## Core Paper - 1 : Semeter - I

## CC-1 Computer Fundamentals

## BLOCK-I

Unit-1-Introduction: History and classification of computer s, Hardware. Softwarelimitations of computers
Unit-2-Human Computer Interface: Types of software, Types of Operating system, features of operating systems, comparison of operating systems
Unit-3 : Use of Computers in Education and Research:e-learning and e-class room. eLibrary, Data Analysis, Google Scholar, Domain specific packages such as SPSS, R tool

## BLOCK-II

Unit-4- Input Devices, Output Devices, Display Technologies - CRT, Plasma Panel, LCD, LED,HD LED, Ultra HD LED, Smart TVs, Curve TVs
Unit-5 - Memory: Primary memory and technologies, secondary memory and echnologies, auxiliary memory, cache memory
Unit-6- Inside Computer: Form factors of cabinets , SMPS, Motherboard, Ports and interfaces, expansion slots, ribbon cables, memory chips, processors, Third party devices, Block diagram of a computer

## BLOCK-III

Unit-7-Central Processing Unit: C.P.U and its components, functions of CPU., CPU registers, types and technologies of system bus, memory unit and its functions
Unit-8: Number Systems-Logic gates, Binary, Octal, Hexa Decimal conversions
UNIT-9 : Binary Arithmetic, 1's Complement arithmetic, 2's Complement Arithmetic

## BLOCK-IV

Unit-10- Overview and classification of computer viruses and warms, hacking, overview of malware and spyware, fire walls, examples and comparison of anti-virus software
Unit-11 - Windows:Desktop and its properties, This PC, properties of Folders and Files, searching files and applications, setting region, date and time, connectivity settings, Network settings
Unit-12 - Overview of Emerging Technologies: overview of wireless technologies ,Data Mining and Big Data Analysis, cloud computing, mobile computing, IoT, and Embedded Systems, Crypto currency
Practical :
The practical assignment must include connecting parts of a computer and assembling it to an extent, media formatting and installation of some software.

Practical exercises based on Open Office tools using document preparation and spreadsheet handling packages.

## Text Editor

1. Prepare a grocery list having four columns (Serial number, The name of the product, quantity and price) for the month of April, 06.

- Font specifications for Title (Grocery List): 14-point Arial font in bold and italics.
- The headings of the columns should be in 12-point and bold.
- The rest of the document should be in 10-point Times New Roman.
- Leave a gap of 12 -points after the title.

2. Create a telephone directory.

- The heading should be 16 -point Arial Font in bold
- The rest of the document should use 10-point font size
- Other headings should use 10 -point Courier New Font.
- The footer should show the page number as well as the date last updated.

3. Design a time-table form for your college.

- The first line should mention the name of the college in 16 -point Arial Font and should be bold.
- The second line should give the course name/teacher's name and the department in 14-point Arial.
- Leave a gap of 12 -points.
- The rest of the document should use 10-point Times New Roman font.
- The footer should contain your specifications as the designer and date of creation.

4. BPB Publications plans to release a new book designed as per your syllabus. Design the first page of the book as per the given specifications.

- The title of the book should appear in bold using 20-point Arial font.
- The name of the author and his qualifications should be in the center of the page in 16-point Arial font.
- At the bottom of the document should be the name of the publisher and address in 16-point Times New Roman.
- The details of the offices of the publisher (only location) should appear in the footer.

5. Create the following one page documents.

- Compose a note inviting friends to a get-together at your house, Including a list of things to bring with them.
- Design a certificate in landscape orientation with a border around the document.
- Design a Garage Sale sign.
- Make a sign outlining your rules for your bedroom at home, using a numbered list.

6. Create the following documents:
(a) A newsletter with a headline and 2 columns in portrait orientation, including at least one image surrounded by text.
(b) Use a newsletter format to promote upcoming projects or events in your classroom or college.
7. Convert following text to a table, using comma as delimiter Type the following as shown (do not bold).

Color, Style, Item
Blue, A980, Van
Red, X023, Car
Green, YL724, Truck
Name, Age, Sex
Bob, 23, M
Linda, 46, F
Tom, 29, M
8. Enter the following data into a table given on the next page.

| Salesperson | Dolls | Trucks Puzzles |  |
| :--- | :---: | :---: | :---: |
| Kennedy, Sally | 1327 | 1423 | 1193 |
| White, Pete | 1421 | 3863 | 2934 |
| Pillar, James | 5214 | 3247 | 5467 |
| York, George | 2190 | 1278 | 1928 |
| Banks, Jennifer | 1201 | 2528 | 1203 |
| Atwater, Kelly | 4098 | 3079 | 2067 |

Add a column Region (values: S, N, N,S,S,S) between the Salesperson and Dolls columns to the given table Sort your table data by Region and within Region by Salesperson in ascending order:
In this exercise, you will add a new row to your table, place the word "Total" at the bottom of the Salesperson column, and sum the Dolls, Trucks, and Puzzles columns.
9. Wrapping of text around the image.
10. Create your resume by incorporating most of the options learned till now.
11. Write a letter to all your class mates listing the exam time table of I Year using mail merge
12. Following features of complete menu option must be covered FILE, EDIT, VIEW,INSERT, FORMAT, TOOLS, WINDOW

1. Enter the Following data in Excel Sheet

## REGIONAL SALES PROJECTION

| State | Qtr1 | Qtr2 | Qtr3 | QTR4 | Qtr Total | Rate Amount |
| :--- | :--- | :--- | :--- | :---: | :--- | :--- |
| Delhi | 2020 | 2400 | 2100 | 3000 | 15 |  |
| Punjab | 1100 | 1300 | 1500 | 1400 | 20 |  |
| U.P. | 3000 | 3200 | 2600 | 2800 | 17 |  |
| Harayana | 1800 | 2000 | 2200 | 2700 | 15 |  |

$\begin{array}{lllll}\text { Rajasthan } & 2100 & 2000 & 1800 & 2200\end{array}$
TOTAL,AVERAGE
a. Apply Formatting as follow:

- Title in TIMES NEW ROMAN Font Size - 14
- Remaining text - ARIAL, Font Size -10
- State names and Qtr. Heading Bold, Italic with Gray Fill Color.
- Numbers in two decimal places.
- Qtr. Heading in center Alignment.
- Apply Border to whole data.
b. Calculate State and Qtr. Total
c. Calculate Average for each quarter
d. Calculate Amount $=$ Rate $*$ Total.

2. Given the following worksheet
A
B
C
D
1 Roll No. Name Marks Grade
$21001 \quad$ Sachin 99
$3 \quad 1002 \quad$ Sehwag 65
$4 \quad 1003 \quad$ Rahul 41
$5 \quad 1004 \quad$ Sourav 89
61005 HarBhajan 56
Calculate the grade of these students on the basis of following guidelines:

| If Marks | Then Grad |
| :--- | ---: |
| $>=80$ | A+ |
| $>=60<80$ | A |
| $>=50<60$ | B |
| $<50$ | F |

3. Given the following worksheet
A
B
C
D
E
F
G

1 Salesman

## Sales in (Rs.)

| 2 | No. | Qtr1 | Qtr2 | Qtr3 | Qtr4 | Total | Commission |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | S001 | 5000 | 8500 | 12000 | 9000 |  |  |
| 4 | S002 | 7000 | 4000 | 7500 | 11000 |  |  |
| 5 | S003 | 4000 | 9000 | 6500 | 8200 |  |  |


| 6 | S004 | 5500 | 6900 | 4500 | 10500 |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 7 | S005 | 7400 | 8500 | 9200 | 8300 |
| 8 | S006 | 5300 | 7600 | 9800 | 6100 |

i. Calculate the commission earned by the salesmen on the basis of following Candidates:

| If Total Sales | Commission |
| :--- | :--- |
| $<20000$ | $0 \%$ of sales |
| $>20000$ and $<25000$ | $4 \%$ of sales |
| $>25000$ and $<30000$ | $5.5 \%$ of sales |
| $>30000$ and $<35000$ | $8 \%$ of sales |
| $>=35000$ | $11 \%$ of sales |

The total sales is sum of sales of all the four quarters.

1. A company XYZ Ltd. pays a monthly salary to its employees which consists of basic salary, allowances \& deductions. The details of allowances and deductions are as follows:

- HRA Dependent on Basic
- $30 \%$ of Basic if Basic <=1000
- $25 \%$ of Basic if Basic>1000 \& Basic $<=3000$
- $20 \%$ of Basic if Basic $>3000$
- DA Fixed for all employees, $30 \%$ of Basic
- Conveyance AllowanceRs. 50/- if Basic is $<=1000$ Rs.
- 75/- if Basic $>1000$ \& Basic $<=2000$
- Rs. 100 if Basic >2000
- Entertainment Allowance NIL if Basic is $<=1000$

Rs. 100/- if Basic > 1000
Deductions

- Provident Fund $6 \%$ of Basic
- Group Insurance Premium Rs. 40/- if Basic is $<=1500$

Rs. $60 /$ - if Basic $>1500$ \& Basic $<=3000$
Rs. 80/- if Basic >3000
Calculate the following:
Gross Salary $=\quad$ Basic + HRA + DA + Conveyance + Entertainment
Total deduction $=$ Provident Fund + Group Insurance Premium
Net Salary $=$ Gross Salary - Total Deduction
6. Create Payment Table for a fixed Principal amount, variable rate of interests and time in the format below:

| No. of Instalments | $5 \%$ | $6 \%$ | $7 \%$ | $8 \%$ | $9 \%$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3 | XX | XX | XX | XX | XX |
| 4 | XX | XX | XX | XX | XX |
| 5 | XX | XX | XX | XX | XX |

6. Use an array formula to calculate Simple Interest for given principal amounts given the rate of Interest and time
Rate of Interest 8\%

Time 5 Years

| Principal | Simple Interest |
| :---: | :---: |
| 1000 | $?$ |
| 18000 | $?$ |
| 5200 | $?$ |

7. The following table gives year wise sale figure of five salesmen in Rs.

| Salesman | 2000 | 2001 | 2002 | 2003 |
| :---: | :---: | :---: | :---: | :---: |
| S1 | 10000 | 12000 | 20000 | 50000 |
| S2 | 15000 | 18000 | 50000 | 60000 |
| S3 | 20000 | 22000 | 70000 | 70000 |
| S4 | 30000 | 30000 | 100000 | 80000 |
| S5 | 40000 | 45000 | 125000 | 90000 |

(a) Calculate total sale year wise.
(b) Calculate the net sale made by each salesman
(c) Calculate the maximum sale made by the salesman
(d) Calculate the commission for each salesman under the condition.
(i) If total sales $>4,00,000$ give $5 \%$ commission on total sale made by the salesman.
(ii) Otherwise give $2 \%$ commission.
(e) Draw a bar graph representing the sale made by each salesman.
(f) Draw a pie graph representing the sale made by salesman in 2000.
8. Enter the following data in Excel Sheet

TOTAL REVENUE EARNED FOR SAM'S BOOKSTALL
Publisher name
1997
19981999 2000 total

A Rs. $1,000.00$ Rs. 1100.00 Rs. $1,300.00$ Rs. 800.00
B Rs. $1,500.00$ Rs. 700.00 Rs. $1,000.00$ Rs. $2,000.00$

C Rs. $\quad 700.00$ Rs. $\quad 900.00$ Rs. $1,500.00$ Rs. 600.00
D Rs. $1,200.00$ Rs. 500.00 Rs. 200.00 Rs. $1,100.00$
E Rs 800.00 Rs. $1,000.00$ Rs. $3,000.00$ Rs. 560.00
(a) Compute the total revenue earned.
(b) Plot the line chart to compare the revenue of all publisher for 4 years.
(b) Chart Title should be 'Total Revenue of sam's Bookstall (1997-2000)'
(c) Give appropriate categories and value axis title.
9. Generate 25 random numbers between $0 \& 100$ and find their sum, average and count. How many no. are in range 50-60
Prepare cumulative attendance of all subjects of all the UG I Years up to March 2019
Marks in home examination).
a) Identify primary and foreign keys. Create the tables and insert at least 5 records in each table.
b) Design a query that will return the records (from the second table) along with the name of student from the first table, related to students who have more than $75 \%$ attendance and more than $60 \%$ marks in paper 2.
c) List all students who live in "Delhi" and have marks greater than 60 in paper 1.
d) Find the total attendance and total marks obtained by each student.
e) List the name of student who has got the highest marks in paper 2.
3) Create the following tables and answer the queries given below:

Customer (CustID, email, Name, Phone, ReferrerID) Bicycle (BicycleID, DatePurchased, Color, CustID, ModelNo)<br>BicycleModel (ModelNo, Manufacturer, Style)<br>Service (StartDate, BicycleID, EndDate)

a) Identify primary and foreign keys. Create the tables and insert at least 5 records in each table.
b) List all the customers who have the bicycles manufactured by manufacturer "Honda".
c) List the bicycles purchased by the customers who have been referred by customer "C1".
d) List the manufacturer of red colored bicycles.
e) List the models of the bicycles given for service.
4) Create the following tables, enter at least 5 records in each table and answer the queries given below.

EMPLOYEE ( Person_Name, Street, City ) WORKS (
Person_Name, Company_Name, Salary ) COMPANY
( Company_Name, City )
MANAGES ( Person_Name, Manager_Name )
a) Identify primary and foreign keys.
b) Alter table employee, add a column "email" of type varchar(20).
c) Find the name of all managers who work for both Samba Bank and NCB Bank.
d) Find the names, street address and cities of residence and salary of all employees who work for "Samba Bank" and earn more than $\$ 10,000$.
e) Find the names of all employees who live in the same city as the company for which they work.
f) Find the highest salary, lowest salary and average salary paid by each company.
g) Find the sum of salary and number of employees in each company.
h) Find the name of the company that pays highest salary.
5) Create the following tables, enter at least 5 records in each table and answer the queries given below.

## Suppliers (SNo, Sname, Status, SCity)

Parts (PNo, Pname, Colour, Weight, City)
Project (JNo, Jname, Jcity)
Shipment (Sno, Pno, Jno, Qunatity)
a) Identify primary and foreign keys.
b) Get supplier numbers for suppliers in Paris with status $>20$.
c) Get suppliers details for suppliers who supply part P2. Display the supplier list in increasing order of supplier numbers.
d) Get suppliers names for suppliers who do not supply part P2.
6.) For the above table write the sql code for the following queries
e) For each shipment get full shipment details, including total shipment weights.
f) Get all the shipments where the quantity is in the range 300 to 750 inclusive.
g) Get part nos. for parts that either weigh more than 16 pounds or are supplied by suppliers S2, or both.
h) Get the names of cities that store more than five red parts.
7). For the above table write the sql code for the following queries
i) Get full details of parts supplied by a supplier in Delhi.
j) Get part numbers for part supplied by a supplier in Allahabad to a project in Chennai.
k) Get the total number of project supplied by a supplier (say, S1).

1) Get the total quantity of a part (say, P1) supplied by a supplier (say, S1).
8.) Write sqlquerie to demonstrate joins
9). Write query to demonstrate sql triggers
2) Write a query to demonstrate sql forms
3) Write a query to demonstrate sql reports
