



**Commonwealth Educational
Media Centre for Asia**

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Budget Code: 22-ED1-162

To,

Dr.G. Lakshma Reddy

Registrar

Dr. B.R. Ambedkar Open University

Jubilee Hills, Hyderabad

Telangana

E-mail: registrar@braou.ac.in; directorgrade@braou.ac.in

Kind attention: Vice Chancellor, Dr. BRAOU, Hyderabad

Re: **Mentoring Dr. B.R. Ambedkar Open University (Dr. BRAOU), Hyderabad for Assessment and Accreditation.**

Dear Dr.Lakshma Reddy,

CEMCA seeks to confirm through this Contribution Agreement ('the agreement') the support to be provided to Dr. BRAOU, Hyderabad for Mentoring for Assessment and Accreditation of the University.

1.0 Statement of Work

1.1 Dr. BRAOU, Hyderabad, shall:

1.1.1 Liaison with the Resource Person for finalising the NAAC document.

1.1.2 Provide access to the documents relevant for NAAC Assessment and Accreditation.

1.1.3 Depute Prof. P. Madhusudhana Reddy Director, GRADE & CIQA of Dr. B.R. Ambedkar Open University, Hyderabad, email: directorgrade@braou.ac.in as the contact point to CEMCA and to co-ordinate with the Resource Person to Develop a Comprehensive Plan for Assessment and Accreditation.

1.1.4 Prepare and submit a report to CEMCA.

2.0 CEMCA's Responsibilities and Contact Person

2.1. CEMCA shall be responsible to:

2.1.1. Provide expertise support for Assessment and Accreditation activity as listed in the statement of the work.

2.1.2. Provide one Resource Person to identify the strengths and weaknesses of Dr. BRAOU, Hyderabad and to help finalise the NAAC documents.

DS

G. Laxma
7/7/21



- 2.2. CEMCA shall assign Dr. Manas Ranjan Panigrahi, Senior Programme Officer, (mpanigrahi@col.org) as the staff member with whom the Dr. BRAOU, Hyderabad shall liaise on matters related to this contract.

3.0 Deliverables and Timeframe

- 3.1. The above agreement shall commence when both the parties have signed and a copy has been returned to CEMCA and will continue in effect until **September 30, 2021** with the following deliverables and timelines:

- 3.1.1. Submit a comprehensive report on the activities performed to CEMCA by September 15, 2021.

4.0 Gender Equality

- 4.1. Gender equality is integral to all CEMCA's work and requires that both women's and men's views, interests and needs shape its work in learning for development. Dr. BRAOU, Hyderabad agrees that gender considerations shall confirm the activities to be undertaken under this agreement.

5.0 Contribution:

The agreement does not involve any financial contribution from CEMCA or Dr. BRAOU, Hyderabad.

6.0 Copyright and Intellectual Property

- 6.1. The copyright of any new material developed under this project shall remain with Dr. BRAOU, Hyderabad.
- 6.2. Dr. BRAOU, Hyderabad will ensure that the materials developed under this project are free from third party copyrights and indemnify CEMCA of any future legal issues that may arise for reuse and distribution of the same.

7.0 Liability and Insurance

CEMCA shall not assume any liability for any injuries or damage to Dr. BRAOU, Hyderabad or its staff and associates incurred during the course of this agreement.

8.0 Termination

This contract may be terminated by either party before the expiry date of the contract by giving written notice to the other party. The period of notice shall be five days in the case of agreements for a total period of less than two months and ten days in the case of agreements for a longer period. As a result of termination, Dr. BRAOU, Hyderabad shall have no claim against CEMCA.

9.0 Confidentiality

- 9.1. Any information of a character confidential to the affairs of COL/CEMCA to which the Dr. BRAOU, Hyderabad privy as a result of the work performed under this contract shall be treated as confidential, unless required to do so by law.

10.0 Assignment

This agreement may not be assigned to another party without the prior written consent of CEMCA.

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11.0 Amendments

11.1. This agreement may be amended by a letter of amendment specifying all modifications with the written consent of CEMCA and the Dr. BRAOU, Hyderabad.

To indicate your acceptance of this task and the associated terms and conditions, please initial each page and sign the last one of this letter, where indicated, and return me a signed copy by return mail.

Sincerely,

D. Tetri

(Dalip Kumar Tetri)
Advisor, Admn. & Finance



Dated: 19/07/2021

G. Lakshma Reddy

(Lakshma Reddy)
Registrar KSOU

REGISTRAR
Dr. B. R. AMBEDKAR OPEN UNIVERSITY
JUBILEE HILLS, HYDERABAD-500 033.