



ఆంధ్రప్రదేశ్ రాష్ట్రం ANDHRA PRADESH
SI. No. 2994 Date 3 JUL 2012 Rs. 50/-

Sold to J. Yadaiah 3/0 J. Laxmaiah P/O Hysr
For Whom The Registrar Dr. B.R. Ambedkar Open University Hyd

Jawid
T 098602
JAVID MOHD ABDUL JALEEL
Licensed Stamp Vendor
LIC No. 16-10-4/2011
S.No. 11-6-627, Red Hills, Hyd.
Hyderabad (South) Dist.
Cell No: 9985792296

Memorandum of Understanding (MoU) for establishing Programme for the Certificate Programme in Literacy & Community Development

Dr. B.R. Ambedkar Open University, Hyderabad is entering into MoU with State Resource Centre for Adult & Continuing Education, Hyderabad, Andhra Pradesh (Under NLMA Ministry of Human Resource Development, Govt. of India) Door No.1-8-4/D, Ravindranagar Colony, Street No.8, Habsiguda, Hyderabad – 500 007.

Both the parties agree to the following terms and conditions:

1. The Certificate Programme is known as Literacy & Community Development will be launched from the academic year 2011-12.
2. Duration: The duration of the Programme is 6 months; however the maximum period in which one can complete the programme will be 2 years.
3. Admission Process:
3.1 The students enrolled in the Certificate Programme in Literacy & Community Development, will be allotted to the Regional Coordination Centre's (RCC's) of Dr.B.R.Ambedkar Open University, as per University admission procedure. There is no limit of seats/there is no limit to number of admissions.

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Registrar
Dr. B.R. Ambedkar Open University
Road No. 46, Jubilee Hills
Hyderabad - 500 033



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Sl. No. 2996 Date 3 JUL 2012 Rs 50

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3.2 The student ID cards, course material shall be given to the students by the University.

3.3 The Joint Director/Deputy Director/Assistant Director and the Counsellors (Counsellors can be deputed by SRC, Hyderabad) of the programme centre should cooperate with the University (i.e., Department of Education, Director, Student Services Branch, Examination Branch and Accounts Branch) and assist during the time of admissions and other academic & examination activities.

4. Fee Structure: An amount of Rs.1000/- towards tuition fee shall be collected from each student.

5. Sharing of tuition fee between the University and SRC: The tuition fee shall be shared between the University and the SRC, Hyderabad as per the ratio given below:

Share of the University	: 900/- (90%)
Share of the SRC, Hyderabad	: 100/- (10%)

6. Procedure to collect the tuition fee and release of the share of the programme centre: The student pays the tuition fee in single installment i.e. Rs.1000/- to the University at the time of admission. After completing the admission process, 10% of the sharing ratio mentioned in point-5, shall be released to SRC, Hyderabad in 30 working days

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Registrar
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Hyderabad-500 033

7. Distribution of course material: The course material will be handed over to the students at the time of admission by the University.

8. The University reserves the right either to identify a new programme centre or shift the programme centre from one institution to another or to close the centre, because of any reason. The infra structure (i.e. furniture, records) given by the University will be transferred to another programme centre.

9. Responsibilities of the State Resource Centre, Hyderabad.

9.1 Helping in developing/revising of the course material.

9.2 Wide publicity given among the Village Prerakas, Mandal Co-ordinators, Field Functionaries, and others to enroll into this programme.

9.3 SRC, Hyderabad in consultation with the Director of Adult Education, Government of Andhra Pradesh to depute the Joint Director/Deputy Director/Assistant Director's and other Administration staff as counsellors to the Programme centres in the state during the Counselling classes and any time university requires their service, if needed.

9.4 Helping in paper setting and evaluation of the answer scripts, if needed.

10. Responsibilities of the University:

10.1. Giving notification in the news papers.

10.2. Collecting the tuition fee from the students and releasing the funds to your programme centre as per the norms prescribed.

10.3. Designing the Course structure

10.4. Developing/Revising the course material.

10.5. Printing and distribution of the course material.

10.6. Preparing the Academic schedule (Time Table) every year for the students and sending it to the programme centre for the conduct of classes.

10.7. Conducting Examinations, and taking up other works relating to the post-examination activity.

10.8. Sending the panel of Paper setters & cooperating with the examination branch completing other works relating to examinations

11. The Programme shall be monitored by the Dean, Faculty of Education / Head, Department of Education in the case of Dr.B.R.Ambedkar Open University and by the Coordinator of the respective Programme Centre.

12. The Memorandum of Understanding is valid for a period of three years from the date of signing the same. The agreement may be reviewed annually by mutual consent to streamline further. After the expiry of three years, the MoU may be continued for a further period based on mutual consent.

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Dr. B.R. Ambedkar Open University
Road No 46, Jubilee Hills
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13. If either Party wants to discontinue the MoU, the same shall be intimated to the other Party at least three (03) months before the commencement of the next academic year.

14. Both the parties here to agree that any dispute, arising and of this MoU shall be settled mutually through discussions and that in the event of their failure to settle disputes, the matter shall be referred to the Arbitrator appointed by the university within the jurisdiction of twin-cities of Hyderabad and Secunderabad.

15. Any alteration in the terms and conditions mentioned above shall be done with the mutual consent of both the parties.

The above terms and conditions are agreed upon by

Dr. B.R. Ambedkar Open University Hyderabad
represented by its Registrar, Prof. C. Venkataiah

Dr. B.R. Ambedkar Open University
Road No. 46, Jubilee Hills
Hyderabad-500 033

Waddy
State Resource Centre,
HYDERABAD-500039 represented by
Director: Dr. P.V. Subba Reddy