



ఆంధ్రప్రదేశ్ రాష్ట్రం ANDHRA PRADESH

Sl. No. 9993 3/3/2010 100

Sold to IMMACULATEMARY w/o RENNIS JOSEPH
M/s DR. B.R. AMBEDKAR OPEN UNIVERSITY

AK 676636

M. SHUBA RANI
S.V.L. No. 5783 RL. No. 14/2010
M C.H. Complex, Putti Bowli,
KOTI, HYDERABAD,

Memorandum of Understanding

This memorandum of understanding is made on 5 March 2010 in Hyderabad.

Between

Dr. B. R. Ambedkar Open University, located on Road No. 46, Prof. G. Ram Reddy Marg, Jubilee Hills, Hyderabad-33 represented by Registrar (hereinafter referred to as BRAOU, which expression shall mean its successors and assignees on the one part).

AND

Ignis Careers, operating from, # 101, Hill Fort Apartment, (Opp Public Gardens), Hyderabad- 500004 (hereinafter referred to as Ignis Careers, which expression shall include its successors and assignees on the other part).

Whereas BRAOU is an Open University established under the provisions of the Dr. B. R. Ambedkar Open University Act, 1982.

And whereas BRAOU has been offering degree courses and non-degree certificate courses for the benefit of the people in various fields.

Page 1 of 4

And whereas BRAOU is desirous of introducing a certificate course (Add-on Course) in "English for Employability" to its post-graduate and graduate students in the academic year 2010.

And whereas Ignis Careers is a registered firm under section 58(1) of the Indian Partnership Act, 1932 entered into the register of firms as No 370 of 2009 at Hyderabad (A.P.) for the purpose of providing educational services aimed at enhancing and promoting employability skills of persons and organizations, including corporate and government clients.

And whereas Ignis Careers has expressed its intention to BRAOU to associate itself with the certificate course (Add-on course) "English for Employability" proposed to be introduced in the academic year 2010.

And BRAOU has agreed to the same. Both BRAOU and Ignis Careers hereby agree as hereunder:

(A) Responsibilities

a. Responsibility of BRAOU

1. The BRAOU shall provide space for learning in all the 18 centres proposed for the conduct of the programme for the conduct of the course.
2. The BRAOU shall provide basic facilities in each of the centres. This includes, 1) movable seating facilities, 2) spacious classrooms to accommodate 25 students at least.
3. The BRAOU shall provide support to Ignis in recruiting and training of trainers.
4. The BRAOU shall administer and maintain the proposed Regional Centres where the programme is to be offered in ways appropriate for the conduct of the classes.
5. On completion of the course, BRAOU shall issue the certificates to the students and distribute them.

b. Responsibilities of Ignis Careers

1. Ignis Careers shall adapt the course; 'New Interchange' prepared by Cambridge University Press, for the students of BRAOU in consultation with Director – Academic, BRAOU.
2. Every student shall be given a copy of the classroom books and audio CDs appropriate for their levels. These books shall be procured from Cambridge University Press.
3. Ignis Careers shall design guidelines for the implementation of the project.
4. Ignis Careers shall conduct a market survey and a feasibility study to ensure the best implementation of the programme.
5. Ignis Careers shall recruit trainers and provide them training appropriate for the course.
6. It shall be the responsibility of Ignis Careers to conduct two hours of Body language workshop and two hours of theatre based workshops for the students to help them understand the nuances of body language and team work.
7. Ignis Careers shall provide continued academic support to the trainers and coordinate the training activities.
8. Ignis Careers shall coordinate the evaluation of the students at the end of the course and supply the list of awardees of the certificate to be issued by BRAOU to the students.
9. Ignis Careers shall prepare the promotional materials to be displayed at the regional centres and to be distributed among students in order to promote the course.
10. Ignis Careers shall have three dedicated personnel working on this project; 1) Academic Coordinator, 2) Course Coordinator
11. and 3) Administrative Coordinator.
12. Throughout the conduct of the programme, Ignis Careers shall monitor and evaluate the performance of the trainers to ensure quality.

(B) Financial:

1. Both the parties hereto agree that the cost of training shall be Rs. 2250/- (Rupees Two Thousand Two Hundred and Fifty Only) per student.
2. Both the parties hereto agree that the training shall be offered to 900 students.
3. The parties hereto agree that the training charges shall be shared by BRAOU and Ignis Careers in the ratio of 30 : 70 respectively

(C) General:

1. Both the parties hereto agree that the number of candidates to be admitted into the course shall be fixed at 25 per batch.
2. Both the parties hereto agree that a batch shall be started only if there are at least 20 students enrolled for a batch.
3. Both the parties hereto agree that this MoU is valid for a period of 3 years from the date of signing. This agreement may be reviewed by mutual consent to streamline it further.
4. Both the parties hereto agree that the "English for Employability" programme shall be conducted as per the details given in the annexure.
5. Both parties hereto agree that any dispute arising out of this MOU shall be settled mutually through discussions and that in the event of their failure to settle the dispute the matter shall be referred to Arbitration in accordance with the Arbitration and Conciliation Act, 1996. In case of any dispute it shall be resolved within Hyderabad jurisdiction.

In witness whereof both the parties to the MOU affix their signatures to this on 5 March 2010 in Hyderabad.

Registrar
Dr. B. R. Ambedkar University

In the presence of,

Academic Director
Ignis Careers

