



ఆంధ్ర ప్రదేశ్ ఆంధ్ర ప్రదేశ్ ANDHRA PRADESH 9 MAR 2008

SI. NO. 1964219 Date 9 MAR 2008

Sold to Prof. B. Sunder Rao

S/o. W. B. R. Ratnam, H/o H3

For Whom Registrar, B.R.A. Open University, H3

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ZAMEER


S. V. No. 6/2006
No. 1-5, Kurmalguda (V,
Nagar (M), R. R. Dis

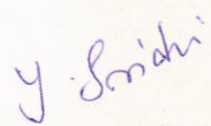
**MEMORANDUM OF UNDERSTANDING (MoU) FOR ESTABLISHING
PROGRAMME CENTRES FOR THE BACHELOR'S DEGREE IN HOTEL
MANAGEMENT PROGRAMME UNDER DISTANCE EDUCATION**

Dr. B.R. Ambedkar Open University is entering into MOU with Pinnacle College of Hotel & Management and Catering Technology, Kukatpally, Hyderabad which will function as a Programme Centre for its Bachelor of Hotel Management Programme on 24th day of March, 2008 at Hyderabad.

Both the parties agree to the following terms and conditions:

1. The Bachelor of Hotel Management Programme will be re-launched from the academic year 2008-09.
2. **Eligibility:** Candidates who possess Intermediate or equivalent qualification or the 12th standard certificate; or a Polytechnic Diploma in any Branch are eligible to appear for the Entrance Test.
3. **Admission Process:**
 - i. The first stage in the admission process is conducting an Entrance Test for the eligible candidates.
(The Qualifying Marks in the Entrance Test is 40%/ and in the case of SC & ST candidates it is 35%).


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Dr. B.R. Ambedkar Open University
Road No. 46, Jubilee Hills
Hyderabad-500 033.



- ii. The second stage is conducting Group Discussions and Personal Interviews by a Committee constituted by the University for those who have qualified in the Entrance Test.
- iii. The candidates who have qualified in the Group Discussions and Personal Interviews will be admitted and be required to pay the first instalment of tuition fee as per the procedure.
- iv. The course material shall be sent to the Programme Centres as per the enrolment.
- v. Laminated Identity Cards, with bands will be issued to the students by the University.

The Director or the Head of the Programme Centre at different locations should cooperate with the Department of Business Management and / or Head of the Regional Coordination Centre concerned during the time of admissions and assist in the process.

4. The maximum intake at each centre is 100.
5. **Fee Structure:** An amount of Rs.20,000/- per annum (including the cost of Laminated Identity Card and Annual Examination Fee of the year concerned) shall be collected from each student towards Tuition Fee.
6. **Sharing of Tuition Fee between the University and the Programme Centre:** The tuition fee shall be shared between the University and the Programme Centre as per the ratio given below:

Share of the University: Rs.6,000 (30%)

Share of the Programme Centres : Rs.14,000 (70%).

7. **Procedure to Collect Tuition Fee and Release of the Share of the Programme Centre:** The student pays the fee through SBH Banks (on-line) in two instalments i.e., Rs.10,000/- in first instalment and the balance of Rs.10000/- in second instalment to the University. **After completing the admission process, the Demand Drafts towards the first instalment as per the sharing ratio mentioned in 'point 6', i.e., 30:70, shall be released to the respective Programme Centres not later than 30 working days after the last date for the payment of fee (including late fee). Similarly, after receiving the second instalment fee also, the DDs shall be sent to the Programme Centres, after completing the required formalities, again within 30 working days after the last date for the payment of fee (including late fee).** The students, who could not pay the fee within the time prescribed by the University, should pay the fee along with the fine, as per the norms of the University. The penalty paid by the student will not be considered as part of the tuition fee for sharing.
8. **Distribution of Course Material:** As the student pays the fees in two instalments, the material will be distributed in the following way to them:

1st Year : Four Courses after paying 1st instalment and Three Courses after paying 2nd instalment.

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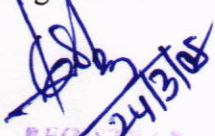
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9. In addition to the tuition fee of Rs.20,000/-, the student has to pay an amount of Rs.5,000/- directly to the Programme Centre towards the cost of kitchen kit, uniform, etc., about which the student is informed through the Prospectus also.
10. **Examination Fee:** As mentioned in Point 5, of the total tuition fee of Rs.20,000, the share of the University, i.e., 30%, includes the Annual Examination Fee (for both theory and practical examinations) for the academic year in which the student makes the payment. But, if the student is unable to appear for any examination or fails in either a theory paper or practical examination, he / she has to pay the Examination Registration Fee as per the norms of the University. Out of the examination fee, an amount of Rs.80/- per student shall be paid to the Programme Centre towards the cost of consumables for conducting practicals in Food & Beverage Production in 1st and 2nd years and Food & Beverage Management in 3rd year.
11. The University reserves the right either to identify a new Programme Centre or to shift the centre from one college to another college in a place or to merge centres or to close an existing centre. If, any centre in a city, is closed by the University, because of any reasons, the students of that centre will be transferred to another existing centre(s) either in the same city or to a nearby city. If, due to any reasons, a Programme Centre decides to close the college, any other centre existing either in the same city or a nearby city should accommodate the students attached to that Centre. The shifting of a centre or closing of a centre shall be done only at the beginning of the academic year in order to avoid any inconvenience to the students and also because the tuition fee for that academic year will be shared with the existing programme centre.
12. The students shall be attached to the Regional Coordination Centres at the respective places (in the case of Twin Cities, it shall be Government Degree College, Khairatabad, Hyderabad) and the Coordinators of these RCCs may be requested to monitor the functioning of the Programme Centres from time to time.
13. The Theory and Practical Classes and also Practical Examinations will be conducted at the Programme Centres and the Theory Examinations will be conducted at the respective Regional Coordination Centres of the University.
14. **Responsibilities of the University:**
 - a) Giving notification in the Newspapers.
 - b) Admitting the students by conducting Entrance Test, Group Discussions and Personal interviews.
 - c) Collecting the tuition fee from the students and releasing the funds to the Programme Centres as per the norms prescribed.
 - d) Developing the Course Material.
 - e) Printing and Distribution of the Course Material.
 - f) Preparing the Academic Schedule (Time Table) every year for the students of all three years and sending it to the programme centre for conduct of classes.
 - g) Conducting Examinations, and taking up other works relating to post-examination activity.
 - h) Monitoring the functioning of the Programme Centres to ensure quality of the Programme.


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Y. Srinidhi

15. **Responsibilities of the Department:**

- a) Designing the Course Structure
- b) Developing / Revising the Course Material
- c) Preparing the Assignment Questions
- d) Sending the Panel of Paper Setters and cooperating with the Examinations Branch for completing other works relating to examinations
- e) Monitoring the academic functioning of the Programme Centres.

16. **Responsibilities of the Programme Centres:**

- a) Taking necessary measures to promote the Programme after discussing with the Department and / or the University.
- b) Conducting Classes – Both Theory and Practical, irrespective of the strength of the students.
- c) Making payments to the counsellors / resource persons for theory sessions, practicals, and meeting other incidental expenses like institution rent, telephone, practical equipment, kitchenware, kitchen items, front office training and accommodation training, etc., relating to the Programme.
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- e) Having tie-ups with the reputed Hotels and other Organizations for organizing Industrial Training for the students in consultation with the Department in 2nd year of the Programme.
- f) Providing Placement Services to the students and maintaining an alumni data base.
- g) Cooperating with the University from time to time in running the programme successfully.
- h) Getting the assignments and project reports evaluated in time and sending the marks to the University.
- i) Maintenance of the records to meet the audit requirements of the University
- j) Dissemination of the information of the University relating to other programmes also.

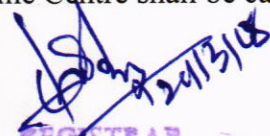
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18. The Programme shall be monitored by the Dean, Faculty of Commerce / Head, Department of Business Management in the case of Dr. BRAOU and by the Director, Pinnacle College of Hotel & Management and Catering Technology, Kukatpally, Hyderabad.

19. Student Services Branch of Dr. BRAOU shall nominate one officer of the rank of Assistant Registrar / Deputy Registrar to monitor the Programme from the administration point of view. He / she is responsible to calculate the share of the Programme Centre and release its share in time as mentioned in 'Point 7', sending letters to the students from time to time regarding payment of next instalment fee, etc.

20. The Memorandum of Understanding is valid for a period of three years from the date of signing the same. The agreement may be reviewed annually by mutual consent to streamline it further. After the expiry of the three years, the MoU may be continued for a further period based on mutual consent.

21. If a Programme Centre violates the rules and regulations of the University, the MoU with that Programme Centre shall be cancelled from the beginning of the next academic year.


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23. Any alteration in the terms and conditions mentioned above shall be done with the mutual consent of both the parties.

The above terms and conditions are agreed upon by Dr. B.R. Ambedkar Open University represented by its Registrar Prof. B. Sunder Rao and Pinnacle College of Hotel & Management and Catering Technology, Kukatpally, Hyderabad represented by its Director Sri.



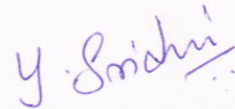
Handwritten signature in blue ink, dated 24/3/18.

REGISTRAR

**Dr.B.R.AMBEDKAR OPEN UNIVERSITY
ROAD NO.46, JUBILEE HILLS
HYDERABAD – 500 033.**

REGISTRAR

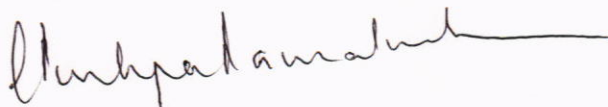
**Dr. B.R. Ambedkar Open University
Road No. 46, Jubilee Hills
Hyderabad-500 033.**



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DIRECTOR

**PINNACLE COLLEGE OF HOTEL &
MANAGEMENT AND CATERING
TECHNOLOGY, KUKATPALLY,
HYDERABAD**



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 1964 19 MAR 2008
 Sl. No. 1964 Date 19 MAR 2008 Rs. 100

Sold to: Prof. B. Sundar Rao
 S. W/o. D. B. Rajan Kumar P/O #3d
 For Whom: Registrar Dr. B.R. Open University Hyderabad

Jay ZAMEEH K 403706
 S. V. L. No. 6/2006
 No 1-5, Kurmalguda (V,
 Karoor Nagar (M), B. R. Dist

**MEMORANDUM OF UNDERSTANDING (MoU) FOR ESTABLISHING
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Dr. B.R. Ambedkar Open University is entering into MOU with International Institute of Hotel Management, Tirupati which will function as a Programme Centre for its Bachelor of Hotel Management Programme on 24th day of March, 2008 at Hyderabad.

Both the parties agree to the following terms and conditions:

1. The Bachelor of Hotel Management Programme will be re-launched from the academic year 2008-09.
2. **Eligibility:** Candidates who possess Intermediate or equivalent qualification or the 12th standard certificate; or a Polytechnic Diploma in any Branch are eligible to appear for the Entrance Test.
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[Signature]
 Director
 International Institute of
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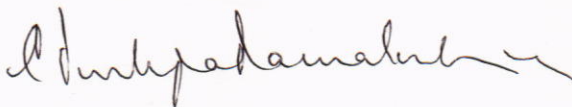
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S. Sussara Rao.

DIRECTOR
INTERNATIONAL INSTITUTE OF
HOTEL MANAGEMENT
TIRUPATI

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S/o. W. B. R. Ratnam, Ofc. Use

For Whom Registrar - B.A. Open University, Hyd

For K 403696
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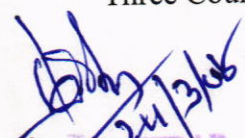
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REGISTRAR
Dr. B.R. Ambedkar Open University
Road No. 46, Jubilee Hills
Hyderabad-500 033.


Director 3
International Institute of
Hotel Management

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- j) Dissemination of the information of the University relating to other programmes also.


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18. The Programme shall be monitored by the Dean, Faculty of Commerce / Head, Department of Business Management in the case of Dr. BRAOU and by the Director, International Institute of Hotel Management, R.P.Road, Secunderabad.

19. Student Services Branch of Dr. BRAOU shall nominate one officer of the rank of Assistant Registrar / Deputy Registrar to monitor the Programme from the administration point of view. He / she is responsible to calculate the share of the Programme Centre and release its share in time as mentioned in 'Point 7', sending letters to the students from time to time regarding payment of next instalment fee, etc.

20. The Memorandum of Understanding is valid for a period of three years from the date of signing the same. The agreement may be reviewed annually by mutual consent to streamline it further. After the expiry of the three years, the MoU may be continued for a further period based on mutual consent.

21. If a Programme Centre violates the rules and regulations of the University, the MoU with that Programme Centre shall be cancelled from the beginning of the next academic year.


REGISTRAR
Dr. B.R. Ambedkar Open University
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Director
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22. If a Programme Centre wants to discontinue the MOU, the same shall be intimated to the University at least (03) three months before the commencement of the next academic year.
23. Any alteration in the terms and conditions mentioned above shall be done with the mutual consent of both the parties.

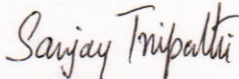
The above terms and conditions are agreed upon by Dr. B.R. Ambedkar Open University represented by its Registrar Prof. B. Sunder Rao and International Institute of Hotel Management, R.P.Road, Secunderabad represented by its Director Sri.


REGISTRAR

**Dr.B.R.AMBEDKAR OPEN UNIVERSITY
ROAD NO.46, JUBILEE HILLS
HYDERABAD - 500 033.**

REGISTRAR

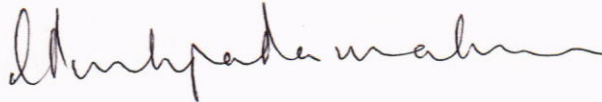
**Dr. B.R. Ambedkar Open University
Road No. 46, Jubilee Hills
Hyderabad-500 033.**


DIRECTOR

**INTERNATIONAL INSTITUTE OF HOTEL
MANAGEMENT, R.P.ROAD
SECUNDERABAD**

Director

**International Institute of
Hotel Management**





ఆంధ్రప్రదేశ్ ఆంధ్ర ప్రదేశ్ ANDHRA PRADESH
19 MAR 2008

K 403704

Sl. No. 19649 Date 19 MAR 2008 Re. 100

Sold to Prof. B. Suresh Kumar

For Whom B. Ramesh Kumar, B.A. Hyl

Dr. B.R. Ambedkar Open University, Hyl

ZAMEEN

S. V. L. No. 6/2008


No 1-5, Kurmalguda (V),
Laroor Nagar (M), B. R. Dist

**MEMORANDUM OF UNDERSTANDING (MoU) FOR ESTABLISHING
PROGRAMME CENTRES FOR THE BACHELOR'S DEGREE IN HOTEL
MANAGEMENT PROGRAMME UNDER DISTANCE EDUCATION**

Dr. B.R. Ambedkar Open University is entering into MOU with International Institute of Hotel Management, Visakhapatnam which will function as a Programme Centre for its Bachelor of Hotel Management Programme on 24th day of March, 2008 at Hyderabad.

Both the parties agree to the following terms and conditions:

1. The Bachelor of Hotel Management Programme will be re-launched from the academic year 2008-09.
2. **Eligibility:** Candidates who possess Intermediate or equivalent qualification or the 12th standard certificate; or a Polytechnic Diploma in any Branch are eligible to appear for the Entrance Test.
3. **Admission Process:**
 - i. The first stage in the admission process is conducting an Entrance Test for the eligible candidates.
(The Qualifying Marks in the Entrance Test is 40%/ and in the case of SC & ST candidates it is 35%).


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1
S. Suresh Kumar
Director
International Institute of
Hotel Management

- ii. The second stage is conducting Group Discussions and Personal Interviews by a Committee constituted by the University for those who have qualified in the Entrance Test.
- iii. The candidates who have qualified in the Group Discussions and Personal Interviews will be admitted and be required to pay the first instalment of tuition fee as per the procedure.
- iv. The course material shall be sent to the Programme Centres as per the enrolment.
- v. Laminated Identity Cards, with bands will be issued to the students by the University.

The Director or the Head of the Programme Centre at different locations should cooperate with the Department of Business Management and / or Head of the Regional Coordination Centre concerned during the time of admissions and assist in the process.

4. The maximum intake at each centre is 100.
5. **Fee Structure:** An amount of Rs.20,000/- per annum (including the cost of Laminated Identity Card and Annual Examination Fee of the year concerned) shall be collected from each student towards Tuition Fee.
6. **Sharing of Tuition Fee between the University and the Programme Centre:** The tuition fee shall be shared between the University and the Programme Centre as per the ratio given below:

Share of the University: Rs.6,000 (30%)


Share of the Programme Centres : Rs.14,000 (70%).

7. **Procedure to Collect Tuition Fee and Release of the Share of the Programme Centre:** The student pays the fee through SBH Banks (on-line) in two instalments i.e., Rs.10,000/- in first instalment and the balance of Rs.10000/- in second instalment to the University. **After completing the admission process, the Demand Drafts towards the first instalment as per the sharing ratio mentioned in 'point 6', i.e., 30:70, shall be released to the respective Programme Centres not later than 30 working days after the last date for the payment of fee (including late fee). Similarly, after receiving the second instalment fee also, the DDs shall be sent to the Programme Centres, after completing the required formalities, again within 30 working days after the last date for the payment of fee (including late fee).** The students, who could not pay the fee within the time prescribed by the University, should pay the fee along with the fine, as per the norms of the University. The penalty paid by the student will not be considered as part of the tuition fee for sharing.
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1st Year : Four Courses after paying 1st instalment and
Three Courses after paying 2nd instalment.

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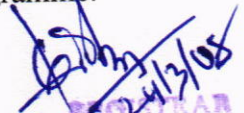
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REGISTRAR
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S. Subbarath.
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S. Subbarao
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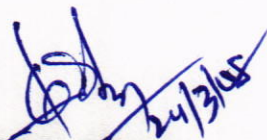
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[Handwritten Signature]
 REGISTRAR
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 Hyderabad-500 033.

[Handwritten Signature]
 Director
 International Institute of
 Hotel Management

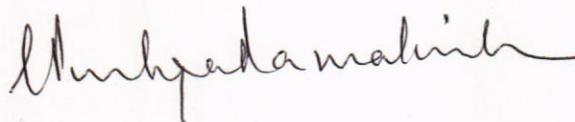
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The above terms and conditions are agreed upon by Dr. B.R. Ambedkar Open University represented by its Registrar Prof. B. Sunder Rao and International Institute of Hotel Management, Visakhapatnam represented by its Director Sri.


REGISTRAR
Dr.B.R.AMBEDKAR OPEN UNIVERSITY
ROAD NO.46, JUBILEE HILLS
HYDERABAD – 500 033.

REGISTRAR
Dr. B.R. Ambedkar Open University
Road No. 46, Jubilee Hills
Hyderabad-500 033


DIRECTOR
INTERNATIONAL INSTITUTE OF
HOTEL MANAGEMENT
VISAKHAPATNAM
Director
International Institute of
Hotel Management





ఆంధ్రప్రదేశ్ ఆంధ్ర ప్రదేశ్ ANDHRA PRADESH 19 MAR 2008

Sl. No. 19640 Date 19 MAR 2008 100

Sold to: P. V. B. Sunder Reddy

W/o. D. B. Rajaraman, Hyderabad

Whom. Registered as B.A. Open University, Hyd

ZAMEER K 403703

S. V. L. No. 6/2006
No. 1-5, Kurmalguda (V),
Laxmipur Nagar (M), B. R. Dist

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[Signature]
REGISTRAR
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For CMTES
[Signature]
(G. PRABAGAR)
Secretary

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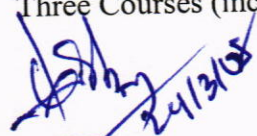
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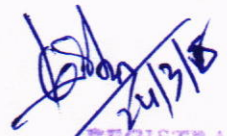

REGISTRAR
 Sr. B.R. Ambedkar Open University
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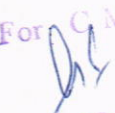
For CMTES

 2
 (G. PRABAGAR)
 Secretary

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For CMTES
3

(G. PRABAGAR)
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 - h) Getting the assignments and project reports evaluated in time and sending the marks to the University.
 - i) Maintenance of the records to meet the audit requirements of the University
 - j) Dissemination of the information of the University relating to other programmes also.
17. Admissions shall be done only once during an academic year.
18. The Programme shall be monitored by the Dean, Faculty of Commerce / Head, Department of Business Management in the case of Dr. BRAOU and by the Director, Computer, Management and Technical Education Society, Vijayawada.
19. Student Services Branch of Dr. BRAOU shall nominate one officer of the rank of Assistant Registrar / Deputy Registrar to monitor the Programme from the administration point of view. He / she is responsible to calculate the share of the Programme Centre and release its share in time as mentioned in 'Point 7', sending letters to the students from time to time regarding payment of next instalment fee, etc.
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The above terms and conditions are agreed upon by Dr. B.R. Ambedkar Open University represented by its Registrar Prof. B. Sunder Rao and Computer, Management and Technical Education Society, Vijayawada represented by its Director Sri.

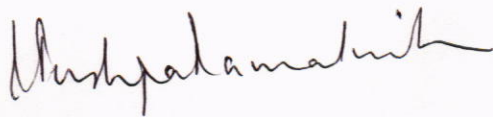


REGISTRAR
Dr.B.R.AMBEDKAR OPEN UNIVERSITY
ROAD NO.46, JUBILEE HILLS
HYDERABAD - 500 033.

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Dr. B.R. Ambedkar Open University
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Hyderabad-500 033.



DIRECTOR
COMPUTER, MANAGEMENT AND
TECHNICAL EDUCATION SOCIETY
VIJAYAWADA





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ఆంధ్రప్రదేశ్ ఆంధ్ర ప్రదేశ్ ANDHRA PRADESH

K 403695

Sl. No. 19640 Date 19 MAR 2008

Sold to P. V. B. Sunder Red
S/o. W/o. B. Rajaratnam, P/o. Hsd

ZAMEER
S. V. B. No. 6/2006
A. No. 1-5, Kurmalguda
Banoor Nagar (M), R. P.

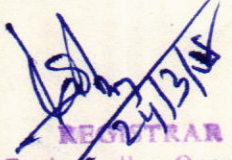
For Whom Registrar, Dr - BKA Open University, Hsd

**MEMORANDUM OF UNDERSTANDING (MoU) FOR ESTABLISHING
PROGRAMME CENTRES FOR THE BACHELOR'S DEGREE IN HOTEL
MANAGEMENT PROGRAMME UNDER DISTANCE EDUCATION**

Dr. B.R. Ambedkar Open University is entering into MOU with International Institute of Hotel Management, Dilsukhnagar, Hyderabad which will function as a Programme Centre for its Bachelor of Hotel Management Programme on 24th day of March, 2008 at Hyderabad.

Both the parties agree to the following terms and conditions:

1. The Bachelor of Hotel Management Programme will be re-launched from the academic year 2008-09.
2. **Eligibility:** Candidates who possess Intermediate or equivalent qualification or the 12th standard certificate; or a Polytechnic Diploma in any Branch are eligible to appear for the Entrance Test.
3. **Admission Process:**
 - i. The first stage in the admission process is conducting an Entrance Test for the eligible candidates.
(The Qualifying Marks in the Entrance Test is 40%/ and in the case of SC & ST candidates it is 35%).


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S. Subbarath.
Director
International Institute of
Hotel Management

- ii. The second stage is conducting Group Discussions and Personal Interviews by a Committee constituted by the University for those who have qualified in the Entrance Test.
- iii. The candidates who have qualified in the Group Discussions and Personal Interviews will be admitted and be required to pay the first instalment of tuition fee as per the procedure.
- iv. The course material shall be sent to the Programme Centres as per the enrolment.
- v. Laminated Identity Cards, with bands will be issued to the students by the University.

The Director or the Head of the Programme Centre at different locations should cooperate with the Department of Business Management and / or Head of the Regional Coordination Centre concerned during the time of admissions and assist in the process.

4. The maximum intake at each centre is 100.
5. **Fee Structure:** An amount of Rs.20,000/- per annum (including the cost of Laminated Identity Card and Annual Examination Fee of the year concerned) shall be collected from each student towards Tuition Fee.
6. **Sharing of Tuition Fee between the University and the Programme Centre:** The tuition fee shall be shared between the University and the Programme Centre as per the ratio given below:

Share of the University: Rs.6,000 (30%)
Share of the Programme Centres : Rs.14,000 (70%).

7. **Procedure to Collect Tuition Fee and Release of the Share of the Programme Centre:** The student pays the fee through SBH Banks (on-line) in two instalments i.e., Rs.10,000/- in first instalment and the balance of Rs.10000/- in second instalment to the University. **After completing the admission process, the Demand Drafts towards the first instalment as per the sharing ratio mentioned in 'point 6', i.e., 30:70, shall be released to the respective Programme Centres not later than 30 working days after the last date for the payment of fee (including late fee). Similarly, after receiving the second instalment fee also, the DDs shall be sent to the Programme Centres, after completing the required formalities, again within 30 working days after the last date for the payment of fee (including late fee).** The students, who could not pay the fee within the time prescribed by the University, should pay the fee along with the fine, as per the norms of the University. The penalty paid by the student will not be considered as part of the tuition fee for sharing.
8. **Distribution of Course Material:** As the student pays the fees in two instalments, the material will be distributed in the following way to them:

1st Year : Four Courses after paying 1st instalment and
 Three Courses after paying 2nd instalment.

2nd Year : Four Courses after paying 1st instalment (and course material need not be sent after receiving 2nd instalment fee as the student has to undergo industrial training in 2nd year during that time).

3rd Year : Four Courses after paying 1st instalment and
 Three Courses (including specialization course) after paying 2nd instalment.

(Signature)
 24/3/08
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(Signature)
 Director
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 Hotel Management

The course material will be sent to the Programme Centres as the students attend the classes there, instead of sending them directly to the students.

9. In addition to the tuition fee of Rs.20,000/-, the student has to pay an amount of Rs.5,000/- directly to the Programme Centre towards the cost of kitchen kit, uniform, etc., about which the student is informed through the Prospectus also.
10. **Examination Fee:** As mentioned in Point 5, of the total tuition fee of Rs.20,000, the share of the University, i.e., 30%, includes the Annual Examination Fee (for both theory and practical examinations) for the academic year in which the student makes the payment. But, if the student is unable to appear for any examination or fails in either a theory paper or practical examination, he / she has to pay the Examination Registration Fee as per the norms of the University. Out of the examination fee, an amount of Rs.80/- per student shall be paid to the Programme Centre towards the cost of consumables for conducting practicals in Food & Beverage Production in 1st and 2nd years and Food & Beverage Management in 3rd year.
11. The University reserves the right either to identify a new Programme Centre or to shift the centre from one college to another college in a place or to merge centres or to close an existing centre. If, any centre in a city, is closed by the University, because of any reasons, the students of that centre will be transferred to another existing centre(s) either in the same city or to a nearby city. If, due to any reasons, a Programme Centre decides to close the college, any other centre existing either in the same city or a nearby city should accommodate the students attached to that Centre. The shifting of a centre or closing of a centre shall be done only at the beginning of the academic year in order to avoid any inconvenience to the students and also because the tuition fee for that academic year will be shared with the existing programme centre.
12. The students shall be attached to the Regional Coordination Centres at the respective places (in the case of Twin Cities, it shall be Government Degree College, Khairatabad, Hyderabad) and the Coordinators of these RCCs may be requested to monitor the functioning of the Programme Centres from time to time.
13. The Theory and Practical Classes and also Practical Examinations will be conducted at the Programme Centres and the Theory Examinations will be conducted at the respective Regional Coordination Centres of the University.
14. **Responsibilities of the University:**
 - a) Giving notification in the Newspapers.
 - b) Admitting the students by conducting Entrance Test, Group Discussions and Personal interviews.
 - c) Collecting the tuition fee from the students and releasing the funds to the Programme Centres as per the norms prescribed.
 - d) Developing the Course Material.
 - e) Printing and Distribution of the Course Material.
 - f) Preparing the Academic Schedule (Time Table) every year for the students of all three years and sending it to the programme centre for conduct of classes.
 - g) Conducting Examinations, and taking up other works relating to post-examination activity.
 - h) Monitoring the functioning of the Programme Centres to ensure quality of the Programme.

15. **Responsibilities of the Department:**

- a) Designing the Course Structure
- b) Developing / Revising the Course Material
- c) Preparing the Assignment Questions
- d) Sending the Panel of Paper Setters and cooperating with the Examinations Branch for completing other works relating to examinations
- e) Monitoring the academic functioning of the Programme Centres.

16. **Responsibilities of the Programme Centres:**

- a) Taking necessary measures to promote the Programme after discussing with the Department and / or the University.
- b) Conducting Classes – Both Theory and Practical, irrespective of the strength of the students.
- c) Making payments to the counsellors / resource persons for theory sessions, practicals, and meeting other incidental expenses like institution rent, telephone, practical equipment, kitchenware, kitchen items, front office training and accommodation training, etc., relating to the Programme.
- d) Ensuring Quality of the Programme.
- e) Having tie-ups with the reputed Hotels and other Organizations for organizing Industrial Training for the students in consultation with the Department in 2nd year of the Programme.
- f) Providing Placement Services to the students and maintaining an alumni data base.
- g) Cooperating with the University from time to time in running the programme successfully.
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- i) Maintenance of the records to meet the audit requirements of the University
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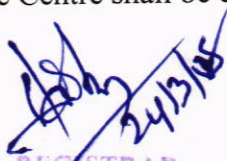
17. Admissions shall be done only once during an academic year.

18. The Programme shall be monitored by the Dean, Faculty of Commerce / Head, Department of Business Management in the case of Dr. BRAOU and by the Director, International Institute of Hotel Management, Dilsukhnagar, Hyderabad.

19. Student Services Branch of Dr. BRAOU shall nominate one officer of the rank of Assistant Registrar / Deputy Registrar to monitor the Programme from the administration point of view. He / she is responsible to calculate the share of the Programme Centre and release its share in time as mentioned in 'Point 7', sending letters to the students from time to time regarding payment of next instalment fee, etc.

20. The Memorandum of Understanding is valid for a period of three years from the date of signing the same. The agreement may be reviewed annually by mutual consent to streamline it further. After the expiry of the three years, the MoU may be continued for a further period based on mutual consent.

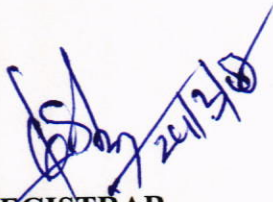
21. If a Programme Centre violates the rules and regulations of the University, the MoU with that Programme Centre shall be cancelled from the beginning of the next academic year.


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Director
International Institute of
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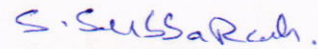
22. If a Programme Centre wants to discontinue the MOU, the same shall be intimated to the University at least (03) three months before the commencement of the next academic year.
23. Any alteration in the terms and conditions mentioned above shall be done with the mutual consent of both the parties.

The above terms and conditions are agreed upon by Dr. B.R. Ambedkar Open University represented by its Registrar Prof. B. Sunder Rao and International Institute of Hotel Management, Dilsukhnagar, Hyderabad represented by its Director Sri.



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Hyderabad-500 033.



DIRECTOR
INTERNATIONAL INSTITUTE OF HOTEL
MANAGEMENT, DILSUKHNAGAR
HYDERABAD

Director
International Institute of
Hotel Management



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For K 403701
ZAMEER

Sl. No. 19648 Date 19 MAR 2008

S. V. D. No. 6/2008
No 1-5, Kurmalguda (V,
Jannor Nagar (M), R. R. Dist

Sold to Prof. B. Sunder Rao
S/o W. D/o B. Rajarajaram, Pottyl
for Whom Registrar, Dr. B.A. Open University, Hsd

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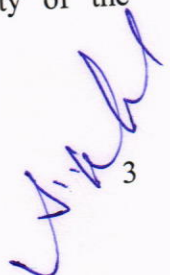
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15. **Responsibilities of the Department:**

- a) Designing the Course Structure
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22. If a Programme Centre wants to discontinue the MOU, the same shall be intimated to the University at least (03) three months before the commencement of the next academic year.
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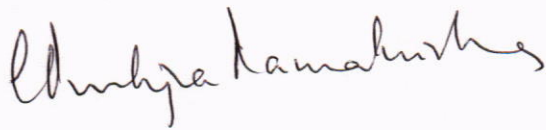
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24/3/18

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DIRECTOR
GLOBAL INSTITUTE OF HOTEL
MANAGEMENT
WARANGAL




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