eighty Four Only)** to transfer the **90% of fundsto M/s. Telangana State Technology Services Ltd.,(TSTS)** Inclusive of 5% of TSTSL Service Charges and 18% of GST on service charges out of **Rs.15,33,537.90/-(Rupees Fifteen Lakhs Thirty Three Thousand Five Hundred and Thirty Seven Ninety Paisa Only)**,as per the rough estimation submitted by TSTS as advance as mentioned in G.O.No.45 Finance & Planning (Plg.Wing:20) Department, Dt:09-07-1990 **and balance 10% of bill amount will be paid after submission of actual billing** towards purchase of Audio Video Equipment for EMR&RC i.e., 01No.(ONE) unit Non-linear Audio Recording System, 01No. (one) unit outdoor 60w Led Eng Kit(cool light) for outdoor/indoor studio, 01No. Aja ki Pro Go Portable Multichannel Recorder as per the specifications given by the Director, EMR&RC. The above expenditure met from the Head of Account: B-Capital, 20-Other, 703-Machinery and Equipment for the Financial Year 2023-24.

Resolution.2.11: Resolved to ratify the action taken by the Vice-Chancellor in transferring advance amount of **Rs.13,80,184/-(Rupees Thirteen Lakhs Eighty Thousand One Hundred and Eighty Four Only)** to transfer the **90% of fundsto M/s. Telangana State Technology Services Ltd.,(TSTS)** Inclusive of 5% of TSTSL Service Charges and 18% of GST on service charges out of **Rs.15,33,537.90/-(Rupees Fifteen Lakhs Thirty Three Thousand Five Hundred and Thirty Seven Ninety Paisa Only)**,as per the rough estimation submitted by TSTS as advance as mentioned in G.O.No.45 Finance & Planning (Plg.Wing:20) Department, Dt:09-07-1990 **and balance 10% of bill amount will be paid after submission of actual billing** towards purchase of Audio Video Equipment for EMR&RC i.e., 01No.(ONE) unit Non-linear Audio Recording System, 01No. (one) unit outdoor 60w Led Eng Kit(cool light) for outdoor/indoor studio, 01No. Aja ki Pro Go Portable Multichannel Recorder as per the specifications given by the Director, EMR&RC. The above expenditure met from the Head of Account: B-Capital, 20-Other, 703-Machinery and Equipment for the Financial Year 2023-24 as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2.12: DMP- Purchase of 74Nos. of i3 Computer Make: Dell & 04 Nos. of Projectors Make: Benq LW00 LED with 2000 Lumens and 02 Nos. Benq MX560P with 4000 Lumens model Through M/s. TSTS, Hyderabad by Transfer of 90% of funds as an advance as per G.O.Ms.No.45 Finance & Planning (Plg.Wing.20) Department, dated: 09-07-1990 – **Ratification** - Reg.

Resolution.2.12: Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor for sanction of **Rs.46,19,358/- (Rupees Forty Six Lakhs Nineteen Thousand Three Hundred and Fifty Eight Only)** inclusive of TSTS 5% of service charges and 18% GST on service Charges, by transferring funds of 90% as advance out of total estimated amount of Rs.41,57,422/- (Rupees Forty One Lakhs Fifty Seven Thousand Four Hundred and Twenty Two only) and balance 10% of bill amount will be paid after submission of actual billing, as per the G.O.Ms.No.45 Finance & Planning (Plg.Wing.20) Department, dated:09-07-1990, from **M/s.Telangana State Technology Service, Hyderabad (TSTS)**, for purchase of 74Nos. of i3 Dell computers and 04Nos. of Benq Projectors (LW500LED)-2000 Lumens and 02Nos. of Benq Projectors (MX560P)-4000 Lumens as per the specifications given by the In-Charge, Computer Centre by meeting the expenditure from the Head of Account:11-Computer Centre, 620-Maintenance of Computers for the Financial Year 2023-24.

Resolution.2.12:Resolved to ratify the action taken by the Vice-Chancellor for sanction of **Rs.46,19,358/- (Rupees Forty Six Lakhs Nineteen Thousand Three Hundred and Fifty Eight Only)** inclusive of TSTS 5% of service charges and 18% GST on service Charges, by transferring funds of 90% as advance out of total estimated amount of Rs.41,57,422/- (Rupees Forty One Lakhs Fifty Seven Thousand Four Hundred and Twenty Two only) and balance 10% of bill amount will be paid after submission of actual billing, as per the G.O.Ms.No.45 Finance & Planning (Plg.Wing.20) Department, dated:09-07-1990, from **M/s.Telangana State Technology Service, Hyderabad (TSTS)**, for purchase of 74Nos. of i3 Dell computers and 04Nos. of Benq Projectors (LW500LED)-2000 Lumens and 02Nos. of Benq Projectors (MX560P)-4000 Lumens as per the specifications given by the In-Charge, Computer Centre by meeting the expenditure from the Head of Account:11-Computer Centre, 620-Maintenance of Computers for the Financial Year 2023-24 as recommended by the 171st Finance Committee held on 05-02-2024.

TABLE AGENDA ITEM

Item No.01: Administration – Enhancement of Gratis to Time Scale employees – Consideration - Reg.

Resolution.01: Resolved to recommend to the Executive Council to consider for enhancement of Gratis to the Time Scale Employees from the existing ceiling of Rs.5,00,000/- (Rupees Five Lakhs Only) to Rs.7,50,000/- (Rupees Seven Lakhs Fifty Thousand Only) on attaining the age of Superannuation i.e., 61 years and to pay the Gratis at the time of Retirement/Death w.e.f. 05-02-2024.

Resolution.01: Resolved to approve for enhancement of Gratis to the Time Scale Employees from the existing ceiling of Rs.5,00,000/- (Rupees Five Lakhs Only) to Rs.7,50,000/- (Rupees Seven Lakhs Fifty Thousand Only) on attaining the age of Superannuation i.e., 61 years and to pay the Gratis at the time of Retirement/Death w.e.f. 05-02-2024 as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.2:Administration – Constitution of **Prof. G. Ram Reddy Memorial Trust, Hyderabad** – Contribution to the Trust - Consideration – Reg.

Resolution.02:Resolved to recommend to the Executive Council to consider the proposal of the University for allocating an amount of Rs.5,00,000/- (Rupees Five Lakhs only) to “Prof. G.Ram Reddy Memorial Trust, Hyderabad” duly entering into an Memorandum of Understanding with the Trust and to create a Budget Head under (5) Prof. GR&C – C- 735 – “Prof. G. Ram Reddy Memorial Activities” from the Financial Year 2024-25.

Resolution.02: Resolved to approve for allocating an amount of Rs.5,00,000/- (Rupees Five Lakhs only) by the University to “Prof. G. Ram Reddy Memorial Trust, Hyderabad” duly entering into a Memorandum of Understanding with the Trust and to create a Budget Head under (5) Prof. GR&C – C- 735 “**Prof. G. Ram Reddy Memorial Activities**” from the Financial Year 2024-25 as recommended by the 171st Finance Committee held on 05-02-2024.

Item No.3:Administration - Appointment of Vice-Chancellor – Constitution of Search Committee - Nominee of the Executive Council – **Consideration** - Reg.

Resolution:3: Resolved to approve the name of Prof. E. Vayunandan, Former Vice-Chancellor, Yashwantrao Chavan Maharashtra Open University (YCMOU), Nashik, Maharashtra in nominating Member for the Search Committee to appoint the Vice-Chancellor for Dr.B.R.Ambedkar Open University by the Government of Telangana.

Item No.4:Administration – Appointment of Director, Academics (Statutory Position) – **Consideration** - Reg.

Resolution.4: Resolved to approve to appoint Prof. G. Pushpa Chakrapani as Director (Academic) Directorate of Academics, Dr.B.R.Ambedkar Open University, Hyderabad until further orders.

Item No.5:Administration- Appointment of Finance Officer I/c. – **Ratification** – Reg.

Resolution:5: Resolved to ratify the action taken by the Vice-Chancellor in appointing Sri N.C. Venugopal, Deputy Registrar (Accounts) as Finance Officer I/c. with effect from 22-07-2023 F.N. till the alternate arrangements are made.

Item No.6:Administration – Appointment of Director I/c., CIQA - **Ratification** -Reg.

Resolution:6: Resolved to ratify the action taken by the Vice-Chancellor in appointing Dr. K. Sridevi, Associate Professor of Mathematics and Deputy Director, CIQA as Director I/c., CIQA until further orders w.e.f. 29-11-2023.

Item No.7: Administration – Appointment of Director, UGC-DEB Affairs (Statutory Position) - **Ratification** - Reg.

Resolution.7: Resolved to ratify the action taken by the Vice-Chancellor in appointing Prof.Pallavi Kabde, Professor of Public Administration and Officer Incharge, UGC-DEB Affairs as Director, UGC-DEB Affairs until further orders from the date of issue of the orders i.e., on 12.10.2023.

Item No.8: Administration – Sanction of Interim Relief to the Regular, Non-Teaching employees and Non-Teaching Pensioners of the University – **Ratification** - Reg.

Resolution.8: Resolved to ratify the action taken by the Vice-Chancellor in according permission to adopt G.O.Ms.No. 133, Finance (HRM.IV) Department, dated: 02-10-2023 for sanction of Interim Relief to the Regular Non-Teaching employees / Non-Teaching Pensioners and Family Pensioners of the University w.e.f. 01-10-2023.

Item No.9: Administration – Appointment of Assistant Registrar by Promotion – **Ratification** - Reg.

Resolution:9: Resolved to ratify the action taken by the Vice-chancellor in appointing Smt.C.Y.Nagalatha as Assistant Registrar by promotion as recommended by the Selection Committee.

MINUTES OF THE MEETING OF THE 172nd FINANCE COMMITTEE / 190th EXECUTIVE COUNCIL HELD ON 04-01-2025 AT 03.00 P.M. AT CONFERENCE HALL (ROOM NO. 14), HIGHER EDUCATION DEPARTMENT, GOVERNMENT OF TELANGANA, Dr. B.R. AMBEDKAR SECRETARIAT, HYDERABAD.

Sl. No.	Members Present	
1	Prof. Ghanta Chakrapani Vice-Chancellor	Chairman

	Dr. B.R.Ambedkar Open University Hyderabad.	
2	Sri K. Ramakrishna Rao, IAS Special Chief Secretary to Government Finance Department, Government of Telangana, Hyderabad.	Member
3	Sri N. Sridhar, IAS Principal Secretary to Government (FAC) Education Department, Government of Telangana, Hyderabad.	Member
4	Smt. A. Sridevasena, IAS Commissioner, Collegiate & Technical Education, Government of Telangana, Hyderabad.	Member
5	Dr. L. Vijaya Krishna Reddy Registrar I/c Dr. B.R. Ambedkar Open University Hyderabad.	Secretary to EC
6	Sri N.C. Venu Gopal Finance Officer I/c. Dr. B.R. Ambedkar Open University, Hyderabad	Convener to FC

Item No.1 (a): Executive Council – Confirmation of Minutes of 189th Meeting of the Executive Council held on 05-02-2024.

Resolution: Confirmed.

Item No.2: 172nd Finance Committee agenda items.

The agenda items of the Finance Committee Meeting held on 04-01-2025 at 03.00 P.M. in the Conference Hall (Room No.14), Higher Education Department, Dr.B.R.Ambedkar Telangana Secretariate, Hyderabad.

Item No.2.1: Administration – Renewal of Medical Insurance Policy with M/s. The New India Assurance Company Limited for the Calendar Year 2025.

Resolution:2.1: Approved and resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according administrative and financial sanction for payment of premium amount of **Rs.80,35,123/-** (Rupees Eighty Lakhs Thirty Five Thousand One Hundred and Twenty Three Only) inclusive of 18% GST towards the renewal of Medical Insurance Policy for the Calendar Year, 2025 to M/s. The New India Assurance Company Limited for all the Regular and Time Scale employees of the University as against the eligible Medical Allowance amount of **Rs.28,65,000/** (Rupees Twenty Eight Lakhs Sixty Five Thousand only) with a condition that the excess premium amount of **Rs.51,70,123/-** (Rupees Fifty One Lakhs Seventy Thousand One Hundred and Twenty Three only) paid by the University over and above the eligibility amount viz., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees i.e., (actual premium amount MINUS Medical Allowance i.e., **Rs.80,35,123 – Rs.28,65,000 = Rs.51,70,123/-**) will be recovered from the employees' salary in 04 (four) equal monthly installments from March to June 2025.

Resolution:2.1: Resolved to approve the action taken by the Finance Committee in ratifying the action taken by the Vice-Chancellor in according administrative and financial sanction for payment of premium amount of **Rs.80,35,123/-** (Rupees Eighty Lakhs Thirty Five Thousand One Hundred and Twenty Three Only) inclusive of 18% GST towards the renewal of Medical Insurance Policy for the Calendar Year, 2025 to M/s. The New India Assurance Company Limited for all the Regular and Time Scale employees of the University as against the eligible Medical Allowance amount of **Rs.28,65,000/** (Rupees Twenty Eight Lakhs Sixty Five Thousand only) with a condition that the excess premium amount of **Rs.51,70,123/-** (Rupees Fifty One Lakhs Seventy Thousand One Hundred and Twenty Three only) paid by the University over and above the eligibility amount viz., Rs.15,000/- for the Regular employees and Rs.7,500/- for the Time Scale employees i.e., (actual premium amount MINUS Medical

Allowance i.e., **Rs.80,35,123 – Rs.28,65,000 = Rs.51,70,123/-**) will be recovered from the employees' salary in 04 (four) equal monthly installments from March to June 2025 as recommended by the 172nd Finance Committee in its **resolution 2.1** held on 04-01-2025.

Item No.2.2: DMP - Installation of Local Area Network and Expansion of LAN & Wi-Fi Coverage in the University Campus Buildings Through Telangana State Technology Services Ltd., (TSTSL)- Release of balance 10% of Payment After Installation.

Resolution:2.2: Approved and resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor, to transfer the balance 10% amount of Rs.40,09,747/-(Rupees Forty Lakhs Nine Thousand Seven Hundred and Forty Seven Only) out of total incurred amount of Rs.2,22,13,827/- (Rupees Two Crores Twenty Two Lakhs Thirteen Thousand Eight Hundred and Twenty Seven Only) as per the proforma Invoice.No.3401/HWP2/2023-24, Dt:05-12-2023 submitted by the (TGTS) inclusive of 5% of TSTS service charges and 18% GST to M/s.Telangana State Technology Services Ltd.,(TGTS) through the firm M/s. Shell Network & Solutions Ltd., Hyderabad for replacement of the existing LAN Equipments and expansion of Local Area Network (LAN)& Wi-Fi coverage in the university campus duly meeting the expenditure from the Head of Account:11-Computer Centre, 620-Maintenance of Computers for the Financial Year 2022-23&2024-25.The details breakup payments showed below:

Sl. No.	Description	Total Amount Rs. Ps.
1.	Local Area Network (LAN Installation)	2,06,14,395-00
2.	TSTS Service Charges @5%	10,30,720-00
3.	GST 18% on Service Charges	1,85,530-00
4.	Total Amount	2,18,30,645-00
5.	(+) IT Already Deducted on 90% Payment	3,64,082-00
6.	(+) TDS Already Deducted on 90% Payment	19,100-00
7.	Grand Total	2,22,13,827-00
	Total Amount 90% Transferred	1,78,20,898-00
	Balance to be paid of Rs.	43,92,929-00
	(-) Total 2% of TDS & IT	3,83,182-00
	Balance Paid of Rs.	40,09,747-00

Resolution:2.2: Resolved to ratify the action taken by the Vice-Chancellor, to transfer the balance 10% amount of Rs.40,09,747/-(Rupees Forty Lakhs Nine Thousand Seven Hundred and Forty Seven Only) out of total incurred amount of Rs.2,22,13,827/- (Rupees Two Crores Twenty Two Lakhs Thirteen Thousand Eight Hundred and Twenty Seven Only) as per the proforma Invoice.No.3401/HWP2/2023-24, Dt:05-12-2023 submitted by the (TGTS) inclusive of 5% of TSTS service charges and 18% GST to M/s.Telangana State Technology Services Ltd.,(TGTS) through the firm M/s. Shell Network & Solutions Ltd., Hyderabad for replacement of the existing LAN Equipments and expansion of Local Area Network (LAN)& Wi-Fi coverage in the university campus duly meeting the expenditure from the Head of Account:11-Computer Centre, 620-Maintenance of Computers for the Financial Year 2022-23 &

2024-25. The details breakup payments showed below as recommended by the 172nd Finance Committee in its **resolution 2.2** held on 04-01-2025.

Sl. No.	Description	Total Amount	
		Rs.	Ps.
1.	Local Area Network (LAN Installation)	2,06,14,395-00	
2.	TSTS Service Charges @5%	10,30,720-00	
3.	GST 18% on Service Charges	1,85,530-00	
4.	Total Amount	2,18,30,645-00	
5.	(+) IT Already Deducted on 90% Payment	3,64,082-00	
6.	(+) TDS Already Deducted on 90% Payment	19,100-00	
7.	Grand Total	2,22,13,827-00	
	Total Amount 90% Transferred	1,78,20,898-00	
	Balance to be paid of Rs.	43,92,929-00	
	(-) Total 2% of TDS & IT	3,83,182-00	
	Balance Paid of Rs.	40,09,747-00	

Item No.2.3: DMP -Printing of University text books with paper and title card purchased by the printer with CTP process for the Academic Year 2024-25.

Resolution:2.3: Resolved to to ratify the action taken by the Vice-chancellor for according administrative and financial sanction for **Rs.4,44,97,915/-(Rupees Four Crores Forty Four Lakhs Ninety Seven Thousand Nine Hundred and Fifteen only)** inclusive of cost of Material, GST and Transportation for Printing of University Text Books on text printing on 60 GSM white printing paper, title card on 140 GSM (MS white card) for the Academic Year 2024-25.

Resolution:2.3: Resolved to ratify the action taken by the Vice-chancellor as approved by the Finance Committee in according the administrative and financial sanction for **Rs.4,44,97,915/-(Rupees Four Crores Forty Four Lakhs Ninety Seven Thousand Nine Hundred and Fifteen only)** inclusive of cost of Material, GST and Transportation for Printing of University Text Books on text printing on 60 GSM white printing paper, title card on 140 GSM (MS white card) for the Academic Year 2024-25 as recommended by the 172nd Finance Committee in its **resolution 2.3** held on 04-01-2025.

Item No.2.4:DMP – Dispatch of Course Material through Express Business Services, Postal Department, Govt. of India – Payment of postal charges to Postal Department, Govt. of India for the year 2023-24.

Resolution:2.4: Approved and resolved to ratify the action taken by the Vice-Chancellor, in entrusting the work of transportation of university text books directly to the doorsteps of the students through Express Business Parcel Services, Postal Department, Government of India for **Rs.95,27,939/-(Rupees Ninety Five Lakhs Twenty Seven Thousand Nine Hundred and Thirty Nine Only)** from the period of April, 2023 to March, 2024.

Resolution:2.4:Resolved to approved the action taken by the Finance Committee in ratifying the action taken by the Vice-Chancellor, entrusting the work of transportation of university text books directly to the doorsteps of the students through Express Business Parcel Services, Postal Department, Government of India for **Rs.95,27,939/-(Rupees Ninety Five Lakhs Twenty Seven Thousand Nine Hundred and Thirty Nine Only)** from the period of April, 2023 to March, 2024 as recommended by the 172nd Finance Committee in its **resolution 2.4** held on 04-01-2025.

Item No.2.5: **DMP** – Annual requirement of different types and sizes of cloth lined covers/Envelop/Postal covers for the Financial Year 2024-25.

Resolution:2.5: Resolved to ratify the action taken by the Vice–Chancellor in according administrative and financial sanction for **Rs.12,07,700/- (Rupees Twelve Lakhs Seven Thousand and Seven Hundred Only)** inclusive of GST (18%) and transportation towards printing and supply of Annual requirement of 16 different types and sizes of Cloth-lined Covers/Postal Covers/Envelops for the academic year 2024-25 **at L₁ rates from M/s.ShriSairam Enterprises, Hyderabad (07 items) of Rs.10,95,710.00/-** (Rupees Ten Lakhs Ninety Five Thousand Seven Hundred and Ten Only), **M/s,Balaji Enterprises, Hyd.(06 items) of Rs.35,190/-** (Rupees Thirty Five Thousand One Hundred and Ninety Only) and **M/s. Sahasra Sai Enterprises, Hyderabad of Rs.76,800/- (Rupees Seventy Six Thousand and Eight Hundred Only).**

Resolution:2.5: Resolved to ratify the action taken by the Vice–Chancellor as approved by the finance committee for **Rs.12,07,700/- (Rupees Twelve Lakhs Seven Thousand and Seven Hundred Only)** inclusive of GST (18%) and transportation towards the print and supply of Annual requirement of 16 different types and sizes of Cloth-lined Covers/Postal Covers/Envelops for the academic year 2024-25 **at L₁ rates from M/s. ShriSairam Enterprises, Hyderabad (07 items) of Rs.10,95,710.00/-** (Rupees Ten Lakhs Ninety Five Thousand Seven Hundred and Ten Only), **M/s,Balaji Enterprises, Hyd.(06 items) of Rs.35,190/-** (Rupees Thirty Five Thousand One Hundred and Ninety Only) and **M/s. Sahasra Sai Enterprises, Hyderabad of Rs.76,800/- (Rupees Seventy Six Thousand and Eight Hundred Only)**as recommended by the 172nd Finance Committee in its **resolution 2.5** held on 04-01-2025.

Item No.2.6:Examinations – Renewal of agreement with confidential printer.

Resolution:2.6: Resolved to recommend to the Executive Council toratify the action taken by the Vice-Chancellor in authorizing the Controller of Examinations to renew and enter into an agreement with the Confidential Printer “B” for 02 (two)

more years from 05-03-2024 to 04-03-2026 with the existing rates, terms and conditions.

Resolution:2.6: Resolved to ratify the action taken by the Vice-Chancellor in authorizing the Controller of Examinations to renew and enter into an agreement with the Confidential Printer “B” for 02 (two) more years from 05-03-2024 to 04-03-2026 with the existing rates, terms and conditions as recommended by the 172nd Finance Committee in its **resolution 2.6** held on 04-01-2025.

Item No.2.7: Engineering – Providing Security arrangements in the University campus – Selection of Security Agency.

Resolution:2.7: Resolved to ratify the action taken by the Vice Chancellor in approving the lowest tender of M/s Adithya Enterprises, Hyderabad for Providing Security arrangements in the University campus for an amount of **Rs.6,41,447/- (Rupees Six lakh forty one thousand four hundred and forty seven only)** per month and **Rs.76,97,364/- (Rupees Seventy six lakh ninety seven thousand three hundred and sixty four only)** per annum including GST for a period of one year w.e.f. 1st December, 2024, after a discount of 0.89% on service charges.

Resolution:2.7: Resolved to ratify the action taken by the Vice Chancellor for according administrative and financial sanction and approving the lowest tender of M/s Adithya Enterprises, Hyderabad for Providing Security arrangements in the University campus for an amount **Rs.6,41,447/- (Rupees Six lakh forty one thousand four hundred and forty seven only)** per month and **Rs.76,97,364/- (Rupees Seventy six lakh ninety seven thousand three hundred and sixty four only)** per annum including GST for a period of one year w.e.f. 1st December, 2024, after a discount of 0.89% on service charges as recommended by the 172nd Finance Committee in its **resolution 2.7** held on 04-01-2025.

Item No.2.8:DMP – Dispatch of Course Material through Express Business Services, Postal Department, Govt. of India – Payment of postal charges to Postal Department, Govt. of India for the year 2024-25.

Resolution:2.8: Approved and resolved to recommend to the Executive Council to Consider an estimated expenditure of Rs.80,00,000/- (Rupees Eighty Lakhs only) including 18% GST to be incurred towards transportation of University Text books through Express Business Parcel services, Postal Department, Government of India for the period from April, 2024 to March, 2025.

Resolution:2.8: Resolved to approve an estimated expenditure of Rs.80,00,000/- (Rupees Eighty Lakhs only) including 18% GST to be incurred towards transportation

of University Text books through Express Business Parcel services, Postal Department, Government of India for the period from April, 2024 to March, 2025 as recommended by the 172nd Finance Committee in its **resolution 2.8** held on 04-01-2025.

Item No.2.9: Academic - Introduction of Diploma in Quantitative Methods and Data Analytics in English Medium, by the Department of Economics, Faculty of Social Sciences from the Academic year 2025-26.

Resolution:2.9: Resolved to recommend to the Executive Council to Consider and approve the introduction of Diploma in Quantitative Methods and Data Analytics in English Medium by the Department of Economics, Faculty of Social Sciences from the Academic year 2025–26 by following the prescribed procedure with an estimated expenditure of **Rs.7,25,000/- (Rupees Seven Lakhs Twenty Five Thousand only)** to be incurred for development of Course Material, Editors & Writers Remuneration, DTP charges etc. for introduction of the programme.

Resolution:2.9: Resolved to approve the introduction of Diploma in Quantitative Methods and Data Analytics in English Medium by the Department of Economics, Faculty of Social Sciences from the Academic year 2025–26 by following the prescribed procedure, with an estimated expenditure of **Rs.7,25,000/- (Rupees Seven Lakhs Twenty Five Thousand only)** to be incurred for the development of Course Material, Editors & Writers Remuneration, DTP charges etc. for introduction of the programme as recommended by the 172nd Finance Committee in its **resolution 2.9** held on 04-01-2025.

Item No.2.10:DMP-Printing and supply of pre-printed Main Answer Booklets of 24 pages for Digital Onscreen Evaluation for the Academic Year 2024-25.

Resolution:2.10: Resolved to recommend to the Executive Council to consider and approve the rates quoted by M/s. Universal Print Systems, Vijayawada (A.P) (L₁) for entrusting the work of printing and supply of 22,00,000 Nos. pre-printed Main Answer Booklets of 24 pages (on 60 GSM Cream wove paper) for digital onscreen evaluation for the Academic year 2024-25 @ L₁ rate of Rs.6.33 Ps. Per each booklet at a total cost of Rs.1,39,26,000/- (Rupees One Crore Thirty Nine Lakhs Twenty Six Thousand only) including cost of material, transportation and taxes.

Resolution:2.10: Resolved to approve the rates quoted by M/s. Universal Print Systems, Vijayawada (A.P) (L₁) for printing and supply of 22,00,000 Nos. pre-printed

Main Answer Booklets of 24 pages (on 60 GSM Cream wove paper) for digital onscreen evaluation for the Academic year 2024-25 at a total cost of Rs.1,39,26,000/- (Rupees One Crore Thirty Nine Lakhs Twenty Six Thousand only) @ rate of Rs. 6.33 Ps. per each booklet inclusive of cost of material, transportation and other taxes as recommended by the 172nd Finance Committee in its **resolution 2.10** held on 04-01-2025.

Item No.2.11: DMP - Printing and supply of pre-printed Main Answer Booklets of 16 Pages for Digital Onscreen Evaluation for the Academic Year 2024-25.

Reolution:2.11: Resolved to recommend to the Executive Council to consider and approve the rates quoted by M/s. Universal Print Systems, Vijayawada (A.P) (L₁) forentrusting the work of printing and supply of 12,00,000 Nos. pre-printed Main Answer Booklets of 16 pages (on 60 GSM Cream wove paper) for digital onscreen evaluation for the Academic year 2024-25 @ of Rs.4.23 Ps. per each booklet at a total cost of Rs. 50,76,000/- (Rupees Fifty Lakhs Seventy Six Thousand only) including cost of material, transportation and other taxes.

Reolution:2.11: Resolved to consider and approve the rates quoted by M/s .Universal Print Systems, Vijayawada (A.P) (L₁) forentrusting the work of printing and supply of 12,00,000 Nos. pre-printed Main Answer Booklets of 16 pages (on 60 GSM Cream wove paper) for digital onscreen evaluation for the Academic year 2024-25 @ Rs.4.23 Ps. per each booklet at a total cost of Rs.50,76,000/- (Rupees Fifty Lakhs Seventy Six Thousand only) inclusive of cost of material, transportation and other taxes as recommended by the 172nd Finance Committee in its **resolution 2.11** held on 04-01-2025.

Item No.2.12:DMP - Printing and supply of pre-printed Variable Data Stickers for Digital On Screen Evaluation for the Academic Year 2024-25.

Resolution:2.12: Resolved to approve and recommend to the Executive Council to consider and approve the rates quoted by M/s. Sri Bhagya laxmi Printers (L₁) and for entrusting the work of printing and supply of 34,00,000 Nos. Pre-printed Variable Data Stickers for digital onscreen evaluation for the Academic year 2024-25 @ Rs. 0.42 Ps. per each Sticker at a total cost of Rs.14,28,000/- (Rupees Fourteen Lakh Twenty Eight Thousand only) inclusive of cost of material, transportation and 18% GST.

Resolution:2.12: Resolved to consider and approve the rates quoted by M/s. Sri Bhagya Laxmi Printers (L₁) and to entrust work of printing and supply of 34,00,000 Nos, Pre-

printed Variable Data Stickers for digital onscreen evaluation for the Academic year 2024-25 @ Rs.0.42 Ps. per each Sticker at a total cost of Rs.14,28,000/- (Rupees Fourteen Lakh Twenty Eight Thousand only) inclusive of cost of material, transportation and 18% GST as recommended by the 172nd Finance Committee in its **resolution 2.12** held on 04-01-2025.

Item No.2.13:Engineering – Supply and laying of 300 sqmm 3.5 core aluminum armored cable for incoming supply to 100-ton Air Conditioning plant (50 ton each – 2 units) at Bhavanam Venkatram Auditorium in the University campus – entrust the work to lowest tender of M/s Vega Power Solutions, Hyderabad.

Resolution:2.13: Resolved to recommend to the Executive Council to consider to entrust the work to of M/s Vega Power Solutions, Hyderabad (L1) for **Rs. 20,17,673/- (Rupees twenty lakhs seventeen thousand six hundred and seventy three only)** for Supply and laying of 300 sqmm 3.5 core aluminium armoured cable for incoming supply to 100 ton Air Conditioning plant (50 ton each – 2 units) at Bhavanam Venkatram Auditorium in the University Campus as recommended by the Works Committee.

Resolution:2.13: Resolved to approve to entrust M/s Vega Power Solutions, Hyderabad (L1) for a tender amount of **Rs.20,17,673/- (Rupees twenty lakhs seventeen thousand six hundred and seventy three only)** for Supply and laying of 300 sqmm 3.5 core aluminium armoured cable for incoming supply to 100 ton Air Conditioning plant (50 ton each – 2 units) at Bhavanam Venkatram Auditorium in the University Campus as recommended by the 172nd Finance Committee in its **resolution 2.13** held on 04-01-2025 ratifying the recommendations of the Works Committee.

Item No.2.14: Engineering – Providing Housekeeping, landscaping and garden maintenance services in the University campus.

Resolution:2.14: Resolved to recommend to the Executive Council to consider and approve exiting M/s Krishna Constructions for providing Housekeeping, landscaping and garden maintenance services in the University campus as there is no complaints on the housekeeping works.

Resolution:2.14: Resolved to consider to cancel the tenders called for Housekeeping works and approve to continue the exiting M/s Krishna Constructions for providing Housekeeping, landscaping and garden maintenance services in the University campus as there is no complaints on the Housekeeping works as recommended by the 172nd Finance Committee in its **Resolution:2.14** held on 04-01-2025.

Item No.2.15: LSSB - Enhancement of remuneration to the Part time staff working in the Dr. B.R.A.O.U. Regional Centres and Dr. BRAOU Learner Support Centres across the states of Telangana and Andhra Pradesh.

Resolution:2.15: Resolved to recommend to the Executive Council to consider common policy for the staff working in all the Universities for enhancement of remuneration to the staff.

Resolution:2.15: Resolved to write a letter with all details to the Government to evolve a common policy for all the universities staff remuneration enhancement.

Item No.2.16:Finance - Approval of Annual Accounts of the University for the Financial Year 2023-24.

Resolution:2.16:Resolved to recommend to the Executive Council to consider and approve the Annual Accounts of Dr. B.R. Ambedkar Open University, Hyderabad for the Financial Year 2023-24.

Resolution:2.16: Approved and Resolved to consider the Annual Accounts of Dr.B.R. Ambedkar Open University, Hyderabad for the Financial Year 2023-24 as recommended by the 172nd Finance Committee in its **Resolution: 2.16** held on 04-01-2025.

Item No.2.17:Academic – Introduction of P.G and Diploma Programmes in various departments of Faculty of Science from the Academic Year 2025-26.

Resolution:2.17: Resolved to recommend to the Executive Council to consider and approve the proposal of introduction of Post Graduation (P.G) and Diploma Programmes in various departments of Faculty of Science as shown below from the Academic Year 2025-26 with approximate budget estimates.

The Programmes and estimated expenditure for introduction of P.G and Diploma Programmes is as follows.

(Rs. in lakhs)						
Sl. No .	Name of the Faculty	Name of the Department	P.G / Certificate / Diploma	Name of the Programme	Projected Income towards introduction of course (approx.)	Expenditure approximately
1	Science	Computer Science & Applications	P.G	M.Sc (Computer Science	250.00	38.34
			Diploma	Data Science & Machine Learning	60.00	12.00
2		Botany	Diploma	Medicinal Botany	200.00	9.84

3		Chemistry	Diploma	Pharmaceutical Science	18.00	12.95
4		Statistics	P.G	M.Sc Statistics	90.00	24.49
			Diploma	Statistics and Computing	13.00	7.16
5		Geology	Diploma	Remote Sensing & Geomatics	13.00	7.16
6		Physics	Diploma	Mobile Repairing and Technology	20.80	8.46
7		Zoology	Diploma	Food and Nutrition	20.80	9.11
8		Environmental Science	PG	M.Sc. Environmental Science	75.00	25.00
Total					641.60	154.51

Resolution:2.17: Resolved to consider and approve the introduction of Post Graduation (P.G) and Diploma Programmes in various departments of Faculty of Science as shown below from the Academic Year 2025-26 with approximate budget estimates show in the following table as recommended by the 172nd Finance Committee held in its **Resolution: 2.17** on 04-01-2025.

The Programmes and estimated expenditure for introduction of P.G and Diploma Programmes is as follows.

(Rs. in lakhs)						
Sl. No .	Name of the Faculty	Name of the Department	P.G / Certificate / Diploma	Name of the Programme	Projected Income towards introduction of course (approx.)	Expenditure approximately
1	Science	Computer Science & Applications	P.G	M.Sc (Computer Science	250.00	38.34
			Diploma	Data Science & Machine Learning	60.00	12.00
2		Botany	Diploma	Medicinal Botany	200.00	9.84
3		Chemistry	Diploma	Pharmaceutical Science	18.00	12.95

4		Statistics	P.G	M.Sc Statistics	90.00	24.49
			Diploma	Statistics and Computing	13.00	7.16
5		Geology	Diploma	Remote Sensing & Geomatics	13.00	7.16
6		Physics	Diploma	Mobile Repairing and Technology	20.80	8.46
7		Zoology	Diploma	Food and Nutrition	20.80	9.11
8		Environmental Science	PG	M.Sc. Environmental Science	75.00	25.00
Total					641.60	154.51

EC-MINUTES

Item No.3:Administration- Appointment of Prof. Ghanta Chakrapani, Senior Professor of Sociology (Retd.), Dr.B.R.Ambedkar Open University as Vice-Chancellor, Dr.B.R.Ambedkar Open University (G.O.Ms.No.229, Higher Education (UE) Department, dated:06.12.2024).

Resolution:3: The executive council congratulated Prof. Ghanta Chakrapani on his appointment as Vice-Chancellor, Dr. B.R. Ambedkar Open University, Hyderabad.

Item No.4:Administration - Appointment of Sri Syed Ali Murtaza Rizvi, IAS, Principal Secretary to Government as Incharge Vice-Chancellor, Dr. B.R. Ambedkar Open University (G.O.Rt.Nos.86, Higher Education (UE) Department, dated: 21.05.2024 and 99, Higher Education (UE) Department, dated:15.06.2024).

Resolution:4: Noted the matter and placed on record the services rendered by Sri Syed Ali Murtaza Rizvi, IAS as incharge Vice-Chancellor of Dr. B.R. Ambedkar Open University.

Item No. 5:Administration – Appointment of Director, COEL.

Resolution:5: Resolved to ratify the action taken by the Vice-Chancellor appointing Prof. V. Srinivas Rao, Professor of History & Director, EMR & RC as I/c. Director, Centre for Online Education & Learning (COEL) of Dr. B.R. Ambedkar Open University, Hyderabad until further orders with effect from 01.09.2024.

Item No.6: Administration – Appointment of Director, Materials & Publications.

Resolution:6: Resolved to ratify the action taken by the Vice-Chancellor appointing Prof. I. Anand Pawar, Professor of Commerce & Director, CSTD as I/c. Director, Materials & Publications of Dr.B.R. Ambedkar Open University, Hyderabad until further orders with effect from 01.09.2024.

Item No.7: Administration – Appointment of I/c. Registrar.

Resolution:7: Resolved to ratify the action taken by the Vice-Chancellor appointing Dr. L. Vijaya Krishna Reddy, Joint Director (SS) & Director, LSSB as I/c. Registrar of Dr.B.R. Ambedkar Open University, Hyderabad until further orders with effect from 07.12.2024 and to continue Dr. L.Vijaya Krishna Reddy, I/c. Registrar as Registrar until further orders.

Item No.8: Administration – Appointment of Director, LSSB.

Resolution:8: Resolved to ratify the action taken by the Vice-Chancellor appointing Dr. Y. Venkateswarlu, Joint Director (SS) & Additional Controller of Examinations as I/c. Director, LSSB of Dr.B.R. Ambedkar Open University, Hyderabad until further orders with effect from 07.12.2024 and to continue Dr. Y. Venkateswarlu, I/c. Director, LSSB as Director, LSSB until further orders.

Item No.9: Administration – Appointment of Directors and Administrative Officers for different branches of the University.

Resolution:9: Resolved to approve and authorize the Vice-Chancellor to appoint new Directors and administrative Officers from among the Professors and eligible staff of the University to the different Directorates and branches.

Item No.10:Administration – Appointment of Assistant Registrars by Promotion through Departmental Promotion Committee.

Resolution:10: Resolved to ratify the action taken by the Vice-chancellor in promoting the following candidates as Assistant Registrars by promotion as recommended by the Departmental Promotion Committee.

Sl.No	Name of the Candidate	With Effect From
1	Sri Daravath Radia	May, 2024
2	SriV. MarkandeyaSarma	June, 2024
3	Sri L. Naveen Naik	July, 2024

4	Smt.R.Bhoolaxmi	August, 2024

Item No.11 Administration – Re-Constitution of Finance Committee.

Resolution:11 Resolved to approve and to re-constitute the Finance Committee of the University as per the University Act.

1. The Vice-Chancellor
2. Two Members of the Executive Council
3. One Member of the Executive Council to represent Banking of Accounting.
4. The Registrar shall be the Secretary to the Finance Committee.
5. The Finance Officer shall be the Convenor to the Finance Committee.

Item No.12 Administration - Proposal to amend the Statute No.2 in respect of Class-II- Other Members of the Executive Council.

Resolution:12 Resolved to get details of other state Open Universities and write to Government to approve for amending the Class-II: Other Members of the Executive Council.

- (i) A Senior Professor of the University to be nominated by the Government;
- (ii) One shall be from among the working/ former Vice-Chancellors of Open Universities from the State/ Country;
- (iii) One shall be an eminent educationalist from the field of Open Distance Learning.
- (iv) One shall be from among the Principals of the Government Colleges, where the Learner Support Centres of the University are located.
- (v) One shall be a Senior Dean of Faculty of the University.
- (vi) Four eminent persons of whom one shall be from the fields of Industries or Commerce or Legal, Engineering or Medical Professions or from such other fields of public life as the Government may consider useful to the University to be nominated by the Government. Of the above, if the women are not represented there shall be two women candidates to the present larger segment.

Item No.13: Administration – Disposal of Writ Petition No.51 of 2018.

Resolution:13: Resolved to approve and accorded permission to issue speaking orders to Mr. A. Narayana Rao, Assistant Executive Engineer and to file Writ Appeal as opined by the Legal Advisor of the University.

Item No.14: Administration – Proposal for utilizing the services of retired teachers as Adjunct Faculty.

Resolution:14: Resolved to approve the proposal of utilizing the services of retired teachers as Adjunct Faculty / Professor and experts in specific fields wherever necessary and authorised the Vice-Chancellor to pay monthly remuneration from Rs.45,000/- to Rs.80,000/- depending on the experience and expertise.

Item No.15: Administration – Engineering – Construction of Essential Staff quarters in the Campus.

Resolution:15: Resolved to approve for construction of the 10 Nos. essential staff quarters with Double bed room House Model of the Government of Telangana in the University Campus for the staff who are looking after the electrical, plumbing, gardening etc., staff duly meeting the construction expenditure from the internal resources of the University.

Item No.16: Administration – A.P. State Re-organization Act, 2014 – Tenth Scheduled Institution - Services confined to the students of Telangana State.

Resolution:16: Resolved to discontinue the services to the centers located in Andhra Pradesh as directed by the Government of Telangana and Considered to conduct Online classes to the students of Andhra Pradesh admitted in 2023 and before till the minimum duration completed and also write a letter to bifurcation committee.

Item No.17: Academic – Establishment of new departments.

Resolution:17: Resolved to approve to establish Computer Science, Statistics, Geography and Environmental Science departments in the University to improve the quality and accord permission to hire two Assistant Professors on Contract basis for each department till the new posts are sanctioned and filled and also to amend the statute No.17 duly incorporating new departments which are not mentioned like Computer Science & Environmental Sciences under Science faculty.

Item No.18:Administration- Proposal to recruit essential technical and other Staff.

Resolution:18: Resolved to write a letter to the Government to take up the recruitment duly mentioning the requirement of the Technical Staff viz; Plumber, carpenter, care taker (Estate Officer), Two APROs, Producers, Cameramen, Floor Assistants, Helpers, and other technical staff in other branches as per the list enclosed.

Table Agenda:

1. Table Agenda: 01: Administration: Teaching staff promotions under Career Advancement Scheme (CAS).

Sl. No	Name of the Teacher & Designation	Academic Level From	Academic Level To	Recommendations of the Selection Committee from the Date of eligibility
01.	Dr.A.Kishore Kumar Reddy Associate Professor of English	13 A (Associate Professor)	14 (Professor)	14.07.2024 Notionally and Monetary benefit from 04.01.2025 F.N.
02.	Dr.D.Rabindranath Solomon Associate Professor of Commerce	13 A (Associate Professor)	14 (Professor)	21.07.2024 Notionally and Monetary benefit from 03.01.2025 F.N.
03.	Dr. Prameela Kethavath* Assistant Professor of Chemistry	12 (Assistant Professor)	13A (Associate Professor)	12.09.2021 Notionally and Monetary benefit from 04.01.2025 F.N.

*** By clubbing of her past service rendered at A.V. College, Hyderabad (Aid-in-Grant) for the period of 3 years as per the letter received from the Commissioner of Collegiate Education, which was certified by the Audit Officer, State Audit, Dr.BRAOU, Hyderabad and as per the approval of the V.C. for considering her promotion from Academic Level -12 to 13A and from Academic Level-13A to 14 for the purpose of promotion which was clubbed with the University service for extension of Old Pension Scheme. After clubbing the services, the candidate is eligible for first level CAS promotion (Senior Scale) as per G.O. Ms. No.15, Higher Education (UE) Department, dated:29.06.2019 from 12.09.2013 i.e., after award of Ph.D., Selection Grade from 12.09.2018 and Academic Level – 13A from 12.09.2021.**

Table Agenda Resolution:01: Resolved to approve the recommendations of the Selection Committee for selection to the posts of Professor and Associate Professor by Promotion under Career Advancement Scheme (CAS) for the year 2024 (Second Spell) as mentioned below:

2.

Sl. No	Name of the Teacher & Designation	Academic Level From	Academic Level To	Recommendations of the Selection Committee from the Date of eligibility
01.	Dr.A.Kishore Kumar Reddy Associate Professor of English	13 A (Associate Professor)	14 (Professor)	14.07.2024 Notionally and Monetary benefit from 04.01.2025 F.N.
02.	Dr.D.Rabindranath Solomon Associate Professor of Commerce	13 A (Associate Professor)	14 (Professor)	21.07.2024 Notionally and Monetary benefit from 03.01.2025 F.N.
03.	Dr. Prameela Kethavath Assistant Professor of Chemistry	12 (Assistant Professor)	13A (Associate Professor)	12.09.2021 Notionally and Monetary benefit from 04.01.2025 F.N.

2. Table Agenda: 02: Administration: To Purchase of two vehicles for the University for official use.

Table Agenda Resolution:02: Resolved to scrap the old cars with the certification of eligible Expert Committee and purchase two new vehicles for official purpose of the university.

3. During discussions various issue in the executive council meeting, the following issues were resolved.

- A. Resolved to request the Government to sanction Rs. 10.00 crore (Rupees Ten crore only) for construction of Skill Development Center building with Seminar Halls, Class Rooms, Labs, Library and Hostel buildings including dormitories for Boys and Girls in the university campus and to offer Skill Development Courses.
- B. Resolved to sanction matching grant for Centralised Labs for skill enhancement and to develop skill development centers.
- C. Resolved to request the Government for fee reimbursement to eligible students of Dr. B.R. Ambedkar Open University.

MINUTES OF THE MEETING OF THE 173rd FINANCE COMMITTEE / 191st EXECUTIVE COUNCIL HELD ON 29-03-2025 AT 12.00 NOON AT CONFERENCE HALL HIGHER EDUCATION DEPARTMENT, GOVERNMENT OF TELANGANA, Dr. B.R. AMBEDKAR SECRETARIAT, HYDERABAD.

Sl. No.	Members Present	
1	Prof. Ghanta Chakrapani Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Sri K. Ramakrishna Rao, IAS Special Chief Secretary to Government Finance Department, Government of Telangana, Hyderabad.	Member

	(Attended: Smt. M. Sujatha, Joint Secretary)	
3	Smt Yogita Rana, IAS Secretary to Government Education Department, Government of Telangana, Hyderabad.	Member
4	Smt. A. Sridevasena, IAS Commissioner, Collegiate & Technical Education, Government of Telangana, Hyderabad.	Member
5	Dr. L. Vijaya Krishna Reddy Registrar Dr. B.R. Ambedkar Open University Hyderabad.	Secretary to FC/EC
6	Sri N.C. Venu Gopal Finance Officer I/c. Dr. B.R. Ambedkar Open University, Hyderabad	Convener to FC

Item No.1 (a): Executive Council – Confirmation of Minutes of 190th Meeting of the Executive Council held on 04-01-2025.

E.C. Resolution: Confirmed.

Item No.2: 173rd Finance Committee agenda items.

The agenda items of the Finance Committee Meeting held on 29-03-2025 at 12.00 Noon in the Conference Hall Higher Education Department, Dr. B. R. Ambedkar Telangana Secretariate, Hyderabad.

Item No. 2.1 Finance Branch – Submission of Budget Estimates (B.E) for the Financial Year 2025-26 and Revised Estimates (R.E) for the Financial Year 2024-25 – for approval - Reg.

F.C. Resolution: Resolved to recommend to the Executive Council to approve the Budget Estimates (B.E.) for the Financial Year 2025-26 and Revised Estimates (R.E) for the Financial Year 2024-25 of Dr. B.R.Ambedkar Open University, Hyderabad.

(Rupees in lakhs)

	HEAD OF ACCOUNT	Annual Accounts 2023-24	B E 2024-25	R E 2024-25	B E 2025-26
	OPENING BALANCE	4277.59	3154.81	5611.69	3901.39
	RECEIPTS	12369.63	13212.29	12628.87	16114.12

	TOTAL	16647.22	16367.10	18240.56	20015.51
	PAYMENTS	11035.53	16297.13	14339.17	19938.70
	CLOSING BALANCE	5611.69	69.97	3901.39	76.81

EC Resolution 2.1: Resolved to approve the Budget Estimates (B.E) for the Financial Year 2025-26 and Revised Estimates (R. E) for the Financial Year 2024-25 of Dr. B. R. Ambedkar Open University, Hyderabad as recommended by 173rd Finance Committee held on 29-03-2025.

(Rupees in lakhs)					
	HEAD OF ACCOUNT	Annual Accounts 2023-24	B E 2024-25	R E 2024-25	B E 2025-26
	OPENING BALANCE	4277.59	3154.81	5611.69	3901.39
	RECEIPTS	12369.63	13212.29	12628.87	16114.12
	TOTAL	16647.22	16367.10	18240.56	20015.51
	PAYMENTS	11035.53	16297.13	14339.17	19938.70
	CLOSING BALANCE	5611.69	69.97	3901.39	76.81

Item No.2.2: Administration – Adoption of the G.O.Ms.No.3, Higher Education (UE) Department, dated:28.01.2025 for enhancement of the age of superannuation of Regular Teachers (Teaching Faculty) from 60 years to 65 years working in the State Universities who are drawing UGC Scales of Pay – 2016
Consideration – Regarding.

F.C. Resolution : Resolved to recommend to the Executive Council for adoption of the G.O.Ms.No.3, Higher Education (UE) Department, dated:28.01.2025 for enhancement of the age of superannuation of the Regular Teachers, including Teachers working in Learner Support Services Branch in Dr. B. R. Ambedkar Open University from 60 years to 65 years, who are drawing UGC Revised Pay Scales – 2016.

E.C. Resolution: Resolved to approve for adoption of the G.O.Ms.No.3, Higher Education (UE) Department, dated:28.01.2025 for enhancement of the age of superannuation of the Regular Teachers, including Teachers working in Learner Support Services Branch in Dr. B. R. Ambedkar Open University from 60 years to 65 years, who are drawing UGC Revised Pay Scales – 2016 as recommended by 173rd Finance Committee held on 29-03-2025.

Item No.2.3: Engineering – Proposal for enhancement of rates of rent for hiring the Dr.BRAOU buildings and vacant areas for film shootings and other activities in the University Campus – **Consideration** – Reg.

F.C. Resolution: Resolved to recommend to the Executive Council for enhancement of rates of rentals for hiring the Dr. BRAOU buildings and vacant areas for film shootings and other activities in the University Campus as detailed hereunder:

Sl. No.	Particulars	Existing rent + GST (Rs.)	Proposed rent + GST (Rs.)
1.	Bhavanam Venkatram Auditorium	1,00,000	1,00,000
2.	CSTD Mini Auditorium	50,000	75,000
3.	Corridors of all buildings	50,000	75,000
4.	Conference Hall @ Academic building	50,000	75,000
5.	Open Plaza	60,000	75,000
6.	Dr. B. R. Ambedkar Statue area	NEW	20,000
7.	STML building area	40,000	50,000
8.	Canteen	40,000	50,000

EC Resolution: Resolved to approve for enhancement of rates of rentals for hiring the Dr.BRAOU buildings and vacant areas for film shootings and other activities in the University Campus as detailed hereunder as recommended by 173rd Finance Committee held on 29-03-2025.

Sl. No.	Particulars	Existing rent + GST (Rs.)	Proposed rent + GST (Rs.)
1.	Bhavanam Venkatram Auditorium	1,00,000	1,00,000
2.	CSTD Mini Auditorium	50,000	75,000
3.	Corridors of all buildings	50,000	75,000
4.	Conference Hall @ Academic building	50,000	75,000
5.	Open Plaza	60,000	75,000
6.	Dr.B.R.Ambedkar Statue area	NEW	20,000
7.	STML building area	40,000	50,000
8.	Canteen	40,000	50,000

Item No.2.4: Engineering – Construction of Emergency Staff Residential Quarters in the University Campus – Administrative and Financial approval for the estimate amounting to Rs.200.00 lakhs and to entrust the work to R & B Dept., Govt. of Telangana – For **consideration** – Reg.

F.C. Resolution: Resolved to recommend to the Executive Council to consider Administrative and Financial approval for the estimated amount of Rs.200.00 lakhs for Construction of 06 Nos. of Emergency Staff Residential Quarters in the University and to allot (1) Pump Operator, (2) Electrician, (3) Two Drivers, (4) Estate Supervisor and (5) Caretaker and to entrust construction under deposit of works to the R&B Department, Government of Telangana, Hyderabad in case Regular staff of the university occupying the Quarters they are not entitled to draw House Rent Allowance (HRA).

EC Resolution: Resolved to approve Administrative and Financial approval for the estimated amount of Rs.200.00 lakhs for Construction of 06 Nos. of Emergency Staff Residential Quarters in the University and to allot (1) Pump Operator, (2) Electrician, (3) Two Drivers, (4) Estate Supervisor and (5) Caretaker and to entrust construction under deposit of works to the **R&B Department**,

Government of Telangana, Hyderabad in case Regular staff of the university occupying the Quarters they are not entitled to draw House Rent Allowance (HRA) as recommended by 173rd Finance Committee held on 29-03-2025.

Item No. 2.5: Engineering – Entrusting of Architectural Consultancy Services to M/S Continental Designers for construction of (1) Digital Resource Centre, (2) Centralized Instrumentation Lab (3) Skill Development Centre and (4) Emergency Staff quarters in the University Campus – Ratification - Reg.

F.C.Resolution: Not in purview

EC. Resolution: Not in purview

Item No.2.6: Engineering – Dr.B.R.Ambedkar Statue surrounding, other development works – Payment of bills submitted by the R & B Department, Government of Telangana – **Consideration** – Reg.

F.C. Resolution: Resolved to recommend to the Executive Council to accord permission to pay bills for an amount of Rs.56,66,000/- (Rupees Fifty Six Lakhs Sixty Six Thousand only) by the university in connection with the surrounding area of Dr. B. R. Ambedkar Statue development works as endorsed by the R & B Department, Government of Telangana, Hyderabad and permit the university to address a letter to the Government for releasing the amount out of the Development Grant proposed by the university.

EC Resolution: Resolved to approve to pay an amount of Rs.56,66,000/- (Rupees Fifty Six Lakhs Sixty Six Thousand only) for the bills in connection with the surrounding area of Dr. B. R. Ambedkar Statue development works to the R & B Department, Government of Telangana, Hyderabad and to address a letter to the Government for releasing the amount out of the Development Grant proposed by the university as recommended by 173rd Finance Committee held on 29-03-2025.

Item No. 2.7: UGC-DEB - Refund of unspent amount of Rs.1,22,92,243/- towards Development Grant sanctioned by the UGC-DEB for the Financial Year 2015-16 – **Consideration**- Reg.

F.C. Resolution: Resolved to recommend to the Executive Council to approve for refund of unspent Grant of Rs.1,22,92,243/- (Rupees one crore twenty two lakh ninety two thousand two hundred and forty three only) to the UGC-DEB for settlement of the account in respect of Development Grant for the Financial Year 2015-16 if necessary to pay with interest.

EC Resolution: Resolved to approve for refund of unspent Grant of Rs.1,22,92,243/- (Rupees one crore twenty two lakh ninety two thousand two hundred and forty three only) to the UGC-DEB for settlement of the account in respect of Development Grant for the Financial Year 2015-16 as per 173rd Finance Committee held on 29-03-2025.

Item No. 2.8: Administration – Creation of Equal Opportunity Centre under XII Plan (2012-2017) as per UGC Guidelines and to creating Corpus Fund of Rs.10.00 Crores from University General Fund to meet Fellowship amount from the interest accrued on FDRs – Proposals – Reg.

F.C. Resolution: Resolved to place the matter in the next EC meeting

E.C. Resolution: Resolved to place **the matter in the next EC meeting**

Item No. 2.9: Academic Branch - Faculty of Science – Permission to utilize of Eighteen (18) persons services as Lab Assistants in the laboratories of Nine Departments - **Consideration** - Reg.

F.C. Resolution: Resolved to verify the rule position.

EC Resolution: Resolved to request the CCE to verify rule position and put up in next EC.

191st Executive Council Resolutions

Item No. 3: Administration – Appointment of Deputy Executive Engineer, Deputy Registrar & Assistant Registrars by Promotion through Departmental Promotion Committee (DPC) - **Ratification**- Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor to effect promotions to the employees working in the Head Quarters, in the cadre of Deputy Executive Engineer, Deputy Registrar & Assistant Registrars as per the recommendations of the Departmental Promotion Committee held on 27-02-2025 and also to effect promotions to the empanelled candidates against consequential vacancies. Vice-Chancellor to certify that all rules and guidelines have been followed.

For the post of Deputy Executive Engineer:

Sl.No	Name of the Candidate	With Effect From

1	Dr. A. Narayana Rao	01-03-2025

For the post of Deputy Registrar:

Sl.No	Name of the Candidate	With Effect From
1	Smt. M. Rushendramani	01-08-2025

For the post of Assistant Registrar:

Sl.No	Name of the Candidate	With Effect From
1	Smt B.Thirupathamma	01-03-2025
2	Smt G.Jyothisree	01-03-2025
3	Sri V.Nagabhaskara Rao	01-03-2025
4	Sri A.Prakash	01-03-2025
5.	Sri P.V.S.N.Raja Rao	01-04-2025
6.	Sri P.Rajanikanth	01-06-2025
7.	Smt C.Neelima	01-08-2025

Item No. 4: Administration - Sri C.Lakshmi Ramana, Assistant Engineer (Civil) – Dereliction of duties – Placed under suspension – **Ratification** - Reg.

Resolution: Resolved to ratify the action taken by the Vice-Chancellor in placing the delinquent officer Sri C.Lakshmi Ramana, Assistant Engineer (Civil) under suspension from the service w.e.f. 14-02-2025 pending detailed enquiry as per BRAOU Service Rules under Item No.5 (a) of Part-V: Discipline and Appeal Rules.

Item No.5: Administration –Promotions to the post of Professors under Career Advancement Scheme – Recommendations of the Selection Committee – **Consideration** - Reg.

Resolution: Resolved to approve the recommendations of the Selection Committee for promotion to the post of Professors under Career Advancement Scheme (CAS) for the year 2025 (First Spell) by allowing the pay in the respective cadres from that of minimum period of eligibility as per Clause 6.3 (VI) (i) of UGC Regulations and as per G.O.Ms.No.15, Higher Education (UE) Department, dated:29.06.2019 as **confirmed by the Vice-Chancellor as per the rules and regulations.**

Sl. No	Name of the Teacher & Designation	Academic Level From	Academic Level To	Recommendations of the Selection Committee from the Date of eligibility
1	Dr.P.Venkata Ramana Associate Professor of Sociology	13 A (Associate Professor)	14 (Professor)	16.02.2025
2	Dr. B.Srinivas Associate Professor of Sociology	13 A (Associate Professor)	14 (Professor)	16.02.2025
3	Dr. G.Dayakar Associate Professor of History	13 A (Associate Professor)	14 (Professor)	16.02.2025

4	Dr.N.Rajani Associate Professor of Telugu	13 A (Associate Professor)	14 (Professor)	16.02.2025
5	Dr.K.Sridevi Associate Professor of Mathematics	13 A (Associate Professor)	14 (Professor)	17.02.2025
6	Dr.Prameela Kethavath Associate Professor of Chemistry	13 A (Associate Professor)	14 (Professor)	12.09.2024

Item No.6: Administration - Proposal to amend the Statute No 2. in respect of Class-II – Other Members of the Executive Council – Furnishing the details as sought by the 190th EC Meeting held on 04-01-2025 – Consideration - Reg.

Resolution: Resolved to place the matter by circulation adopting IGNOU pattern of Governing body.

Item No.7: Administration – Permission to fill existing 69 vacant teaching positions and permission to address a letter to the Government for sanction of 37 additional teaching positions – **Consideration** – Reg.

Resolution: Resolved to **defer the proposal**, as the Government is going to take decision on recruitment based on the committee report.

While discussing on action taken on the decisions of 190th Executive Council meeting held on 04-01-2025 and different issues reported to 191st Executive Council the following resolutions were made:

1. Notify the interest of the university to establish health center on collaborative basis. Enter an MOU with the interested organisation before establishment of health center in the campus as per rules and established procedure.
2. To inform TGSPDCL to sponsor CSR funds to the university and take up sanitation works in the campus
3. Keeping in view of ongoing academic activities such as, course development and maintenance the university permitted to utilize the services as Guest Faculty on need basis, considering the 190th EC approval (04-01-2025) and orders issued by the Government vide U.O. Note No. 506/Genl.,L&C/2024, dated: 25.03.2025.

Sl. No.	Members Present	
1	Prof. Ghanta Chakrapani Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	

2	Sri K. Ramakrishna Rao, IAS Special Chief Secretary to Government Finance Department, Government of Telangana, Hyderabad. (Attended: Smt. M. Sujatha, Joint Secretary)	
3	Smt Yogita Rana, IAS Secretary to Government Education Department, Government of Telangana, Hyderabad.	
4	Smt. A. Sridevasena, IAS Commissioner, Collegiate & Technical Education, Government of Telangana, Hyderabad.	
5	Dr. L. Vijaya Krishna Reddy Registrar Dr. B.R. Ambedkar Open University Hyderabad.	
6	Sri N.C. Venu Gopal Finance Officer I/c. Dr. B.R. Ambedkar Open University, Hyderabad	

MINUTES OF THE MEETING OF THE 174th FINANCE COMMITTEE / 192nd MEETING OF THE EXECUTIVE COUNCIL HELD ON 18-06-2025 AT 03:00 PM IN THE EXECUTIVE COUNCIL HALL, Dr. B . R. AMBEDKAR OPEN UNIVERSITY, JUBILEE HILLS, HYDERABAD.

Sl. No.	Members Present	
1	Prof. Ghanta Chakrapani Vice-Chancellor Dr. B.R.Ambedkar Open University Hyderabad.	Chairman
2	Sri Sandeep Kumar Sultania, IAS Principal Secretary to Government Finance Department, Government of Telangana, Hyderabad.	Member

	(Attended: Smt. M. Sujatha, Joint Secretary)	
3	Smt Yogita Rana, IAS Secretary to Government Education Department, Government of Telangana, Hyderabad.	Member
4	Smt. A. Sridevasena, IAS Commissioner, Collegiate & Technical Education, Government of Telangana, Hyderabad.	Member
5	Dr. L. Vijaya Krishna Reddy Registrar Dr. B.R. Ambedkar Open University Hyderabad.	Secretary to FC/EC
6	Sri N.C. Venu Gopal Finance Officer I/c. Dr. B.R. Ambedkar Open University, Hyderabad	Convener to FC

Item No.1 (a): Executive Council – Confirmation of Minutes of 191st Meeting of the Executive Council held on 29.03.2025.

Resolution: Confirmed.

Item No.2: **174th Finance Committee agenda items.**

The agenda items of the Finance Committee Meeting held on 18.06.2025 at 03:00 PM in the Executive Council Hall, Dr. B.R. Ambedkar Open University, Jubilee Hills, Hyderabad.

Item No.2.1. Administration -Proposal for the establishment of the BRIIDGE – **Consideration** – Reg.

FC Resolution: Resolved to recommend to the Executive Council to consider the proposal of the University for establishment of Dr. B.R. Ambedkar International Institute for Dialogue on Governance and Equity, with the acronym BRIIDGE proposed to be established on a (2) two-acre site on the Campus nearer to the Durgam Cheruvu, Cable Bridge. For which the Government of Telangana initially earmarked an amount of Rs.100 crore (Rupees hundred crores only)

under the SC Sub-Plan, against the proposal of Rs.100 crore (Rupees hundred crores only) initially and Rs.10 crore (Rupees ten crores only) per annum for Five (5) years for creation of infrastructure to house the BRIIDGE and carry out its activities.

EC Resolution: Resolved to approve the for establishment of Dr. B.R. Ambedkar International Institute for Dialogue on Governance and Equity, with the acronym BRIIDGE proposed to be established on a (2) two-acre site on the Campus nearer to the Durgam Cheruvu, Cable Bridge. For which the Government of Telangana initially earmarked an amount of Rs.100 crore (Rupees hundred crores only) under the SC Sub-Plan, against the proposal of Rs.100 crore (Rupees hundred crores only) initially and Rs.10 crore (Rupees ten crores only) per annum for Five (5) years for creation of infrastructure to house the BRIIDGE and carry out its activities as recommended by 174th Finance Committee held on 18-06-2025.

Item No.2.2 Administration - Prof. Ghanta Chakrapani, Vice-Chancellor - Participation in Global Smart Education Conference 2025 from 18th to 21st August 2025 at Beijing Normal University, China. – **Consideration** – Reg.

FC Resolution: Resolved to recommend to the Executive Council to consider for permission to Prof. Ghanta Chakrapani, Vice-Chancellor to participate in the Global Smart Education Conference 2025 from 18th to 21st August 2025 at Beijing Normal University, Changping District, Beijing, China and to leave the country on 16th August 2025 and return on 23rd August 2025. Permission may be accorded to release an amount of Rs.2,70,408/- (Rupees Two Lakhs Seventy Thousand Four Hundred and Eight only) as an advance to Prof. Ghanta Chakrapani, Vice-Chancellor and also to treat the period of absence from 16th August 2025 to 23rd August 2025 (total 08 Days) including journey period as ON DUTY with permission to leave the Headquarters.

EC Resolution: Resolved to approve Prof. Ghanta Chakrapani, Vice-Chancellor to participate in the Global Smart Education Conference 2025 from 18th to 21st August 2025 at Beijing Normal University, Changping District, Beijing, China and to leave the country on 16th August 2025 and return on 23rd August 2025. Permission may be accorded to release an amount of Rs.2,70,408/- (Rupees Two Lakhs Seventy Thousand Four Hundred and Eight only) as an advance to Prof. Ghanta Chakrapani, Vice-Chancellor and also to treat the period of absence from 16th August 2025 to 23rd August 2025 (total 08 Days) including journey period as ON DUTY with permission to leave the Headquarters as recommended by the 174th Finance Committee held on 18-06-2025.

Item No.2.3 Administration- Vice-Chancellor's Lodge / Bungalow repairs and replacement and painting works entrusted to R&B Department, Government of Telangana – **Ratification-Reg.**

FC Resolution : Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in entrusting the work of essential repairs, replacement and paintings at the Vice-Chancellor's Lodge/Bungalow to the Roads & Buildings

(R&B) Department, Government of Telangana, for efficient and timely completion of the work and permission for payment of estimated cost of Rs. 47.00 lakhs (Rupees forty-seven lakhs only) to the contractor engaged by the R&B Department on certification by the department.

EC Resolution :Resolved to ratify the action taken by the Vice-Chancellor in entrusting the work of essential repairs, replacement and paintings at the Vice-Chancellor's Lodge/Bungalow to the Roads & Buildings (R&B) Department, Government of Telangana, for efficient and timely completion of the work and permission for payment of estimated cost of Rs. 47.00 lakhs (Rupees forty-seven lakhs only) to the contractor engaged by the R&B Department on certification by the department as recommended by the 174th Finance Committee held on 18-06-2025.

Item No.2.4UGC-DEB- Extension of monetary incentives to promote research and scholarly output among the teachers of the University- **Consideration-Reg.**

FC Resolution :Resolved to recommend to the Executive Council to consider and approve the proposal for extension of monetary incentives as per the recommendations of the committee to promote scholarly output and academic engagement of the teachers of the University in alignment with institutional goals and national benchmarks (e.g., UGC regulations, NAAC quality metrics).

EC Resolution :Resolved to approve the proposal for extension of monetary incentives as per the recommendations of the committee to promote scholarly output and academic engagement of the teachers of the University in alignment with institutional goals and national benchmarks (e.g., UGC regulations, NAAC quality metrics)as recommended by the 174th Finance Committee held on 18-06-2025.

Item No. 2.5 LSSB – Under Graduate Programme – Establishment of New Programme Centres to offer B.Ed. Programme from the Academic Year 2024-25 – Ratification – Reg.

FC Resolution : Resolved to recommend to the Executive Council to consider and ratify the action taken by the Vice-Chancellor in establishment of New Programme Centres for B.EdProgram in the University.

1. AMS College of Education, Hyderabad (901)
2. College of Teacher Education, Hanamkonda (902)
3. Browns College of Education, Khammam (907)
4. Government College of Teacher Education, Nalgonda (912)
5. YPR College of Education, Haveli Ghanpur, Medak (913),
6. Malla Reddy College of Teachers Education, MedchalMalkajgiri (915)
7. Government College of Teacher Education, Mahaboobnagar (916)
8. Vaniniketan college of Education, Karimnagar (911)
9. Osmania Graduates association and Exhibition Society College of Education (908), Parigi.

10. Vidyarthi College of Education, Mavala, Adilabad (917)

EC Resolution : Resolved ratify the action taken by the Vice-Chancellor in establishment of New Programme Centres for B.Ed Program in the University as recommended by the 174th Finance Committee held on 18-06-2025.

1. AMS College of Education, Hyderabad (901)
2. College of Teacher Education, Hanamkonda (902)
3. Browns College of Education, Khammam (907)
4. Government College of Teacher Education, Nalgonda (912)
5. YPR College of Education, Haveli Ghanpur, Medak (913),
6. Malla Reddy College of Teachers Education, MedchalMalkajgiri (915)
7. Government College of Teacher Education, Mahaboobnagar (916)
8. Vaniniketan college of Education, Karimnagar (911)
9. Osmania Graduates association and Exhibition Society College of Education (908), Parigi.
10. Vidyarthi College of Education, Mavala, Adilabad (917)

Item No. 2.6 :Administration – Proposal for creation of Equal Opportunity Centre under XII Plan (2012-2017) as per UGC Guidelines – Creating Equal Opportunity Fund with Rs.10.00 Crores to meet Scholarship/Fellowships amount from the interest accrued on FDRs – **Consideration-Reg.**

FC Resolution : Resolved to recommend to the Executive Council to consider the proposal of setting up of Equal Opportunity Centre to ensure access to opportunities for inclusive, equal and quality higher education/ vocational and skill Development opportunities to the Socio-Economically Disadvantaged Groups (SEDGS) students and also to transfer Rs.10.00 Crores (Rupees Ten Crores only) from the Student Welfare Fund to create an “Equal Opportunity Fund” and use the interest on the fund to meet the expenditure incurred to meet the objectives of the EOC.

EC Resolution : Resolved to approve for setting up of Equal Opportunity Centre to ensure access to opportunities for inclusive, equal and quality higher education/ vocational and skill Development opportunities to the Socio-Economically Disadvantaged Groups (SEDGS) students and also to transfer Rs.10.00 Crores (Rupees Ten Crores only) from the Student Welfare Fund to create an “Equal Opportunity Fund” and use the interest on the fund to meet the expenditure incurred to meet the objectives of the EOC as recommended by the 174th Finance Committee held on 18-06-2025.

Item No. 2.7 :Administration – Proposal for creation of Equal Opportunity Centre under XII Plan (2012-2017) as per UGC Guidelines – Creating Equal Opportunity

Fund with Rs.10.00 Crores to meet Scholarship/Fellowships amount from the interest accrued on FDRs – **Consideration-Reg.**

FC Resolution : Resolved to recommend to the Executive Council to ratify action taken by the Vice-Chancellor for purchase of Annual requirement of General and Computer Stationery for the year 2025-26 at a total cost of Rs.17,74,548/- (Rupees Seventeen Lakhs Seventy Four Thousand Five Hundred and Forty Eight Only) including GST and Transportation. The expenditure is to be met from Head of Account (04) Directorate of Materials and Publications (C) Other Expenses (547) Stationery for the F.Y. 2025-26.

EC Resolution : Resolved to ratify action taken by the Vice-Chancellor for purchase of Annual requirement of General and Computer Stationery for the year 2025-26 at a total cost of Rs.17,74,548/- (Rupees Seventeen Lakhs Seventy Four Thousand Five Hundred and Forty Eight Only) including GST and Transportation. The expenditure is to be met from Head of Account (04) Directorate of Materials and Publications (C) Other Expenses (547) Stationery for the F.Y. 2025-26 as recommended by the 174th Finance Committee held on 18-06-2025.

Item No. 2.8 :DMP- Printing of UG/PG Textbooks for the Academic Year 2024-25 including paper and title card – Additional Requirement – **Ratification- Reg.**

FC Resolution : Resolved to recommend to the Executive Council to ratify the action taken by the Vice-Chancellor in according the administrative and financial sanction for **Rs.47,62,598/- (Rupees Forty Seven Lakhs SixtyTwo Thousand Five Hundred and Ninety Eight only)** inclusive of cost of material, GST and transportation for printing of University Text Books (text printing on 60 GSM white printing paper and title on 140 GSM white card) for the Academic Year 2024-25. The expenditure may be met from the Head of A/C: 04-Material Production 633- Printing of Course Material for the Academic Year 2025-26.

EC Resolution : Resolved to ratify the action taken by the Vice-Chancellor in according the administrative and financial sanction for **Rs.47,62,598/- (Rupees Forty Seven Lakhs SixtyTwo Thousand Five Hundred and Ninety Eight only)** inclusive of cost of material, GST and transportation for printing of University Text Books (text printing on 60 GSM white printing paper and title on 140 GSM white card) for the Academic Year 2024-25. The expenditure may be met from the Head of A/C: 04-Material Production 633- Printing of Course Material for the Academic Year 2025-26 as recommended by the 174th Finance Committee held on 18-06-2025.

Item No. 2.9 :Computer Centre- BillDesk Payment gateway integration - **Consideration-Reg**

FC Resolution : Resolved to recommend to the Executive Council to consider the proposal for integration of BillDesk payment gateway for online fee collection from the students with the following transaction charges payable to BillDesk as per the RBI guidelines .

Payment Method	Transaction Processing Fee	Technology, Recon & MIS Services Fee	Total	To be charged to
UPI – Bank Account	Nil	Nil	Nil	Merchant
Debit Card – Rupay	Nil	Nil	Nil	Merchant
Debit Card - Visa, MasterCard	0.40% for value up to Rs.2000/- and 0.90% for transaction value above Rs.2000	Nil	0.40% for value up to Rs.2000/- and 0.90% for transaction value above Rs.2000	Merchant
Credit Card – Visa, MasterCard, Rupay	0.90%	0.20%	1.10% of the Transaction value	Customer
Net Banking (ICICI, HDFC, SBI, Axis, Kotak)	15.00	3.00	Rs. 18.00/- per transaction	Customer
Net Banking Other Banks	10.00	3.00	Rs. 13.00/- per transaction	Customer
GST at the applicable rates will be charged on the above charges				

EC Resolution : Resolved to approve for integration of BillDesk payment gateway for online fee collection from the students with the following transaction charges payable to BillDesk as per the RBI guidelines as recommended by the 174th Finance Committee held on 18-06-2025.

Payment Method	Transaction Processing Fee	Technology, Recon & MIS Services Fee	Total	To be charged to
UPI – Bank Account	Nil	Nil	Nil	Merchant
Debit Card – Rupay	Nil	Nil	Nil	Merchant
Debit Card - Visa, MasterCard	0.40% for value up to Rs.2000/- and 0.90% for transaction value above Rs.2000	Nil	0.40% for value up to Rs.2000/- and 0.90% for transaction value above Rs.2000	Merchant

Credit Card – Visa, MasterCard, Rupay	0.90%	0.20%	1.10% of the Transaction value	Customer
Net Banking (ICICI, HDFC, SBI, Axis, Kotak)	15.00	3.00	Rs. 18.00/- per transaction	Customer
Net Banking Other Banks	10.00	3.00	Rs. 13.00/- per transaction	Customer
GST at the applicable rates will be charged on the above charges				

Item No. 2.10Examinations – Enhancement of examination remuneration – **Consideration** - Reg.

FC Resolution :Resolved to recommend to the Executive Council to approve the enhanced rates of remuneration for exam related work proposed by the Committee for smooth conduct of university examinations.

Sl. No.	Nature of payment	Kakatiya University	Satavahana University	Osmania University	BRAOU	Proposed rates by BRAOU
1.	Chief Supdt.,	200	220	400	250	400
2.	Additional Chief Superintendent	---	220	400	200	300
3.	Invigilators	150	165	250	150	250
4.	Observer-cum-Squad	350	165 + TA	750	250	500

EC Resolution :Resolved to approve the enhanced rates of remuneration for exam related work proposed by the Committee for smooth conduct of university examinationsas recommended by the 174th Finance Committee held on 18-06-2025.

Sl. No.	Nature of payment	Kakatiya University	Satavahana University	Osmania University	BRAOU	Proposed rates by BRAOU
1.	Chief Supdt.,	200	220	400	250	400
2.	Additional Chief Superintendent	---	220	400	200	300
3.	Invigilators	150	165	250	150	250
4.	Observer-cum-Squad	350	165 + TA	750	250	500

Item No. 2.11Administration– Development Grants- Construction of Skill Development Centre andIntegrated Learning Centre buildings - **Consideration** - Reg.

FC Resolution : Resolved to recommend to the Executive Council to consider and approve the construction of Skill Development Centre (SDC) with an estimated cost

of Rs. Rs. 10.00 crores (Rupees Ten Crores only) and Integrated Learning Centre (ILC) with an estimated cost of Rs. 15.00 crores (Rupees Fifteen Crores only) and internal roads and to entrust the work to Telangana Education Welfare Infrastructure Development Corporation (TEWIDC).

EC Resolution : Resolved to approve the construction of Skill Development Centre (SDC) with an estimated cost of Rs. Rs. 10.00 crores (Rupees Ten Crores only) and Integrated Learning Centre (ILC) with an estimated cost of Rs. 15.00 crores (Rupees Fifteen Crores only) and internal roads and to entrust the work to Telangana Education Welfare Infrastructure Development Corporation (TEWIDC) as recommended by the 174th Finance Committee held on 18-06-2025.

Item No. 2.12 Administration – Enhancement of limit of Expenditure on purchases from the permanent imprest from Rs. 2000/- to Rs. 5000/-**-Consideration - Reg.**

FC Resolution : Resolved to recommend to the Executive Council to consider the proposal to enhance the limit of imprest amount for expenditure on stationery locks, rubber stamps, miscellaneous articles by the Director, Academics on emergency from Rs. 2000/- to Rs. 5000/- at a time.

EC Resolution : Resolved to approve to enhance the limit of imprest amount for expenditure on stationery locks, rubber stamps, miscellaneous articles by the Director, Academics on emergency from Rs. 2000/- to Rs. 5000/- at a time as recommended by the 174th Finance Committee held on 18-06-2025.

192nd Executive Council Resolutions

Item No. 03 : Administration – Permission to issue Notification for appointment of 49 (Forty Nine) Posts of Assistant Professors through Direct recruitment - Consideration - Reg.

Resolution : Resolved to approve to issue the Notification for recruitment of 49 existing vacancy positions by converting Professors and Associate Professors Posts to Assistant Professors and also to sanction Additional posts of 40 (Forty) Assistant Professors to fulfil the UGC guidelines.

Item No. 04 : Examinations – Proposal for conducting the 26th Convocation of Dr. BRAOU - Consideration - Reg.

Resolution : Resolved to approve to conduct the Twenty Sixth Convocation of Dr. B.R. Ambedkar Open University, Hyderabad on 6th September, 2025 for conferring

Degrees / Diplomas / Certificates to the candidates who have been declared eligible for award of various degrees such as Ph.D/M.Phil./ P.G/U.G. Degree/Diploma and Certificate Courses for the period from September, 2021 to June, 2024. (UG-2020-23 & 2021-24), PG (2021-23 & 2022-24 batches) and to identify the panel of three names of eminent educationalists as suggested to be submitted to the Chancellor for inviting one among them to deliver the Convocation Address.

Item No. 05 :Academic - Faculty of Education-Launching of New Programmes – Consideration - Reg.

Resolution : Resolve to approve the programmes submitted by the Department of Education to offer (a) M.A in Education, (b) M.A. in Early Childhood Care and Education, (c) Diploma Programme in Digital Education and AI, (d) Certificate Programme in Indian Sign Language, (e) Certificate Programme in Auditory Verbal Therapy and (f) Certificate Programme in Special Learning Disability from the Academic Year 2026-2027.

Item No. 06 :Academic – Faculty of Science – Department of Computer Science & Applications – Launching of New Programmes –Consideration - Reg.

Resolution :Resolved to approve the proposal submitted by the Department of Computer Science & Applications to offer (1) B.Sc. (Data Science) (2) B.C.A. (3) M.Sc. (Data Science) (4) M.C.A. from Academic Year 2026-2027 and (5) Machine Learning with Python (6) Essential Coding Skills of C, C++ and Java (7) Web Designing and Development (8) Computer Fundamentals (9) Programming with Python (10) Programming with C & C++ (11) Structured Query Language (SQL) (12) Programming with Java (13) Web Designing with JavaScript (14) Web Designing with PHP (15) Natural Language Processing from the Academic Year 2025-26.

Item No. 07 :COEL – Implementation of SWAYAM Courses- Consideration – Reg.

Resolution : Resolve to approve for the transfer of up to 40% of the total courses in a semester be taken through online learning via the SWAYAM platform.

Item No. 08 :Administration – Appointment of Certain Statutory and Non-Statutory Positions of the University – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in appointing the forementioned faculty and officers to the Statutory and Non-Statutory positions of the University as per the existing statutes and the authority vested in the Vice-Chancellor by the Executive Council vide Resolution No.09 dated 04.01.2025.

Item No. 09 :Administration - Establishment of Dr. BRAOU- Health Centre in association with M/s. Renova Hospitals- **Ratification** – Reg.

Resolution :Resolve to ratify the action taken by the Vice-Chancellor in establishing Dr. BRAOU Health Centre in the University Campus in association with M/s. Renova Hospitals, Hyderabad to provide basic healthcare services to University Employees, Students, Employee Dependents and Pensioners and designate Prof. K. Prameela, Professor of Chemistry as In-charge to theDr. BRAOU Health Centre to coordinate with M/s.Renova Hospitals.

Item No. 10 :Skill Development and Vocational Training Centre- MoUs – Consideration - Reg.

Resolution : Resolved to approve to enter MoUs with the said firms and approve the proposal for MoU for above said firms, Viz. Tata Consultancy Services, The Singareni Collieries Company Ltd, Retailers Association Skill Council of India (RASCI), WE Hub, National Association of Software and Service Companies (NASSCOM), Institute of Management and Foreign Studies (IMFS), IDEAS,MedPlusand other agencies.

Item No. 11 :Academic–Faculty of Social Sciences-Launching of New Programmes – Consideration - Reg

Resolution :Resolved to approve to launch Master of Social Work (MSW) by Department of Sociology, from the Faculty of Social sciences from the academic year 2026-27 and accord permission to utilize 02 (two) Assistant Professors (Contract) initially.

Item No. 12 :Academic- Dept. of Business Management – MBA (HHCM) Programme – Renewal of MoU with AHERF, KES and DET – Ratification – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor to continue the collaboration with all the three (03) Partner Institutions, viz; Apollo Hospitals Educational and Research Foundation (AHERF), Hyderabad KIMS Education Society (KES), Secunderabad and Dar-Us-Salam Educational Trust (DET), Hyderabad, to offer the MBA (HHCM) Program and renewed the MoUs with them for a period of two (02) academic years (2025-26 and 2026-27), with a tuition fee sharing ratio of 32:68 between the University and the Partner Institutions.

Item No. 13 :Administration – Amendments to the Dr.BRAOU Service Rules to certain Technical posts under Part-II: Special Rules, vide Branch-IV : Technical posts - Creation of Promotional Channel for certain cadres of the Technical Staff - Submission of Report - **Consideration** - Reg.

Resolution : Resolved to approve for amendment to the following cadres of technical staff in Dr. BRAOU Service Rules under Part-II: Special Rules, vide Branch-IV: Technical for creation of promotional channel for consideration.

(A) COMPUTER CENTRE:

- 1.SYSTEM MANAGER (Professor Cadre)
(By promotion from System Engineer)
- 2.SYSTEM ENGINEER(Associate Professor Cadre)
(By promotion from Programmer)
3. ASSISTANT PROGRAMMER(Asst Registrar Cadre)
(By Promotion from Statistical Assistant/DPO)

(B) ELECTRONIC MEDIA RESOURCES & RESEARCH CENTRE (EMR&RC)

1. DEPUTY DIRECTOR (PRODUCTION)(Associate Prof. Cadre)
(By promotion from Producer)
2. PRODUCERS(Asst. Prof. Cadre)
(By promotion from Electronic Media Officer/Production Assistant A/V)
3. ELECTRONIC MEDIA OFFICER (IGNOU)*
(By promotion from Production Assistant A/V)

(C) MATERIALS & PUBLICATIONS BRANCH

1. ASSISTANT DIRECTOR (PRINTING)(Assistant Registrar Cadre)
(By promotion from the Foreman / Technician (Printing))

(D) ENGINEERING BRANCH

1. LINE INSPECTOR
(By promotion from Electrician)

(E) GRAPHIC DESIGN UNIT

1. ARTIST-CUM-DESIGNER(Senior Assistant Cadre)
(By promotion from Junior Artist)

ItemNo. 14:EMR&RC–Establishment of Digital Web Radio Platform – **Consideration-** Reg.

Resolution : Resolved to approve for the establishment of Digital Web Radio in the University, reflecting the resolutions of the committee, aligned with a broader vision of the University to expand digital learning for diverse and geographically dispersed learners of the society.

Item No. 15 :Administration- Proposalfor creation of a new emblemof the University – **Consideration**– Reg.

Resolution : Resolved to approve the proposal for change of emblemof the University with **small changes in the existing emblem.**

Item No. 16 :Administration- Establishment of an Extension Education Cell –**Ratification** – Reg.

Resolution : Resolved to ratify the action taken by the Vice-Chancellor in establishing the Extension Education Cell in the University Campus to broaden the scope of its Academic and Social Engagement and designating Prof. V. Srinivasa Rao, Professor of History as Nodal Officer to the Extension Education Cell.

Item No. 17 :Learner Support Services- Lateral Entry System of Admission- Consideration- Reg.

Resolution :Resolved to adopt the UGC Minimum Standards of Instruction for the grant of Under Graduate Degree and Post Graduate Degree Regulations 2025 and permit to introduce the system of Lateral and flexible Entry into the UG Programs of BRAOU.

Item No. 18 :Administration - Change of Headquarters of Dr. B.R. Ambedkar Open University, Andhra Pradesh - Information– Reg.

Resolution :Resolved to approve to report the matter for information.

192nd Executive Council Table Agenda

Item No. 01 :Academic - Faculty of Science – Engaging the services of eighteen (18) Lab Assistants for laboratories in nine departments – Consideration – Reg.

Resolution :Resolved to approve for engaging eighteen (18) Lab Assistants on an outsourcing basis in 09 departments in the Faculty of Sciences for the academic year 2025-26. The remuneration payable to respective Lab Assistant as per the G.O. Ms. No. 60 Finance (HRM.VII) Department, dated 11-06-2021 under category II is Rs. 19,500/- (Rupees nineteen thousand five hundred only) per month.

Item No. 02 :Administration- Enhancement of Annual Grant to the Dr. BRAOU Non-Teaching Employees Associations (NTEA) and Dr. BRAOU Technical Officers & Staff Association (Dr. BRAOU TOSA)-Consideration-Reg.

Resolution : Resolved to approve for enhancement of annual grant to Non-Teaching Employees Associations (NTEA) and Technical Officers & Staff Association (TOSA) as proposed in the agenda note from the Financial Year 2025-26 onwards to meet the expenditure in connection with the welfare activities of the employees by the Associations. The additional expenditure will be met from the University funds. The details of the Annual grant is shown in the table as mentioned below.

Sl. No.	Association	Present Annual grant Rs.	Requested Annual grant Rs.	Proposed Annual grant Rs.
1	Non-Teaching Employees Associations (NTEA)	12,000/-	24,000/-	20,000/-
2	Technical Officers & Staff Association (TOSA)	6,000/-	15,000/-	10,000/-

Item No. 03 :Administration – Appointment of Finance Officer – Consideration – Reg.

Resolution : Resolved to approve to continue Sri N.C. Venu Gopal, Deputy Registrar as Finance Officer I/c. of Dr. B.R. Ambedkar Open University, Hyderabad till the full time Finance Officer is appointed by the Government.

Item No. 04 :Administration – Helpers working in the Engineering Branch - Delete the names from the list of G.O. Ms. No. 212 – Recruitment – Consideration - Reg.

Resolution : Resolved to approve to ratify the action taken by the then Vice-Chancellor in appointing the above Helpers as against the posts sanctioned by the Government duly arranging to delete the names of the above 05 (five) Helpers from the G.O.Rt.No.166, dated:18-06-2016 as was done in the case of Sri S.Ch.Rama Rao, Electrician, since the Helpers have put all their blood and flesh for the last 30 years for the growth of the University and to save their families or to guide the University in resolving the grievance of the Helpers amicably.

X-X-X-X-X

MINUTES OF THE MEETING OF THE 175th FINANCE COMMITTEE / 193rd MEETING OF THE EXECUTIVE COUNCIL HELD ON 30-10-2025 AT 12 : 00 NOON IN THE CHAMBERS OF THE SECRETARY, HIGHER EDUCATION (UE) DEPARTMENT, GOVERNMENT OF TELANGANA, Dr. B. R. AMBEDKAR TELANGANA SECRETARIAT, HYDERABAD.

Sl. No.	Members Present	
1	Prof. Ghanta Chakrapani Vice-Chancellor Dr. B.R. Ambedkar Open University Hyderabad.	Chairman
2	Sri Sandeep Kumar Sultania, IAS Principal Secretary to Government Finance Department, Government of Telangana,	Member

	Hyderabad. (Attended: Smt. M. Sujatha, Addl. Secretary)	
3	Smt. Yogita Rana, IAS Secretary to Government Education Department, Government of Telangana, Hyderabad.	Member
4	Smt. A. Sridevasena, IAS Commissioner, Collegiate & Technical Education, Government of Telangana, Hyderabad.	Member
5	Dr. L. Vijaya Krishna Reddy Registrar Dr. B.R. Ambedkar Open University Hyderabad.	Secretary to FC/EC
6	Sri N.C. Venu Gopal Finance Officer I/c. Dr. B.R. Ambedkar Open University, Hyderabad.	Convener to FC

Item No. 1: **Executive Council** – Confirmation of Minutes of 192nd Meeting of the Executive Council held on 18-06-2025.

Resolution: Confirmed.

Item No.2: **175th Finance Committee Agenda Items.**

The Agenda Items of the Finance Committee Meeting held on 30.10.2025 at 12:00 Noon in the Chambers of the Secretary, Education, Dr. B. R. Ambedkar Telangana Secretariat, Hyderabad.

Item No.2.1. **Finance** - Annual Accounts for the Financial Year 2024-25 -
Consideration- Reg.

FC Resolution No:2.1 Resolved to recommend to the Executive Council to consider and approve the Annual Accounts of Dr.B.R.Ambedkar Open University, Hyderabad for the Financial Year 2024-25.

EC Resolution No: 2.1 Resolved to approve the Annual Accounts of Dr.B.R.Ambedkar Open University, Hyderabad for the Financial Year 2024-25.

Item No.2.2 **Academic – Faculty of Commerce- Proposal to launch Bachelor of Business Administration (BBA) and Bachelor of Business Administration (Honours) [BBA (Honours)] Programs from the Academic Year 2026–27 – Consideration – Reg.**

FC Resolution No: 2.2 Resolved to recommend to the Executive Council to consider and approve the proposal of the Department of Business Management to launch the Bachelor of Business Administration (BBA) and Bachelor of Business Administration (Honours) [BBA (Honours)] programs

from the Academic Year 2026–27 without utilizing any additional staff.

EC Resolution No: 2.2 Resolved to approve BBA and BBA (Honours) programs from the Academic Year 2026–27 without utilizing any additional staff as recommended by Finance committee in its 175th Meeting held on 30-10-2025 vide Resolution no. 2.2.

Item No.2.3 **Computer Centre-** Subscription of Cloud Servers from STPI Data centre-**Permission** - Reg.

FC ResolutionNo: 2.3 Resolved to recommend to the Executive Council to consider the action taken by the Vice-Chancellor to subscribe to STPI cloud services at a cost of Rs.9,58,042 (Rupees Nine Lakhs Fifty-Eight Thousand and Forty-Two only) per annum in four (4) equal quarterly installments from PM-USHA(RUSA) Scheme.

EC Resolution No: 2.3 Resolved to approve the action taken by the Vice-Chancellor to subscribe to STPI cloud services at a cost of Rs.9,58,042 (Rupees Nine Lakhs Fifty-Eight Thousand and Forty-Two only) per annum in four (4) equal quarterly installments from PM-USHA(RUSA) Scheme as recommended by Finance committee in its 175th Meeting held on 30-10-2025 vide Resolution no. 2.3.

Item No.2.4 **Computer Centre-** Redesigning of the University website with the help of Centre for Good Governance (CGG)- **Consideration-** Reg.

FC Resolution No: 2.4 Resolved to recommend to the Executive Council to consider the website redesign and development work through M/s CGG for a total cost of Rs. 35,94,162/- (**Thirty-five lakh ninety-four thousand one hundred and sixty-two**) (Rs. 21,04,530/-one-time payment and Rs. 14,89,632/- recurring charges per year).

EC Resolution No: 2.4 Resolved to approve the website redesign development work through M/s CGG for a total cost of Rs. 35,94,162/- (**Thirty-five lakh ninety-four thousand one hundred and sixty-two only**) as recommended by Finance committee in its 175th Meeting held on 30-10-2025 vide Resolution no. 2.4.

. Item No.2.5 **LSSB – Strengthening Regional Centre – Consideration – Reg.**

FC ResolutionNo: 2.5 Resolved to recommend to the Executive Council to direct the university to write a letter to get permission to utilize the services of the retired Principals/Senior Lecturers on consolidated payment of Rs.40,000/- (Rupees Forty Thousand only) per month, Junior Assistant (JA) / Data Entry Operator (DEO) an amount of Rs.19,500/- (Nineteen thousand five hundred), Office subordinate(OS) an amount of Rs. 12,500/- (Twelve thousand five hundred) per month.

EC Resolution No: 2.5 Resolved to address a letter to the Government for Financial approval to utilize the services of retired Principals/Senior Lecturers on consolidated payment of Rs.40,000/- (Rupees Forty Thousand only) per month, Junior Assistant (JA) / Data Entry Operator (DEO) an amount of Rs.19,500/-(Nineteen thousand five hundred), Office subordinate(OS) an amount of Rs. 12,500/- (Twelve thousand five hundred) per month as recommended by Finance committee in its 175th Meeting held on 30-10-2025 vide Resolution no. 2.5.

Item No.2.6 **Finance** - Representation from Regular/Time Scale Employees Associations Request for Enhancement of EWF Loan from Rs.2,00,000/- to Rs.4,00,000/- and Rs.1,00,000/- to 2,00,000/- Respectively – **Consideration**– Reg.

FC ResolutionNo: 2.6Resolvedto recommend to the Executive Council to follow the Government Orders (GOs) regarding EWF Loans to the staff.

EC ResolutionNo: 2.6 Resolved to follow the Government Orders (GOs) regarding EWF Loan amount to the regular and Time Scale staff as suggested by the Finance Committee in its 175th Meeting held on 30-10-2025 vide Resolution no. 2.6.

Item No.2.7 **DMP** – Printing of 10,13,994 copies of University Study Material for UG/PG/PG Diplomas & Certificate Courses/B.Ed./B.Ed.(SE) Programmes for the Academic Year 2025-26 – Reg.

FC ResolutionNo: 2.7 Resolvedto recommend to the Executive Council to considerto make a payment of Rs.6,45,58,446/- (Rupees Six Crores Forty Five Lakhs Fifty Eight Thousand Four Hundred and Forty Six only) inclusive of 18% GST and transportation towards printing of 10,13,994 copies of Study Material for the Academic Year 2025-26 at approved L1 ratewithout Exceeding approved budget.

EC Resolution No: 2.7 Resolved to consider to make payments for Rs.6,45,58,446/- (Rupees Six Crores Forty Five Lakhs Fifty Eight Thousand Four Hundred and Forty Six only) inclusive of 18% GSTwithout exceeding the approved budget of Rs. 9.00 crore (Rupees nine crore only) towards printing of 10,13,994 copies of Study Material for the Academic Year 2025-26 as recommended by Finance Committee in its 175th Meeting held on 30-10-2025 vide Resolution no. 2.7 as per the rules and regulations.

. Item No.2.8 Engineering – Proposal for development of Digital Classrooms in the University to facilitate Online and Hybrid Learning Programs for UniversityStudents and External Academic Activities – **Consideration** – Reg.

FC ResolutionNo: 2.8 Resolvedto recommend to the Executive Council to consider the proposal for the development of Digital Classrooms with 100-Seater and 50-Seater capacity with a financial outlay of Rs.39,29,305.60 (Rupees thirty nine lakh twenty nine thousand three hundred and

five paise sixty only) and Rs.20,42,344.00 (Rupees twenty lakh forty two thousand three hundred forty four only) respectively in the University Campus.

EC Resolution No: 2.8 Resolved to approve the proposal for the development of Digital Classrooms with 100 Seater and 50 Seater capacity with a financial outlay of Rs.39,29,305.60 and Rs.20,42,344.00 respectively in the University Campus to facilitate Online and Hybrid Academic Activities as recommended by Finance Committee in its 175th Meeting held on 30-10-2025 vide Resolution no. 2.8.

Further, the material related to the Development of Digital Class Rooms should be purchased from the Telangana Technology Services (TGTS)/ **Government e-Marketplace (GeM)**, following established rules of procurement.

Item No.2.9 Computer Centre- Establishment of computer lab for Students Practical's and Digital on-screen evaluation under PM USHA – **Consideration-** Reg.

FC Resolution No: 2.9 Resolved to recommend to the Executive Council to consider to establish Computer Labs in the Administrative Building by acquiring Computers and furniture for Rs.3,56,34,923/- (Rupees Three Crores Fifty-Six Lakhs Thirty-Four Thousand Nine Hundred and Twenty-Three only) from PM-USHA grants and matching amount from university budget.

EC Resolution No: 2.9 Resolved to Consider to establish Computer Labs in the Administrative Building by acquiring Computers and furniture for Rs.3,56,34,923/- (Rupees Three Crores Fifty-Six Lakhs Thirty-Four Thousand Nine Hundred and Twenty-Three only) from PM-USHA grants and matching amount from university budget as recommended by the Finance Committee in its 175th Meeting held on 30-10-2025 vide Resolution no. 2.9.

Further, the material related to establishment of lab for Students Practical's and Digital On-screen evaluation should be purchased from the Government e Marketplace (GeM)/ Telangana Technology Services (TGTS), as per established rules and regulations of procurement.

Item No.2.10 Administration- Time Scale Employees – Enhancement of Obsequies expenses from Rs.20,000/- to Rs.30,000/- **Consideration-** Reg.

FC Resolution No: 2.10 Resolved to recommend to the Executive Council to consider the proposal as per Government Orders already existing.

EC Resolution No: 2.10 Resolved to implement as per the Government Orders (G.Os) issued by the Government from time to time in this regard.

Item No.2.11DMP - Procurement of a new TATA Ace Pro (Petrol) CLB BS-IV Mini Truck for use in the Study Material House (SMH), DMP for dispatching University Text Books - Reg.

FC ResolutionNo: 2.11 Resolvedto recommend to the Executive Council to approve the action taken by the Vice-Chancellor for procurementof a new TATA Ace Pro Petrol CLB BS-IV Mini Truck for dispatching University Text Booksat a total cost of Rs. 4,91,169/- (Rupees Four Lakhs Ninety One Thousand One Hundred and Sixty Nine only) including GST, Insurance, TR & Tax.

EC Resolution No: 2.11 Resolved to resubmit the Agenda Item with the proper justification.

Item No.2.12Administration- Establishment of TCS iON IDZ- **Consideration**-Reg.

FC ResolutionNo: 2.12Resolvedto recommend to the Executive Council to consider the proposal of the University to establish TCS iON Digital Zone in the University campus at an approximate estimated expenditure of Rs. 13,00,00,000 (Rupees Thirteen Crore only).

EC Resolution No: 2.12 Resolved to request TCS to give a detailed power point presentation on the proposal to the Commissioner Technical Education, Government of Telangana. The PPT should cover SWOT Analysis of the proposal for consideration.

193rd EXECUTIVE COUNCIL RESOLUTIONS

Item No. 03Academic - Faculty of Science - Introduction of Earth and Environmental Science as one of the optional subjects in Undergraduate level - **Consideration** - Reg.

Resolution No. 03 Resolved toconsider and approve the proposal of introducing the course Earth and Environmental Science from the Department of Environmental Science, Faculty of science as one of the optional subjects at Undergraduate level, from faculty of science, Dr. B. R. Ambedkar open University, Hyderabad.

Item No. 04 Academic - Faculty of Education - Launching of New Programmes - Engaging the services of 05 teachers on consolidated payment - **Consideration**- Reg.

Resolution No. 04 Resolved to Consider and approve the proposal to launch the Programmes viz., Master of Arts in Education (School Administration), Diploma in Early Childhood Care and Education, Certificate Programme in Early Childhood Care and Education, Certificate Programme in Early Childhood Care and Education (Foundational Stage) from the academic year 2025-26 (January Cycle) by engaging the services of five teachers (01- Advisor, Professor Cadre, 01- Professor and 03 - Assistant Professors) on consolidated payment initially for 03 (Three) months for course development and to complete other academic related activities.

Further, resolved to address a letter to the Government enclosing the letters received from the Commissioner, School Education and the Commissioner Women Development and Child Welfare, Government of Telangana for sanction of additional posts.

Item No. 05 Administration- Constitution of Academic Bodies– **Consideration**– Reg.

Resolution No. 05 Resolved to consider and approve the proposal for the constitution of (1) Academic Council, (2) Academic Coordination Committee, (3) Faculty Board of Studies and (4) Departmental Committees as per the provisions of the Act and as per the need felt by the University to maintain academic standards and quality of the programmes with a permission to authorize the Vice-Chancellor to include any member in the above Bodies.

Item No. 06 Admn: – CAS Promotions to the post of Professor under Career Advancement Scheme – Recommendations of the Selection Committee – **Consideration** - Reg.

Resolution No. 06 Resolved to consider and approve the recommendations of the Selection Committee for selection of Dr. K. Krishna Reddy for promotion from Associate Professor of Economics (Academic Level – 13 A) to the post of Professor of Economics (Academic Level – 14) under Career Advancement Scheme (CAS) for the year 2025 (Second Spell) and permit him to draw the pay in the respective cadre as the candidate has completed the minimum period of eligibility as per Clause 6.3 (VI) (i) of UGC Regulations and as per G.O.Ms.No.15, Higher Education (UE) Department, dated 29.06.2019.

Item No. 07 Administration – Adoption of Act No. 15 of 2025 and G.O.Ms.No.99, dated 14.04.2025 – Rationalization of Reservations to Scheduled Castes by way of Sub-Classification in the University – **Consideration** – Reg.

Resolution No. 07 Resolved to consider and approve the adoption of Act No.15 of 2025 and G.O.Ms.No.99, dated 14.04.2025 issued by the Government of Telangana for implementation of rationalization of reservations to Scheduled Castes by way of sub-classification as Group-I, Group-II, and

Group-III for appointments and admissions in the University with effect from **14.04.2025**.

Item No. 08 **Administration** – Permission to fill the Vacant posts of Assistant Professors through Notification – **Consideration** – Reg.

Resolution No. 081. Resolved to consider and approve to fill 20 vacant posts of Assistant Professors through Direct Recruitment by issuing notification and suggested to address a letter to the Secretary to Government, Higher Education Department, Telangana to that extent.

2. To address a letter to the Government for permission to utilize the services of 33 Retired Professors/Associate Professors by conducting interview to the sanctioned vacant Positions of Professors and Assistant Professors on consolidated pay.
3. Address a letter to the Government for permission to utilize 40 Assistant Professors on consolidated pay using internal funds to fulfil the UGC regulations on core staff norms of having five (05) teachers in each department.

Item No. 09: Library- Narla Memorial Library – Digitalization of Books - MaNaSu Foundation– **Matter for Reporting** - Reg.

Resolution No. 09: Noted the action taken by the Vice-Chancellor, in permitting the MaNaSu Foundation for the digitalization of 18,000 books of the Narla Memorial Library which is under process, without any financial commitment on the part of the University.

Item No. 10: Administration – Human Resources – Engagement of Technical & Non-Teaching Staff on consolidated remuneration for smooth functioning of University activities – **Consideration** – Reg.

Resolution No. 10: Resolved to address a letter for permission to the Government giving proper justification to engage limited number of Non Teaching and Technical staff to ensure smooth functioning of University activities till regular recruitment is done.

Item No. 11 **Examinations-** Permission to call e-tenders for On-screen Evaluation- **Consideration**-Reg.

Resolution No. 11 Resolved to consider the proposal of calling for E-Tenders to entrust Digitalization of Answer Scripts and Onscreen Evaluation work through Government e Marketplace (GeM).

Item No. 12 **Administration** – Permission to fill the vacant sanctioned posts on Deputation - Creation of certain posts as per UGC mandates on Consolidated Pay basis – **Consideration** – Reg.

Resolution No. 12: 1. Resolved to address a letter to the Government for permission to take Deputy Executive Engineer (Civil) or Assistant Executive Engineer (Civil) on deputation against vacant sanctioned post.

2. Resolved to address a letter for permission to the Government with proper justification for engaging the Estate Officer, Placement Officer, Assistant Librarian, Care Taker and Assistant Public Relations Officer (APRO) against vacant sanctioned posts on Consolidated pay along with other staff as mentioned at resolution No. 10 above.

Item No. 13 Engineering – Proposal for fixing rental charges for hiring Dr.BRAOUClassrooms for the Utilization of Academic Activities – **Consideration** – Reg.

Resolution No. 13 Resolved to consider and approve the proposal for implementation of rental charges for hiring the Dr. B. R. Ambedkar Open University classrooms by other institutions for conducting offline/online classes and related academic activities within the University Campus, by fixing the rental charges of Rs.1000 to Rs.2000/- based on the students strength per day for offline classes and Rs.4,000/- (Rupees Four Thousand only) per day for online classes.

Item No. 14 Examinations- Permission to call e-tenders for certificates printing- **Consideration-** Reg.

Resolution No. 14 Resolved to consider and approve the proposal to call for E-Tenders to entrust the work of “In-house pre-printed certificates with variable data printing original degree, provisional cum-consolidated marks certificates” from 13-06-2026 onwards. Further, submit the elaborate details of printing of certificates viz., Total Number of certificates printed, etc.,

Item No. 15 Examinations- Permission to Call e-Tender for Confidential Printing– **Consideration-**Reg.

Resolution No. 15 Resolved to consider and approve the proposals for calling new E-Tender for Confidential printing of Question Papers for all courses i.e., UG/PG and Diplomas. Further, submit the elaborate details of previous question papers printed.
