

22

MEMORANDUM OF UNDERSTANDING

between

THE DR. B.R. AMBEDKAR OPEN UNIVERISTY, HYDERABAD, INDIA

and

THE UNIVERSITY OF NAMIBIA, WINDHOEK NAMIBIA

WHEREAS:

- a) Dr. B.R. Ambedkar Open University (BRAOU) and the University of Namibia (UNAM) recognize the importance and benefits of long-term cooperation and collaboration on matters of education in general and distance education in particular;
- b) Both BRAOU and UNAM have agreed to cooperate, collaborate and work together in the provision of academic programmes, Research and Human Resource Development.
- c) The parties have agreed on the terms and conditions that will govern their relationship and have agreed that such terms and conditions be recorded in writing.

NOW THEREFORE THESE PRESENT WITNESSETH AS FOLLOWS:

1.0 OBJECTIVE

The primary objective of the Memorandum of Understanding is to set out the conditions under which BRAOU will work with UNAM in strengthening their academic programmes mainly in distance education, capacity building, staff exchange and research.

2.0 ADMINISTRATION

The Vice Chancellors of both BRAOU and UNAM shall manage this Memorandum of Understanding, and all endeavours that derive from it. They (or their designated representatives) will be responsible for developing and carrying out a joint plan and regular reports, in the implementation of this Memorandum of Understanding. Any activity proposed that does not fit into the general terms of this Memorandum of Understanding will be formally incorporated as an addendum to this Memorandum of Understanding, provided the addendum is agreed to and signed by both parties.

3.0 ACTIVITIES

BRAOU and UNAM have reached agreement on the following areas of cooperation and collaboration commencing in 2004.

- 3.1 to jointly work together in the provision, and widening the range, of distance education programmes offered by UNAM's Centre for External Studies (CES).
- 3.2 to collaborate and work together in the field of distance education, and assist UNAM in launching meaningful research programmes and in training the needed staff.
- 3.3 to jointly work together and allow staff exchange in order to enrich the programmes of the two institutions.
- 3.4 to share and work collaboratively in developing new distance courses at UNAM, and strengthening existing ones by utilizing expertise, as well as materials available at BRAOU.

4.0 UNDERTAKING BY BRAOU

BRAOU undertakes, subject to satisfactory financial arrangements to;

- 4.1 assist UNAM in developing distance education programmes and the compilation and presentation of course materials appropriately adapted for the Namibian environment.
- 4.2 provide support of staff, on mutually agreed terms and periods, depending on requirements arising from the initiation and operations of such programmes.
- 4.3 provide short-term attachment to UNAM staff who wish to obtain professional hands-on skills on specific aspects of Distance Education in which BRAOU has expertise.
- 4.4 seek for funding that will support part of the staff exchange, as will be required by the stated programmes.
- 4.5 initiate, develop and assist in implementing any programme deemed by the two institutions to be mutually beneficial.

5.0 UNDERTAKING BY UNAM

UNAM Shall:

- 5.1 ensure that all the areas of need at UNAM are clearly spelt out for BRAOU to provide the needed support.
- 5.2 seek for funding support from the Indian Government, Namibian Government and other sources to effect the objectives of this collaboration.
- 5.3 collaborate with BRAOU in all spheres of this Memorandum of Understanding.

6.0 OTHER ACTIVITIES

BRAOU and UNAM agree, subject to the availability of funds and necessary approvals of both institutions, to:

- 6.1 institute a staff exchange programme, which will include consultations on programme content and quality, seminars, lectures, workshops and other academic meetings.
- 6.2 identify and engage in research and consultancy programmes of mutual interest in distance education, and to set up mechanisms to do this.
- 6.3 exchange literature and other learning materials that can enhance knowledge transfer in the two institutions.

7.0 COST

- 7.1 When a programme referred to in clauses 3.0 and 6.0 above is approved, a programme-specific budget will be compiled outlining the responsibilities of each party. The budget for each programme will be agreed upon before implementation.
- 7.2 When staff travel to the other partner institution without funding from a donor, the host institution shall attempt to cover the cost of accommodation, meals and local travel.

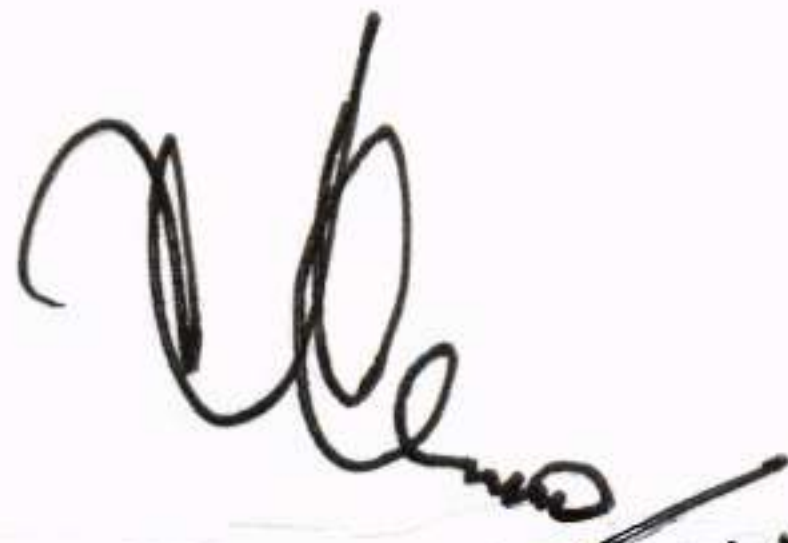
8.0 GENERAL CONDITIONS

- 8.1 This Memorandum of Understanding shall operate for five years from the date of signing, at the end of which it will be reviewed for possible extension for a period mutually agreed upon by both parties.
- 8.2 Either party may terminate this Memorandum of Understanding by written notification signed by the appropriate official of the institution initiating the notice. However, the other party must receive such notification at least six months prior to the effective date of termination.
- 8.3 Any articles in this Memorandum of Understanding may be amended or revised by the two parties after consultation and mutual agreement.
- 8.4 The parties to this Memorandum of Understanding, by the signatures below or their authorized representatives, acknowledge having read and understood the Memorandum of Understanding and agree to be bound by its terms and conditions.

9.0 GENERAL UNDERTAKING BY PARTIES

The parties hereto undertake to work closely and cooperate in the implementation of this Memorandum of Understanding and to endeavour to resolve disputes arising between them in relation to this Memorandum of Understanding by amicable means. In the event that the parties are unable to resolve any dispute by amicable means, then this Memorandum of Understanding may be terminated by mutual consent of the two parties.

Signed in **Hyderabad, India** on
the 17th day of March 2004.
for Dr. B.R. Ambedkar Open University.



REGISTRAR
Dr. B.R. Ambedkar Open University
Road No. 46, Jubilee Hills
Hyderabad-500 033.

Signed in **Windhoek, Namibia** on
the 5th day of March 2004.
for The University of Namibia.



PROF. LAZARUS HANGULA
ACTING VICE CHANCELLOR